



SUDBURY SELECT BOARD
TUESDAY FEBRUARY 4, 2025
7:00 PM, ZOOM

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
			Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Public comments on items not on agenda
CONSENT CALENDAR			
1.		<i>VOTE / SIGN</i>	As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Zayith Tapas and Bar, 621 Boston Post Road, as requested in an application dated January 17, 2025, subject to conditions put forth by the Health Department, Fire Department and Building Department.
2.		<i>VOTE</i>	Vote to accept the Executive Office of Public Safety, Department of Fire Service FY25 Firefighter Safety Equipment Grant for \$11,745.99. These funds will be used to purchase replacement firefighting gear for three (3) members of the Fire Department.
MISCELLANEOUS			
3.		<i>VOTE</i>	Vote to accept 2025 Annual Town Meeting articles submitted by Jan. 31, 2025 and to refer all articles to Town Counsel for review and comment as to form. Also vote on order of articles, and designate articles for the consent calendar. Also vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board.
4.			Discussion of Annual Town Meeting warrant articles
5.			Discussion on Sudbury Public School Committee vacancy and next steps moving forward.
6.			Discuss topics to be assigned for Winter 2025 - Select Board newsletter.
7.			Upcoming agenda items
EXECUTIVE SESSION			

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.

Item #	Time	Action	Item
8.		<i>VOTE</i>	Vote to close Open Session and enter Executive Session to discuss strategy with respect to collective bargaining (Firefighters, Engineers and Patrol Officers) or litigation if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).
9.		<i>VOTE</i>	Vote to close executive session and not resume open session.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.



SUDBURY SELECT BOARD

Tuesday, February 4, 2025

CONSENT CALENDAR ITEM

1: Zayith Tapas Common Victualler License Application

REQUESTOR SECTION

Date of request:

Requestor: Ahara LLC

Formal Title: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Zayith Tapas and Bar, 621 Boston Post Road, as requested in an application dated January 17, 2025, subject to conditions put forth by the Health Department, Fire Department and Building Department.

Recommendations/Suggested Motion/Vote: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Zayith Tapas and Bar, 621 Boston Post Road, as requested in an application dated January 17, 2025, subject to conditions put forth by the Health Department, Fire Department and Building Department.

Background Information:

Zayith is expected to receive approval for their alcohol license from the ABCC in early 2025. The Common Victualler license approves food service on premises.

Financial impact expected:\$50 Common Victualler License Fee

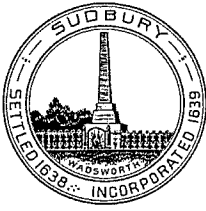
Approximate agenda time requested:

Representative(s) expected to attend meeting: Monali Kotak, Manager

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: sbadmin@sudbury.ma.us

APPLICATION FOR COMMON VICTUALLER & ENTERTAINMENT LICENSE

Please complete this application form and return to the Select Board's Office, along with all required materials listed below. Please submit a Food Permit Application to the Health Department, and review your plans with the Building Inspector and Fire Chief prior to submitting your Common Victualler License application. After submitting the completed form and materials, the applicant will be reviewed by Town staff and added to the Select Board's agenda. The applicant will be asked to attend a Select Board meeting to discuss the application – advanced notice of the date will be provided. The processing time for the license is approximately 30 days.

TO THE LICENSING AUTHORITY
SUDBURY, MASSACHUSETTS

Applicant or Corporate Name: AHARA LLC.

Applicant or Corporate Address: 11 HILL ST

City: WESTFORD State: MA Zip Code: 01886

Applicant Contact Email: ZAYITH TAPAS AND BAR @ GMAIL.COM

Applicant Contact Phone: 774 287 5154

Business/Restaurant Name (DBA): ZAYITH TAPAS AND BAR

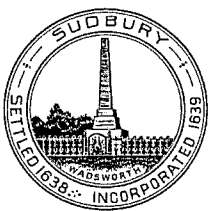
Business/Restaurant Address: 621 BOSTON POST ROAD Sudbury, MA

Business/Restaurant Phone: _____

Restaurant Manager Name: MONALI KOTAK

APPLICATION REQUIREMENTS

- ☒ Completed Tax Attestation (form attached)
- ☒ Evidence of compliance with the Worker's Compensation Act requirement to provide workers' compensation insurance for employees. (A copy of the policy or a certificate of insurance is satisfactory.)



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
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Fax: 978-443-0756
Email: sbadmin@sudbury.ma.us

- ☒ Background information relative to the corporation. If applicable, articles of incorporation, including, names of principals of corporation, number of restaurants owned, etc.
- ☒ Floor plan: detailing plan of rooms, their use, restroom locations, exits, seating arrangements, as well as showing cooking and service area (seating capacity must be obtained from the Building Inspector).
- ☐ Whether any changes in the premises, structural or expansion, are planned.
- ☐ A dated letter from the present business owner stating the effective date of new ownership.
- ☒ A copy of the lease agreement between the property owner and the business owner.
- ☐ Additional Requirements for **Alcohol License holders**:
 - ☒ **Current Roster of Personnel Trained to Serve Alcohol** - Information must include employees' name, date of birth, certification number and certification expiration date.
 - ☒ **Proof of Liquor Liability Insurance**
 - ☒ **Sudbury Alcohol Rules & Regulations Receipt** – in Rules & Regs packet
 - ☒ **Sudbury Food Service Requirement Form** – in Rules & Regs packet
- ☒ Application Fee:
 - **Common Victualler License: \$50**
 - **Entertainment License (if applicable): \$50**
 - **Provide one check payable to Town of Sudbury with application materials.**

In accordance with M.G.L. c.140, I hereby request a Common Victualler license, to be presented within the premises herein described.

Date

Applicant Signature

Please submit completed application and materials to:
Office of Select Board, 278 Old Sudbury Rd, Sudbury, MA 01776



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L0645669280
Notice Date: October 7, 2024
Account ID: MFB-21813071-004

1.a

MEALS, FOOD & BEVERAGE REGISTRATION CERTIFICATE



AHARA LLC
ZAYITH TAPAS AND BAR
11 HILL ST
WESTFORD MA 01886-2315

Attached below is your Meals, Food & Beverage Registration Certificate. This certificate must be displayed at the location listed on the certificate. You must report any change of name or address to us so that a correct certificate can be issued.

At any time, you can log into your MassTaxConnect account at mass.gov/masstaxconnect to view and re-print a copy of this certificate.

DETACH HERE



MASSACHUSETTS DEPARTMENT OF REVENUE Meals, Food & Beverage Registration Certificate

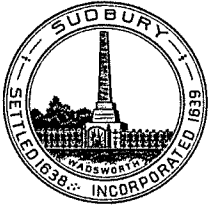
This registration must be posted and visible at all times.

AHARA LLC
ZAYITH TAPAS AND BAR SUDBURY
621 BOSTON POST RD UNIT C
SUDBURY MA 01776-3381

Account ID: MFB-21813071-004
Certificate Number: M1030601

This is your certificate of registration as required by Chapters 62C and 64H of the Massachusetts General Laws to sell meals, food & beverages at the address shown above. This registration is non-transferable and may be suspended or revoked for failure to comply with state laws and regulations.

Effective Date: 01-Nov-2024



TOWN OF SUDBURY

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: sbadmin@sudbury.ma.us

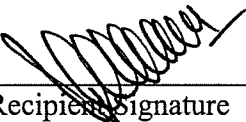
Alcohol Rules & Regulations Acknowledgement Receipt

Please complete the form below and return to:
Select Board's Office
278 Old Sudbury Rd
Sudbury, MA 01776

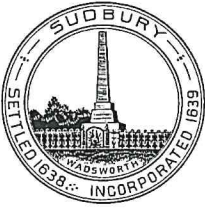
I hereby acknowledge that I have received, read and understand the Town of Sudbury Alcohol Rules & Regulations.

Business Name: ZAYITH TAPAS AND BAR

Print Recipient Name: PIYUSH KOTAK & MONALI KOTAK


Recipient Signature

Date



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: sboffice@sudbury.ma.us

FOOD SERVICE REQUIREMENT RESTAURANTS THAT SERVE ALCOHOLIC BEVERAGES

In accordance with the Town of Sudbury Alcohol Rules & Regulations Food Service requirement below, please complete this form and return to the Selectmen's Office.

Excerpt from Town of Sudbury Alcohol Rules & Regulations

Food Service:

A. Coinciding with the service of alcoholic beverages, licensees must serve food.

Following the close of the full menu, licensees must provide, at a minimum, five (5) assorted items up until thirty (30) minutes before closing. The proposed assorted items will be submitted to the LLA for approval upon request for the original license or renewal. The LLA will approve said items with the understanding that chips, pretzels, popcorn or similar snacks will not suffice.

B. Any deviation from the approved limited menu must be submitted to the LLA for approval.

Business Name: ZAYITH TAPAS AND BAR

Business Address: 621 BOSTON POST RD. SUDBURY, MA. 01776

A. If the full menu closes while alcohol continues to be served, complete below:

Items Served After Close of Full Menu, Until 30 Minutes Before Closing:

1. N/A
2. N/A
3. N/A
4. N/A
5. N/A

OR

B. If the full menu is available the entire time that alcohol is served, check below:

☒ The full menu is available the entire time that alcoholic beverages are served.

Business Owner Signature: [Signature]

Date: _____

Please submit completed form to:

Select Board, 278 Old Sudbury Rd, Sudbury, MA 01776



IDS CONTRACTORS INC.
 1000 W. 10th Street, Suite 100
 Kansas City, MO 64108
 Tel: 816.481.1111
 Fax: 816.481.1112
 Email: info@idskc.com

Consultant's

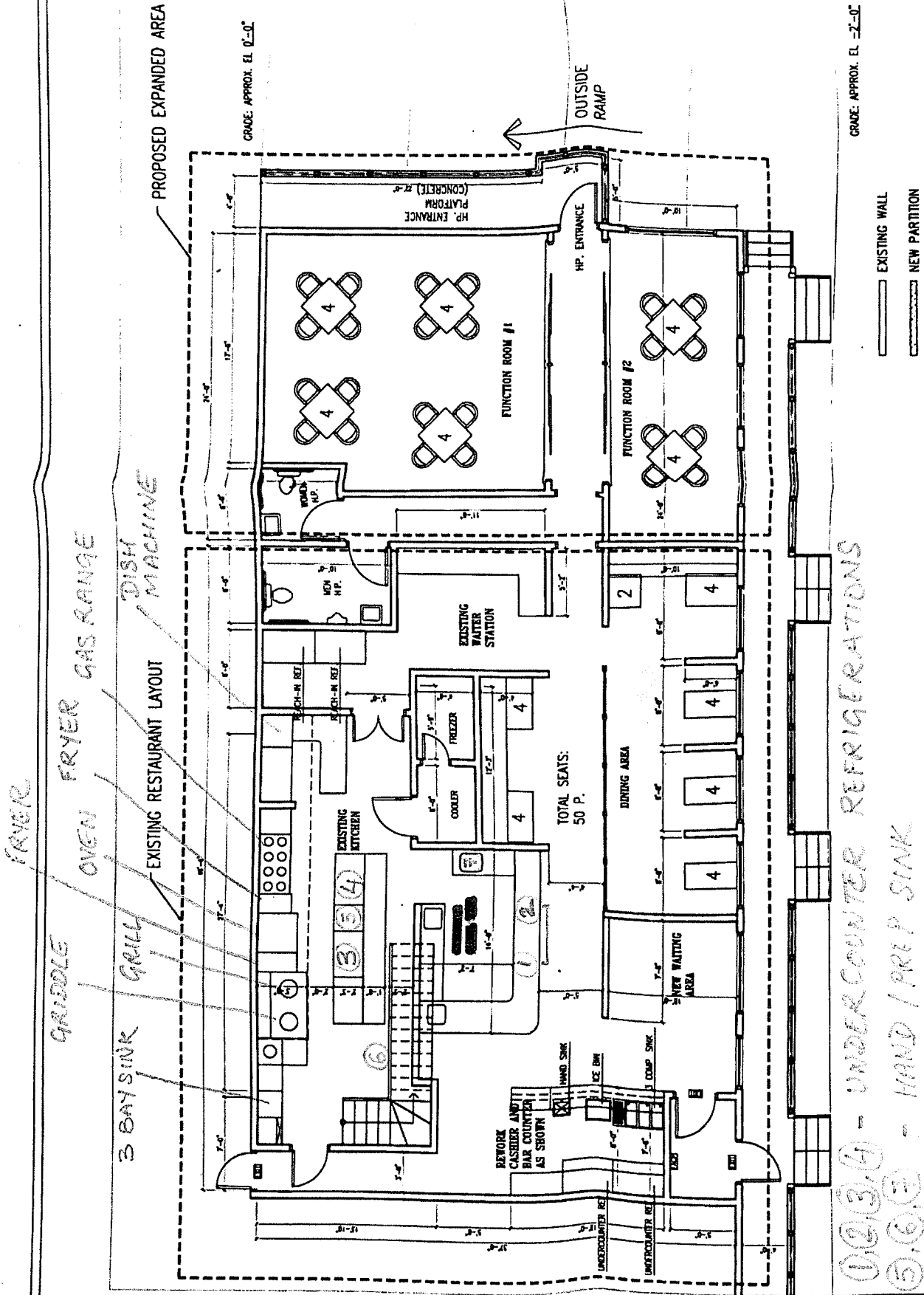
Project Name
 Project
 Date 07/13/05
 Drawn By RVP
 Checked By RVP
 Date 07/27/05
 Project
 JAPANESE RESTAURANT
 621 BOSTON POST ROAD, SUDBURY

Drawing Title
 PROPOSED FLOOR PLAN



Set
 Scale 3/16"=1'-0"
 Drawing Number

A-2



PROPOSED FLOOR PLAN 3/16"=1'-0"

26
 16
 10

Zayith Tapas and Bar – Common Victualler License Department Feedback

Department	Staff	Date	Comments
Building Department	Andrew Lewis	1/28/25	A couple of things need to be addressed, but this shouldn't hold up the Common Victualler.
Fire Department	Chief Choate	1/28/25	Concur with Building Department
Health Department	Vivian Zeng	1/28/25	Health is all set, food permit is approved with the understanding that they need to complete all outstanding items with building and fire.
Police Department	Chief Nix	1/17/25	The police department has no issues with the application.

**SUDBURY SELECT BOARD**

Tuesday, February 4, 2025

CONSENT CALENDAR ITEM**2: Accept EOPS/DFS grant for Fire Dept****REQUESTOR SECTION**

Date of request:

Requestor: Fire Chief

Formal Title: Vote to accept the Executive Office of Public Safety, Department of Fire Service FY25 Firefighter Safety Equipment Grant for \$11,745.99. These funds will be used to purchase replacement firefighting gear for three (3) members of the Fire Department.

Recommendations/Suggested Motion/Vote: Vote to accept the Executive Office of Public Safety, Department of Fire Service FY25 Firefighter Safety Equipment Grant for \$11,745.99. These funds will be used to purchase replacement firefighting gear for three (3) members of the Fire Department.

Background Information:
see attached DFS grant and approved contract

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
 STATE HOUSE BOSTON, MA 02133
 (617) 725-4000

MAURA T. HEALEY
 GOVERNOR

KIMBERLEY DRISCOLL
 LIEUTENANT GOVERNOR

January 17, 2025

Chief John Whalen
 Town of Sudbury
 77 Hudson Road
 Sudbury, MA 01776

Dear Chief Whalen,

Congratulations! I am pleased to inform you that the Executive Office of Public Safety and Security and the Department of Fire Services (DFS) has awarded the Town of Sudbury Fire Department \$11,745.99 in State Fiscal Year 2025 funding for the Firefighter Safety Equipment Grant Program.

With each new challenge, the fire service in Massachusetts demonstrates its ability to adapt, overcome, and continue providing the excellent level of services that the citizens of the Commonwealth have come to expect. Please know how thankful I am for this, and how grateful I am to be able to provide your department with this important equipment.

The Healey-Driscoll Administration is committed to supporting local fire departments and working with communities to come into compliance with the MBTA Communities Law, which is an essential component of our efforts to make housing more affordable. Due to the recent Supreme Judicial Court ruling, all communities have additional time to come into compliance with the MBTA Communities Law, so no community is being denied a fire safety grant for not being in compliance at this time. Compliance will be taken into consideration for future grant rounds, as it will be for all discretionary grant programs.

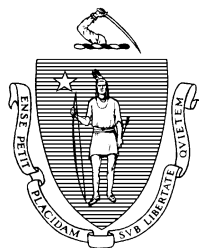
The contract, terms and conditions, and other documents for this program will be provided to you by DFS. Please contact Tim Moore at DFS with any questions about this award at 978-567-3721 or Timothy.Moore@mass.gov for contract terms, conditions, and other award documents.
 Sincerely,

GOVERNOR MAURA T. HEALEY

LT. GOVERNOR KIMBERLEY DRISCOLL

CC: Assistant Chief Timothy Choate

Attachment2.a: FY25 Governor's Award Letters_Part249 (6502 : Accept EOPS/DFS grant for Fire Dept)



MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

TERRENCE M. REIDY
SECRETARY

The Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Department of Fire Services

P.O. Box 1025 ~ State Road

Stow, Massachusetts 01775

Telephone (978) 567~3100

www.mass.gov/dfs



JON M. DAVINE
STATE FIRE MARSHAL

January 17, 2025

Chief John Whalen
Town of Sudbury
77 Hudson Road
Sudbury, MA 01776

Dear Chief Whalen,

I am pleased to provide you with a Commonwealth of Massachusetts Standard Contract Form and Grant Agreement Scope of Work and Budget for your FY25 Firefighter Safety Equipment Grant award. Please print and mail copies of these documents with original signatures to Tim Moore at the Department of Fire Services (DFS) address above. The Standard Contract Form Instructions and Commonwealth Terms and Conditions, which are incorporated by reference into this contract, may be found at www.macomptroller.org/forms. As a reminder, equipment orders may not be placed until this contract has been fully executed by DFS and your department. DFS will provide you with a copy of the fully executed contract and provide specific direction to proceed when your contract has been executed.

The funds for this program will be disbursed on a reimbursement basis in accordance with the terms of the grant Notice of Funding Opportunity. Once you have received your equipment and paid the vendor(s), reimbursement requests may be submitted to DFS by submitting the following documents to OPS.DFS-TM-Grants@mass.gov:

- Completed Final Report Template.
- Copy of invoice(s) with detailed description of all eligible costs.
- Proof of payment to the vendor(s) (cancelled check copy or other official financial system record).

If you have any questions during the grant performance period, please contact Tim Moore at 978-567-3721 or OPS.DFS-TM-Grants@mass.gov.

This program is an excellent opportunity to improve the health and safety of firefighters across the Commonwealth, and I am grateful that we are able to provide this vital equipment to your department this year.

Sincerely,

Jon M. Davine
State Fire Marshal

CC: Assistant Chief Timothy Choate

Administrative Services • Division of Fire Safety
Hazardous Materials Response • Massachusetts Firefighting Academy



COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.

CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name Town of Sudbury		d/b/a	Department Department of Fire Services		MMARS Code DFS
Legal Address As entered on Form W-9 or Form W-4 322 Concord Rd, Sudbury, MA 01776			Contract Manager Name David Clemons		Business Mailing Address P.O. Box 1025, Stow, MA 01775
Contract Manager Name Chief John Whalen			Billing Address If Different N/A		
Phone 978-440-5311	Email whalenj@sudbury.ma.us	Fax 978-440-5305	Phone 978-567-3179	Email David.Clemons@mass.gov	Fax 978-567-3121
Vendor Code VC6000191996			MMARS Doc ID(s) CT-DFS-1000-2025FFEGRANT00000000		
Vendor Code Address ID AD001 e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			RFR/Procurement or Other ID Number BD-108134		
<input checked="" type="radio"/> NEW CONTRACT Procurement or Exception Type (Check one option only) <input type="radio"/> Statewide Contract (OSD or an OSD-designated department.) <input type="radio"/> Collective Purchase (Attach OSD approval, scope, and budget.) <input checked="" type="radio"/> Department Procurement - Includes all Grants 815 CMR 2.00 . (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) <input type="radio"/> Emergency Contract (Attach justification for emergency, scope, and budget.) <input type="radio"/> Contract Employee (Attach Employee Status Form, scope, and budget.) <input type="radio"/> Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) <input type="radio"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)			<input type="radio"/> CONTRACT AMENDMENT Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change" Amendment Type (Check one option only. Attach details of amendment changes.) <input type="radio"/> Amendment to Date, Scope, or Budget (Attach updated scope and budget.) <input type="radio"/> Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) <input type="radio"/> Contract Employee (Attach any updates to scope or budget.) <input type="radio"/> Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)		
TERMS AND CONDITIONS					
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): <input checked="" type="radio"/> Commonwealth Terms and Conditions <input type="radio"/> Commonwealth Terms and Conditions for Human and Social Services <input type="radio"/> Commonwealth IT Terms and Conditions					
COMPENSATION (Check ONE option.)					
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . <input checked="" type="radio"/> Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input type="radio"/> Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$11,745.99					
PROMPT PAYMENT DISCOUNTS (PPD)					
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy .					
Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD. If PPD percentages are left blank, identify reason: <input type="checkbox"/> Statutory/legal <input type="checkbox"/> Ready Payments (M.G.L. c. 29, § 23A) <input checked="" type="checkbox"/> Agree to standard 45-day cycle <input type="checkbox"/> Only initial payment					
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT					
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. FY25 Firefighter Safety Equipment Grant Program. This contract is for funds awarded under the Department of Fire Services' FY25 Firefighter Safety Equipment Grant, in accordance with the FY25 Firefighter Safety Equipment Grant Program Notice of Funding Opportunity, the contractor's FY25 Grant Application, and the attached Grant Agreement Scope of Work and Budget. Funds for this program will be disbursed on a reimbursement basis only.					
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN					
Does the Supplier Diversity Program apply? <input checked="" type="radio"/> YES If YES, the Contractor's annual SDP commitment for this Contract is <input checked="" type="radio"/> NO If NO, and the department is an Executive Department, enter the appropriate exemption: Non-construction grants to public entities					
ANTICIPATED START DATE (complete ONE option only.)					
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="radio"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="radio"/> 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input type="radio"/> 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.					
CONTRACT END DATE					
Contract performance shall terminate as of June 30, 2025, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.					
CERTIFICATIONS					
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.					
AUTHORIZING SIGNATURE FOR THE CONTRACTOR Signature and date must be captured at time of signature.			AUTHORIZING SIGNATURE FOR THE COMMONWEALTH Signature and date must be captured at time of signature.		
Signature		Date 1/21/25	Signature		Date 1/24/25
Print Name Andrew Sheehan		Print Title Town Manager	Print Name Jon Davine		Print Title State Fire Marshal



Commonwealth of Massachusetts CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

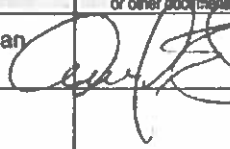
Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company (must match Form W-9 tax classification)

Contractor Legal Name Town of Sudbury	Contractor Vendor/Customer Code (if available not the Taxpayer Identification Number or Social Security Number) VC6000191996
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INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.


There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Andrew Sheehan		Town Manager	978-639-3385 978-639-3385	sheehana@sudbury.ma.us

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature 	Date 4/22/24
Print Name Beth Klein	Phone Number 978-639-3351
Title Town clerk	Email Address Kleinb@Sudbury.ma.us

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Department of Fire Services and the Town of Sudbury FY25 Firefighter Equipment Grant Agreement Scope of Work and Budget

Authorization: This grant is awarded by the Executive Office of Public Safety through the Department of Fire Services' FY25 Firefighter Safety Equipment Grant program for the purchase of firefighter safety equipment in accordance with Section 2D of Chapter 151 of the Acts of 2020, the Department of Fire Services Earmark and Grants policy and procedures, and 815 CMR 2.00 regarding the administration of State Grants.

Grant Project Description: Purchase of firefighter safety equipment as listed in the budget section of this Scope of Work.

Grant Manager: The MA Department of Fire Services and the grantee will each assign a grant manager with respect to this Scope of Work. It is anticipated that the grant manager will not change during the period the Scope of Work is in effect. In the event that a change is necessary, the party requesting the change will provide prompt written notice to the other. In the event a change occurs because of a non-emergency, two-week written notice is required. For a change resulting from an emergency, prompt notice is required.

The MA Department of Fire Services grant manager will work closely with the grantee to ensure successful completion of the grant, will consult with the grantee to develop the Scope of Work, will coordinate input as needed, and will review and approve deliverables, progress reports and authorize acceptance and compensation of deliverables.

The grantee's grant manager will serve as the liaison between the MA Department of Fire Services and all grantee personnel participating in this program, will maintain the Scope of Work and Budget in consultation with the MA Department of Fire Services grant manager, will facilitate regular communication with the MA Department of Fire Services grant manager including status reports/updates and review of performance against the Scope of Work, and will work closely with the MA Department of Fire Services to ensure successful completion of the grant.

The grantee's grant manager is Assistant Chief Timothy Choate who can be reached at: 77 Hudson Road, Sudbury, MA 01776, tel 978-440-5312, email: choatet@sudbury.ma.us. The MA Department of Fire Services grant manager is David Clemons, Director of Operations, 1 State Road, Stow, MA 01775, tel 978-567-3179, email: David.Clemons@mass.gov.

Budget: The funds may not be used to serve as a match for a federal grant. The funds may not be used for construction and all applicable local and state procurement requirements must be adhered to in the use of the grant funds. The grant funds must be used only to purchase the following approved firefighter safety equipment.

Grant Award:

Department	Description of allowable Equipment
Town of Sudbury	Complete set of Gear (Structural)
Total Award	\$11,745.99

Reimbursement Request Process: The MA Department of Fire Services agrees to disburse funds on a cost reimbursement basis. All costs requested for reimbursement must be listed on the DFS Grant/Earmark reimbursement form. Appropriate supporting documentation for all non-salary costs must also be attached, including:

1. copy of invoice
2. proof of payment – cancelled check or similar other proof of payment documentation such as a copy of the City/Town warrant or invoice that is marked paid and signed as paid by the City/Town fiscal officer.

Period of Performance: Approved expenditures may not be made until a contract has been executed between DFS and the grant recipient. Expenses incurred prior to execution of a contract will not be eligible for reimbursement through this program.

Grant recipients must take delivery of equipment no later than June 30, 2025. Equipment delivered to the recipient after that date will not be eligible for reimbursement through this program.

Reimbursement requests must be submitted no later than July 25, 2025. DFS will only reimburse for costs incurred through the grant performance period, June 30, 2025.

Grant Monitoring: The Department of Fire Services may conduct grant monitoring through either a desk-based review or on-site monitoring visits, or both, in order to obtain additional information or verify information related to grant spending, grant-funded activity, or grant award outcomes. Advance notice will be given prior to a site visit. Findings of non-compliance with any portion of the terms of the FY25 Firefighter Safety Equipment Application, the executed Standard Contract Form, and the DFS Grant Agreement Scope of Work and Budget may result in a demand for funds to be returned to DFS.

Changes in Scope of Work or Budget: The grant project description and budget are fixed and any change would be a “material” change in the contract. “Material” changes to the project description (adding, deleting or altering items) or budget lines (deletions, additions or changes to items) will require both parties to execute a *Standard Contract Amendment Form*. Contract amendments may not be done retroactively and must be done prior to the grant end date.

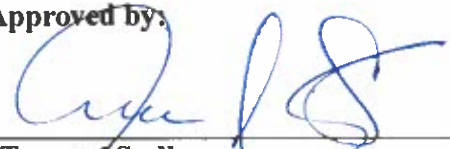
Records Management: The grantee shall maintain records in accordance with 815 CMR 2.08. This regulation includes but is not limited to “... maintain records, books, files and other data as specified in a contract and in such detail as shall properly substantiate claims for payment under a

contract, for a minimum retention period of seven years beginning on the first day after the final payment under a contract, or such longer period as is necessary for the resolution, of any litigation, claim, negotiation, audit or other inquiry involving a contract..."

Opportunity to Consult with Counsel: Grantee acknowledges that it has had the opportunity to consult with counsel of its choosing in the review of this Agreement, that it is encouraged by the DFS to do so and that the Grantee is fully aware of the contents of this agreement and its legal effect.

Representations: The individuals signing this agreement attest that they are competent and authorized to enter into this Agreement on behalf of their respective agencies.

Approved by:


 Town of Sudbury

Andrew Sheehan, Town Manager
 Print Name and Title

Date

1/21/25

Approved by:


 Department of Fire Services

Jon Davine, State Fire Marshal
 Print Name and Title

Date

1/24/25

**SUDBURY SELECT BOARD**

Tuesday, February 4, 2025

MISCELLANEOUS (UNTIMED)**3: Accept ATM articles****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to accept 2025 Annual Town Meeting articles submitted by Jan. 31, 2025 and to refer all articles to Town Counsel for review and comment as to form. Also vote on order of articles, and designate articles for the consent calendar. Also vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board.

