



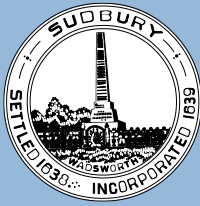
SUDBURY SELECT BOARD
TUESDAY JULY 30, 2024
7:00 PM, ZOOM

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
			Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Public comments
CONSENT CALENDAR			
1.		VOTE / SIGN	Move to sign the determination that pursuant to Rule 1.7 of the Massachusetts Rules of Professional Conduct, that the Town of Sudbury consents to KP Law P.C representing the Towns of Wayland, Lincoln, and Weston with regard to the shared regional substance abuse prevention coordinator position, as disclosed in a letter dated July 24, 2024, notwithstanding that KP Law P.C. also serves as Town Counsel for the Town of Sudbury.
2.		VOTE	Move to accept a grant from the Sudbury Foundation in the amount of \$15,641.80 solicited by the Park and Recreation Commission for the purpose of purchasing materials to protect the Fairbank Community Center gymnasium flooring during non-athletic events; and further to approve execution of contracts by the Town Manager solicited for such purpose relative thereto.
3.		VOTE / SIGN	Vote to sign the State Primary Election Warrant for 9/3/24 which must be posted by 8/23/24.
4.		VOTE	Vote to appoint Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk.
5.		VOTE / SIGN	As the Licensing Authority for the Town of Sudbury, vote to approve a new Sunday Entertainment License for Bullfinchs, 730 Boston Post Road, as requested in an application dated July 18, 2024, subject to conditions put forth by the Building, Fire, Health and Police Departments.
6.		VOTE	Vote to grant a special permit to Myke Farricker, Committee Co-Chair, to hold a "Ride to Defeat ALS" bike ride on Saturday, September 28, 2024, from 7:00 a.m. through approximately 3:00

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.

Item #	Time	Action	Item
			p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion.
PUBLIC HEARING			
7.	7:15 PM	<i>VOTE</i>	Pursuant to General Bylaws, Chapter 68, Section 3, vote to hold a Public Hearing at the Select Board of meeting on July 30, 2024, 7:15 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Possible vote to hold a Fall Town Meeting at a date and time to be determined at a later date.
8.		<i>VOTE</i>	Vote to close Public Hearing.
MISCELLANEOUS			
9.			Update on ARPA spending
10.		<i>VOTE</i>	Discussion and vote to request ARPA funds for Dept of Public Works office renovation
11.			Discussion of Town Manager's memorandum on after school care, consisting of conversations to date, initial conclusions, and constraints and challenges
12.			Public disclosure of memoranda of agreement to collective bargaining agreements reached with the Sudbury Supervisory Association and Laborers International Union of North America, AFL-CIO (DPW Union); terms of both are available on the Town's website, under the Documents section of the Human Resources Department
13.		<i>VOTE</i>	Review and possibly approve the minutes of 6/11//24.
14.			Upcoming agenda items

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

CONSENT CALENDAR ITEM

1: KP Law to draft IMA shared regional coordinator position

REQUESTOR SECTION

Date of request:

Requestor: Andrew Sheehan Town Manager

Formal Title: Move to sign the determination that pursuant to Rule 1.7 of the Massachusetts Rules of Professional Conduct, that the Town of Sudbury consents to KP Law P.C representing the Towns of Wayland, Lincoln, and Weston with regard to the shared regional substance abuse prevention coordinator position, as disclosed in a letter dated July 24, 2024, notwithstanding that KP Law P.C. also serves as Town Counsel for the Town of Sudbury.

Recommendations/Suggested Motion/Vote: Move to sign the determination that pursuant to Rule 1.7 of the Massachusetts Rules of Professional Conduct, that the Town of Sudbury consents to KP Law P.C representing the Towns of Wayland, Lincoln, and Weston with regard to the shared regional substance abuse prevention coordinator position, as disclosed in a letter dated July 24, 2024, notwithstanding that KP Law P.C. also serves as Town Counsel for the Town of Sudbury.

Background Information:

The Sudbury Health Department proposes to lead a regional substance abuse prevention collaborative which will be staffed by a substance abuse coordinator position. Funds will come from opioid settlement funds. KP Law has been tasked with drafting an intermunicipal agreement to create the collaborative. KP Law represents other communities in the collaborative. KP Law seeks a determination relative to its representation of other parties.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM

July 24, 2024

Lee S. Smith
 lsmith@k-plaw.com

BY ELECTRONIC MAIL

Hon. Jennifer Roberts and
 Members of the Select Board
 Flynn Building
 278 Old Sudbury Road
 Sudbury, MA 01776

Re: Proposed Agreement for Shared Regional Substance Abuse Prevention Coordinator Position

Dear Members of the Select Board:

The Town of Sudbury has requested us to prepare an intermunicipal agreement for the creation of a regional substance abuse prevention coordinator position (the “Agreement”), to which the towns of Lincoln, Bedford, Carlisle, Concord, Wayland, and Weston are also parties. We represent the towns of Sudbury, Lincoln, Wayland and Weston as Town Counsel.

Given the nature of the Agreement establishing a regional position serving all of the referenced towns, we do not anticipate that our representation of Lincoln, Wayland and Weston will materially affect our representation of the Town of Sudbury or in any way affect our ability to exercise our independent professional judgment on behalf of the Town of Sudbury with regard to the Agreement or any other matter. Nevertheless, our relationship with the towns of Sudbury, Lincoln, Wayland and Weston creates interests that require disclosure pursuant to the Rules of Professional Conduct of the Massachusetts Bar that require us to obtain the express permission of the Appointing Authority of each town before we can represent the Town in this matter. The purpose of this letter is to make such disclosure and to request that you determine whether you will permit such representation. In addition, while the State Ethics Commission has determined that KP Law, P.C. and its individual attorneys are not “municipal employees” pursuant to the Conflict of Interest Law, we provide this letter to dispel any appearance of a conflict on the firm’s behalf in this matter.

MULTIPLE REPRESENTATION DISCLOSURE

The representation of multiple clients is regulated under the Massachusetts Rules of Professional Conduct. The relevant provision, Rule 1.7, states that an attorney may not represent multiple clients if the interests of one client are directly adverse to those of another client, or if his representation of one client may be materially limited by his responsibilities to another client or his own interests. If, however, the attorney reasonably believes that the representation of either client will not be adversely affected, and each of the clients consents after consultation, the attorney may represent the client in such a situation. Where representation of multiple clients in a single matter is



Hon. Jennifer Roberts
 July 24, 2024
 Page 2

undertaken, we are also required to disclose and explain the implications of the common representation and the advantages and risks involved.

In our opinion, our position as Town Counsel to the Towns of Wayland, Weston and Lincoln will not adversely affect the representation we provide to the Town of Sudbury with regard to the Agreement. As this is a regional agreement, the hiring of a substance abuse prevention coordinator will impose the same obligations on the towns and expose the towns to the same risks. The interests of all the parties to the Agreement are therefore aligned. Note that in the unlikely event that negotiations or performance of the Agreement breaks down between the parties, to the point where one municipality seeks legal redress from the other, KP Law, P.C. would likely have to cease representing each of the towns with regard to the Agreement. You must consider whether our representation of Wayland, Weston and Lincoln, as described above will be likely to adversely affect our ability to exercise independent professional judgment on behalf of the Town of Sudbury.

DETERMINATION

It is our belief that our representation of Wayland, Weston and Lincoln as Town Counsel will not affect the exercise of our independent professional judgment on behalf of the Town of Sudbury with regard to the matters that we are currently or may in the future handle. It is your determination as Appointing Authority, however, as to whether the representation described herein will not impair the integrity of this firm's services to the Town.

Accordingly, I request that you, as Appointing Authority, consent to our representation of Wayland, Weston and Lincoln regarding the proposed Agreement. Should you so consent, please sign both copies of the enclosed determination, as required by the Rules of Professional Conduct, keep one for your records and return the other to me.

Thank you for your consideration. Of course, if you have any questions, please do not hesitate to contact me.

Thank you for your attention to this matter.

Very truly yours,

Lee S. Smith

cc: Town Manager

LSS/EMB/
 932088/SUDB/0001

DETERMINATION

It is determined, pursuant to Rule 1.7 of the Massachusetts Rules of Professional Conduct, that the Town of Sudbury consents to KP Law, P.C. representing the Towns of Wayland, Lincoln, and Weston with regard to the shared regional substance abuse prevention coordinator position, as disclosed in the enclosed letter dated July 24, 2024, notwithstanding that KP Law, P.C. also serves as Town Counsel for the Town of Sudbury.

TOWN OF SUDBURY
By its Select Board

Dated: July __, 2024

Jennifer Roberts, Chair

Daniel Carty, Vice Chair

Janie Dretler, Member

Lisa Kouchakdjian, Member

Charles Russo, Member

Attachment1.a: Shared Regional Substance Abuse Coordinator Position - KP Law Disclosure Sudbury (6325 : KP Law to draft IMA shared

DETERMINATION

It is determined, pursuant to Rule 1.7 of the Massachusetts Rules of Professional Conduct, that the Town of Sudbury consents to KP Law, P.C. representing the Towns of Wayland, Lincoln, and Weston with regard to the shared regional substance abuse prevention coordinator position, as disclosed in the enclosed letter dated July 24, 2024, notwithstanding that KP Law, P.C. also serves as Town Counsel for the Town of Sudbury.

TOWN OF SUDBURY
By its Select Board

Dated: July __, 2024

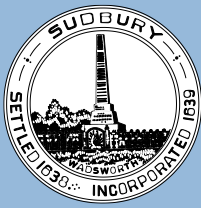
Jennifer Roberts, Chair

Daniel Carty, Vice Chair

Janie Dretler, Member

Lisa Kouchakdjian, Member

Charles Russo, Member



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

CONSENT CALENDAR ITEM

2: Accept Sudbury Foundation grant for Fairbank gym flooring

REQUESTOR SECTION

Date of request:

Requestor: Sandra Duran, Combined Facilities Director

Formal Title: Move to accept a grant from the Sudbury Foundation in the amount of \$15,641.80 solicited by the Park and Recreation Commission for the purpose of purchasing materials to protect the Fairbank Community Center gymnasium flooring during non-athletic events; and further to approve execution of contracts by the Town Manager solicited for such purpose relative thereto.

