

#### SUDBURY SELECT BOARD TUESDAY MAY 14, 2024 7:00 PM, ZOOM

Item #	Time	Action	Item	
	7:00 PM		CALL TO ORDER	
			Opening remarks by Chair	
			Reports from Town Manager	
			Reports from Select Board	
			Public comments	
			CONSENT CALENDAR	
1.		VOTE	Vote whether to approve an increase in the abatement amount for both veterans and seniors in the Tax Work off program to \$2,000 annually, for a maximum of 133.3 hours of work, effective January 1, 2025.	
2.		VOTE	Vote to enter into the Town record and congratulate Adrian John and Nicholas Vona, both of Scout Troop 61, for having achieved the high honor of Eagle Scout.	
3.		VOTE	Relative to the Atkinson Pool Funds appropriated under Article 6 of the 2023 Fall Special Town Meeting and the Atkinson Pool Renovation funded under Article 23 of the 2024 Annual Town Meeting, VOTE to approve the Town Manager award and execution of the design, construction and any other contractual actions as may arise connected with the overall project.	
			MISCELLANEOUS	
4.		VOTE	Interview candidate for appointment to the Sudbury 250 Committee. Following interview, vote whether to appoint Jim Wiegel, 665 Boston Post Road, for a term expiring 9/30/26.	
5.			Discussion/recap of Annual Town Meeting 2024. (Moderator Cate Blake invited to attend)	
6.			Discuss Transportation Committee extension (committee and members), the CatchConnect pilot starting July 1, and feedback on next steps.	
7.		VOTE	Vote to release opinion on Tall Pines easement; additional discussion as needed.	
8.		VOTE	Vote to review and possibly approve open session minutes of $4/2/24$ .	

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.

Item #	Time	Action	Item		
			EXECUTIVE SESSION		
9.		VOTE	Vote to close Open Session and enter Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel, namely the Town Manager, pursuant to General Laws chapter 30A, §21(a)(exception 2).		
10.		VOTE	Vote to continue Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) - To discuss and possibly vote on strategy with respect to litigation (National Opioid settlement matter).		
11.		VOTE	Vote to close Executive Session and resume Open Session.		
			MISCELLANEOUS (CONT)		
12.		VOTE	Vote to elect a new Chair and Vice-chair and reappoint Town Manager Andrew Sheehan as Clerk to the Select Board. This will take effect at the close of tonight's meeting.		
13.		VOTE	Vote to adjourn		



### CONSENT CALENDAR ITEM

### 1: Property tax workoff program change

### REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote whether to approve an increase in the abatement amount for both veterans and seniors in the Tax Work off program to \$2,000 annually, for a maximum of 133.3 hours of work, effective January 1, 2025.

Recommendations/Suggested Motion/Vote: Vote whether to approve an increase in the abatement amount for both veterans and seniors in the Tax Work off program to \$2,000 annually, for a maximum of 133.3 hours of work, effective January 1, 2025..

Background Information: attached memo from Debra Galloway and Cynthia Gerry, director of assessing. moved from 4/30 meeting

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Pending
Pending
Pending
Pending
Pending

1.a



## Sudbury Senior Center Council on Aging Town of Sudbury, Massachusetts

40 Fairbank RoadSudbury, Massachusetts01776-1681www.sudburyseniorcenter.orgPhone:978-443-3055Fax:978-443-6009E-mail: senior@sudbury.ma.us

#### MEMORANDUM

Date: March 29, 2024

To: Sudbury Select Board Sudbury Board of Assessors

From: Debra Galloway, Director, Sudbury Senior Center for the Sudbury Council on Aging SH

RE: Sudbury Property Tax Work-off Program Change

At the Sudbury Council on Aging meeting of November 13, 2023, the Council on Aging Board voted unanimously to request an increase in the maximum amount of the tax abatement available to participants in the Sudbury Property Tax Work-off Program. This is based on the new tax bill signed into law by Gov. Maura Healey in October 2023. The law allows towns to choose to increase the abatement to \$2,000 per year per person. The COA proposes to the Select Board to increase the program from the current 100 hours for a tax abatement of \$1,500 per year, to a maximum of up to 133.3 hours of work for an abatement of up to \$2,000 per year.

The Sudbury Property Tax Work-off Program offers residents 60 years of age and older, as well as veterans of any age, an opportunity to apply to work for Sudbury Town Departments. Hours worked during the calendar year are received as a property tax abatement in the following calendar year. The Council on Aging is requesting that the Sudbury Select Board increase the annual maximum abatement allowance to \$2,000 as of January 1, 2025. The increase will accommodate 133.3 work hours at the current State minimum wage rate of \$15.00 per hour.

This request is made with the knowledge that the Sudbury Board of Assessors estimated that there is sufficient funding in the overlay account for your consideration of our request. There is currently a total of 68 slots available to either adults aged 60+ and over, or veterans.

The funding for the property tax credit generated by this local option abatement program is budgeted and paid for through the Town's Abatement/Exemption Overlay Account<sup>1</sup>. The current program allocation will increase from \$102,000 to \$136,000 as of January 1, 2025.

