



# Town of Sudbury

## Capital Improvement Advisory Committee

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<http://sudbury.ma.us/committees/CapitalImprovement/>

### Capital Improvement Advisory Committee Meeting

**Date:** October 1<sup>st</sup>, 2014

**Time:** 7:00 PM

**Location:** Dept. Public Works Bldg., 275 Old Lancaster Rd

#### Agenda:

- 1) Confirmation of Quorum - 7:00PM to 7:05PM
- 2) Approval of minutes from September 3, 2014 meeting 7:05 PM to 7:10 PM
- 3) Andrew Sullivan presentation of east west rail trail 7:10 PM to 7:25 PM
- 4) Explanation of the Capital improvement process and the committee's responsibilities under the by-law - 7:25 PM to 7:35 PM
- 5) Election of Chair, Vice Chair and Secretary - 7:35 PM to 7:45 PM
- 6) Introduction of new members to the committee - 7:45 PM to 8:00 PM
- 7) Liaison assignments for FY16 – 8:00 PM to 8:15 PM
- 8) Identifying the priorities for the projects. (See attached) – 8:15 PM to 8:30 PM
- 9) Update and review of FY 2014 Project Completion Forms – 8:30 PM to 8:40 PM
- 10) Review of FY 16 CIP Draft Summary – 8:40 PM to 8:55 PM
- 11) Schedule of next meeting – 8:55 PM to 9:00 PM
- 12) Adjournment