Recommendations/Suggested Motion/Vote: Move to accept a grant from the Sudbury Foundation in the amount of \$15,641.80 solicited by the Park and Recreation Commission for the purpose of purchasing materials to protect the Fairbank Community Center gymnasium flooring during non-athletic events; and further to approve execution of contracts by the Town Manager solicited for such purpose relative thereto.

Background Information:

On behalf of the Town, the Park and Recreation Commission applied for and received a grant from the Sudbury Foundation in the amount of \$15,641.80 for the purpose of purchasing vinyl floor covering and associated materials handling equipment for the gym at the Fairbank Community Center to protect it during non-athletic activities such as emergency shelter operations and elections.

Financial impact expected: This grant will provide funding to purchase gym floor protective covering and associated material handling equipment. No additional costs are expected with the acceptance of these grant funds.

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending

Select Board

Pending

07/30/2024 7:00 PM



SUDBURY SELECT BOARD

Tuesday, July 30, 2024

CONSENT CALENDAR ITEM

3: State Primary Election Warrant

REQUESTOR SECTION

Date of request:

Requestor: Town Clerk Beth Klein

Formal Title: Vote to sign the State Primary Election Warrant for 9/3/24 which must be posted by 8/23/24.

Recommendations/Suggested Motion/Vote: Vote to sign the State Primary Election Warrant for 9/3/24 which must be posted by 8/23/24.

Background Information:
attached warrant

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH
WARRANT FOR 2024 STATE PRIMARY**

Middlesex SS.

To the Constables of the Town of SUDBURY

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

**PRECINCTS 1, 2, 3, 4, 5 & 6 – FAIRBANK COMMUNITY CENTER
40 FAIRBANK ROAD**

on **TUESDAY, THE THIRD DAY OF SEPTEMBER, 2024**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	FIFTH DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT	MIDDLESEX & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	THIRTEENTH MIDDLESEX DISTRICT
CLERK OF COURTS	MIDDLESEX COUNTY
REGISTER OF DEEDS	MIDDLESEX SOUTHERN DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2024.

SUDBURY SELECT BOARD

I have served this warrant by posting attested printed copies thereof at the Town Hall and such other places as the Select Board deem appropriate but not less than 3 in each precinct and not less than 18 in the Town, at least 7 days before the time appointed for said election.

_____, 2024.
Constable (month and day)

Attachment3.a: State Primary Warrant 2024 (6315 : State Primary Election Warrant)



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

CONSENT CALENDAR ITEM

4: Election Worker Reappointments 2024

REQUESTOR SECTION

Date of request:

Requestor: Town Clerk

Formal Title: Vote to appoint Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk.

Recommendations/Suggested Motion/Vote: Vote to appoint Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk.

Background Information:

Input from Town Clerk if there's a question regarding signatures on the attached lists:

Election regulations require that the Democratic and Republican Party Chairs receive the list of proposed election workers, and they have 45 days to delete or add election workers. After 45 days the Select Board may appoint the list submitted by the Town Clerk. There is no requirement that the Party Chairs sign off.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM

DEMOCRATIC / UNENROLLED ELECTION OFFICERS 2024-2025

CARMINE GENTILE - DEMOCRATIC TOWN COMMITTEE CO-CHAIR

RAVI SIMON - DEMOCRATIC TOWN COMMITTEE CO-CHAIR

Last Name	First Name	Election Officer Type	Party
Blatz	Beverly	Inspector	D
Bouchard	Michele	Inspector	D
Cabral	Dorothy	Inspector/Monitor/Ballot Box	D
Church	Ellen	Inspector	D
Cline	Sherrill	Teller	D
Curtis	Heather	Inspector	D
DiPace	Frank	Inspector	D
Donalds	Neriman	Inspector	D
Dziekani	Michael	Inspector	D
Ehrmann	Debra	Clerk	D
Greene	Steven	Warden	D
Harvey	Ellen	Monitor/Ballot Box	D
Huppert	Lawrence	Inspector	D
Hutchinson	Kirk	Monitor/Ballot Box	D
Jenkinson	Mary	Inspector	D
Kessler-Walsh	Gail	Inspector	D
Marotta	Paul	Clerk	D
Merra	Judith	Inspector	D
O'Rourke	Regina	Inspector	D
Oldroyd	Dorothy	Monitor/Ballot Box	D
Packhem	Elizabeth	Teller	D
Pakos	Patricia	Inspector	D
Rettman	Bonita	Warden	D
Rushfirth	Susan	Clerk	D
Shulman	Carol	Inspector	D
Signorino	Carolina	Inspector	D
Silverman	Erica	Inspector	D
Silverman	Kay	Warden	D
Steinbach	Suzanne	Monitor/Ballot Box	D
Sullivan	Kerry	Inspector	D
Surwilo	Jennifer	Clerk	D
Tabone	Frances	Inspector	D
Travers	Jo Susan	Clerk	D
Wilson	Barbara	Inspector	D
Barrett	Sarah	Inspector	U
Baumgartner	Diane	Inspector	U
Bausk	Joseph	Warden	U

Bell	Kathleen	Monitor/Ballot Box	U
Bennett	Joanne	Clerk	U
Bennett	Michael	Inspector	U
Biller	Beverly	Inspector	U
Booth	Lisa	Inspector	U
Burkley	Elaine	Inspector	U
Burns	Joan	Inspector	U
Carboni	Susan	Monitor/Ballot Box	U
Carlson	Gillian	Inspector	U
Carty	Maura	Inspector	U
Chidziva	Aurie-Sage	Inspector	U
Conlin	Jeffrey	Inspector	U
Corbin	Laura	Clerk	U
Cutler	Betsey	Clerk	U
Dawson	Maria	Inspector	U
Dawson	William	Monitor/Ballot Box	U
Derby	Janet	Warden	U
Diefenbacher	Elizabeth	Inspector	U
DiPace	Alice	Warden	U
Drobinski	Patricia	Inspector	U
Fraize	Ellen	Inspector	U
French	Mary Ellen	Inspector	U
Friedlander	Thomas	Warden	U
Gershengorn	Wendie	Inspector	U
Goldsmith	Barbara	Inspector	U
Goldsmith	Howard	Inspector	U
Graham	Jane	Inspector	U
Gray-Nix	Elizabeth	Clerk	U
Greene	Ruth	Clerk	U
Hardenbergh	Jan	Inspector	U
Hawkins	Edward	InspectorTeller	U
Hawrylak	Christine	Inspector	U
Hensel	Cecilia	Monitor/Ballot Box	U
Hertzberg	Marc	Inspector	U
Hoover	Stewart	Inspector	U
Howard	Patricia	Warden	U
Hubbell	Sarah	Warden	U
Hurtig	Deborah Fairbank	Clerk	U
James	Erika	Inspector	U
Johnson	Sandra	InspectorTeller	U
Kaplan	Diane	Clerk	U
Kaufman	Phyllis	Teller	U
Kelley	Megan	Inspector	U
Kelly	Thomas	Inspector	U
Kershaw	Janet	Inspector	U
Klein	Beth	Teller	U
LaRow	Cindy	Monitor/Ballot Box	U

Lee	Chongfang	Inspector	U
Lesser	Maria	Inspector	U
Longo	Joanne	Inspector	U
MacLean	Marilyn	Monitor/Ballot Box	U
Manilov	Aiden	Monitor/Ballot Box	U
Mattione	Richard	Inspector	U
Maxon	Patsy	Warden	U
McCormack	Mary	Inspector	U
Morrissey	Jane	Monitor/Ballot Box	U
Morrissey	Robert	Inspector	U
Murphy	Susan	Inspector	U
Nikula	Elizabeth	Warden	U
Nozik	Gail	Inspector	U
O'Connor	Susan	Inspector	U
Phillips	Joanne	Inspector	U
Reed	Judy	Monitor/Ballot Box	U
Roopenian	Kirsten	Teller	U
Royea	Marie	Inspector	U
Ryan	David	Inspector	U
Schmidt	Susan	Inspector	U
Scott	Mary Pat	Inspector	U
Simon	Gail-Ann	Inspector	U
Sklenak	Deanna	Clerk	U
Sobol	Elizabeth	Inspector	U
Sullivan	Lisa	Inspector	U
Swirsky	Gabrielle	Inspector	U
Taranto	Elaine	Inspector	U
Travers	Thomas	Warden	U
Tyler	Patricia	Inspector	U
Williamson	Lane	Monitor/Ballot Box	U
Wong	Jean	Monitor/Ballot Box	U

THIS LIST IS TO BE APPROVED BY THE DEMOCRATIC CHAIRS:
CARMINE GENTILE AND RAVI SIMON

CHAIR SIGNATURE 1: _____

CHAIR SIGNATURE 2: _____

DATE: _____

Attachment 4.a: EW D-U (6320 : Election Worker Reappointments 2024)

REPUBLICAN / UNENROLLED ELECTION OFFICERS 2024-2025

DOROTHY BISSON - REPUBLICAN TOWN COMMITTEE CHAIR

First Name	Last Name	Election Officer Type	Party
Burke	Catherine	Inspector	R
Caimano	Sonya	Teller	R
Connor, Jr.	George	Warden	R
DeSantis	SantaJean	Teller	R
Gelsinon	Madeleine	Inspector	R
Gorman	Susan	Monitor/Ballot Box	R
Guthy	Patricia	Inspector	R
Hullinger	Siobhan Condo	Inspector	R
Tate	Evelyn	Warden	R
Thomas	Susan	Clerk	R
Barrett	Sarah	Inspector	U
Baumgartner	Diane	Inspector	U
Bausk	Joseph	Warden	U
Bell	Kathleen	Monitor/Ballot Box	U
Bennett	Joanne	Clerk	U
Bennett	Michael	Inspector	U
Biller	Beverly	Inspector	U
Booth	Lisa	Inspector	U
Burkley	Elaine	Inspector	U
Burns	Joan	Inspector	U
Carboni	Susan	Monitor/Ballot Box	U
Carlson	Gillian	Inspector	U
Carty	Maura	Inspector	U
Chidziva	Aurie-Sage	Inspector	U
Conlin	Jeffrey	Inspector	U
Corbin	Laura	Clerk	U
Cutler	Betsey	Clerk	U
Dawson	Maria	Inspector	U
Dawson	William	Monitor/Ballot Box	U
Derby	Janet	Warden	U
Diefenbacher	Elizabeth	Inspector	U
DiPace	Alice	Warden	U
Drobinski	Patricia	Inspector	U
Fraize	Ellen	Inspector	U
French	Mary Ellen	Inspector	U
Friedlander	Thomas	Warden	U
Gershengorn	Wendie	Inspector	U
Goldsmith	Barbara	Inspector	U

