

Attendance: Tom Travers, Susan Ciaffi, Sue Abrams, Jim Kelley, Jamie Gossels, Mark Howrey

Absent: Eric Greece, Michael Lane

Liaisons: Jack Ryan (Fairbanks Community Center Committee) Jose Garcia-Meitin (Finance Committee)

- I. Meeting was called to order at 7:02 with a confirmed quorum.
- II. Minutes were approved as presented. 5 ayes, 1 abstention
- III. Fairbanks Community Center Committee
Jack Ryan updated the CIAC on the progress of the committee.
 - A full report was presented to the town in the spring.
 - The committee is currently investigating operating costs and developing business plans for the multiple parties involved in the use of the community center.
 - Goal is to submit a warrant article requesting architectural fees at 2016 Town Meeting.
 - The committee will have a preliminary recommendation for the CIAC by January.
- IV. Revised Meeting Schedule was distributed. *Note: the December 14 meeting will be at the senior center*
- V. CIAC mission
 - Tom reviewed the charge of the committee: Recommendations to the Finance Committee and Selectmen on capital projects
 - Requests are prioritized by the following:
 - #1 life safety, loss prevention, code regulations
 - #2 financial operating efficiency and productivity, cost containment, compliance
 - #3 otherAll requests will be evaluated through this lens.
- VI. Liaison Reports
Liaison meetings were reviewed for:
 - Fire Department
 - Security and Safety
 - DPW
 - Facilities
 - Park and Rec
 - Planning
- VII. Meeting adjourned at 9:35PM.

Submitted by Sue Abrams