

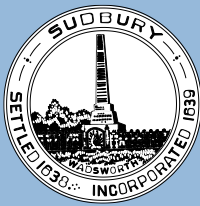
SUDBURY SELECT BOARD  
TUESDAY AUGUST 27, 2024  
6:30 PM, ZOOM

Item #	Time	Action	Item
	6:30 PM		CALL TO ORDER
<b>EXECUTIVE SESSION</b>			
1.	6:30 PM	<i>VOTE</i>	Vote to immediately enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).
2.		<i>VOTE</i>	Vote to Close Executive Session and resume Open Session.
	7:15 PM		Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Public comments
<b>CONSENT CALENDAR</b>			
3.		<i>VOTE</i>	Vote to approve the disposal of obsolete SAC (Sudbury Access Corp) equipment as requested by Jeff Winston of Sudbury TV.
4.		<i>VOTE</i>	Vote to accept the Massachusetts Executive Office of Energy and Environmental Affairs Municipal Vulnerability Preparedness Action Grant of up to \$92,500 for the Locally Grown Sudbury project and to authorize the Town Manager to enter into contracts associated with said grant with the Commonwealth of Massachusetts, as requested by Dani Marini-King, Sustainability Coordinator.
5.		<i>VOTE</i>	Vote to authorize the Town Manager sign the final Inter-Municipal Agreement Regarding the Regional Substance Use Coordinator, as requested by Vivan Zeng, Health Director.
<b>MISCELLANEOUS</b>			
6.		<i>VOTE</i>	Interview applicants for the Diversity, Equity, and Inclusion Commission (DEI). Following interviews, vote whether to appoint Safa Khan, Eric Wolf, and Roebi Biberstain to the DEI Commission for staggered terms ending 5/31/25, 5/31/26 and 5/31/27.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.*

<b>Item #</b>	<b>Time</b>	<b>Action</b>	<b>Item</b>
7.		<i>VOTE</i>	Vote to sign a Proclamation recognizing August 31, 2024 as Overdose Awareness Day, as requested by Health Director Vivian Zeng, on behalf of the Sudbury Board of Health.
8.		<i>VOTE</i>	Interview candidate for Conservation Commission. Following interview, vote whether to appoint Harry Hoffman as an associate member of the Conservation Commission for a term to expire 5/31/27.
9.		<i>VOTE</i>	Discussion and update on ARPA allocations, expenditures, and balances. ARPA funds are required to be allocated by 12/31/24 and spent by 12/31/26 (votes may be taken).
10.		<i>VOTE</i>	Discussion and vote to allocate \$73,000 of ARPA funds for HVAC projects at Haynes and Curtis schools, to be expended under the direction of the Combined Facilities Director.
11.			Update on 2024 Select Board goal #1 to develop a long-term comprehensive plan to fund and manage the operating and capital budgets
12.			Upcoming agenda items

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.*



SUDBURY SELECT BOARD

Tuesday, August 27, 2024

**EXECUTIVE SESSION**

**1: Executive Session discuss Collective Bargaining**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to immediately enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).

Recommendations/Suggested Motion/Vote: Vote to immediately enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).

Background Information:

Financial impact expected:

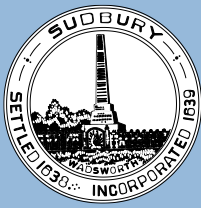
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**EXECUTIVE SESSION**

**2: Close Executive Session and resume Open Session**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to Close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote: Vote to Close Executive Session and resume Open Session.

Background Information:

Financial impact expected:

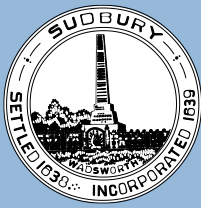
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**CONSENT CALENDAR ITEM**

**3: Disposal of obsolete SAC equipment**

REQUESTOR SECTION

Date of request:

Requestor: Jeff Winston, Sudbury Access Corp.

Formal Title: Vote to approve the disposal of obsolete SAC (Sudbury Access Corp) equipment as requested by Jeff Winston of Sudbury TV.

Recommendations/Suggested Motion/Vote: Vote to approve the disposal of obsolete SAC (Sudbury Access Corp) equipment as requested by Jeff Winston of Sudbury TV.

Background Information:

*From Jeff Winston, President, Sudbury Access Corporation (a.k.a. Sudbury TV)*

Our contract with the town states in part that Sudbury TV "may not transfer or alienate any property or equipment without the express written permission of the Town, such permission to be provided in a timely manner and not unreasonably withheld." I believe this was added because the equipment reverts to the town if the contract is ever terminated.

Still, over time, some of our equipment becomes non-functional or obsolete. Without Town approval we have to store this equipment indefinitely. As we have limited space, we periodically request approval to dispose of non-functional or obsolete equipment. (Where possible, after receiving approval we try to sell such equipment to mitigate our expenses). Attached is our current list of such equipment. We are requesting permission to dispose of this equipment.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Select Board Office                      Pending
- Town Manager's Office                  Pending
- Town Counsel                              Pending
- Select Board                                Pending
- Select Board                                Pending

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### Equipment TO BE DISPOSED 2024