Goldsmith	Howard	Inspector	U
Graham	Jane	Inspector	U
Gray-Nix	Elizabeth	Clerk	U
Greene	Ruth	Clerk	U
Hardenbergh	Jan	Inspector	U
Hawkins	Edward	InspectorTeller	U
Hawrylak	Christine	Inspector	U
Hensel	Cecilia	Monitor/Ballot Box	U
Hertzberg	Marc	Inspector	U
Hoover	Stewart	Inspector	U
Howard	Patricia	Warden	U
Hubbell	Sarah	Warden	U
Hurtig	Deborah Fairbank	Clerk	U
James	Erika	Inspector	U
Johnson	Sandra	InspectorTeller	U
Kaplan	Diane	Clerk	U
Kaufman	Phyllis	Teller	U
Kelley	Megan	Inspector	U
Kelly	Thomas	Inspector	U
Kershaw	Janet	Inspector	U
Klein	Beth	Teller	U
LaRow	Cindy	Monitor/Ballot Box	U
Lee	Chongfang	Inspector	U
Lesser	Maria	Inspector	U
Longo	Joanne	Inspector	U
MacLean	Marilyn	Monitor/Ballot Box	U
Manilov	Aiden	Monitor/Ballot Box	U
Mattione	Richard	Inspector	U
Maxon	Patsy	Warden	U
McCormack	Mary	Inspector	U
Morrissey	Jane	Monitor/Ballot Box	U
Morrissey	Robert	Inspector	U
Murphy	Susan	Inspector	U
Nikula	Elizabeth	Warden	U
Nozik	Gail	Inspector	U
O'Connor	Susan	Inspector	U
Phillips	Joanne	Inspector	U
Reed	Judy	Monitor/Ballot Box	U
Roopenian	Kirsten	Teller	U
Royea	Marie	Inspector	U
Ryan	David	Inspector	U
Schmidt	Susan	Inspector	U
Scott	Mary Pat	Inspector	U
Simon	Gail-Ann	Inspector	U
Sklenak	Deanna	Clerk	U
Sobol	Elizabeth	Inspector	U
Sullivan	Lisa	Inspector	U

Swirsky	Gabrielle	Inspector	U
Taranto	Elaine	Inspector	U
Travers	Thomas	Warden	U
Tyler	Patricia	Inspector	U
Williamson	Lane	Monitor/Ballot Box	U
Wong	Jean	Monitor/Ballot Box	U

THIS LIST IS TO BE APPROVED BY THE REPUBLICAN CHAIR:
DOROTHY BISSON

CHAIR SIGNATURE : _____

DATE: _____



SUDBURY SELECT BOARD

Tuesday, July 30, 2024

CONSENT CALENDAR ITEM

5: Bullfinchs Sunday Entertainment License Application

REQUESTOR SECTION

Date of request:

Requestor: Terry Richardson, Bullfinchs

Formal Title: As the Licensing Authority for the Town of Sudbury, vote to approve a new Sunday Entertainment License for Bullfinchs, 730 Boston Post Road, as requested in an application dated July 18, 2024, subject to conditions put forth by the Building, Fire, Health and Police Departments.

Recommendations/Suggested Motion/Vote: As the Licensing Authority for the Town of Sudbury, vote to approve a new Sunday Entertainment License for Bullfinchs, 730 Boston Post Road, as requested in an application dated July 18, 2024, subject to conditions put forth by the Building, Fire, Health and Police Departments.

Background Information:

Financial impact expected:\$250 Sunday Entertainment License Fee

Approximate agenda time requested:

Representative(s) expected to attend meeting: Jeff Charloff, Owner/Manager

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

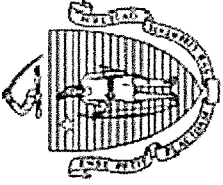
07/30/2024 7:00 PM

Bullfinchs

Sunday Entertainment License Application

Department Feedback

Department	Staff	Date	Comments
Building Department	Andrew Lewis	7/23/24	No issues, as long as they are inside and don't exceed occupant limits. <i>Response from applicant 7/23/24: Yes, music will be inside and occupancy limit will be adhered to.</i>
Fire Department	Chief Whalen	7/18/24	The Fire Department has no issues with this application.
Health Department	Vivian Zeng	7/22/24	No issues, thank you.
Police Department	Chief Nix	7/23/24	No issues.



THE COMMONWEALTH OF MASSACHUSETTS

Town OF Sudbury

State Fee, \$ 100
Municipal Fee, \$ 250

LICENSE

For PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Bullfinchs in or on the property at No. 130 Boston Post Rd Sudbury, MA 01776 (address)

The Licensee or Authorized representative, Thomas Scott, Richardson in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
8.4.24	10:00 am - 2:00 p.m	Acoustic Live musicians

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm - Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm - Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

CONSENT CALENDAR ITEM

6: Ride to Defeat ALS 2024

REQUESTOR SECTION

Date of request:

Requestor: Myke Farricker, Co-Chair of the 2024 Ride to Defeat ALS

Formal Title: Vote to grant a special permit to Myke Farricker, Committee Co-Chair, to hold a “Ride to Defeat ALS” bike ride on Saturday, September 28, 2024, from 7:00 a.m. through approximately 3:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Recommendations/Suggested Motion/Vote: Vote to grant a special permit to Myke Farricker, Committee Co-Chair, to hold a “Ride to Defeat ALS” bike ride on Saturday, September 28, 2024, from 7:00 a.m. through approximately 3:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Background Information:
Please see application and staff feedback attached.

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Select Board Office Pending
- Town Manager's Office Pending
- Town Counsel Pending
- Leila S. Frank Pending
- Select Board Pending
- Select Board Pending

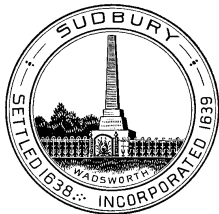
07/30/2024 7:00 PM

Ride to Defeat ALS

Saturday, September 28, 2024

Department Feedback

Department	Staff	Date	Comments
Fire Department	Asst. Chief Choate	7/19/24	No issues
Highway Department	Dan Nason	7/23/24	No issues from the Public Works Department assuming there are no resources (personnel, vehicles for equipment, barricades, barrels or cones) required from the department.
Park & Recreation	Dennis Mannone	7/24/24	Should be fine again
Police Department	Chief Nix	7/23/24	No issues as long as they follow previous requirements from over the years.



TOWN OF SUDBURY

Office of Select Board

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Select Board prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Select Board approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name _____

Event Name _____

Organization Address _____

Name of contact person in charge _____

Telephone Number(s) of contact _____ (cell) _____

Email address _____

Date of event _____ Rain Date _____

Starting time _____ Ending time _____

Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) _____

Anticipated number of participants _____

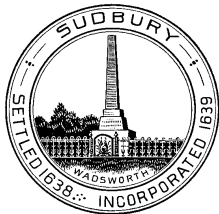
Assembly area (enclose written permission of owner if private property to be used for assembly) _____

Organization that proceeds will go to _____

Any other important information _____

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant Myke Farricker Date _____



TOWN OF SUDBURY

Office of Select Board

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us

CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

Application Checklist:

- Application Form
- Map of Route
- Evidence of Certificate of Insurance (please see details above)

Please submit completed application and materials to:

Office of Select Board

278 Old Sudbury Rd.

Sudbury, MA 01776

Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us

From: Myke Farricker
Sent: Tuesday, July 16, 2024 6:04 PM
To: Frank, Leila
Subject: Sudbury Permit Request for the 2024 Ride to Defeat ALS
Attachments: RIDE To Defeat ALS MA 2024 40 Mile Cue sheet.xlsx; RIDE To Defeat ALS MA 2024 100 KM Cuesheet.xlsx; RIDE To Defeat ALS MA 2024 25 Mile Cuesheet.xlsx

Leila - Hello again! Hope you're doing well. It's that time of year again. I'm writing to request a permit for this year's 2024 Ride to Defeat ALS bike ride (formerly known as the Positive Spin for ALS) to raise money for research and patient care for those afflicted with ALS, or Lou Gehrig's disease. Over the past 29 years of our ride, we've raised over \$3.7 million in donations.

Here is the information for the ride -

- It will take place on Saturday, September 28th.
- Our ride is sponsored and insured again this year by the National ALS Association.
- It begins and ends at The Longfellow Tennis & Health Club, 524 Boston Post Road in Wayland, with starting times of 7:00 a.m.(100 KM), 8:00 am (40 miles), and 9:00 am (25 miles).
- I've attached this year's 2024 cue sheets and maps for the 25 mile, 40 mile and 100 KM rides
- I've also attached a copy of the Certificate of Insurance for the Town of Sudbury through September 1, 2024. I know this Certificate of Insurance only runs through September 1. We are getting a new Certificate of Insurance for Sudbury at the beginning of September, and I will send it to you as soon as I get it.
- I apologize that I don't have this year's Certificate of Insurance yet. I will get it to you as soon as I can. I wanted to at least start the process with you and give you the date of the event to get on your calendar.

The riders in the 25 miles, 40 miles and 100 KM rides will be the riders coming through Sudbury. While they are riding through Sudbury, they will be spaced out in groups of 1-3 riders usually. So there shouldn't be a big group of riders riding through Sudbury at any one time.

We will be putting up road signs in the ground again this year as we have done in all the past years. We will be putting the signs up the day before the ride, Friday, September 27th, and we will take all the signs down at the end of the day of the ride, Saturday, September 28th. The signs will be put on metal stakes into the ground - we will not be attaching any signs to any trees or poles.

Thank you for your help again this year and in the previous years. Everyone in Sudbury has been such a big supporter of the ride over the years. Please let me know if you need anything else from me, and if I need to send this permit request to anyone else in the Town of Sudbury government. And please let me know that you have received this permit request. Thank you.

Hope all is well.

