

FY13 CIPC Presentation to the Finance Committee

February 6, 2012

Capital Improvement Planning Committee



Capital Improvement Planning Committee

- The Capital Improvement Planning Committee studies proposed capital projects and improvements involving major tangible assets and projects which have a useful life of at least five years and have a single year cost of \$10,000 or a multi-year cost of \$100,000 or more
- The committee held public hearings on December 14 & 15, 2011, and deliberations on January 4, 2012, and unanimously recommends a capital budget for FY13
- Current members
 - Theodore H. Fedynyshyn Chairman
 - Maryanne Bilodeau Ex-Officio
 - Andrea Terkelsen Ex-Officio
 - Pascal Cleve Member
 - Jose A. Garcia-Meitin Member
 - Eric Greece Member
 - Larry J. Rowe Member
 - Matthew Tisdale Member
 - Thomas S. Travers Member



FY13 Capital Budget

- Capital Budget (Capital Article in Town Warrant)
 - Funded out of town operating budget (cash capital budget)
 - FY12 Capital Budget of \$538,947
 - FY13 Capital Budget target of \$552,421
 - Increase of \$13,474 or 2.5% over FY12
- FY13 Total Capital Budget requests from town and SPS
 - Town Manager’s Preliminary Cash Capital Budget Requests \$1,008,806
 - Town Manager’s Final Cash Capital Budget requests \$877,721
 - Enterprise Fund Budget requests \$13,160
 - Capital Exclusion Budget requests \$990,446
 - CPA Capital Budget requests \$356,000
 - Bonded Capital Budget request \$2,500,000
 - Total potential capital request \$4,737,327
- CIPC to eliminate \$325,300 from final Cash Budget request
- CIPC to comment on remaining capital budget requests



FY13 Public Works Ongoing Leases

Ongoing Leases	Requested	Approved	Lease Duration
Unit #37: 2011 Chevy One Ton Rack Body	\$10,014.87	\$10,014.87	FY12-FY16
Unit #10: 2011 Freightliner 10 Wheel Dump	\$28,187.00	\$28,187.00	FY12-FY16
Unit #35: Kobuta Tractor	\$15,663.51	\$15,663.51	FY11-FY15
Unit #54: Elgin Pelican Sweeper	\$33,235.53	\$33,235.53	FY11-FY15
Unit #8: 2009 John Deere loader	\$27,314.68	\$27,314.68	FY10-FY14
Unit #14: 2009 Chevy pick-up	\$6,715.46	\$6,715.46	FY10-FY14
Unit #20: 2009 6-Wheel Dump Truck	\$25,594.88	\$25,594.88	FY10-FY14
Unit #22: 2009 John Deer Backhoe	\$25,183.03	\$25,183.03	FY09-FY13
Unit #27: 2007 Mack 10-Wheel	\$27,390.02	\$27,390.02	FY09-FY13
Unit #33: 2009 Multipurpose Tractor	\$25,230.82	\$25,230.82	FY09-FY13
Unit #PR-2: 2011 Chevy Pickup	\$8,346.86	\$8,346.86	FY12-FY16
Unit # PR-6: Landscape Tractor w/Bucket*	\$4,560.16	\$4,560.16	FY10-FY14
Total Ongoing Leases	\$237,436.82	\$237,436.82	

*The total \$9,120.31 cost for this tractor is being split between Parks & Grounds and Field Enterprise

- All ongoing leases for DPW / P&G should be continued
 - After the 5-year lease period the town owns the vehicle

FY13 Public Works New Vehicles

New Vehicles	Requested	Approved	Comments
Bombadier Tractor (#21)	\$30,400	\$30,400	5 year lease - \$152,000
6 Wheel Dump Truck (#4)	\$29,000	\$29,000	5 year lease - \$145,000
6 Wheel Dump Truck (#11)	\$29,000		5 year lease - \$145,000
Bombadier Tractor (#33)	\$30,400		5 year lease - \$152,000
One Ton Dump Truck (#29)	\$11,000		5 year lease - \$55,000
Parks and Grounds Tractor*	\$8,600		5 year lease - \$43,000
Conversion on GMC G-Quip 3/4 or 1 Ton Pickup Truck	\$50,000	\$50,000	Purchase outright
	\$40,000		Purchase outright
Total	\$228,400	\$109,400	