Recommendations/Suggested Motion/Vote: Vote to accept 2025 Annual Town Meeting articles submitted by Jan. 31, 2025 and to refer all articles to Town Counsel for review and comment as to form. Also vote on order of articles, and designate articles for the consent calendar. Also vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM

Annual Town Meeting Articles
May 5, 2025

#	Article Title	Sponsor/ Submitted by	Category	Article Presenter	SB Position Vote	SB Position	Date SB voted	FinCom Position Vote	FinCom Position	Funding Source	Requested Amount	Required Vote	Consent Calendar (Y/N)
1	Hear Reports	Select Board	Finance/Budget	TBD								Majority	
2	FY25 Budget Adjustments	Select Board	Finance/Budget	Sheehan						Free Cash		Majority	Y
3	FY26 Budget	Town Manager	Finance/Budget	Sheehan						Tax Levy		Majority	
4	FY26 Capital Budget	Town Manager	Finance/Budget	Sheehan						Tax Levy		Majority	
5	FY26 Transfer Station Enterprise Fund Budget	Town Manager	Finance/Budget	Sheehan						Enterprise		Majority	Y
6	FY26 Pool Enterprise Fund Budget	Town Manager	Finance/Budget	Sheehan						Enterprise		Majority	Y
7	FY26 Recreation Field Maintenance Enterprise Fund Budget	Town Manager	Finance/Budget	Sheehan						Enterprise		Majority	y
8	FY25 Snow & Ice Transfer	Finance Director	Finance/Budget	Garofalo						Free Cash		Majority	Y
9	Unpaid Bills of Prior Fiscal Years	Town Accountant	Finance/Budget	DellOlio						Free Cash		Majority	Y
10	Chapter 90 Highway Funding	Director of Public Works	Finance/Budget	Rivard						C. 90		Majority	Y
11	FY26 Revolving Fund Spending Limits	Finance Director	Finance/Budget	Garofalo						Revolving Funds		Majority	Y
12	FY26 Stabilization Fund	Select Board	Finance/Budget	Carty						Free Cash		Majority	Y
13	Capital Stabilization Fund	Town Manager	Finance/Budget	Sheehan						Free Cash		Majority	
14	FY25 Pool Enterprise Fund Budget Adjustment	Town Manager	Finance/Budget	Sheehan						Pool Enterprise		Majority	
15	Create Pension Stabilization Fund	Town Manager	Finance/Budget	Sheehan						Free Cash		Two-thirds	
16	Accrued Leave Fund	Town Manager	Finance/Budget	Sheehan						Free Cash		Majority	
17	Establishment of a Fairbank Community Center Revolving Fund	Town Manager	Finance/Budget	Sheehan								Majority	Y
18	Establishment of a Public Health Revolving Fund	Board of Health	Finance/Budget	Sheehan/ Zeng								Majority	Y
19	Establishment of Electric Vehicle Revolving Fund	Facilities Director	Finance/Budget	Duran/Sheehan								Majority	Y
20	Trailside Circle & Bridle Path - release of easement	Select Board	Other									Majority	Y
21	Accept MGL C. 200A - Disposition of Unclaimed Property	Finance Director	Finance/Budget	Garofalo								Majority	
22	Adopt Hero Act, Clause 221	Board of Assessors	Finance/Budget	Assessors								Majority	Y
23	Amend General Bylaws C. 5, Finance Committee	Select Board	Finance/Budget	Sheehan									
24	Amend Bylaws, C. 11 Capital Planning	Select Board	Finance/Budget	Sheehan								Majority	
25	Amend General Bylaws C. 68, Town Meetings	Select Board	Other	Sheehan								Majority	Y
26	Amend C. 170 - Weights & Measures Fees	Town Manager	Finance/Budget	Sheehan								Majority	
27	Adopt Opt-In Specialized Stretch Energy Code	Energy and Sustainability Committee	Other	Rami Alwan								Majority	
28	Vocational Education Resolution	Select Board	Other	Kouchakdjian								Majority	
29	Modification of Zoning Bylaw Section 5500 Accessory Dwelling Units in Residence Districts and Section 7110 Definitions and word usage	Planning Board	Other	Burney								Majority	
30	Purchase of Fire Engine	Fire Chief	Finance/Budget	Choate						Free Cash		Majority	
31	Ambulance Replacement	Fire Chief	Finance/Budget	Choate						Debt		Two-thirds	
32	Roads, Culvert, Drainage, Consultant & Construction	Director of Public Works	Other	Rivard						Free Cash		Majority	
33	Dump Truck with Plow & Spreader	Director of Public Works	Other	Rivard						Free Cash		Majority	Y
34	6-wheel Dump Truck with Slide-in Sander	Director of Public Works	Other	Rivard						Free Cash		Majority	y
35	Atkinson Pool Renovation Additional Funds	Facilities Director	Other	Duran						Debt		Majority	
36	SPS - School Classroom Instructional Equipment Replacement	SPS School Committee	Other	Crozier						Tax Levy		Majority	y
37	SPS - ELA Curriculum Implementation	SPS School Committee	Other	Crozier						Free Cash		Majority	Y

Attachment3.a: 2025 ATM_Articles (6415 : Accept ATM articles)

Annual Town Meeting Articles
May 5, 2025

#	Article Title	Sponsor/ Submitted by	Category	Article Presenter	SB Position Vote	SB Position	Date SB voted	FinCom Position Vote	FinCom Position	Funding Source	Requested Amount	Required Vote	Consent Calendar (Y/N)
38	SPS - HVAC Capital Improvement Engineering Study	SPS School Committee		Duran						Free Cash		Majority	Y
39	SPS - Fire Alarm, Emergency Lighting and Bi-Directional Amplification System Design Fees	SPS School Committee		Duran						Free Cash		Majority	Y
40	SPS - Haynes Elementary Roof Replacement and Repair	SPS School Committee		Duran						Debt		Two-thirds	
41	SPS - Nixon Elementary Roof Replacement and Repair	SPS School Committee		Duran						Debt		Two-thirds	
42	Sudbury 250th Committee Funds	Select Board	Finance/Budget	Gargeya						Free Cash			
43	MBTA Buildings - Funding for Acquiaition	Town Manager	Finance/Budget	Sheehan								Majority	
44	DPW Emergency Operations Center Cost Share	Facilities Director	Finance/Budget	Duran									
45	Community Preservation Act Fund - Fairbank Community Center and Haskell Field Landscape Master Plan	Community Preservation Committee	Community Preservation	Cline						CPC	\$500,000	Majority	Y
46	Community Preservation Act Fund - Hop Brook	Community Preservation Committee	Community Preservation	Cline						CPC	\$90,000	Majority	Y
47	Community Preservation Act Fund - Sudbury Housing Authority Allocation	Community Preservation Committee	Community Preservation	Cline						CPC	\$450,000	Majority	Y
48	Community Preservation Act Fund - Sudbury Housing Trust Allocation	Community Preservation Committee	Community Preservation	Cline						CPC	\$690,000	Majority	Y
49	Community Preservation Act Fund - Hosmer House Collection	Community Preservation Committee	Community Preservation	Cline						CPC	\$119,500	Majority	Y
50	Community Preservation Act Fund - Hosmer House Envelope & HVAC	Community Preservation Committee	Community Preservation	Cline						CPC	\$640,000	Majority	Y
51	Community Preservation Act Fund - Hosmer House Roof	Community Preservation Committee	Community Preservation	Cline						CPC	\$386,000	Majority	Y
52	Community Preservation Act Fund - Regional Housing Services Office (RHSO) Membership Fee	Community Preservation Committee	Community Preservation	Cline						CPC	\$43,000	Majority	Y
53	Community Preservation Act Fund - Return of Unspent Funds	Community Preservation Committee	Community Preservation	Cline						CPC	\$425,346	Majority	Y
54	Community Preservation Act Fund - General Budget and Appropriations	Community Preservation Committee	Community Preservation	Cline						CPC	\$628,943	Majority	Y
55	Decrease CPA surcharge	Petition	Petition	Nam								Majority	
56	Means tested tax exemption	Petition	Petition	Tyler								Majority	
57	Walkway Funding and Taking	Petition	Petition	Tyler								Majority	
58	Petition article: Modify bylaw C. 52 Art 1	Petition	Petition	Carty								Majority	

Attachment3.a: 2025 ATM_Articles (6415 : Accept ATM articles)

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE 1: HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2024 Town Report or as otherwise presented; or act on anything relative thereto.

By: For Select Board [Signature]

WARRANT ARTICLE FORM**ARTICLE** _____**INSTRUCTIONS:**

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ARTICLE 2. FY25 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 3, FY25 Budget, of the 2024 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

WARRANT REPORT:

SELECT BOARD REPORT: This article will allow flexibility to review all accounts within the FY25 Operating Budget to make adjustments at the Annual Town Meeting as necessary.

By: _____ Select Board _____

WARRANT ARTICLE FORM

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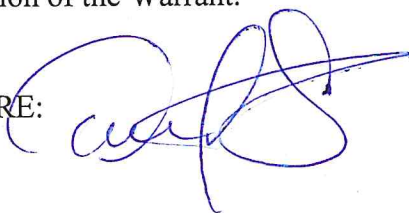
ARTICLE 3. FY26 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2025 through June 30, 2026, inclusive, in accordance with the following schedule, which is incorporated herein by reference:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

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ARTICLE 4. FY26 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, or authorize lease purchase agreements of up to five years, for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, renovation to buildings, equipping of vehicles, and all incidental and related expenses for projects:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 5. FY26 TRANSFER STATION ENTERPRISE FUND BUDGET

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY26 budget of the Transfer Station Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 6. FY26 POOL ENTERPRISE FUND BUDGET *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY26 budget of the Atkinson Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 7. FY26 RECREATION FIELD MAINTENANCE ENTERPRISE **FUND BUDGET**

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY26 budget of the Recreation Field Maintenance Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

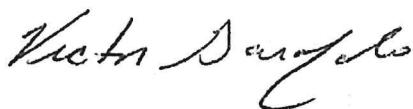
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- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: Snow and Ice Transfer

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 25 Snow and Ice deficit; or act on anything relative thereto.

WARRANT REPORT:

This article will fund any deficit in the snow and ice account required due to the nature of this year's winter.



By: Victor Garofalo, Finance Director, Treasurer/Collector

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 9. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money for the payment of certain unpaid bills incurred in previous fiscal years which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

TOWN ACCOUNTANT SIGNATURE: _____

Samuel DeLlano

WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 10. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

SUBMITTED BY: _____
Tina Rivard, DIRECTOR OF PUBLIC WORKS

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

ARTICLE 11. FY26 REVOLVING FUND SPENDING LIMITS (Consent Calendar)

To see if the Town will vote to establish the FY26 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town, in accordance with each fund as set forth in Article II of the Town of Sudbury General Bylaws:

Fund	Department	Maximum Amount
Public Health Vaccinations & Tobacco Control	Board of Health	\$50,000
Plumbing & Gas Inspectional Services	Building Inspector	\$75,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$10,000
Conservation (Trail Maintenance)	Conservation Commission	\$15,000
Conservation (Wetlands)	Conservation Commission	\$50,000
Forestry Activities	Conservation Commission	\$10,000
Council on Aging Activities	Council on Aging	\$65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	\$175,000
Cemetery Revolving Fund	Public Works	\$30,000
Fire Department Permits	Fire	\$70,000
Goodnow Library Meeting Rooms	Goodnow Library	\$15,000
Goodnow Library Services	Goodnow Library	\$30,000
Recreation Programs	Park & Recreation Commission	\$570,000
Teen Center	Park & Recreation Commission	\$15,000
Youth Programs	Park & Recreation Commission	\$150,000
Bus	Sudbury Public School	\$600,000
Instrumental Music	Sudbury Public School	\$100,000
Cable Television	Town Manager	\$30,000
Rental Property	Town Manager	\$50,000
Dog	Town Clerk	\$75,000
Zoning Board of Appeals	Zoning Board of Appeals	\$50,000
Solar Energy	Combined Facilities	\$1,000,000

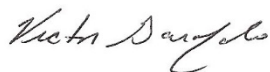
; or act on anything relative thereto.

Submitted by the Town Finance Director.

(Majority vote required)

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2026 for revolving funds previously established pursuant to M.G. L. c.44, s.53E ½. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with

M.G.L. c.44, s, 53E ½ . The maximum amount stated is the same as the FY25 maximum voted for each revolving fund except for the following: the Building Inspector Plumbing and Gas Inspectional Service increased from \$65,000 to \$75,000; the Goodnow Library Meeting Rooms increased from \$10,000 to \$15,000; and the Goodnow Library Services increased from \$25,000 to \$30,000.



1/31/25

WARRANT ARTICLE FORM**ARTICLE _____****INSTRUCTIONS:**

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: FY26 Stabilization Fund

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$400,000, or any other sum or sums, to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B; or act on anything relative thereto

WARRANT REPORT:

Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Stabilization Fund an amount equal to 5% of the total projected general fund operating revenues for the last fiscal year. This Fund protects the Town in case of a severe emergency and is beneficial in supporting the Town's AAA bond ratings, which in turn results in lowering borrowing costs.

By: Andrew Sheehan, Town Manager

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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ARTICLE TITLE: Capital Stabilization Fund

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$650,000, or any other sum, to be added to the Capital Stabilization Fund established under Article 13 of the 2018 Annual Town Meeting; or act on anything relative thereto.

WARRANT REPORT:

This transfer is for the purpose of saving funds for future capital needs. Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Capital Stabilization Fund an amount equal to 2% of the total projected general fund operating revenues for the last fiscal year.

By: Andrew Sheehan, Town Manager



Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM**ARTICLE** _____**INSTRUCTIONS:**

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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ARTICLE TITLE: FY25 Pool Enterprise Budget Adjustment

To see if the Town will vote to amend the votes taken under Article 6, FY25 Pool Enterprise Fund Budget, of the 2025 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto

WARRANT REPORT:

TOWN MANAGER REPORT: This article will allow flexibility to review all accounts within the FY25 Pool Enterprise Budget to make adjustments at the Annual Town Meeting as necessary

By: Andrew Sheehan, Town Manager



Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM**ARTICLE** _____**INSTRUCTIONS:**

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ARTICLE TITLE: PENSION STABILIZATION FUND

ARTICLE _____. To see if the Town will vote to accept the provisions of Chapter 40, Section 5B of the Massachusetts General Laws and establish a Pension Stabilization Fund and to raise and appropriate, borrow or transfer from available funds the sum of \$175,000 to said fund; or act on anything relative thereto.

TOWN MANAGER REPORT : The Pension Stabilization Fund will be established as a reserve fund to hold funds to make county retirement assessments. The Pension Stabilization Fund will be separate and distinct from other stabilization funds. From time to time, the Administration will ask Town Meeting to transfer funds to the Pension Stabilization Fund from Free Cash or other sources.

By: Andrew Sheehan, Town Manager 

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

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ARTICLE TITLE: Accrued Leave Fund

To see if the Town will vote to establish a fund to offset the anticipated annual and future costs of Town employee accrued leave payments and to appropriate the sum of \$25,000 or any other sum, for such purpose and to determine whether such sum shall be raised in the tax levy, transferred from available funds, or by any combination of these methods, and to authorize the Town Manager to make payments from such fund in accordance with the Town Bylaw and collective bargaining agreements or do anything in relation thereto.

WARRANT REPORT:

This article would establish a fund by which the Town can maintain a reserve to deal with future costs of accumulated leave benefits for retiring Town employees. Such practice is highly endorsed and recommended by the Town's auditors and is sound business practice.

By: Andrew Sheehan, Town Manager

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE ____****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE TITLE: Establishment of a Fairbanks Community Center Revolving Fund

To see if the Town will vote to amend [Article II § 25-4](#) (Adopted as Art. XXXIII of the General Bylaws) and authorize the establishment of a revolving fund for fiscal year 2026 and subsequent years, to be known as the "Fairbanks Community Center," to be used for the purposes for the building rental of the Fairbanks Community Center.

Revenues deposited into this fund shall include fees and revenue collected from the rental of the Fairbanks Community Center.

Expenditures from the fund shall be authorized by the Town Manager and shall not exceed an annual limit of \$75,000 as established by Town Meeting, or act on anything relative thereto.

<i>Program or Purpose</i>	<i>Authorized Representative or Board to Spend</i>	<i>Department Receipts</i>
This fund will be used to cover personnel and expenses related to the Fairbank Community Center	Town Manager	Proceeds, charges or other receipts received from the rental of the Fairbanks Community Center.

Submitted by the Town Manager

Report:

This article seeks to establish a dedicated revolving fund for the rental of the building at the Fairbanks Community Center. This fund collects rental fees for the use of Fairbanks Community Center. The fees cover the expenses associated with making the facility available, including custodial, utilities, and ordinary repairs and maintenance.

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE ____****Instructions:**

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ARTICLE TITLE: Establishment of a Public Health Revolving Fund

To see if the Town will vote to amend [Article II § 25-4](#) (Adopted as Art. XXXIII of the General Bylaws) and authorize the establishment of a revolving fund for fiscal year 2026 and subsequent years, to be known as the "Public Health Revolving Fund," to be used for the purposes of emergency public health preparedness and public health programming including but not limited to immediate public health emergency responses, community outreach activities, capacity-building initiatives, wellness programs, and other public health activities that promote and protect the health and well-being of the Town's residents.

Revenues deposited into this fund shall include fees collected from the Public Health Excellence Grant for shared services through the Massachusetts Department of Public Health, and other proceeds, charges or other receipts received by activity or programs to support cross-jurisdictional regional shared services and/or fee for service.

Expenditures from the fund shall be authorized by the Health Director and shall not exceed an annual limit of \$50,000 as established by Town Meeting, or act on anything relative thereto.

<i>Program or Purpose</i>	<i>Authorized Representative or Board to Spend</i>	<i>Department Receipts</i>
Expenses related to Public Health Emergency response, programming and community outreach, and initiatives that promote and protect the health of the Town's residents.	Health Director	Proceeds, charges or other receipts received by activity or programs to support cross-jurisdictional regional shared services and/or fee for service.

Submitted by the Board of Health.

Board of Health Report:

This article seeks to establish a dedicated Public Health Revolving Fund to allow the Health Department to respond more effectively and flexibly to public health emergencies and emerging community health needs. By utilizing revenues from the public health excellence grant and other shared services fees, the fund will enable the department to quickly implement necessary programs, outreach efforts, and educational initiatives without delay, both regionally and locally. In addition to strengthening emergency response capabilities, this revolving fund will also support the expansion of public health and wellness programming, ensuring the department can proactively address long-term health priorities. This mechanism ensures that resources are readily available to address urgent public health concerns and promote the well-being of the community in a timely manner.

By: Vivian Zeng, Health Director

Carol Bradford, Board of Health Chair

Susan Sama, Board of Health Member

Linda Huet-Clayton, Board of Health Member

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM

ARTICLE ____

Instructions:

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE TITLE: Electric Vehicle Charging Revolving Fund

Purpose

To see if the Town will vote to amend Article II § 25-4 (Adopted as Art. XXXIII of the General Bylaws) and authorize the establishment of a revolving fund for fiscal year 2026 and subsequent years, to be known as the "Electric Vehicle Charging Revolving Fund," to be used for the purposes in connection with the operation of programs or activities that generate fees, charges, or other receipts to support all or some of the expenses for the Electric Vehicle Charging Stations.

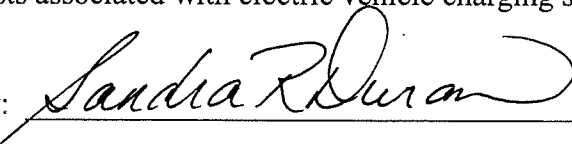
Revenues deposited into this fund shall include fees and revenue collected from the fees collected from the EV Charging Stations.

Expenditures from the fund shall be authorized by the Facilities Director and shall not exceed an annual limit of \$150,000 as established by Town Meeting, or act on anything relative thereto.

<i>Program or Purpose</i>	<i>Authorized Representative or Board to Spend</i>	<i>Department Receipts</i>
This fund will be used to cover all expenses related to the EV Charging Stations	Facilities Director	Proceeds, charges or other receipts received from the fees collected at the EV Charging Station.

Report

During each fiscal year, the Facilities Department may incur liabilities against and spend monies from the Electric Vehicle Charging Revolving Fund for the energy, preventative maintenance and capital costs associated with electric vehicle charging stations on Town facilities.

By: 

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM ARTICLE ____

INSTRUCTIONS:

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ARTICLE TITLE: TRAILSIDE CIRCLE & BRIDLE PATH – RELEASE OF EASEMENT
(Consent Calendar)


To see if the Town will vote to authorize the Select Board to release, terminate, and extinguish any and all rights the Town has in that certain 20 foot wide pedestrian access easement shown on a Plan of Land dated May 19, 1986, recorded in the Middlesex South District Registry of Deeds as Plan Number 1426 of 1986, and in Book 17488, Page 75, as reserved in a Quitclaim Deed recorded in said Registry in Book 83551, Page 110, and as granted to the Town and recorded in said Registry in Book 17488, Page 122; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This Article authorizes the Select Board to release, terminate, and extinguish an easement allowing pedestrian access over certain properties on Trailside Circle and Bridal Path. The easement was reserved and granted to the Town in 1986 by the developer of the Tall Pines Subdivision at the time of its creation in order to allow public access between two pieces of conservation land on either side of the subdivision. The Select Board has determined that the easement is no longer necessary as the result of the construction of the Mass. Central Rail Trail which runs parallel to the easement area and will now provide access between the conservation land areas.

By: _____

 For SB

Approved by: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

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ARTICLE TITLE: Accept M.G.L., Chapter 200A, Disposition of Unclaimed Property, Section 9A, Disposition of abandoned funds by city or town.

To see if the Town will vote to accept M.G.L., Chapter 200A, Disposition of Unclaimed Property, Section 9A, Disposition of abandoned funds by city or town; notice of period during which funds may be claimed; city treasurer authorized to hear claims; appeal; disbursement, as follows:

Section 9A. (a) In any city, town or district that accepts this section in the manner provided in section 4 of chapter 4, there shall be an alternative procedure for disposing of abandoned funds held in the custody of the city, town or district as provided in this section.

(b) Any funds held in the custody of a city, town or district may be presumed by the city, town or district treasurer to be abandoned unless claimed by the corporation, organization, beneficiary or person entitled thereto within 1 year after the date prescribed for payment or delivery; provided, however, that the last instrument intended as payment shall bear upon its face the statement "void if not cashed within 1 year from date of issue". After the expiration of 1 year after the date of issue, the treasurer of a city, town or district may cause the financial institution upon which the instrument was drawn to stop payment on the instrument or otherwise cause the financial institution to decline payment on the instrument and any claims made beyond that date shall only be paid by the city, town or district through the issuance of a new instrument. The city, town or district and the financial institution shall not be liable for damages,

consequential or otherwise, resulting from a refusal to honor an instrument of a city, town or district submitted for payment more than a year after its issuance.

(c) The treasurer of a city, town or district holding funds owed to a corporation, organization, beneficiary or person entitled thereto that are presumed to be abandoned under this section shall post a notice entitled “Notice of names of person appearing to be owners of funds held by the Town of Sudbury, and deemed abandoned”. The notice shall specify the names of those persons who appear from available information to be entitled to such funds, shall provide a description of the appropriate method for claiming the funds and shall state a deadline for those funds to be claimed; provided, however, that the deadline shall not be less than 60 days after the date the notice was either postmarked or first posted on a website as provided in this section. The treasurer of the city, town or district may post, such notice using either of the following methods: (1) by mailing the notice by first class mail, postage prepaid, to the last known address of the beneficiary or person entitled thereto; or (2) if the city, town or district maintains an official website, by posting the notice conspicuously on the website for not less than 60 days. If the apparent owner fails to respond within 60 days after the mailing or posting of the notice, the treasurer shall cause a notice of the check to be published in a newspaper of general circulation, printed in English, in the county in which the city or town is located.

(d) In the event that funds appearing to be owed to a corporation, organization, beneficiary or person is \$100 or more and the deadline as provided in the notice has passed and no claim for the funds has been made, the treasurer shall cause an additional notice, in substantially the same form as the aforementioned notice, to be published in a newspaper of general circulation in the county in which the city, town or district is located; provided, however, that the notice shall provide an extended deadline beyond which funds shall not be claimed and such deadline shall be at least 1 year from the date of publication of the notice.

(e) Once the final deadline has passed under subsection (d), the funds owed to the corporation, organization, beneficiary or person entitled thereto shall escheat to the city, town or district and the treasurer thereof shall record the funds as revenue in the General Fund of the city, town or district and the city, town or district shall not be liable to the corporation, organization, beneficiary or person for payment of those funds or for the underlying liability for which the funds were originally intended. Upon escheat, the funds shall be available to the city, town or district’s appropriating authority for appropriation for any other public purpose. In addition to the notices required in this section, the treasurer of the city, town or district may initiate any other notices or communications that are directed in good faith toward making final disbursement of the funds to the corporation, organization, beneficiary or person entitled thereto.

Prior to escheat of the funds, the treasurer of the city, town or district shall hear all claims on funds that may arise and if it is clear, based on a preponderance of the evidence available to the treasurer at the time the claim is made, that the claimant is entitled to disbursement of the funds, the treasurer shall disburse funds to the claimant upon receipt by the treasurer of a written indemnification agreement from the claimant wherein the claimant agrees to hold the city, town or district and the treasurer of the city, town or district harmless in the event it is later determined that the claimant was not entitled to receipt of the funds. If it is not clear, based on a preponderance of the evidence before the treasurer at the time of the claim that the claimant is entitled to disbursement of the funds, the treasurer shall segregate the funds into a separate, interest-bearing account and shall notify the claimant of such action within 10 days. A claimant affected by this action may appeal within 20 days after receiving notice thereof to the district, municipal or superior court in the county in which the city, town or district is located. The claimant shall have a trial de novo. A party adversely affected by a decree or order of the district, municipal or superior court may appeal to the appeals court or the supreme judicial court within 20 days from the date of the decree.

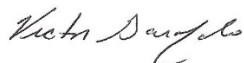
If the validity of the claim shall be determined in favor of the claimant or another party, the treasurer shall disburse funds in accordance with the order of the court, including interest accrued. If the validity of the claim is determined to be not in favor of the claimant or another party or if the treasurer does not receive notice that an appeal has been filed within 1 year from the date the claimant was notified that funds were being withheld, then the funds, plus accrued interest, shall escheat to the city, town or district in the manner provided in this section.

If the claimant is domiciled in another state or country and the city, town or district determines that there is no reasonable assurance that the claimant will actually receive the payment provided for in this section in substantially full value, the superior court, in its discretion or upon a petition by the city, town or district, may order that the city, town or district retain the funds; or act in any other way relative thereto.

WARRANT REPORT:

M.G.L Chapter 200A, §9A provides for an alternative procedure for the disposing of abandoned funds, known as Tailings, held in the custody of the Town. Tailings can include uncashed Accounts Payable checks, uncashed Payroll checks, and certain tax overpayments where the property owner cannot be found. Adopting this statute allows for a more efficient and expedited process for the disposing of abandoned funds, allowing the Treasurer to take these funds as revenue into the General Fund after

there have been several attempts to notify the check recipient, once one full year has passed since the original issuance. Without adopting this measure, the Town would need to follow the Massachusetts Unclaimed Property Division's annual reporting guidelines, follow their three-year dormancy period, use their due diligence process to notify the recipients, and escheat the funds to the state annually. This measure allows the Town to retain the funds, while also allowing the Treasurer to follow their own timeframe for disposing of Tailings.



By: Victor Garofalo, Finance Director, Treasurer/Collector

Approved by: _____
Town Counsel

COST-OF-LIVING ADJUSTMENT FOR VETERAN REAL PROPERTY TAX EXEMPTION

To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 22I which authorizes an increase in the amount of exemption granted under General Laws Chapter 59, Section 5, Clause 22, clause 22A, Clause 22B, Clause 22C, Clause 22E and Clause 22F by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2025, or act on anything relative thereto. Submitted by the Board of Assessors.

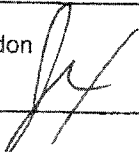
BOARD OF ASSESSORS REPORT:

Clause 22I, if accepted, would increase the amount of the tax exemption granted to veterans on their domiciles under Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E and Clause 22F annually by a cost-of-living adjustment (COLA) determined by the Department of Revenue (DOR) based on the consumer price index (CPI). This would work like the annual COLA adjustment determined by DOR that is already in place for certain senior exemption amounts. The increases resulting from acceptance of this provision operate cumulatively. Each year's exemption amount, becomes the base to which the next year's increase applies.

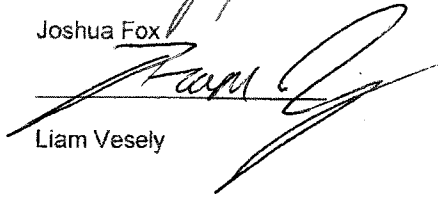
The adoption of this new provision will allow for a gradual increase in the amount of property tax exemption benefit our veterans will receive annually. The FY2025 data indicates the total financial impact to the Town for one year would be just under \$1,500.00, or an additional \$33.00 per applicant on average.



Trevor Haydon



Joshua Fox



Liam Vesely

Town of Sudbury

Board of Assessors

WARRANT ARTICLE FORM ARTICLE ____

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ARTICLE TITLE: **AMEND C. 5, ART. II, FINANCE COMMITTEE**

To see if the Town will vote to amend Chapter 5 Boards and Committees, Article II Finance Committee of the General Bylaws by deleting the text shown in strikethrough and inserting the bolded text; or act on anything relative thereto.

§ 5-3 Composition and eligibility.

There shall be a Finance Committee consisting of nine ~~legal~~ **registered** voters of the Town, who shall be appointed by the Moderator as hereinafter provided. ~~No elective or appointive Town officer or Town employee shall be eligible to serve on said committee. Unless provided elsewhere in the Charter or Bylaws, a member of the Finance Committee shall be precluded from serving on any other Town committee, board or commission, whether elected or appointed. Employees of the Sudbury Public Schools, Lincoln-Sudbury Regional School District or the Town of Sudbury shall be precluded from serving on the Finance Committee.~~

§ 5-4 Appointment; term; officers; recordkeeping.

The Moderator shall, at the Annual Town Meeting, appoint sufficient members to the Finance Committee for such terms of office as will result in a total membership of nine, with the terms of three of the total membership expiring each year. The terms of office of said members shall commence immediately upon qualification and shall expire at the close of final adjournment of the Annual Town Meeting at which their successors are appointed. Said committee shall choose its own officers and shall serve without pay. Said committee shall cause to be kept a true record of its proceedings.

§ 5-5 Vacancies.