Year Purchased	Type	Qty.	Manufacturer	Model	Description	Serial No.	Status	Year to be Disposed	Purchase Cost (Each)	Barcode Label Number	Comments
2017	HW	1	3 Com Office Connect	Hub TP400	Network Switch	7YPR026212	DISPOSE	2024		0186	Failed, replaced
2010	SW	1	Adobe	65048331	Adobe Photoshop CS5	702846504833107401	DISPOSE	2024			NA Obsolete - Replaced by Subscription Model
2003	SW	1	Adobe		Photoshop Elements 2.0		DISPOSE	2024		NA	Obsolete - Replaced by CS5
2015	HW	1	Aja	Ki-Pro-RO	HD Tapeless Recorder	2B15245	DISPOSE	2024	\$3,000.00	0002	DEAD - DISPOSE
2011	HW	1	Altec Lansing	BRX1220	Powered Audio Speakers	02881FDUS0246698	DISPOSE	2024		0204	Wire Cut
2011	HW	1	Altec Lansing	BRX1220	Powered Audio Speakers	02881FDUS0246700	DISPOSE	2024		0205	No Longer Useful
2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks#1	G307067	SELL	2024	\$200	0211	Incompatible with newer system
2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks#2	C99598	SELL	2024	\$200	0212	Incompatible with newer system
2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks #3	C99611	SELL	2024	\$200	0213	Incompatible with newer system
2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks #4	C99607	SELL	2024	\$200	0214	Incompatible with newer system
2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks #5	E900732	SELL	2024	\$200	0215	Incompatible with newer system
2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks #6	B903002	SELL	2024	\$200	0216	Incompatible with newer system
2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks #7	E900708	SELL	2024	\$200	0217	Incompatible with newer system
2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks #8	E900709	SELL	2024	\$200	0218	Incompatible with newer system
2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks #9	D903409	SELL	2024	\$200	0219	Incompatible with newer system
2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks #10	E900730	SELL	2024	\$200	0220	Incompatible with newer system
2009	HW	1	Anchor Communications	BS-100	Porta Com Branch Extension Box - A	E900766	SELL	2024	\$115	0231	Incompatible with newer system
2009	HW	1	Anchor Communications	BS-100	Porta Com Branch Extension Box - B	C903494	SELL	2024	\$115	0232	Incompatible with newer system
2009	HW	1	Anchor Communications	BS-100	Porta Com Branch Extension Box - C	C903489	SELL	2024	\$115	0233	Incompatible with newer system
2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets #5	E900827	SELL	2024	\$170	0225	Incompatible with newer system
2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets #6	E900821	SELL	2024	\$170	0226	Incompatible with newer system
2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets #7	E900816	SELL	2024	\$170	0227	Incompatible with newer system
2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets #8	E900809	SELL	2024	\$170	0228	Incompatible with newer system
2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets #9	E900813	SELL	2024	\$170	0229	Incompatible with newer system
2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets #10	E900810	SELL	2024	\$170	0230	Incompatible with newer system
2000	HW	1	Anchor Communications	PC-100	Porta Com Intercom Unit	B99471	SELL	2024	\$800	0210	Incompatible with newer system
2000	HW	1	Anchor Communications		Porta Com Double Muff Headsets #1-#4		SELL	2024	\$170	0221	Incompatible with newer system
2000	HW	1	Anchor Communications		Porta Com Double Muff Headsets #1-#4		SELL	2024	\$170	0222	Incompatible with newer system
2000	HW	1	Anchor Communications		Porta Com Double Muff Headsets #1-#4		SELL	2024	\$170	0223	Incompatible with newer system
2000	HW	1	Anchor Communications		Porta Com Double Muff Headsets #1-#4		SELL	2024	\$170	0224	Incompatible with newer system
2014	HW	1	Anton Bauer	QRC-LG	Gold Mount w/ Stand Clamp		SELL	2024		0234	Incompatible with newer system
2014	HW	1	Anton Bauer	QRC-LG	Gold Mount w/ Stand Clamp		SELL	2024		0235	Incompatible with newer system
2014	HW	1	Anton Bauer	QRC-LG	Gold Mount w/ Stand Clamp		SELL	2024		0236	Incompatible with newer system
2015	HW	1	Apple	A1081	Cinema Display Monitor	2A5191DQPKK	SELL	2024		0253	Obsolete
2007	HW	1	Apple	A1172	85Watt Power Adapter		DISPOSE	2024		0095	w/ 17" MacBook Pro Laptop
2007	HW	1	Apple	A1229	MacBook Pro 17" Laptop	W872902XXA9	DISPOSE	2024	\$4,000	0094	DEAD - DISPOSE
2010	HW	1	Apple	A1289	MacPro Computer (SudburyTV1)	H0049170GWR	SELL	2024	\$9,000	0239	Obsolete
2010	SW	1	Apple	FCS3	Final Cut Pro Studio 3	885909245246	DISPOSE	2024		NA	Obsolete
2003	SW	1	Apple	M8179Z/A	Final Cut Pro 2.0		DISPOSE	2024		NA	Obsolete - Replaced by FCP 4.5 upgrade
2005	SW	1	Apple	M9039Z/B	Final Cut Pro 4.5HD Upgrade from FCP2.0		DISPOSE	2024		NA	Obsolete - Replaced by FCP Studio 2 upgrade
2005	SW	1	Apple	M9639Z/A	MAC OSX Tiger Version 10.4		DISPOSE	2024		NA	Obsolete
2007	SW	1	Apple	MA453Z/A	MAC OSX Tiger Version 10.4	885909106516	DISPOSE	2024		NA	Obsolete
2015	HW	1	Apple	MA458LL/A	MacBook Pro 17" Laptop Battery	W04241PTZ9DA	DISPOSE	2024	\$129	0261	DEAD - DISPOSE
2007	SW	1	Apple	MA886Z/A	Final Cut Pro Studio 2 - Full Version	885909150441	DISPOSE	2024		NA	Obsolete
2007	SW	1	Apple	MA887Z/A	Final Cut Pro Studio 2 - Upgrade Version	885909150489	DISPOSE	2024		NA	Obsolete
2005	SW	1	Apple		iLife '04 Install DVD Version 4		DISPOSE	2024		NA	Obsolete
2014	SW	1	Apple		Compressor Software		DISPOSE	2024		NA	Obsolete
2005	SW	1	Apple		iLife '04 Install DVD Version 4		DISPOSE	2024		NA	Obsolete
2014	SW	1	Apple		Motion Software		DISPOSE	2024		NA	Obsolete
2009	HW	1	Audio Technica	ATH-M2X	Stereo Headphones - #4		DISPOSE	2024		NA	No Headband
2017	HW	1	Blackmagic Design	CONVCMIC/HS	Micro Converter - HDMI to SDI	3230441	DISPOSE	2024		0300	DEAD - Remove from Inventory - May be used for parts
2017	HW	1	Blackmagic Design	CONVCMIC/SH	Micro Converter - SDI to HDMI	3205072	DISPOSE	2024		NA	DEAD - Remove from Inventory - May be used for parts
2019	HW	1	Blackmagic Design	CONVCMIC/SH/WPSU	Micro Converter - SDI to HDMI	5401092	DISPOSE	2024	\$ 59.00	0302	DEAD - DISPOSE
2016	SW	1	Blue Snap		Card Rescue Software		DISPOSE	2024	\$ 40.00	NA	Obsolete
2007	HW	1	Bretford	VTRPN44-E8	A/V Stand		DISPOSE	2024	\$ 500.00	0011	No Longer Useful
2013	HW	1	Canon	CA-930	Compact Power Adapter		DISPOSE	2024		0358	DEAD - DISPOSE
2013	HW	1	Canon	CA-930	Compact Power Adapter		DISPOSE	2024		0359	DEAD - DISPOSE
2016	HW	1	Castus	QR202	QuickRoll 2 Channel Playback Server	8078883	SELL	2024		0311	Upgraded in 2023
2016	HW	1	Castus		VOD/Stream Encoder	8078923	SELL	2024		0312	No Longer needed
2014	HW	1	Cyber Acoustics Audio	CA-2012	Powered Speaker System - Left		DISPOSE	2024	\$12	0317	No Longer Useful
2014	HW	1	Cyber Acoustics Audio	CA-2012	Powered Speaker System - Right		DISPOSE	2024		0318	No Longer Useful
2014	HW	1	Cyber Acoustics Audio	CA-2012	Powered Speaker System - Left		DISPOSE	2024	\$12	0331	No Longer Useful

Attachment3.a: SAC\_AssetsToBeDisposed\_2024-08-13 (6346 : Disposal of obsolete SAC equipment)

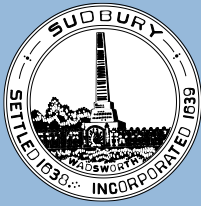
2014	HW	1	Cyber Acoustics Audio	CA-2012	Powered Speaker System - Right		DISPOSE	2024		0332	No Longer Useful
2016	HW	1	Dell		Battery		DISPOSE	2024		0102	DEAD - Replaced 2/2020
2001	HW	1	ESE	ES-209A	Video and Audio DA	??	DISPOSE	2024	\$ 350.00	0018	Obsolete
2008	HW	1	ESE	ES-219A	Blackburst Generator	101876	DISPOSE	2024		0391	Obsolete
2012	HW	1	Extron	20 1506 01LF B3	VGA Transmitter	E22189	DISPOSE	2024		0806	Obsolete
2012	HW	1	Extron	HDMI-201-RX	HDMI Receiver	A0EA259	DISPOSE	2024		0139	Obsolete
2012	HW	1	Extron	HDMI-201-TX	HDMI Transmitter	A0371N6	DISPOSE	2024		0807	DEAD - DISPOSE
2012	HW	1	Extron	MLC-226-IP	Media Link Controller	A0K5T70	DISPOSE	2024		0136	Obsolete
2012	HW	1	Extron	MTP/HDMI UR	Receiver		DISPOSE	2024		0134	Obsolete
2012	HW	1	Extron	SMB103	3 Gang Surface Mount Box	A0L869Q	DISPOSE	2024		0138	Obsolete
2010	HW	1	FM Systems	ALM771	Audio Leveler	AG10001	SELL	2024		0410	Replaced with newer technology
2009	HW	1	Fujinon	TH17X5BRM	Lens #1	45509521	SELL	2024		0411	JVC Studio Camera Lens
2009	HW	1	Fujinon	TH17X5BRM	Lens #2	45509523	SELL	2024		0412	JVC Studio Camera Lens
2009	HW	1	Fujinon	TH17X5BRM	Lens #3	45503771	SELL	2024		0413	JVC Studio Camera Lens
2009	HW	1	IDX	IA-60A	Camera AC Adapter Power Supply #1	D2-05940	SELL	2024	\$ 275.00	0427	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	IDX	IA-60A	Camera AC Adapter Power Supply #2	D2-05939	SELL	2024	\$ 275.00	0428	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	IDX	IA-60A	Camera AC Adapter Power Supply #3	D2-05941	SELL	2024	\$ 275.00	0429	Part of JVC GY-HD250CHU Camera Package
2019	HW	1	iTekiro	WP-AC011110V	Camcorder Power Adapter	3892A300	SELL	2024		0442	Rplcmnt for AP-V20M/AP-V21M
2011	HW	1	Jetbook	9742P	PC Laptop	B2086303214500870	DISPOSE	2024	\$1,200	0815	DEAD - DISPOSE - Replaced 2018
2013	HW	1	JVC	AP-V20M	AC Adapter w/ Power Cord	21312413	SELL	2024		0445	Camera #2
2010	HW	1	JVC	AP-V21M	AC Adapter w/ Power Cord		SELL	2024		0454	Camera #1
2010	HW	1	JVC	AVF8KR	Battery Charger	10430120	SELL	2024		0446	For JVC HD Camcorder
2011	HW	1	JVC	AVF8KR	Battery Charger	16531378	SELL	2024		0952	For JVC HD Camcorder
2010	HW	1	JVC	BN-VF823U	Camera Battery (#1)	VD8D	SELL	2024		0447	For JVC HD Camcorder
2010	HW	1	JVC	BN-VF823U	Camera Battery (#2)	UHTD	SELL	2024		0448	For JVC HD Camcorder
2010	HW	1	JVC	BN-VF823U	Camera Battery (#3)	WKTG	SELL	2024		0449	For JVC HD Camcorder
2011	HW	1	JVC	BN-VF823U	Camera Battery (#4)	TA5D	SELL	2024		0450	For JVC HD Camcorder
2011	HW	1	JVC	BN-VF823U	Camera Battery (#5)	TDED	SELL	2024		0451	For JVC HD Camcorder
2011	HW	1	JVC	BN-VF823U	Camera Battery (#6)	TDED	SELL	2024		0452	Converted to Power Adapter
2011	HW	1	JVC	BN-VF823U	Camera Battery (#7)	TDED	SELL	2024		0453	For JVC HD Camcorder
2009	HW	1	JVC	GY-HD250CHU	Camera #1	084G1081	SELL	2024	\$27,000	0456	Replaced with newer technology
2009	HW	1	JVC	GY-HD250CHU	Camera #2	083G2263	SELL	2024	\$27,000	0457	Replaced with newer technology
2009	HW	1	JVC	GY-HD250CHU	Camera #3	084G1086	SELL	2024	\$27,000	0458	Replaced with newer technology
2010	HW	1	JVC	GY-HM100U	HD Tapeless Camcorder w/ bag #1	104V2667	SELL	2024	\$3,000	0459	Replaced with newer technology
2011	HW	1	JVC	GY-HM100U	HD Tapeless Camcorder w/ bag #2	076M0007	SELL	2024	\$3,000	0460	Replaced with newer technology
2009	HW	1	JVC	HZ-FM13U	Focus Controllers	N/A	SELL	2024		0461	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	HZ-FM13U	Focus Controllers	N/A	SELL	2024		0462	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	HZ-FM13U	Focus Controllers	N/A	SELL	2024		0463	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	HZ-ZS13BU	Zoom Unit	N/A	SELL	2024		0464	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	HZ-ZS13BU	Zoom Unit	N/A	SELL	2024		0465	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	HZ-ZS13BU	Zoom Unit	N/A	SELL	2024		0466	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	KA-HD250U	Studio Adapter #1	064G2045	SELL	2024		0467	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	KA-HD250U	Studio Adapter #2	064G2049	SELL	2024		0468	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	KA-HD250U	Studio Adapter #3	064G2053	SELL	2024		0469	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	QAL 0802	Tripod Base	7113475	SELL	2024		0470	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	QAL 0802	Tripod Base	7113507	SELL	2024		0471	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	QAL 0802	Tripod Base	8020657	SELL	2024		0472	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	RM-HP250AU	Camera Control Unit #1	163G0626	SELL	2024		0473	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	RM-HP250AU	Camera Control Unit #2	163G0625	SELL	2024		0474	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	RM-HP250AU	Camera Control Unit #3	163G0623	SELL	2024		0475	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	SC46425-001-H	Eyeiece Viewfinder	N/A	SELL	2024		0476	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	SC46425-001-H	Eyeiece Viewfinder	N/A	SELL	2024		0477	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	SC46425-001-H	Eyeiece Viewfinder	N/A	SELL	2024		0478	Part of JVC GY-HD250CHU Camera Package
2005	HW	1	JVC	TM-A13SU	Color Video Monitor	17805613	DISPOSE	2024	\$ 225.00	0479	Obsolete
2005	HW	1	JVC	TM-H150CG	Color Video Monitor (Engineering)	17901586	DISPOSE	2024	\$ 600.00	0480	Obsolete
2009	HW	1	JVC	VF-HP84OU	LCD Viewfinder #1	064G0939	SELL	2024		0481	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	VF-HP84OU	LCD Viewfinder #2	064G0994	SELL	2024		0482	Part of JVC GY-HD250CHU Camera Package
2009	HW	1	JVC	VF-HP84OU	LCD Viewfinder #3	064G1021	SELL	2024		0483	Part of JVC GY-HD250CHU Camera Package
1995	HW	1	JVC		CCU Cable		SELL	2024			No Longer Useful
2009	HW	3	JVC		CCU Cable		SELL	2024			No Longer Useful
2015	HW	1	Kanex Pro	HDEXT50M	HDMI Extender over Cat 6 (Transmitter/Receiver)	7110515020133	DISPOSE	2024	\$ 70.00	0021	BAD - DISPOSE
2015	HW	1	Kanex Pro	HDSW4HF	HDMI 4x1 Switcher w/ Digital and Stereo Audio	1061513080005	DISPOSE	2024		0022	BAD - DISPOSE
2013	HW	2	Kata	CC-193	Camera Bag (JVC HD Tapeless Cameras)		SELL	2024		NA	No Longer Useful
2005	HW	2	Kata	CCC-103	Camera Bag (GL-2 Cameras)		SELL	2024		NA	No Longer Useful
2000	HW	2	KATA	VA-002-P1	Camcorder bag (Panasonic DV Cameras)		SELL	2024		NA	No Longer Useful
1985	HW	1	Leader	LBO-5860A	Waveform Monitor	4101008	DISPOSE	2024		0023	Obsolete
2000	HW	2	Manfrotto		Tripod Bag (Panasonic DV Cam Tripods)		SELL	2024		NA	No Longer Useful

