

SUDBURY SELECT BOARD

TUESDAY AUGUST 15, 2023

7:00 PM - ZOOM

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Town Manager Andrew Sheehan

Absent: Board Member Charles Russo

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:00 PM, via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

**Call to Order**

Select Board Roll Call: Kouchakdjian-present, Carty-present, Roberts-present, Dretler-present

**Opening Remarks by Chair**

- Catherine Bitter was recently appointed to the LSRHS School Committee
- Many volunteer opportunities within Town boards/committees; details on Town website
- Postpone tonight's agenda #6 – Review liaison policy to the August 29<sup>th</sup> meeting in consideration that a full Select Board will likely be present at that meeting
- Agenda item #8 to be reviewed at this meeting; though without a full Board, would likely not be given further consideration until a full Board is present

**Reports from Town Manager**

- Repaving work on Peakham Road is substantially complete; road line-striping and lawn seeding to be completed; thanked DPW for efforts on this project and motoring public for their patience.
- Eversource project continues to make good progress including biweekly meetings; currently working at Dutton Road and Hudson line including the bridge over Hop Brook and Peakham Road as well as work south and east of Boston Post Road toward the substation

**Reports from Select Board**

Vice-Chair Kouchakdjian

- Nothing to add at this time

Board Member Roberts

- Attended recent Diversity, Equity and Inclusion Commission (DEIC) meetings; DEIC planning to be present at a Select Board meeting in September

- At the last Energy and Sustainability Committee meeting, Ms. Marini-King updated the Committee regarding a Sustainability Policy as mentioned by the Select Board

#### Board Member Carty

- Sudbury Police Department concluded the final Youth Police Academy session for the summer which went well
- Sudbury Police Department announced the Citizens Police Academy will meet Wednesday, October 4, 2023 through December 6, 2023 from 6:00 PM to 9:00 PM; additional information on the Police Department Facebook page
- Select Board Office Hours Wednesday, August 23<sup>rd</sup> at 12:00 Noon. He and Chair Dretler will be hosting the virtual meeting; additional information on the Town website

#### **Public Comments**

No comments

#### **Consent Calendar**

**Vote to review/approve/release executive session minutes from 2015-2022. The Board reserves the right to take up this item in Executive Session.**

Board Member Carty asked that Item 1 be pulled from the Consent Calendar.

**Vote to accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town**

Vice-Chair Kouchakdjian motioned to accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town. Board Member Carty seconded the motion.

It was on motion 4-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town

**Vote to accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town**

Vice-Chair Kouchakdjian motioned to accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town. Board Member Carty seconded the motion.

It was on motion 4-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town

**Vote to accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town**

Vice-Chair Kouchakdjian motioned to accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town. Board Member Carty seconded the motion.

It was on motion 4-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town

**Discussion on Town Forum**

Vice-Chair Kouchakdjian reviewed the 2023 Sudbury Town Forum outline titled “Residents Shaping Sudbury’s Future.” She confirmed the Forum is scheduled for Thursday, October 12, 2023 at the Town Hall. Vice-Chair Kouchakdjian stated the purpose of the Forum topic would be to educate the community regarding Town governance and to inspire residents to serve on Town boards/committees. Forum panelists will include Town Manager Andy Sheehan, Resident Kirsten Roopenian, Select Board Office Supervisor/Information Officer Leila Frank, Vice-Chair Kouchakdjian, and ideally one representative from Town boards/commissions and committees to explain their roles and answer questions.

Vice-Chair Kouchakdjian stressed the importance of Q&A sections after each panelist speaks.

**Review Liaison Policy**

Chair Dretler announced that she was going to defer the Sudbury Liaison Policy review to the August 29 Select Board meeting to that all members could be present.

**Vote to hold a 2023 Fall Town Meeting on a date to be determined by the Select Board, and vote to open the Warrant and keep it open until 4:30 PM Tuesday, August 29, 2023**

Town Manager Sheehan stated an October 23<sup>rd</sup> Fall Town Meeting at LSRHS would be recommended.

Vice-Chair Kouchakdjian motioned to hold a 2023 Fall Town Meeting on a date to be determined, and vote to open the Warrant and keep it open until a time select by the Select Board on Tuesday, August 29, 2023. Board Member Roberts seconded the motion.

It was on motion 4-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To hold a 2023 Fall Town on a date to be determined, and vote to open the Warrant and keep it open until a time select by the Select Board on Tuesday, August 29, 2023.

