

Sudbury Select Board

Handbook Subcommittee Virtual Meeting

Wednesday, September 24, 2025

7:00 p.m.

Subcommittee Members Present: Janie Dretler and Lisa Kouchakdjian

Others present: None

Member Kouchakdjian opened the meeting at 7:00 p.m. and read the open meeting remarks. The Subcommittee did a roll call of all members. Both members Dretler and Kouchakdjian stated they were present for the meeting.

Member Dretler moved to approve the Handbook Subcommittee minutes from September 15, 2025. Member Kouchakdjian seconded the motion. Motion passed 2-0 each member stating aye.

The Subcommittee continued to edit the draft Handbook.

The Subcommittee decided to have Member Kouchakdjian contact Town Manager Andy Sheehan to request his feedback. Member Kouchakdjian will ask Town Manager Sheehan whether he would like to attend a meeting or just provide changes over email.

The Subcommittee members stated they were eager to get the Handbook to the full Select Board for their review and feedback. Member Kouchakdjian stated Select Board members will be provided the draft Handbook with sufficient time to review the document prior to the meeting in which the full Select Board discusses the draft Handbook.

The Subcommittee will select a next meeting date via email.

Member Dretler moved to adjourn the meeting at 7:21 p.m. Member Kouchakdjian seconded the motion. The motion passed 2-0 each member stating aye.