

IN SUDBURY SELECT BOARD

TUESDAY JULY 25, 2023

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Charles Russo, Assistant Town Manager Maryanne Bilodeau

In-person Hybrid meeting participants included Chair Janie Dretler, Board Member Daniel Carty, Board Member Charlie Russo, Assistant Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been compiled with, the hybrid meeting was convened at 7:00 PM, via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Dretler-present, Roberts-present

Opening Remarks by Chair Dretler

- MassDOT determined the CSX portion of the Bruce Freeman Rail Trail (BFRT) from Rte. 20 to Framingham is eligible for Federal aid highway funding
- MAPC (Metropolitan Area Planning Council) announced the creation of Municipalities Emoji Map.

Reports from Town Manager

- Town Manager will be reaching out to MassDOT regarding grants
- Hot weather for the next several days; Goodnow Library will be open Tuesday, Wednesday, Thursday (9:00 am to 9:00 pm), Friday (9:00 am to 5:00 pm) and Saturday (10:00 am to 2:00 pm); COA will be open Monday through Friday (9:00 am to 4:00 pm).

Reports from Select Board

Board Member Carty

- Announced it was great to be meeting in person
- Congratulated the Goodnow Library on receiving a \$20,000 grant from the State
- Acknowledged SPS roof-placement projects to take place 2025 - 2029 and 2036; State funding to be considered

Board Member Russo

- Announced he was pleased to be meeting in person
- Noted the incorporation of the Town of Sudbury and the first Sudbury Town Meeting took place in Spring of 1639
- National Disability Independence Day will be celebrated at the Nixon School tomorrow, July 26
- Town funding has allowed for modernization of meetings in Town, including tonight's hybrid meeting

Vice-Chair Kouchakdjian

- Stated she was looking forward to a great meeting this evening

Board Member Roberts

- Stated she was not feeling well this evening, but was looking forward to a productive meeting and did not want to miss the meeting

Public Comment

Resident Manish Sharma, 77 Colonial Road, stated he was pleased to see several Select Board Members present at this hybrid meeting. He added that he had good conversations with Select Board Members Kouchakdjian and Russo at the recent Select Board Hour session.

Mr. Sharma mentioned 401K funding for Town employees, funding regulations and various Town grants.

Resident and Conservation Commission Chair Dave Henkels, 17 Twin Pond Lane, thanked Sudbury DPW for continued drainage work at Concord Road.

Consent Calendar

Board Member Carty abstained from discussion of item #1 of the Consent Calendar. Board Members agreed to discuss Consent Calendar item #5 and #6 later in the meeting.

Vote to appoint Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk.

Vice-Chair Kouchakdjian motioned to approve the appointment of Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk. Board Member Russo seconded the motion.

It was on motion 4-0-1; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-abstain, Dretler-aye

VOTED: To approve the appointment of Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk

Vote to grant a special permit to Myke Farricker, Committee Co-Chair, to hold a “Ride to Defeat ALS” bike ride on Sunday, September 17, 2023, from 7:00 a.m. through approximately 3:00 p.m., following the same route as in previous years, subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Vice-Chair Kouchakdjian motioned to grant a special permit to Myke Farricker, Committee Co-Chair, to hold a “Ride to Defeat ALS” bike ride on Sunday, September 17, 2023, from 7:00 a.m. through approximately 3:00 p.m. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To grant a special permit to Myke Farricker, Committee Co-Chair, to hold a “Ride to Defeat ALS” bike ride on Sunday, September 17, 2023, from 7:00 a.m. through approximately 3:00 p.m.,

following the same route as in previous years, subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion.

Vote to accept the resignation of Colin Warwick, 16 Maynard Farm Circle, from the Council on Aging (COA) and send him a letter of thanks for his service to the Town.

Vice-Chair Kouchakdjian motioned to accept the resignation of Colin Warwick, 16 Maynard Farm Circle, from the Council on Aging (COA) and send him a letter of thanks for his service to the Town. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To accept the resignation of Colin Warwick, 16 Maynard Farm Circle, from the Council on Aging (COA) and send him a letter of thanks for his service to the Town.

Vote to accept a FEMA COVID-19 reimbursement grant in the amount of \$347,956.88, as requested by Fire Chief John Whalen.

Vice-Chair Kouchakdjian motioned to accept a FEMA COVID-19 reimbursement grant in the amount of \$347,956.88, as requested by Fire Chief John Whalen. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To accept a FEMA COVID-19 reimbursement grant in the amount of \$347,956.88, as requested by Fire Chief John Whalen.

Vote to accept a grant of \$95,000 from the Massachusetts Executive Office of Energy and Environmental Affairs to conduct a Municipal Vulnerability Preparedness (MVP) 2.0 planning process and implement a climate resilience seed project in accordance with the process and actions set forth by the grantor.

Vice-Chair Kouchakdjian motioned to accept a grant of \$95,000 from the Massachusetts Executive Office of Energy and Environmental Affairs to conduct a Municipal Vulnerability Preparedness (MVP) 2.0 planning process and implement a climate resilience seed project in accordance with the process and actions set forth by the grantor. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To accept a grant of \$95,000 from the Massachusetts Executive Office of Energy and Environmental Affairs to conduct a Municipal Vulnerability Preparedness (MVP) 2.0 planning process and implement a climate resilience seed project in accordance with the process and actions set forth by the grantor

Update to Select Board from Town Manager or his designee on ARPA expenditures to date, amount allocated, but unspent, amount allocated but in flux (e.g., Park and Rec van), and amount unallocated.

