

CIAC meeting –January 6, 2015 at DPW building (275 Old Lancaster Rd)

In attendance – Chairperson Tom Travers, Jamie Gossels, Susan Asbedian-Ciaffi, Bob Desaulniers, Susan Abrams, Michael Lane, Jim Kelly

Additionally in attendance – Chuck Woodard, Len Simon, Patrick Collins, Susan Berry, Maureen Valente , Nancy McShea, Scott Nassa, Anne Wilson, Ellen Joachim

Not present – Eric Greece

7:00 –The meeting was called to order by Chairman Tom Travers following acknowledgement of a quorum.

Minutes of the December 16 meeting were approved as presented.

Patrick Collins presented the LSRHS request for \$125,000 to upgrade the fire alarm system by replacing the networking and communication system; one main fire alarm notification panel and ten sub-panels. The current infrastructure will remain in place and new equipment will be compatible.

He clarified that the Sudbury portion of the total was actually estimated at \$106,600 and the Lincoln portion is estimated at \$18,400.

He gave a brief explanation of how the system works and shared photos of the current main panel and sub-panel. The system is ten years old and Honeywell no longer supports the maintenance and replacement parts are no longer available. It was noted that they system was probably old technology when it was installed in the new building.

Currently LS has two replacement parts for back up repairs, both purchased from eBay.

The new system will be compatible with the fire department upgrades, including linking with the fire department.

In response to a question about whether the new equipment will need to be upgraded in 5 years, Patrick responded that the new equipment will be the most up to date technology but, given the constantly changing technology, there was no way to know.

Maureen Valente presented the Capital Budget Draft.

Prior to addressing the Budget Draft Maureen gave a brief overview of the Strategic Finance Committee's efforts to preserve capital investments while maintaining a stable debt service. It provides a solution to the annual problem of funding for rolling stock. In addition, the committee has made recommendations for future capital spending and the establishment of a stabilization fund going forward, with the goal of adding significant dollars to the fund this year. This could include a request for an override to provide the initial funds. Maureen is hoping for a vote by the committee by January 15 and will send the CIAC the report as soon as that vote is final.

Maureen explained how the levy amount under Prop 2 ½ would be affected by this. While the levy amount would increase each year, deposits to the stabilization fund would need to be voted on at Town Meeting. While there may be years that it would not be requested, any time it is voted, the funds could not be deposited anywhere but into the stabilization fund. An additional explanation of this can be found on page 79 of the budget information sent to the CIAC members.

Maureen also briefly reviewed a plan to replace the decking on Sherman's Bridge. Although there is a state bond bill, it is unlikely to be funded. Bill Place has suggested that we use chapter 90 funds. This issue has only recently been under discussion so there have been no decisions made. Maintenance on the bridge is estimated to be about \$10,000/year.

Nancy McShea presented the Park and Recreation Capital items.

Cutting Field lights: this is estimated at \$275,000-\$300,000 for four light poles. The department is assessing facilities for maximum uses and it was determined that lighting would provide usage equivalent to an additional field and this would meet current demands. If the lighting were not funded it would mean that Park and Rec would need to look for additional fields or request lighting at another field. One reason to provide lighting at Cutting Field is that it is owned by Park and Rec so, unlike the high school fields, they have control over the scheduling and usage of the field.

Atkinson Pool Roof: this is estimated at \$380,000. This request is "pre-emptive," as the roof is not leaking YET. It has outlived its useful life and, even if the rest of the building is replaced, the pool will remain. There have been some repairs to the roof and improvements to the structure, but it needs to be replaced.

There are ongoing discussions between the design team and all interested parties, looking at replacing the building with a community center. If it is decided that the

roof would be part of the renovations for a community center, this request would be removed.

Davis Field: the original request for this was \$3,573,512 but Nancy is investigating potential funding from additional sources (\$1,000,000 from CPC funds and a PARK matching grant that would provide about \$600,000, and potential youth organizations donations) that could bring the direct cost to about \$2,000,000. She is also looking at "in house" ways to address the cost, although that strategy precludes bonding the cost. The cost is high because of the massive amount of earth moving that needs to be done to maximize the use of the fields.

She explained that Davis Field has the potential to accommodate several needs. It has 2 multipurpose fields and some additional fields so it allows for rotating fields, giving some fields a chance to "rest." When fields are used continually they deteriorate and cannot be rehabilitated.

In response to a question about partial funding, Nancy noted that if the Little League fields were eliminated from the project it would save \$700,000-\$900,000.

Jim Kelly reviewed the Facilities/SPS/Town Capital projects.

The school flooring and carpet replacement requests may be submitted as separate articles. The carpet request includes library carpet that was put off from last year and carpet replacement for Curtis and Noyes libraries and admin areas. This request is for \$108,000.

The school flooring is in its 3<sup>rd</sup> year of classroom flooring at Noyes and Nixon. They are about 1/3 of the way through each school. This request is for \$100,000. Moisture mitigation is a major portion of that cost.

The rooftop HVAC request for \$75,000 is pre-emptive in an attempt to avoid a failure of one of the units.

Needs going forward include energy improvements and LED lighting. The stabilization fund from the landfill is a financial resource for this. The solar panels generate electricity that the town sells back to NStar at \$.17-\$.18/kilowatt hour. The lighting request includes \$50,000 for LED lights at Curtis and Haynes and 24 hour lights at the other schools. Scott Nassa suggested that there are incentives available that would provide the lighting at no cost. Jim will follow up with Scott.

The town and school parking lot request for \$200,000 would cover the second half of the curbing work begun at Curtis and repairs at Loring.

Jim also reviewed several projects that would be under the \$50,000 threshold for the CIAC consideration, including the septic pumps at Haynes and various telephone needs.

Tom and Sue Abrams will attend the Finance Committee meeting on January 12.

The next meeting will be Thursday, January 15 at 7PM.

Meeting adjourned at 9:05PM.

Respectfully submitted,

Sue Abrams