The said Committee shall fill any vacancy which may occur in its membership, by vote, attested copy of which shall be sent by the Secretary to the Town Clerk. If any member is absent from five consecutive meetings of said committee, except in case of illness, their position shall be deemed to be vacant **by majority vote of said Committee** and shall be filled as herein provided. The term of office of any person so chosen to fill a vacancy shall expire at the final adjournment of the next succeeding Annual Town Meeting, and the Moderator thereof shall appoint their successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

SELECT BOARD REPORT: The Select Board seeks to clarify that residents serving on the Finance Committee are precluded from serving on other boards and committees. This has been the practice and this article seeks to more clearly articulate that practice.

By:  For SB.

Approved by: _____

Town Counsel

WARRANT ARTICLE FORM ARTICLE ____

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- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: AMEND C. 11, CAPITAL PLANNING

To see if the Town will vote to amend Chapter 11 Capital Planning of the General Bylaws by deleting the text shown in strikethrough and inserting the bolded text; or act on anything relative thereto.

§ 11-1 Establishment; composition; term; membership requirements.

There shall be a committee known as the "Capital Improvement Advisory Committee" (CIAC) composed of seven members: six members appointed by the Select Board and one member appointed by the Finance Committee. The CIAC shall choose its officers annually. The term of office shall be three years, not more than three of which shall expire within the same year. Members of standing boards and committees, as well as Town or school employees, shall be precluded from membership on the CIAC. CIAC members may serve on ad hoc committees created by the Select Board.

§ 11-2 Duties.

The CIAC shall study all capital proposals which involve major tangible items with a total project cost of more than \$100,000 ~~in a single year or over \$200,000 in multiple years~~ **\$500,000** and which would likely require an article at Town Meeting for the project's authorization. The CIAC shall make a report with recommendations to the Finance Committee and the Select Board on these proposals.

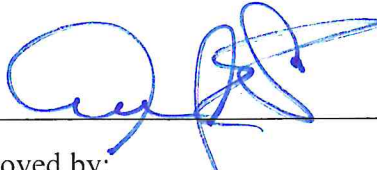
§ 11-3 Town Manager responsibility.

The Sudbury Town Manager shall develop an operating budget for proposed capital expenditures for the upcoming fiscal year, containing those items whose costs do not meet this threshold and

are to be included in the annual budget and financing plan submitted to Town Meeting. The Town Manager shall work with representatives of the Sudbury Public Schools and the Lincoln-Sudbury Regional High School in developing this budget. This capital expenditures budget shall be submitted to the Sudbury Finance Committee at the same time as the budgets of other Sudbury cost centers.

SELECT BOARD REPORT: The spending thresholds in the Capital Planning Bylaw have not kept pace with inflation and cost escalation. The thresholds were last amended in 2019. This article proposes to replace the two thresholds with a single threshold of \$500,000. Any capital request below the threshold would be funded within the Town Manager's Capital Operating Budget and any capital request above the threshold would be funded outside of the Town Manager's Capital Operating Budget, typically as a separate warrant article.

This change would better reflect economic realities since the last bylaw amendment. It would also allow the Capital Improvement Advisory Committee (CIAC) to focus on the larger capital requests that have greater impact on the Town's finances and its taxpayers.

By:  For SB

Approved by: _____

Town Counsel

WARRANT ARTICLE FORM**ARTICLE ____****INSTRUCTIONS:**

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: AMEND C. 68, TOWN MEETING

To see if the Town will vote to amend the General Bylaws, Chapter 68 Town Meetings, by deleting the text shown in strikethrough and inserting the bolded text; or act on anything relative thereto.

§ 68-2 Annual Business Meeting.

The Annual Business Meeting shall begin on the first Monday in May at such place as the Select Board shall determine. The Select Board, after a public hearing, may delay the start of the Annual Town Meeting for up to seven days, provided that it acts no later than the last day in February preceding. All sessions of the meeting shall begin at ~~7:30~~ **7:00** p.m. and, unless otherwise voted by 2/3 of those present and voting, shall be adjourned to ~~7:30~~ **7:00** p.m. of the next Monday, Tuesday, or Wednesday, whichever comes first (legal holidays excluded), upon completion of the article under discussion at 10:30 p.m.; except that any such meeting shall be adjourned before that time if a quorum shall be declared to have been lost, or at ~~8:30~~ **8:00** p.m. if a quorum has not been assembled by then.

SELECT BOARD REPORT: The Select Board is seeking ways to make Town Meetings more efficient in an effort to attract more participation. This article proposes to change the start time of Town Meetings to 7:00 PM from 7:30 PM and to change the time to declare failure to achieve quorum to 8:00 PM from 8:30 PM. The Board believes these changes, particularly the slightly earlier start time, will facilitate conducting the Town's business more expeditiously. A 7:00 PM start time also is consistent with the start time for the majority of municipal boards and committees in Sudbury.

By: _____

Approved by: _____

Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE ____****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE TITLE: AMEND CHAPTER 170, WEIGHTS & MEASURES FEES

To see if the Town will vote to amend Chapter 170, Section 170-2, Sealing weights and measures, by amending certain fees charged by the Town for the sealing of weighing or measuring devices, as described below; or act on anything relative thereto.

Device	Current Fee	Proposed Fee
<i>Scales and Balances</i>		
Over 10,000 lbs.	\$100	\$250.00
5,000 lbs. to 10,000 lbs.	\$60	\$150.00
1,000 lbs. to 5,000 lbs.	\$40	\$120.00
100 lbs. to 1000 lbs.	\$30	\$90.00
10 lbs. to 100 lbs.	\$20	\$60.00
Under 10 lbs.	\$15	\$45.00
Weights (all types)	\$2	\$15.00
<i>Measuring Devices</i>		
Gasoline pumps/meters	\$20	\$60.00
Vehicle tank	\$50	\$120.00
Bulk storage	\$75	\$150.00
Taxi meters	\$25	\$75.00
Fabric measures	\$20	\$60.00
Cordage measures	\$20	\$60.00
Linear measures (yardsticks, etc.)	\$10	\$30.00
<i>Automated Retail Checkout Systems</i>		
Fewer than 4 units	\$75	\$125.00
4 units and not more than 11 units	\$150	\$200.00
More than 11 units	\$250	\$300.00
<i>Other Devices</i>		
Bottle/can redeemers	\$15	\$45.00

TOWN MANAGER'S REPORT:

Fees are charged to offset the cost of providing services. The cost of providing services changes over time and fees need to be adjusted to keep pace with inflation. The Division of Standards, an agency of the Commonwealth of Massachusetts, performs the sealing of weights and measures for Sudbury. The Commonwealth recently increased its charge to the Town, raising the cost from \$3,000 in 2022, to

\$7,572 in 2023, to \$8,529 for 2025. In order to offset the cost of the increase, the Administration proposes amending the fees for sealing weights and measures. Town Meeting last revised weights and measures fees in April 2005. A survey of area communities shows that Sudbury's fees lag its market peers. The proposed adjustment of fees brings Sudbury's fees more in line with peer communities.

By: Town Manager _____

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
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- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: BYLAW AMENDMENT/VOTE/MUNICIPAL OPT-IN SPECIALIZED STRETCH ENERGY CODE

To see if the Town will vote to accept and adopt the so-called "Specialized Energy Code", found at 225 CMR 22 and 23, including Appendices RC and CC, including future editions, amendments, or modifications thereto, with an effective date of September 1st, 2025, and to amend Section 129-3 of the Town Bylaws by deleting the existing text and title in its entirety and inserting in its place the following:

§129-3 State Building Code; Stretch Energy Code and Specialized Energy Code.

The State Building Code is incorporated herein by reference, as found in 225 CMR 22 and CMR 23, including Appendices RC and CC, the "Specialized Energy code".

; or act on anything relative thereto.

WARRANT REPORT:

The purpose of the Specialized Energy Code is to provide a more energy-efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the State Building Code for new construction. The development of this Specialized Code was required through the 2021 Massachusetts Climate Act, and is expected to help Massachusetts meet its goal of net-zero emissions by 2050. The Specialized Energy Code will have minimal impact on new construction or renovations in our town.

By: Energy and Sustainability Committee

Rami Alwan _____

Mary Farris _____

Jim Cummings _____

Venk Gopal _____

Joe Martino _____

Olga Allen _____

Elsa Iovanella _____

Nate Garazzo _____

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE ____

INSTRUCTIONS:

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ARTICLE TITLE: VOCATIONAL EDUCATION – NON-BINDING
RESOLUTION

To see if the Town will vote to express its support for vocational education and its support for the Select Board to seek a permanent vocational education partner; or act on anything relative thereto.

SELECT BOARD REPORT: The Sudbury Select Board recognizes the value of vocational education. Since Sudbury's departure from the Minuteman Regional Vocational Technical School District, Sudbury students interested in vocational education have been hampered in their ability to pursue a vocational option.

The Select Board seeks a vote in support of vocational education and support for the Board to seek permanent membership in a vocational education district. This vote is non-binding and is intended to gauge the support in the community as well as demonstrate to vocational districts the Town's interest. Before Sudbury would join a vocational district, a future Town Meeting would have to vote to authorize such admission and vote to appropriate whatever funds might be required to join. Town Meetings would have to annually vote to appropriate the Town's assessment in such a district.

By: _____

Approved by: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE **XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
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- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. MODIFICATION OF ZONING BYLAW SECTION 5500 Accessory Dwelling Units in Residence Districts and Section 7110 Definitions and word usage

To see if the Town will vote to amend the Zoning Bylaw Section 5500 Accessory Dwelling Units in Residence Districts by deleting the entirety of the text and replacing it with text printed below and to amend Section 7110 Definitions and word usage by inserting the below printed definition of Accessory Dwelling Unit, or act on anything relative thereto.

Submitted by the Planning Board. (2/3rds vote required)

PLANNING BOARD REPORT:

In August of last year Governor Healey signed into law the Affordable Homes Act of 2024. As part of this legislation Section 3 of Chapter 40A of the General Laws was amended to make Accessory Dwelling Units (ADUs) a protected use that must be permitted by-right by all municipalities in Massachusetts. The current Section 5500 requires a special permit for the construction of an ADU and would no longer be enforceable. As part of the passage of the statute the Executive Office of Housing and Livable Communities was charged with developing regulations that govern the manner in which municipalities are permitted to regulate ADUs. The Planning Board is proposing the included changes to continue to provide reasonable guidance for the construction of ADUs in conformance with the regulations promulgated by EOHLC.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____**Instructions:**

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ARTICLE ##. PURCHASE OF FIRE ENGINE

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$ 725,000.00 or any other sum, for the purchase or acquisition of one Fire Engine/Pumper and associated equipment in the Fiscal Year 2026, or an act relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF'S REPORT: This request would replace the current Fire Engine #1, which was in front line service from 2006 until 2017 at Station 2, from 2017 to present Engine #1 has been assigned to Station 1. Engine #1 is currently 20 years old with 130,000 miles, this vehicle is out of service due to safety issues identified during a State safety inspection.

The Fire Department depends on reliable and well-equipped fire apparatus to provide emergency medical services and fire suppression throughout the Town, and to assist other towns when called upon.

Revision Submitted by: _____ John M. Whalen, Fire Chief _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____

Instructions:

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ARTICLE ##. Ambulance Replacement

To see if the Town will appropriate \$500,000 or any other amount, to pay costs of purchasing and equipping a new ambulance, including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by appropriation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF'S REPORT: The Fire Department ALS Ambulance A-3 was purchased in 2015 and currently has 73,000 miles, this unit was the primary ambulance for four years and then placed into reserve. With the change in our operations of running two ALS ambulances this unit is currently the primary ambulance running out of Fire Station #1. This unit response to 45% of the EMS related emergencies covering the West and North sections of the town, along with responding town wide for the many incidents. The current time for the delivery of a new ambulance has been quoted at thirty (30) months, the current life expends for a ambulance of seven (7) to ten (10) years.

Revision Submitted by: _____ John M. Whalen, Fire Chief _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE: ROADS, CULVERT, DRAINAGE, CONSULTANT & CONSTRUCTION

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$950,000 or any other sum, for the town wide (various locations) roads, culvert, drainage, consultant, construction, and appurtenances; or take any other action relative thereto.

Submitted by the Public Works Director

(2/3 vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to replace roads, culverts, associated drain structures and appurtenances at various locations throughout Town. This article will also provide funds to maintain a comprehensive Pavement Management Plan to include multiple surface treatment types like crack sealing, chip sealing, mill and overlay and full-depth reclamation, etc. The Town needs to invest at least \$1.5 million per year to prevent the overall Pavement Condition Index (PCI) from declining. The Town's typical allocations received from the State through the Chapter 90 program is approximately \$730,000. This request is for an additional \$950,000 in funding annually to supplement the monies received from the State Chapter 90 program

SUBMITTED BY: _____
Tina Rivard, DIRECTOR OF PUBLIC WORKS

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

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ARTICLE: DUMP TRUCK WITH PLOW & SPREADER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$146,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Dump truck with Plow & Spreader to replace an older model. A new dump truck will provide multiple uses throughout all the divisions within the DPW as well as improve efficiencies. It is a goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. These trucks are one of the most used equipment in the fleet. The Public Works employees use these vehicles to perform their everyday tasks including moving materials and equipment that is carried and towed by these vehicles. These trucks are also paired with larger equipment to perform snow removal.

SUBMITTED BY: _____
Tina Rivard, Director of Public Works

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE: 6-WHEEL DUMP TRUCK WITH SLIDE IN SANDER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$382,000 or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new 6-Wheel Dump Truck 26,000 lb+ , plus HVW Slide in Sander to replace an older model. It is a goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. The existing truck is at its useful life-expectancy of about 15 years. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal is to replace the existing dedicated spreader. These trucks also accompany larger equipment to perform snow removal.

SUBMITTED BY: _____

Tina Rivard, DIRECTOR OF PUBLIC WORKS

APPROVED BY: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____**Instructions:**

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- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE ##. Atkinson Pool Renovation Additional Funds

To see if the Town will vote to amend Article 23 (Atkinson Pool Renovation) from the 2024 Annual Town Meeting, to raise and appropriate, borrow, or transfer from available funds, the sum of \$429,000, or any other sum or sums, to be expended under the direction of the Town Manager, for the purpose of replacing the existing roofing system, replacing pool mechanical equipment and associated piping, replacing the dive pool skimmers and associated piping, tile repair and re-grouting at the Atkinson Pool including all incidental and related expenses; or act on anything relative thereto.

Warrant Report: The Atkinson Pool, built in 1987, houses a natatorium, pool viewing area, aquatics office, boiler and chemical room. The new Fairbank Community Center has been built and attached to the Atkinson Pool. On the roof of the associated boiler room is a dehumidification unit. The dehumidification unit is responsible to control the humidity and the natatorium interior air quality. The roof and the dehumidification unit have reached the end of their useful life. The boiler room houses the water filtration equipment, the chemicals and associated equipment as well as the boiler equipment. There is insufficient air filtration and the proximity of the chemicals to the boilers creates a corrosive environment and premature failure of the boilers. The pool deck and pool interior tile shows significant deterioration and require isolated tile replacement and full re-grouting. During the construction of the new Fairbank Center it was discovered that the dive pool skimmers are deteriorated and leaking. These skimmers are incased in concrete several feet below the pool deck. Tile repair will be required in this area after the skimmer replacement is completed. At the 2024 Annual Town Meeting the Town appropriated / borrow \$2,350,000 to fund the request to replace the roof with a solar ready roof, replace the dehumidification unit, separate the chemical and boiler rooms by creating a separate room with adequate ventilation within the boiler/electrical room footprint, repair and re-grout the tile. These additional funds of \$429,000 will be used for the design and installation of additional HVAC duct within the natatorium (Thermaduck), additional pool deck tile repair and re-grouting and the installation of a UV filter System.

Revision Submitted by:

Approved by: _____
Town Counsel

ARTICLE: SCHOOL CLASSROOM INSTRUCTIONAL EQUIPMENT REPLACEMENT

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000 to be expended under the direction of the Sudbury Public School Department for the replacement of School Classroom Instructional Equipment in the Curtis Middle School, Haynes Elementary School, Loring Elementary School, Nixon Elementary School and Noyes Elementary School including incidental and related expenses associated therewith; or act on anything relative thereto.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT:

The article seeks funding for the purpose of purchasing and replacing classroom instructional equipment in twenty (20) total classrooms in all five (5) school buildings. Current equipment is 12-15 years old and have exceeded their useful life.

Sudbury Public Schools positions technology in instructional spaces to support communication and collaboration. The schools provide tools that support student collaboration, differentiation of instruction, and accessibility options for all students.

The District's standard set of classroom instructional equipment includes 1) an interactive display that provides a visual resource for displaying materials to the entire class with touch components allowing students to interact with educational content using a pen or touch; 2) wireless video projection for teacher mobility around the classroom while also permitting students to project directly from their devices; 3) auditory support for classroom instruction ensuring all students can receive instruction with clarity; and, 4) document cameras allowing for immediate presentation of non-digital resources to the classroom.



SUBMITTED BY: Donald R. Sawyer – SPS Director of Business & Human Resources

On behalf of the Sudbury School Committee:

Nicole Burnard, Chair

Date

APPROVED BY: _____
Town Counsel

ARTICLE: ELA CURRICULUM IMPLEMENTATION

To see if the Town will vote to transfer from Free Cash a sum of money totaling \$250,720, for the purpose of implementing Expeditionary Learning, the ELA curriculum program recommended by the Elementary English Language Art Steering Committee to support the purchase of instructional materials, teacher manuals, student resources, professional development, funding for 6-8 grade study committee, and any other associated costs or expenses related thereto; or act on anything relative thereto.

. /You can add the additional commentary deleted above into the Report if you'd like./

Sponsored by the Sudbury School Committee

SCHOOL COMMITTEE REPORT: Article 17 of the FY23 Town Meeting provided SPS funding for a curriculum update which included robust professional development in research-based instructional practices to ensure consistency in K-5 reading and writing. In addition, the article provided funding for classroom resources, including decodable texts aligned to the updated teaching methodologies.

This article seeks to fund an English/Language Arts Program Implementation for grades K-5, which would provide alignment to MA standards and the 4 shifts in literacy instruction, promote equitable learning environments, contain inclusive texts, and have a high impact on student learning. Following a thorough pilot and evaluation process, the district selected Expeditionary Learning (EL). EL is a nationally renowned academic program receiving many accolades and awards as well as a 96% rating on EdReports, the leader in curriculum analysis and evaluation. With this funding, SPS can launch implementation in all grade K-5 classrooms in FY26 by purchasing the associated EL instructional materials and providing tailored professional development that supports successful implementation. In addition, the article contains funding for a 6-8 study committee.



SUBMITTED BY: Donald R. Sawyer – SPS Director of Business & Human Resources

On behalf of the Sudbury School Committee:

Nicole Burnard, Chair

Date

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: HVAC CAPITAL IMPROVEMENT ENGINEERING STUDY

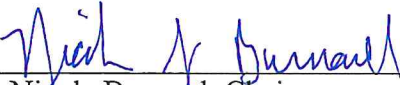
To see if the Town will vote to raise and appropriate, or transfer from available funds, \$152,000.00, to be expended under the direction of the Sudbury School Department, to engage in an HVAC existing conditions comprehensive study at all schools that will provide conceptual stretch code compliant equipment selections, conceptual sustainable/electrification equipment selections and associated cost estimates as well as future required engineering fee budget, or act on anything relative thereto.

Sponsored by the Sudbury School Committee.

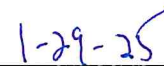
SCHOOL COMMITTEE REPORT: The Town recently completed a comprehensive facility condition assessment that identified items that require attention. The new Stretch Code adopted by Sudbury does not allow for simple one-to-one equipment replacements. The facility condition assessment also assumed that the systems were initially designed properly; thus, any pre-existing conditions would remain unknown until a comprehensive equipment study is concluded. The next phase of capital renewal planning requires a comprehensive engineering study which would consist of: engineering review of all existing HVAC plans and list of current complaints; preparation of a list of replacement requirement as per New Stretch Code; and identification of potential alternative selections for electrification/sustainability. Required trades involved in the HVAC engineering study include mechanical engineer, electrical engineer, structural engineer and cost estimator. The study deliverables will include: an existing conditions summary, conceptual Stretch Code compliant equipment selections, conceptual alternative sustainable/ electrification equipment selections, conceptual cost estimate and a engineering fee budget.

SUBMITTED BY:

On behalf of the Sudbury School Committee:



 Nicole Burnard, Chair



 Date

APPROVED BY: _____
 Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

**ARTICLE: FIRE ALARM, EMERGENCY LIGHTING AND BI-DIRECTIONAL
AMPLIFICATION SYSTEM DESIGN FEES**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$190,00.00, to be expended under the direction of the Sudbury School Department, for the purpose of designing and cost estimating the fire alarm and emergency lighting replacements at the Ephraim Curtis Middle School, Josiah Haynes and Israel Loring Elementary Schools as well as the design and estimating of installing bi-directional amplification systems for Peter Noyes and General John Nixon Elementary Schools, or act on anything relative thereto.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT: For the Curtis, Haynes and Loring Schools, the fire alarm and emergency lighting design project will consist of: documentation of the existing fire alarm systems currently installed throughout the middle and elementary schools; design of the proposed voice activated addressable fire alarm system throughout the existing schools; complete Fire Alarm system design throughout the buildings to meet the requirements of NFPA 72 – 2013, IBC-2015 International Building Code, 527CMR Massachusetts State Building Code, Life Safety 101.; preparation of Schematic Design Documents consisting of Fire Alarm and Emergency Lighting Drawings as well as a bi-directional amplification narrative and related specification for the proposed systems to allow for contractor bidding and related installation; cost estimating of each system, Stamped drawings, Construction Control Affidavit and Fire Alarm Narrative; Coordination during design and construction with the Owner, to design and implement the necessary support of the above referenced systems; coordination during design with the Town of Sudbury Fire Department to ensure that their requirements are met prior to contractor pricing; Construction support services consisting of contractor question resolution during the pricing stage. Also included in this funding request is the design and cost estimating of a bi-directional amplification system for Noyes and Nixon elementary schools. The bi-directional amplification system will be used by the police and fire departments during an emergency.

SUBMITTED BY:

On behalf of the Sudbury School Committee:



Nicole Burnard, Chair

1-29-25

Date

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: HAYNES ELEMENTARY ROOF REPLACEMENT AND REPAIR

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Sudbury School Committee for the replacement and repair of the Josiah Haynes Elementary Roof system located at 169 Haynes Road, Sudbury, MA 01776, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT: The roof on the Josiah Haynes Elementary School building is 26 years old and the District intent is to apply for State funding to offset total project costs of replacing/repairing the roof. The intent of this article is to fund the Haynes Elementary School roof replacement and repair as required by the Massachusetts School Building Authority ("MSBA") in order to qualify for MSBA grant program project reimbursements under the MSBA Accelerated Repair Program ("ARP"). Included in the MSBA grant program process, Sudbury Public Schools submitted a Statement of Interest ("SOI") and the District was invited to participate in the ARP reimbursement process. In accordance with the MSBA process, an SOI should only be filed for a facility where a district has the ability to fund a schematic design within two months of invitation and a total project budget within 12 months of invitation should the district be selected in the MSBA Accelerated Repair Program. The current project estimate for replacing the roof including construction oversight at the Josiah Haynes Elementary School totals \$3,530,000.00. While the MSBA grant program reimbursement rate is adjusted for a number of factors, the statutory formula starts all districts at a base rate of 31% reimbursement.

SUBMITTED BY:

On behalf of the Sudbury School Committee:


Niquole Burnard, Chair

1-29-25
Date

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

ARTICLE: NIXON ELEMENTARY ROOF REPLACEMENT AND REPAIR

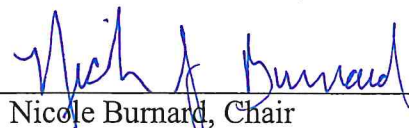
To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Sudbury School Committee for the replacement and repair of the General John Nixon Elementary Roof system located at 472 Concord Road, Sudbury, MA 01776, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT: The roof on the General John Nixon Elementary School building is 30 years old and the District intent is to apply for State funding to offset total project costs of replacing/repairing the roof. The intent of this article is to fund the Haynes Elementary School roof replacement and repair as required by the Massachusetts School Building Authority ("MSBA") in order to qualify for MSBA grant program project reimbursements under the MSBA Accelerated Repair Program ("ARP"). Included in the MSBA grant program process, Sudbury Public Schools submitted a Statement of Interest ("SOI") and the District was invited to participate in the ARP reimbursement process. In accordance with the MSBA process, an SOI should only be filed for a facility where a district has the ability to fund a schematic design within two months of invitation and a total project budget within 12 months of invitation should the district be selected in the MSBA Accelerated Repair Program. The current project estimate for replacing the roof including construction oversight at the General John Nixon Elementary School totals \$2,755,000.00. While the MSBA grant program reimbursement rate is adjusted for a number of factors, the statutory formula starts all districts at a base rate of 31% reimbursement.

SUBMITTED BY:

On behalf of the Sudbury School Committee:


 Nicole Burnard, Chair

1-29-25
 Date

APPROVED BY: _____
 Town Counsel

WARRANT ARTICLE FORM ARTICLE ____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: 250TH COMMITTEE FUNDS

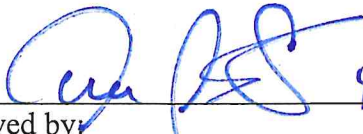
To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums to be inserted to support the Sudbury 250 Committee in commemorating the 250th anniversary of the commencement of the American Revolution, which commemoration will extend not later than September 2026 upon which said Committee will be dissolved; or act on anything relative thereto.

SELECT BOARD REPORT: The Sudbury Select Board established the Sudbury 250 Committee to plan for the commemoration of the 250th anniversary of the commencement of the American Revolution. It is anticipated that many of the observances will take place in the early spring through late winter of 2025, although the Committee may plan later events, such as the July 4, 2026 observances.

The Committee will:

1. evaluate and make recommendations on how the Town should manage the commemoration of this historic event.
2. sponsor activities that commemorate and celebrate the place of Sudbury in the history of our nation.
3. ensure that all events are designed to involve and have outreach to all residents of Sudbury.

The Committee shall be dissolved on September 30, 2026, unless continued by a vote of the Select Board.

By:  for SB.
 Approved by: _____
 Town Counsel

WARRANT ARTICLE FORM**ARTICLE _____****INSTRUCTIONS:**

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: FUNDING OF MBTA BUILDINGS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the acquisition of the MBTA buildings known as the Section Tool House and South Sudbury Train Station; or act on anything relative thereto.

WARRANT REPORT: Article 17 of the May 6, 2024 Annual Town Meeting authorized the acquisition of two buildings owned by the Massachusetts Bay Transportation Authority (MBTA). These buildings are known as the Section Tool House off Boston Post Road and the South Sudbury Train Station off of Union Avenue. Negotiations are ongoing with the MBTA over the conveyance of the buildings. The 2024 vote did not include an appropriation. This article seeks an appropriation to fund the acquisition.

By: _____

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM

ARTICLE ____

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

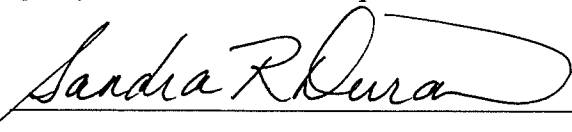
ARTICLE TITLE: DPW Emergency Operations Center Cost Share

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of, \$187,500.00 or any other sum, for the purpose of designing the repair and/or replacement of the DPW Emergency Operations Center, or act on anything relative thereto.

Submitted by the Combined Facility Director

Combined Facility Director Report: Built in 1956, the current Public Works Department General Operations Building acts as its Emergency Operations Center (EOC) during critical emergencies. This current building contains a cramped office space, undersized gathering space, inadequate kitchen/dining area, a single-gender locker area and a single-gender bunk room. These spaces are directly connected to vehicle storage and maintenance garage areas creating a hazard and dangerous risk to the life safety of emergency personnel. The existing facility does not meet the most current building or fire codes, is not ADA complaint and cannot adequately accommodate the needs of emergency personnel.

The Town of Sudbury is expected to receive a \$500,000 Funding Earmark to construct or rehab a building to house Sudbury's Emergency Operations Center (EOC) administrative office, emergency personnel break areas including dining facilities and bunk area. This Public Works Emergency Operations Space is supportive to the Police and Fire Emergency Operations Center and will provide a redundant operations center should the primary emergency operations space becomes unusable. In order to receive the FEMA funding, the town must provide a 25% match. This funding request is anticipated to be the first of several as the Town embarks on the establishment of an enhanced Public Works Emergency Operations Center that facilitates the future needs of the Town and the Climate Emergency that is forecasted to present with needs for personnel over an extended period of time.

By: 

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
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- 4) Article wording must be approved and article signed by Town Counsel before submission.

**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – FAIRBANK
COMMUNITY CENTER and HASKELL FIELD LANDSCAPE
MASTER PLAN**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$500,000 from the category of Open Space and Recreation of the Community Preservation Act, funded from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to create a Landscape Master Plan (LMP) that will provide a broad framework for the long-term development of Haskell Field and the Fairbank Community Center grounds, and will include the installation of a multi-sport court and Pavilion, or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Town of Sudbury's Facility Department in conjunction with the Park and Recreation Commission and the Park and Recreation Department seeks funds to hire a qualified design consultant to create a Landscape Master Plan (LMP) that will provide a broad framework for the long-term development of the Fairbank Community Center grounds and adjacent Haskell Field with an emphasis on community collaboration. The goal of the LMP is to develop a design for both spaces that provide a unifying vision for the physical assets of the two parcels including architecture, landscapes, natural areas, parking and circulation that are consistent with and support the Town's Master Plan framework for the open spaces.