*The total \$17,200 annual cost will be split with Field Maintenance Enterprise

- Recommending two new vehicles for DPW replacing 1980's vehicles
 - Conversion on GMC G-Quip saves cost of purchasing a new vehicle
 - Expecting a second Bombadier in next year's capital budget
 - Public Works vehicle cost continues to dominate the capital budget

FY13 Public Safety

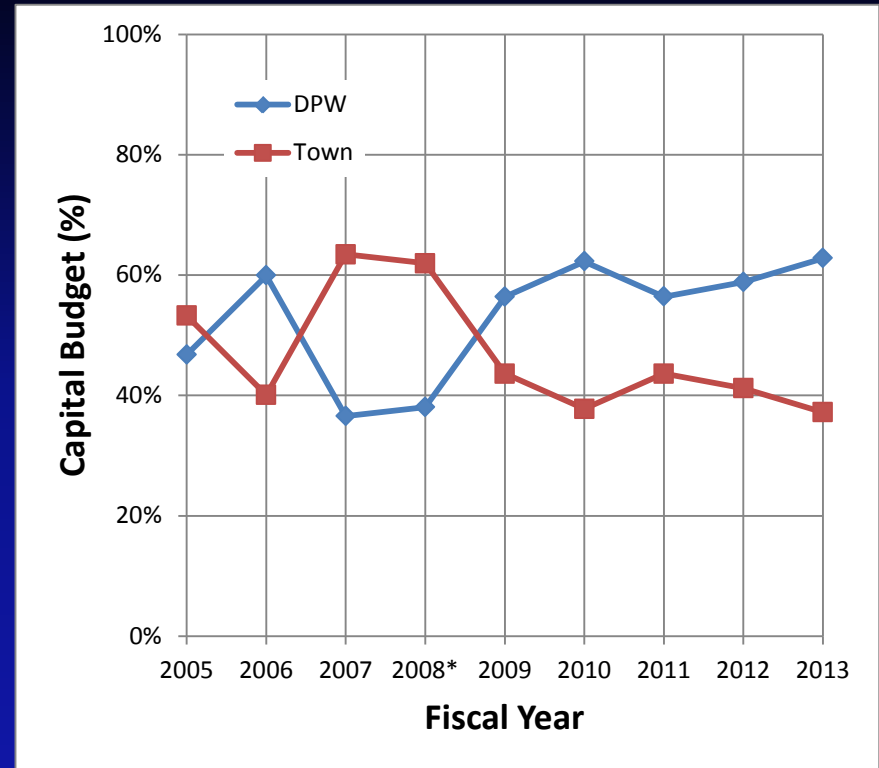
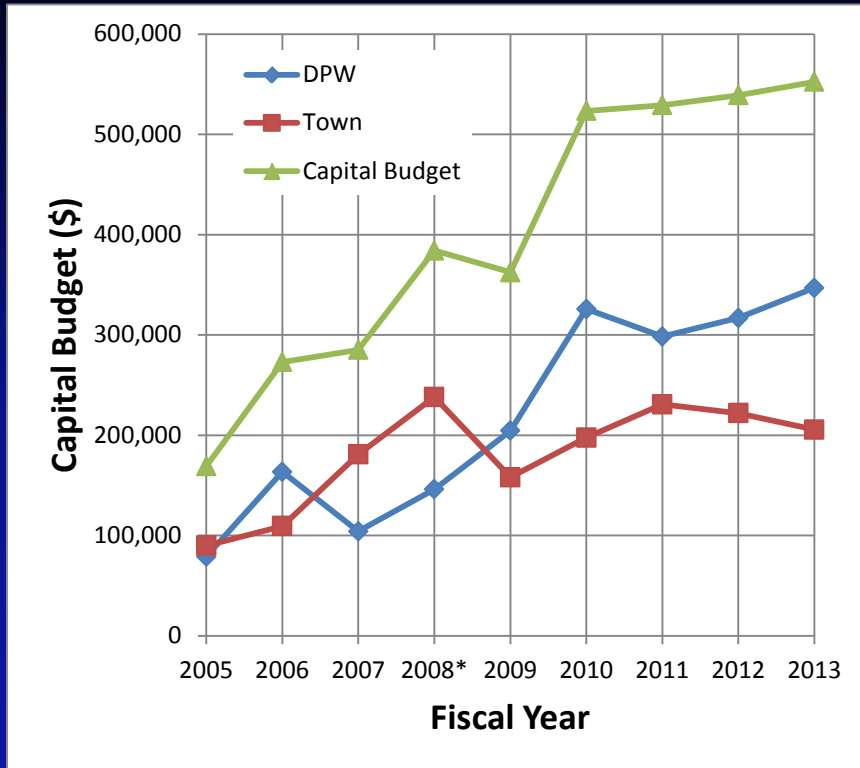
Requested Items	Requested	Approved
Police		
IP Phones & Fire Alarm Monitor Receiver	\$30,750	\$30,750
Fire		
Car 2 Replacement	\$30,909	\$30,909
FEMA Grant Coverage	\$22,000	
Public Safety Total	\$83,659	\$61,659