Attachment 3.a: SAC\_AssetsToBeDisposed\_2024-08-13 (6346 : Disposal of obsolete SAC equipment)

2004	HW	1	Manfrotto/Bogen	501	Tripod Head (w/ 3221WN in bag) #2	501O121225	SELL	2024		0565	No Longer Useful
2004	HW	1	Manfrotto/Bogen	501	Tripod Head (w/ 3221WN in bag) #3	501O118169	SELL	2024		0563	No Longer Useful
2003	HW	1	Manfrotto/Bogen	501	Tripod Head (w/ 3221WN) #1	501M61361	SELL	2024		0567	No Longer Useful
2004	HW	1	Manfrotto/Bogen	3232	Monopod Tilt Head		SELL	2024		NA	No Longer Useful
2004	HW	1	Manfrotto/Bogen	3221WN	Tripod (w/ bag) #2 (Mini DV)	055WNB/0D23	SELL	2024	\$400	0564	No Longer Useful
2004	HW	1	Manfrotto/Bogen	3221WN	Tripod (w/ bag) #3 (Mini DV)	055WNB/0D23	SELL	2024	\$400	0562	No Longer Useful
2003	HW	1	Manfrotto/Bogen	3221WN	Tripod #1 (Mini DV)	055SSB/MF11	SELL	2024	\$400	0566	No Longer Useful
2004	HW	1	Manfrotto/Bogen	681B	Monopod	681B/OF04	SELL	2024	\$150	0570	No Longer Useful
2012	HW	1	Matrox	MD-10760	Convert DVI	TAB88281	DISPOSE	2024	\$1,000.00	0140	Obsolete
2011	SW	1	Microsoft	269-14964	Microsoft Office 2010 Professional	6000148408-12-W436675-TCMX	SELL	2024		NA	Jetbook Laptop
2008	SW	1	Microsoft	GZA-00006	Microsoft Office 2008 Mac - Home & Student	6000107209-25-690015-SL0U	SELL	2024		NA	Mac Pro
1999	HW	1	Optimus	Nova 71	Headphones #6	07A01	DISPOSE	2024		0606	Broken
1996	HW	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#2)	A8KN02010	DISPOSE	2024		0607	Obsolete
2004	HW	1	Panasonic	DMR-E85HP-S	DVD Player/Recorder (PB2)	KU4CA011961	DISPOSE	2024	\$ 300.00	0036	Obsolete
1990	HW	1	Panasonic	WJ-200RB	Video Switcher	24Z01622	DISPOSE	2024		0621	Obsolete
2017	HW	1	Premium Tech	PT-53	Battery Charger		DISPOSE	2024	\$ 20.00	0628	No Longer Useful
2017	HW	1	Premium Tech	PT-53	Battery Charger		DISPOSE	2024	\$ 20.00	0629	No Longer Useful
2017	HW	4	ProMaster	LP-E6	Battery		DISPOSE	2024	\$ 50.00	0369-0372	No Longer Hold Charge
2008	HW	3	Radio Design Labs	ST-LCR1	Logic Control Relay		DISPOSE	2024		0632-0634	No Longer Useful
2012	SW	1	Sage	PCW2012CSR	Sage Peachtree Complete Accounting 2012	0A863-3687-B5F4-C800	DISPOSE	2024		NA	Obsolete
2008	SW	1	Sage	PFA2009RT	Peachtree First Accounting 2009	618152284	DISPOSE	2024		NA	Obsolete - Replaced Sage Peachtree Complete Acct 2012
2002	HW	1	Shure	SCM262	Stereo Mixer	00031051122	DISPOSE	2024	\$ 150.00	0013	Obsolete
2016	SW	1	Softcity		Stellar Phoenix Mac Data Recovery Software		DISPOSE	2024		NA	Obsolete
2002	HW	1	Sony	0240352	VCR/DVD Combo Player		DISPOSE	2024	\$ 150.00	0012	Obsolete
2012	HW	1	Sony	BDPS380	Blu Ray Disc Player	S011175659K	SELL	2024		0150	No Longer Useful
2014	HW	1	Sony	MDR-ZX100	Headphones		DISPOSE	2024	\$ 20.00	0678	BROKEN
2012	HW	1	Star Tech	VGA2VID	Converter, VGA/S-Video/Composite	201111280112	DISPOSE	2024		0135	Obsolete
2007	HW	1	STM		Laptop Backpack		DISPOSE	2024		NA	No Longer Useful
	HW	1	Tektronics	1765	Vectorscope	B039000	DISPOSE	2024		0690	Obsolete
	HW	1	Tektronics	WFM601M	Waveform Monitor	B011917	DISPOSE	2024		0691	Obsolete
2016	HW	48	Tenergy	10308-NIMH-AA-2600	NiMH AA Rechargeable Batteries		DISPOSE	2024			No Longer Hold Charge
2018	HW	36	Tenergy	10308-NIMH-AA-2600	NiMH AA Rechargeable Batteries		DISPOSE	2024		NA	DONT HOLD CHARGE - DISPOSE
2012	HW	1	Toshiba	DR-430 KU	DVD Recorder	B42S14004U6300	DISPOSE	2024	\$ 150.00	0323	Obsolete
1989	HW	1	Videotek	TSM-60	Waveform Monitor	M9865819	DISPOSE	2024		NA	Obsolete
1989	HW	1	Videotek	VSM-60	Vectorscope	V9863847	DISPOSE	2024		NA	Obsolete
2009	F	1			Wood Wine Storage Cabinet		DISPOSE	2024	\$ 200.00	0767	No Longer Useful

Attachment3.a: SAC\_AssetsToBeDisposed\_2024-08-13 (6346 : Disposal of obsolete SAC equipment)



**SUDBURY SELECT BOARD**

Tuesday, August 27, 2024

**CONSENT CALENDAR ITEM****4: Approve receipt of MVP grant****REQUESTOR SECTION**

Date of request:

Requestor: Dani Marini-King, Sustainability Coordinator

Formal Title: Vote to accept the Massachusetts Executive Office of Energy and Environmental Affairs Municipal Vulnerability Preparedness Action Grant of up to \$92,500 for the Locally Grown Sudbury project and to authorize the Town Manager to enter into contracts associated with said grant with the Commonwealth of Massachusetts, as requested by Dani Marini-King, Sustainability Coordinator.