The proposed LMP will delve further into developing the details supporting this vision in terms of civic spaces, recreational activities, streetscapes, landscape concepts, signage, gateways, plant and material pallets that mark its preeminent place in the community. This landscape vision will build upon energy efficient, sustainable universal design concepts developed in the Town's Master Plan, Open Space and Recreation Plan, Open Space Needs Assessment, ADA Self Assessment and Transition Plan and operationalize these concepts to landscape policies, projects and priorities.

The selected firm will provide community engagement workshops and focus groups, landscape architecture and civil engineering design services, cost estimating, and policy planning for the LMP. Items deemed to be a priority based on operational need will be considered early action items. Preliminary estimates of specific amenities that are included in this list are funds for a second multi-sport court and Pavilion. Accessible pathways, electrical upgrades and data

considerations are included within these specific early action item estimates. The remaining funding request is for the design and cost estimating effort.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE XX**

Instructions:

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**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – RESTORING
WATER QUALITY IN HOP BROOK**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$90,000 for Open Space and Recreation purposes of the Community Preservation Act from FY26 CPA Estimated Annual Revenue and then from the CPA General Reserve Fund, if needed, as a grant to the Hop Brook Protection Association for the purpose of remediating/removing water chestnuts and other invasive species from the Hop Brook pond system and to authorize the Select Board to enter into a grant agreement on such terms and conditions as it deems appropriate; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Hop Brook is the largest tributary of the Sudbury River, and drains more than half of the land area of Sudbury. Dozens of homes, recreational and historical areas, Town wells and Town property are along this waterway and associated ponds. Until the 1970s, Hop Brook was a major recreational and natural asset - with multiple locations for swimming, fishing, ice skating and canoeing, and supported a diverse ecosystem with many species of birds and fish. Recorded Sudbury history features activities along Hop Brook since the 1700s, including fishing, saw and grain mills, canoeing, and swimming. However, nutrient pollution – primarily from the Marlborough Easterly wastewater treatment plant - has caused severe degradation of water quality, and overgrowth of invasive plants and toxic algae. As a result, the Hop Brook waterway and associated ponds become very unpleasant in the summer, are no longer attractive for recreational use, and require increasingly intensive management to reduce unwanted plants.

The goal of this project is to retain a consultant to create a Watershed-based plan (WBP) to restore water quality in the Hop Brook watershed, and thus reclaim an important recreational and historical asset for all Sudbury citizens. The Hop Brook Protection Association (HBPA) has collected extensive data on sources and variations in pollutant levels throughout Hop Brook, and has collaborated extensively with scientists at OARS (Organization for the Assabet, Sudbury and Concord Rivers) to better understand how these pollutants, especially phosphorus, created the current situation. OARS has completed an in-depth evaluation that is available upon request.

A watershed-based plan (WBP) is a necessary step in assembling and evaluating the existing data with the purpose of determining what approaches are most likely to successfully restore acceptable water quality. A well-developed WBP is also necessary to obtain Federal (Section 319) and state grant funding for specific remediation strategies (such as the ones recommended by the WBP). Framingham, Westboro, Andover and other towns have used their WBPs to successfully obtain government funding that ultimately led to pollution reduction and improved water quality (examples can be provided upon request).

The Hop Brook Protection Association, in partnership with the Sudbury Conservation Coordinator and OARS, is well-prepared to successfully manage the process to produce an optimal WBP. Over the past three years, the HBPA has developed and managed a successful program to reduce invasive water chestnut plants, and has partnered with OARS and the Sudbury Conservation Commission to obtain two grants that supported water quality sampling and community education.

Under the auspices of a prior grant, the HPPA hired a consultant and worked with them through the early stages of the watershed-based plan development process. This work included multiple site visits, analysis of 40+ years of archived data, and development and refining initial models for nutrient sources and flow.

However, because the HBPA, OARS and the consultant could not agree on the next course of action, the HBPA stopped watershed-based plan development, and plans to spend 2024, and possibly 2025, collecting and analyzing data. For this project the HBPA has engaged OARS to take the lead in data collection and analysis, supported by HBPA volunteer efforts for sampling and related tasks. After this process is completed, the HBPA will restart the watershed-based plan with the same or a different consultant. Because of the elapsed time and possible change of direction, the new WBP will have to start from the beginning.

The original grant is insufficient to fund our current plan, and so the request is for a supplemental grant of \$90,000 to complete the WBP.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX**

Instructions:

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – SUDBURY
HOUSING AUTHORITY ALLOCATION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$450,000 from the category of Community Housing of the Community Preservation Act, funded from FY26 Estimated Annual Revenue and then from CPA General Reserve Funds, if needed, for the purpose of the creation of additional affordable housing units at 21 Great Lake Drive, 8 Oakwood Avenue, 2 Beechwood Avenue and 9 Richard Avenue as allowed by the Community Preservation Act; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article requests an appropriation to the Sudbury Housing Authority (SHA) for the acquisition, creation, preservation and support of community housing. The SHA intends to use the funds for the redevelopment of four single-family homes in its portfolio: 21 Great Lake Drive, 8 Oakwood Avenue, 2 Beechwood Avenue and 9 Richard Avenue.

Prompted by the need for smaller units in its inventory, SHA opted in 2021 to study its options for redevelopment of its properties. SHA hired an engineering firm, Hancock Survey Associates (Hancock), and an affordable housing consultant, the Cambridge Housing Authority (CHA). Both firms worked under the direction and supervision of the SHA Board and staff.

The project team conducted a successful concept phase of design and predevelopment. After all the financing is secured and building permits obtained, the project team proposes to demolish the single-family homes and reconstruct duplexes. The SHA has experience with this model as it used CPA funds awarded in 2008 to build 5 duplexes on the sites of single family homes it owned. Those duplexes were successfully completed in 2012. The new homes will be energy efficient and sized to accommodate the families on the SHA's waiting list. Most of the applicants are looking for smaller homes with one, two or three bedrooms, as opposed to the existing larger homes.

An RFP issued in December, 2024 seeking architects with experience designing affordable and multifamily housing and with experience designing homes that seamlessly integrate housing within the existing residential setting. SHA intends that the design selected blends into the neighborhood.

The total development cost of the project is \$4.18M, with over \$1.94M already secured. The SHA was honored to be one of three housing authorities in the state to be awarded a grant of \$1.2 M in funds for construction of the new homes, along with four vouchers that will allow the properties to

be self-sustaining. The current funding from the CPA, in addition to previous CPA allocations to the SHA, have leveraged this state funding which will also be supplemented by a mortgage to be held by the SHA.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – SUDBURY HOUSING TRUST ALLOCATION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$690,000 for Housing purposes of the Community Preservation Act from FY26 CPA Estimated Annual Revenues and then from the CPA General Reserve Funds if needed, to the Housing Trust for the acquisition, creation, preservation, and support of community housing as allowed by the Community Preservation Act; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Sudbury Housing Trust requests Community Preservation Act (CPA) funding to support the acquisition, creation, preservation and support of affordable homeownership units of housing.

The purpose of the Sudbury Housing Trust is to provide for the creation and preservation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households. The Trust implements the recommendations set forth in the Housing Production Plan by aiding the Town of Sudbury, private enterprises, nonprofit organizations, and other public agencies in the orderly acquisition, creation, preservation, construction, financing or refinancing of property within the Town of Sudbury so that such property will be available as residential property for low and moderate income persons and to provide mechanisms to ensure such use. These funds will augment previously allocated funds to support community housing through the provision of grants, loans, rental assistance, security deposits, interest-rate write downs, or other forms of assistance for the purpose of making housing affordable.

This CPA funding request would also enable the Trust to bring new units of affordable housing to Sudbury's existing inventory. This could be through the Trust's Home Preservation Program which converts existing smaller, market rate homes to affordable homes and provides affordable homeownership opportunities to income eligible households. The Trust is the only entity whose mission is to create affordable homeownership units in Sudbury. Through this program, the Trust has seen tenants renting from the Sudbury Housing Authority become homeowners. In other instances, owners of deed restricted properties have been able to purchase market rate homes in town. These demonstrate first-hand the benefits of a homeownership program. Sudbury has 37

ownership units in its affordable housing portfolio; a number which has stayed constant since 2016. The nine-year hiatus will end with new affordable units created from the funds requested.

The Sudbury Housing Trust's Home Preservation Program correlates precisely to CPA eligible activities in the category of community housing. It conforms to the Town's Housing Production Plan, contributes long-term affordability towards the 10% Chapter 40B threshold, converts market rate units to affordable units, and promotes a socioeconomic environment that encourages a diversity of income.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND - HOSMER HOUSE COLLECTION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$119,500 from the category of Historic Resources of the Community Preservation Act, funded from Historic Reserves, and then from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to preserve, protect and catalog the art and other documents in the Hosmer House, or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Hosmer House was gifted to the Town of Sudbury by its last owner, artist Florence Armes Hosmer. Following her death in 1978, the town took possession of the property that had originally been acquired in 1897 by her parents, the Rev. Edwin Barrett Hosmer and his wife, Abbie Louisa Armes. Hosmer House is a unique historic resource because the contents of house were also bequeathed to the town – the Hosmer family's possessions, which include Ms. Hosmer's paintings and varied household contents – such as furniture, books, farming implements, art supplies, textiles and costume, ceramics and glass, silver, photographs, manuscripts, letters and other archival materials. Hosmer House with its historical house collection reflects a family's life in Sudbury and provides an opportunity for an historical interpretation of Sudbury. Most publicly owned historic houses are empty and do not contain the possessions of former residents. Hosmer House is a rare exception as it contains the historical collection of the Hosmer's possessions.

In 2023 Town Meeting approved CPA funding for the Historical Commission to conduct two Hosmer House historic preservation projects as recommended in the 2021 Sudbury Town-wide Historic Preservation Plan: 1) a combined Hosmer House Historic Structure Report/Cultural Landscape Report, and 2) a Hosmer House Collection Study of the house's historical contents. Both studies were commenced in early spring 2024 and completed in December, 2024. The Hosmer House Collection Study is the first initiative of its kind in Hosmer House history to look and assess across all of the Hosmer House collections in order to develop a broad reaching and comprehensive set of priorities and recommended action items.

The Historical Commission seeks CPA funding to implement the high priority recommendations for the protection and preservation of the Hosmer House Collection, and in particular, historical family papers, manuscript materials and photographs, and for overall management of the breadth of the collection including the development of a professional Collection Management Policy Plan outlining processes to affect its protection and preservation. The project will be the first phase in implementing the Collection Study's recommendations.

This Project will include:

- Triage Archivist and offsite storage for primary source materials.
- Light control: Preventative Conservation.
- Strategic Plan for Sustainable Hosmer House governance models.
- Collection Management Policy Plan Task: Create a CMP for the Hosmer House Collection.

These tasks will be conducted by qualified professional specialists in their respective subject fields and may be conducted concurrently.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND - HOSMER HOUSE ENVELOPE, HEATING, VENTILATION & AIR CONDITIONING

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$640,000 from the category of Historic Resources of the Community Preservation Act, funded from Historic Reserves, and then from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to replace the deteriorated wooden clapboards and trim, any rotten infrastructure, as well as the design and installation of a heating, ventilation & air conditioning system; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Hosmer House, built in 1793 and bequeathed to the Town of Sudbury in 1959, currently has a diminished exterior (the envelope). There is rotting trim, clap boards, facia, missing and damaged shutters, as well as deteriorated brick walls, which have resulted in water intrusion into the house. The Hosmer House has not been the beneficiary of a coordinated, systemic approach to exterior repair in approximately 20 years or longer; any repairs have been largely "piecemeal." This CPC funding request is to restore, repair or replace the deteriorated envelope as well as explore improvements to enhance and upgrade the HVAC system to control the air quality, temperature and humidity within the house.

This project stems from the analysis of the Hosmer House that was performed by the Architectural Preservation Studio, DPC (APS). This analysis was funded by a CPC grant made in May, 2023 to retain professional consultants to assess the current historical structural conditions of the Hosmer House and its landscape and grounds. APS was retained by the Town of Sudbury in February, 2024 to develop a combined Historic Structure Report and a Cultural Landscape Report.

APS spent the year inspecting all aspects of the House and by the end of the year, APS produced a 511 page report documenting the history of the building, the existing conditions, a written building conditions assessment, and building recommendations with a cost estimate. APS submitted a detailed cost estimate of the work to be done broken into phases including immediate (highest priority) repairs, 1 to 5 year repairs, and 5+ year repairs. The deficiencies observed concerning the clapboard and decorative wood cladding elements, brick, and mortar on the house mainly relate to deferred maintenance, inadequate flashing systems, water infiltration and materials reaching the end of their normal life cycle.

This request is for items included in the first two phases including assessing and exploring upgrades to the existing heating, ventilation and air conditioning system, repairing the exterior clapboards and brick masonry, and repairing, replacing or restoring the windows, shutters and doors. The Hosmer House is located in Town Center; it is listed on the both the State and National Registry of Historic Places. It is a “living” house museum. The Hosmer House is unique in that it contains the furnishings, belongings, papers and so forth of the Hosmer family who occupied the house for close to 100 years, prior to the donation of the house by Florence Hosmer to the Town of Sudbury. These efforts to repair the envelope will preserve the Hosmer House for the enjoyment of current and future generations.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND - HOSMER HOUSE
WOODEN ROOF

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$386,000 from the category of Historic Resources of the Community Preservation Act, funded from Historic Reserves, and then from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to replace the currently failing asphalt roof on the Hosmer House with a historically accurate wooden roof or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Hosmer House, built in 1793 and bequeathed to the Town of Sudbury in 1959, currently has a failing 32+ and 22+ year old non-historic three-tab asphalt roof system that is well past the end of its life. A 2004 Hosmer House structural assessment had recommended the Hosmer House roof be replaced by 2014. The roof has occasionally been patched, and on at least one occasion, an entire set of shingles had blown off. The goal of the roof and gutter replacement, and associated chimney repair and flashing is to replace the failing roof system with a historically appropriate roof that will ultimately to prevent water intrusion into the house. In addition, the roof and gutters will mitigate water infiltration by efficiently removing water and precipitation away from the sides and foundation of the house. Moisture penetration and improper maintenance are the most common contributors to the deterioration of wood exteriors and brick masonry; the Hosmer House prominently features both.

This CPC funding request is to remove the asphalt roof from the structure in its entirety and replace it with an historically correct cedar shingle roof assembly which will include water barriers, roof insulation, copper flashing, copper drip edge, copper gutters and copper downspouts. This request will also include the repointing of the chimneys as needed to provide a watertight roofing system.

The amount of the request is based on an estimate from SOCOTEC AE Consulting, LLC in August, 2024 with a modest contingency. The proposal has the strong support of the Sudbury Historic Districts Commission which is charged with maintaining the architectural integrity of Sudbury's local historic districts which includes the Town Center Historic District which includes the Hosmer House. In its letter of support, the HDC wrote, "Sudbury's historic character is central to its identity and quality of life, and the historic resources under the Town's care are of particular significance. The Hosmer House is one of Sudbury's most visible and

prominent properties. As stated in the CPC-funded Community-Wide Historic Preservation Plan (2022), “*the Town of Sudbury should be a model in the stewardship of its historic buildings and landscapes and an example of what is expected of the private and non-profit sectors.*” By installing a period-appropriate wood shingle roof, the Hosmer House would join the list of other prominent, historic buildings with traditional roofing materials in Sudbury, including the Loring Parsonage (Town-owned), Town Hall (Town-owned), and the Wayside Inn. The current three-tab asphalt shingles are not period-appropriate and would likely not be approved by the Historic Districts Commission if presented under a new application today. The Sudbury HDC discourages the use of three-tab shingles due to their simpler and more utilitarian appearance, and do not consider them compatible with the traditional architectural styles found in Sudbury.”

The Historic Districts Commission supports the Town’s efforts to restore the Hosmer House to a more historic, original appearance and take steps to help protect the longevity of the building for the future.

The Hosmer House is listed on both the State and National Registries of Historic Places.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – REGIONAL HOUSING SERVICES OFFICE (RHSO) MEMBERSHIP FEE

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$43,000, for Community Housing purposes of the Community Preservation Act, funded from FY26 CPA Estimated Annual Revenue and then from the CPA General Reserve Fund, if needed, for the purpose of supporting and creating community housing by funding of the Town's portion of the FY26 Regional Housing Services Office (RHSO) membership fee; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In recent years, Sudbury has made great strides towards satisfying the requirements of the State's Comprehensive Permit Act (Chapter 40B). This Act requires cities and towns to provide certification that the number of dwelling units in the municipality which qualify as "affordable" by statute, meets or exceeds ten percent (10%) of the municipality's total number of dwelling units. Falling short of that number, as Sudbury had in the past, allows developers to both site and design partially affordable developments with extreme limitations on the Town's zoning and development requirements, and design oversights. There are a great number of administrative requirements to monitor and certify this approved inventory and to maintain those certifications going forward.

Since 2011, the Town has contracted with the Regional Housing Services Office (RHSO) to provide services to the Town including affordable housing inventory monitoring; supervising lotteries to determine qualifications for affordable housing; monitoring the Incentive Senior Developments to ensure compliance with eligibility requirements; monitoring all deed restricted properties; providing valuations for deed restricted properties to the Town Assessor, reviewing compliance with Regulatory Agreements and certification to the Executive Office of Housing and Livable Communities for Local Initiative Program (LIP) rental units; maintaining the affordable housing inventory and providing estimates for 2030 SHI projections; and other administrative work, including annual action plans, 5 year consolidated plans, fair housing reports and programs, and related housing questions which arise during the year. This Article requests funding to continue to contract with the RHSO for these services.

The amount of this request includes a one time, one year increase of \$10,000 to onboard a new Director of the RHSO.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE **XX**

- Instructions:
- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board’s Office in final form.
 - 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
 - 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
 - 4) Article wording must be approved and article signed by Town Counsel before submission.

**ARTICLE XX COMMUNITY PRESERVATION ACT FUND – REVERSION OF
UNSPENT FUNDS**

To see if the Town will vote to revert the unused funds from appropriations voted at prior Town Meetings, for projects that have been completed and for which no liabilities remain outstanding or unpaid, into the Community Preservation Act general account as follows:

2023 ATM, Article 41 - Sudbury Housing Trust – Nobscot Allocation - \$425,345.85
to be reverted to the category of undesignated.

=====

Total:	\$ 425,345.85
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or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This project is completed at this time or will not proceed further. In order to return the funds to the Community Preservation Act general account, an affirmative vote of Town Meeting on this article is necessary.

SUBMITTED BY: _____

Approved by: _____

Town Counsel

Attachment3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE __****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS

To see if the Town will vote to appropriate a sum or sums of money from Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the FY26 Community Preservation Act budget, including the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY26, amounts for payment of debt service on the Community Preservation Act projects previously approved by Town Meeting, and as may be needed to comply with General Laws Chapter 44B, Section 6, to reserve for future appropriation amounts for open space, including land for recreational use, historic resources, and community housing; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article sets forth the entire FY2026 Community Preservation Act budget, including appropriations and reservations as required in connection with the administration of the Community Preservation Act funds. The estimated annual revenue for FY2026 is \$3,240,000. The article appropriates funds for FY2026 debt service obligations totaling \$628,943. These obligations arise from prior Town Meeting approval for the bonding of three projects:

- 1) Purchase of development rights on the Nobscot Boy Scout Reservation Phases I and II utilizing the Open Space and Recreation (\$375,975) category;
- 2) Purchase of development rights on Pantry Brook Farm utilizing the Open Space and Recreation (\$187,843) category; and
- 3) Purchase of the Johnson Farm Property utilizing the Open Space and Recreation (\$65,125) category.

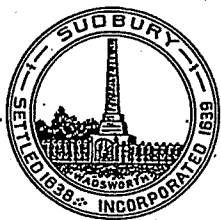
The article also appropriates funds for administrative and operational expenses of the Community Preservation Committee in the amount of \$118,050. The administrative fund can be used by the Community Preservation Committee to pay for technical staffing and expertise, consulting services (e.g. land surveys and engineering), property appraisals, legal advertisements, publication fees, and other administrative expenses. By statute, the Community Preservation Committee may budget up to five percent (5%) of its annual budget for these administrative and operational expenses, or \$162,000 based upon the projected FY2026 revenue of \$3,240,000. Any funds remaining in the administrative account at the fiscal year's end revert

to the Community Preservation Act Fund Balance, and need to be re-appropriated for administrative use in subsequent years. The Community Preservation Committee believes having access to administrative funds is critically important as it allows the Committee to conduct business on a time-sensitive basis, a vital component of the Community Preservation Act.

The Community Preservation Act requires 10% of the estimated annual income be allocated to current projects or reserved for future expenditures in each of the three core categories: Community Housing, Historic Resources, and Open Space and Recreation. The actual amount reserved each year depends upon whether or not Town Meeting has appropriated money totaling less than 10%, or not appropriated any money at all in any of these three core categories. If there is a balance of unspent Community Preservation Act funds from that fiscal year after such reservations and after Town Meeting has voted the Community Preservation Act articles, it is budgeted in the unrestricted reserve account for future Community Preservation Act projects in all three categories.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: Jan 28, 2025

Petition Name: Decrease CPA Surcharge

Contact Name: Jean Nam

Contact Address: 81 Newbridge Rd

Contact Phone: 408-338-9380

Contact Email: jeanonam@gmail.com

Pages Submitted: 2 + cover

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

INSTRUCTIONS

SIGNATURE REQUIREMENTS: *Annual Town Meeting:* 10 valid signatures

NOTE: 1. Before obtaining signatures, submit a draft to the Select Board's office for Town Counsel review. Email to sbadmin@sudbury.ma.us or provide hard copy to Select Board's Office, 278 Old Sudbury Road, Sudbury.

2. The signatures must be certified by the Board of Registrars after submission to the Select Board. In case any signatures must be rejected, it is suggested that you obtain more than the minimum stated above in order to have the required number certified.

3. All signatures must appear on a page containing or attached to the article wording.

4. A report, briefly explaining the intent and scope of the article, must be attached and will be printed in the Warrant.

5. Return signed original petition forms to Select Board's Office, 278 Old Sudbury Road, Sudbury.

TO: Select Board, Sudbury, MA 01776

We, the undersigned, being registered voters of the Town of Sudbury, hereby petition that the following article be included in the Warrant for the May 5, 2025, Annual Town Meeting
(DATE)

To see if the Town will vote to

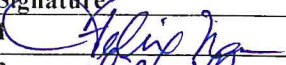

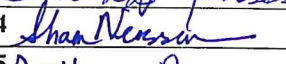
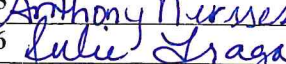
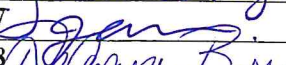
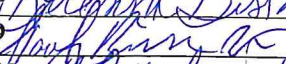

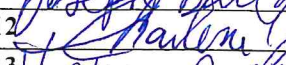
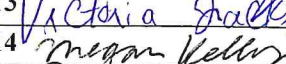
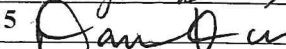

Decrease the surcharge imposed under Massachusetts General Law Chapter 44B, otherwise known as the Community Preservation Act, from 3%, as voted by the April 4, 2001 Annual Town Meeting, to 1 ½ %.

REC'D TOWN OF SUDBURY
JAN 28 2025 PM 12:12

Additional space for petition language on Page 3, if needed.

or act on anything relative thereto.

SIGNATURES to be made in person with name substantially as registered

Signature	Printed Name	Address Where Registered
1 	FELIX NGAN	103 WARREN RD, SUDBURY MA
2 	Lily Lee	103 Warren Rd. Sudbury MA
3 	SILVIA NERSSESIAN	555 Dutton Rd. 01776
4 	SHAWN NERSSESIAN	555 DUTTON ROAD
5 	Anthony NERSSESIAN.	555 DUTTON RD.
6 	Julie Fragale.	19 DANKIN Rd.
7 	Jean Nam	81 Newbridge Rd
8 	DeAnna Bisson	52 Basswood Ave
9 	Paul Bisson	52 Basswood AVE
10 	Alexandra Bisson	52 Basswood ave
11 	Joseph Bisson	52 Basswood AVE
12	Charlene JACKSON	19 East St
13	Victoria JACKSON	19 East St
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15	DAVID HAAS	81 NEWBRIDGE R

ATTENTION VOTERS: Please see petition text on front of this form.

16	<i>Lisa West</i>	<i>Lisa West</i>	<i>42 Hawes Rd.</i>
17	<i>Ann Peterson</i>	<i>ANN PETERSON</i>	<i>43 HAWES RD</i>
18	<i>Stephen Lanzendorf</i>	<i>Stephen Lanzendorf</i>	<i>43 Hawes Rd.</i>
19	<i>Jill Caseria</i>	<i>Jill Caseria</i>	<i>524 Concord Rd.</i>
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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

PLEASE DO NOT WRITE IN THE SPACE BELOW THIS LINE

Certification of Names

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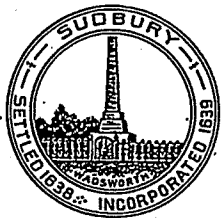
T-Already signed papers for this petition

Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that _____
(# of names certified – use words and numbers)

Registrar of Voters of Sudbury



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
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Petition for Town Meeting Article Submission

Date Received: Jan 28, 2025

Petition Name: Decrease CPA Surcharge

Contact Name: Jean Nam

Contact Address: 81 Newbridge Rd

Contact Phone: 408-338-9380

Contact Email: jeanonam@gmail.com

Pages Submitted: 2 + cover

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TOWN OF SUDBURY

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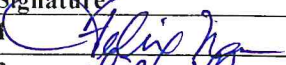

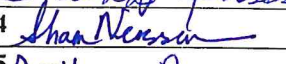
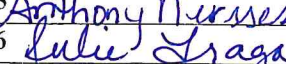
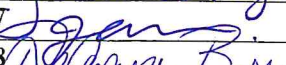
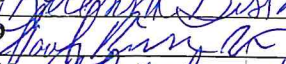

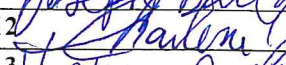
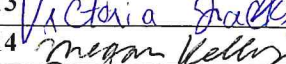
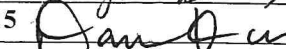

Decrease the surcharge imposed under Massachusetts General Law Chapter 44B, otherwise known as the Community Preservation Act, from 3%, as voted by the April 4, 2001 Annual Town Meeting, to 1 ½ %.

REC'D TOWN OF SUDBURY
JAN 28 2025 PM 12:12

Additional space for petition language on Page 3, if needed.

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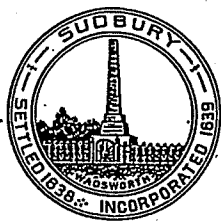
T-Already signed papers for this petition

Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that _____
(# of names certified – use words and numbers)

Registrar of Voters of Sudbury



TOWN OF SUDBURY

Office of Selectmen

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: 1/27/2025

Petition Name: Means Tested Tax exemption
Amendment A Special Act.

Contact Name: ANY Signer of 17 Sudbury Citizens

Contact Address: 1 DEACON LN

Contact Phone: 978-443-2646

Contact Email: Ralph Tyler @ MSN. Com

Pages Submitted: 6 Total 2 with Signatures

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**THE UNDERSIGNED REGISTERED SUDBURY VOTERS HEREBY PETITION THE SELECT BOARD TO ADD THIS ARTICLE TO THE 2025 TOWN MEETING WARRANT:**


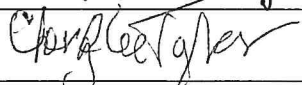
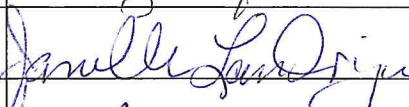
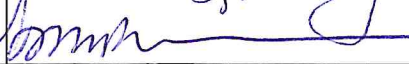
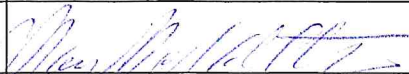
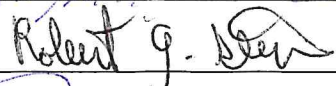


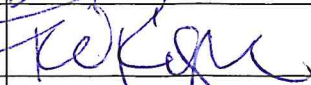

10 CERTIFIED SIGNATURES of registered voters (signed exactly as registered) with their full residence address are required to add this Article to the Town Meeting Warrant.

Petition Article for 2025 Annual Town meeting:**MEANS TESTED SENIOR TAX EXEMPTION AMENDMENT & SPECIAL ACT**

To see if the town will vote to authorize the Select Board to petition the General Court for a Special Act to amend the provisions of Chapter 169 of the Acts of 2012 as amended by Chapter 10 of the Acts of 2016 as follows:

1. In SECTION 5. Replace the word "Acceptance" with the phrase "Restarting or acceptance of an amending Act".
2. Replace in SECTION 6. The word "revoked" with the word "paused" and the twice appearing word "revocation" with the word "pausing".
3. Revise in Section 8 (as revised by chapter 10 the acts of 2016)
 - a. In subsection (a) Delete the phrase "between January 2 and June 29 in the year 2018 and" and the word "thereafter"; and Replace the word "expired" with the word "paused"
 - b. In subsection (c) Replace the word "expire." with "be paused until such time as town meeting votes to restart it for another three-year term."
 - c. Add a new subsection (d) as follows
 - (d) "If paused the act may be restarted by a subsequent vote of town meeting on the question as phrased in subsection (a) above replacing the word "extended" with "restarted and extended".

or act on anything thereto.