Take care,

Myke Farricker
 Co-Chair of the 2024 Ride to Defeat ALS Bike Ride (formerly known as the Positive Spin for ALS)

Myke Farricker, General Manager, Longfellow Health Clubs, Wayland & Natick, MA

Longfellow Tennis & Health Club, Wayland	524 Boston Post Road, Wayland, MA 01778	508.358.7355
Longfellow Health Club, Natick	203 Oak St, Natick, MA 01760	508.653.4633
Longfellow Tennis Club, Natick	16 Michigan Drive, Natick, MA 01760	508.653.4606



Longfellow Health Clubs - Recipient of the First Annual "Sustainable Business of the Year Award" from the Sustainable Business Network of Massachusetts in 2015

Longfellow Health Clubs - designated as one of the "Top Places to Work in Massachusetts" by the Boston Globe in 2012

Longfellow Health Clubs - Recipient of the "Outstanding Community Service Award" at the 2011 International Health and Racquet Sports Association's Annual Convention

www.longfellowhealthclubs.com

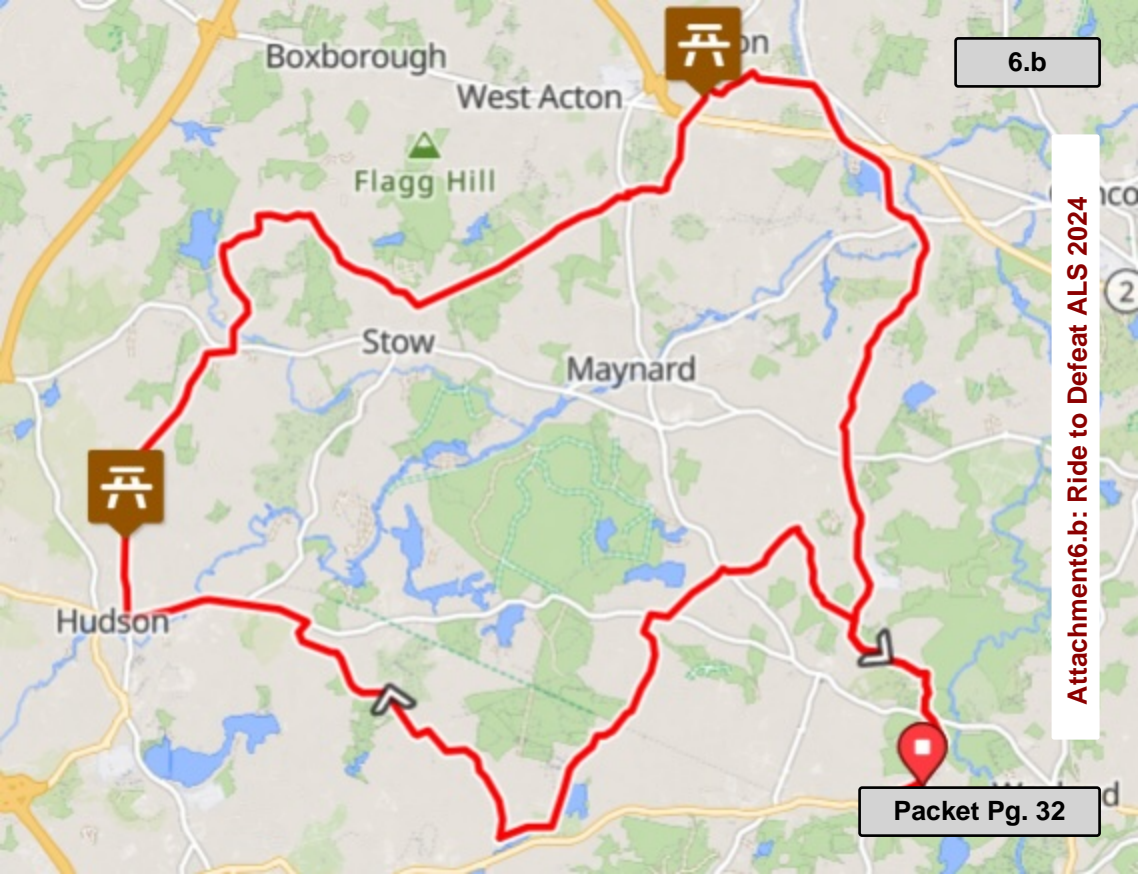
Find us on Facebook: www.facebook.com/Longfellowclubs

Attachment 6.b: Ride to Defeat ALS 2024 Application (6317 : Ride to Defeat ALS 2024)

Route Directions	Mile Marker	Route Sign	City/Municipality
Turn right onto Boston Post Road, US 20	0.1 mi	not needed	Wayland
Turn sharp right onto Old County Road	0.4 mi	right	Sudbury
Keep left onto Water Row	1.2 mi	left	Wayland
Turn slight left onto Old Sudbury Road, MA 27	1.5 mi	traffic ctrl	Wayland
Turn right onto Water Row	1.5 mi	traffic ctrl	Sudbury
Turn left onto Plympton Road	2.1 mi	left	Sudbury
Turn slight right onto Concord Road	3.1 mi	right	Sudbury
Turn left onto Morse Road	3.2 mi	left	Sudbury
Turn right onto Marlboro Road	4.6 mi	right	Sudbury
Turn left onto Mossman Road	4.6 mi	left	Sudbury
Turn right onto Powder Mill Road, MA 62	7.3 mi	right	Acton
Turn left onto High Street	7.5 mi	left	Acton
Turn right onto Main Street, MA 27	9.4 mi	right	Acton
Turn sharp right onto School Street	9.5 mi	right	Acton
Turn slight right onto Lawsbrook Road	11.3 mi	right	Acton
Rest Stop at Rideout Field	12.6 mi	rest stop	Concord
Turn left onto Main Street, MA 62	13.0 mi	left	Concord
Turn sharp right onto Bruce Freeman Rail Trail	13.0 mi	right	Concord
Keep straight on Bruce Freeman Rail Trail	13.4 mi	straight	Concord
Keep straight on Bruce Freeman Rail Trail	13.9 mi	straight	Concord
Turn right onto Bruce Freeman Rail Trail exit ramp	14.7 mi	right	Concord
Turn sharp left onto Powder Mill Road	14.8 mi	left	Concord
Turn right onto Sudbury Road	15.8 mi	right	Concord
Turn left onto Concord Road	18.8 mi	left	Sudbury
Turn left onto Lincoln Road	19.6 mi	left	Sudbury
Turn right onto Water Row	20.5 mi	right	Sudbury
Turn left onto Old Sudbury Road, MA 27	22.3 mi	traffic ctrl	Sudbury
Keep right onto Water Row	22.4 mi	traffic ctrl	Wayland
Keep right onto River Road	22.6 mi	right	Wayland
Turn left onto Boston Post Road, US 20	23.5 mi	left	Sudbury
Turn left onto Minuteman Road	23.8 mi	not needed	Wayland

Route Directions	Mile Marker	Route Sign	City/Municipality
Turn right onto Boston Post Road, US 20	0.1 mi	not needed	Wayland
Turn sharp right onto Old County Road	0.4 mi	right	Sudbury
Keep left onto Water Row	1.2 mi	left	Wayland
Turn slight left onto Old Sudbury Road, MA 27	1.5 mi	traffic ctrl	Wayland
Turn right onto Water Row	1.5 mi	traffic ctrl	Sudbury
Turn left onto Plympton Road	2.1 mi	left	Sudbury
Turn slight right onto Concord Road	3.1 mi	right	Sudbury
Turn left onto Morse Road	3.2 mi	left	Sudbury
Turn left onto Marlboro Road	4.6 mi	left	Sudbury
Continue straight onto Marlboro Road	5.1 mi	straight	Sudbury
Turn right onto Maynard Road, MA 27	5.6 mi	right	Sudbury
Turn left onto Fairbank Road	5.6 mi	left	Sudbury
Turn right onto Hudson Road	6.5 mi	right	Sudbury
Turn left onto Dutton Road	6.7 mi	left	Sudbury
Keep right onto Dutton Road	8.2 mi	right	Sudbury
Turn right onto Wayside Inn Road	9.6 mi	right	Sudbury
Turn sharp right onto Sudbury Street	10.2 mi	right	Marlborough
Turn left onto Concord Road	11.8 mi	left	Marlborough
Turn right onto Goodale Road	12.0 mi	right	Marlborough
Continue onto Chestnut Street	13.2 mi	straight	Hudson
Turn left onto Brook Street	13.4 mi	left	Hudson
Turn slight right onto Brook Street	13.8 mi	right	Hudson
Turn sharp left onto Main Street	14.1 mi	left	Hudson
Turn right onto Manning Street	16.2 mi	right	Hudson
Rest Stop at Quinn Middle School	17.0 mi	rest stop	Hudson
Continue onto Teele Rd	18.0 mi	straight	Bolton
Keep right onto Maple Street	19.5 mi	right	Stow
Turn left onto Hiley Brook Rd	19.8 mi	left	Stow
Continue onto Hiley Brook Rd	19.8 mi	straight	Stow
Turn left onto Harvard Rd	20.3 mi	left	Stow
Turn right onto Kirkland Dr	21.1 mi	right	Stow
Turn right onto Adams Dr	21.7 mi	right	Stow
Turn right onto Taylor Rd	22.4 mi	right	Stow
Slight right onto Boxboro Rd	23.6 mi	right	Stow
Turn left onto South Acton Road	24.0 mi	left	Stow
Keep straight onto Stow Road	26.4 mi	straight	Acton
Turn slight right onto Maple Street	26.6 mi	right	Acton
Turn left onto Main Street, MA 27	26.7 mi	left	Acton
Turn sharp right onto School Street	26.8 mi	right	Acton
Continue onto School Street	26.9 mi	straight	Acton
Turn left onto Piper Road	27.2 mi	left	Acton
Rest Stop at Acton Business Park	28.0 mi	rest stop	Acton
Keep straight onto Taylor Road	28.2 mi	straight	Acton
Turn right onto Minot Avenue	28.5 mi	right	Acton
Turn right onto Concord Road	29.2 mi	right	Acton
Turn right onto Bruce Freeman Rail Trail	29.9 mi	right	Acton
Continue onto Bruce Freeman Rail Trail	30.2 mi	straight	Acton
Turn right onto Commonwealth Avenue	31.2 mi	right	Concord