Recommendations/Suggested Motion/Vote: Vote to accept the Massachusetts Executive Office of Energy and Environmental Affairs Municipal Vulnerability Preparedness Action Grant of up to \$92,500 for the Locally Grown Sudbury project and to authorize the Town Manager to enter into contracts associated with said grant with the Commonwealth of Massachusetts, as requested by Dani Marini-King, Sustainability Coordinator.

**Background Information:**

The Town applied for and received a Municipal Vulnerability Preparedness (MVP) Action Grant from the Massachusetts Executive Office of Energy and Environmental Affairs (EEA) of up to \$92,500 to improve the climate resilience, food security, and health equity of Sudbury's residents. This project will promote purchasing and eating locally grown foods by hosting two (2) Sudbury Grown Fairs, and developing a Farmers Market and Food Security Action Plan to strategize holding similar events consistently in the future. To ensure that these nutritious foods are as accessible as possible, this project also aims to provide coupons to climate vulnerable households so that products sold at the fairs may be acquired at a free or reduced rate. In general, climate vulnerable populations are those that are more at risk to the negative health impacts of climate change than others, but this will be defined more specifically for those in Sudbury at the start of this project. Additionally, this project will implement a Climate Resilient Food Security Engagement Series in order to support/promote local farms, educate the public on the overlap of climate change and food access, and provide tools and resources for residents to become more climate resilient and sustainable in their homes. The start date for this grant will be after the contract is signed and countersigned. And the deadline to expend all funds is June 30, 2026.

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Financial impact expected: There is no expected financial impact for this grant. The Town received a \$15,000 grant from the Sudbury Foundation for the Locally Grown Sudbury project in advance of applying for this MVP Action Grant. The Sudbury Foundation Grant along with in-kind staff time will exceed the required match for this MVP Action Grant.

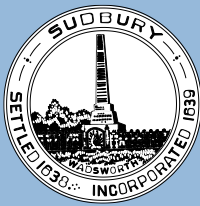
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**CONSENT CALENDAR ITEM**

**5: IMA for Regional Substance Use Coordinator**

REQUESTOR SECTION

Date of request:

Requestor: Vivian Zeng

Formal Title: Vote to authorize the Town Manager sign the final Inter-Municipal Agreement Regarding the Regional Substance Use Coordinator, as requested by Vivan Zeng, Health Director.

Recommendations/Suggested Motion/Vote: Vote to authorize the Town Manager sign the final Inter-Municipal Agreement Regarding the Regional Substance Use Coordinator, as requested by Vivan Zeng, Health Director.

Background Information:

Vivan has been working on an intermunicipal agreement (IMA) with Town Counsel among 7 communities in our public health collaboration-- Bedford, Carlisle, Concord, Lincoln, Wayland, Weston, where Sudbury is the lead community. This IMA formalizes pooling a portion of our opioid abatement funds towards a full-time shared regional substance use prevention coordinator. By pooling our funds, Sudbury still individually has funding to host meaningful resource nights and partner with the schools on harm reduction and prevention education. Naturally, with the involvement of 7 different Town Counsels, it has taken us months to get to a final draft of the IMA. Andy and Maryanne have been updated throughout this process, and as this is drawing close to the finish line, I am requesting the Select Board to authorize Andy to sign the final IMA. With a signed IMA we will be able to move forward posting and hiring this position. She is very excited about the work that can be done with this role.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM

## Inter-Municipal Agreement Regarding Regional Substance Abuse Coordinator

THIS AGREEMENT dated as of this \_\_\_\_ day of \_\_\_\_\_, 2024 (“the Agreement”) is entered into by and between the municipalities of Sudbury, Wayland, Lincoln, Bedford, Concord, Carlisle, and Weston, Massachusetts, (collectively, “the Municipalities”).

WHEREAS, M.G.L. c. 40, s. 4A, as amended, authorizes the chief executive officer of a city or town to enter into agreements with one or more municipalities and other governmental units to jointly perform services and share costs which any one of them is authorized to perform;

WHEREAS, the Municipalities desire to create a position for a Regional Substance Abuse Coordinator (the “Coordinator Position”), which Coordinator Position shall be responsible for development and oversight of implementation and coordination of evidence-based substance use prevention programs within the Municipalities, working collaboratively with each Municipality to identify local needs and develop strategies to address them, collecting and analyzing data on the effectiveness of prevention efforts, and providing education and resources to residents of the Municipalities;

WHEREAS, the Municipalities agree that the most cost effective and efficient means of providing a Coordinator Position is to do so jointly;

WHEREAS, the Municipalities have funds available to allocate towards the Coordinator Position;

WHEREAS, each Municipality has obtained authority to enter into this Agreement pursuant to M.G.L. c.40, s. 4A;

WHEREAS, the Municipalities have duly obtained authorization for this Agreement by vote of their Select Boards as reflected by copies thereof attached hereto in Appendix A;

WHEREAS, each Municipality shall, for the duration of its participation in this Agreement, annually seek to appropriate its allocated share of the costs and fees for the Coordinator Position described herein.

**NOW THEREFORE**, in mutual consideration of the covenants contained herein, intending to be legally bound thereby, the Municipalities agree as follows:

1. **Collaborative.** There is hereby established a collaborative of the Municipalities to be known as the Regional Substance Abuse Collaborative (“the Collaborative”). The Collaborative, acting by and through an advisory board (“Advisory Board”), shall coordinate, manage, and direct the activities of the parties with respect to this Agreement. The purpose of the Collaborative is to: (a) establish the Coordinator Position, as described in Section 8(b) of this Agreement; (b) prepare an annual budget, allocating estimated quarterly income and expenses for the Coordinator Position which, without limitation, allocates to each Municipality its

Proportionate Share (as hereinafter defined) of the annual costs and fees associated with the Coordinator Position; and (c) oversee the Coordinator Position subsequent to the duly authorized appropriation by each of the Municipalities' legislative bodies. A supermajority vote of two thirds (2/3) of the voting members of the Advisory Board (defined below) shall be required to approve each annual budget for the Coordinator Position.

2. **Host Agent.** During the term of this Agreement, the Town of Sudbury ("Host Agent") shall manage the administrative obligations related to the Coordinator Position through its Director of Public Health. The Host Agent, in collaboration and consultation with the Advisory Board, shall work to implement the Coordinator Position.

The Host Agent shall maintain accurate and comprehensive records of services performed, costs incurred, and reimbursements and contributions received pursuant to this Agreement; perform regular audits of such records; issue financial statements to the Municipalities at least annually; and submit required reporting to the Executive Office of Health and Human Services ("EOHHS"). All bills and payrolls submitted for work done under this Agreement shall be plainly marked to indicate that the work was done under authority hereof. The Host Agent may also act on behalf of the Collaborative with respect to all grant applications submitted and gifts and grants received collectively by the Municipalities and maintain any gifts or grant funds in accordance with applicable law. The Advisory Board must approve any and all grants received or grant applications submitted by the Collaborative. The Host Agent shall act as the Municipalities' purchasing agent pursuant to G.L. c. 7, §22B, and shall comply with applicable provisions of G.L. c. 30B, for all contracts duly authorized by the Advisory Board, established pursuant to Section 5 of this Agreement, to be entered into by the Host Agent on behalf of the Municipalities. Final approval of any such contract is subject to approval of the Advisory Board. Subject to approval of the Advisory Board, the Host Agent may include in the Coordinator Position budget a reasonable administrative fee for its work as Host Agent.

4. **Advisory Board.** There shall be an Advisory Board convened at least semi-annually by the Host Agent and comprised of two members appointed by each Municipality's Board of Health: one full voting member and one associate member who may vote only when the full voting member is not in attendance. The Advisory Board may act by a simple majority of members present and voting, except as otherwise provided herein. All meetings shall be posted in compliance with the Massachusetts Open Meeting Law M.G.L. c. 30A, §§ 18-25. The Advisory Board shall:

- a. Review reports and recommendations from the Municipalities and available assessments;
- b. Develop, approve and amend the Coordinator Position budget, as necessary;
- c. Review and approve all proposals, contracts and grant applications sought by the Collaborative;
- d. Review and approve all hiring proposals by the Host Agent;

- e. Develop a sustainability plan;
- f. Adopt policies and regulations, as needed;
- g. Review the financial status of the Coordinator Position;
- h. Ensure compliance with the State-Subdivision Agreement, including applicable annual reporting requirements.