	Signature (as Registered)	Printed Name	Address (# & street) where Registered
1		RALPH S TYLER	1 DEACON LN Sudbury
2		CHERYL Lee TYLER	1 DEACON LN Sudbury
3		Janette Landrigan	27 Deacon Ln Sudbury
4		JAN ERIK MOLLO-CHRISTENSEN	17 DEACON LANE SUDBURY
5		MARY MOLLO-CHRISTENSEN	17 Deacon Lane Sudbury
6		Robert G. Stein	7 Thompson Dr
7		Richard F. Landrigan	22 Deacon Lane
8	 Jean Nam	Jean Nam	81 Newbridge Rd.
9		FRANK RIEPE	54 Newbridge Rd.
10		Janet Dreher	256 Goodmans Rd

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**THE UNDERSIGNED REGISTERED SUDBURY VOTERS HEREBY PETITION THE SELECT BOARD TO ADD THIS ARTICLE TO THE 2025 TOWN MEETING WARRANT:**

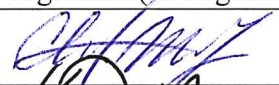

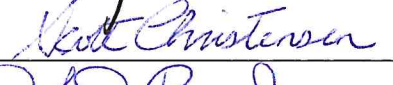

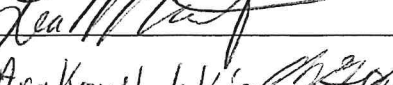
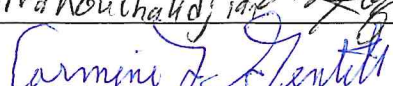
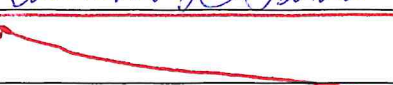
10 CERTIFIED SIGNATURES of registered voters (signed exactly as registered) with their full residence address are required to add this Article to the Town Meeting Warrant.

Petition Article for 2025 Annual Town meeting:**MEANS TESTED SENIOR TAX EXEMPTION AMENDMENT & SPECIAL ACT**

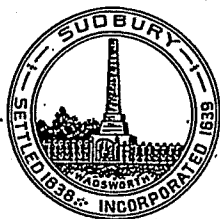
To see if the town will vote to authorize the Select Board to petition the General Court for a Special Act to amend the provisions of Chapter 169 of the Acts of 2012 as amended by Chapter 10 of the Acts of 2016 as follows:

1. In SECTION 5. Replace the word "Acceptance" with the phrase "Restarting or acceptance of an amending Act".
2. Replace in SECTION 6. The word "revoked" with the word "paused" and the twice appearing word "revocation" with the word "pausing".
3. Revise in Section 8 (as revised by chapter 10 the acts of 2016)
 - a. In subsection (a) Delete the phrase ", between January 2 and June 29 in the year 2018 and" and the word "thereafter"; and Replace the word "expired" with the word "paused"
 - b. In subsection (c) Replace the word "expire." with "be paused until such time as town meeting votes to restart it for another three-year term."
 - c. Add a new subsection (d) as follows
 - (d) "If paused the act may be restarted by a subsequent vote of town meeting on the question as phrased in subsection (a) above replacing the word "extended" with "restarted and extended".

or act on anything thereto.

	Signature (as Registered)	Printed Name	Address (# & street) where Registered
1		Christopher Mordy	321 Old Lancaster Rd
2		Kevin J. Matt	137 Haynes Road
3		Scott Christensen	14 Griffin Lane
4		John J. Ryan, Jr.	155 Ford Rd., Sudbury, MA 019
5		Lisa V. Kouchakjian	30 Meadowbrook Circle Sudbury
6		Ara Kouchakjian	30 Meadowbrook Circle Sudbury
7		Carmine L. Gentile	33 Surrey Lane
8			
9			
10			

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)



TOWN OF SUDBURY

Office of Selectmen

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: 1/30/2025

Petition Name: WALKWAYS

Contact Name: Ralph Tyler

Contact Address: 1 DEACON LN, SUDBURY MA

Contact Phone: 978 443-2646

Contact Email: RALPH TYLER @ MSN-Com

Pages Submitted: 2

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

REC'D TOWN OF SUDBURY
JAN 30 2025 PM 4:19

TOWN OF SUDBURY

2025 Annual Town Meeting Petition Article

To the Sudbury Select Board

The undersigned registered Sudbury voters petition the board to add this article to the Warrant for the 2025 Sudbury Annual Town Meeting:

10 YEAR PLAN TO FUND & CONSTRUCT WALKWAYS ALONG SUDBURY'S MAIN THRU ROADS

To see if the town will vote to raise and appropriate the sum of 1% of real estate taxes to be raised over the next ten (10) years (approximately \$11.8 million) to be expended on the construction of new town walkways along Sudbury's major thru roads, connections to Sudbury rail trails, and public schools, either on the road's public right of ways, or on Easements granted to Sudbury on a voluntary basis, or on necessary easements acquired by the Select Board thru eminent domain; such sum to be spent as said 1% is raised during the next 10 years term to reduce the expense of said short term debt; Such sums to be expended under the direction of the Town Manager, and for all incidental and related contract expenses, including but not limited to professional, design, engineering, and project management services, preparation of plans, specifications, and bidding documents, borrowing costs,; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to issue short term notes of the Town, as necessary, in accordance with General Laws Chapter 44, Section 7, or any other enabling authority,; and further, to authorize the Town Manager with the approval of the Board of Selectmen to enter into such contracts to carry out the purposes of said vote in accordance with any enabling authority; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so-called, debt exclusion established by General Laws Chapter 59, Section 21C, allowing Sudbury to raise a 1% surcharge on real estate taxes for the 10 fiscal years following approval of said debt exclusion, or act on anything thereto.

Signatures continued on Page 2, followed by the Petitioners Report.

	Signature (as Registered)	Printed Name	Address (# & street) where Registered
1	<i>Ralph S Tyler</i>	RALPH S TYLER	1 Deacon LN
2	<i>Cheryl Lee Tyler</i>	CHERYL Lee Tyler	1 Deacon Ln
3	<i>Mary Mollo-Cristensen</i>	JAN ERIN MOLLO-CRISTENSEN	17 DEACON LANE
4	<i>Mary Mollo-Cristensen</i>	Mary Mollo-Cristensen	17 Deacon Ln
5	<i>Janelle Landryon</i>	Janelle Landryon	22 DEACON LANE
6	<i>Catherine Landryon-Riva</i>	Catherine Landryon-Riva	22 Deacon Lane
7	<i>Richard F. Landryon</i>	RICHARD F. LANDRYON	22 DEACON LANE

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

	Signature (As Registered)	Printed Name (full)	Address (number and street)
8.	<u>Kevin Moynihan</u>	<u>Kevin Moynihan</u>	<u>728 Concord Rd</u>
9.	<u>Mary Moynihan</u>	<u>Mary Moynihan</u>	<u>728 Concord Rd</u>
10.	<u>Lucie St. George</u>	<u>Lucie St. George</u>	<u>752 Concord Rd</u>
11.	<u>John J. Ryan, Jr.</u>	<u>John J. Ryan, Jr.</u>	<u>155 Ford Rd Sudbury</u>
12.	<u>Barbara W. Ryan</u>	<u>Barbara W. Ryan</u>	<u>155 Ford Rd. Sudbury</u>
13.	_____	_____	_____
14.	_____	_____	_____

Petitioners Report

This article does one simple thing: it creates 10 year funding for walkway construction which for the average Sudbury single family house (\$1.122 million) costs 45 cents/day. This 45 cent daily temporary surcharge will create slightly over \$1 million per year dedicated solely to walkway design and construction. It cannot be used for anything else!

Since the mid 1970's Sudbury has constructed many walkways, yet 50 years later significant portions of Sudbury's essential walkway network remain unfunded and unbuilt. These include:

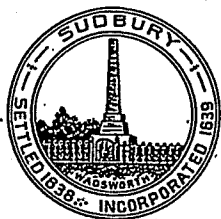
1. portions or all of major busy thru roads, such as: Concord from Thompson Drive to Twin Pond Lane, Pantry, Dakin, Haynes, Marlboro, New Bridge, and Lincoln roads etc.
2. connecting walkways to streets & neighborhoods unable to safely walk or bike to
 - a. Nearby rail trails
 - b. Nearby public schools
 - c. Nearby public conservation land with their many walking trails
 - d. Nearby parks, playgrounds and sports facilities

At the 2015 Town Meeting, discussion on Article 53, it was noted that a major difficulty in designing and constructing walkways is the need for easements over private property. Town policy passes the responsibility for obtaining easements to residents and neighbors along the proposed walkways. In some case along major roads, examples include Concord Rd, where a single land owner's refusal to grant an easement stopped a planned walkway to the north of Thompson drive.

For other reason, including lack of CPC funding, and departmental priorities, little progress not has occurrent in the last decade.

After 50+ years, it's time to renew Sudbury's commitment to finishing the job. This article is designed to kick start this effort by providing 10 years of steady funding.

1. To secure voluntary easements from all relevant owners of land adjacent to major roads without walkways.
2. To authorize the Select Board take land or an easement by eminent domain when necessary.
3. To fund the Design and construction of necessary walkways.



TOWN OF SUDBURY

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Pages Submitted: 2

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

REC'D TOWN OF SUDBURY
JAN 30 2025 PM 4:19

TOWN OF SUDBURY

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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

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1. portions or all of major busy thru roads, such as: Concord from Thompson Drive to Twin Pond Lane, Pantry, Dakin, Haynes, Marlboro, New Bridge, and Lincoln roads etc.
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 - a. Nearby rail trails
 - b. Nearby public schools
 - c. Nearby public conservation land with their many walking trails
 - d. Nearby parks, playgrounds and sports facilities

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After 50+ years, it's time to renew Sudbury's commitment to finishing the job. This article is designed to kick start this effort by providing 10 years of steady funding.

1. To secure voluntary easements from all relevant owners of land adjacent to major roads without walkways.
2. To authorize the Select Board take land or an easement by eminent domain when necessary.
3. To fund the Design and construction of necessary walkways.

TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

INSTRUCTIONS

SIGNATURE REQUIREMENTS: *Annual Town Meeting:* 10 valid signatures

NOTE: 1. Before obtaining signatures, submit a draft to the Select Board's office for Town Counsel review. Email to sbadmin@sudbury.ma.us or provide hard copy to Select Board's Office, 278 Old Sudbury Road, Sudbury.

2. The signatures must be certified by the Board of Registrars after submission to the Select Board. In case any signatures must be rejected, it is suggested that you obtain more than the minimum stated above in order to have the required number certified.

3. All signatures must appear on a page containing or attached to the article wording.

4. A report, briefly explaining the intent and scope of the article, must be attached and will be printed in the Warrant.

5. Return signed original petition forms to Select Board's Office, 278 Old Sudbury Road, Sudbury.

TO: Select Board, Sudbury, MA 01776

We, the undersigned, being registered voters of the Town of Sudbury, hereby petition that the following article be included in the Warrant for the May 2025, Annual Town Meeting
(DATE)

To see if the Town will vote to

Modify Bylaw Ch 52, Article 1 title from "Holding Elective Office" to "Holding Elective **or Appointive** Office" and Bylaw Ch 52, Article 1, Section 52-1 from "No person shall hold more than one elective office at any one time. The prohibition set forth herein shall not apply to member of a charter commission. In addition, charter commission members are eligible to serve on the Finance Committee and Personnel Board." to "No person shall hold more than one elective **or appointive** office at any one time. The prohibition set forth herein shall not apply to member of a charter commission where the structure of a Board Committee of Commission dictates it must consist of members of other Boards, Committees, or Commissions. In addition, charter commission members are eligible to serve on the Finance Committee and Personnel Board."

Additional space for petition language on Page 3, if needed.

or act on anything relative thereto.

SIGNATURES to be made in person with name substantially as registered

Signature	Printed Name	Address Where Registered
1		
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ATTENTION VOTERS: Please see petition text on front of this form.

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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

PLEASE DO NOT WRITE IN THE SPACE BELOW THIS LINE

Certification of Names

N-No such registered voter at this address or address is illegible

S-Unable to identify signature as that of a voter because of form of signature or signature is illegible

T-Already signed papers for this petition

Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that _____
(# of names certified – use words and numbers)

Registrar of Voters of Sudbury

(Optional) To see if the Town will vote to CONTINUED

(Optional) To see if the Town will vote to CONTINUED

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE 1: HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2024 Town Report or as otherwise presented; or act on anything relative thereto.

By: For Select Board [Signature]

WARRANT ARTICLE FORM**ARTICLE** _____**INSTRUCTIONS:**

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE 2. FY25 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 3, FY25 Budget, of the 2024 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

WARRANT REPORT:

SELECT BOARD REPORT: This article will allow flexibility to review all accounts within the FY25 Operating Budget to make adjustments at the Annual Town Meeting as necessary.

By: _____ Select Board _____

WARRANT ARTICLE FORM

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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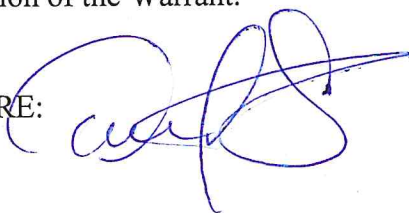
ARTICLE 3. FY26 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2025 through June 30, 2026, inclusive, in accordance with the following schedule, which is incorporated herein by reference:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE 4. FY26 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, or authorize lease purchase agreements of up to five years, for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, renovation to buildings, equipping of vehicles, and all incidental and related expenses for projects:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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ARTICLE 5. FY26 TRANSFER STATION ENTERPRISE FUND BUDGET

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY26 budget of the Transfer Station Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
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- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE 6. FY26 POOL ENTERPRISE FUND BUDGET *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY26 budget of the Atkinson Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 7. FY26 RECREATION FIELD MAINTENANCE ENTERPRISE **FUND BUDGET**

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY26 budget of the Recreation Field Maintenance Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

TOWN MANAGER SIGNATURE:



WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

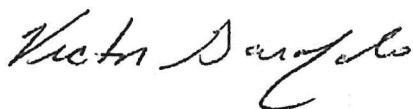
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ARTICLE TITLE: Snow and Ice Transfer

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 25 Snow and Ice deficit; or act on anything relative thereto.

WARRANT REPORT:

This article will fund any deficit in the snow and ice account required due to the nature of this year's winter.



By: Victor Garofalo, Finance Director, Treasurer/Collector

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 9. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money for the payment of certain unpaid bills incurred in previous fiscal years which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

TOWN ACCOUNTANT SIGNATURE: _____

Samuel DeLlano

WARRANT ARTICLE FORM

INSTRUCTIONS:

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ARTICLE 10. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

SUBMITTED BY: _____
Tina Rivard, DIRECTOR OF PUBLIC WORKS

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

ARTICLE 11. FY26 REVOLVING FUND SPENDING LIMITS (Consent Calendar)

To see if the Town will vote to establish the FY26 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town, in accordance with each fund as set forth in Article II of the Town of Sudbury General Bylaws:

Fund	Department	Maximum Amount
Public Health Vaccinations & Tobacco Control	Board of Health	\$50,000
Plumbing & Gas Inspectional Services	Building Inspector	\$75,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$10,000
Conservation (Trail Maintenance)	Conservation Commission	\$15,000
Conservation (Wetlands)	Conservation Commission	\$50,000
Forestry Activities	Conservation Commission	\$10,000
Council on Aging Activities	Council on Aging	\$65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	\$175,000
Cemetery Revolving Fund	Public Works	\$30,000
Fire Department Permits	Fire	\$70,000
Goodnow Library Meeting Rooms	Goodnow Library	\$15,000
Goodnow Library Services	Goodnow Library	\$30,000
Recreation Programs	Park & Recreation Commission	\$570,000
Teen Center	Park & Recreation Commission	\$15,000
Youth Programs	Park & Recreation Commission	\$150,000
Bus	Sudbury Public School	\$600,000
Instrumental Music	Sudbury Public School	\$100,000
Cable Television	Town Manager	\$30,000
Rental Property	Town Manager	\$50,000
Dog	Town Clerk	\$75,000
Zoning Board of Appeals	Zoning Board of Appeals	\$50,000
Solar Energy	Combined Facilities	\$1,000,000

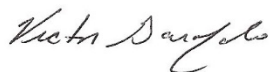
; or act on anything relative thereto.

Submitted by the Town Finance Director.

(Majority vote required)

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2026 for revolving funds previously established pursuant to M.G. L. c.44, s.53E ½. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with

M.G.L. c.44, s, 53E ½ . The maximum amount stated is the same as the FY25 maximum voted for each revolving fund except for the following: the Building Inspector Plumbing and Gas Inspectional Service increased from \$65,000 to \$75,000; the Goodnow Library Meeting Rooms increased from \$10,000 to \$15,000; and the Goodnow Library Services increased from \$25,000 to \$30,000.



1/31/25

WARRANT ARTICLE FORM**ARTICLE _____****INSTRUCTIONS:**

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
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ARTICLE TITLE: FY26 Stabilization Fund

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$400,000, or any other sum or sums, to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B; or act on anything relative thereto

WARRANT REPORT:

Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Stabilization Fund an amount equal to 5% of the total projected general fund operating revenues for the last fiscal year. This Fund protects the Town in case of a severe emergency and is beneficial in supporting the Town's AAA bond ratings, which in turn results in lowering borrowing costs.

By: Andrew Sheehan, Town Manager

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

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ARTICLE TITLE: Capital Stabilization Fund

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$650,000, or any other sum, to be added to the Capital Stabilization Fund established under Article 13 of the 2018 Annual Town Meeting; or act on anything relative thereto.

WARRANT REPORT:

This transfer is for the purpose of saving funds for future capital needs. Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Capital Stabilization Fund an amount equal to 2% of the total projected general fund operating revenues for the last fiscal year.

By: Andrew Sheehan, Town Manager



Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM**ARTICLE** _____**INSTRUCTIONS:**

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ARTICLE TITLE: FY25 Pool Enterprise Budget Adjustment

To see if the Town will vote to amend the votes taken under Article 6, FY25 Pool Enterprise Fund Budget, of the 2025 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto

WARRANT REPORT:

TOWN MANAGER REPORT: This article will allow flexibility to review all accounts within the FY25 Pool Enterprise Budget to make adjustments at the Annual Town Meeting as necessary

By: Andrew Sheehan, Town Manager



Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

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ARTICLE TITLE: PENSION STABILIZATION FUND

ARTICLE _____. To see if the Town will vote to accept the provisions of Chapter 40, Section 5B of the Massachusetts General Laws and establish a Pension Stabilization Fund and to raise and appropriate, borrow or transfer from available funds the sum of \$175,000 to said fund; or act on anything relative thereto.

TOWN MANAGER REPORT : The Pension Stabilization Fund will be established as a reserve fund to hold funds to make county retirement assessments. The Pension Stabilization Fund will be separate and distinct from other stabilization funds. From time to time, the Administration will ask Town Meeting to transfer funds to the Pension Stabilization Fund from Free Cash or other sources.

By: Andrew Sheehan, Town Manager 

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM

ARTICLE _____

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ARTICLE TITLE: Accrued Leave Fund

To see if the Town will vote to establish a fund to offset the anticipated annual and future costs of Town employee accrued leave payments and to appropriate the sum of \$25,000 or any other sum, for such purpose and to determine whether such sum shall be raised in the tax levy, transferred from available funds, or by any combination of these methods, and to authorize the Town Manager to make payments from such fund in accordance with the Town Bylaw and collective bargaining agreements or do anything in relation thereto.

WARRANT REPORT:

This article would establish a fund by which the Town can maintain a reserve to deal with future costs of accumulated leave benefits for retiring Town employees. Such practice is highly endorsed and recommended by the Town's auditors and is sound business practice.

By: Andrew Sheehan, Town Manager



 Approved by: _____
 Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE ____****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
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- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE TITLE: Establishment of a Fairbanks Community Center Revolving Fund

To see if the Town will vote to amend [Article II § 25-4](#) (Adopted as Art. XXXIII of the General Bylaws) and authorize the establishment of a revolving fund for fiscal year 2026 and subsequent years, to be known as the "Fairbanks Community Center," to be used for the purposes for the building rental of the Fairbanks Community Center.

Revenues deposited into this fund shall include fees and revenue collected from the rental of the Fairbanks Community Center.

Expenditures from the fund shall be authorized by the Town Manager and shall not exceed an annual limit of \$75,000 as established by Town Meeting, or act on anything relative thereto.

<i>Program or Purpose</i>	<i>Authorized Representative or Board to Spend</i>	<i>Department Receipts</i>
This fund will be used to cover personnel and expenses related to the Fairbank Community Center	Town Manager	Proceeds, charges or other receipts received from the rental of the Fairbanks Community Center.

Submitted by the Town Manager

Report:

This article seeks to establish a dedicated revolving fund for the rental of the building at the Fairbanks Community Center. This fund collects rental fees for the use of Fairbanks Community Center. The fees cover the expenses associated with making the facility available, including custodial, utilities, and ordinary repairs and maintenance.

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE ____****Instructions:**

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ARTICLE TITLE: Establishment of a Public Health Revolving Fund

To see if the Town will vote to amend [Article II § 25-4](#) (Adopted as Art. XXXIII of the General Bylaws) and authorize the establishment of a revolving fund for fiscal year 2026 and subsequent years, to be known as the "Public Health Revolving Fund," to be used for the purposes of emergency public health preparedness and public health programming including but not limited to immediate public health emergency responses, community outreach activities, capacity-building initiatives, wellness programs, and other public health activities that promote and protect the health and well-being of the Town's residents.

Revenues deposited into this fund shall include fees collected from the Public Health Excellence Grant for shared services through the Massachusetts Department of Public Health, and other proceeds, charges or other receipts received by activity or programs to support cross-jurisdictional regional shared services and/or fee for service.

Expenditures from the fund shall be authorized by the Health Director and shall not exceed an annual limit of \$50,000 as established by Town Meeting, or act on anything relative thereto.

<i>Program or Purpose</i>	<i>Authorized Representative or Board to Spend</i>	<i>Department Receipts</i>
Expenses related to Public Health Emergency response, programming and community outreach, and initiatives that promote and protect the health of the Town's residents.	Health Director	Proceeds, charges or other receipts received by activity or programs to support cross-jurisdictional regional shared services and/or fee for service.

Submitted by the Board of Health.

Board of Health Report:

This article seeks to establish a dedicated Public Health Revolving Fund to allow the Health Department to respond more effectively and flexibly to public health emergencies and emerging community health needs. By utilizing revenues from the public health excellence grant and other shared services fees, the fund will enable the department to quickly implement necessary programs, outreach efforts, and educational initiatives without delay, both regionally and locally. In addition to strengthening emergency response capabilities, this revolving fund will also support the expansion of public health and wellness programming, ensuring the department can proactively address long-term health priorities. This mechanism ensures that resources are readily available to address urgent public health concerns and promote the well-being of the community in a timely manner.

By: Vivian Zeng, Health Director

Carol Bradford, Board of Health Chair

Susan Sama, Board of Health Member

Linda Huet-Clayton, Board of Health Member

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM

ARTICLE ____

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ARTICLE TITLE: Electric Vehicle Charging Revolving Fund

Purpose

To see if the Town will vote to amend Article II § 25-4 (Adopted as Art. XXXIII of the General Bylaws) and authorize the establishment of a revolving fund for fiscal year 2026 and subsequent years, to be known as the "Electric Vehicle Charging Revolving Fund," to be used for the purposes in connection with the operation of programs or activities that generate fees, charges, or other receipts to support all or some of the expenses for the Electric Vehicle Charging Stations.

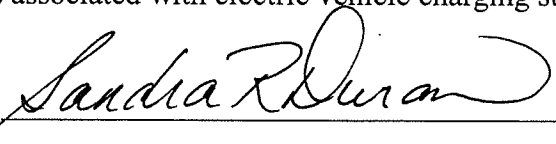
Revenues deposited into this fund shall include fees and revenue collected from the fees collected from the EV Charging Stations.

Expenditures from the fund shall be authorized by the Facilities Director and shall not exceed an annual limit of \$150,000 as established by Town Meeting, or act on anything relative thereto.

<i>Program or Purpose</i>	<i>Authorized Representative or Board to Spend</i>	<i>Department Receipts</i>
This fund will be used to cover all expenses related to the EV Charging Stations	Facilities Director	Proceeds, charges or other receipts received from the fees collected at the EV Charging Station.

Report

During each fiscal year, the Facilities Department may incur liabilities against and spend monies from the Electric Vehicle Charging Revolving Fund for the energy, preventative maintenance and capital costs associated with electric vehicle charging stations on Town facilities.

By: 

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM ARTICLE ____

INSTRUCTIONS:

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ARTICLE TITLE: TRAILSIDE CIRCLE & BRIDLE PATH – RELEASE OF EASEMENT
(Consent Calendar)

To see if the Town will vote to authorize the Select Board to release, terminate, and extinguish any and all rights the Town has in that certain 20 foot wide pedestrian access easement shown on a Plan of Land dated May 19, 1986, recorded in the Middlesex South District Registry of Deeds as Plan Number 1426 of 1986, and in Book 17488, Page 75, as reserved in a Quitclaim Deed recorded in said Registry in Book 83551, Page 110, and as granted to the Town and recorded in said Registry in Book 17488, Page 122; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This Article authorizes the Select Board to release, terminate, and extinguish an easement allowing pedestrian access over certain properties on Trailside Circle and Bridal Path. The easement was reserved and granted to the Town in 1986 by the developer of the Tall Pines Subdivision at the time of its creation in order to allow public access between two pieces of conservation land on either side of the subdivision. The Select Board has determined that the easement is no longer necessary as the result of the construction of the Mass. Central Rail Trail which runs parallel to the easement area and will now provide access between the conservation land areas.

By:  For SB

Approved by: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM

ARTICLE _____

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ARTICLE TITLE: Accept M.G.L., Chapter 200A, Disposition of Unclaimed Property, Section 9A, Disposition of abandoned funds by city or town.

To see if the Town will vote to accept M.G.L., Chapter 200A, Disposition of Unclaimed Property, Section 9A, Disposition of abandoned funds by city or town; notice of period during which funds may be claimed; city treasurer authorized to hear claims; appeal; disbursement, as follows:

Section 9A. (a) In any city, town or district that accepts this section in the manner provided in section 4 of chapter 4, there shall be an alternative procedure for disposing of abandoned funds held in the custody of the city, town or district as provided in this section.

(b) Any funds held in the custody of a city, town or district may be presumed by the city, town or district treasurer to be abandoned unless claimed by the corporation, organization, beneficiary or person entitled thereto within 1 year after the date prescribed for payment or delivery; provided, however, that the last instrument intended as payment shall bear upon its face the statement "void if not cashed within 1 year from date of issue". After the expiration of 1 year after the date of issue, the treasurer of a city, town or district may cause the financial institution upon which the instrument was drawn to stop payment on the instrument or otherwise cause the financial institution to decline payment on the instrument and any claims made beyond that date shall only be paid by the city, town or district through the issuance of a new instrument. The city, town or district and the financial institution shall not be liable for damages,

consequential or otherwise, resulting from a refusal to honor an instrument of a city, town or district submitted for payment more than a year after its issuance.

(c) The treasurer of a city, town or district holding funds owed to a corporation, organization, beneficiary or person entitled thereto that are presumed to be abandoned under this section shall post a notice entitled “Notice of names of person appearing to be owners of funds held by the Town of Sudbury, and deemed abandoned”. The notice shall specify the names of those persons who appear from available information to be entitled to such funds, shall provide a description of the appropriate method for claiming the funds and shall state a deadline for those funds to be claimed; provided, however, that the deadline shall not be less than 60 days after the date the notice was either postmarked or first posted on a website as provided in this section. The treasurer of the city, town or district may post, such notice using either of the following methods: (1) by mailing the notice by first class mail, postage prepaid, to the last known address of the beneficiary or person entitled thereto; or (2) if the city, town or district maintains an official website, by posting the notice conspicuously on the website for not less than 60 days. If the apparent owner fails to respond within 60 days after the mailing or posting of the notice, the treasurer shall cause a notice of the check to be published in a newspaper of general circulation, printed in English, in the county in which the city or town is located.

(d) In the event that funds appearing to be owed to a corporation, organization, beneficiary or person is \$100 or more and the deadline as provided in the notice has passed and no claim for the funds has been made, the treasurer shall cause an additional notice, in substantially the same form as the aforementioned notice, to be published in a newspaper of general circulation in the county in which the city, town or district is located; provided, however, that the notice shall provide an extended deadline beyond which funds shall not be claimed and such deadline shall be at least 1 year from the date of publication of the notice.

(e) Once the final deadline has passed under subsection (d), the funds owed to the corporation, organization, beneficiary or person entitled thereto shall escheat to the city, town or district and the treasurer thereof shall record the funds as revenue in the General Fund of the city, town or district and the city, town or district shall not be liable to the corporation, organization, beneficiary or person for payment of those funds or for the underlying liability for which the funds were originally intended. Upon escheat, the funds shall be available to the city, town or district’s appropriating authority for appropriation for any other public purpose. In addition to the notices required in this section, the treasurer of the city, town or district may initiate any other notices or communications that are directed in good faith toward making final disbursement of the funds to the corporation, organization, beneficiary or person entitled thereto.

Prior to escheat of the funds, the treasurer of the city, town or district shall hear all claims on funds that may arise and if it is clear, based on a preponderance of the evidence available to the treasurer at the time the claim is made, that the claimant is entitled to disbursement of the funds, the treasurer shall disburse funds to the claimant upon receipt by the treasurer of a written indemnification agreement from the claimant wherein the claimant agrees to hold the city, town or district and the treasurer of the city, town or district harmless in the event it is later determined that the claimant was not entitled to receipt of the funds. If it is not clear, based on a preponderance of the evidence before the treasurer at the time of the claim that the claimant is entitled to disbursement of the funds, the treasurer shall segregate the funds into a separate, interest-bearing account and shall notify the claimant of such action within 10 days. A claimant affected by this action may appeal within 20 days after receiving notice thereof to the district, municipal or superior court in the county in which the city, town or district is located. The claimant shall have a trial de novo. A party adversely affected by a decree or order of the district, municipal or superior court may appeal to the appeals court or the supreme judicial court within 20 days from the date of the decree.