Continue left onto Commonwealth Avenue	31.6 mi	left	Concord
Turn left onto Main Street	31.8 mi	left	Concord
Turn sharp right onto Bruce Freeman Rail Trail	31.9 mi	right	Concord
Keep right onto Old Marlboro Road	32.3 mi	right	Concord
Keep straight onto Old Pickard Road	33.6 mi	straight	Concord
Keep straight onto Pantry Road	34.9 mi	straight	Sudbury
Keep straight onto Concord Road	36.5 mi	straight	Sudbury
Keep left onto Plympton Road	37.0 mi	left	Sudbury
Turn right onto Water Row	38.0 mi	right	Sudbury
Turn left onto Old Sudbury Road, MA 27	38.6 mi	traffic ctrl	Sudbury
Keep right onto Water Row	38.6 mi	traffic ctrl	Wayland
Keep right onto River Road	38.9 mi	right	Wayland
Turn left onto Boston Post Road, US 20	39.8 mi	left	Sudbury
Turn left onto Minuteman Road	40.1 mi	not needed	Wayland



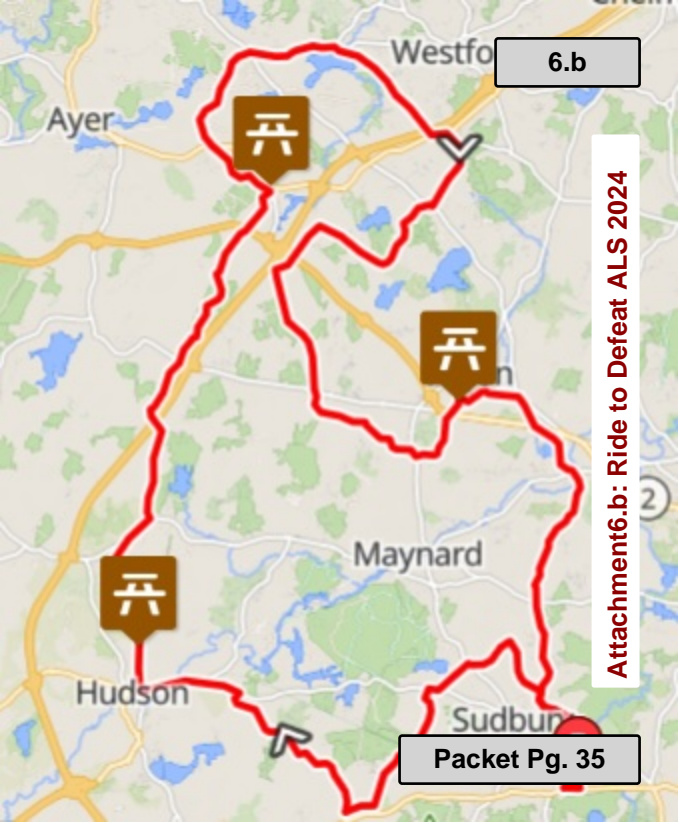
6.b

Attachment 6.b: Ride to Defeat ALS 2024

Packet Pg. 32

Route Directions	Box	Mile Marker	Route Sign	City/Municipality
Turn right onto Boston Post Road, US 20		0.1 mi	not needed	Wayland
Turn sharp right onto Old County Road		0.4 mi	right	Sudbury
Keep left onto Water Row		1.2 mi	left	Wayland
Turn slight left onto Old Sudbury Road, MA 27		1.5 mi	traffic ctrl	Wayland
Turn right onto Water Row		1.5 mi	traffic ctrl	Sudbury
Turn left onto Plympton Road		2.1 mi	left	Sudbury
Turn slight right onto Concord Road		3.1 mi	right	Sudbury
Turn left onto Morse Road		3.2 mi	left	Sudbury
Turn left onto Marlboro Road		4.6 mi	left	Sudbury
Continue straight onto Marlboro Road		5.1 mi	straight	Sudbury
Turn right onto Maynard Road, MA 27		5.6 mi	right	Sudbury
Turn left onto Fairbank Road		5.6 mi	left	Sudbury
Turn right onto Hudson Road		6.5 mi	right	Sudbury
Turn left onto Dutton Road		6.7 mi	left	Sudbury
Keep right onto Dutton Road		8.2 mi	right	Sudbury
Turn right onto Wayside Inn Road		9.6 mi	right	Sudbury
Turn sharp right onto Sudbury Street		10.2 mi	right	Marlborough
Turn left onto Concord Road		11.8 mi	left	Marlborough
Turn right onto Goodale Road		12.0 mi	right	Marlborough
Continue onto Chestnut Street		13.2 mi	straight	Hudson
Turn left onto Brook Street		13.4 mi	left	Hudson
Turn slight right onto Brook Street		13.8 mi	right	Hudson
Turn sharp left onto Main Street		14.1 mi	left	Hudson
Turn right onto Manning Street		16.2 mi	right	Hudson
Rest Stop at Quinn Middle School		17.0 mi	rest stop	Hudson
Turn left onto Long Hill Road		18.0 mi	left	Bolton
Turn right onto Meadow Road		19.1 mi	right	Bolton
Turn right onto Main Street, MA 117		19.7 mi	right	Bolton
Turn left onto Eastend Road		20.3 mi	left	Bolton
Turn right onto Codman Hill Road		22.7 mi	right	Bolton
Turn left onto Beaver Brook Road		24.5 mi	left	Boxborough
Turn right onto Littleton County Road		26.0 mi	right	Harvard
Keep left onto Sanderson Road		27.7 mi	left	Littleton
Rest Stop at CK Bikes		28.2 mi	rest stop	Littleton
Turn left onto Harvard Road		28.2 mi	left	Littleton
Turn right onto Bruce Street		28.9 mi	right	Littleton
Continue onto Bruce Street		29.8 mi	straight	Littleton
Turn right onto Westford Road		30.4 mi	right	Ayer
Continue onto Forge Village Road, MA 225		32.2 mi	straight	Groton
Keep right onto Pleasant Street, MA 225		34.0 mi	right	Westford
Continue onto Concord Road, MA 225		34.7 mi	straight	Westford
Turn left onto Littleton Road, MA 110, MA 225		36.8 mi	left	Westford
Keep right onto Concord Road, MA 225		37.1 mi	right	Westford
Keep right onto Powers Road		37.4 mi	right	Westford
Turn right onto Great Road, MA 2A, MA 119		38.8 mi	right	Littleton
Turn left onto Shaker Lane		38.9 mi	left	Littleton
Turn left onto Newtown Road		39.6 mi	left	Littleton
Turn right onto Harwood Avenue		40.6 mi	right	Littleton

Turn sharp left onto Foster Street	42.1 mi	left	Littleton
Turn left onto Taylor Street	43.5 mi	left	Littleton
Continue onto Taylor Street	43.7 mi	straight	Littleton
Turn left onto Massachusetts Avenue, MA 111	46.2 mi	left	Boxborough
Turn right onto Summer Road	46.2 mi	right	Boxborough
Turn left onto Summer Road	46.5 mi	left	Boxborough
Turn right onto Central Street	47.6 mi	right	Acton
Turn slight right onto Main Street, MA 27	48.9 mi	right	Acton
Turn left onto School Street	49.0 mi	left	Acton
Continue onto School Street	49.1 mi	straight	Acton
Turn left onto Piper Road	49.5 mi	left	Acton
Rest Stop at Acton Business Park	50.3 mi	rest stop	Acton
Keep straight onto Taylor Road	50.4 mi	straight	Acton
Turn right onto Minot Avenue	50.8 mi	right	Acton
Turn right onto Concord Road	51.4 mi	right	Acton
Turn right onto Bruce Freeman Rail Trail	52.2 mi	right	Acton
Continue onto Bruce Freeman Rail Trail	52.4 mi	straight	Acton
Turn right onto Commonwealth Avenue	53.5 mi	right	Concord
Continue left onto Commonwealth Avenue	53.9 mi	left	Concord
Turn left onto Main Street	54.1 mi	left	Concord
Turn sharp right onto Bruce Freeman Rail Trail	54.2 mi	right	Concord
Keep right onto Old Marlboro Road	54.6 mi	right	Concord
Keep straight onto Old Pickard Road	55.9 mi	straight	Concord
Keep straight onto Pantry Road	57.2 mi	straight	Sudbury
Keep straight onto Concord Road	58.8 mi	straight	Sudbury
Keep left onto Plympton Road	59.3 mi	left	Sudbury
Turn right onto Water Row	60.3 mi	right	Sudbury
Turn left onto Old Sudbury Road, MA 27	60.8 mi	traffic ctrl	Sudbury
Keep right onto Water Row	60.9 mi	traffic ctrl	Wayland
Keep right onto River Road	61.1 mi	right	Wayland
Turn left onto Boston Post Road, US 20	62.0 mi	left	Sudbury
Turn left onto Minuteman Road	62.3 mi	not needed	Wayland



6.b

Attachment 6.b: Ride to Defeat ALS 2024

Packet Pg. 35



SUDBURY SELECT BOARD

Tuesday, July 30, 2024

PUBLIC HEARING

7: Fall Town Meeting

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Pursuant to General Bylaws, Chapter 68, Section 3, vote to hold a Public Hearing at the Select Board of meeting on July 30, 2024, 7:15 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Possible vote to hold a Fall Town Meeting at a date and time to be determined at a later date.

Recommendations/Suggested Motion/Vote: Pursuant to General Bylaws, Chapter 68, Section 3, vote to hold a Public Hearing at the Select Board of meeting on July 30, 2024, 7:15 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Possible vote to hold a Fall Town Meeting at a date and time to be determined at a later date.

Background Information:

Financial impact expected:

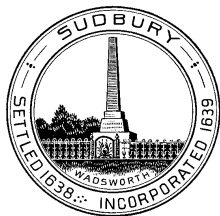
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM



TOWN OF SUDBURY

Office of Select Board
www.sudbury.ma.us

Flynn Building

278 Old Sudbury Rd

Sudbury, MA 01776-1843

Email: selectboard@sudbury.ma.us

PUBLIC HEARING NOTICE

Pursuant to General Bylaws, Ch 68, Section 3, Town Meetings, a public hearing will be held at the Select Board meeting on Tuesday, July 30, 2024, 7:15 PM, via Zoom <https://us02web.zoom.us/j/360217080>

for the purpose of determining whether a Sudbury Fall Town Meeting should occur,
and to publicize the same.