4. **Commitment to Collaboration.** Each Municipality shall direct its agents and employees to work in good faith to support the objectives of this Agreement, to appoint members to the Advisory Board in accordance with Section 3 herein, and to participate in the Advisory Board meetings.

5. **Payment and Funding.** The Host Agent shall pay the entire cost of the Coordinator Position for the upcoming fiscal year and shall send a detailed invoice to each Municipality. Each Municipality is responsible for contributing its proportionate share of the funding for the Coordinator Position costs each year based upon its population for the then current fiscal year (the "Proportionate Share") which data for the current fiscal year is shown in Schedule A, attached hereto and incorporated herein. Schedule A shall be updated each fiscal year, if necessary, to represent the then current population data and proportionate funding share for each Municipality. Each Municipality shall make its annual payment of its Proportional Share by August 1 of each year during the Term of this Agreement. The Municipalities may appropriate their statewide opioid litigation settlement funds, or any other duly appropriated source of funds, to fund the Coordinator Position. The Municipalities agree to use best efforts to appropriate funds for the Coordinator Position annually, such funds to be available as of July 1 of each year. Further, the Municipalities agree to promptly pay any invoices from the Host Agent for Coordinator Position costs.

If a Municipality fails to appropriate funds for the Coordinator Position, such Municipality shall immediately notify the Advisory Board in writing, and the Advisory Board shall modify the Coordinator Position budget accordingly to recalculate each Municipality's Proportionate Share and temporarily suspend that Municipality from participation under this Agreement until it is able to provide its share of funding. Further, if a Municipality reasonably anticipates that it does not expect to appropriate its proportionate share of funding for the Coordinator Position, it shall provide written notice thereof to the Advisory Board as soon as is reasonably practicable.

6. **Term and Termination.** This Agreement shall commence on the Effective Date and shall end upon the earlier of (i) termination by a vote of a majority of the Municipalities' representatives of the Advisory Board, at a meeting of the Advisory Board called for that purpose; provided that the representative's vote has been authorized by the Municipality's appointing authority; or (ii) the date that is twenty-five (25) years after the Effective Date. Any termination vote shall not be effective until the passage of at least six (6) months and until the Municipalities have agreed to an equitable allocation of all remaining costs, expenses and assets.

7. **Removal.** A Municipality may be removed from the Collaborative or forced to withdraw pursuant to the terms of Section 5 of this Agreement by a vote of a two-thirds majority

of the Municipalities' representatives of the Advisory Board, at a meeting of the Advisory Board called for that purpose. The Advisory Board, by majority vote of the remaining members may equitably allocate back to a removed Municipality any unspent appropriated funds received from a removed Municipality subject to an allocation of costs and expenses. No such removal shall affect any obligation of indemnification that may have arisen hereunder prior to such removal.

### **8. Employees.**

- a. Employees and personnel of each Municipality providing services pursuant to this Agreement shall be deemed employees of their respective Municipalities, and not regional employees or employees of any other Municipality or this Collaborative. An employee who performs services, pursuant to this Agreement on behalf of another member Municipality, shall be deemed to be acting within the scope of his current Municipal job duties at all times and remain an employee of the employee's Municipality for insurance coverage purposes. Said Municipal employee shall retain all accrued benefits and shall be subject to standard hiring and personnel practices of such municipality.
- b. The Collaborative shall establish and hire a full-time Coordinator Position. The individual hired for the Coordinator Position (the "Coordinator") shall develop and oversee the implementation and coordination of evidence-based substance use prevention programs within the Municipalities. The Coordinator shall work collaboratively with each Municipality to identify local needs and develop strategies to address them. The Coordinator shall also collect and analyze data on the effectiveness of prevention efforts and provide education and resources to community members. The Coordinator's work is to be performed under the general direction of the Sudbury Shared Services Coordinator with direct input from the Collaborative.

**9. Indemnification & Insurance.** To the extent permitted by law, each Municipality shall defend, indemnify, and hold the other Municipalities, and each and of their officials, officers, employees, agents, servants and representatives, harmless from and against any and all claims, demands, liabilities, actions, causes of action, costs and expenses, including attorney's fees, arising out of the indemnifying Municipality's acts or omissions, breach of this Agreement, or the negligence or misconduct of the indemnifying Municipality or its agents or employees. In entering into this Agreement, no Municipality waives any governmental immunity or statutory limitation of damages. Should the Collaborative or a Municipality incur any liabilities in connection with this Agreement each of the member municipalities will proportionally share in the liability for such expenses. The Host Agent shall obtain and keep in full force and effect public liability insurance in the amount of One Million (\$1,000,000) Dollars combined single limit for bodily injury, death and property damage arising out of any one occurrence, protecting the other party against all claims for bodily injury, Three Million (\$3,000,000) Dollars aggregate, death, or property damage arising directly or indirectly out of the Indemnification Provisions of this Agreement.

**10. Additional Members.** The Municipalities may add additional municipalities as parties to this Agreement, following a duly authorized request, upon a two-thirds vote of the Advisory Board.

**11. Withdrawal.** Any Municipality other than the Host Agent, by a vote of its respective authorizing Select Board or Chief Executive Officer and Board of Health, may withdraw from this Agreement with the provision of at least six (6) months prior written notice to the Advisory Board. Upon such withdrawal, the Host Agent shall prepare full statements of outstanding unpaid financial obligations under this Agreement and present the same to the terminating Municipality for payment within thirty (30) days thereafter. By a vote of its Select Board and Board of Health, the Host Agent may withdraw from this Agreement upon the provision of at least six (6) months prior written notice to the participating Municipalities, and a new Host Agent shall thereafter be designated by the Advisory Board, by a vote of the representatives of the remaining parties. Prior to the effective date of its withdrawal, the Host Agent shall transfer all funds held pursuant to this Agreement to the new Municipality as designated by the Advisory Board to be the Host Agent. The Advisory Board, by vote of the remaining members may equitably allocate back to a withdrawing Municipality any unspent appropriated funds received from a withdrawing Municipality subject to an allocation of costs and expenses. The Advisory Board, by vote of the remaining members, has the authority to reallocate funding that would have been allocated to the Municipality that has left the Agreement. No such withdrawal shall affect any obligation of indemnification that may have arisen hereunder prior to such withdrawal.

**12. Assignment.** None of the Municipalities shall assign or transfer any of its rights or interests in or to this Agreement, or delegate any of its obligations hereunder, without the prior written consent of all of the other Municipalities.

**13. Amendment.** This Agreement may be amended only in writing pursuant to an affirmative vote of each then-participating Municipality by its Select Board.

**14. Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal, or unenforceable, or if any such term is so held when applied to any particular circumstance, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, or affect the application of such provision to any other circumstances, and the remaining provisions hereof shall not be affected and shall remain in full force and effect.

**15. Governing Law.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Massachusetts.

**16. Headings.** The paragraph headings herein are for convenience only, are no part of this Agreement, and shall not affect the interpretation of this Agreement.

**17. Non-Discrimination.** Neither the Collaborative nor any of the Municipalities shall discriminate against any person because of race, color, religious creed, national origin, gender, ancestry, sexual orientation, age, handicap, disability, gender identity, genetic information,



military service, or any other protected class under the law with respect to admission to, access to, or operation of its programs, services, or activities.

**18. Notices.** Any notice permitted or required hereunder to be given or served on any Party shall be in writing signed in the name of or on behalf of the Party giving or serving the same. Notice shall be deemed to have been received at the time of actual receipt of any hand delivery or three (3) business days after the date of any properly addressed notice sent by mail as set forth below:

Town of \_\_\_\_\_ :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (contact name)  
\_\_\_\_\_ (email)  
\_\_\_\_\_ (phone)  
\_\_\_\_\_ (address)

Town of \_\_\_\_\_ :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (contact name)  
\_\_\_\_\_ (email)  
\_\_\_\_\_ (phone)  
\_\_\_\_\_ (address)

Town of \_\_\_\_\_ :  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (contact name)  
\_\_\_\_\_ (email)  
\_\_\_\_\_ (phone)  
\_\_\_\_\_ (address)

Town of \_\_\_\_\_ :  
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\_\_\_\_\_ (contact name)  
\_\_\_\_\_ (email)  
\_\_\_\_\_ (phone)  
\_\_\_\_\_ (address)

Town of \_\_\_\_\_ :  
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\_\_\_\_\_ (contact name)  
\_\_\_\_\_ (email)  
\_\_\_\_\_ (phone)  
\_\_\_\_\_ (address)

Town of \_\_\_\_\_:

\_\_\_\_\_ (contact name)  
 \_\_\_\_\_ (email)  
 \_\_\_\_\_ (phone)  
 \_\_\_\_\_ (address)  
 \_\_\_\_\_

Town of \_\_\_\_\_:

\_\_\_\_\_ (contact name)  
 \_\_\_\_\_ (email)  
 \_\_\_\_\_ (phone)  
 \_\_\_\_\_ (address)  
 \_\_\_\_\_

**19. Complete Agreement.** This Agreement constitutes the entire Agreement between the Municipalities concerning the subject matter hereof, superseding all prior agreements and understandings. There are no other agreements or understandings between the Municipalities concerning the subject matter hereof. Each Municipality acknowledges that it has not relied on any representations by any other Municipality or by anyone acting or purporting to act for another Municipality or for whose actions any other Municipality is responsible, other than the express, written representations set forth herein.

