



MEMO

TO: Sudbury Select Board
FROM: Mel Kleckner, Associate, Collins Center
DATE: September 4, 2024
RE: Goal Setting for 2025

I look forward to the opportunity to facilitate the Select Board's 2025 goal planning session on Thursday, September 5. In order to effectively complete the goal prioritization process in one session, it is essential to stay on track. I have drafted a proposed agenda below for this purpose. In addition, I have attached two documents that you should familiarize yourself with. The first is the most recent Select Board Mission Statement and Values, organized within Goal Categories. The second is a listing of proposed goals from the prior year, highlighted by the top six goals adopted last year.

AGENDA

5:30-5:45 Welcome and Introductions
5:45-6:00 Review of Mission/Values Statements/Priority Goal Categories
6:00-6:45 Review of Progress on 2024 Goals
6:45-7:30 Identification of 2025 Goals
Summary of Town Manager and Department Head Input
Select Board Discussion

BREAK

7:30-8:00 Ranking of Goals
8:00-8:30 Refinement of Prioritized Goals and Assignment of Leadership Roles

WRAP UP AND DISCUSSION OF FUTURE EFFORTS

Goal	Primary Category	Rank
Develop a long-term comprehensive plan to fund and manage the operating and capital budgets	Financial Management & Economic Resilience	1
Address staffing needs and succession planning	Financial Management & Economic Resilience	2
Investigation of Vocational Education Access options	Effective Governance and Communication	3
MBTA Communities Zoning	Transportation, Mobility & Housing	4
Economic Development	Financial Management & Economic Resilience	5
Determine funding options for construction of Phase 3A-CSX/Rt 20 of the Bruce Freeman Rail Trail.	Open Space, Recreation & Historic Assets	6
Expand (Normalize) and fund a Transportation Option, especially for vulnerable populations.	Transportation, Mobility & Housing	
Conduct a comprehensive ADA Plan	Transportation, Mobility & Housing	
Sustainability and Climate Change initiatives; including hiring a Sustainability Coordinator and creation of Climate Mobilization Action Plan.	Environmental Health & Wellness	
Ongoing monitoring of Sewataro agreement to determine compliance. Evaluate future best use of Sewataro in coordination with ADA requirements and the Open Space and Recreation Plan (Planning Board)	Open Space, Recreation & Historic Assets	
Address emergency preparedness for growing older adult population (storms, floods, power outages, etc.) Public Health Initiatives; MRC/CERT, Great Meadows Collaborative, etc	Environmental Health & Wellness	
Coordination/Accountability on various planning studies	Effective Governance and Communication	
Revise and update the LS Agreement	Effective Governance and Communication	
Tracking progress on Capital projects	Effective Governance and Communication	
Promote and Support Master Plan	Effective Governance and Communication	
Infrastructure prioritization and planning relating to safety - sidewalks/crosswalks/signage	Town Services and Infrastructure	
Housing Production Plan - complete	Transportation, Mobility & Housing	
Open Space and Recreation Plan - update	Open Space, Recreation & Historic Assets	

Goal	Primary Category	Rank
Fairbanks Community Center	Town Services and Infrastructure	
Execution of wastewater management plan	Town Services and Infrastructure	
Website improvement and accessibility	Effective Governance and Communication	
Professional development for Select Board	Effective Governance and Communication	
Anniversary planning	Open Space, Recreation & Historic Assets	
Rt. 20 study/plan	Town Services and Infrastructure	
Support after-school programs	Open Space, Recreation & Historic Assets	
Investigate and improve wireless coverage	Town Services and Infrastructure	
Livable Sudbury/ All Age Friendly/Dementia Friendly	Transportation, Mobility & Housing	
Review and Update Select Board Policies	Effective Governance and Communication	
Civic Engagement	Effective Governance and Communication	

TOWN OF SUDBURY
SELECT BOARD MISSION STATEMENT AND VALUES

Select Board Mission Statement:

The Select Board, as the chief policy making body for the Town of Sudbury, Massachusetts, will maximize and ensure the quality of life and well-being of Sudbury residents, today and in the future. To accomplish this, the Select Board shall set strategic direction, appoint certain boards, establish policies, and develop goals that deliver the highest quality municipal services in a fiscally responsible manner to the community that it serves and advance its values. The Select Board relies upon the Town Administration, volunteers, residents, and other stakeholders to implement the policies and initiatives while promoting an atmosphere of mutual respect, collaboration, and inclusion.

Select Board Values Grouped within Goal Categories:

Effective Governance and Communications

- Protect and enhance the professionalism of the Town's staff, boards, and committees.
- Foster respectful civic engagement; promote transparency and effective communications.
- Protect and promote a climate of acceptance, equity, inclusion and belonging.

Town Services and Infrastructure

- Encourage responsible long-term capital management and strategic planning to support, maintain, and enhance Town infrastructure and services.
- Protect and enhance educational excellence.
- Ensure equitable access to Sudbury facilities, programs, information, and services.
- Promote and ensure public health and safety within the community.

Financial Management and Economic Resilience

- Protect and enhance Sudbury's fiscal health and financial stability.

Open Space, Recreation and Historic Assets

- Protect and enhance the unique sense of place offered by the Town.

Transportation, Mobility and Housing

- Encourage and pursue a wide range of housing options that accommodate the diverse needs of individuals across age and socio-economic demographics.
- Promote access to transportation options and advocate for bicycle and pedestrian alternative travel.

Environmental Health and Wellness

- Promote and enhance Sudbury's environmental resources and sustainability.