Sudbury Select Board

7/15/24

For publication in MetroWest Daily News: 7/17, 7/24



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

8: Close Public Hearing

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Public Hearing.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM



SUDBURY SELECT BOARD

Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

9: Update on ARPA spending

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Update on ARPA spending

Recommendations/Suggested Motion/Vote:

Background Information:
attached status spreadsheet

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

07/30/2024 7:00 PM

Town of Sudbury
 ARPA Funds
 July 25, 2024

7/25/2024

Total Allotment:	5,875,013.78
Distributions Received as of 12/13/2022:	5,875,013.78
Final Distribution*	-

* Final Distribution received 9/29/22

Select Board Allocations (as of 7/16/2024):				
Project	Allocation	Expenditures	Unexpended	
Additional Social Worker Services	170,000.00	41,295.91	128,704.09	Still needed/will be spent
Basic needs gift cards (Jail Diversion Prog., Senior Center, Social Work Dept)	20,000.00	19,585.95	414.05	Still needed/will be spent
Mental Health Counselor		-	-	
Health - Nursing Services	86,000.00	25,726.56	60,273.44	Still needed/will be spent
SPS: Summer academic program	520,000.00	445,743.96	74,256.04	Still needed/will be spent
SPS: Social and Emotional Learning	420,000.00	302,039.38	117,960.62	Still needed/will be spent
LSRHS: Ventilation system upgrades	67,619.00	67,619.00	-	
Fairbank Community Center: Water line replacement	131,431.18	131,431.18	-	
Fire: Equipment	31,205.44	31,205.44	-	
Fairbank Community Center construction funding to provide contingency funds/other funding in light of higher project bidding results	1,868,568.82	1,868,568.82	-	
HOPEsudbury Community Resource Fund	75,000.00	75,000.00	-	
Police - Medical Equipment	9,500.00	3,267.36	6,232.64	Will be returned
Health - Sudbury Community Food Pantry COVID-19 mitigation	100,000.00	100,000.00	-	
Fire Station #2 living/office addition increased project costs	766,500.00	295,010.43	471,489.57	Awaiting final spending report and journal entries
Health - Funds to hire a consultant/trainers to assist with development of the DEI Commission's mission and action steps.	15,000.00	-	15,000.00	Still needed/will be spent

Attachment 9.a: ARPA Status 7-25-24 (6321 : Update on ARPA spending)

Housing - COVID Small Grant Program for deferred maintenance due to COVID loss of income, available to homeowners and small landlords (\$75k):	75,000.00	75,000.00	-	
Police - Body Camera/Cruiser Camera Program	150,000.00	150,000.00	-	
Consultant - Economic Development Consultant	35,000.00	-	35,000.00	Still needed/will be spent
Info Systems - Website - scan of all documents	35,000.00	-	35,000.00	Awaiting further information
Info Systems - Website - skilled web developer	40,000.00	13,400.00	26,600.00	Awaiting further information
Fire - Opioid impacts offset	12,500.00	-	12,500.00	Awaiting further information
Housing - Tenant rental assistance program for residents impacted by COVID (\$125k):	200,000.00	199,999.97	0.03	
Park & Rec - 2021 Ford Transit Passenger Van	150,000.00	-	150,000.00	Van delivered; expect to return ~\$10,000
Hybrid Meeting Equipment	78,000.00	78,000.00	-	
FB Community Center AV Design \$	\$13,460.00	13,460.00	-	
Atkinson Pool Repair	\$275,500.00	275,500.00	-	
Community Transit Grant Match	\$17,000.00	-	17,000.00	Still needed/will be spent
Fire Station #3 Roof	\$85,000.00	85,000.00	-	
SPS Classroom Equipment	\$100,000.00	-	100,000.00	Still needed/will be spent
Sudbury 250th Commemoration	\$25,000.00	-	25,000.00	Still needed/will be spent
Total Allocated Projects (as of 2/1/2024)	5,572,284.44	4,296,853.96	1,275,430.48	

Unallocated (as of 7/22/24) 302,729.34

Allocated as of 7/22/2024	5,572,284.44
Expenditures as of 7/22/2024	4,296,853.96
Unexpended as of 7/22/2024	1,275,430.48

Attachment 9.a: ARPA Status 7-25-24 (6321 : Update on ARPA spending)



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

10: ARPA funds for DPW building renovation

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Sheehan

Formal Title: Discussion and vote to request ARPA funds for Dept of Public Works office renovation

Recommendations/Suggested Motion/Vote:

Background Information:
attached memo from Sandra Duran Facilities Director

Financial impact expected:

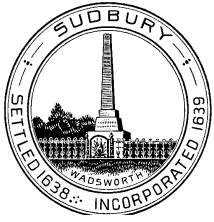
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM



Town of Sudbury

Facilities Department

275 Old Lancaster Road
Sudbury, MA 01776
978-440-5466; Fax 978-440-5404
facilities@sudbury.ma.us

Sandra R. Duran, Combined Facilities Director

July 26, 2024

To: Andrew Sheehan, Town Manager
From: Sandra R. Duran, Combined Facility Director
RE: DPW Office Renovation – Request for supplemental Funds - ARPA

Dear Andy,

I write to you today to request the use of \$111,350 in ARPA Funds to supplement Town Manger Capital Budget ATM 23/26 of \$125,000 for the purpose of creating additional office space at the DPW Office Building for the Board of Health Department, the Conservation Commission Department and the Facilities Department.

Funds allocated in Town Manager Capital Budget ATM 23/26 for \$125,000 are insufficient to construct this office space. The project was bid and the sole responsible bidder's cost is \$197,933.67.

Funds are requested to create this office space meets current ADA and MAAB codes and provides \$19,793.00 in contingency funds (10%).

This request is to ensure that we can address the urgent office space needs of these three departments.

Please let me know if you have any questions.

Thank you for your consideration.

Sandra R. Duran



SUDBURY SELECT BOARD

Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

11: Discussion on After School Care

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Andrew Sheehan

Formal Title: Discussion of Town Manager’s memorandum on after school care, consisting of conversations to date, initial conclusions, and constraints and challenges

Recommendations/Suggested Motion/Vote: Discussion of Town Manager’s memorandum on after school care, consisting of conversations to date, initial conclusions, and constraints and challenges

Background Information:
attached memo

Financial impact expected:

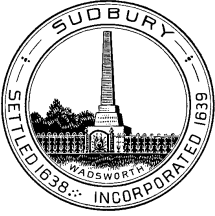
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM



Andrew J. Sheehan
Town Manager

TOWN OF SUDBURY
Office of the Town Manager
www.sudbury.ma.us

278 Old Sudbury Road
Sudbury, MA 01776-1843
Tel: 978-639-3381
Fax: 978-443-0756
Email: townmanager@sudbury.ma.us

MEMORANDUM

TO: Select Board
FROM: Andrew J. Sheehan, Town Manager
DATE: July 30, 2024
SUBJ.: After School Care
Summary and Initial Findings

After school care for elementary age students came to the forefront in April of this year. On or about April 22, 2024, the Select Board and Town Manager began receiving emails from parents. The primary provider of after school care, Sudbury Extended Day (SED), had recently notified parents of the waitlist for the 2024-2025 school year. This alarmed many parents of waitlisted students and led them to look for solutions. Many shared that with both parents working, the absence of guaranteed after school care threatened families' ability to adequately care for their children while pursuing their careers.

The Select Board discussed this matter on May 28, 2024. The Board asked me to prepare a memorandum summarizing my conversations to date, initial conclusions, and constraints and challenges.

Background

Since the issue first surfaced I have spoken to a number of people. These include Sudbury Public Schools (SPS) Superintendent Brad Crozier, Sudbury Extended Day Executive Director Marianne Weldon, Select Board members, Town staff, parents, and others.

SED currently provides after school care through a municipal lease agreement with the Sudbury Public Schools. SED pays an annual fee to SPS.

SED serves children from all four elementary schools. SED provides after school care in Noyes, Nixon, Loring, and Haynes elementary schools, Curtis Middle School, and First Parish of Sudbury. As such, some students attend SED in facilities other than their own school. Transportation for those students is provided by First Student under its contract with SPS. SED subsidizes the cost of this transportation and manages the attendance of all students using transportation for after school care.

As of July, the wait list for next school year is approximately 161 on Wednesdays; it is lower on other days of the week. Waitlists vary between schools, with the shortest waitlist at First Parish and the longest at Haynes; there is no waitlist at Peter Noyes or Curtis for after school care. Mari Weldon, SED Executive Director, informs me the current waitlist reflects registrations and known staffing; with every additional hire, ten students can be moved off the waitlist at a given

site. It is worth noting that since the waitlist came out in April, approximately 20 students have been accommodated and the waitlist shortened.

For the school year just ended, the initial wait list started at a higher number than this year's number. As SED added staff and families' schedules evolved the final waitlist dropped to fewer than 80 students.

Director Weldon tells me staffing has been a challenge for SED. This has led her to increase wages and benefits to aid in recruitment. SED continues to recruit new staff in an effort to accommodate more students.

Director Weldon further informed me that there is capacity at other after school providers in Town. Other businesses that might be able to absorb some students include but are not limited to Goddard School, Code Ninjas, Springboard, and Aruna's Place. Getting students to these other businesses is a constraint that will be addressed below.

By all accounts, SPS and SED have a longstanding and positive working relationship. SPS recognizes the need for expanded after school care and has taken steps. SPS provided additional square footage at each school so SED could increase enrollment. SPS added bus stops at community daycare providers along established bus routes to enable families to access after school care. SPS also added after school programming where possible. These added programs typically run for 60 minutes and provide some limited relief. SPS has engaged local businesses in offering expanded after school enrichment and indicated its commitment to continue seeking other options.

Constraints and Challenges

Transportation is a significant challenge. Students attend SED from all four elementary schools. The attendance from each is not uniform. Providing transportation to additional sites is not as simple as it may seem. It is one thing to add stops within an existing route (e.g. to another facility within an existing bus route). However, some students would need transportation outside their schools' catchment area. There could be scenarios where students from each elementary school need transportation to multiple facilities in different areas of town. It would not be possible to do this within the existing bus routes and within the time available before dismissal of LSRHS at 3:14PM. It would necessitate additional buses.

Under the current First Student contract, buses are approximately \$90,000 each. Funding for additional buses was not included in SPS' FY2025 budget. Furthermore, this is not just a one-year problem that can be addressed with a one-time infusion of funds. A recurring funding source would need to be identified for an indefinite number of years. As has been noted in numerous budget discussions and presentations over the past several years, Sudbury's general

fund operating budget is constrained and has many identified needs for which funding is not available.

