

SUDBURY SELECT BOARD

TUESDAY SEPTEMBER 12, 2023

7:00 PM - ZOOM

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Charles Russo, Select Board Member Jennifer Roberts

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:01 PM, via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Dretler-present, Roberts-present

Opening Remarks by Chair

- Thanked the 9/11 Memorial Garden Committee for putting together the September 11th (twenty-second anniversary) ceremony with participation by Town emergency responders, Police, Fire, Select Board Members, Town safety personnel, Town Manager, Assistant Town Manager, and many others
- Police Department is seeking participants for the Citizen's Police Academy
- Park and Recreation Department sponsoring Fall Fest, Saturday, September 23, 2023 at Haskell Field, 12 noon to 5:00 PM
- Thoughts with Massachusetts communities heavily impacted by recent storms
- Thanked Sudbury Public School administrators, teachers and staff for successful school openings
- October is Domestic Violence Awareness Month; purple illuminations outside of buildings in the area in recognition, as well as the "Shining Light Vigil" at the First Parish Church in Wayland
- Attended recent MAPC (Metropolitan Area Planning Council) MAGIC (Minuteman Advisory Group on Interlocal Coordination) Meeting as member; relayed pertinent information to the Board of Health and to the Rail Trail Advisory Committee, as presented at that meeting

Reports from Town Manager

- Attended the Apple Fest Family Day at Wayside Inn, sponsored by the Wayside Inn Foundation, and was a judge in the Great Wayside Bake-Off (60-70 types of apple products) were judged
- Thanked to DPW and Public Safety – first responders during Friday storm event in Sudbury and thanked Eversource and other utility partners for timely response

Board Member Roberts joined the meeting at approximately 7:06 PM. Roll call provided, Roberts – present.

Board Member Roberts experienced some technical problems.

Reports from Select Board

Vice-Chair Kouchakdjian

- Reminded all of the Town Forum on October 12th at Town Hall at 7:00 PM (hybrid event); encouraged all community members to attend

Board Member Jennifer Roberts

- Acknowledged a moving Sept. 11 memorial ceremony at Heritage Park; thanked everyone who participated
- Looking forward to upcoming Select Board Goal Setting Meeting

Board Member Daniel Carty

- Acknowledged the great work of the Sept. 11 Memorial Garden Oversight Committee at the ceremony; very touching commemoration
- Congratulated Sudbury Youth Soccer on the 50th birthday and kick-off event on Saturday, September 9.
- Mentioned the upcoming Sudbury Town Forum, also mentioned the upcoming Lincoln Town Forum, topics including MBTA Housing, Community Center Update, Climate Action update, diversity, equity, inclusion update, and anti-racism action plan update

Board Member Charles Russo

- Exciting time of year with school starting and staying safe on the road
- 50th Soccer Anniversary event was great
- Stressed the 9/11 memorial was very special and pleased that the community always honors this day

Public Comments

Resident Manish Sharma, 77 Colonial Road, thanked organizers of the 9/11 ceremony, Town staff and Select Board Members who attended the event. Recognized the 50th anniversary of Sudbury Youth Soccer; hopes to see someone from Sudbury playing on a national soccer team. During weekend read Mr. Russo's article about the Sudbury Tax rate. He confirmed he sent an email to Senator Eldridge and Representative Gentile, cc'd Sudbury Select Board Members, and hoped that Board Members could address this issue.

Consent Calendar

Item 1

Vote to accept the following expenditure limits for the Town Trust Funds for Fiscal Year 2024: Goodnow Library \$25,000; Rhodes Memorial \$600; Lydia Raymond \$100; Forrest Bradshaw \$100; Cheri-Anne Cavanaugh \$1,000; Raymond Scholarship \$1,000; Discretionary \$4,500; Sept. 11 Memorial \$2,000; Perpetual Care \$70,000, for a total of \$104,300, as requested by Dennis Keohane, Finance Director.

Item 2

Vote to grant a special permit to Lisa Hanson, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a "Walk for the Poor" on Sunday, September 24, 2023, from 12:00 p.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion.

Item 3

Vote to Grant a Special Permit to SMILE Mass, to Hold the “Gobble Wobble for SMILE MASS” on Saturday, November 18 2023, from 10:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Item 4

Vote to grant a special permit to Sudbury Historical Society to hold the “Sudbury Historical Society Road Race” on Friday, November 10, 2023, from 10:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Item 5

Vote to accept the Maintenance Agreement and Covenant for Wayside Inn Road (Assessor’s Map L01-0002, L02-0003, and L02-0013), as requested by Planning & Community Development Department.

Item 6

Vote to appoint Dani Marini-King, Sustainability Coordinator, as a non-voting member to the Transportation Committee.

Vice-Chair Kouchakdjain motioned to approve Consent Calendar Items 1 through 6. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve Consent Calendar Items 1 through 6

Board Member Carty recognized that inclusion of background information regarding Consent Item #1, which dated back to the 1600s. Board Member Russo indicated his appreciation for Staff’s inclusion of historical events and contributions to the Town of Sudbury.