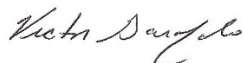
If the validity of the claim shall be determined in favor of the claimant or another party, the treasurer shall disburse funds in accordance with the order of the court, including interest accrued. If the validity of the claim is determined to be not in favor of the claimant or another party or if the treasurer does not receive notice that an appeal has been filed within 1 year from the date the claimant was notified that funds were being withheld, then the funds, plus accrued interest, shall escheat to the city, town or district in the manner provided in this section.

If the claimant is domiciled in another state or country and the city, town or district determines that there is no reasonable assurance that the claimant will actually receive the payment provided for in this section in substantially full value, the superior court, in its discretion or upon a petition by the city, town or district, may order that the city, town or district retain the funds; or act in any other way relative thereto.

WARRANT REPORT:

M.G.L Chapter 200A, §9A provides for an alternative procedure for the disposing of abandoned funds, known as Tailings, held in the custody of the Town. Tailings can include uncashed Accounts Payable checks, uncashed Payroll checks, and certain tax overpayments where the property owner cannot be found. Adopting this statute allows for a more efficient and expedited process for the disposing of abandoned funds, allowing the Treasurer to take these funds as revenue into the General Fund after

there have been several attempts to notify the check recipient, once one full year has passed since the original issuance. Without adopting this measure, the Town would need to follow the Massachusetts Unclaimed Property Division's annual reporting guidelines, follow their three-year dormancy period, use their due diligence process to notify the recipients, and escheat the funds to the state annually. This measure allows the Town to retain the funds, while also allowing the Treasurer to follow their own timeframe for disposing of Tailings.



By: Victor Garofalo, Finance Director, Treasurer/Collector

Approved by: _____
Town Counsel

COST-OF-LIVING ADJUSTMENT FOR VETERAN REAL PROPERTY TAX EXEMPTION

To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 22I which authorizes an increase in the amount of exemption granted under General Laws Chapter 59, Section 5, Clause 22, clause 22A, Clause 22B, Clause 22C, Clause 22E and Clause 22F by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for applicable exemptions granted for any fiscal year beginning on or after July 1, 2025, or act on anything relative thereto. Submitted by the Board of Assessors.

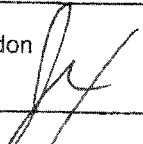
BOARD OF ASSESSORS REPORT:

Clause 22I, if accepted, would increase the amount of the tax exemption granted to veterans on their domiciles under Clause 22, Clause 22A, Clause 22B, Clause 22C, Clause 22E and Clause 22F annually by a cost-of-living adjustment (COLA) determined by the Department of Revenue (DOR) based on the consumer price index (CPI). This would work like the annual COLA adjustment determined by DOR that is already in place for certain senior exemption amounts. The increases resulting from acceptance of this provision operate cumulatively. Each year's exemption amount, becomes the base to which the next year's increase applies.

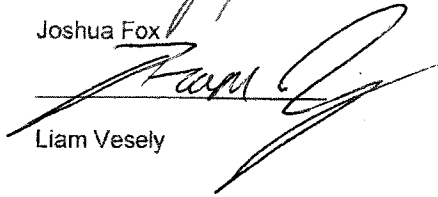
The adoption of this new provision will allow for a gradual increase in the amount of property tax exemption benefit our veterans will receive annually. The FY2025 data indicates the total financial impact to the Town for one year would be just under \$1,500.00, or an additional \$33.00 per applicant on average.



Trevor Haydon



Joshua Fox



Liam Vesely

Town of Sudbury

Board of Assessors

WARRANT ARTICLE FORM ARTICLE ____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: AMEND C. 5, ART. II, FINANCE COMMITTEE

To see if the Town will vote to amend Chapter 5 Boards and Committees, Article II Finance Committee of the General Bylaws by deleting the text shown in strikethrough and inserting the bolded text; or act on anything relative thereto.

§ 5-3 Composition and eligibility.

There shall be a Finance Committee consisting of nine ~~legal~~ **registered** voters of the Town, who shall be appointed by the Moderator as hereinafter provided. ~~No elective or appointive Town officer or Town employee shall be eligible to serve on said committee. Unless provided elsewhere in the Charter or Bylaws, a member of the Finance Committee shall be precluded from serving on any other Town committee, board or commission, whether elected or appointed. Employees of the Sudbury Public Schools, Lincoln-Sudbury Regional School District or the Town of Sudbury shall be precluded from serving on the Finance Committee.~~

§ 5-4 Appointment; term; officers; recordkeeping.

The Moderator shall, at the Annual Town Meeting, appoint sufficient members to the Finance Committee for such terms of office as will result in a total membership of nine, with the terms of three of the total membership expiring each year. The terms of office of said members shall commence immediately upon qualification and shall expire at the close of final adjournment of the Annual Town Meeting at which their successors are appointed. Said committee shall choose its own officers and shall serve without pay. Said committee shall cause to be kept a true record of its proceedings.

§ 5-5 Vacancies.

The said Committee shall fill any vacancy which may occur in its membership, by vote, attested copy of which shall be sent by the Secretary to the Town Clerk. If any member is absent from five consecutive meetings of said committee, except in case of illness, their position shall be deemed to be vacant **by majority vote of said Committee** and shall be filled as herein provided. The term of office of any person so chosen to fill a vacancy shall expire at the final adjournment of the next succeeding Annual Town Meeting, and the Moderator thereof shall appoint their successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

SELECT BOARD REPORT: The Select Board seeks to clarify that residents serving on the Finance Committee are precluded from serving on other boards and committees. This has been the practice and this article seeks to more clearly articulate that practice.

By:  For SB.

Approved by: _____

Town Counsel

WARRANT ARTICLE FORM ARTICLE ____

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ARTICLE TITLE: **AMEND C. 11, CAPITAL PLANNING**

To see if the Town will vote to amend Chapter 11 Capital Planning of the General Bylaws by deleting the text shown in strikethrough and inserting the bolded text; or act on anything relative thereto.

§ 11-1 Establishment; composition; term; membership requirements.

There shall be a committee known as the "Capital Improvement Advisory Committee" (CIAC) composed of seven members: six members appointed by the Select Board and one member appointed by the Finance Committee. The CIAC shall choose its officers annually. The term of office shall be three years, not more than three of which shall expire within the same year. Members of standing boards and committees, as well as Town or school employees, shall be precluded from membership on the CIAC. CIAC members may serve on ad hoc committees created by the Select Board.

§ 11-2 Duties.

The CIAC shall study all capital proposals which involve major tangible items with a total project cost of more than \$100,000 ~~in a single year or over \$200,000 in multiple years~~ **\$500,000** and which would likely require an article at Town Meeting for the project's authorization. The CIAC shall make a report with recommendations to the Finance Committee and the Select Board on these proposals.

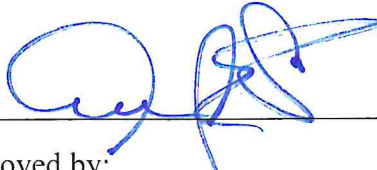
§ 11-3 Town Manager responsibility.

The Sudbury Town Manager shall develop an operating budget for proposed capital expenditures for the upcoming fiscal year, containing those items whose costs do not meet this threshold and

are to be included in the annual budget and financing plan submitted to Town Meeting. The Town Manager shall work with representatives of the Sudbury Public Schools and the Lincoln-Sudbury Regional High School in developing this budget. This capital expenditures budget shall be submitted to the Sudbury Finance Committee at the same time as the budgets of other Sudbury cost centers.

SELECT BOARD REPORT: The spending thresholds in the Capital Planning Bylaw have not kept pace with inflation and cost escalation. The thresholds were last amended in 2019. This article proposes to replace the two thresholds with a single threshold of \$500,000. Any capital request below the threshold would be funded within the Town Manager's Capital Operating Budget and any capital request above the threshold would be funded outside of the Town Manager's Capital Operating Budget, typically as a separate warrant article.

This change would better reflect economic realities since the last bylaw amendment. It would also allow the Capital Improvement Advisory Committee (CIAC) to focus on the larger capital requests that have greater impact on the Town's finances and its taxpayers.

By:  For SB

Approved by: _____

Town Counsel

WARRANT ARTICLE FORM **ARTICLE ____****INSTRUCTIONS:**

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ARTICLE TITLE: AMEND C. 68, TOWN MEETING

To see if the Town will vote to amend the General Bylaws, Chapter 68 Town Meetings, by deleting the text shown in strikethrough and inserting the bolded text; or act on anything relative thereto.

§ 68-2 Annual Business Meeting.

The Annual Business Meeting shall begin on the first Monday in May at such place as the Select Board shall determine. The Select Board, after a public hearing, may delay the start of the Annual Town Meeting for up to seven days, provided that it acts no later than the last day in February preceding. All sessions of the meeting shall begin at ~~7:30~~ **7:00** p.m. and, unless otherwise voted by 2/3 of those present and voting, shall be adjourned to ~~7:30~~ **7:00** p.m. of the next Monday, Tuesday, or Wednesday, whichever comes first (legal holidays excluded), upon completion of the article under discussion at 10:30 p.m.; except that any such meeting shall be adjourned before that time if a quorum shall be declared to have been lost, or at ~~8:30~~ **8:00** p.m. if a quorum has not been assembled by then.

SELECT BOARD REPORT: The Select Board is seeking ways to make Town Meetings more efficient in an effort to attract more participation. This article proposes to change the start time of Town Meetings to 7:00 PM from 7:30 PM and to change the time to declare failure to achieve quorum to 8:00 PM from 8:30 PM. The Board believes these changes, particularly the slightly earlier start time, will facilitate conducting the Town's business more expeditiously. A 7:00 PM start time also is consistent with the start time for the majority of municipal boards and committees in Sudbury.

By: _____

Approved by: _____

Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE ____****Instructions:**

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ARTICLE TITLE: AMEND CHAPTER 170, WEIGHTS & MEASURES FEES

To see if the Town will vote to amend Chapter 170, Section 170-2, Sealing weights and measures, by amending certain fees charged by the Town for the sealing of weighing or measuring devices, as described below; or act on anything relative thereto.

Device	Current Fee	Proposed Fee
<i>Scales and Balances</i>		
Over 10,000 lbs.	\$100	\$250.00
5,000 lbs. to 10,000 lbs.	\$60	\$150.00
1,000 lbs. to 5,000 lbs.	\$40	\$120.00
100 lbs. to 1000 lbs.	\$30	\$90.00
10 lbs. to 100 lbs.	\$20	\$60.00
Under 10 lbs.	\$15	\$45.00
Weights (all types)	\$2	\$15.00
<i>Measuring Devices</i>		
Gasoline pumps/meters	\$20	\$60.00
Vehicle tank	\$50	\$120.00
Bulk storage	\$75	\$150.00
Taxi meters	\$25	\$75.00
Fabric measures	\$20	\$60.00
Cordage measures	\$20	\$60.00
Linear measures (yardsticks, etc.)	\$10	\$30.00
<i>Automated Retail Checkout Systems</i>		
Fewer than 4 units	\$75	\$125.00
4 units and not more than 11 units	\$150	\$200.00
More than 11 units	\$250	\$300.00
<i>Other Devices</i>		
Bottle/can redeemers	\$15	\$45.00

TOWN MANAGER'S REPORT:

Fees are charged to offset the cost of providing services. The cost of providing services changes over time and fees need to be adjusted to keep pace with inflation. The Division of Standards, an agency of the Commonwealth of Massachusetts, performs the sealing of weights and measures for Sudbury. The Commonwealth recently increased its charge to the Town, raising the cost from \$3,000 in 2022, to

\$7,572 in 2023, to \$8,529 for 2025. In order to offset the cost of the increase, the Administration proposes amending the fees for sealing weights and measures. Town Meeting last revised weights and measures fees in April 2005. A survey of area communities shows that Sudbury's fees lag its market peers. The proposed adjustment of fees brings Sudbury's fees more in line with peer communities.

By: Town Manager _____

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE _____

INSTRUCTIONS:

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ARTICLE TITLE: BYLAW AMENDMENT/VOTE/MUNICIPAL OPT-IN SPECIALIZED STRETCH ENERGY CODE

To see if the Town will vote to accept and adopt the so-called "Specialized Energy Code", found at 225 CMR 22 and 23, including Appendices RC and CC, including future editions, amendments, or modifications thereto, with an effective date of September 1st, 2025, and to amend Section 129-3 of the Town Bylaws by deleting the existing text and title in its entirety and inserting in its place the following:

§129-3 State Building Code; Stretch Energy Code and Specialized Energy Code.

The State Building Code is incorporated herein by reference, as found in 225 CMR 22 and CMR 23, including Appendices RC and CC, the "Specialized Energy code".

; or act on anything relative thereto.

WARRANT REPORT:

The purpose of the Specialized Energy Code is to provide a more energy-efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the State Building Code for new construction. The development of this Specialized Code was required through the 2021 Massachusetts Climate Act, and is expected to help Massachusetts meet its goal of net-zero emissions by 2050. The Specialized Energy Code will have minimal impact on new construction or renovations in our town.

By: Energy and Sustainability Committee

Rami Alwan _____

Mary Farris _____

Jim Cummings _____

Venk Gopal _____

Joe Martino _____

Olga Allen _____

Elsa Iovanella _____

Nate Garazzo _____

Approved by: _____
Town Counsel

WARRANT ARTICLE FORM

ARTICLE ____

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ARTICLE TITLE: VOCATIONAL EDUCATION – NON-BINDING
RESOLUTION

To see if the Town will vote to express its support for vocational education and its support for the Select Board to seek a permanent vocational education partner; or act on anything relative thereto.

SELECT BOARD REPORT: The Sudbury Select Board recognizes the value of vocational education. Since Sudbury's departure from the Minuteman Regional Vocational Technical School District, Sudbury students interested in vocational education have been hampered in their ability to pursue a vocational option.

The Select Board seeks a vote in support of vocational education and support for the Board to seek permanent membership in a vocational education district. This vote is non-binding and is intended to gauge the support in the community as well as demonstrate to vocational districts the Town's interest. Before Sudbury would join a vocational district, a future Town Meeting would have to vote to authorize such admission and vote to appropriate whatever funds might be required to join. Town Meetings would have to annually vote to appropriate the Town's assessment in such a district.

By: _____

Approved by: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE **XX**

Instructions:

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- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. MODIFICATION OF ZONING BYLAW SECTION 5500 Accessory Dwelling Units in Residence Districts and Section 7110 Definitions and word usage

To see if the Town will vote to amend the Zoning Bylaw Section 5500 Accessory Dwelling Units in Residence Districts by deleting the entirety of the text and replacing it with text printed below and to amend Section 7110 Definitions and word usage by inserting the below printed definition of Accessory Dwelling Unit, or act on anything relative thereto.

Submitted by the Planning Board. (2/3rds vote required)

PLANNING BOARD REPORT:

In August of last year Governor Healey signed into law the Affordable Homes Act of 2024. As part of this legislation Section 3 of Chapter 40A of the General Laws was amended to make Accessory Dwelling Units (ADUs) a protected use that must be permitted by-right by all municipalities in Massachusetts. The current Section 5500 requires a special permit for the construction of an ADU and would no longer be enforceable. As part of the passage of the statute the Executive Office of Housing and Livable Communities was charged with developing regulations that govern the manner in which municipalities are permitted to regulate ADUs. The Planning Board is proposing the included changes to continue to provide reasonable guidance for the construction of ADUs in conformance with the regulations promulgated by EOHLC.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____**Instructions:**

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ARTICLE ##. PURCHASE OF FIRE ENGINE

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$ 725,000.00 or any other sum, for the purchase or acquisition of one Fire Engine/Pumper and associated equipment in the Fiscal Year 2026, or an act relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF'S REPORT: This request would replace the current Fire Engine #1, which was in front line service from 2006 until 2017 at Station 2, from 2017 to present Engine #1 has been assigned to Station 1. Engine #1 is currently 20 years old with 130,000 miles, this vehicle is out of service due to safety issues identified during a State safety inspection.

The Fire Department depends on reliable and well-equipped fire apparatus to provide emergency medical services and fire suppression throughout the Town, and to assist other towns when called upon.

Revision Submitted by: _____ John M. Whalen, Fire Chief _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____

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ARTICLE ##. Ambulance Replacement

To see if the Town will appropriate \$500,000 or any other amount, to pay costs of purchasing and equipping a new ambulance, including the payment of all other costs incidental and related thereto; to determine whether this amount shall be raised by appropriation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF'S REPORT: The Fire Department ALS Ambulance A-3 was purchased in 2015 and currently has 73,000 miles, this unit was the primary ambulance for four years and then placed into reserve. With the change in our operations of running two ALS ambulances this unit is currently the primary ambulance running out of Fire Station #1. This unit response to 45% of the EMS related emergencies covering the West and North sections of the town, along with responding town wide for the many incidents. The current time for the delivery of a new ambulance has been quoted at thirty (30) months, the current life expends for a ambulance of seven (7) to ten (10) years.

Revision Submitted by: _____ John M. Whalen, Fire Chief _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE: ROADS, CULVERT, DRAINAGE, CONSULTANT & CONSTRUCTION

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$950,000 or any other sum, for the town wide (various locations) roads, culvert, drainage, consultant, construction, and appurtenances; or take any other action relative thereto.

Submitted by the Public Works Director

(2/3 vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to replace roads, culverts, associated drain structures and appurtenances at various locations throughout Town. This article will also provide funds to maintain a comprehensive Pavement Management Plan to include multiple surface treatment types like crack sealing, chip sealing, mill and overlay and full-depth reclamation, etc. The Town needs to invest at least \$1.5 million per year to prevent the overall Pavement Condition Index (PCI) from declining. The Town's typical allocations received from the State through the Chapter 90 program is approximately \$730,000. This request is for an additional \$950,000 in funding annually to supplement the monies received from the State Chapter 90 program

SUBMITTED BY: _____
Tina Rivard, DIRECTOR OF PUBLIC WORKS

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE: DUMP TRUCK WITH PLOW & SPREADER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$146,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Dump truck with Plow & Spreader to replace an older model. A new dump truck will provide multiple uses throughout all the divisions within the DPW as well as improve efficiencies. It is a goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. These trucks are one of the most used equipment in the fleet. The Public Works employees use these vehicles to perform their everyday tasks including moving materials and equipment that is carried and towed by these vehicles. These trucks are also paired with larger equipment to perform snow removal.

SUBMITTED BY: _____
Tina Rivard, Director of Public Works

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE: 6-WHEEL DUMP TRUCK WITH SLIDE IN SANDER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$382,000 or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new 6-Wheel Dump Truck 26,000 lb+ , plus HVW Slide in Sander to replace an older model. It is a goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. The existing truck is at its useful life-expectancy of about 15 years. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal is to replace the existing dedicated spreader. These trucks also accompany larger equipment to perform snow removal.

SUBMITTED BY: _____

Tina Rivard, DIRECTOR OF PUBLIC WORKS

APPROVED BY: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____**Instructions:**

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ARTICLE ##. Atkinson Pool Renovation Additional Funds

To see if the Town will vote to amend Article 23 (Atkinson Pool Renovation) from the 2024 Annual Town Meeting, to raise and appropriate, borrow, or transfer from available funds, the sum of \$429,000, or any other sum or sums, to be expended under the direction of the Town Manager, for the purpose of replacing the existing roofing system, replacing pool mechanical equipment and associated piping, replacing the dive pool skimmers and associated piping, tile repair and re-grouting at the Atkinson Pool including all incidental and related expenses; or act on anything relative thereto.

Warrant Report: The Atkinson Pool, built in 1987, houses a natatorium, pool viewing area, aquatics office, boiler and chemical room. The new Fairbank Community Center has been built and attached to the Atkinson Pool. On the roof of the associated boiler room is a dehumidification unit. The dehumidification unit is responsible to control the humidity and the natatorium interior air quality. The roof and the dehumidification unit have reached the end of their useful life. The boiler room houses the water filtration equipment, the chemicals and associated equipment as well as the boiler equipment. There is insufficient air filtration and the proximity of the chemicals to the boilers creates a corrosive environment and premature failure of the boilers. The pool deck and pool interior tile shows significant deterioration and require isolated tile replacement and full re-grouting. During the construction of the new Fairbank Center it was discovered that the dive pool skimmers are deteriorated and leaking. These skimmers are incased in concrete several feet below the pool deck. Tile repair will be required in this area after the skimmer replacement is completed. At the 2024 Annual Town Meeting the Town appropriated / borrow \$2,350,000 to fund the request to replace the roof with a solar ready roof, replace the dehumidification unit, separate the chemical and boiler rooms by creating a separate room with adequate ventilation within the boiler/electrical room footprint, repair and re-grout the tile. These additional funds of \$429,000 will be used for the design and installation of additional HVAC duct within the natatorium (Thermaduck), additional pool deck tile repair and re-grouting and the installation of a UV filter System.

Revision Submitted by:

Approved by: _____
Town Counsel

ARTICLE: SCHOOL CLASSROOM INSTRUCTIONAL EQUIPMENT REPLACEMENT

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000 to be expended under the direction of the Sudbury Public School Department for the replacement of School Classroom Instructional Equipment in the Curtis Middle School, Haynes Elementary School, Loring Elementary School, Nixon Elementary School and Noyes Elementary School including incidental and related expenses associated therewith; or act on anything relative thereto.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT:

The article seeks funding for the purpose of purchasing and replacing classroom instructional equipment in twenty (20) total classrooms in all five (5) school buildings. Current equipment is 12-15 years old and have exceeded their useful life.

Sudbury Public Schools positions technology in instructional spaces to support communication and collaboration. The schools provide tools that support student collaboration, differentiation of instruction, and accessibility options for all students.

The District's standard set of classroom instructional equipment includes 1) an interactive display that provides a visual resource for displaying materials to the entire class with touch components allowing students to interact with educational content using a pen or touch; 2) wireless video projection for teacher mobility around the classroom while also permitting students to project directly from their devices; 3) auditory support for classroom instruction ensuring all students can receive instruction with clarity; and, 4) document cameras allowing for immediate presentation of non-digital resources to the classroom.



SUBMITTED BY: Donald R. Sawyer – SPS Director of Business & Human Resources

On behalf of the Sudbury School Committee:

Nicole Burnard, Chair

Date

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

ARTICLE: ELA CURRICULUM IMPLEMENTATION

To see if the Town will vote to transfer from Free Cash a sum of money totaling \$250,720, for the purpose of implementing Expeditionary Learning, the ELA curriculum program recommended by the Elementary English Language Art Steering Committee to support the purchase of instructional materials, teacher manuals, student resources, professional development, funding for 6-8 grade study committee, and any other associated costs or expenses related thereto; or act on anything relative thereto.

./You can add the additional commentary deleted above into the Report if you'd like./

Sponsored by the Sudbury School Committee

SCHOOL COMMITTEE REPORT: Article 17 of the FY23 Town Meeting provided SPS funding for a curriculum update which included robust professional development in research-based instructional practices to ensure consistency in K-5 reading and writing. In addition, the article provided funding for classroom resources, including decodable texts aligned to the updated teaching methodologies.

This article seeks to fund an English/Language Arts Program Implementation for grades K-5, which would provide alignment to MA standards and the 4 shifts in literacy instruction, promote equitable learning environments, contain inclusive texts, and have a high impact on student learning. Following a thorough pilot and evaluation process, the district selected Expeditionary Learning (EL). EL is a nationally renowned academic program receiving many accolades and awards as well as a 96% rating on EdReports, the leader in curriculum analysis and evaluation. With this funding, SPS can launch implementation in all grade K-5 classrooms in FY26 by purchasing the associated EL instructional materials and providing tailored professional development that supports successful implementation. In addition, the article contains funding for a 6-8 study committee.



SUBMITTED BY: Donald R. Sawyer – SPS Director of Business & Human Resources

On behalf of the Sudbury School Committee:

Nicole Burnard, Chair

Date

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: HVAC CAPITAL IMPROVEMENT ENGINEERING STUDY

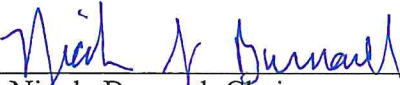
To see if the Town will vote to raise and appropriate, or transfer from available funds, \$152,000.00, to be expended under the direction of the Sudbury School Department, to engage in an HVAC existing conditions comprehensive study at all schools that will provide conceptual stretch code compliant equipment selections, conceptual sustainable/electrification equipment selections and associated cost estimates as well as future required engineering fee budget, or act on anything relative thereto.

Sponsored by the Sudbury School Committee.

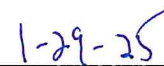
SCHOOL COMMITTEE REPORT: The Town recently completed a comprehensive facility condition assessment that identified items that require attention. The new Stretch Code adopted by Sudbury does not allow for simple one-to-one equipment replacements. The facility condition assessment also assumed that the systems were initially designed properly; thus, any pre-existing conditions would remain unknown until a comprehensive equipment study is concluded. The next phase of capital renewal planning requires a comprehensive engineering study which would consist of: engineering review of all existing HVAC plans and list of current complaints; preparation of a list of replacement requirement as per New Stretch Code; and identification of potential alternative selections for electrification/sustainability. Required trades involved in the HVAC engineering study include mechanical engineer, electrical engineer, structural engineer and cost estimator. The study deliverables will include: an existing conditions summary, conceptual Stretch Code compliant equipment selections, conceptual alternative sustainable/ electrification equipment selections, conceptual cost estimate and a engineering fee budget.

SUBMITTED BY:

On behalf of the Sudbury School Committee:



 Nicole Burnard, Chair



 Date

APPROVED BY: _____
 Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

**ARTICLE: FIRE ALARM, EMERGENCY LIGHTING AND BI-DIRECTIONAL
AMPLIFICATION SYSTEM DESIGN FEES**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$190,00.00, to be expended under the direction of the Sudbury School Department, for the purpose of designing and cost estimating the fire alarm and emergency lighting replacements at the Ephraim Curtis Middle School, Josiah Haynes and Israel Loring Elementary Schools as well as the design and estimating of installing bi-directional amplification systems for Peter Noyes and General John Nixon Elementary Schools, or act on anything relative thereto.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT: For the Curtis, Haynes and Loring Schools, the fire alarm and emergency lighting design project will consist of: documentation of the existing fire alarm systems currently installed throughout the middle and elementary schools; design of the proposed voice activated addressable fire alarm system throughout the existing schools; complete Fire Alarm system design throughout the buildings to meet the requirements of NFPA 72 – 2013, IBC-2015 International Building Code, 527CMR Massachusetts State Building Code, Life Safety 101.; preparation of Schematic Design Documents consisting of Fire Alarm and Emergency Lighting Drawings as well as a bi-directional amplification narrative and related specification for the proposed systems to allow for contractor bidding and related installation; cost estimating of each system, Stamped drawings, Construction Control Affidavit and Fire Alarm Narrative; Coordination during design and construction with the Owner, to design and implement the necessary support of the above referenced systems; coordination during design with the Town of Sudbury Fire Department to ensure that their requirements are met prior to contractor pricing; Construction support services consisting of contractor question resolution during the pricing stage. Also included in this funding request is the design and cost estimating of a bi-directional amplification system for Noyes and Nixon elementary schools. The bi-directional amplification system will be used by the police and fire departments during an emergency.

SUBMITTED BY:

On behalf of the Sudbury School Committee:



Nicole Burnard, Chair

1-29-25

Date

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: HAYNES ELEMENTARY ROOF REPLACEMENT AND REPAIR

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Sudbury School Committee for the replacement and repair of the Josiah Haynes Elementary Roof system located at 169 Haynes Road, Sudbury, MA 01776, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT: The roof on the Josiah Haynes Elementary School building is 26 years old and the District intent is to apply for State funding to offset total project costs of replacing/repairing the roof. The intent of this article is to fund the Haynes Elementary School roof replacement and repair as required by the Massachusetts School Building Authority ("MSBA") in order to qualify for MSBA grant program project reimbursements under the MSBA Accelerated Repair Program ("ARP"). Included in the MSBA grant program process, Sudbury Public Schools submitted a Statement of Interest ("SOI") and the District was invited to participate in the ARP reimbursement process. In accordance with the MSBA process, an SOI should only be filed for a facility where a district has the ability to fund a schematic design within two months of invitation and a total project budget within 12 months of invitation should the district be selected in the MSBA Accelerated Repair Program. The current project estimate for replacing the roof including construction oversight at the Josiah Haynes Elementary School totals \$3,530,000.00. While the MSBA grant program reimbursement rate is adjusted for a number of factors, the statutory formula starts all districts at a base rate of 31% reimbursement.

SUBMITTED BY:

On behalf of the Sudbury School Committee:


Niquole Burnard, Chair

1-29-25
Date

APPROVED BY: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: NIXON ELEMENTARY ROOF REPLACEMENT AND REPAIR

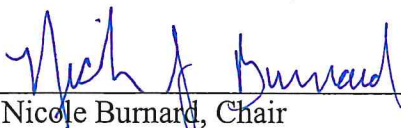
To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Sudbury School Committee for the replacement and repair of the General John Nixon Elementary Roof system located at 472 Concord Road, Sudbury, MA 01776, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

Sponsored by the Sudbury School Committee.

SCHOOL COMMITTEE REPORT: The roof on the General John Nixon Elementary School building is 30 years old and the District intent is to apply for State funding to offset total project costs of replacing/repairing the roof. The intent of this article is to fund the Haynes Elementary School roof replacement and repair as required by the Massachusetts School Building Authority ("MSBA") in order to qualify for MSBA grant program project reimbursements under the MSBA Accelerated Repair Program ("ARP"). Included in the MSBA grant program process, Sudbury Public Schools submitted a Statement of Interest ("SOI") and the District was invited to participate in the ARP reimbursement process. In accordance with the MSBA process, an SOI should only be filed for a facility where a district has the ability to fund a schematic design within two months of invitation and a total project budget within 12 months of invitation should the district be selected in the MSBA Accelerated Repair Program. The current project estimate for replacing the roof including construction oversight at the General John Nixon Elementary School totals \$2,755,000.00. While the MSBA grant program reimbursement rate is adjusted for a number of factors, the statutory formula starts all districts at a base rate of 31% reimbursement.