<sup>&</sup>lt;sup>1</sup> The Town also pays for mandated OBRA and FICA amounts for each participant; these costs are recorded elsewhere as operating expenditures rather than reductions (write-offs) to tax revenues.

Attachment1.b: Memo to Town Manager(6227:Property tax workoff program change)

1.b



Town of Sudbury Sudbury, MA 01776

#### MEMORANDUM

Date: May 2, 2024

To: Andy Sheehan, Town Manager Town of Sudbury

From: Cynthia Gerry, Director of Assessing 1000

RE: Sudbury Property Tax Work-off Program

The Sudbury Council on Aging's initiative to increase the volunteer hours associated with Property Tax Work-off Program (property tax credit) was discussed at the Board of Assessors Meeting on March 28, 2024. The request is to increase the service hours from 100 to 133.3 hours annually, for 68 volunteer slots. The service wages are aligned with the State's minimum wage of \$15.00 per hour. The Assessors' agreed there is sufficient funding in the overlay account to support this request. This adjustment in the property tax work-off program is a positive move for those veterans and seniors serving the community.



### CONSENT CALENDAR ITEM

### **2: Eagle Scout recognition**

#### <u>REQUESTOR SECTION</u> Date of request:

Requested by: Patty Golden

Formal Title: Vote to enter into the Town record and congratulate Adrian John and Nicholas Vona, both of Scout Troop 61, for having achieved the high honor of Eagle Scout.

Recommendations/Suggested Motion/Vote: Vote to enter into the Town record and congratulate Adrian John and Nicholas Vona, both of Scout Troop 61, for having achieved the high honor of Eagle Scout.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

Dear members of the Select Board,

My name is Nancy Mulford. I am the mom of Nicholas Vona, a Troop 61 scout. I am pleased to announce that we have two new Eagle Scouts in Sudbury! Nicholas Vona and Adrian John recently obtained their rank of Eagle Scout in Troop 61.

Nicholas and Adrian will be recognized at the Eagle Court of Honor ceremony on Saturday, May 25 at 3 p.m. at Memorial Congregational Church, 26 Concord Road, Sudbury. The ceremony should last for a little over an hour. Cake and refreshments to follow.

We would be honored if you could join us to celebrate this important achievement, if your schedule allows. Please reach out to me if you have any questions.

Thank you for your service to the town of Sudbury.

Sincerely,

Nancy Mulford 508-494-1369



# **Town of Sudbury**

Office of Select Board www.sudbury.ma.us Flynn Building 278 Old Sudbury Rd Sudbury, MA 01776-1843 978-639-3381 Fax: 978-443-0756 Email: <u>selectboard@sudbury.ma.us</u>

May 14, 2024

Adrian John BSA Troop 61 147 Haynes Rd. Sudbury, MA 01776

Dear Adrian:

The Sudbury Select Board has entered in its official Town records its acknowledgment and congratulations to you on achieving the rank of Eagle Scout. We understand this is Scouting's highest award and that you join a select few who have been able to obtain this honor. Your community is proud of you!

Your dedication, hard work and perseverance in obtaining the Eagle Scout award is worthy of special recognition and we, the Sudbury Select Board, are doing so by way of this letter.

Again, congratulations! We hope this is but one of many significant achievements throughout your life.

Very truly yours,

SELECT BOARD CHAIR

anich Onther

Janie W. Dretler



# **Town of Sudbury**

Office of Select Board www.sudbury.ma.us Flynn Building 278 Old Sudbury Rd Sudbury, MA 01776-1843 978-639-3381 Fax: 978-443-0756 Email: <u>selectboard@sudbury.ma.us</u>

May 14, 2024

Nicholas Vona BSA Troop 61 25 Curtis Circle Sudbury, MA 01776

Dear Nicholas:

The Sudbury Select Board has entered in its official Town records its acknowledgment and congratulations to you on achieving the rank of Eagle Scout. We understand this is Scouting's highest award and that you join a select few who have been able to obtain this honor. Your community is proud of you!

Your dedication, hard work and perseverance in obtaining the Eagle Scout award is worthy of special recognition and we, the Sudbury Select Board, are doing so by way of this letter.

Again, congratulations! We hope this is but one of many significant achievements throughout your life.

Very truly yours,

SELECT BOARD CHAIR

enich Onthes\_

Janie W. Dretler



# CONSENT CALENDAR ITEM

### **3:** Atkinson Pool Renovation project design

#### **REQUESTOR SECTION**

Date of request:

Requestor: Sandra Duran, Combined Facilities Director

Formal Title: Relative to the Atkinson Pool Funds appropriated under Article 6 of the 2023 Fall Special Town Meeting and the Atkinson Pool Renovation funded under Article 23 of the 2024 Annual Town Meeting, VOTE to approve the Town Manager award and execution of the design, construction and any other contractual actions as may arise connected with the overall project.

Recommendations/Suggested Motion/Vote: Relative to the Atkinson Pool Funds appropriated under Article 6 of the 2023 Fall Special Town Meeting and the Atkinson Pool Renovation funded under Article 23 of the 2024 Annual Town Meeting, VOTE to approve the Town Manager award and execution of the design, construction and any other contractual actions as may arise connected with the overall project.