- Police item related to combined dispatch
- FEMA grant coverage from unspent Route 20 fire-station light (\$25,000)

FY13 Building/Facilities

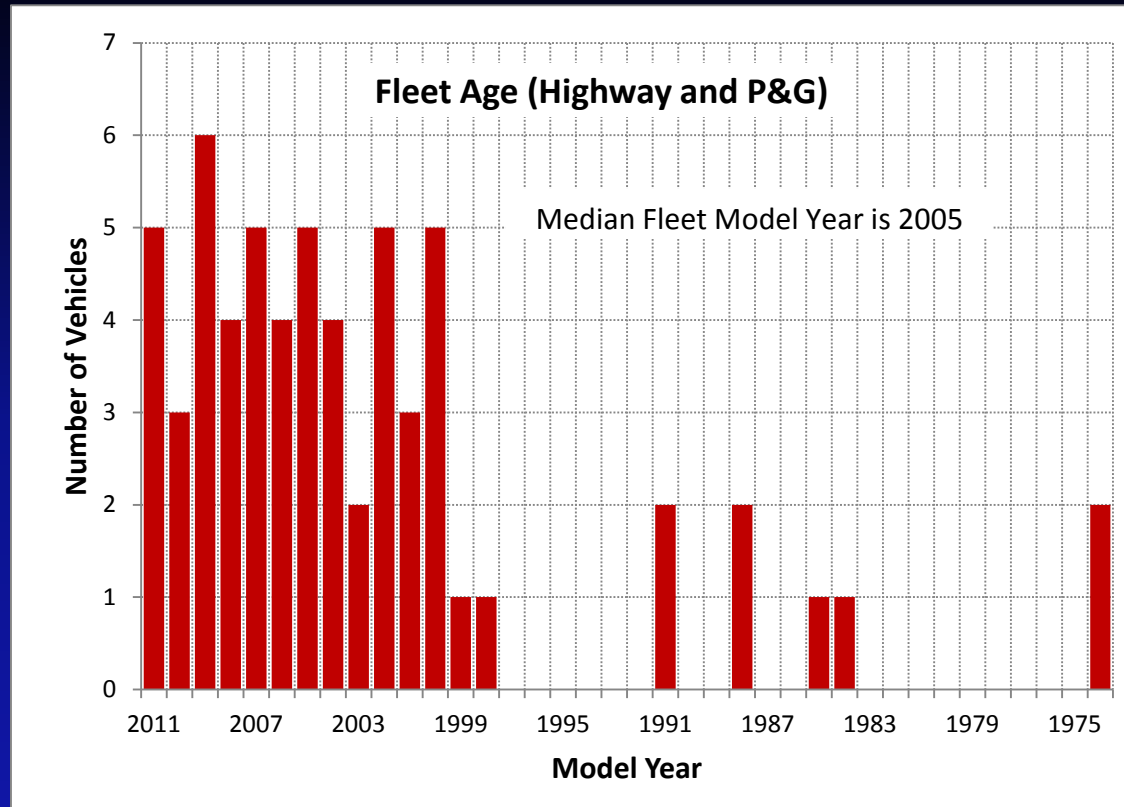
Building/Facilities	Requested	Approved
Parks and Grounds		
Storage Building	\$80,000	
Building		
Various building improvements	\$51,925	\$51,925
Information Systems		
Telephone System Upgrade DPW	\$37,000	\$37,000
E-mail Archiving	\$16,500	
Library		
Telephone System Upgrade	\$17,800	
SPS		
Noyes Gear Switch Replacement	\$55,000	\$55,000
Curtis Inside/Outside Door Replacement	\$20,000	
Flooring (13 rooms at Noyes)	\$50,000	
Total Building/Facilities	\$328,225	\$143,925