SUBMITTED BY:

On behalf of the Sudbury School Committee:


 Nicole Burnard, Chair

1-29-25
 Date

APPROVED BY: _____
 Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM ARTICLE ____

INSTRUCTIONS:

- 1) Articles must be provided in MS Word format. Tables and spreadsheets must be provided in MS Excel.
- 2) Articles shall be emailed to the Select Board's Office (sbadmin@sudbury.ma.us) by the deadline provided.
- 3) Articles submitted by Boards and Committees must be signed by a majority or accompanied by a copy of the vote.
- 4) Please include a Warrant Report (in Word) briefly explaining the intent, purpose, and scope of article.
- 5) All monied articles must specify the dollar amounts requested.
- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: 250TH COMMITTEE FUNDS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums to be inserted to support the Sudbury 250 Committee in commemorating the 250th anniversary of the commencement of the American Revolution, which commemoration will extend not later than September 2026 upon which said Committee will be dissolved; or act on anything relative thereto.

SELECT BOARD REPORT: The Sudbury Select Board established the Sudbury 250 Committee to plan for the commemoration of the 250th anniversary of the commencement of the American Revolution. It is anticipated that many of the observances will take place in the early spring through late winter of 2025, although the Committee may plan later events, such as the July 4, 2026 observances.

The Committee will:

1. evaluate and make recommendations on how the Town should manage the commemoration of this historic event.
2. sponsor activities that commemorate and celebrate the place of Sudbury in the history of our nation.
3. ensure that all events are designed to involve and have outreach to all residents of Sudbury.

The Committee shall be dissolved on September 30, 2026, unless continued by a vote of the Select Board.

By: _____

Approved by: _____

Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

WARRANT ARTICLE FORM**ARTICLE _____****INSTRUCTIONS:**

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- 6) Monied articles should have been submitted as either an operating or capital budget request. Include an explanation for any monied article that was not included as a capital or operating budget request.

ARTICLE TITLE: FUNDING OF MBTA BUILDINGS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the acquisition of the MBTA buildings known as the Section Tool House and South Sudbury Train Station; or act on anything relative thereto.

WARRANT REPORT: Article 17 of the May 6, 2024 Annual Town Meeting authorized the acquisition of two buildings owned by the Massachusetts Bay Transportation Authority (MBTA). These buildings are known as the Section Tool House off Boston Post Road and the South Sudbury Train Station off of Union Avenue. Negotiations are ongoing with the MBTA over the conveyance of the buildings. The 2024 vote did not include an appropriation. This article seeks an appropriation to fund the acquisition.

By: _____

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM

ARTICLE ____

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

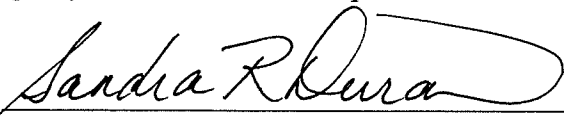
ARTICLE TITLE: DPW Emergency Operations Center Cost Share

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of, \$187,500.00 or any other sum, for the purpose of designing the repair and/or replacement of the DPW Emergency Operations Center, or act on anything relative thereto.

Submitted by the Combined Facility Director

Combined Facility Director Report: Built in 1956, the current Public Works Department General Operations Building acts as its Emergency Operations Center (EOC) during critical emergencies. This current building contains a cramped office space, undersized gathering space, inadequate kitchen/dining area, a single-gender locker area and a single-gender bunk room. These spaces are directly connected to vehicle storage and maintenance garage areas creating a hazard and dangerous risk to the life safety of emergency personnel. The existing facility does not meet the most current building or fire codes, is not ADA complaint and cannot adequately accommodate the needs of emergency personnel.

The Town of Sudbury is expected to receive a \$500,000 Funding Earmark to construct or rehab a building to house Sudbury's Emergency Operations Center (EOC) administrative office, emergency personnel break areas including dining facilities and bunk area. This Public Works Emergency Operations Space is supportive to the Police and Fire Emergency Operations Center and will provide a redundant operations center should the primary emergency operations space becomes unusable. In order to receive the FEMA funding, the town must provide a 25% match. This funding request is anticipated to be the first of several as the Town embarks on the establishment of an enhanced Public Works Emergency Operations Center that facilitates the future needs of the Town and the Climate Emergency that is forecasted to present with needs for personnel over an extended period of time.

By: 

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – FAIRBANK
COMMUNITY CENTER and HASKELL FIELD LANDSCAPE
MASTER PLAN**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$500,000 from the category of Open Space and Recreation of the Community Preservation Act, funded from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to create a Landscape Master Plan (LMP) that will provide a broad framework for the long-term development of Haskell Field and the Fairbank Community Center grounds, and will include the installation of a multi-sport court and Pavilion, or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Town of Sudbury's Facility Department in conjunction with the Park and Recreation Commission and the Park and Recreation Department seeks funds to hire a qualified design consultant to create a Landscape Master Plan (LMP) that will provide a broad framework for the long-term development of the Fairbank Community Center grounds and adjacent Haskell Field with an emphasis on community collaboration. The goal of the LMP is to develop a design for both spaces that provide a unifying vision for the physical assets of the two parcels including architecture, landscapes, natural areas, parking and circulation that are consistent with and support the Town's Master Plan framework for the open spaces.

The proposed LMP will delve further into developing the details supporting this vision in terms of civic spaces, recreational activities, streetscapes, landscape concepts, signage, gateways, plant and material pallets that mark its preeminent place in the community. This landscape vision will build upon energy efficient, sustainable universal design concepts developed in the Town's Master Plan, Open Space and Recreation Plan, Open Space Needs Assessment, ADA Self Assessment and Transition Plan and operationalize these concepts to landscape policies, projects and priorities.

The selected firm will provide community engagement workshops and focus groups, landscape architecture and civil engineering design services, cost estimating, and policy planning for the LMP. Items deemed to be a priority based on operational need will be considered early action items. Preliminary estimates of specific amenities that are included in this list are funds for a second multi-sport court and Pavilion. Accessible pathways, electrical upgrades and data

considerations are included within these specific early action item estimates. The remaining funding request is for the design and cost estimating effort.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – RESTORING
WATER QUALITY IN HOP BROOK**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$90,000 for Open Space and Recreation purposes of the Community Preservation Act from FY26 CPA Estimated Annual Revenue and then from the CPA General Reserve Fund, if needed, as a grant to the Hop Brook Protection Association for the purpose of remediating/removing water chestnuts and other invasive species from the Hop Brook pond system and to authorize the Select Board to enter into a grant agreement on such terms and conditions as it deems appropriate; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Hop Brook is the largest tributary of the Sudbury River, and drains more than half of the land area of Sudbury. Dozens of homes, recreational and historical areas, Town wells and Town property are along this waterway and associated ponds. Until the 1970s, Hop Brook was a major recreational and natural asset - with multiple locations for swimming, fishing, ice skating and canoeing, and supported a diverse ecosystem with many species of birds and fish. Recorded Sudbury history features activities along Hop Brook since the 1700s, including fishing, saw and grain mills, canoeing, and swimming. However, nutrient pollution – primarily from the Marlborough Easterly wastewater treatment plant - has caused severe degradation of water quality, and overgrowth of invasive plants and toxic algae. As a result, the Hop Brook waterway and associated ponds become very unpleasant in the summer, are no longer attractive for recreational use, and require increasingly intensive management to reduce unwanted plants.

The goal of this project is to retain a consultant to create a Watershed-based plan (WBP) to restore water quality in the Hop Brook watershed, and thus reclaim an important recreational and historical asset for all Sudbury citizens. The Hop Brook Protection Association (HBPA) has collected extensive data on sources and variations in pollutant levels throughout Hop Brook, and has collaborated extensively with scientists at OARS (Organization for the Assabet, Sudbury and Concord Rivers) to better understand how these pollutants, especially phosphorus, created the current situation. OARS has completed an in-depth evaluation that is available upon request.

A watershed-based plan (WBP) is a necessary step in assembling and evaluating the existing data with the purpose of determining what approaches are most likely to successfully restore acceptable water quality. A well-developed WBP is also necessary to obtain Federal (Section 319) and state grant funding for specific remediation strategies (such as the ones recommended by the WBP). Framingham, Westboro, Andover and other towns have used their WBPs to successfully obtain government funding that ultimately led to pollution reduction and improved water quality (examples can be provided upon request).

The Hop Brook Protection Association, in partnership with the Sudbury Conservation Coordinator and OARS, is well-prepared to successfully manage the process to produce an optimal WBP. Over the past three years, the HBPA has developed and managed a successful program to reduce invasive water chestnut plants, and has partnered with OARS and the Sudbury Conservation Commission to obtain two grants that supported water quality sampling and community education.

Under the auspices of a prior grant, the HPPA hired a consultant and worked with them through the early stages of the watershed-based plan development process. This work included multiple site visits, analysis of 40+ years of archived data, and development and refining initial models for nutrient sources and flow.

However, because the HBPA, OARS and the consultant could not agree on the next course of action, the HBPA stopped watershed-based plan development, and plans to spend 2024, and possibly 2025, collecting and analyzing data. For this project the HBPA has engaged OARS to take the lead in data collection and analysis, supported by HBPA volunteer efforts for sampling and related tasks. After this process is completed, the HBPA will restart the watershed-based plan with the same or a different consultant. Because of the elapsed time and possible change of direction, the new WBP will have to start from the beginning.

The original grant is insufficient to fund our current plan, and so the request is for a supplemental grant of \$90,000 to complete the WBP.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
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- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – SUDBURY
HOUSING AUTHORITY ALLOCATION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$450,000 from the category of Community Housing of the Community Preservation Act, funded from FY26 Estimated Annual Revenue and then from CPA General Reserve Funds, if needed, for the purpose of the creation of additional affordable housing units at 21 Great Lake Drive, 8 Oakwood Avenue, 2 Beechwood Avenue and 9 Richard Avenue as allowed by the Community Preservation Act; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article requests an appropriation to the Sudbury Housing Authority (SHA) for the acquisition, creation, preservation and support of community housing. The SHA intends to use the funds for the redevelopment of four single-family homes in its portfolio: 21 Great Lake Drive, 8 Oakwood Avenue, 2 Beechwood Avenue and 9 Richard Avenue.

Prompted by the need for smaller units in its inventory, SHA opted in 2021 to study its options for redevelopment of its properties. SHA hired an engineering firm, Hancock Survey Associates (Hancock), and an affordable housing consultant, the Cambridge Housing Authority (CHA). Both firms worked under the direction and supervision of the SHA Board and staff.

The project team conducted a successful concept phase of design and predevelopment. After all the financing is secured and building permits obtained, the project team proposes to demolish the single-family homes and reconstruct duplexes. The SHA has experience with this model as it used CPA funds awarded in 2008 to build 5 duplexes on the sites of single family homes it owned. Those duplexes were successfully completed in 2012. The new homes will be energy efficient and sized to accommodate the families on the SHA's waiting list. Most of the applicants are looking for smaller homes with one, two or three bedrooms, as opposed to the existing larger homes.

An RFP issued in December, 2024 seeking architects with experience designing affordable and multifamily housing and with experience designing homes that seamlessly integrate housing within the existing residential setting. SHA intends that the design selected blends into the neighborhood.

The total development cost of the project is \$4.18M, with over \$1.94M already secured. The SHA was honored to be one of three housing authorities in the state to be awarded a grant of \$1.2 M in funds for construction of the new homes, along with four vouchers that will allow the properties to

be self-sustaining. The current funding from the CPA, in addition to previous CPA allocations to the SHA, have leveraged this state funding which will also be supplemented by a mortgage to be held by the SHA.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – SUDBURY HOUSING TRUST ALLOCATION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$690,000 for Housing purposes of the Community Preservation Act from FY26 CPA Estimated Annual Revenues and then from the CPA General Reserve Funds if needed, to the Housing Trust for the acquisition, creation, preservation, and support of community housing as allowed by the Community Preservation Act; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Sudbury Housing Trust requests Community Preservation Act (CPA) funding to support the acquisition, creation, preservation and support of affordable homeownership units of housing.

The purpose of the Sudbury Housing Trust is to provide for the creation and preservation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households. The Trust implements the recommendations set forth in the Housing Production Plan by aiding the Town of Sudbury, private enterprises, nonprofit organizations, and other public agencies in the orderly acquisition, creation, preservation, construction, financing or refinancing of property within the Town of Sudbury so that such property will be available as residential property for low and moderate income persons and to provide mechanisms to ensure such use. These funds will augment previously allocated funds to support community housing through the provision of grants, loans, rental assistance, security deposits, interest-rate write downs, or other forms of assistance for the purpose of making housing affordable.

This CPA funding request would also enable the Trust to bring new units of affordable housing to Sudbury's existing inventory. This could be through the Trust's Home Preservation Program which converts existing smaller, market rate homes to affordable homes and provides affordable homeownership opportunities to income eligible households. The Trust is the only entity whose mission is to create affordable homeownership units in Sudbury. Through this program, the Trust has seen tenants renting from the Sudbury Housing Authority become homeowners. In other instances, owners of deed restricted properties have been able to purchase market rate homes in town. These demonstrate first-hand the benefits of a homeownership program. Sudbury has 37

ownership units in its affordable housing portfolio; a number which has stayed constant since 2016. The nine-year hiatus will end with new affordable units created from the funds requested.

The Sudbury Housing Trust's Home Preservation Program correlates precisely to CPA eligible activities in the category of community housing. It conforms to the Town's Housing Production Plan, contributes long-term affordability towards the 10% Chapter 40B threshold, converts market rate units to affordable units, and promotes a socioeconomic environment that encourages a diversity of income.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND - HOSMER HOUSE COLLECTION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$119,500 from the category of Historic Resources of the Community Preservation Act, funded from Historic Reserves, and then from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to preserve, protect and catalog the art and other documents in the Hosmer House, or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Hosmer House was gifted to the Town of Sudbury by its last owner, artist Florence Armes Hosmer. Following her death in 1978, the town took possession of the property that had originally been acquired in 1897 by her parents, the Rev. Edwin Barrett Hosmer and his wife, Abbie Louisa Armes. Hosmer House is a unique historic resource because the contents of house were also bequeathed to the town – the Hosmer family's possessions, which include Ms. Hosmer's paintings and varied household contents – such as furniture, books, farming implements, art supplies, textiles and costume, ceramics and glass, silver, photographs, manuscripts, letters and other archival materials. Hosmer House with its historical house collection reflects a family's life in Sudbury and provides an opportunity for an historical interpretation of Sudbury. Most publicly owned historic houses are empty and do not contain the possessions of former residents. Hosmer House is a rare exception as it contains the historical collection of the Hosmer's possessions.

In 2023 Town Meeting approved CPA funding for the Historical Commission to conduct two Hosmer House historic preservation projects as recommended in the 2021 Sudbury Town-wide Historic Preservation Plan: 1) a combined Hosmer House Historic Structure Report/Cultural Landscape Report, and 2) a Hosmer House Collection Study of the house's historical contents. Both studies were commenced in early spring 2024 and completed in December, 2024. The Hosmer House Collection Study is the first initiative of its kind in Hosmer House history to look and assess across all of the Hosmer House collections in order to develop a broad reaching and comprehensive set of priorities and recommended action items.

The Historical Commission seeks CPA funding to implement the high priority recommendations for the protection and preservation of the Hosmer House Collection, and in particular, historical family papers, manuscript materials and photographs, and for overall management of the breadth of the collection including the development of a professional Collection Management Policy Plan outlining processes to affect its protection and preservation. The project will be the first phase in implementing the Collection Study's recommendations.

This Project will include:

- Triage Archivist and offsite storage for primary source materials.
- Light control: Preventative Conservation.
- Strategic Plan for Sustainable Hosmer House governance models.
- Collection Management Policy Plan Task: Create a CMP for the Hosmer House Collection.

These tasks will be conducted by qualified professional specialists in their respective subject fields and may be conducted concurrently.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND - HOSMER HOUSE ENVELOPE, HEATING, VENTILATION & AIR CONDITIONING

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$640,000 from the category of Historic Resources of the Community Preservation Act, funded from Historic Reserves, and then from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to replace the deteriorated wooden clapboards and trim, any rotten infrastructure, as well as the design and installation of a heating, ventilation & air conditioning system; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Hosmer House, built in 1793 and bequeathed to the Town of Sudbury in 1959, currently has a diminished exterior (the envelope). There is rotting trim, clap boards, facia, missing and damaged shutters, as well as deteriorated brick walls, which have resulted in water intrusion into the house. The Hosmer House has not been the beneficiary of a coordinated, systemic approach to exterior repair in approximately 20 years or longer; any repairs have been largely "piecemeal." This CPC funding request is to restore, repair or replace the deteriorated envelope as well as explore improvements to enhance and upgrade the HVAC system to control the air quality, temperature and humidity within the house.

This project stems from the analysis of the Hosmer House that was performed by the Architectural Preservation Studio, DPC (APS). This analysis was funded by a CPC grant made in May, 2023 to retain professional consultants to assess the current historical structural conditions of the Hosmer House and its landscape and grounds. APS was retained by the Town of Sudbury in February, 2024 to develop a combined Historic Structure Report and a Cultural Landscape Report.

APS spent the year inspecting all aspects of the House and by the end of the year, APS produced a 511 page report documenting the history of the building, the existing conditions, a written building conditions assessment, and building recommendations with a cost estimate. APS submitted a detailed cost estimate of the work to be done broken into phases including immediate (highest priority) repairs, 1 to 5 year repairs, and 5+ year repairs. The deficiencies observed concerning the clapboard and decorative wood cladding elements, brick, and mortar on the house mainly relate to deferred maintenance, inadequate flashing systems, water infiltration and materials reaching the end of their normal life cycle.

This request is for items included in the first two phases including assessing and exploring upgrades to the existing heating, ventilation and air conditioning system, repairing the exterior clapboards and brick masonry, and repairing, replacing or restoring the windows, shutters and doors. The Hosmer House is located in Town Center; it is listed on the both the State and National Registry of Historic Places. It is a “living” house museum. The Hosmer House is unique in that it contains the furnishings, belongings, papers and so forth of the Hosmer family who occupied the house for close to 100 years, prior to the donation of the house by Florence Hosmer to the Town of Sudbury. These efforts to repair the envelope will preserve the Hosmer House for the enjoyment of current and future generations.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE XX****Instructions:**

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND - HOSMER HOUSE
WOODEN ROOF

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$386,000 from the category of Historic Resources of the Community Preservation Act, funded from Historic Reserves, and then from FY26 Estimated Annual Revenue, and then from CPA General Reserve Funds, if needed, to replace the currently failing asphalt roof on the Hosmer House with a historically accurate wooden roof or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT:

The Hosmer House, built in 1793 and bequeathed to the Town of Sudbury in 1959, currently has a failing 32+ and 22+ year old non-historic three-tab asphalt roof system that is well past the end of its life. A 2004 Hosmer House structural assessment had recommended the Hosmer House roof be replaced by 2014. The roof has occasionally been patched, and on at least one occasion, an entire set of shingles had blown off. The goal of the roof and gutter replacement, and associated chimney repair and flashing is to replace the failing roof system with a historically appropriate roof that will ultimately to prevent water intrusion into the house. In addition, the roof and gutters will mitigate water infiltration by efficiently removing water and precipitation away from the sides and foundation of the house. Moisture penetration and improper maintenance are the most common contributors to the deterioration of wood exteriors and brick masonry; the Hosmer House prominently features both.

This CPC funding request is to remove the asphalt roof from the structure in its entirety and replace it with an historically correct cedar shingle roof assembly which will include water barriers, roof insulation, copper flashing, copper drip edge, copper gutters and copper downspouts. This request will also include the repointing of the chimneys as needed to provide a watertight roofing system.

The amount of the request is based on an estimate from SOCOTEC AE Consulting, LLC in August, 2024 with a modest contingency. The proposal has the strong support of the Sudbury Historic Districts Commission which is charged with maintaining the architectural integrity of Sudbury's local historic districts which includes the Town Center Historic District which includes the Hosmer House. In its letter of support, the HDC wrote, "Sudbury's historic character is central to its identity and quality of life, and the historic resources under the Town's care are of particular significance. The Hosmer House is one of Sudbury's most visible and

prominent properties. As stated in the CPC-funded Community-Wide Historic Preservation Plan (2022), “*the Town of Sudbury should be a model in the stewardship of its historic buildings and landscapes and an example of what is expected of the private and non-profit sectors.*” By installing a period-appropriate wood shingle roof, the Hosmer House would join the list of other prominent, historic buildings with traditional roofing materials in Sudbury, including the Loring Parsonage (Town-owned), Town Hall (Town-owned), and the Wayside Inn. The current three-tab asphalt shingles are not period-appropriate and would likely not be approved by the Historic Districts Commission if presented under a new application today. The Sudbury HDC discourages the use of three-tab shingles due to their simpler and more utilitarian appearance, and do not consider them compatible with the traditional architectural styles found in Sudbury.”

The Historic Districts Commission supports the Town’s efforts to restore the Hosmer House to a more historic, original appearance and take steps to help protect the longevity of the building for the future.

The Hosmer House is listed on both the State and National Registries of Historic Places.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM**ARTICLE XX**

Instructions:

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- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – REGIONAL HOUSING SERVICES OFFICE (RHSO) MEMBERSHIP FEE

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$43,000, for Community Housing purposes of the Community Preservation Act, funded from FY26 CPA Estimated Annual Revenue and then from the CPA General Reserve Fund, if needed, for the purpose of supporting and creating community housing by funding of the Town's portion of the FY26 Regional Housing Services Office (RHSO) membership fee; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In recent years, Sudbury has made great strides towards satisfying the requirements of the State's Comprehensive Permit Act (Chapter 40B). This Act requires cities and towns to provide certification that the number of dwelling units in the municipality which qualify as "affordable" by statute, meets or exceeds ten percent (10%) of the municipality's total number of dwelling units. Falling short of that number, as Sudbury had in the past, allows developers to both site and design partially affordable developments with extreme limitations on the Town's zoning and development requirements, and design oversights. There are a great number of administrative requirements to monitor and certify this approved inventory and to maintain those certifications going forward.

Since 2011, the Town has contracted with the Regional Housing Services Office (RHSO) to provide services to the Town including affordable housing inventory monitoring; supervising lotteries to determine qualifications for affordable housing; monitoring the Incentive Senior Developments to ensure compliance with eligibility requirements; monitoring all deed restricted properties; providing valuations for deed restricted properties to the Town Assessor, reviewing compliance with Regulatory Agreements and certification to the Executive Office of Housing and Livable Communities for Local Initiative Program (LIP) rental units; maintaining the affordable housing inventory and providing estimates for 2030 SHI projections; and other administrative work, including annual action plans, 5 year consolidated plans, fair housing reports and programs, and related housing questions which arise during the year. This Article requests funding to continue to contract with the RHSO for these services.

The amount of this request includes a one time, one year increase of \$10,000 to onboard a new Director of the RHSO.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE **XX**

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board’s Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

**ARTICLE XX COMMUNITY PRESERVATION ACT FUND – REVERSION OF
UNSPENT FUNDS**

To see if the Town will vote to revert the unused funds from appropriations voted at prior Town Meetings, for projects that have been completed and for which no liabilities remain outstanding or unpaid, into the Community Preservation Act general account as follows:

2023 ATM, Article 41 - Sudbury Housing Trust – Nobscot Allocation - \$425,345.85
to be reverted to the category of undesignated.

=====
Total: \$ 425,345.85

or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This project is completed at this time or will not proceed further. In order to return the funds to the Community Preservation Act general account, an affirmative vote of Town Meeting on this article is necessary.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**WARRANT ARTICLE FORM****ARTICLE __****Instructions:**

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
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- 4) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE XX. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS

To see if the Town will vote to appropriate a sum or sums of money from Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the FY26 Community Preservation Act budget, including the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY26, amounts for payment of debt service on the Community Preservation Act projects previously approved by Town Meeting, and as may be needed to comply with General Laws Chapter 44B, Section 6, to reserve for future appropriation amounts for open space, including land for recreational use, historic resources, and community housing; or act on anything relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article sets forth the entire FY2026 Community Preservation Act budget, including appropriations and reservations as required in connection with the administration of the Community Preservation Act funds. The estimated annual revenue for FY2026 is \$3,240,000. The article appropriates funds for FY2026 debt service obligations totaling \$628,943. These obligations arise from prior Town Meeting approval for the bonding of three projects:

- 1) Purchase of development rights on the Nobscot Boy Scout Reservation Phases I and II utilizing the Open Space and Recreation (\$375,975) category;
- 2) Purchase of development rights on Pantry Brook Farm utilizing the Open Space and Recreation (\$187,843) category; and
- 3) Purchase of the Johnson Farm Property utilizing the Open Space and Recreation (\$65,125) category.

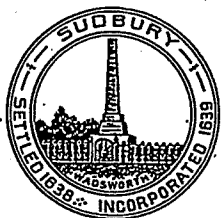
The article also appropriates funds for administrative and operational expenses of the Community Preservation Committee in the amount of \$118,050. The administrative fund can be used by the Community Preservation Committee to pay for technical staffing and expertise, consulting services (e.g. land surveys and engineering), property appraisals, legal advertisements, publication fees, and other administrative expenses. By statute, the Community Preservation Committee may budget up to five percent (5%) of its annual budget for these administrative and operational expenses, or \$162,000 based upon the projected FY2026 revenue of \$3,240,000. Any funds remaining in the administrative account at the fiscal year's end revert

to the Community Preservation Act Fund Balance, and need to be re-appropriated for administrative use in subsequent years. The Community Preservation Committee believes having access to administrative funds is critically important as it allows the Committee to conduct business on a time-sensitive basis, a vital component of the Community Preservation Act.

The Community Preservation Act requires 10% of the estimated annual income be allocated to current projects or reserved for future expenditures in each of the three core categories: Community Housing, Historic Resources, and Open Space and Recreation. The actual amount reserved each year depends upon whether or not Town Meeting has appropriated money totaling less than 10%, or not appropriated any money at all in any of these three core categories. If there is a balance of unspent Community Preservation Act funds from that fiscal year after such reservations and after Town Meeting has voted the Community Preservation Act articles, it is budgeted in the unrestricted reserve account for future Community Preservation Act projects in all three categories.

SUBMITTED BY: _____

Approved by: _____
 Town Counsel



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: Jan 28, 2025

Petition Name: Decrease CPA Surcharge

Contact Name: Jean Nam

Contact Address: 81 Newbridge Rd

Contact Phone: 408-338-9380

Contact Email: jeanonam@gmail.com

Pages Submitted: 2 + cover

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

INSTRUCTIONS

SIGNATURE REQUIREMENTS: *Annual Town Meeting:* 10 valid signatures

NOTE: 1. Before obtaining signatures, submit a draft to the Select Board's office for Town Counsel review. Email to sbadmin@sudbury.ma.us or provide hard copy to Select Board's Office, 278 Old Sudbury Road, Sudbury.

2. The signatures must be certified by the Board of Registrars after submission to the Select Board. In case any signatures must be rejected, it is suggested that you obtain more than the minimum stated above in order to have the required number certified.

3. All signatures must appear on a page containing or attached to the article wording.

4. A report, briefly explaining the intent and scope of the article, must be attached and will be printed in the Warrant.

5. Return signed original petition forms to Select Board's Office, 278 Old Sudbury Road, Sudbury.

TO: Select Board, Sudbury, MA 01776

We, the undersigned, being registered voters of the Town of Sudbury, hereby petition that the following article be included in the Warrant for the May 5, 2025, Annual Town Meeting
(DATE)

To see if the Town will vote to

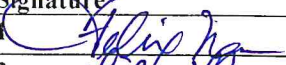

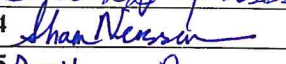
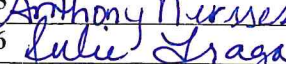
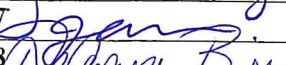
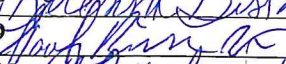

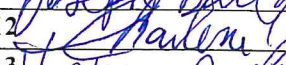
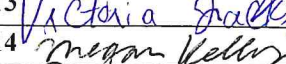
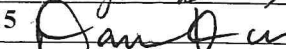

Decrease the surcharge imposed under Massachusetts General Law Chapter 44B, otherwise known as the Community Preservation Act, from 3%, as voted by the April 4, 2001 Annual Town Meeting, to 1 ½ %.

REC'D TOWN OF SUDBURY
JAN 28 2025 PM 12:12

Additional space for petition language on Page 3, if needed.

or act on anything relative thereto.

SIGNATURES to be made in person with name substantially as registered

Signature	Printed Name	Address Where Registered
1 	FELIX NGAN	103 WARREN RD, SUDBURY MA
2 	Lily Lee	103 Warren Rd. Sudbury MA
3 	SILVIA NERSSESIAN	555 Dutton Rd. 01776
4 	SHAWN NERSSESIAN	555 DUTTON ROAD
5 	Anthony NERSSESIAN.	555 DUTTON RD.
6 	Julie Fragale.	19 Dankin Rd.
7 	Jean Nam	81 Newbridge Rd
8 	DeAnna Bisson	52 Basswood Ave
9 	Paul Bisson	52 Basswood AVE
10 	Alexandra Bisson	52 Basswood ave
11 	Joseph Bisson	52 Basswood AVE
12	Charlene JACKSON	19 East St
13	Victoria JACKSON	19 East St
14	Megan Kelley	109 Dankin Rd
15	DAVID HAAS	81 NEWBRIDGE R

ATTENTION VOTERS: Please see petition text on front of this form.