**Background Information:** 

Article 6 of the 2023 Fall Special Town Meeting approved One Hundred Thousand Dollars (\$100,000.00) to solicit and contract for the design of the Atkinson Pool Renovation project. A Request for Qualifications was advertised in April 2024. The Town received four (4) responses. Designer Review and Selection is currently underway by the Permanent Building Committee and Facility Department.

Financial impact expected:\$100,000

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending



### **MISCELLANEOUS (UNTIMED)**

### 4: Appointment to 250 Committee

#### <u>REQUESTOR SECTION</u> Date of request:

Requestor: Chair dretler

Formal Title: Interview candidate for appointment to the Sudbury 250 Committee. Following interview, vote whether to appoint Jim Wiegel, 665 Boston Post Road, for a term expiring 9/30/26.

Recommendations/Suggested Motion/Vote: Interview candidate for appointment to the Sudbury 250 Committee. Following interview, vote whether to appoint Jim Wiegel, 665 Boston Post Road, for a term expiring 9/30/26.

Background Information: attached application

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

Profile				
James	А	Wiegel		
First Name	Middle Initial	Last Name		
Email Address				
665 Boston Post Road			Suite or Apt	
Sudbury			MA	01776
City			State	Postal Code
Primary Phone	Alternate Ph	ione		
Which Boards woul	d you like to ap	oply for?		
Sudbury 250 Committee	e: Submitted			
Sudbury Residenc	V			
# Years Lived in Su				

41

#### **Interests & Experiences**

Please tell us about yourself and why you want to serve.

#### Why are you interested in serving on this board or commission?

Organizing and participation in parades for over 20 years.

#### Please describe your experience pertinent to this board/committee.

Colonel (Retired) US Army Colonel (Retied) Sudbury Companies of Militia and Minute Chairman, Sudbury Memorial Day Committee Trustee, Wayside Inn Foundation Elected Officer of the Ancient and Honorable Artillery Company of Massachusetts Treasurer, Military Historical Society of Massachusetts VP Finance, Massachusetts Air & Space Museum Treasurer, Sudbury American Legion Post 191 Member, Lafayette American Tour, 200th Anniversary Committee

Do you have previous municipal experience? If so, in what capacity have you served?

Memorial Day Committee

BS USMA / West Point MBA Babson College MS George Washington University Diploma in Financial Planning, Boston University

Wellesley Asset Management **Executive VP** Employer

lob Title

USAR\_COL\_BIO-1.pdf

Upload a Resume

#### Availability

When are you available to attend board/committee meetings? (Please select all that apply) \*

#### **Town Interest**

Do you or any member of your family have any business dealings with the Town? If yes, please explain.

#### Signature Confirmation

Check below to indicate that you have read, understand and agree to the following statement:

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of **Conduct for Town Committees.** 

I Agree

Fill in your name below to confirm: I hereby submit my application for consideration for appointment to the Board(s) or Commission(s) indicated above.

James A Wiegel



## MISCELLANEOUS (UNTIMED) 5: Recap of ATM 2024

<u>REQUESTOR SECTION</u> Date of request:

Requested by: Patty Golden

Formal Title: Discussion/recap of Annual Town Meeting 2024. (Moderator Cate Blake invited to attend)

Recommendations/Suggested Motion/Vote: Discussion/recap of Annual Town Meeting 2024. (Moderator Cate Blake invited to attend)

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending



### **MISCELLANEOUS (UNTIMED)**

### **6:** Transportation Committee

#### <u>REQUESTOR SECTION</u> Date of request:

Requestor: Dan Carty

Formal Title: Discuss Transportation Committee extension (committee and members), the CatchConnect pilot starting July 1, and feedback on next steps.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Pending
Pending
Pending
Pending
Pending

6.a



#### SUDBURY TRANSPORTATION COMMITTEE Voted to establish by the Sudbury Board of Selectmen April 10, 2018 Updated October 30, 2018 Updated October 24, 2019 Updated July 21, 2021 Updated May 31, 2022

#### Mission Statement

The Sudbury Transportation Committee was created by the Selectmen to address a key feature of livable communities: transportation. A livable community is defined as

...one that is safe and secure, has affordable and appropriate housing and transportation options, and offers supportive community features and services. ...Well-designed, livable communities promote health and sustain economic growth, and they make for happier, healthier residents — of all ages (<u>http://www.aarp.org/livable-communities/net-work-age-friendly-communities/info-2014/an-introduction.html</u>).

With the exception of specialized transportation provided by the Council on Aging, Sudbury is currently car-dependent, putting a number of residents at risk of isolation, loss of work, inability to access medical care, etc. There is no public transportation within town boundaries; parking space for commuter rail in adjoining towns is limited; and, there are few pedestrian-friendly routes from residences to likely destinations (e.g., town buildings, library, houses of worship, etc.).