Meet with Interim Town Accountant Laurie Dell'Olio and approve this proposed appointment as Town Accountant

Present: Town Accountant Candidate Laurie Dell’Olio, Finance Director Dennis Keohane

Board Members concurred with recommendations from Town Manager Sheehan and Mr. Keohane regarding the appointment of Ms. Dell’Olio as Town Accountant.

Vice-Chair Kouchakdjain motioned to approve the appointment of Laurie Dell’Olio as Town Accountant. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To approve the appointment of Laurie Dell’Olio as Town Accountant

Vote to call Special Town Meeting for Monday, October 23, 2023, 7:00 PM at LSRHS Auditorium. Also discuss Town Meeting Articles

Vice-Chair Kouchakdjain motioned to call Special Town Meeting for Monday, October 23, 2023, 7:00 PM at LSRHS Auditorium. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To call Special Town Meeting for Monday, October 23, 2023, 7:00 PM at LSRHS Auditorium

Discuss Town Meeting Articles

Present: Beth Klein, Town Clerk; Sandra Duran, Combined Facilities Director; Dennis Keohane, Finance Director

Ms. Klein addressed Select Board inquiries regarding articles 1-4.

ARTICLE 1. CODIFICATION OF GENERAL BYLAWS: RENUMBERING

Submitted by the Town Clerk. (Majority vote required)

ARTICLE 2. CODIFICATION OF GENERAL BYLAWS: ADDITIONAL CHANGES

Submitted by the Town Clerk. (Two-thirds vote required.)

ARTICLE 3. CODIFICATION OF ZONING BYLAW: RENUMBERING

Submitted by the Town Clerk. (Two-thirds vote required.)

ARTICLE 4. CODIFICATION OF ZONING BYLAW: ADDITIONAL CHANGES

Submitted by the Town Clerk. (Two-thirds vote required.)

Ms. Duran provided additional information regarding articles concerning the Fairbank Center and Town building improvements, noting that she would be providing the Board with additional information.

ARTICLE 5. ESTABLISH OPIOIDS STABILIZATION FUND

Submitted by the Health Director (2/3 Majority vote required)

ARTICLE 6. ATKINSON POOL FUNDS

Submitted by the Combined Facilities Director. (Two-thirds vote required if borrowed)

ARTICLE 7. FAIRBANK COMMUNITY CENTER - SUPPLEMENTAL FUNDS

Submitted by the Town Manager. (Two-thirds vote required if borrowed)

ARTICLE 8. FUND COLLECTIVE BARGAINING AGREEMENT – FIREFIGHTERS

Submitted by the Town Manager. (Majority vote required.)

Mr. Keohane noted that funding aspects regarding Article 8 would be further discussed at the next Select Board meeting.

ARTICLE 9. ROUTE 117/MOSSMAN/POWDER MILL ROADS INTERSECTION IMPROVEMENTS

Submitted by the Department of Public Works Director (2/3 Majority vote required)

ARTICLE 10. REPURPOSE MELONE STABILIZATION FUND CLOSEOUT

Submitted by the Select Board. (2/3 Majority vote required)

ARTICLE 11. NIXON ELEMENTARY SCHOOL ROOF SCHEMATIC DESIGN FEES

Submitted by the Sudbury School Committee. (Majority vote required)

ARTICLE 12. FUNDING OF STATE APPROVED SPECIAL EDUCATION OUT-OF-DISTRICT TUITION COST INCREASE

Sponsored by the Sudbury School Committee. (Majority vote required)

ARTICLE 13. INCREASE TO FY2024 SUDBURY PUBLIC SCHOOLS GENERAL FUND APPROPRIATION FOR ADDITIONAL CHAPTER 70 STATE AID

Submitted by the Sudbury School Committee. (Majority vote required)

ARTICLE 14. RESOLUTION: MASSACHUSETTS OFFICIAL SEAL AND MOTTO

Submitted by Sudbury Town Historian Jan Hardenberg. (Majority vote required)

Board Members discussed the Special Town Meeting Articles as presented.

Board Member Carty indicated that he wanted to receive CIAC opinion on proposed Special Town Meeting Articles. Chair Dretler stated that CIAC would provide the Select Board and the Finance Committee with such reporting/opinion.

Chair Dretler stated that the Select Board would continue related Town Meeting Article discussion to the next Select Board meeting on September 26. She suggested that Board Members might forward such questions to the Town Manager.

Review and update status of Select Board Goals from 2023 in advance of 2024 Goal Setting Meeting

Board Members discussed and reviewed the goal setting process as well as the Select Board 2023 goals.

Chair Dretler confirmed that the Select Board Goal Setting Meeting is scheduled for 10:00 am Thursday, September 14th at the Police Station Training Room in person (if possible).

Town Manager Sheehan suggested that Town department heads be available if Board Members have questions during the Goal Setting Meeting.