Several people have suggested standing up a new after school program at the Fairbank Community Center. Based on current dismissal times, students would arrive at Fairbank by about 2:45PM. This would necessitate shortening the hours of programs offered by the Senior Center and Park & Recreation Department. In the case of the Senior Center, hours would be shortened by an hour or more. Furthermore, it would not solve the primary challenge of transportation. Furthermore, running a new in-house program would necessitate hiring additional staff. The general fund budget is stretched and already subsidizes the enterprise fund. It is not clear an in-house program is feasible budgetarily or operationally.

Park & Recreation has recently talked about adding some after school programming. This coincides with the recent acquisition of a 12-passenger van. As described to date, such a program would provide opportunity for around a dozen students per day, rotating daily between the schools. Operations and logistics remain to be detailed and vetted. If ultimately implemented, such a program would offer some limited relief.

Others have suggested outsourcing after school care to an entity like Boys & Girls Club of Maynard or the MetroWest YMCA. SED like any business staffs according to predicted demand. Likewise, another vendor would need to know how many students they can rely on in order to offer a proposal and build their staffing. We know the wait list as of today; we do not know the wait list at the start of the school year. A business cannot be expected to plan with such unknowns. Finally, it is not clear how adding another vendor alleviates the transportation challenge.

It is important to remember that the topic is after *school* programming. SED runs a successful program through the School Department. We must be respectful of that relationship, stay in our lanes, and not interfere with it. We must also be careful to not take on a new program which we do not know we can fund.

Sudbury Extended Day and the Sudbury Public Schools have an established multi-decade relationship. Both communicated their intent to continue working to find solutions to the extended day challenge. It is my recommendation we not disrupt those efforts to find a solution.



SUDBURY SELECT BOARD

Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

12: Disclosure of MOA for CB agreements

REQUESTOR SECTION

Date of request:

Requestor: Andrew Sheehan Town Manager

Formal Title: Public disclosure of memoranda of agreement to collective bargaining agreements reached with the Sudbury Supervisory Association and Laborers International Union of North America, AFL-CIO (DPW Union); terms of both are available on the Town’s website, under the Documents section of the Human Resources Department

Recommendations/Suggested Motion/Vote: Public disclosure of memoranda of agreement to collective bargaining agreements reached with the Sudbury Supervisory Association and Laborers International Union of North America, AFL-CIO (DPW Union); terms of both are available on the Town’s website, under the Documents section of the Human Resources Department

Background Information:
announce they entered into MOA with two collevtive bargaining groups

Financial impact expected:financial terms will be accommodated within the funds appropriated

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Select Board Office Pending
- Town Manager's Office Pending
- Town Counsel Pending
- Select Board Pending
- Select Board Pending

07/30/2024 7:00 PM



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

13: Minutes approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Review and possibly approve the minutes of 6/11//24.

Recommendations/Suggested Motion/Vote:

Background Information:
attached draft sent to SB 7/22 for their review

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Select Board Office Pending
- Town Manager's Office Pending
- Town Counsel Pending
- Select Board Pending
- Select Board Pending

07/30/2024 7:00 PM

SUDBURY SELECT BOARD

TUESDAY JUNE 11, 2024

7:00 PM

(Meeting can be viewed at www.sudburytv.org)

ZOOM Meeting

Present: Chair Jennifer Roberts, Vice-Chair Daniel Carty, Select Board Member Janie Dretler, Select Board Member Lisa Kouchakdjian, Select Board Member Charles Russo, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:06 PM, via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Roberts-present, Dretler-present

Vote to enter Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel, namely the Town Manager, pursuant to General Laws chapter 30A, §21(a)(exception 2).

Vice-Chair Carty motioned to enter into Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel, namely the Town Manager, pursuant to General Laws chapter 30A, §21(a)(exception 2), and then return to Open Session. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Kouchakdjian-aye, Dretler-aye, Roberts-aye

VOTED: To enter Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel, namely the Town Manager, pursuant to General Laws chapter 30A, §21(a)(exception 2), and then return to Open Session

Open Session resumed at 7:19 PM.

Opening remarks by Chair Roberts

- Board Members attended the Art Show and tribute to former beloved SPS art teacher Colby Caravaggio held last Friday with a huge turnout by Noyes School families/students (former and current) and staff; the June 7th Colby Caravaggio Day Proclamation was read at the event
- Early in June antisemitic vandalism acts took place and Sudbury Police continue to investigate; she extended her thoughts to the Jewish community and asked Town Manager Sheehan to repost the Town's stance against such hate and include on zero tolerance of such hate crimes on the Town website to include the HRA antisemitism definition, which was adopted by the Select Board in June 2022 as a result of such acts of antisemitic vandalism.

- The Pride Day Event was great with good attendance, which included music, performances and art displays

Reports from Town Manager

- Acknowledged Pride Day Event was a success and thanked all who participated
- As of yesterday, the DPW roof work began in preparation for solar installation

Reports from Select Board

Vice-Chair Carty

- Mentioned the antisemitic vandalism incidents; the Board has spoken against it and supports the investigation by Police
- Colby Caravaggio Day Event at the Noyes School was very well-attended
- Catch Connect Event took place on June 6, 2024 with several Select Board members in attendance, some electric vehicles are included in the fleet
- Thanked staff for finalizing Select Board Office Hours schedule; he and Board Member Russo will hold Select Board Office Hours on June 26, 2024

Board Member Russo

- Tribute to Colby Caravaggio was exceptional
- Pride Day Event was fun-filled with great turnout
- Echoed the comments about antisemitic vandalism
- Medal of Valor awarded to Police Officer Ryan Botto for his efforts during recent house fire
- June is National Gun Violence Awareness Month; passage of the Firearms Safety Business Use Article in Sudbury failed by 4 votes at the recent Annual Town Meeting
- June is National Pollinator Month

Board Member Dretler

- Read quote from Rabbi Fish, Regional Director of ADL addressing the ability to solve the antisemitic problem together and recognizing the issue as a societal problem, not a Jewish problem, and everyone needs to feel safe in the community and the world

Board Member Kouchakdjian

- Agreed with Board and community comments against antisemitism; she denounced all forms of antisemitism including acts of vandalism, stressing there is no place for hate in Sudbury or anywhere else
- Community Event for Colby Caravaggio was very moving and was impressed by the number of people in attendance, she appreciated full Select Board attendance and thanked Members and the Sudbury School Committee for all they do for the Town
- Attended her first MAGIC meeting this morning and was pleased to join this great group of people and is looking forward to attending the monthly meetings

Public Comment

Resident Kay Bell, 348 Old Lancaster Road, stated she had communicated with both the DEI and Select Board regarding the defacing of residents' lawn signs. She indicated that such incidents could be viewed as acts of antisemitism and expressed hope that everyone could be heard in order to find common ground in the community.

Public Hearings

PUBLIC HEARING: As the Local Licensing Authority, vote on whether to approve the application of LJD Partners LLC, d/b/a Soul of India, 103 Boston Post Rd., Sudbury, for an Alteration of Premises/Addition of Outdoor Seating of an All-Alcohol Restaurant, under M.G.L. c. 138, s.15A & 16B. Dariusz Zwinga, Manager, to attend.

Present: Darius Zwinga, Manager – Soul of India

Vice-Chair Carty motioned to open the Public Hearing: As the Local Licensing Authority, vote on whether to approve the application of LJD Partners LLC, d/b/a Soul of India, 103 Boston Post Rd., Sudbury, for an Alteration of Premises/Addition of Outdoor Seating of an All-Alcohol Restaurant, under M.G.L. c. 138, s.15A & 16B. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To open the Public Hearing: As the Local Licensing Authority, vote on whether to approve the application of LJD Partners LLC, d/b/a Soul of India, 103 Boston Post Rd., Sudbury, for an Alteration of Premises/Addition of Outdoor Seating of an All-Alcohol Restaurant, under M.G.L. c. 138, s.15A & 16B

Mr. Zwinga confirmed the seasonal outdoor seating at the restaurant has been in operation for the last three years and includes ADA-compliant seating also.

Board Member Russo asked about the vinyl fencing being proposed. Mr. Zwinger described the planters with fencing between them and offered to send pictures to the Board for review. He mentioned DRB guidance.

Resident and ZBA Chair John Riordan, 12 Pendleton Road, commented that going forward, Special Permitting from ZBA would be most appropriate.

Vice-Chair Carty motioned to close the evidentiary part of the Public Hearing. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To close the evidentiary part of the Public Hearing

Vice-Chair Carty motioned to approve the application of LJD Partners LLC, d/b/a Soul of India, 103 Boston Post Rd., Sudbury, for an Alteration of Premises/Addition of Outdoor Seating of an All-Alcohol Restaurant, under M.G.L. c. 138, s.15A & 16B. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To approve the application of LJD Partners LLC, d/b/a Soul of India, 103 Boston Post Rd., Sudbury, for an Alteration of Premises/Addition of Outdoor Seating of an All-Alcohol Restaurant, under M.G.L. c. 138, s.15A & 16B. Vice-Chair Carty made the motion and Board member Kouchakdjian seconded.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye.

Vice-Chair Carty motioned to close the Public Hearing. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To close the Public Hearing

PUBLIC HEARING: As the Local Licensing Authority, discuss/vote on All Alcoholic Beverages License of Fugakyu Café Corp., d/b/a Fugakyu Café, 621 Boston Post Road to consider status of alcohol license and termination of lease.

Present: Zachary Tuck, Landlord

Vice-Chair Carty motioned As the Local Licensing Authority, to open the hearing to discuss/vote on All Alcoholic Beverages License of Fugakyu Café Corp., d/b/a Fugakyu Café, 621 Boston Post Road to consider status of alcohol license and termination of lease. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: As the Local Licensing Authority, to open the hearing to discuss/vote on All Alcoholic Beverages License of Fugakyu Café Corp., d/b/a Fugakyu Café, 621 Boston Post Road to consider status of alcohol license and termination of lease

Town Manager Sheehan explained the All-Alcoholic Beverages License for Fugakyu Café had expired, thus the license is void and not attached to a specific location in Sudbury. He stated that possible options were to relinquish the license or have the Select Board revoke the license.

Mr. Tuyck stated that he is the landlord for the site and a signed lease had been finalized with a new tenant who is seeking a liquor license. He understood the expired license would first have to be revoked and that the new tenant could apply for a liquor license.

Board Member Dretler asked if other liquor licenses are available at this time. Town Manager Sheehan responded in the affirmative. Board Member Dretler stated she was sorry to see Fugakyu Café leave Sudbury.

