

SUDBURY SELECT BOARD

MONDAY FEBRUARY 24, 2025

7:00 PM ZOOM

JOINT MEETING WITH FINANCE COMMITTEE, CAPITAL IMPROVEMENT ADVISORY COMMITTEE,
AND SUDBURY PUBLIC SCHOOLS COMMITTEE

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Daniel Carty, Select Board Member Lisa Kouchakdjian, Select Board Member Janie Dretler, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the joint meeting was convened at 7:06 PM, via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Staff Present: Finance Director Victor Garofalo, Health Director Vivian Zeng, SPS Superintendent Brad Crozier, SPS Director of Business and HR Don Sawyer, Fire Chief Timothy Choate, Combined Facilities Director Sandra Duran, DPW Director Tina Rivard

Call to Order

Chair Roberts called the joint meeting with the Finance Committee (FinCom), Capital Improvement Advisory Committee (CIAC), and the Sudbury Public Schools (SPS) Committee to review Town Meeting capital articles. Select Board Roll Call: Kouchakdjian-present, Dretler-present, Carty-present, Russo-present, Roberts-present

Opening remarks by Chair

None

Reports from Town Manager and Select Board

None

Chair Roberts acknowledged that Reports by herself, Town Manager and Board Members would be presented at tomorrow's Select Board meeting.

Public comments

Resident Manish Sharma, 77 Colonial Road, commented about Town rebates/grants to be discussed. He also mentioned the student lunch topic.

Call to Order

FinCom Co-Chair Michael Joachim called the joint meeting with the Select Board to order. FinCom roll call: Eric Poch-present, Andrew Bettinelli-present, Michael Ferrari-present, Henry Sorett-present, Andrew Sousa-present, John Baranowsky-present, Karl Fries-present, Michael Joachim-present

CIAC Chair Matthew Dallas called the joint meeting with the Select Board to order. CIAC roll call: Ark Pang-present, Richard Winer-present, Lisa Saklad-present, Thomas Travers-present, Susan Asbedian-Ciaffi-present, Peter Iovanella-present, Matthew Dallas-present

Town Manager Sheehan presented the PowerPoint “FY26 Town Manager’s Capital Operating Budget.” Capital Funding Sources included:

- Tax Levy
- Free Cash
- Overlay Surplus
- Stabilization Funds
- Capital Exclusions
- Debt – in levy

Members reviewed Capital Articles:

Ford F150 EV	Conservation	\$50,000	Tax Levy
Ford Explorer	Health	\$50,000	Tax Levy
Town-Wide Walkways Improvements & Design - DPW		\$50,000	Tax Levy
Survey Total Station - for Surveying - DPW		\$55,000	Tax Levy
Bandit Chipper - DPW		\$99,000	Tax Levy
Multi Use Off Road Tractor Parks – DPW		\$32,500	Tax Levy
Fire Station HQ & Fire Station 2 Design-Facilities		\$50,000	Tax Levy
Goodnow Library Roof Design - Facilities		\$80,000	Tax Levy
Flynn Building Roof Design - Facilities		\$25,000	Tax Levy
Chevy Tahoe or Equivalent - Fire		\$75,000	Tax Levy
Life Pak 15 Replacements - Fire		\$63,100	Tax Levy
Network Storage Upgrade at Primary Data Center - IT		\$99,000	Tax Levy
Microsoft 365 Migration and Implementation - IT		\$80,800	Tax Levy
Entrance Mat - Curtis, Haynes, Loring and Noyes-SPS		\$80,000	Tax Levy
Carpet Replacement - SPS		\$77,000	Tax Levy
Schools classroom VCT Flooring Replacement - SPS		\$75,000	Tax Levy
Bathroom Partitions and Replacements - SPS		\$58,000	Tax Levy
Interior Painting of Schools - SPS		\$50,000	Tax Levy
Curtis Exterior Surveillance Camera Replacement - SPS		\$45,000	Tax Levy
Ceiling Tile Replacement - SPS		\$25,000	Tax Levy
Town Manager's Capital Operating Budget		\$ 1,219,400	

SPS Capital Night Presentation

Present: SPS Superintendent Brad Crozier, Facilities Director Sandra Duran

Josiah Haynes Elementary Roof Replacement - SPS	\$3,530,000	Debt
John Nixon Elementary Roof Replacement - SPS	\$2,755,000	Debt

Ms. Duran explained that the Town has been invited to the MSBA (Massachusetts School Building Authority) program regarding the Haynes School roofing project. She noted that the roof has exceeded its useful life being 26 years old. Ms. Duran confirmed that roof continues to leak and the amount of \$3,530,000 includes the 2024 estimates as provided.

Ms. Duran stated that the Nixon School roof project did not necessarily qualify under MSBA requirements in consideration of replacement of part of the roof.

Mr. Travers asked about percentage of associated contingency expense. Ms. Duran indicated that such contingency would reflect 5%. Mr. Travers asked about % of reimbursement. Mr. Crozier responded 31% was likely. Vice-Chair Carty thanked all who worked to get the MSBA funding for the roof.

Mr. Joachim questioned if full design of the roof had to be submitted within 12 months. Ms. Duran responded in the affirmative and hoped to approve the roof article at May Annual Town Meeting. Mr. Joachim requested that associated charts with correct headings be corrected and resubmitted.

HVAC Capital Improvement Engineering Study-SPS	\$152,000	Free Cash
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Ms. Duran noted the Engineering Study was inclusive of the new energy stretch code with various engineering specialties involved. Ms. Duran commented that she was examining solar ready aspects and is working with a solar engineering company.