Thus, the purpose of the Transportation Committee includes the following:

• To undertake specific assessments/studies of transportation and evaluate pilot experiments, both locally and regionally, at the direction of the Town Manager or their designee

• To consider all functional elements of transportation: public, specialized, traffic congestion, paths and walkways (as distinct from recreational facilities) for all residents—inclusive of but not solely focused on senior residents and residents with disabilities

• To review published assessments/studies to inform the Select Board, Town Manager, and relevant offices and departments (e.g., the Traffic Safety Coordinating Committee) regarding, especially, opportunities to expand transportation options

• To advise the Select Board, Town Manager and other town entities about the transportation implications of both residential and business development.

• To consider the sustained attractiveness of the town for businesses and residents and contribute to the environmental goals defined by the Energy and Sustainability Green Ribbon Committee in any recommendations.

• To accomplish other transportation-related tasks requested by the Select Board.

• To advise the Town Manager how to transition the duties of the Transportation Committee to Town staff or other elected or appointed bodies.

The Transportation Committee will take a proactive role in addressing transportation challenges affecting the town and may establish *pro tem* subcommittees as needed and approved by the Board.

The Select Board will review the contributions of the Transportation Committee prior to May 31, 2023 to assess how the Committee has fulfilled its role and to decide whether this structure should be continued until spring of 2024. It is envisioned that the Committee's purpose and tasks will become part of the responsibilities of town departments or bodies at some future date. The Transportation Committee, in cooperation with the Town Manager or their designee, will provide recommendations on how to integrate these responsibilities within Town Government.

#### **Membership and Structure**

The Transportation Committee consists of a small group of Core and a larger roster of Advisory members. Core members are voting members and must be available and willing to attend the majority of scheduled meetings. They may draw upon the expertise of advisory members, who will be requested to attend meetings and/or discuss topics for which their expertise is needed. The Core group will elect a Chair and a Clerk from among these members. The Chair will run meetings, be the designated communications link with the Town Manager and other Town staff, and schedule committee meetings. The Clerk will ensure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted to the Core for approval, filing with the Town Clerk, posting to the Town's website, and disseminating to the Advisory membership within 15 days of the meeting.

Quorum consists of a majority of serving Core members.

Recommended roles and individuals for membership are listed in the table, below.

#### **Compliance With State and Local Laws and Town Policies**

The Transportation Committee is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect committee membership. In particular, all appointments are subject to the following:

<u>The Code of Conduct for Select Board-Appointed Committee</u>. A resident or employee who accepts appointment to a Town committee by the Select Board agrees that s/he will follow this code of conduct.

<u>The Town's Email Communication for Committee Members Policy</u>. Anyone appointed to serve on a Town committee by the Select Board agrees that s/he will use email communication in strict compliance with the Town of Sudbury's email policy, and further under-stands that any use of email communication outside of this policy can be considered grounds for removal from the Committee by the Select Board.

<u>Use of the Town's Website.</u> The Committee will keep minutes of all meetings and post them on the Town's website. The Committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.

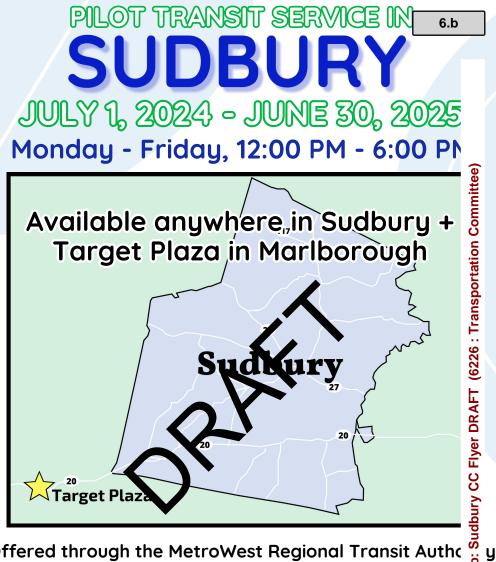
CORE GROUP				
Representation	Individual	Contributions		
Select Board	Dan Carty	Liaison for Select Board; industrial engineering/operations research and economics; CQI		
Council on Aging	Robert Lieberman	One of key stakeholders for ex- tended transportation services		
Town Planner	Adam Duchesneau	Link to regional (e.g., Minuteman Advisory Group on Interlocal Co-ordination), state, and local agencies involved in land use and transportation		
Commission on Disability	Kay Bell	Link to residents with disabilities to provide perspective of transportation options		
Metrowest Regional Transit Authority (MWRTA)	Debra Galloway	Director Sudbury Sr. Center; liaison with MetroWest Regional Transit Authority; co- liaison Cross Town Connect (CTC); senior/disabled transportation		
Sudbury AARP Age- Friendly/Livable Communities Ambassador (Town Manager Appointee)	Alice Sapienza	Harvard MBA, DBA		

#### Sudbury Transportation Committee: Recommended Examples (updated May 31, 2022)

#### ADVISORY GROUP (To be expanded as Needed)

Public Safety	Police (Chief Nix)	Impact of transportation options on and/or by Sudbury Public Safety
Department of Public Works	Dan Nason	Responsible for infrastructure elements related to all modes of transportation
Chamber of Commerce	Martha Welsh	Business needs for employment transit; impact of transportation options on retail sales, etc.
Board of Health	Bethany Hadvab	Town Social Worker; link to resi-dents in most need of transportation services

