

Capital Improvement Planning Committee

FY12 CIPC Report to Board of Selectmen

2/1/11

FY12 Capital Budgeting Process

- Calculation of FY12 capital budget amount:
 - FY11 budget = \$529,054
 - FY12 capital budget target = \$537,678
 - +1.6% growth from FY11
 - Plan for +/- \$10,000 from target budget
- List of projects is prepared and prioritized by the town department heads across departments
 - CIPC budget items include:
 - Single year cost assets over \$10K, Multi-year cost assets of more than \$100K
 - Assets with short useful life are part of the departments operating budget
 - Total requested FY12 capital budget: \$1,199,474

Ongoing Leases

Ongoing leases	Requested	Approved	Lease Duration
DPW			
Unit #35: Kobuta Tractor	\$15,663.51	\$15,663.51	FY11-FY15
Unit #54: Elgin Pelican Sweeper	\$33,235.53	\$33,235.53	FY11-FY15
Unit #8: 2009 John Deere loader	\$27,314.68	\$27,314.68	FY10-FY14
Unit #14: 2009 Chevy pick-up	\$6,715.46	\$6,715.46	FY10-FY14
Unit #20: 2009 6-Wheel Dump Truck	\$25,594.88	\$25,594.88	FY10-FY14
Unit #22: 2009 John Deer Backhoe	\$25,183.03	\$25,183.03	FY09-FY13
Unit #27: 2007 Mack 10-Wheel	\$27,390.02	\$27,390.02	FY09-FY13
Unit #33: 2009 Multipurpose Tractor	\$25,230.82	\$25,230.82	FY09-FY13
Unit #5: 2008 10-wheel dump truck	\$23,977.38	\$23,977.38	FY08-FY12
Unit #24: 2008 6-wheel dump truck	\$28,053.27	\$28,053.27	FY08-FY12
Unit #23: 6-wheel dump chip	\$18,535.24	\$18,535.24	FY08-FY12
Unit # PR-6: Landscape Tractor w/Bucket	\$4,560.16	\$4,560.16	FY10-FY14
Total Ongoing Leases	\$261,453.98	\$261,453.98	

- Starting in FY10, all lease payments years 2-5 were moved from the operating budget to the capital budget
- CIPC voted unanimously to approve these capital expenses for FY12

DPW / Parks and Grounds

DPW	Requested	Approved	Comments
Ten Wheel Dump Truck (#10)	\$36,290	\$36,290	5 year lease - \$181,450
One Ton Pickup Truck (#37)	\$10,500	\$10,500	5 year lease - \$52,500
One Ton Dump Truck with Plow (#PR-2)	\$8,700	\$8,700	5 year lease - \$43,500
Bombadier Tractor (#33)	\$28,000	\$0	5 year lease - \$140,000
Sander Body for Unit #34	\$30,000	\$0	Purchase outright
Tagalong Trailer	\$25,000	\$0	Purchase outright
Parks and Grounds Storage Building	\$80,000	\$0	
Total	\$218,490	\$55,490	

- CIPC voted to approve three new vehicles to lease for FY12
 - In FY12, \$37.4K in lease payments from FY07 leases are off the books vs. \$55.5K in new leases, for a net increase of \$18.1K more in leases for FY12
 - In FY13, \$70.6K in leases from FY08 will come off the books

Building / Facilities

Building/Facilities	Requested	Approved
Parks and Recreation*		
Handicap Doors Push Button Activation	\$23,000	\$0
Building		
Pickup Truck	\$22,396	\$22,396
Various building improvements	\$35,000	\$58,338
Town Hall Roof Repairs	\$15,600	\$0
Police Station Roof	\$47,840	\$0
DPW Garage Roof	\$20,080	\$0
Carding Mill House Roof Repairs	\$15,600	\$0
Library Driveway Regrading	\$12,000	\$0**
SPS		
Nixon Addressable Fire Alarm Panel & Devices	\$90,000	\$90,000
Noyes Gear Switch Replacement	\$60,000	\$0
Schools Parking Lot & Walkway Patching	\$25,000	\$0
Haynes Water Heater	\$15,000	\$0
Curtis Outside Door Replacement	\$10,000	\$0
Total Building/Facilities	\$391,516	\$170,734

* Original request included \$35K for repair of women's shower at Atkinson's pool; Request removed as project will be funded using \$17K from Recreation Revolving Account and \$18K from Pool Enterprise Fund

** Up to \$12,000 of various building improvements to be earmarked for library project unless DPW can accomplish within its operating budget

Police, Fire, Town

Requested Items	Requested	Approved
Police		
Replace Dispatch Console (s)*	\$99,112*	\$0
Fire		
Car 3 Replacement	\$40,000	\$40,000
Car 2 Replacement	\$40,000	\$0
Division of Occupational Safety Items for Outstations	\$10,000	\$10,000
Station 2 Traffic Light**	\$40,000	\$0
Goodman Hill Radio Generator	\$20,000	\$0
Fire Dept. Total	\$150,000	\$50,000
Town / Information technology		
Email Archiving	\$16,500	\$0
Canon Copier	\$12,402	\$0
Town Hall Design Study	\$50,000	\$0
Town/ IT Total	\$78,902	\$0

* Quote is for double dispatch unit. Single dispatch position alternative would be \$65,979 rather than the \$99,112 amount shown.

** \$25K was approved in FY10 for the station 2 traffic light, but the quote to meet design specifications came in at~\$60K

Other Capital Items

- Fire Stations 2 and 3 improvements / retrofit for female firefighters
 - \$300,000 requested in FY11 and FY12
 - CIPC voted not to support project on 1/5/11; requested that a more concrete plan is presented in future years
 - Funds were approved in FY09 for a yet-to-be completed design study
- SPS – Noyes Roof, Boiler and window replacements
 - CIPC voted unanimously to support this project on 1/6/11
 - Positive vote from town on 1/25/11
- Other projects to be presented to CIPC on 2/16/11
 - Route 20 Sewer Project Design & Permitting Phase - \$1,000,000
 - Town Center Traffic Improvements - \$1,000,000
 - New Walkway Construction - \$200,000
 - Town Vault for Archiving Records - \$402,000
 - Historic Records Conservation - \$117,000

Summary

CIPC Request	Requested	Approved
Ongoing Leases	\$261,453.98	\$261,453.98
DPW / Parks & Grounds	\$218,490	\$55,490
Building/Facilities	\$426,516	\$170,734
Police	\$99,112	\$0
Fire	\$150,000	\$50,000
Town / IT	\$78,902	\$0
Total CIPC Requests	\$1,199,474	\$537,638

- Target capital budget = \$537,638
- Total approved capital budget = \$537,638
 - If actual budget is \$10,000 less than target, CIPC voted for \$10,000 to be removed from Various Building Improvements
 - If actual budget is \$10,000 more than target, CIPC voted for \$10,000 to be added to Various Building Improvements