Fire Alarm, Emerg. Lighting/BDA Systems Design - SPS	\$190,000	Free Cash
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Ms. Duran provided additional detail, noting that a design study would examine the Curtis, Haynes, Loring and Nixon Schools.

ELA School Curriculum - SPS	\$250,720	Free Cash
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Mr. Crozier explained that the article requested would provide improvements and implementation of EL K-5 and would provide added funding for 6-8th grade study.

Mr. Dallas commented that he was not sure this article would qualify as a Capital article. Mr. Baranowsky asked if this request was a one-time request. Mr. Crozier confirmed it was, and added that any recurring expense would be included in the school budget. Chair Roberts asked if school curriculum was considered a free cash item. Town Manager Sheehan stated it was.

School Classroom Instructional Equip. Replacement – SPS	\$100,000	
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Mr. Crozier recognized that the Instructional Equipment Replacement article was a repeat item.

Mr. Joachim asked if this could be considered a tax levy item. Town Manager Sheehan confirmed the item was in levy because it was not submitted as a capital request and last year was covered by ARPA funding.

DPW Emergency Operations Center Cost Share Facilities - DPW	\$125,000	Free Cash
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Mr. Dallas inquired if the requested amount was corrected in the budget book. Ms. Duran confirmed it was.

Mr. Sorett indicated that he wanted to see assurance that the federal funding piece would be satisfied. Town Manager Sheehan responded that if matching funds are not granted, Town funds can be returned to the free cash fund.

Atkinson Pool Renovation Supplemental Funds Facilities - Facilities	\$429,000	Debt
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Ms. Duran provided a chronology of the pool project and was hoping to rebid and get new estimates in April before Town Meeting.

Mr. Travers expressed concern about altering bids and opined about the Town assuming the \$3 million dollar ask. Mr. Sorett agreed with concerns presented by Mr. Travers. Mr. Baranowsky recommended indefinitely postponing the article.

Mr. Garofalo noted that the article could be rescinded as a bond was not secured.

Ms. Zeng stated she has been involved with the Atkinson Pool water issue and recommended that the Pool package project move forward as current maintenance would likely fail regarding chlorine levels. She mentioned possible closure of the lap pool.

Vice-Chair Carty asked if the pool was still leaking. Ms. Duran responded affirmatively. Vice-Chair Carty queried why it took so long to procure a bid. Town Manager Sheehan explained that the pool is 40 years old and prior Town Management made the decision to complete the Fairbank Community Center and not to consider the pool at the same time. He concurred with taking a step back and consider the pool situation.

Board Member Janie Dretler stated the community values having access to a public pool and that it is actively used. The Town hasn't invested significantly in capital improvements in the pool in decades, that the longer the pool problems are deferred, the sooner it will deteriorate, the problem grows longer and becomes more expensive. She suggested exploring various options for the pool.

Mr. Sorett mentioned the idea of installing a new pool. Ms. Duran stated that professionals recommend repair of the pool. Town Manager Sheehan noted that a decision did not need to be made this evening and could be presented at a Fall Town Meeting.

Ms. Rivard presented "Public Works FY2026 Capital Requests:"

Heavy duty 6-Wheel Dump Truck plus HVW Slide in - DPW	\$382,000	Free Cash
Dump Truck with Plow & Spreader - DPW	\$146,000	Free Cash
Roads, Culvert, Drainage, Consultant & Construction - DPW	\$950,000	Free Cash

Ms. Rivard noted that the above article could not be covered under Ch. 90 funding.

Mr. Baranowsky asked about remaining corrugated piping in Town. Ms. Rivard noted that the current plan is addressing the infrastructure needs of Sudbury. Related discussion took place.

As Treasurer of the Sudbury Water District, Mr. Travers commented that the Water District Commission has always collaborated in various road plans. He asked for related rating. Ms. Rivard responded that she would supply that rating, coordinate with the Water District, and determine priority of roads and culverts that may have Water District influence.

Fire Chief Timothy Choate presented the “Sudbury Fire Department FY26 Capital Requests:”

Ambulance Replacement – Fire Dept.	\$500,000	Debt
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Mr. Joachim asked why debt was considered rather than free cash funding. Mr. Garofalo said the preferred option would be to borrow and pay back over five years in consideration of ambulance receipts.

Mr. Sorett opined about privatization of ambulance services and requested a related study be done.

2005 Engine Pumper Replacement - Fire	\$725,000	Free Cash
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It was explained that the replacement is available immediately and the existing pumper failed inspection.

Adjournment

Mr. Travers motioned to adjourn the CIAC joint meeting. Mr. Dallas seconded the motion.

It was on motion 7-0; Pang-aye, Winer-aye, Saklad-aye, Travers-aye, Asbedian-Ciafi-aye, Iovanella-aye, Dallas-aye

VOTED: To adjourn the CIAC joint meeting

Mr. Joachim motioned to adjourn the FinCom joint meeting. Mr. Baranowsky seconded the motion.

It was on motion 7-0; Poch-aye, Bettinelli-aye, Ferrari-aye, Sorett-aye, Sousa-aye, Baranowsky-aye, Fries-aye, Joachim-aye

VOTED: To adjourn the FinCom joint meeting

Vice-Chair Carty motioned to adjourn the Select Board meeting. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

Voted: to adjourn the Select Board meeting

There being no further business, the meeting was adjourned at 11:09 PM.