Planning Department, CrossTown Connect (CTC)	Beth Suedmeyer	Sudbury Planning Department; co-liaison Cross Town Connect (CTC)
Sudbury Public Schools	TBD; to be assigned by SPS School Committee Ad Hoc/as needed	Liaison for Sudbury Public School Committee
Lincoln-Sudbury Regional High School	Mary Warzynski	Liaison for Lincoln-Sudbury Regional High School (LSRHS) School Committee
State Representative	Carmine Gentile	Link to state, regional (e.g., MWRTA, and local agencies in-volved in transportation
Clergy Association	Rotating individuals (leaders of town faith communities)	Transportation identified by this group as a major need
Citizen(s)	TBD	various



### Offered through the MetroWest Regional Transit Author

For full details, visit www.mvrta.co











### **MISCELLANEOUS (UNTIMED)**

### 7: Tall Pines easement discussion

#### <u>REQUESTOR SECTION</u> Date of request:

Requestor: Dan Carty

Formal Title: Vote to release opinion on Tall Pines easement; additional discussion as needed.

Recommendations/Suggested Motion/Vote: Vote to release opinion on Tall Pines easement; additional discussion as needed.

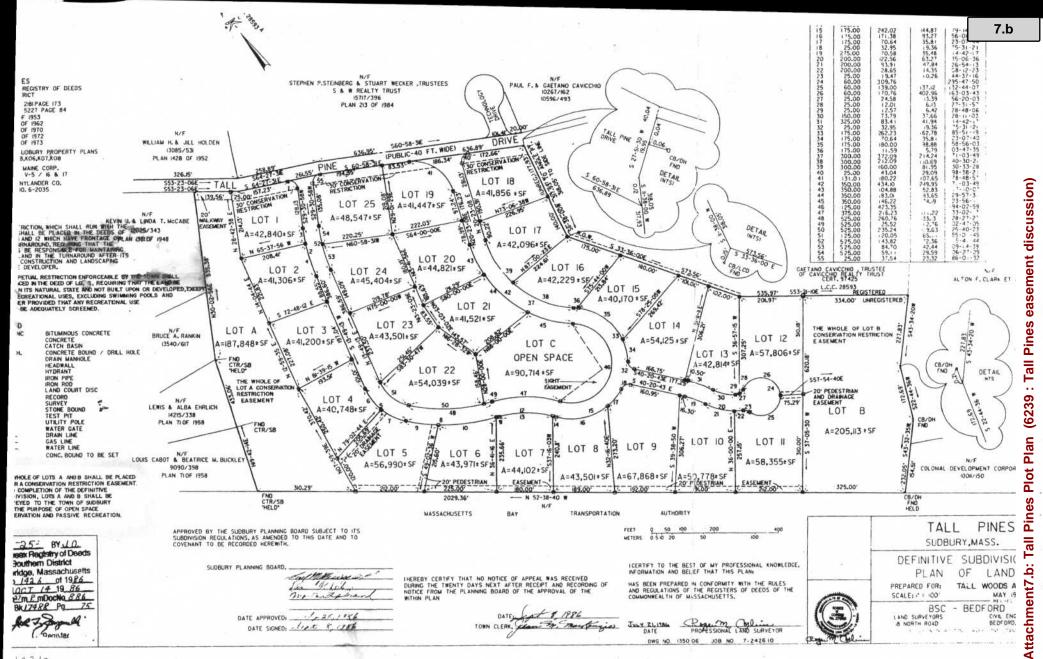
Background Information: attached plot plan and legal opinion from KP Law

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Pending
Pending
Pending
Pending
Pending



1426



### **MISCELLANEOUS (UNTIMED)**

### 8: Minutes review

#### <u>REQUESTOR SECTION</u> Date of request:

Requested by: Patty Golden

Formal Title: Vote to review and possibly approve open session minutes of 4/2/24.

Recommendations/Suggested Motion/Vote: Vote to review and possibly approve open session minutes of 4/2/24.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Pending
Pending
Pending
Pending
Pending

Attachment8.a: SB\_draft1\_4.2.24\_min.for\_review (6231 : Minutes review)

#### SUDBURY SELECT BOARD

#### TUESDAY APRIL 2, 2024

#### 7:00 PM

#### (Meeting can be viewed at <u>www.sudburytv.org</u>)

#### ZOOM Meeting

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Charles Russo, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:02 PM, via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

#### Call to Order

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Roberts-present, Dretler-present

#### **Opening remarks by Chair**

• Invited residents to attend Earth Day events on April 20, 2024

#### **Town Manager Report**

• Announced Board of Health will be hosting a EEE Forum on April 30<sup>th</sup> at the Goodnow Library from 7:00 PM to 8:30 PM

#### Select Board Reports

#### Vice-Chair Kouchakdjian

 Announced the WEMO (Women Elected to Municipal Office) Spring Consortium will be May 3<sup>rd</sup> from 9:00 AM to 11:00 AM

#### Board Member Carty

• Requested that the Firearms agenda item be presented earlier in the meeting

#### Board Member Russo

- Announced today is World Autism Awareness Day
- Announced that April 20<sup>th</sup> Earth Day celebration details are on the Town Website

#### **Board Member Roberts**

• Announced her presence

Attachment8.a: SB\_draft1\_4.2.24\_min.for\_review (6231 : Minutes review)

• Thanked all for attending the Firearms Information Session last Thursday

### Public comments

Resident Jack Ryan, 155 Ford Road, acknowledged that as a lawyer, the term "de facto" used in connection with the proposed firearms article, reflects an inappropriate use of the term. He recommended that this term not be used when discussing the article.

