

## SUDBURY SELECT BOARD

TUESDAY APRIL 23, 2024

7:00 PM

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

ZOOM Meeting

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Charles Russo, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:01 PM, via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

### **Call to Order**

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Dretler-present, Roberts-present

### **Opening remarks by Chair**

- Wished all who celebrate, a happy Passover
- Welcomed everyone back from school break
- Recommended everyone be cautious as traffic has picked up in Sudbury
- Announced Town Meeting on May 6, 2024 at LSHS, 7:30 PM
- Rail Trail Advisory Committee public forum is taking place this evening, via Zoom and live at the Goodnow Library

### **Reports from Town Manager**

- Thanked everyone who attended Earth Day events on Saturday, including several Members of the Board; he recognized Leila Frank and Dani Marini-King, as well as other Staff and Committee/Commission Members, community partners and volunteers

### **Reports from Select Board**

Vice-Chair Kouchakdjian

- Wished those who celebrate a happy Passover
- She thanked all who helped with the Town Earth Day event, which was well-attended
- Mentioned that she observed decreased amount of trash/debris in Town, thanks to those who helped clean up on Earth Day

Board Member Russo

- Extended Passover well wishes

- Thanked all involved with Earth Day events
- Recognized Annual Town Meeting on May 6, and hoped to see everyone there

#### Board Member Carty

- Extended Passover greetings
- Announced plans are ongoing regarding the Sudbury CatchConnect transportation program to commence on July 1, 2024; mentioned a launch event with the MWRTA
- Announced a CatchConnect update on the Select Board agenda, after Town Meeting
- Requested agenda item for release of an easement.

#### Board Member Roberts

- Wished all a happy Passover and welcomed all back from school vacation
- Acknowledged that the Select Board has received resident comments regarding after-school care; she recommended the Board discuss the topic at an upcoming meeting

#### **Public Comments**

No Public Comments

#### **Consent Calendar**

**1. Vote to designate the week of May 21-27, 2024 as National Public Works week in the Town of Sudbury, and to sign a proclamation in that regard, as requested by DPW Director Dan Nason**

**2. Vote to proclaim May 2024 as Military Appreciation Month and sign a proclamation in that regard**

Vice-Chair Kouchakdjian motioned to approve Consent Calendar items 1 and 2, as presented in the 4/23/24 Select Board agenda packet. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To approve Consent Calendar items 1 and 2, as presented in the 4/23/24 Select Board agenda packet

#### **Meet with resident Kay Bell to discuss numbering issues on petition Article 45 on the 2024 ATM Warrant**

Present: Kay Bell, 348 Old Lancaster Road

Ms. Bell lead discussion regarding disability-related language modification as presented in Article 45.

Ms. Bell thanked Town Staff, especially the IT Department, for the inclusion of screen reading in preparation for Town Meeting on May 6.

**Discussion and potential vote on resolution opposing expansion of private jet hangar space at Hanscom Field**

Present: Rami Alwan, Chair of Energy and Sustainability Committee

Mr. Alwan stated there was no reason to support the proposed expansion of private jet hangar space at Hanscom Field because the proposal was ingenious and would create additional pollution. He referenced the “CO2e Number for Hanscom Expansion” spreadsheet.

Board Members Russo and Carty requested that additional information be presented to the Board.

Board Member Russo thanked Mr. Alwan for providing him with information about Hanscom area towns’ positions on this topic and claims about the climate effects of the hangar expansion. He questioned whether taking time to verify third party calculations would be worthwhile.

Board Member Roberts asked if the Healey Administration supported the proposal. Mr. Alwan responded that the Healey Administration requested further justification.

Chair Dretler stated that the Sustainability Committee had studied this topic thoroughly and recommended the Board oppose the proposal.

Vice-Chair Kouchakdjian motioned to support opposing expansion of private jet hangar space at the Hanscom Field, as presented by Mr. Alwan. Board Member Roberts seconded the motion.

It was on motion 4-1; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-no, Dretler-aye

VOTED: To support opposing expansion of private jet hangar space at the Hanscom Field, as presented by Mr. Alwan

**FY23 Audit Presentation by representatives from Powers & Sullivan, LLC**

Present: Renee Davis, Powers & Sullivan, LLC; Jessica Greene, Powers & Sullivan, LLC; Finance Director Dennis Keohane

Ms. Davis presented: “MARCUM - Presentation to The Town of Sudbury, Massachusetts,” with included topics:

- Objective: Introduction, Overview of the Town’s FY 2023 Audit Process, Overview of the Town’s FY 2023 Audit Results.
- Transfer of name to Marcum LLP, from Powers & Sullivan, LLC
- Town Financial Audit Objectives
- Audit Process – Preliminary Audit, Continued Audit work now, Year End Audit Work
- Audit Results – Unmodified Audit Opinion, which is the usual for Sudbury; Certificate of Achievement for Excellence in Financial Reporting, (which is the usual mode for Sudbury)
- Annual Comprehensive Financial Report – Introductory Section, Financial Section, Statistical Section (10 years of financial information)
- General Fund Balance
- Financial Position Highlights
- Single Audit – Federal Grants –ARPA Grants

- Management Responsibilities
- Areas of Audit Emphasis

After the presentation, Board Members asked related questions.

Vice-Chair Kouchakdjian motioned to accept the FY23 Town Audit, as presented by Powers & Sullivan, LLC; now Marcum, LLP. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To accept FY23 Town Audit, as presented by Powers & Sullivan, LLC; now Marcum, LLP

**Discussion regarding 2024 Annual Town Meeting: Consent Calendar, positions on articles; other**

**Article 8 – FY24 Snow & Ice Transfer**

Vice-Chair Kouchakdjian motioned to support Article 8 - FY24 Snow & Ice Transfer. Board Member Russo seconded the motion.