Vote to approve minutes of 4/15/21, and dissolve the Sewataro Assessment and Recommendations Subcommittee

Vice-Chair Kouchakdjain motioned to approve the Sewataro Assessment and Recommendations Subcommittee Minutes of 4/15/21. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the Sewataro Assessment and Recommendations Subcommittee Minutes of 4/15/21

Vice-Chair Kouchakdjain motioned to dissolve the Sewataro Assessment and Recommendations Subcommittee, which was established 3/23/21. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To dissolve the Sewataro Assessment and Recommendations Subcommittee, which was established 3/23/21

Review and possibly approve open session minutes of 12/22/15, 1/20/22 (Liberty Ledge/Sewataro Contract Negotiations Subcommittee), 8/15/23, 8/29/23

Vice-Chair Kouchakdjain motioned to approve the open session minutes of 12/22/15. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the open session minutes of 12/22/15

Vice-Chair Kouchakdjain motioned to approve the open session Liberty Ledge/Sewataro Contract Negotiations Subcommittee minutes of 1/20/22. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the open session Liberty Ledge/Sewataro Contract Negotiations Subcommittee minutes of 1/20/22

Vice-Chair Kouchakdjain motioned to approve the 8/15/23 open session minutes, as edited. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 8/15/23 open session minutes, as edited

Vice-Chair Kouchakdjain motioned to approve the 8/29/23 open session minutes, as edited. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjain-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 8/29/23 open session minutes, as edited

Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

Vice-Chair Kouchakdjain motioned to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session. Board Member Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjain-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

There being no further business, the meeting adjourned at 10:33 PM.

SB Meeting 9/12/23 - Documents & Exhibits

1. Vote to accept the following expenditure limits for the Town Trust Funds for Fiscal Year 2024: Goodnow Library \$25,000; Rhodes Memorial \$600; Lydia Raymond \$100; Forrest Bradshaw \$100; Cheri-Anne Cavanaugh \$1,000; Raymond Scholarship \$1,000; Discretionary \$4,500; Sept. 11 Memorial \$2,000; Perpetual Care \$70,000, for a total of \$104,300, as requested by Dennis Keohane, Finance Director.

Attachments:

1.a FY24 Trust Fund Spending Limits (003)

2. Vote to grant a special permit to Lisa Hanson, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a “Walk for the Poor” on Sunday, September 24, 2023, from 12:00 p.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Attachments:

2.a 2023 Walk for the Poor Application_SB

2.b St Anselm Walk Feedback 2023

3. Vote to Grant a Special Permit to SMILE Mass, to Hold the “Gobble Wobble for SMILE MASS” on Saturday, November 18 2023, from 10:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Attachments:

3.a Gobble Wobble 2023 Road Race App_SB

3.b Gobble Wobble Dept Feedback 2023

4. Vote to grant a special permit to Sudbury Historical Society to hold the “Sudbury Historical Society Road Race” on Friday, November 10, 2023, from 10:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Attachments:

4.a SHS Road Race Application 2023_SB_v2

4.b SHS RR Feedback 2023

5. Vote to accept the Maintenance Agreement and Covenant for Wayside Inn Road (Assessor’s Map L01-0002, L02-0003, and L02-0013), as requested by Planning & Community Development Department.

Attachments:

5.a 219 Wayside Inn Road - Culvert Covenant 230822

7. Meet with Interim Town Accountant Laurie Dell’Olio and approve this proposed appointment as Town Accountant.

Attachments:

7.a L Dell’Olio Resume for Select Board

7.b Town Accountant Memo to Board 9-6-2023

8. Vote to call Special Town Meeting for Monday, October 23, 2023, 7:00 PM at LSRHS Auditorium. Also discuss Town Meeting articles.

Attachments:

- 8.a Article Fall 2023 STM.09.05
- 8.b Nixon Roof Article Questions
- 8.c Warrant STM draft 2023-09-11

9. Review and update status of Select Board Goals from 2023 in advance of 2024 Goal Setting meeting.

Attachments:

- 9.a SB-Mission-Statement-and-Values
- 9.b SB 2023 Goal Scoring 10-24-22

10. Vote to approve minutes of 4/15/21, and dissolve the Sewataro Assessment and Recommendations Subcommittee, which was established 3/23/21.

Attachments:

- 10.a SB Sewataro Subcommittee Meeting Minutes 15April2021

11. Review and possibly approve open session minutes of 12/22/15, 1/20/22 (subcommittee), 8/13/23, 8/29/23.

Attachments:

- 11.a BOS 12-22-15_for_review
- 11.b SB Sewataro Negotiations Subcom Minutes 01.20.22_for_review
- 11.c SB_draft_8.15.23_min_for_review
- 11.d SB_draft_8.29.23_min_for_review

12. Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Attachments:

- 12.a BOS Executive Session 5-26-2020.for.review
- 12.b SB Executive Session 8.8.23_for_review
- 12.c SB Executive Session 8.15.23.for_review
- 12.d SB Executive Session 8.29.23_for_review