Resident Dave Henkels, 17 Twin Pond Lane, thanked Mr. Ryan for his comment. He thanked Board Member Russo for the time and research he provided with the gun shop article. Mr. Henkels also thanked Board Member Roberts for being the moderator at the gun shop information session. He confirmed that he had viewed twelve Select Board meetings where the article was discussed and public outreach had been extended by the Board multiple times with such focus being offered at the March 28<sup>th</sup> education session.

Resident Manish Sharma, 77 Colonial Road, expressed that the Town's dog licensing process must be updated.

### **Consent Calendar**

#1 - Vote to approve award of contract by the Town Manager to Energy Resources, 76 Watertown Road, Thomaston, CT 06787, as requested by the Town's Combined Facilities Director, to provide professional services to supply and install LED lighting replacements at seven of the Town's facilities in the amount of \$189,453.68; and further to execute any documents relative to said contract.

Board Members Carty and Russo thanked staff for the in-depth review of this item.

Vice-Chair Kouchakdjian motioned to approve Consent Calendar Item #1 as listed on the Select Board Meeting Packet for this meeting. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To approve Consent Calendar Item #1 as listed on the Select Board Meeting Packet for this meeting.

#### Discussion and vote whether to authorize the Town Manager or designee to issue a letter to Sudbury Housing Authority (SHA) confirming that the properties it owns and operates at 21 Great Lake Drive, 8 Oakwood Ave, 2 Beechwood Ave and 9 Richard Ave will continue to benefit from PILOTs during and after redevelopment as affordable housing

Present: Sheila Cusolito, Executive Director, SHA; Matthew Zajac, Deputy Director for Planning, Cambridge Housing Authority (Development consultant); Emily Horgan, Project Manager II, Cambridge Housing Authority (Development Consultant)

Ms. Cusolito presented the "Sudbury Housing Authority's Redevelopment of Single-Family Homes – 21 Great Lake, 8 Oakwood Ave., 2 Beechwood Ave. and 9 Richard Ave." PowerPoint. She stated that the four residences are owned by the Housing Authority, which are part of the State Housing portfolio; and renovation of the homes is needed. Ms. Cusolito confirmed the four homes qualify for expanded development.

8.a

Mr. Zajac explained the partnership with the Cambridge Housing Authority (CHA) to assist Sudbury in the redevelopment of housing, including helping SHA with securing engineers, state/public funding, and acting as project managers for such development. He confirmed that over the past 14 years, CHA has been assisting 13 MA communities with redevelopment.

Ms. Horgan mentioned the new heating systems associated with the redevelopment if the four units would be 100% electric. She stated that resident engagement will began in Sumer and Fall of 2024, with construction permits and construction to begin in the winter of 2025. Ms. Hogan that such construction should be completed in late 2025 or early 2026.

Ms. Cusolito noted next steps involve conveying the four properties to an SHA-affiliated LLC, per State Guidance, and to commence with the pilot program design selection process.

Ms. Hogan asked the Select Board to provide a letter to advance the project. Town Manager Sheehan stated that he has worked on similar projects, and indicated this would be a worthy project for the Town.

Chair Dretler commented that there were several options available for housing of current tenants while the homes are being reconstructed.

Board Member Carty requested documentation regarding the proposed LLC. Mr. Zajec explained this fairly new State initiative in housing, and there was enough funding to support the housing project.

Board Member Russo mentioned the current housing crisis and was impressed by this project which serves to maintain and update existing properties. He asked about the agreement formula which was agreed to by the Town and the SHA in the early 1970s.

Vice-Chair Kouchakdjian was pleased about doubling the housing capacity and asked about proposed square footage of the homes. Ms. Cusolito detailed the square footage was just under 1,000 square feet. Vice-Chair Kouchakdjian indicated that she would like to see accessibility features included in these units for the elderly and those with disabilities.

Board Member Roberts was supportive of the project; she inquired about Town budget impacts.

Vice-Chair Kouchakdjian motioned to authorize the Town Manager or designee to issue a letter to Sudbury Housing Authority (SHA) confirming that the properties it owns and operates at 21 Great Lake Drive, 8 Oakwood Ave, 2 Beechwood Ave and 9 Richard Ave will continue to benefit from PILOTs during and after redevelopment as affordable housing. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To authorize the Town Manager or designee to issue a letter to Sudbury Housing Authority (SHA) confirming that the properties it owns and operates at 21 Great Lake Drive, 8 Oakwood Ave, 2 Beechwood Ave and 9 Richard Ave will continue to benefit from PILOTs during and after redevelopment as affordable housing

Attachment8.a: SB\_draft1\_4.2.24\_min.for\_review (6231 : Minutes review)

# Discussion and possible vote on whether to move forward with the purchase of a Park & Recreation vehicle. The vote on 10/11/22 was specifically for a hybrid vehicle which is not available for purchase.