It was on motion 5-0; Russo-aye, Kouchakdjian-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To support Article 8 - FY24 Snow & Ice Transfer

**Article 9 – Unpaid Bills of Prior Fiscal Years**

Town Manager Sheehan confirmed there were no unpaid bills.

Board Member Carty motioned to indefinitely postpone (IP) Article 9 - Unpaid Bills of Prior Fiscal Years. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To indefinitely postpone (IP) Article 9 - Unpaid Bills of Prior Fiscal Years

**Article 16: Firearm Bylaw**

Discussion centered around no minority presentation for the Firearm Bylaw article for Town Meeting.

**Article 28 – Electric Car Charging Stations for Goodnow Library**

Several Board Members wanted to hear from Library Trustees before voting on the article.

Chair Dretler explained Article 28 would be included on the April 30<sup>th</sup> Select Board Meeting Agenda.

**Article 1 – Hear Reports**

Board Member Carty motioned to support Article 1 – Hear Reports. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 1 – Hear Reports

### **Article 2 – FY24 Budget Adjustments**

Town Manager Sheehan confirmed there were no adjustments.

Board Member Carty motioned to indefinitely postpone Article 2 - FY24 Budget Adjustments. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To indefinitely postpone Article 2 - FY24 Budget Adjustments

### **Article 45 – Amend General Bylaws, Chapter 20, by Adding “Disability”**

Board Member Carty motioned to support Article 45 – Amend General Bylaws, Chapter 20, by Adding “Disability.” Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 45 – Amend General Bylaws, Chapter 20, by Adding “Disability”

### **Article 38 – Community Preservation Act Fund – Sudbury Housing Trust Allocation**

Present: Adam Burney, Planning and Community Development Director

Board Member Russo inquired about funding received by the Housing Trust. Mr. Burney stated the Housing Trust considered purchasing the Nobscot site, and now the Sudbury Housing Authority is considering such housing at that site.

Mr. Burney stated this article would represent creating an affordable unit in Town and Trust intends to build funding in order to purchase a home on the competitive market, and to ultimately sell it with a deed restriction; spending some \$900,000 to buy and renovate a property. Mr. Burney added that the Trust is considering all options to gather such funding.

Vice-Chair Kouchakdjian motioned to support Article 38 – Community Preservation Act Fund – Sudbury Housing Trust Allocation. Board Member Roberts seconded the motion.

It was on motion 4-1; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-no, Dretler-aye

### **Discussion of Town Manager Review**

Chair Dretler thanked Town Manager Sheehan for his success with conducting two Sudbury Town Meetings within his first year of employment as Town Manager.

Board Members agreed that working with Town Manager Sheehan has been most productive.

Town Manager Sheehan thanked the board for providing feedback.

Chair Dretler stated that Board discussion regarding Town Manager review would continue after Town Meeting took place.

**Vote to review and possibly approve the minutes of 3/12/24 and 3/26/24**

**Minutes of 3/12/24**

Vice-Chair Kouchakdjian motioned to approve the open session minutes of 3/12/24, as edited. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the open session minutes of 3/12/24, as edited

**Minutes of 3/26/24**

Vice-Chair Kouchakdjian motioned to approve the open session minutes of 3/26/24, as edited. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the open session minutes of 3/26/24, as edited

**Adjourn**

Vice-Chair Kouchakdjian motioned to adjourn the Select Board Meeting. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting ended at 9:38 PM.

## **SB Meeting – 4/23/24 Documents & Exhibits**

1. Vote to designate the week of May 21-27, 2024 as National Public Works week in the Town of Sudbury, and to sign a proclamation in that regard, as requested by DPW Director Dan Nason.

**Attachments:**

1.a National Public Works Week 2024

2. Vote to proclaim May 2024 as Military Appreciation Month and sign a proclamation in that regard.

**Attachments:**

2.a Military Month Proclamation\_2024

3. Vote to accept a \$12,015 grant from the Sudbury Foundation to Park & Recreation, with funds to be used toward the Spring Fest event.

**Attachments:**

3.a Spring Fest Grant Request Packet

4. Meet with resident Kay Bell to discuss numbering issues on petition Article 45 on the 2024 ATM Warrant.

**Attachments:**

4.a ATM 2024 Art 45 numbering question

5. Discussion and potential vote on resolution opposing expansion of private jet hangar space at Hanscom Field. Rami Alwan, Chair of Energy and Sustainability Committee, to attend.

**Attachments:**

5.a Draft Sudbury Hanscom Resolution

6. FY23 Audit Presentation by representatives from Powers & Sullivan, LLC.

**Attachments:**

6.a Sudbury FY2023 ACFR

6.b FY23 Report on Federal Awards (SEFA)

7. Discussion regarding 2024 Annual Town Meeting: consent calendar, positions on articles; other.

**Attachments:**

7.a 2024 ATM\_Articles\_for website

8. Discussion of Town Manager review

**Attachments:**

8.a Town Manager Review Quant Tally 04.23.24

8.b Dretler 2024\_Town Manager Review Form 041624

8.c Lisa K Town Manager Review 2024

8.d Carty Town Manager Review Form 03.25.22 DCarty04172024

8.e Roberts Town Manager Review Sheehan\_Roberts 04.17.24

8.f Russo 2024 Town Manager Review Form

9. Vote to review and possibly approve the minutes of 3/12/24 and 3/26/24.

**Attachments:**

9.a SB\_draft1\_3.12.24\_min.for\_review

9.b SB\_draft1\_3.26.24\_min.for\_review