

Capital Improvement Planning Committee

FY11 CIPC Report to Finance Committee

1/14/10

FY11 Capital Budgeting Process

- Calculation of FY11 capital budget amount:
 - FY10 budget = \$523,816
 - FY11 capital budget targets
 - Non-override (1% growth from FY10): \$529,054
 - Override (4.5% growth from FY10): \$547,388
- List of projects is prepared and prioritized by the town department managers across departments
 - CIPC budget items include:
 - Single year cost assets over \$10K, Multi-year cost assets of more than \$100K
 - Assets with short useful life are part of the departments operating budget
 - Original request: \$1,135,584
 - Revised request: \$616,683
 - CIPC to eliminate ~\$88K from requests (\$69K for override)

Ongoing Leases

Ongoing leases	Requested	Approved	Comments
DPW			
Unit #8: 2009 John Deere loader	\$27,315	\$27,315	Started FY10
Unit #14 2009 Chevy pick-up	\$6,735	\$6,735	Started FY10
Unit #20 2009 6-Wheel Dump Truck	\$26,500	\$26,500	Started FY10
Unit #22 2009 John Deer Backhoe	\$25,183	\$25,183	Started FY09
Unit #27 2007 Mack 10-Wheel	\$27,390	\$27,390	Started FY09
Unit #33 2009 Tractor	\$25,230	\$25,230	Started FY09
Unit #5 2008 10-wheel dump truck	\$23,977	\$23,977	Started FY08
Unit #24 2008 6-wheel dump truck	\$28,053	\$28,053	Started FY08
Unit #23 6-wheel dump chip	\$18,535	\$18,535	Started FY08
Unit #3 2007 6-wheel dump truck	\$25,410	\$25,410	Started FY07
Landscape Tractor w/Bucket	\$9,500	\$9,500	Started FY10
Selectman			
MUNIS Tax Software	\$11,955	\$11,955	Final installment
Total Ongoing Leases	\$255,783	\$255,783	

- Starting in FY10, all lease payments years 2-5 were moved from the operating budget to the capital budget
- CIPC voted unanimously to approve these capital expenses for FY11

DPW

DPW	Requested	Approved	Comments
Tractor with mower (#35)	\$23,500	\$23,500	5 year lease \$117,500
Sweeper (#36)	\$31,000	\$31,000	5 year lease \$155,000
Total	\$54,500	\$54,500	

- CIPC voted to approve the tractor and sweeper requests for FY11
 - In FY11, \$74K in lease payments from FY06 leases are off the books vs. \$54.5K in new leases, for a net benefit of \$19.5K less in leases for FY11
 - In FY12, only \$37.4K in leases from FY07 will come off the books

Building / Facilities

Building/Facilities	Requested	Approved
Parks and Recreation		
Building renovation at Fairbank with asbestos removal	\$42,000	\$42,000
Pool's women showers	\$25,000	\$0
Building		
Various building improvements	\$35,000	\$58,771
Senior center roof & skylight	\$58,000	\$58,000
HVAC Upgrades at Fairbank center	\$31,400	\$0
SPS		
Nixon rooftop library HVAC and renovation	\$50,000	\$50,000
Total Building/Facilities	\$241,400	\$208,771

- CIPC voted to approve the Fairbank renovation, Senior center roof & skylight, and Nixon rooftop HVAC projects
- CIPC voted to allocate \$59K to various building improvements
 - \$24K more than was being asked
 - Gives building/facilities manager flexibility to use funds for the project with greatest need

Police, Fire, Tech

Requested Items	Requested	Approved
Police		
Live scan fingerprint system	\$10,000	\$10,000
Fire		
Goodman Hill Radio Generator	\$20,000	\$0
Information technology		
Upgrade DPW to VoIP and move DPS system to Fire	\$35,000	\$0

- CIPC voted to approve the fingerprint scan system request based on expected future cost savings and departmental need
- CIPC did not approve the radio generator request from the fire department , as it seems like a lower priority item that was escalated due to a one-time incident in FY09
- CIPC did not approve the VoIP request from IT as it seems like a “nice to have”, and this type of technology only becomes more affordable over time

Summary

CIPC Request	Requested	Approved
Ongoing Leases	\$255,783	\$255,783
DPW	\$54,500	\$54,500
Building/Facilities	\$241,400	\$208,771
Police	\$10,000	\$10,000
Fire	\$20,000	\$0
Information Technology	\$35,000	\$0
Total CIPC Requests	\$616,683	\$529,054

- Non-override budget target = \$529,054
- Total approved non-override budget = \$529,054
- CIPC is submitting the same budget for the override target
 - Despite the override budget providing an additional \$18K, CIPC did not feel that any of the requested projects that were initially not approved were high enough priority to warrant additional budget