**Discussion of potential Fall Town Meeting Articles**

Board Member Carty suggested that in the spirit of getting more residents involved in local government, the Board should consider supporting a Town Meeting article to modify Article III, Section 9 of Town Bylaw and change present language: “No person shall hold more than one elective office at any one time,” to “No person shall hold more than one elective or appointed office at any one time,” with exception of liaison roles and those grandfathered roles.

Board Members indicated that such modification of Bylaw language might not be best in a time when there are so many vacancies on various Town Boards/Committees/Commissions.

**Review the Select Board Summer 2023 Newsletter articles and approve for distribution**

Board Members provided several edits.

Vice-Chair Kouchakdjian motioned to approve the Select Board Summer 2023 Newsletter Articles, as edited and to distribute the Summer 2023 Newsletter for distribution. Board Member Carty seconded the motion.

It was on motion 4-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To approve the Select Board Summer 2023 Newsletter Articles, as edited and to distribute the Summer 2023 Newsletter for distribution.

Vice-Chair Kouchakdjian left the meeting at 7:55 PM.

**Vote to review and possibly approve the Open Session Minutes of 12/22/15 and 7/11/23**

12/22/15 Minutes

Board Member Carty motioned to approve the minutes of 12/22/15. Board Member Roberts seconded the motion. No vote was taken.

7/11/23 Minutes

Chair Dretler read in the words of the motion. Board Member Roberts moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 3-0; Roberts-aye, Carty-aye, Dretler-aye

VOTED: To approve the minutes of 7/11/23, as edited

Chair Dretler announced that Item 1 would be discussed in Executive Session.

**Vote to close open session and vote to continue Executive Session to discuss strategy with respect to collective bargaining (Firefighters) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares pursuant to General Laws chapter 30a §21(a)(exception 3), and Vote to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g); and to not return to open session**

Board Member Carty motioned to close open session and vote to continue Executive Session to discuss strategy with respect to collective bargaining (Firefighters) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares pursuant to General Laws chapter 30a §21(a)(exception 3), and Vote to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g); and to not return to open session. Board Member Roberts seconded the motion.

It was on motion 3-0; Roberts-aye, Carty-aye, Dretler-aye

VOTED: To close open session and vote to continue Executive Session to discuss strategy with respect to collective bargaining (Firefighters) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares pursuant to General Laws chapter 30a 21(a) (exception 3), and Vote to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g); and to not return to open session

There being no further business, open session adjourned at 8:03 PM.

## **SB Meeting – 8/15/23 Documents & Exhibits**

2. Vote to accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town.

### **Attachments:**

2.a My membership on the Sudbury DEI Commission

3. Vote to accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town.

### **Attachments:**

3.a Friedlander\_Thomas\_ConservationComm

4. Vote to accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town.

### **Attachments:**

4.a Abrams resignation

5. Discussion on Town Forum.

### **Attachments:**

5.a 2023 Sudbury Town Forum  
5.b DC supporting documents for 8\_15\_23 SB meeting  
5.c 08152023SB#5TownForumDiscussion

6. Review liaison policy

### **Attachments:**

6.a FINAL\_Select Board Liaison Assignments 2023-2024 062723  
6.b SELECTMEN'S LIAISON AND WORK ASSIGNMENTS Policy 05.12.23 with markup  
6.c SELECTMEN'S LIAISON AND WORK ASSIGNMENTS Policy 05.12.23  
6.d DC supporting documents for 8\_15\_23 SB meeting  
6.e 08152023SB#6LiaisonPolicyDiscussion

7. Vote to hold a 2023 Fall Town Meeting on a date to be determined by the Select Board, and vote to open the warrant and keep it open until 4:30 PM Tuesday, August 29, 2023.

### **Attachments:**

7.a Article Fall 2023 STM

8. Discussion of potential Fall Town Meeting articles

### **Attachments:**

8.a Carty\_item8\_article

9. Review the Select Board Summer 2023 Newsletter articles and approve for distribution.

### **Attachments:**

9.a Sudbury Municipal Update Newsletter Summer 2023

10. Vote to review and possibly approve minutes of 12/22/15 and 7/11/23.

### **Attachments:**

10.a SB\_draft1\_7.11.23\_min.for\_review  
10.b BOS 12-22-15\_for\_review