Present: Park & Recreation Director Dennis Mannone

Mr. Mannone presented an update regarding the Park & Recreation vehicle to be purchased and requested approval of a gas-fueled van in the amount of \$130,232.50 to be used for residents of all ages.

Chair Dretler asked if the bike rack feature would be installed on the vehicle. Mr. Mannone responded that he would request such feature.

Vice-Chair Kouchakdjian asked if the van would be wheel-chair accessible. Mr. Mannone responded in the affirmative.

Board Member Roberts noted that some monies previously allocated for the van would be coming back to the Town. She asked if a part-time person would be hired to drive the vehicle. Mr. Mannone responded that staff would be driving the van initially and would then be looking to employ a part-time driver to work less than 20 hours per week.

Board Member Carty mentioned that in the future the van could provide some transport to the train stations. Mr. Mannone was in agreement.

Board Member Russo hoped the vehicle would get good use, and that the next vehicle would have EV and hybrid possibilities.

Chair Dretler inquired about ownership of the van. Town Manager Sheehan confirmed the Town will own the Town, such as Town buildings are owned. He added that Park & Recreation would be the primary user, but the understanding is that other groups can use the vehicle as well. Town Manager Sheehan commented that was no pressure to act immediately on this aspect, and if the Board requested further detail, information could be considered over the next couple of months.

Vice-Chair Kouchakdjian motioned to support the purchase of a Park & Recreation vehicle by reducing the prior allocation \$75,000 to \$150,000 from ARPA funds. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To support the purchase of a Park & Recreation vehicle by reducing the prior allocation \$75,000 to \$150,000 from ARPA funds

#### <u>Discussion of the use, allocation, or reallocation of ARPA funds, including but not limited to allocating</u> <u>\$100,000 to the Sudbury Public Schools for classroom instructional equipment.</u>

Town Manager Sheehan confirmed that the ARPA funds would be allocated for the upgrading of classroom technologies, which reflects a five-year project.

Board Members discussed related aspects.

8.a

Vice-Chair Kouchakdjian motioned to support an ARPA allocation of \$100,000 to the Sudbury Public Schools for classroom instructional equipment. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To support an ARPA allocation of \$100,000 to the Sudbury Public Schools for classroom instructional equipment

### Discuss topics to be assigned for Spring 2024 - Select Board Newsletter

Board Members discussed selected Spring 2024 - Select Board Newsletter topics:

- Chair Dretler New Fire Station
- Vice-Chair Kouchakdjian Town Transfer Station
- Board Member Carty Goodnow Library
- Board Member Russo Brightly Software for Capital Planning
- Board Member Roberts Undecided at this time

Chair Dretler confirmed the deadline for submission of articles was April 29, 2024.

### **Continuation of DEI Discussion**

As liaison to the DEI, Board Member Roberts acknowledged that DEI met on March 21<sup>st</sup> and conducted a good meeting with two new Co-Chairs. At their meeting, DEI agreed that selection of a training consultant was the priority and recommended DEI membership be limited to seven members. Board Member Roberts stated the revision of the DEI Mission Statement was also considered.

Town Manager Sheehan recommended the Board work with the DEI Commission sometime after Town Meeting takes place.

Board Member Roberts asked if the Board would be interested in receiving DEI training as well. Board Members agreed with being part of the training process.

### Discussion regarding 2024 Annual Town Meeting: consent calendar, positions on articles; other

### Article 29 & Article 30

Town Manager Sheehan provided proposed increase in Building application and Conservation application fees associated with Articles 29 and 30. He compared proposed fees to other local communities and stressed that Conservation-related fees had not been increased since 1998.

Vice-Chair Kouchakdjian motioned to support Article 29 – Amend General Bylaw. Art. XV, Building Permit Fees. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 29 – Amend General Bylaw. Art. XV, Building Permit Fees

Attachment8.a: SB\_draft1\_4.2.24\_min.for\_review (6231 : Minutes review)

Vice-Chair Kouchakdjian motioned to support Article 30 – Amend General Bylaws, Art. XXII, Conservation Commission Fees. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 30 - Amend General Bylaws, Art. XXII, Conservation Commission Fees

#### Article 31

Vice-Chair Kouchakdjian motioned to support Article 31 – Amend Zoning Bylaw: Codification – Additional Changes. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 31 - Amend Zoning Bylaw: Codification – Additional Changes

#### Article 32

Vice-Chair Kouchakdjian motioned to support Article 32 – Amend Zoning Bylaw: Section 6390A, Site Plan Review Lapse and Appeal Modification. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 32 – Amend Zoning Bylaw: Section 6390A, Site Plan Review Lapse and Appeal Modification