*[Signature Page Follows]*

WITNESS OUR HANDS AND SEALS as of the first date written above.

\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date \_\_\_\_\_

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

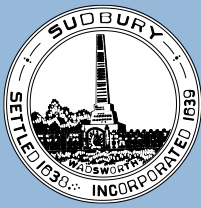
\_\_\_\_\_  
Town of \_\_\_\_\_ Select Board Date \_\_\_\_\_

Approved as to Form

\_\_\_\_\_  
\_\_\_\_\_, Town Counsel

SCHEDULE A

<b>Town</b>	<b>Population (% of Total)</b>	<b>Funding Requirement</b>
Bedford	14,383 (16%)	\$12,193.21
Carlisle	5,237 (6%)	\$4,439.67
Concord	18,491 (21%)	\$15,675.77
Lincoln	7,014 (8%)	\$5,946.13
Sudbury	18,934 (21%)	\$16,051.32
Wayland	13,943 (16%)	\$11,820.20
Weston	11,851 (13%)	\$10,046.70
<b>TOTAL</b>	<b>89,853 (100%)</b>	<b>\$76,713.00</b>



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**6: DEI candidate interviews**

REQUESTOR SECTION

Date of request:

Requestor: Chair Roberts

Formal Title: Interview applicants for the Diversity, Equity, and Inclusion Commission (DEI).  
Following interviews, vote whether to appoint Safa Khan, Eric Wolf, and Roebi Biberstain to the DEI Commission for staggered terms ending 5/31/25, 5/31/26 and 5/31/27.

Recommendations/Suggested Motion/Vote: Interview applicants for the Diversity, Equity, and Inclusion Commission (DEI). Following interviews, vote whether to appoint Safa Khan, Eric Wolf, and Roebi Biberstain to the DEI Commission for staggered terms ending 5/31/25, 5/31/26 and 5/31/27.

Background Information:  
applications and resumes attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Select Board Office                      Pending
- Town Manager's Office                Pending
- Town Counsel                            Pending
- Select Board                              Pending
- Select Board                              Pending

08/27/2024 6:30 PM

# Application Form

## Profile

Eric \_\_\_\_\_ Wolf \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_  
 Email Address

123 Dakin Rd. \_\_\_\_\_  
 Home Address Suite or Apt

Sudbury \_\_\_\_\_ MA \_\_\_\_\_ 01776  
 City State Postal Code

\_\_\_\_\_  
 Primary Phone

\_\_\_\_\_  
 Alternate Phone

## Which Boards would you like to apply for?

Diversity, Equity & Inclusion Commission: Submitted

## Sudbury Residency

### # Years Lived in Sudbury

1

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on this board or commission?

I was in Sputh Carolina working with antiracism and justice & equity issues with underserved and oppressed communities.

### Please describe your experience pertinent to this board/committee.

I've served in and started groups, including the New England Synod of the ELCA's antiracism board.

### Do you have previous municipal experience? If so, in what capacity have you served?

No municipal experience, but I worked for the South Carolina Synod as an Assistant to the Bishop, which is the statewide governing body.

Attachment6.a: Wolf\_Eric\_redacted (6344 : DEI candidate interviews)

**What is your educational background?**

MDiv, liberal arts

St. John Lutheran Church  
Employer

Pastor  
Job Title

Upload a Resume

**Availability**

**When are you available to attend board/committee meetings? (Please select all that apply) \***

**Town Interest**

**Do you or any member of your family have any business dealings with the Town? If yes, please explain.**

[Empty text box for explanation]

**Signature Confirmation**

**Check below to indicate that you have read, understand and agree to the following statement:**

**I agree that if appointed, I will work toward furtherance of the committee’s mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.**

I Agree

**Fill in your name below to confirm: I hereby submit my application for consideration for appointment to the Board(s) or Commission(s) indicated above.**

Eric G. Wolf

Attachment6.a: Wolf\_Eric\_redacted (6344 : DEI candidate interviews)



# Application Form

## Profile

Safa \_\_\_\_\_ Khan \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_  
 Email Address

6 Kendra Lane \_\_\_\_\_  
 Home Address Suite or Apt

Sudbury \_\_\_\_\_ MA \_\_\_\_\_ 01776  
 City State Postal Code

\_\_\_\_\_  
 Primary Phone

\_\_\_\_\_  
 Alternate Phone

## Which Boards would you like to apply for?

Diversity, Equity & Inclusion Commission: Submitted

## Sudbury Residency

### # Years Lived in Sudbury

10

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on this board or commission?

My name is Safa and I have been a resident of Sudbury for more than 10 years. I believe I can share a different point of view in assessing or helping promote diversity and equity in our town of Sudbury

### Please describe your experience pertinent to this board/committee.

I would like to share my background. I am of Indian origin, however I was born and raised in the Middle East, in Saudi Arabia. After high school I moved to India to pursue my Bachelor's Degree in Engineering. After moving to Massachusetts in 2009, I pursued my Master's degree along with volunteering in different organizations. I moved to Sudbury in 2013 and have seen a pleasant change in terms of diversity in the town.

### Do you have previous municipal experience? If so, in what capacity have you served?

No, this would be my first time.

Attachment 6.b: Safa Khan 2024 DEI\_redacted (6344 : DEI candidate interviews)

**What is your educational background?**

Masters Degree in Computer Science.

Employer

Job Title

[Empty box for Employer/Job Title]

Upload a Resume

**Availability**

**When are you available to attend board/committee meetings? (Please select all that apply) \***

**Town Interest**

**Do you or any member of your family have any business dealings with the Town? If yes, please explain.**

[Empty box for Town Interest explanation]

**Signature Confirmation**

**Check below to indicate that you have read, understand and agree to the following statement:**

**I agree that if appointed, I will work toward furtherance of the committee’s mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.**

I Agree

**Fill in your name below to confirm: I hereby submit my application for consideration for appointment to the Board(s) or Commission(s) indicated above.**

Safa Khan

Attachment6.b: Safa Khan 2024\_DEI\_redacted (6344 : DEI candidate interviews)

# Safa Khan

Sudbury, MA, 01776 | <https://linkedin.com/in/safaskhan>

## PROFESSIONAL EXPERIENCE

### **Audible**

#### **Software Development Engineer II, Returnship program**

Oct 2021 - March 2022

- Designed and developed a system to return accurate search results; based on the locale of the user for Audible on Alexa.
- Experimented and deduced queries using Elastic Search for returning relevant results for Audiobook play request.
- Ongoing research, investigation and analysis of search results for Audible users on Alexa in different marketplaces.
- Identifying and writing algorithms for tokenizing an Audiobook play request using Natural Language Understanding models.

*Tech: Java 8, Elastic Search, AWS, Python*

### **Pearson, Software Engineer**

Mar 2016 - May 2017

Developed the Server Side applications and enhanced features for the Quotient portal thereby achieving an interactive, aesthetic, informative and easy to use website.

*Tech: PHP, MySQL, Apache, JavaScript*

### **Rocket Software, Software Engineer II**

Aug 2013 - Feb 2016

Interfaced with Mainframes to solve complex problems associated with processing of large datasets on the Mainframe.

*Tech: Metal C, Systems Programming*

### **OpenClinica, SQA Intern**

Oct 2012 - Dec 2012

Performed Software Quality Assurance of the Clinical Trails product on different platforms.

### **IBM, Software Engineer - Intern**

Jun 2011 - Sep 2011

Designed gadgets and presented ideas for the Lotus Notes development environment

*Tech: JavaScript, HTML, CSS*

## PROFILE

An enthusiastic and dynamic Software Engineer, with a strong interest in projects that require both conceptual and analytical thinking. Fully-committed to designing and developing innovative applications that users will love. Extremely collaborative and an avid team player.

## SKILLS

### **Languages and Frameworks:**

Python, Flask, Swift (iOS), Java, PHP, CakePHP, IBM Metal C

### **Database:**

Elastic Search, MySQL

### **Operating Systems:**

Mac OS-X, Windows, Linux

### **Tools:**

Xcode, IntelliJ, Slick Edit, Jira, Notepad++, Eclipse

## EDUCATIONAL BACKGROUND

### **Master of Science, Computer Science**

*Northeastern University*

2012 - Boston, MA

### **Bachelor of Engineering, Information Technology**

*Dr. Babasaheb Ambedkar Marathwada University*

2009 - Aurangabad, India

## MISCELLANEOUS

- Listening to Audiobooks
- Sketching
- Classic Cartoons enthusiast

Attachment6.c: sk\_resume\_khan\_ne.red (6344 : DEI candidate interviews)

# Application Form

## Profile

Roei \_\_\_\_\_ Biberstain \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_  
 Email Address

22 Saxony Dr \_\_\_\_\_  
 Home Address Suite or Apt

Sudbury \_\_\_\_\_ MA \_\_\_\_\_ 01776  
 City State Postal Code

\_\_\_\_\_  
 Primary Phone

\_\_\_\_\_  
 Alternate Phone

## Which Boards would you like to apply for?

Diversity, Equity & Inclusion Commission: Submitted

## Sudbury Residency

### # Years Lived in Sudbury

1

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on this board or commission?