16	<i>Lisa West</i>	<i>Lisa West</i>	<i>42 Hawes Rd.</i>
17	<i>Ann Peterson</i>	<i>ANN PETERSON</i>	<i>43 HAWES RD</i>
18	<i>Stephen Lanzendorf</i>	<i>Stephen Lanzendorf</i>	<i>43 Hawes Rd.</i>
19	<i>Jill Caseria</i>	<i>Jill Caseria</i>	<i>524 Concord Rd.</i>
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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

PLEASE DO NOT WRITE IN THE SPACE BELOW THIS LINE

Certification of Names

N-No such registered voter at this address or address is illegible

S-Unable to identify signature as that of a voter because of form of signature or signature is illegible

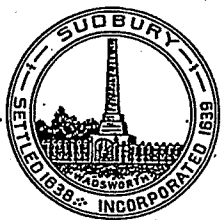
T-Already signed papers for this petition

Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that _____
(# of names certified – use words and numbers)

Registrar of Voters of Sudbury



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
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Date Received: Jan 28, 2025

Petition Name: Decrease CPA Surcharge

Contact Name: Jean Nam

Contact Address: 81 Newbridge Rd

Contact Phone: 408-338-9380

Contact Email: jeanonam@gmail.com

Pages Submitted: 2 + cover

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TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

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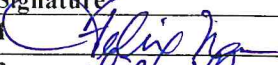

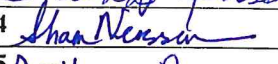
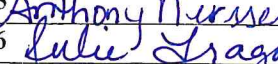
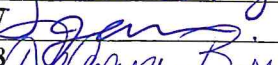
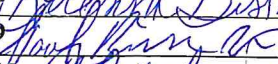

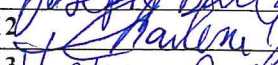
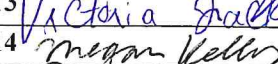
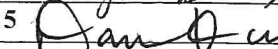

Decrease the surcharge imposed under Massachusetts General Law Chapter 44B, otherwise known as the Community Preservation Act, from 3%, as voted by the April 4, 2001 Annual Town Meeting, to 1 ½ %.

REC'D TOWN OF SUDBURY
JAN 28 2025 PM 12:12

Additional space for petition language on Page 3, if needed.

or act on anything relative thereto.

SIGNATURES to be made in person with name substantially as registered

Signature	Printed Name	Address Where Registered
1 	FELIX NGAN	103 WARREN RD, SUDBURY MA
2 	Lily Lee	103 Warren Rd. Sudbury MA
3 	SILVIA NERSSESIAN	555 Dutton Rd. 01776
4 	SHAWN NERSSESIAN	555 DUTTON ROAD
5 	Anthony NERSSESIAN.	555 DUTTON RD.
6 	Julie Fragale.	19 DANKIN Rd.
7 	Jean Nam	81 Newbridge Rd
8 	DeAnna Bisson	52 Basswood Ave
9 	Paul Bisson	52 Basswood AVE
10 	Alexandra Bisson	52 Basswood ave
11 	Joseph Bisson	52 Basswood AVE
12	Charlene JACKSON	19 East St
13	Victoria Jackson	19 East St
14	Megan Kelley	109 DANKIN Rd
15	DAVID HAAS	81 NEWBRIDGE R

ATTENTION VOTERS: Please see petition text on front of this form.

16	<i>Lisa West</i>	<i>Lisa West</i>	<i>42 Hawes Rd.</i>
17	<i>Ann Peterson</i>	ANN PETERSON	43 HAWES RD
18	<i>Stephen Lanzendorf</i>	Stephen Lanzendorf	43 Hawes Rd.
19	<i>Jill Caseria</i>	Jill Caseria	524 Concord Rd.
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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

PLEASE DO NOT WRITE IN THE SPACE BELOW THIS LINE

Certification of Names

N-No such registered voter at this address or address is illegible

S-Unable to identify signature as that of a voter because of form of signature or signature is illegible

T-Already signed papers for this petition

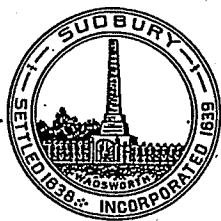
Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that

(# of names certified – use words and numbers)

Registrar of Voters of Sudbury



TOWN OF SUDBURY

Office of Selectmen

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: 1/27/2025

Petition Name: Means Tested Tax exemption
Amendment A Special Act.

Contact Name: ANY Signer of 17 Sudbury Citizens

Contact Address: 1 DEACON LN

Contact Phone: 978-443-2646

Contact Email: Ralph Tyler @ MSN. Com

Pages Submitted: 6 Total 2 with Signatures

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**THE UNDERSIGNED REGISTERED SUDBURY VOTERS HEREBY PETITION THE SELECT BOARD TO ADD THIS ARTICLE TO THE 2025 TOWN MEETING WARRANT:**


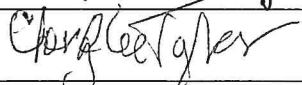
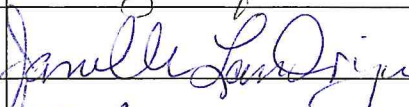
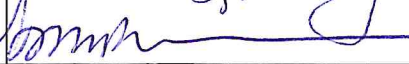
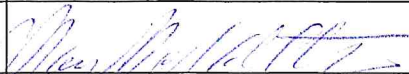
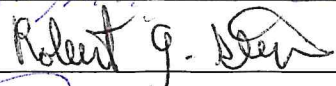


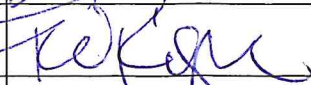

10 CERTIFIED SIGNATURES of registered voters (signed exactly as registered) with their full residence address are required to add this Article to the Town Meeting Warrant.

Petition Article for 2025 Annual Town meeting:**MEANS TESTED SENIOR TAX EXEMPTION AMENDMENT & SPECIAL ACT**

To see if the town will vote to authorize the Select Board to petition the General Court for a Special Act to amend the provisions of Chapter 169 of the Acts of 2012 as amended by Chapter 10 of the Acts of 2016 as follows:

1. In SECTION 5. Replace the word "Acceptance" with the phrase "Restarting or acceptance of an amending Act".
2. Replace in SECTION 6. The word "revoked" with the word "paused" and the twice appearing word "revocation" with the word "pausing".
3. Revise in Section 8 (as revised by chapter 10 the acts of 2016)
 - a. In subsection (a) Delete the phrase “, between January 2 and June 29 in the year 2018 and“ and the word "thereafter"; and Replace the word "expired" with the word "paused"
 - b. In subsection (c) Replace the word "expire." with "be paused until such time as town meeting votes to restart it for another three-year term."
 - c. Add a new subsection (d) as follows
 - (d) "If paused the act may be restarted by a subsequent vote of town meeting on the question as phrased in subsection (a) above replacing the word "extended" with "restarted and extended".

or act on anything thereto.

	Signature (as Registered)	Printed Name	Address (# & street) where Registered
1		RALPH S TYLER	1 DEACON LN Sudbury
2		CHERYL Lee TYLER	1 DEACON LN Sudbury
3		Janette Landrigan	27 Deacon Ln Sudbury
4		JAN ERIK MOLLO-CHRISTENSEN	17 DEACON LANE SUDBURY
5		MARY MOLLO-CHRISTENSEN	17 Deacon Lane Sudbury
6		Robert G. Stein	7 Thompson Dr
7		Richard F. Landrigan	22 Deacon Lane
8	 Jean Nam	Jean Nam	81 Newbridge Rd.
9		FRANK RIEPE	54 Newbridge Rd.
10		Janet Dreher	256 Goodmans Rd

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

TOWN OF SUDBURY**THE UNDERSIGNED REGISTERED SUDBURY VOTERS HEREBY PETITION THE SELECT BOARD TO ADD THIS ARTICLE TO THE 2025 TOWN MEETING WARRANT:**

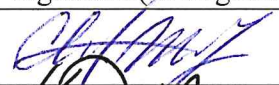

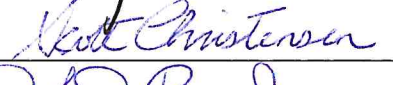

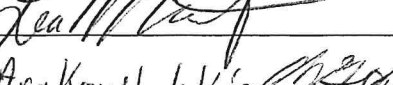
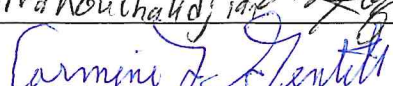
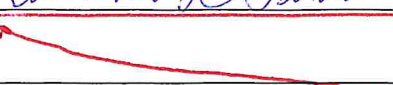
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Petition Article for 2025 Annual Town meeting:**MEANS TESTED SENIOR TAX EXEMPTION AMENDMENT & SPECIAL ACT**

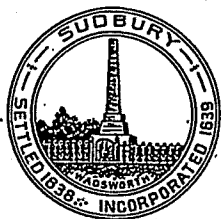
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 - b. In subsection (c) Replace the word "expire." with "be paused until such time as town meeting votes to restart it for another three-year term."
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 - (d) "If paused the act may be restarted by a subsequent vote of town meeting on the question as phrased in subsection (a) above replacing the word "extended" with "restarted and extended".

or act on anything thereto.

	Signature (as Registered)	Printed Name	Address (# & street) where Registered
1		Christopher Mordy	321 Old Lancaster Rd
2		Kevin J. Matt	137 Haynes Road
3		Scott Christensen	14 Griffin Lane
4		John J. Ryan, Jr.	155 Ford Rd., Sudbury, MA 019
5		Lisa V. Kouchakjian	30 Meadowbrook Circle Sudbury
6		Ara Kouchakjian	30 Meadowbrook Circle Sudbury
7		Carmine L. Gentile	33 Surrey Lane
8			
9			
10			

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)



TOWN OF SUDBURY

Office of Selectmen

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: 1/30/2025

Petition Name: WALKWAYS

Contact Name: Ralph Tyler

Contact Address: 1 DEACON LN, SUDBURY MA

Contact Phone: 978 443-2646

Contact Email: RALPH TYLER @ MSN-Com

Pages Submitted: 2

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

REC'D TOWN OF SUDBURY
JAN 30 2025 PM 4:19

TOWN OF SUDBURY

2025 Annual Town Meeting Petition Article

To the Sudbury Select Board

The undersigned registered Sudbury voters petition the board to add this article to the Warrant for the 2025 Sudbury Annual Town Meeting:

10 YEAR PLAN TO FUND & CONSTRUCT WALKWAYS ALONG SUDBURY'S MAIN THRU ROADS

To see if the town will vote to raise and appropriate the sum of 1% of real estate taxes to be raised over the next ten (10) years (approximately \$11.8 million) to be expended on the construction of new town walkways along Sudbury's major thru roads, connections to Sudbury rail trails, and public schools, either on the road's public right of ways, or on Easements granted to Sudbury on a voluntary basis, or on necessary easements acquired by the Select Board thru eminent domain; such sum to be spent as said 1% is raised during the next 10 years term to reduce the expense of said short term debt; Such sums to be expended under the direction of the Town Manager, and for all incidental and related contract expenses, including but not limited to professional, design, engineering, and project management services, preparation of plans, specifications, and bidding documents, borrowing costs; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to issue short term notes of the Town, as necessary, in accordance with General Laws Chapter 44, Section 7, or any other enabling authority; and further, to authorize the Town Manager with the approval of the Board of Selectmen to enter into such contracts to carry out the purposes of said vote in accordance with any enabling authority; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so-called, debt exclusion established by General Laws Chapter 59, Section 21C, allowing Sudbury to raise a 1% surcharge on real estate taxes for the 10 fiscal years following approval of said debt exclusion, or act on anything thereto.

Signatures continued on Page 2, followed by the Petitioners Report.

	Signature (as Registered)	Printed Name	Address (# & street) where Registered
1	Ralph S Tyler	RALPH S Tyler	1 Deacon LN
2	Cheryl Lee Tyler	CHERYL Lee Tyler	1 Deacon LN
3	Mary Mollo-Cristensen	JAN ERIN MOLLO-CRISTENSEN	17 DEACON LANE
4	Mary Mollo-Cristensen	Mary Mollo-Cristensen	17 Deacon Ln
5	Janelle Landry	Janelle Landry	22 DEACON LANE
6	Catherine Landry-Riva	Catherine Landry-Riva	22 Deacon Lane
7	Richard F. Landry	RICHARD F. LANDRY	22 DEACON LANE

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

	Signature (As Registered)	Printed Name (full)	Address (number and street)
8.	<u>Kevin Moynihan</u>	<u>Kevin Moynihan</u>	<u>728 Concord Rd</u>
9.	<u>Mary Moynihan</u>	<u>Mary Moynihan</u>	<u>728 Concord Rd</u>
10.	<u>Lucie St. George</u>	<u>Lucie St. George</u>	<u>752 Concord Rd</u>
11.	<u>John J. Ryan, Jr.</u>	<u>John J. Ryan, Jr.</u>	<u>155 Ford Rd Sudbury</u>
12.	<u>Barbara W. Ryan</u>	<u>Barbara W. Ryan</u>	<u>155 Ford Rd. Sudbury</u>
13.	_____	_____	_____
14.	_____	_____	_____

Petitioners Report

This article does one simple thing: it creates 10 year funding for walkway construction which for the average Sudbury single family house (\$1.122 million) costs 45 cents/day. This 45 cent daily temporary surcharge will create slightly over \$1 million per year dedicated solely to walkway design and construction. It cannot be used for anything else!

Since the mid 1970's Sudbury has constructed many walkways, yet 50 years later significant portions of Sudbury's essential walkway network remain unfunded and unbuilt. These include:

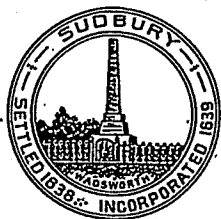
1. portions or all of major busy thru roads, such as: Concord from Thompson Drive to Twin Pond Lane, Pantry, Dakin, Haynes, Marlboro, New Bridge, and Lincoln roads etc.
2. connecting walkways to streets & neighborhoods unable to safely walk or bike to
 - a. Nearby rail trails
 - b. Nearby public schools
 - c. Nearby public conservation land with their many walking trails
 - d. Nearby parks, playgrounds and sports facilities

At the 2015 Town Meeting, discussion on Article 53, it was noted that a major difficulty in designing and constructing walkways is the need for easements over private property. Town policy passes the responsibility for obtaining easements to residents and neighbors along the proposed walkways. In some case along major roads, examples include Concord Rd, where a single land owner's refusal to grant an easement stopped a planned walkway to the north of Thompson drive.

For other reason, including lack of CPC funding, and departmental priorities, little progress not has occurrent in the last decade.

After 50+ years, it's time to renew Sudbury's commitment to finishing the job. This article is designed to kick start this effort by providing 10 years of steady funding.

1. To secure voluntary easements from all relevant owners of land adjacent to major roads without walkways.
2. To authorize the Select Board take land or an easement by eminent domain when necessary.
3. To fund the Design and construction of necessary walkways.



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Petition Name: WALKWAYS

Contact Name: Ralph Tyler

Contact Address: 1 DEACON LN, SUDBURY MA

Contact Phone: 978 443-2646

Contact Email: RALPH TYLER @ MSN-Com

Pages Submitted: 2

Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

REC'D TOWN OF SUDBURY
JAN 30 2025 PM 4:19

TOWN OF SUDBURY

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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

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14.			

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 - a. Nearby rail trails
 - b. Nearby public schools
 - c. Nearby public conservation land with their many walking trails
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1. To secure voluntary easements from all relevant owners of land adjacent to major roads without walkways.
2. To authorize the Select Board take land or an easement by eminent domain when necessary.
3. To fund the Design and construction of necessary walkways.

TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

INSTRUCTIONS

SIGNATURE REQUIREMENTS: *Annual Town Meeting:* 10 valid signatures

NOTE: 1. Before obtaining signatures, submit a draft to the Select Board's office for Town Counsel review. Email to sbadmin@sudbury.ma.us or provide hard copy to Select Board's Office, 278 Old Sudbury Road, Sudbury.

2. The signatures must be certified by the Board of Registrars after submission to the Select Board. In case any signatures must be rejected, it is suggested that you obtain more than the minimum stated above in order to have the required number certified.

3. All signatures must appear on a page containing or attached to the article wording.

4. A report, briefly explaining the intent and scope of the article, must be attached and will be printed in the Warrant.

5. Return signed original petition forms to Select Board's Office, 278 Old Sudbury Road, Sudbury.

TO: Select Board, Sudbury, MA 01776

We, the undersigned, being registered voters of the Town of Sudbury, hereby petition that the following article be included in the Warrant for the May 2025, Annual Town Meeting
(DATE)

To see if the Town will vote to

Modify Bylaw Ch 52, Article 1 title from "Holding Elective Office" to "Holding Elective **or Appointive** Office" and Bylaw Ch 52, Article 1, Section 52-1 from "No person shall hold more than one elective office at any one time. The prohibition set forth herein shall not apply to member of a charter commission. In addition, charter commission members are eligible to serve on the Finance Committee and Personnel Board." to "No person shall hold more than one elective **or appointive** office at any one time. The prohibition set forth herein shall not apply to member of a charter commission **where the structure of a Board Committee of Commission dictates it must consist of members of other Boards, Committees, or Commissions.** ~~In addition, charter commission members are eligible to serve on the Finance Committee and Personnel Board."~~

Additional space for petition language on Page 3, if needed.

or act on anything relative thereto.

SIGNATURES to be made in person with name substantially as registered

Signature	Printed Name	Address Where Registered
1		
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ATTENTION VOTERS: Please see petition text on front of this form.

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Attachment 3.b: Articles combined 1 thru 58 (6415 : Accept ATM articles)

PLEASE DO NOT WRITE IN THE SPACE BELOW THIS LINE

Certification of Names

N-No such registered voter at this address or address is illegible

S-Unable to identify signature as that of a voter because of form of signature or signature is illegible

T-Already signed papers for this petition

Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that _____
(# of names certified – use words and numbers)

Registrar of Voters of Sudbury

(Optional) To see if the Town will vote to CONTINUED

(Optional) To see if the Town will vote to CONTINUED



SUDBURY SELECT BOARD
Tuesday, February 4, 2025

MISCELLANEOUS (UNTIMED)
4: Discussion on Town Meeting articles

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of Annual Town Meeting warrant articles

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM

From: Kouchakdjian, Lisa
Sent: Monday, January 27, 2025 4:18 PM
To: Jeffrey Stulin
Subject: Re: Conversation

Thank you for talking over the phone today! I appreciated your time very much!
 Lisa

Sent from my iPhone

> On Jan 27, 2025, at 8:59 AM, Jeffrey Stulin <jwstulin@comcast.net> wrote:

>

> I will call at 1:30. Look forward to it.

>

> Jeff Stulin

>

>

>> On Jan 27, 2025, at 8:57 AM, Kouchakdjian, Lisa <KouchakdjianL@sudbury.ma.us> wrote:

>>

>> Yes! That is perfect! Would you like to call my cell? 617-549-1270.

>> Lisa

>>

>> Sent from my iPhone

>>

>>>> On Jan 27, 2025, at 8:02 AM, Jeffrey Stulin <jwstulin@comcast.net> wrote:

>>>>

>>>> Can you do 1:30 today?

>>>>

>>>> On Jan 27, 2025, at 7:55 AM, Kouchakdjian, Lisa <KouchakdjianL@sudbury.ma.us> wrote:

>>>>

>>>> Mr. Stulin, Thanks for your email! I have a lot of flexibility with my schedule. How about today at 1:00 p.m. or tomorrow morning at 9:00 a.m. if neither of those times work, please let me know what is best for you.

>>>> Lisa

>>>> Sent from my iPhone

>>>>

From: Jeffrey Stulin <jwstulin@comcast.net>
Sent: Sunday, January 26, 2025 9:04 PM
To: Kouchakdjian, Lisa
Subject: Sudbury and Minutman

Hello Ms. Kouchakdjian:

I think it would be useful for us to have an informal phone conversation. When are you available this week?

Please use this email address for this communications: jwstulin@comcast.net

Thank you,

Jeff Stulin

Attachment4.a: Voc Ed emails LK (6482 : Discussion on Town Meeting articles)

From: "Kouchakdjian, Lisa" <KouchakdjianL@sudbury.ma.us>
Date: January 22, 2025 at 10:17:54 AM EST
To: hdriscoll@minuteman.org, jstulin@minuteman.org
Cc: "Sheehan, Andy" <SheehanA@sudbury.ma.us>
Subject: Town Meeting Warrant Article on Vocational Education

Dear Superintendent Driscoll and Mr. Stulin, We hope this email finds you well and that you are off to a great start to the New Year!

The Sudbury Select Board has been in contact with your school regularly over the last few years to determine whether membership in your school is possible. During some of our conversations with individuals at some of the schools it seems there is some uncertainty regarding whether the Town of Sudbury supports vocational education. At this time, the Sudbury Select Board is considering an article for our Town Meeting Warrant to gauge support for the Select Board's efforts to seek membership in a vocational education school.

The Select Board has instructed me to reach to the four vocational schools we have been in touch with Assabet, Keefe Tech, Minuteman, and Nashoba to determine whether an article like this would be helpful in our efforts to seek membership.

We would appreciate any feedback you have regarding this matter and whether you think our efforts useful. Thank you!

Lisa Kouchakdjian

From: "Kouchakdjian, Lisa" <KouchakdjianL@sudbury.ma.us>
Date: January 22, 2025 at 9:24:27 AM EST
To: vsimmsgeorge@assabet.org, ehoule@assabet.org
Cc: "Sheehan, Andy" <SheehanA@sudbury.ma.us>
Subject: Town Meeting Warrant Article on Vocational Education

Dear Ms. George and Mr. Houle, We hope this email finds you well and that you are off to a great start to the New Year!

The Sudbury Select Board has been in contact with your school regularly over the last few years to determine whether membership in your school is possible. During some of our conversations with individuals at some of the schools it seems there is some uncertainty regarding whether the Town of Sudbury supports vocational education. At this time, the Sudbury Select Board is considering an article for our Town Meeting Warrant to gauge support for the Select Board's efforts to seek membership in a vocational education school.

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We would appreciate any feedback you have regarding this matter and whether you think our efforts useful. Thank you!

Lisa Kouchakdjian

Attachment4.a: Voc Ed emails LK (6482 : Discussion on Town Meeting articles)

From: "Kouchakdjian, Lisa" <KouchakdjianL@sudbury.ma.us>
Date: January 22, 2025 at 9:17:45 AM EST
To: jevans@jpkeefebs.org, edb242@gmail.com
Cc: "Sheehan, Andy" <SheehanA@sudbury.ma.us>
Subject: Town Meeting Warrant Article on Vocational Education

Dear Mr. Evans and Mr. Burman, We hope this email finds you well and that you are off to a great start to the New Year!

The Sudbury Select Board has been in contact with your school regularly over the last few years to determine whether membership in your school is possible. During some of our conversations with individuals at some of the schools it seems there is some uncertainty regarding whether the Town of Sudbury supports vocational education. At this time, the Sudbury Select Board is considering an article for our Town Meeting Warrant to gauge support for the Select Board's efforts to seek membership in a vocational education school.

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We would appreciate any feedback you have regarding this matter and whether you think our efforts useful. Thank you!

Lisa Kouchakdjian

From: "Kouchakdjian, Lisa" <KouchakdjianL@sudbury.ma.us>
Date: January 22, 2025 at 9:11:05 AM EST
To: cellis@nashobatech.net, dpigeon@nashobatech.net
Cc: "Sheehan, Andy" <SheehanA@sudbury.ma.us>
Subject: Town Meeting Warrant Article on Vocational Education

Dear Denise and Charlie, We hope this email finds you well and that you are off to a great start to the New Year! The Sudbury Select Board has been in contact with your school regularly over the last few years to determine whether membership in your school is possible. During some of our conversations with individuals at some of the schools it seems there is some uncertainty regarding whether the Town of Sudbury supports vocational education. At this time, the Sudbury Select Board is considering an article for our Town Meeting Warrant to gauge support for the Select Board's efforts to seek membership in a vocational education school.

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We would appreciate any feedback you have regarding this matter and whether you think our efforts useful. Thank you!

Lisa Kouchakdjian



SUDBURY SELECT BOARD

Tuesday, February 4, 2025

MISCELLANEOUS (UNTIMED)

5: SPS committee vacancy

REQUESTOR SECTION

Date of request:

Requestor: Chair Roberts

Formal Title: Discussion on Sudbury Public School Committee vacancy and next steps moving forward.

Recommendations/Suggested Motion/Vote: Discussion on Sudbury Public School Committee vacancy and next steps moving forward.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

02/04/2025 7:00 PM



SUDBURY SELECT BOARD

Tuesday, February 4, 2025

6

MISCELLANEOUS (UNTIMED)

6: Winter 2025 Select Board Newsletter Topic Discussion

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Discuss topics to be assigned for Winter 2025 - Select Board newsletter.

Recommendations/Suggested Motion/Vote:

Background Information:

List of previous topics attached

Financial impact expected:N/A

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

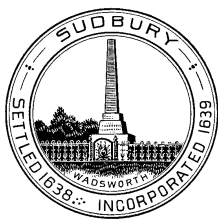
Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

02/04/2025 7:00 PM



Town of Sudbury

Office of Select Board

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

sbadmin@sudbury.ma.us

Date: January 29, 2025
To: Select Board
From: Leila Frank
Re: **Winter 2025 Select Board Newsletter Topics**

To help facilitate discussion of topics for the upcoming Select Board Newsletter, below is a list of topics from previous editions.

FALL 2024

Hosmer House
Path to Annual Town Meeting

SUMMER 2024

Town Goals
New Social Workers
New Finance Director
Goodnow Library

SPRING 2024

Fire Station 2
Transfer Station

WINTER 2024

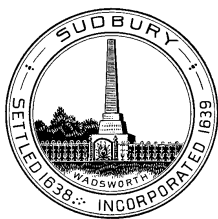
Elections 2024
Firearm Safety
Gun Shops Conversation

SUMMER 2023

Fairbank Community Center
Housing Production Plan
PFAS in the Water
Future Costs for Town Services
Climate Change & Sustainability

WINTER 2025 NEWSLETTER DEADLINES

SB Meeting to Discuss Topic Assignments- Tuesday, February 2
Submission Deadline- Monday, February 24
SB Meeting Approval- Tuesday, March 11



Town of Sudbury

Office of Select Board

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

sbadmin@sudbury.ma.us

Date: January 29, 2025
To: Select Board
From: Leila Frank
Re: **Winter 2025 Select Board Newsletter Topics**

To help facilitate discussion of topics for the upcoming Select Board Newsletter, below is a list of topics from previous editions.

FALL 2024

Hosmer House
Path to Annual Town Meeting

SUMMER 2024

Town Goals
New Social Workers
New Finance Director
Goodnow Library

SPRING 2024

Fire Station 2
Transfer Station

WINTER 2024

Elections 2024
Firearm Safety
Gun Shops Conversation

SUMMER 2023

Fairbank Community Center
Housing Production Plan
PFAS in the Water
Future Costs for Town Services
Climate Change & Sustainability

WINTER 2025 NEWSLETTER DEADLINES

SB Meeting to Discuss Topic Assignments- Tuesday, February 4
Submission Deadline- Monday, February 24
SB Meeting Approval- Tuesday, March 11



MISCELLANEOUS (UNTIMED)

7: Upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
Feb. 24 (Mon.)	Capital night to review ATM articles with SPS, FinCom and CIAC
Feb. 25	Deadline to sign Annual Town Election warrant and send to print
March 24	Posting/Delivery deadline of Annual Town Election warrant
March 31 (Mon.)	Annual Town Election
April 1	Deadline to sign Annual Town Meeting Warrant and send to print
May 5-7 (Mon-Wed)	Annual Town Meeting at LSRHS
Future items/date to be determined	Potential joint meeting March 3 with FinCom
	Policies to be rescinded
	Code of Conduct Policy
	Town Manager Goals check-in
	Town Meeting Committee
	Remote Meeting Policy
	Discussion on Select Board handbook (Feb.)
	FCC utilization and optimization
	Financial Policy review
	Facility condition assessment update
	Housing Production Plan (after planning board discussion votes)
	Combined Facilities working group update
	Economic Development Goal update
	ADA transition plan
	Curtis Middle School civics projects
	Quarterly meeting and update with key Select Board formed committees including Transportation Committee, DEIC, Sudbury 250 Committee, RTAC, E&S Committee, Cable Advisor, Memorial Day Committee, September 11 Committee. Other SB appointed committees include PBC, Ponds and Waterways, Housing Trust, HDC, ZBA, Traffic Safety Coordinating Committee, Board of Registrars, CIAC, COD, Cultural Council, Earth Removal Board, LARC, LEPC.
	Historical Commission follow-up re: Tercentenary Markers – discuss in late fall/winter
	KPI policy discussion follow up
	MWRA Expansion Study
	Liaison status update on LS agreement
	Broadacres Property: next steps
	Bike shuttle program
	Pets in cemeteries
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November).
	Solar Panels
	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training - Policy Subcommittee

	Mass Central Rail Trail: update on hand-off of the Eversource transmission line project to DCR for construction of MCRT
	Wireless overlay district update

**SUDBURY SELECT BOARD**

Tuesday, February 4, 2025

EXECUTIVE SESSION**8: Executive Session discuss Collective Bargaining****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Open Session and enter Executive Session to discuss strategy with respect to collective bargaining (Firefighters, Engineers and Patrol Officers) or litigation if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).

Recommendations/Suggested Motion/Vote: Vote to close Open Session and enter Executive Session to discuss strategy with respect to collective bargaining (Firefighters, Engineers and Patrol Officers) or litigation if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM

**SUDBURY SELECT BOARD**

Tuesday, February 4, 2025

EXECUTIVE SESSION**9: Close executive session****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close executive session and not resume open session.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

02/04/2025 7:00 PM