Capital Budget History



- Capital Budget in Sudbury has remained very flat over 4 years
 - FY2010 increase due to inclusions of lease payments into the capital budget
 - \$200,000 for everything else is a very low & limiting budget amount
 - Alternative methods of funding capital are used (operating budget/debt exclusions)

Public Works Fleet Maintenance



- Public Works vehicle fleets significantly upgraded over the last decade
 - Relatively new fleet with median age of 7 years (10-15 year lifetime expected on tractors, loaders & back hoes)
 - Use of leases allowed this to happen at the expense of out year budget flexibility
 - Lease cost adds ~10% to vehicle cost
 - Reduction in leases possible in future with cost savings and more budget flexibility

FY13 Capital Budget Summary

Category	Requested	Approved
Public Works	\$465,837	\$346,837
Public Safety	\$83,659	\$61,659
Town Building & Facilities	\$203,225	\$88,925
SPS Building & Facilities	\$125,000	\$55,000
Total	\$877,721	\$552,421

- FY13 Capital Budget unanimously recommended by CIPC
 - Capital requests exceed available funding
 - DPW vehicles account for more than one half of the capital budget

FY13 Other Capital

Project	Requested	Supported	Comments
Natatorium Dehumidification & Heat Recovery Unit	\$250,000	TBD	Capital Exclusion
Fairbank Center Roof Area No. 2	\$38,000	TBD	Capital Exclusion
Fairbank Center Roof Areas 3, 4 & 6	\$491,100	TBD	Capital Exclusion
DPW Highway Office & Garage Roof Replacement	\$101,346	TBD	Capital Exclusion
SPS Capital Roof Repairs (4 schools)	\$110,000	TBD	Capital Exclusion
Building Town Hall Design Study	\$50,000	TBD	CPA Funds
Planning Walkway Construction	\$200,000	TBD	CPA Funds
Conservation of Additional Town Records	\$106,000	Yes	CPA Funds
Planning Route 20 Sewer Design & Permitting	\$1,000,000	TBD	Bonding
Planning Town Center Traffic Improvements	\$1,500,000	TBD	Bonding
Total	\$3,846,446		

- CIPC to hold public hearing on other capital items in March 2012
 - The CIPC will report on these at Town Meeting
 - The CIPC unanimously supports the use of CPA funds for Conservation of Town Records
- Roof replacement may be packaged as one capital article
- Sewer Design and Town Center have not yet been presented to CIPC