The overall state of hatred and discrimination in today's world is just appalling.

### Please describe your experience pertinent to this board/committee.

I have served as a committee and chair member on the Greater Boston Association of Realtors DEI committee.

### Do you have previous municipal experience? If so, in what capacity have you served?

Just volunteer work in youth sports

### What is your educational background?

Attachment6.d: Roei Biberstain\_2024\_redacted (6344 : DEI candidate interviews)

Compass  
Employer

Realtor  
Job Title

Upload a Resume

---

### Availability

When are you available to attend board/committee meetings? (Please select all that apply) \*

---

### Town Interest

Do you or any member of your family have any business dealings with the Town? If yes, please explain.

---

### Signature Confirmation

Check below to indicate that you have read, understand and agree to the following statement:

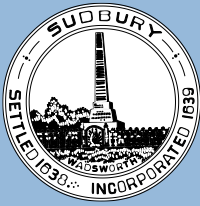
I agree that if appointed, I will work toward furtherance of the committee’s mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I Agree

Fill in your name below to confirm: I hereby submit my application for consideration for appointment to the Board(s) or Commission(s) indicated above.

Roei Biberstain

Attachment6.d: Roei Biberstain\_2024\_redacted (6344 : DEI candidate interviews)



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**7: Proclamation Overdose Awareness Day**

REQUESTOR SECTION

Date of request:

Requestor: Vivian Zeng Health Director on behalf of BOH

Formal Title: Vote to sign a Proclamation recognizing August 31, 2024 as Overdose Awareness Day, as requested by Health Director Vivian Zeng, on behalf of the Sudbury Board of Health.

Recommendations/Suggested Motion/Vote: Vote to sign a Proclamation recognizing August 31, 2024 as Overdose Awareness Day, as requested by Health Director Vivian Zeng, on behalf of the Sudbury Board of Health.

Background Information:

*The Sudbury Health Department is hosting Sudbury's first Overdose Awareness Event where we aim to reduce stigma around substance use and normalize conversations about resources towards recovery. Join us on Sept. 5, 2024 at the Grange from 5:00-7:00 PM where local resources and Narcan training will be available. Representative Carmine Gentile will be giving a message of hope, sharing his work at the State House towards substance use prevention. Community partners like Advocates, MOAR, and Learn to Cope will be on-site to offer resources and support.*

Financial impact expected:

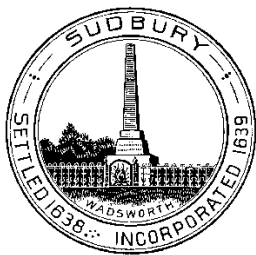
Approximate agenda time requested:

Representative(s) expected to attend meeting: Carol Bradford, Kirsten Wilcox

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM



## TOWN OF SUDBURY

Office of Select Board

[www.sudbury.ma.us](http://www.sudbury.ma.us)

278 Old Sudbury Road  
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: [selectboard@sudbury.ma.us](mailto:selectboard@sudbury.ma.us)

### PROCLAMATION

**WHEREAS** in the year 2023, Massachusetts experienced a tragic loss with 2,125 fatal overdoses, and within Middlesex County, including our community, there were 301 such deaths, underscoring the urgent need for collective action and support, and

**WHEREAS** it is imperative to emphasize the availability of resources and the necessity of connecting individuals to recovery services, ensuring that those affected by substance abuse disorder have access to effective treatment and support networks that can guide them towards a healthier future, and

**WHEREAS** proactive measures in prevention and education are crucial to addressing the root causes of substance use, promoting healthy lifestyles, and equipping individuals with the knowledge and skills to make informed choices and avoid the pitfalls of addiction, and

**WHEREAS** raising awareness and actively working to reduce the stigma associated with substance use and addiction is essential in fostering an environment of compassion and understanding, enabling individuals to seek help without fear of judgement or discrimination.

**NOW, BE IT THEREFORE RESOLVED** that the Board of Health and the Select Board are committed to addressing the challenges of substance use through community engagement, support for recovery services, education, and efforts to diminish stigma, with the goal of creating a healthier, more supportive environment for all, and proclaim August 31, 2024 Overdose Awareness Day in the Town of Sudbury.

Signed this 27<sup>th</sup> day of August in the year two thousand and twenty-four.

#### SELECT BOARD

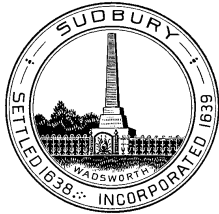
Jennifer S. Roberts, Chair

Daniel E. Carty, Vice-Chair

Janie W. Dretler

Lisa V. Kouchakdjian

Charles G. Russo



# TOWN OF SUDBURY

Office of Select Board

www.sudbury.ma.us

Flynn Building  
278 Old Sudbury Rd  
Sudbury, MA 01776-1843  
978-639-3381  
Fax: 978-443-0756

Email: [SBadmin@sudbury.ma.us](mailto:SBadmin@sudbury.ma.us)

## PROCLAMATION REQUEST

Proclamations may be made on behalf of the Town of Sudbury by majority vote of the Select Board in accordance with the following guidelines (Click [here](#) to view [Citations & Proclamations Policy](#)).

Proclamations are ceremonial documents signed by the Select Board and issued for:  
Public awareness, Charitable fundraising campaigns, Arts and cultural celebrations or Special honors

Proclamations will not be issued for:  
Matters of political controversy, ideological or religious beliefs, or individual conviction; Events or organizations with no direct relationship to the Town of Sudbury

The Select Board reserves the right to modify or deny any proclamation request. More than one cause can be proclaimed simultaneously. A person/organization does not have exclusive rights to the day, week or month of their proclamation. A citation is an alternative where proclamation criteria are not met. Request must be made by a Town of Sudbury resident to the Office of the Select Board.

Please complete the following form and return to the Select Board's Office to request a proclamation.

Name of contact person \_\_\_\_\_

Contact Address \_\_\_\_\_

Telephone Number(s) of contact \_\_\_\_\_ (cell) \_\_\_\_\_

Email address \_\_\_\_\_

Organization/Event Name \_\_\_\_\_

Background/Summary of Organization/Event \_\_\_\_\_

The Sudbury Health Department is hosting Sudbury's first Overdose Awareness Event, where we aim to reduce stigma around substance use and normalize conversations about resources towards recovery. Join us on September 5th, 2024 at The Grange from 5pm-7pm where local resources and Narcan training will be available. Representative Carmine Gentile will be giving a message of hope, sharing his work at the State House towards substance use prevention. Community partners like Advocates, MOAR, and Learn to Cope will be on-site to offer resources and support.

Proclamation date/duration:

Day \_\_\_\_\_ OR Week \_\_\_\_\_ OR

Month \_\_\_\_\_ OR Event \_\_\_\_\_

Will the Proclamation be picked up or should it be mailed? \_\_\_\_\_

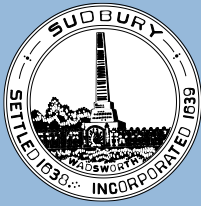
When is the Proclamation needed? (Please allow at least 45 days after request submittal) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_







SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**8: Conservation Commission applicant interview**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Interview candidate for Conservation Commission. Following interview, vote whether to appoint Harry Hoffman as an associate member of the Conservation Commission for a term to expire 5/31/27.

Recommendations/Suggested Motion/Vote: Interview candidate for Conservation Commission. Following interview, vote whether to appoint Harry Hoffman as an associate member of the Conservation Commission for a term to expire 5/31/27.

Background Information:  
attached application and letter from Conservation Coordinator

Financial impact expected:

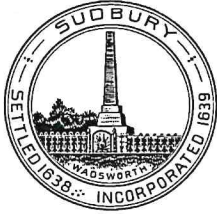
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM



# Town of Sudbury

## Conservation Commission

---

Conservation Department  
 275 Old Lancaster Rd.  
 Sudbury MA 01776  
 978-440-5472  
 ConCom@sudbury.ma.us

August 13, 2024

Select Board  
 Flynn Building  
 278 Old Sudbury Road  
 Sudbury, MA 01776

Re: Recommendation to Appoint Harry Hoffman as an Associate Member to the Conservation Commission

Dear Select Board,

At their meeting on August 12, 2024, the Conservation Commission voted unanimously to recommend the Select Board and Town Manager consider the appointment of Harry Hoffman as an Associate Member of the Conservation Commission to fill an empty position.

Harry Hoffman is relatively new to Sudbury and is eager to serve Sudbury as a member of the Conservation Commission. He is enthusiastic to learn the role of the Commission in the community and is particularly interested in playing an active role in land management and website improvements. The Conservation Commission highly recommends the Select Board consider Harry to fill the open Associate Member position.

Please contact me with any questions.

