

CIPC meeting notes 12 2 09

Attendees:

- Doug, Cat, Ted, Pascal, Jose, Larry, Maureen (as an observer)

- Corrected spreadsheets to show correct lease amounts and budgets for 2011
- Pascal brought paying of ongoing leases to vote, Jose seconded, unanimous approval
- Debate about DPW
 - Doug/Ted brought up discussion about quality of Sudbury DPW fleet and new HQ maintenance of fleet that extends life
 - Sweeper—will save money over time (sweeper is contracted out, 1 of 4), also gives more flexibility, citizen importance
 - Mower—we don't have now, old machine to clear out. Buying this is for a safety issue
- Debate about IT (VoIP, DPS to Fire)
 - Not top priority
 - Technology gets cheaper over time, not screaming need (nice to have)
- Park & Rec
 - Asbestos—want to do based on safety/liability
 - Pool showers—brought up a larger discussion about facilities management
- Buildings
 - Debate about specific projects vs. overall general fund
 - Building/facilities needs to have flexibility to shift funds based on shifting needs and priorities
- Police
 - All thought scanner was necessary, saves future costs
- Fire
 - Goodman Hill radio generator seems like a lower priority that was escalated due to an incident in the last year; committee did not think this was a high priority for FY11
- Motion to approve \$42K for Asbestos @ Fairbank, \$10K for police scanner, \$50K for Nixon HVAC
 - Doug 2nd
 - Unanimous approval
- Motion to approve \$31K for sweeper #36
 - Jose 2nd
 - Unanimous approval
- Motion to approve \$58K for senior center roof
 - Doug 2nd
 - Unanimous approval
- Group discussed allowing flexibility if certain projects come in slightly above budget, money can be moved from various building improvements
- 2 options:
 - Get tractor, put remainder in general building
 - Put all remainder in general building
- Motion to approve \$23.5K for tractor 2/ Mower #35
 - Larry 2nd
 - 5 out of 6 vote yes (Ted no)
- Motion to approve \$58,771 for various building improvements
 - Larry 2nd

- Unanimous approval
- CIPC wanted to note that this money does not apply to any items list—can be used for anything in the building/facilities manager’s discretion
- Discussion about borrowing from 2012 in this amount—so FY12 money does not need to be put into various building improvements
- Motion to have fixed growth (4.5%) budget the same as non-override budget (i.e. not to add any additional items)
 - Ted 2nd
 - Unanimous approval

Fire Station upgrades

- May not be submitted as capital article; CIPC generally thinks this is a job that would be more appropriate for a facilities manager—although this is designed to provide accommodations for female firefighters it also is a more comprehensive renovation of the stations.

Town Center

- Not enough information to make a decision

Police Station

- Location discussion—route 20 vs. town center
- Cost—positioned as \$88 per HH per year, decreasing over time, vs. \$6.2MM total cost
- Motion to support this project—Pascal 2nd
 - Unanimous approval

Motion to adjourn meeting

- Ted 2nd, unanimous approval

CIPC Approved FY11 Capital Budget:

| | | | |
|---|------------------|------------------|------------------------------|
| FY10 Non-override budget | \$523,816 | | |
| FY11 Non-override budget | 1.00% | \$529,054 | |
| FY11 Override budget | 4.50% | \$547,388 | |
| | | | |
| | Requested | Approved | Comments |
| On going leases | | | |
| DPW | | | |
| Unit #8: 2009 John Deere loader | \$27,315 | \$27,315 | Started FY10 |
| Unit #14 2009 Chevy pick-up | \$6,735 | \$6,735 | Started FY10 |
| Unit #20 2009 6-Wheel Dump Truck | \$26,500 | \$26,500 | Started FY10 |
| Unit #22 2009 John Deer Backhoe | \$25,183 | \$25,183 | Started FY09 |
| Unit #27 2007 Mack 10-Wheel | \$27,390 | \$27,390 | Started FY09 |
| Unit #33 2009 Tractor | \$25,230 | \$25,230 | Started FY09 |
| Unit #5 2008 10-wheel dump truck | \$23,977 | \$23,977 | Started FY08 |
| Unit #24 2008 6-wheel dump truck | \$28,053 | \$28,053 | Started FY08 |
| Unit #23 6-wheel dump chip | \$18,535 | \$18,535 | Started FY08 |
| Unit #3 2007 6-wheel dump truck | \$25,410 | \$25,410 | Started FY07 |
| Landscape Tractor w/Bucket | \$9,500 | \$9,500 | Started FY10 |
| MUNIS Tax Software | \$11,955 | \$11,955 | Last installment |
| <i>Ongoing leases</i> | <i>\$255,783</i> | <i>\$255,783</i> | |
| | | | |
| FY11 Capital items | | | |
| DPW | | | |
| Tractor with mower (#35) | \$23,500 | \$23,500 | 5 year lease \$117,5K |
| Sweeper (#36) | \$31,000 | \$31,000 | 5 year lease \$155K |
| | | | |
| Information technology | | | |
| Upgrade DPW to VoIP and move DPS system to Fire | \$35,000 | | |
| | | | |
| P&R | | | |
| Building renovation at Fairbank with asbestos removal | \$42,000 | \$42,000 | |
| Pool's women showers | \$25,000 | | |
| | | | |
| Building | | | |
| Various building improvements | \$35,000 | \$58,771 | |
| Senior center roof & skylight | \$58,000 | \$58,000 | |
| Street light replacement | \$0 | | May not require CIPC funding |
| HVAC Upgrades at Fairbank center | \$31,400 | | |
| | | | |
| Police | | | |
| Live scan fingerprint system | \$10,000 | \$10,000 | |
| | | | |
| SPS | | | |
| Nixon rooftop library HVAC and renovation | \$50,000 | \$50,000 | |
| | | | |
| Fire | | | |
| Goodman Hill Radio Generator | \$20,000 | | |

| | | | |
|--|------------------|------------------|----------------|
| | | | |
| Total | \$616,683 | \$529,054 | |
| Difference (Non override) | -\$87,629 | -\$0 | |
| Difference (Override) | -\$69,296 | \$18,333 | |
| | | | |
| | | | |
| Police | | | |
| New police station | \$6,120,000 | Approved | Debt exclusion |
| | | | |
| Fire | | | |
| Station 2 dormitory project and renovation | \$150,000 | N/A | Debt exclusion |