#### Article 33

Vice-Chair Kouchakdjian motioned to support Article 33 – Amend Zoning Bylaw Article IX: Insert Section 4700C Multi-Family Overlay District (MBTA Zoning). Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 33 – Amend Zoning Bylaw Article IX: Insert Section 4700C Multi-Family Overlay District (MBTA Zoning)

#### Article 34

Vice-Chair Kouchakdjian motioned to support Article 34 – Amend Zoning Bylaw Article IX: Insert Section 5600 Inclusion of Affordable Housing. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 34 - Amend Zoning Bylaw Article IX: Insert Section 5600 Inclusion of Affordable Housing

Attachment8.a: SB\_draft1\_4.2.24\_min.for\_review (6231 : Minutes review)

### Article 37

Vice-Chair Kouchakdjian motioned to support Article 37 – Community Preservation Act Fund – Sudbury Housing Authority Allocation

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To support Article 37 – Community Preservation Act Fund – Sudbury Housing Authority Allocation

### Article 38

Article 38 - Community Preservation Act Fund - Sudbury Housing Trust Allocation

Chair Dretler suggested that any related questions from Board Member be send along to the Town Manager before voting on the Article.

### Article 45

Article 45 – Amend General Bylaws, Chapter 20, by Adding "Disability"

Board Member Carty recommended that the Article petitioner provide the Board with related information at the next Board meeting.

Vice-Chair Kouchakdjian asked if Town Counsel had reviewed the Article. Town Manager Sheehan responded in the affirmative.

Chair Dretler stated she would invite the petitioner to the next Board Meeting.

# Debrief of Firearms Public Information Session, and discussion on Article 16 Firearms Safety Business Use Zoning Bylaw and Town Counsel memorandum.

Board Member Russo presented the new draft language, which was modeled from the Town of Acton Article. Members provided comments. Board Member Russo mentioned it would be wise to stick with the original report.

Board Member Roberts suggested conducting an additional information session via zoom. Board Member Russo and Board Member Carty endorsed having another session before Town Meeting.

Vice-Chair Kouchakdjian noted that Article 16 required additional community engagement before going to Town Meeting.

Vice-Chair Kouchakdjian motioned to withdraw Article 16. Chair Dretler seconded the motion.

It was on motion 2-3; Carty-no, Roberts-no, Russo-no, Kouchakdjian-aye, Dretler-aye.

VOTED: To keep Article 16 on the 2024 Annual Town Meeting Warrant

Intense Select Board discussion took place. Board Member Russo stated that this Article has been discussed by the Select Board in more meetings than any other recent Warrant Article.

### Vote to sign the 2024 Annual Town Meeting Warrant which must be delivered to residents by 4/29/24

Vice-Chair Kouchakdjian motioned to sign the 2024 Annual Town Meeting Warrant, subject to minor changes made by Town Counsel. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To sign the 2024 Annual Town Meeting Warrant, subject to minor changes made by Town Counsel

### Vote to review and possibly approve the open session minutes of 2/27/24

Open Session Minutes - 2/27/24

Vice-Chair Kouchakdjian motioned to approve the open session minutes of 2/27/24, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To approve the open session minutes of 2/27/24, as edited

#### <u>Adjourn</u>

Vice-Chair Kouchakdjian motioned to adjourn the Select Board Meeting. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting ended at 10:40 PM.



### **EXECUTIVE SESSION**

### 9: Exec session re: negotiation with nonunion personnel

#### **REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Open Session and enter Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel, namely the Town Manager, pursuant to General Laws chapter 30A, §21(a)(exception 2).

Recommendations/Suggested Motion/Vote: Vote to close Open Session and enter Executive Session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel, namely the Town Manager, pursuant to General Laws chapter 30A, §21(a)(exception 2).

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:Select Board OfficePendingTown Manager's OfficePendingTown CounselPendingSelect BoardPendingSelect BoardPending



### **EXECUTIVE SESSION**

### 10: Exec Session discussion on opiod settlement

#### **REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to continue Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) - To discuss and possibly vote on strategy with respect to litigation (National Opioid settlement matter).

Recommendations/Suggested Motion/Vote: Vote to continue Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) - To discuss and possibly vote on strategy with respect to litigation (National Opioid settlement matter).

Background Information: attached correspondence from Lauren Goldberg of KP Law

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending
	U



## EXECUTIVE SESSION 11: Close Executive Session

#### REQUESTOR SECTION Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending



## **MISCELLANEOUS (UNTIMED)**

### 12: Reorganization of Select Board

#### <u>REQUESTOR SECTION</u> Date of request:

Requested by: Patty Golden

Formal Title: Vote to elect a new Chair and Vice-chair and reappoint Town Manager Andrew Sheehan as Clerk to the Select Board. This will take effect at the close of tonight's meeting.

Recommendations/Suggested Motion/Vote: Vote to elect a new Chair and Vice-chair and reappoint Town Manager Andrew Sheehan as Clerk to the Select Board. This will take effect at the close of tonight's meeting.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending



### **MISCELLANEOUS (UNTIMED)**

### 13: Vote to adjourn

## REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to adjourn

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:	
Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending