

SUDBURY SELECT BOARD

TUESDAY NOVEMBER 28, 2023

7:00 PM Hybrid Meeting

Town Hall, 322 Concord Road

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Charles Russo, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:02 PM.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order

Select Board Roll Call: Kouchakdjian-present, Carty-present, Roberts-present, Dretler-present, Russo-present

Opening remarks by Chair

- Hoped everyone had a good Thanksgiving
- Sudbury Holiday Village – 12/2/23; 11:00 AM to 2 PM at Sudbury Town Center
- Hanukkah/Menorah lighting on Dec. 7th hosted by the Chabad; 5:00 PM to 6:00 PM in front of Town Hall with festivities, food and entertainment.

Reports from Town Manager

- Good turnout at Town Manager Office Hours last Tuesday, November 21
- Select Board Meeting on 12/5/23 will include the Annual Town Tax Classification Hearing at 7:15 PM

Select Board Reports

Vice-Chair Kouchakdjian

No comments

Board Member Roberts

- Sudbury Housing Production Plan Community Workshop on December 13th at 7:00 PM to 9:00 PM at Town Hall; participants asked to pre-register by emailing Ryan Poteat poteat@sudbury.ma.us
- Finance Committee met last evening and spoke of 2023-2024 budget process/timeline and recapped Town Manager's Financial Condition of the Town as well as Town fees

Board Member Carty

- Recognized the LSB Players and a great production at LSRHS

- Mentioned the annual tribute to Scott Milley who was killed in action in Afghanistan on November 30, 2010

Board Member Russo

- Had a good conversation with Allison Aderman of the Gifford Law Center to prevent gun violence. She is interested in viewing the Sudbury gun bylaw regarding firearm regulations, and offered her support and guidance
- Recapped the last Select Board Municipal Newsletter. The Conservation Commission and department were well-represented; mentioned Conservation Coordinator Lori Capone's comments about the BFRT and now seeing the associated Trail features that will enhance the Town, and comments made by other Conservation Commission members

Public comments

None

Consent Calendar

- 1. Vote to accept donation of \$76.29 from Shain Hauptman of Sudbury Boy Scout Troop #63 to the Sudbury Senior Center to be used to support older adult programming.**
- 2. VOTE To approve award of contract by the Town Manager upon receipt of a favorable and acceptable bid for cleaning services at the Fairbank Community Center for the period commencing December 18, 2023 through June 30, 2025, with an optional year extension, as requested by Sandra Duran, Combined Facilities Director.**
- 3. VOTE to accept a \$1650 donation from Farmers Daughter restaurant to be deposited to the Veteran's office gift account.**

Vice-Chair Kouchakdjian motioned to approve Consent Calendar items #1 and #3, as presented on the 11/28/23 Select Board agenda. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To approve Consent Calendar items #1 and #3, as presented on the 11/28/23 Select Board agenda

Chair Dretler stated that Consent Calendar Item #2 would be reviewed later in meeting.

Interview Council on Aging (COA) candidate. Following interview, vote whether to appoint Brenda Erickson, 55 Hudson Road, #11B, to the COA for a term ending 5/31/2025.

Present: Resident Brenda Erickson

Ms. Erickson explained that she ran the Callahan Senior Center travel program in Framingham and is looking forward to volunteering at the Sudbury COA.

Chair Dretler confirmed the Sudbury COA voted unanimously to support the appointment of Ms. Erickson.

Board Member Carty recommended the COA appointment term end on 5/31/2025, in consideration of the existing COA term schedule.

Vice-Chair Kouchakdjian motioned to appoint Brenda Erickson, 55 Hudson Road, #11B, to the COA for a term ending 5/31/2025. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To appoint Brenda Erickson, 55 Hudson Road, #11B, to the COA for a term ending 5/31/2025

Discussion on Camp Sewataro financials

Chair Dretler led the discussion regarding the “Camp Sewataro, LLC Financial Statements as of September 30, 2023 – Together with Independent Accountants’ Review Report,” and associated aspects.

Chair Dretler mentioned an email from resident Kevin LaHaise who asked about legal expenses associated with Camp Sewataro. Town Manager Sheehan addressed the small legal expense referenced noting that such expense was consistent with legal expenses from previous years.

Board Members discussed various aspects of the Camp Sewataro financials, including a proposal for the Camp Sewataro Operator to submit a financial audit this year and next year. A financial audit could be conducted before the contract with Camp Sewataro is renegotiated next year.

Town Manager Sheehan indicated a financial audit for next year would be appropriate as long as the Camp operator was aware of a recommended audit in advance. Town Manager Sheehan stated the Town has a partnership arrangement with Camp Sewataro.

Board Members mentioned related Camp Sewataro considerations, including public swimming, future Camp initiatives/plans, and additional revenue to the Town which might involve user fees for designated programs. Chair Dretler suggested inviting Camp Sewataro operator Scott Brody to a future Board meeting.

Chair Dretler read in the words of the motion. Board Member Roberts moved in the words of the Chair to seek an audit for the 2023 Camp Sewataro financials.

It was on motion 0-5; Kouchakdjian-no, Roberts-no, Carty-no, Russo-no, Dretler-no

VOTED: Not to seek an audit for the 2023 Camp Sewataro financials

Discussion of 250th anniversary celebration of Sudbury's involvement in the Battle of Old North Bridge, April 19, 1775

Chair Dretler stated she had spoken to Town Manager Sheehan and Sudbury Historical Commission Chair Chris Hagger about establishing a committee regarding related anniversary celebrations. She shared a “Town of Sudbury – Sudbury 250 Committee” draft and included aspects from neighboring towns and the State to define the following:

- Mission
- Duties
- Membership
- Other Considerations

Chair Dretler mentioned that she shared the “Sudbury 250 Committee” draft document with Executive Director of the Sudbury Historical Society, Rachael Robinson, in order obtain feedback.

Chair Dretler suggested a Membership composed of 9 members and 4 associate members. Vice-Chair Kouchakdjian stressed the importance of an inclusive membership, which could provide “opportunity for individuals of all abilities to participate.”

Board Member Carty asked if this celebration would extend for a period of time in consideration of the anniversary of the United States in 2026. Chair Dretler responded in the affirmative, and would be aligned with what other communities might be doing.

Board Member Russo opined about celebrations on Patriots Day, such as a road race, field day, the Militia March, etc. Chair Dretler agreed with planning for events on Patriots Day.

Board Member Roberts suggested that those with historical expertise be considered for membership on the committee. Town Manager Sheehan acknowledged he would be meeting with Jan Hardenberg, Town Historian, who expressed interest in being a part of the committee.

Board Members provided several language edits to the document.

Chair Dretler suggested that Board Members bring related questions to upcoming Select Board meetings.

Consent Calendar

VOTE To approve award of contract by the Town Manager upon receipt of a favorable and acceptable bid for cleaning services at the Fairbank Community Center for the period commencing December 18, 2023 through June 30, 2025, with an optional year extension, as requested by Sandra Duran, Combined Facilities Director.

Board Member Carty inquired about the associated RFP funding allocation. Town Manager Sheehan noted that a firmer number could be provided at a future meeting and voted on at that time. Chair Dretler was in agreement.

Adjourn

Vice-Chair Kouchakdjian motioned to adjourn the Select Board Meeting. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting ended at 8:47 PM.

SB Meeting – 11/28/23 Documents & Exhibits

1. Vote to accept donation of \$76.29 from Shain Hauptman of Sudbury Boy Scout Troop #63 to the Sudbury Senior Center to be used to support older adult programming.

Attachments:

1.a Memo to select board re donation from S Hauptman signed

4. Interview Council on Aging (COA) candidate. Following interview, vote whether to appoint Brenda Erickson, 55 Hudson Road, #11B, to the COA for a term ending 5/31/2026.

Attachments:

4.a Erickson_Brenda_2023_Redacted

4.b select board letter re board appointee to fill vacancy nov 2023

5. Discussion on Camp Sewataro financials

Attachments:

5.a Camp Sewataro Financial Statements 9-30-23

6. Discussion of 250th anniversary celebration of Sudbury's involvement in the Battle of Old North Bridge, April 19, 1775.

Attachments:

6.a DRAFT Sudbury 2025 Committee