Respectfully on behalf of the Conservation Commission,

Lori Capone  
 Conservation Coordinator

cc: Town Manager  
 Conservation Commission

# Application Form

## Profile

Harry \_\_\_\_\_ Hoffman \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

303 Boston Post Rd \_\_\_\_\_  
 Home Address Suite or Apt

Sudbury \_\_\_\_\_ MA \_\_\_\_\_ 01776  
 City State Postal Code

\_\_\_\_\_  
 Primary Phone Alternate Phone

## Which Boards would you like to apply for?

Conservation Commission: Submitted  
 Energy & Sustainability Committee: Submitted  
 Ponds and Waterways Committee: Submitted

## Sudbury Residency

### # Years Lived in Sudbury

1

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on this board or commission?

We moved to Sudbury because of our love of nature and the environment. I'm looking to be able to participate in ensuring our natural areas are protected.

### Please describe your experience pertinent to this board/committee.

I have no official experience in these areas but have served on various IT committees and am familiar with process and procedure. Additionally, I have spent a considerable amount of time in other areas helping to build wildlife areas for people to enjoy.

### Do you have previous municipal experience? If so, in what capacity have you served?

n/a

Attachment8.b: Harry Hoffman 06.22.24.red (6345 : Conservation Commission applicant interview)

**What is your educational background?**

college

Northeastern University

Employer

Job Title

Upload a Resume

**Availability****When are you available to attend board/committee meetings? (Please select all that apply) \***

- Weekday Evenings  
 Weekends

**Town Interest****Do you or any member of your family have any business dealings with the Town? If yes, please explain.**

No

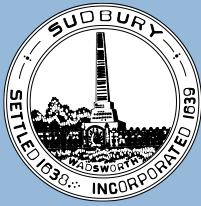
**Signature Confirmation****Check below to indicate that you have read, understand and agree to the following statement:**

**I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.**

- I Agree

**Fill in your name below to confirm: I hereby submit my application for consideration for appointment to the Board(s) or Commission(s) indicated above.**

Harry Hoffman



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**9: ARPA update**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and update on ARPA allocations, expenditures, and balances. ARPA funds are required to be allocated by 12/31/24 and spent by 12/31/26 (votes may be taken).

Recommendations/Suggested Motion/Vote: Discussion and update on ARPA allocations, expenditures, and balances. ARPA funds are required to be allocated by 12/31/24 and spent by 12/31/26 (votes may be taken).

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM

Town of Sudbury  
ARPA Funds

8/15/2024

Total Allotment:	5,875,013.78
Distributions Received as of 12/13/2022:	5,875,013.78
Final Distribution*	<u>-</u>

\* Final Distribution received 9/29/22

New information

Select Board Allocations (as of 7/16/2024):

Project	Allocation	Expenditures	Unexpended	
Additional Social Worker Services	170,000.00	41,295.91	128,704.09	Still needed/will be spent
Basic needs gift cards (Jail Diversion Prog., Senior Center, Social Work Dept)	20,000.00	19,585.95	414.05	Still needed/will be spent
Mental Health Counselor		-	-	
Health - Nursing Services	86,000.00	25,726.56	60,273.44	Still needed/will be spent
SPS: Summer academic program	520,000.00	445,743.96	74,256.04	Still needed/will be spent
SPS: Social and Emotional Learning	420,000.00	302,039.38	117,960.62	Still needed/will be spent
LSRHS: Ventilation system upgrades	67,619.00	67,619.00	-	
Fairbank Community Center: Water line replacement	131,431.18	131,431.18	-	
Fire: Equipment	31,205.44	31,205.44	-	
Fairbank Community Center construction funding to provide contingency funds/other funding in light of higher project bidding results	1,868,568.82	1,868,568.82	-	
HOPEsudbury Community Resource Fund	75,000.00	75,000.00	-	
Police - Medical Equipment	9,500.00	3,267.36	6,232.64	Will be returned
Health - Sudbury Community Food Pantry COVID-19 mitigation	100,000.00	100,000.00	-	
Fire Station #2 living/office addition increased project costs	766,500.00	295,010.43	471,489.57	Expect to return approximately \$19,000
Health - Funds to hire a consultant/trainers to assist with development of the DEI Commission's mission and action steps.	15,000.00	-	15,000.00	Still needed/will be spent

Attachment9.a: ARPA Status 08-27-24 (6328 : ARPA update)

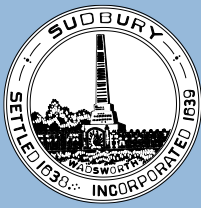
Housing - COVID Small Grant Program for deferred maintenance due to COVID loss of income, available to homeowners and small landlords (\$75k):	75,000.00	75,000.00	-	
Police - Body Camera/Cruiser Camera Program	150,000.00	150,000.00	-	
Consultant - Economic Development Consultant	35,000.00	-	35,000.00	Still needed/will be spent
Info Systems - Website - scan of all documents	35,000.00	-	35,000.00	Awaiting further information
Info Systems - Website - skilled web developer	40,000.00	13,400.00	26,600.00	Awaiting further information
Fire - Opioid impacts offset	12,500.00	-	12,500.00	Narcan currently provided by State with funding from opioid settlements; duration of State funding unknown
Housing - Tenant rental assistance program for residents impacted by COVID (\$125k):	200,000.00	199,999.97	0.03	
Park & Rec - 2021 Ford Transit Passenger Van	150,000.00	-	150,000.00	Van delivered; expect to return ~\$10,000
Hybrid Meeting Equipment	78,000.00	78,000.00	-	
FB Community Center AV Design \$	\$13,460.00	13,460.00	-	
Atkinson Pool Repair	\$275,500.00	275,500.00	-	
Community Transit Grant Match	\$17,000.00	-	17,000.00	Still needed/will be spent
Fire Station #3 Roof	\$85,000.00	85,000.00	-	
SPS Classroom Equipment	\$100,000.00	100,000.00	-	Payment processed
Sudbury 250th Commemoration	\$25,000.00	-	25,000.00	Still needed/will be spent
DPW Office Renovation	\$111,350.00	-	111,350.00	7/30/2024
<b>Total Allocated Projects (as of 2/1/2024)</b>	<b>5,683,634.44</b>	<b>4,396,853.96</b>	<b>1,286,780.48</b>	

Unallocated (as of 7/31/24) 191,379.34

Allocated as of 7/22/2024	5,683,634.44
Expenditures as of 7/22/2024	4,396,853.96
Unexpended as of 7/22/2024	1,286,780.48

Attachment9.a: ARPA Status 08-27-24 (6328 : ARPA update)





SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**10: ARPA funds for HVAC school projects**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and vote to allocate \$73,000 of ARPA funds for HVAC projects at Haynes and Curtis schools, to be expended under the direction of the Combined Facilities Director.

Recommendations/Suggested Motion/Vote: Discussion and vote to allocate \$73,000 of ARPA funds for HVAC projects at Haynes and Curtis schools, to be expended under the direction of the Combined Facilities Director.

Background Information:

Financial impact expected:

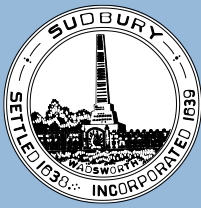
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**11: Update on goals**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Update on 2024 Select Board goal #1 to develop a long-term comprehensive plan to fund and manage the operating and capital budgets

Recommendations/Suggested Motion/Vote: Update on 2024 Select Board goal #1 to develop a long-term comprehensive plan to fund and manage the operating and capital budgets

Background Information:

Financial impact expected:

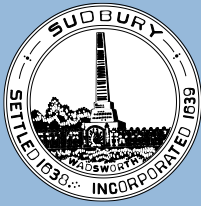
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM



SUDBURY SELECT BOARD  
Tuesday, August 27, 2024

**MISCELLANEOUS (UNTIMED)**

**12: Upcoming agenda items**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/27/2024 6:30 PM

## POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
September 5, 5:30 PM (Thurs) Hybrid at Police Station training room	Goal setting session with Mel Kleckner of UMass Collins Center
September 10	Legislative update with Sen. Eldridge and Rep. Gentile
September 24	Sudbury 250 Committee Quarterly Update
	Energy & Sustainability Committee follow-up meeting
November/December	Annual Tax Classification Hearing
Future items/date to be determined	Remote Meeting Policy
	Economic Development Goal update
	ARPA update (every meeting through Dec. 2024)
	ADA transition plan
	Town Manager goals
	Curtis Middle School civics projects
	Quarterly meeting and update with key Select Board formed committees including Transportation Committee, DEIC, Sudbury 250 Committee, RTAC, E&S Committee, Cable Advisor, Memorial Day Committee, September 11 Committee. Other SB appointed committees include PBC, Ponds and Waterways, Housing Trust, HDC, ZBA, Traffic Safety Coordinating Committee, Board of Registrars, CIAC, COD, Cultural Council, Earth Removal Board, LARC, LEPC.
	Code of Conduct Policy
	Historical Commission follow-up re: Tercentenary Markers – discuss in late fall/winter
	KPI policy discussion follow up
	MWRA Expansion Study
	Liaison status update on LS agreement
	Broadacres Property: next steps
	Bike shuttle program
	Pets in cemeteries
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November).
	Solar Panels
	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training - Policy Subcommittee
	Mass Central Rail Trail: update on hand-off of the Eversource transmission line project to DCR for construction of MCRT

Attachment12.a: Upcoming agenda.items 8.27.24 (6289 : Upcoming agenda items)