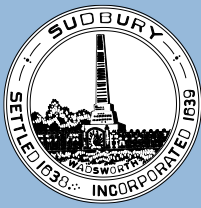


SUDBURY SELECT BOARD  
 FRIDAY JANUARY 24, 2025  
 8:45 AM, ZOOM

Item #	Time	Action	Item
	8:45 AM		CALL TO ORDER
			Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Public comments on items not on agenda
<b>MISCELLANEOUS</b>			
1.		<i>VOTE</i>	Direct the Town Clerk to place the vacant office for Sudbury Public School Committee member on the March 31, 2025 Annual Town Election ballot by January 24th 2025. This is 15 days prior to the last day to return nomination papers to the Board of Registers for certification as set forth in the attached memo.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.*



SUDBURY SELECT BOARD

Friday, January 24, 2025

**MISCELLANEOUS (UNTIMED)**

**1: SPS vacancy on ATE ballot**

REQUESTOR SECTION

Date of request:

Requestor: Town Clerk Beth Klein

Formal Title: Direct the Town Clerk to place the vacant office for Sudbury Public School Committee member on the March 31, 2025 Annual Town Election ballot by January 24th 2025. This is 15 days prior to the last day to return nomination papers to the Board of Registers for certification as set forth in the attached memo.

Recommendations/Suggested Motion/Vote: Direct the Town Clerk to place the vacant office for Sudbury Public School Committee member on the March 31, 2025 Annual Town Election ballot by January 24<sup>th</sup> 2025. This is 15 days prior to the last day to return nomination papers to the Board of Registers for certification as set forth in the attached memo.

Background Information:

Mary Stephens, a member of the Sudbury Public School Committee, filed her resignation with the Town Clerk on January 21, 2025. Her term expires May 2027. The vacancy cannot be placed on the ballot for the March 31<sup>st</sup> 2025 ATE, pursuant to MGL. C. 41, Sec.10 until the Select Board files a notice of election with the Town Clerk. The last day for the Board to do so is January 24<sup>th</sup>, 2025. This would give candidates sufficient time to take out nomination papers and return them to the Board of Registrars by the February 10<sup>th</sup> deadline.

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Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

01/24/2025 8:45 AM

Jan. 21, 2025

Unfortunately, I am writing to inform you of my resignation from the Sudbury School Committee. Due to a family health concern, we decided this weekend that we would be leaving Sudbury, and thus, I would not legally be allowed to serve. In order to ensure that the Sudbury community has the opportunity to select my replacement, I am resigning effective immediately.

Thank you to those who supported me throughout my candidacy and time on the committee. I am truly sorry that I will not be able to continue to advocate for the SPS students. Until I move, I will continue to do everything I can to assist in any way.

Please don't hesitate to contact me (marytd@gmail.com and 617-276-7129) if you would like to speak further.

Sincerely,  
Mary

*Mary Stephens*

2025 JAN 21 PM 12:00  
TOWN CLERK  
SUDBURY, MASS

Attachment1.a: Mary Stephens resignation (6489 : SPS vacancy on ATE ballot)

Jan. 22, 2025

Please see my updated resignation letter. I was incorrectly informed that I had to resign effective immediately for the vacancy to appear on the ballot. With new information, I am updating my resignation letter.

Unfortunately, I am writing to inform you of my resignation from the Sudbury School Committee. Due to a family health concern, we decided this weekend that we would be leaving Sudbury, and thus, I would not legally be allowed to serve.

In order to ensure that the Sudbury community has the opportunity to select my replacement, I am resigning effective March 30, 2025, the last date I can legally serve so that the vacancy appears on the ballot.

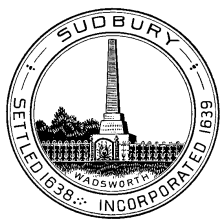
Thank you to those who supported me throughout my candidacy and time on the committee. I am truly sorry that I will not be able to continue to advocate for the SPS students on the school committee beyond that date. Until I move, I will continue to do everything I can to assist in any way.

Please don't hesitate to contact me ([marytd@gmail.com](mailto:marytd@gmail.com) and 617-276-7129) if you would like to speak further.

Sincerely,  
Mary

*Mary Stephens*

Attachment1.b: UpdatedResignation (6489 : SPS vacancy on ATE ballot)



# Town of Sudbury

Town Clerk's Office

Town Hall  
322 Concord Road  
Sudbury, MA 01776-1843  
978-639-3351  
Fax: 978-639-3340

[clerk@sudbury.ma.us](mailto:clerk@sudbury.ma.us)

To: Select Board  
From: Beth R. Klein, Town Clerk  
Re: Add elected vacancy to Town Ballot  
Date: January 21, 2025

In order for the vacant office for Sudbury School Committee member to be added to the 2025 town ballot, the Select Board must notify the Town Clerk in writing that the vacant office should be added to the ballot for a two year term to expire May 2027. The Town Clerk's office must receive the notice by January 24, 2025 to be added to the ballot for the March 31, 2025 Annual Town Election.

Vacant Office: Sudbury School Committee Term Expires: May 2027

MGL chapter 41, Sec. 10

If there is a resignation of a town officer creating a vacancy at some later time certain, and such resignation is filed with the town clerk in accordance with the provisions of section one hundred and nine, said town clerk shall certify a vacancy shall occur at the later time certain and the board of selectmen may call a special election as provided in this section; provided, however, that no such election may be held prior to the effective date of the resignation creating such vacancy.

No election shall be held for any office pursuant to this section unless the selectmen file with the town clerk notice of an election for such office not less than fifteen days before the last day to submit nomination papers to the registrars of voters for certification, before the election or any preceding primary, caucus, or preliminary election.

Cc: Andrew Sheehan Town Manager

The Select Board hereby directs the Town Clerk to place the vacancy for Sudbury School Committee member on the ballot for the March 31, 2025 Annual Town Election. Said term shall expire May 31, 2027 or at the adjournment of Annual Town Meeting whichever is earlier.

**Select Board**

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\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date:

Attachment 1.c: Add vacant office to ballot for SPS Committee (6489 : SPS vacancy on ATE ballot)