Vice-Chair Carty motioned to close the evidentiary part of the Public Hearing. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To close the evidentiary part of the Public Hearing

Vice-Chair Carty motioned As the Local Licensing Authority, to revoke the All-Alcoholic Beverages License of Fugakyu Café Corp., d/b/a Fugakyu Café, 621 Boston Post Road; effective June 24, 2024. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: As the Local Licensing Authority, to revoke the All-Alcoholic Beverages License of Fugakyu Café Corp., d/b/a Fugakyu Café, 621 Boston Post Road; effective June 24, 2024

Vice-Chair Carty motioned to close the Public Hearing. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To close the Public Hearing

Consent Calendar

Vote to enter into the Town record and congratulate Elizabeth Huettig of Girl Scout Troop 65254, recognized at an Award Ceremony on Tuesday, June 4, 2024, for having achieved the high honor of the Girl Scout Gold Award. Also vote to authorize the chair to sign a congratulatory letter on behalf of the Board.

Vote to accept the Declaration of Restrictive Covenant and Grant of Easement regarding Stormwater Management System for the property at 199 Raymond Road subject to the Stormwater Management Permit issued for the property.

Vice-Chair Carty motioned to approve the two Consent Calendar items; to enter into the Town record and congratulate Elizabeth Huettig of Girl Scout Troop 65254, recognized at an Award Ceremony on Tuesday, June 4, 2024, for having achieved the high honor of the Girl Scout Gold Award, also vote to authorize the chair to sign a congratulatory letter on behalf of the Board; and to accept the Declaration of Restrictive Covenant and Grant of Easement regarding Stormwater Management System for the property at 199 Raymond Road subject to the Stormwater Management Permit issued for the property. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

VOTED: To approve the two Consent Calendar items; to enter into the Town record and congratulate Elizabeth Huettig of Girl Scout Troop 65254, recognized at an Award Ceremony on Tuesday, June 4, 2024, for having achieved the high honor of the Girl Scout Gold Award, also vote to authorize the chair to sign a congratulatory letter on behalf of the Board; and to accept the Declaration of Restrictive Covenant and Grant of Easement regarding Stormwater Management System for the property at 199 Raymond Road subject to the Stormwater Management Permit issued for the property.

Discussion and possible vote on whether to approve the Town Manager Contract between the Town of Sudbury and Andrew J. Sheehan, and ratify the vote taken in Executive Session.

Chair Roberts announced the Board approved a three-year Town Manager employment contract with updates and increases to compensation/benefits for Town Manager Andy Sheehan. She noted that the Town Manager is eligible for compensation increase after each annual review. Chair Roberts acknowledged that Town Manager Sheehan received very positive reviews from Select Board Members and Staff.

Vice-Chair Carty motioned to ratify the vote taken in Executive Session to approve the Town Manager Contract between the Town of Sudbury and Andrew J. Sheehan, effective July 1, 2024. Board Member Kouchakdjian seconded the motion.

It was on motion 4-1; Dretler-aye, Russo-aye, Carty-no, Kouchakdjian-aye, Roberts-aye

VOTED: To ratify the vote taken in Executive Session to approve the Town Manager Contract between the Town of Sudbury and Andrew J. Sheehan, effective July 1, 2024

Discussion of repairs and funding of drainage sink hole on Washington Drive

Present: DPW Director Dan Nason

Mr. Nason confirmed the intention was to replace several culverts, and noted that a drainage situation on Washington Drive should take priority.

Chair Roberts agreed that the situation on Washington Drive was an emergency. Mr. Russo stressed that culverts are essential to public safety and regulations related to culverts is changing. Vice-Chair Carty commented that Town Counsel reviewed the proposal.

Board Members supported Mr. Nason's request to consider that associated funding be first used to address the drainage sink hole on Washington Drive.

Discussion and vote on whether to adopt the Ambulance rates as described in the memo from the Fire Chief, dated June 11, 2024, said rates to be effective as of July 1, 2024.

Present: Fire Chief John Whalen

Town Manager Sheehan stated that the last time ambulance fees were increased in Sudbury was in 2013.

Chief Whalen commented that the increased rate would fall within the middle range when compared to ambulance fees in other communities.

Vice-Chair Carty motioned to adopt the Ambulance rates as described in the memo from the Fire Chief, dated June 11, 2024, said rates to be effective as of July 1, 2024. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To adopt the Ambulance rates as described in the memo from the Fire Chief, dated June 11, 2024, said rates to be effective as of July 1, 2024

Continuation of Diversity, Equity, & Inclusion Commission discussion, including Tercentenary markers

Present: Historical Commission Chair Chris Hagger

Chair Roberts stated the markers had been discussed during the past year. She noted that Concord removed markers, based on offensiveness.

Board Member Dretler noted that the local faith committee raised concerns about this matter several years ago.

Mr. Hagger stated that DEI and the Sudbury Historical Commission (SHC) had discussed the issue; SHC agreed with sentiments of the DEI, particularly the marker at the intersection of Concord Road and Rte. 20. He stated the wording on that marker is outdated and inaccurate and does not mention the indigenous population. He referenced the related MassDOT letter, as well as the faith committee letter. Mr. Hagger confirmed that the particular marker/s were reinstalled by MassDOT and MassDOT did not respond to communication from SHC. Mr. Hagger stated that SHC would continue discussion regarding this issue.

Town Manager Sheehan suggested that Town Counsel Lee Smith reach out to Concord and determine who they contacted about removal of similar marker/s in that Town.

Mr. Hagger suggested that all the marker/s be photographed for review and opined about keeping some of the markers for historical significance. He noted that the Sudbury fight markers were not accurate and would like to gather tribal input.

Board Members discussed the issue; Chair Roberts confirmed the Board would look forward to receiving additional information to be considered at an upcoming Select Board meeting.

DEI Update

Chair Roberts noted that DEI would be appointing new Commissioners, and a qualified trainer is being considered.

Discussion and possible vote on adoption of Purchase Contract Policy and Flag Policy

Flag Policy

Board Members discussed proposed changes to the Flag Policy.

Vice-Chair Carty motioned to adopt the flag policy as presented and edited, pursuant to Town Counsel review. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To adopt the flag policy as presented and edited, pursuant to Town Counsel review.

Purchase Contract Policy

Chair Roberts noted the primary change reflecting changing the purchase contract limit to \$250,000.00.

Board Members discussed modifications.

Board Member Kouchakdjian motioned to approve the Purchase Contract Policy, as edited. Vice-Chair Carty seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Kouchakdjian-aye, Carty-aye, Roberts-aye

VOTED: To approve the Purchase Contract Policy, as edited

Vote whether to approve the annual Select Board's re-appointments of those listed (all of which are subject to acceptance).

Vice-Chair Carty presented the "2024 Select Board's Re-appointments" document, and the "Town Manager Appointments" document, as included in the Select Board packet for this meeting.

Board Member Dretler mentioned the Memorial Day Committee had not met since 2017 and requested additional clarification. Board Members agreed.

Vice-Chair Carty motioned to reappoint board and committee members appointed by the Select Board, as presented on the screen at the Select Board meeting on June 11, 2024. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To reappoint board and committee members appointed by the Select Board, as presented on the screen at the Select Board meeting on June 11, 2024

Vice-Chair Carty motioned to approve Town Manager board and committee appointments, as presented in the June 11, 2024 Select Board meeting packet, with edit to the name of Liesje Quinto. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To approve Town Manager board and committee appointments, as presented in the June 11, 2024 Select Board meeting packet, with edit to the name of Liesje Quinto

Vote to review and possibly approve the minutes of 4/30/24 and 5/7/24.

4/30/24 Minutes

Vice-Chair Carty motioned to approve the 4/30/24 meeting minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To approve the 4/30/24 meeting minutes, as edited

5/7/24 Minutes

Vice-Chair Carty motioned to approve the 5/7/24 meeting minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To approve the 5/7/24 meeting minutes, as edited

Upcoming Agenda Items

June 25, 2024

Vice-Chair Carty requested Sustainability Coordinator Dani Marini-King present general update to include grants being considered.

July 16, 2024

Board Member Kouchakdjian requested update regarding business and economic goals.

Board Member Russo acknowledged Master Plan update with Planning Board Director Adam Burney would also be on the July 16 agenda.

Future Topics:

Board Member Kouchakdjian requested update on the ADA Transition Plan.

Chair Roberts recommended that the Town Manager and Select Board Goals Session take place in August.

Vote to enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3).

Vice Chair Carty motioned to close Open Session and enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3) and not return to Open Session. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To close Open Session and enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares, pursuant to General Laws chapter 30A, §21(a) (exception 3) and not return to Open Session

Open Session ended at 10:00 PM.



SUDBURY SELECT BOARD
Tuesday, July 30, 2024

MISCELLANEOUS (UNTIMED)

14: Upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

07/30/2024 7:00 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
August 13, hybrid meeting at Police station	Summer 2024 Select Board Newsletter articles approval
	Women's Equality Day Proclamation
	Interviews with DEI applicants
September 5 evening (Thurs)	Goal setting session with Mel Kleckner of UMass Collins Center
September 10	Legislative update with Sen. Eldridge and Rep. Gentile
September 24	Sudbury 250 Committee Quarterly Update
	Energy & Sustainability Committee follow-up meeting
Future items/date to be determined	After-School Care: Town Manager Current State Review for Town Departments
	Remote Meeting Policy
	Economic Development Goal update
	Memorial Day Committee reappointments
	ARPA update (every meeting through Dec. 2024)
	ADA transition plan
	Town Manager goals
	Curtis Middle School civics projects
	Quarterly meeting and update with key Select Board formed committees including Transportation Committee, DEIC, Sudbury 250 Committee, RTAC, E&S Committee, Cable Advisor, Memorial Day Committee, September 11 Committee. Other SB appointed committees include PBC, Ponds and Waterways, Housing Trust, HDC, ZBA, Traffic Safety Coordinating Committee, Board of Registrars, CIAC, COD, Cultural Council, Earth Removal Board, LARC, LEPC.
	Code of Conduct Policy
	Historical Commission follow-up re: Tercentenary Markers
	KPI policy discussion
	MWRA Expansion Study
	Liaison status update on LS agreement
	Broadacres Property: next steps
	Bike shuttle program
	Pets in cemeteries
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November).
	Solar Panels
	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training - Policy Subcommittee

Attachment 14.a: Upcoming agenda.items 7.30.24 (6287 : Upcoming agenda items)