Assistant Town Manager Bilodeau confirmed there was a balance of \$291,848.34 of available ARPA Funds at this time. She stated that SPS confirmed they would not need \$100,000 of the \$620,053.78 requested, in consideration that DESE (Department of Elementary and Secondary Education) is funding \$100,000 for the SPS

Summer Academic Programs. Assistant Town Manager Bilodeau also explained that quotes for Fire Department equipment came in less, and \$23,794,56 can be put back into the ARPA funding.

Assistant Town Manager Bilodeau provided funding updates for the BOH, Fairbank Community Center, Police Medical Equipment, Fire Station 2 Addition, Police Body Camera and Cruiser Cameras, Opioid Impact funds, and proposed Park & Recreation Van.

Discussion and possible vote on response to letter from Massachusetts State Lottery Commission dated 7/21/23 relative to application of Sudbury Gulf, 470 Boston Post Road, for a KENO License. This is an unanticipated topic.

Chair Dretler noted that it appeared that nine KENO locations, per the MassLottery.com website, have been established in Town, and this application reflects the request for a KENO monitor at Sudbury Gulf.

Board Members concurred that precedent for KENO sales has been set, and blocking such request for a KENO monitor would not be advisable.

Public Hearing

Pursuant to General Bylaws, Article 1 Section 3 Town Meetings, continue a public hearing from Tuesday, July 11, 2023, 7:30 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Also vote to hold a Fall Town Meeting at a date and time to be determined at a later date.

Vice-Chair Kouchakdjian motioned to continue a public hearing from Tuesday, July 11, 2023, 7:30 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye, Dretler-aye

VOTED: To continue a public hearing from Tuesday, July 11, 2023, 7:30 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same.

Chair Dretler confirmed that related resident comments were received by the Select Board Office.

Resident Manish Sharma indicated he was in favor of scheduling a Sudbury Fall Town Meeting.

Chair Dretler confirmed a Fall Town Meeting listing of potential articles had been discussed at the previous Board meeting.

Board Member Carty suggested that potential article detail and proposed fund detail was lacking, and possible Free Cash funding must be certified before allocating to a possible Town Meeting articles, in accordance with Select Board Policy. He added that this Board could call a Town Meeting whenever it wanted to and suggested it they do so when articles had more detail. Board Member Russo indicated he agreed with comments presented by Board Member Carty.

Board Member Roberts mentioned that history indicates that Free Cash is not often certified before warrant articles are drafted..

Chair Dretler confirmed that additional information regarding particular articles would be forthcoming, especially in consideration of the Fairbank Community Center.

Vice-Chair Kouchakdjian motioned to continue a public hearing from Tuesday, July 11, 2023, 7:30 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Also vote to hold a Fall Town Meeting at a date and time to be determined at a later date. Board Member Russo seconded the motion.

Vice-Chair Kouchakdjian motioned to approve a Fall Town Meeting at a date and time to be determined. Board Member Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye, Dretler-aye

VOTED: To approve a Fall Town Meeting at a date and time to be determined.

Vote to close public hearing and resume Select Board Meeting

Vice-Chair Kouchakdjian motioned to close public hearing and resume Select Board Meeting. Board Member Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye, Dretler-aye

VOTED: To close public hearing and resume Select Board Meeting.

MISCELLANEOUS

Update by Dani Marini-King, Sustainability Coordinator, on sustainability efforts

Present: Dani Marini-King

Ms. Marini-King presented the PowerPoint entitled “Town of Sudbury Sustainability Coordinator Update.” She highlighted two primary goals - Emission Reduction and Climate Resilience

Ms. Marini-King noted the Town had voted to approve the Climate Emergency Declaration.

Ms. Marini-King provided detail regarding the Climate Mobilization Action Plan (CMAP), which included topics, including:

- Energy
- Resilience
- Water
- Governance
- Mobility
- Facilities and Buildings
- Natural Resources

Ms. Marini-King provided detail regarding current projects:

- Solar Rooftop Arrays
- Electric Vehicle (EV) Chargers

- Electric Vehicles for the Police Department and DPW.
- No Mow May
- Other Building Upgrades – such as weatherization options at the Fire Station

Ms. Marini-King provided detail regarding future projects:

- Composting
- Greenhouse Gas (GHG) Emissions Inventory
- Net-Zero Plan
- Municipal Vulnerability Preparedness
- Climate Risk Assessment

Ms. Marini-King detailed the Town has received related grant funding, and currently is one of four communities being considered for an EPA Grant in the amount of \$95,000.

Board Members shared comments with Ms. Marini-King.

Vote to review and possibly approve the open session minutes of 11/29/22, 12/6/22, 3/7/23, 4/4/23, 5/16/23, 6/27/23, and Sewataro subcommittee minutes of 10/4/21, 10/14/21 and 11/23/21.

Sewataro Subcommittee Minutes - 10/4/21, 10/14/21 and 11/23/21

Vice-Chair Kouchakdjian motioned to approve the Sewataro Subcommittee Minutes of 10/4/21, 10/14/21 and 11/23/21. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To approve the Sewataro Subcommittee Minutes of 10/4/21, 10/14/21 and 11/23/21

Select Board Open Session Minutes of 11/29/22, 12/6/22, 3/7/23, 4/4/23, 5/16/23, and 6/27/23

Vice-Chair Kouchakdjian motioned to approve the Select Board Open Session Minutes of 11/29/22, 12/6/22, 3/7/23, 4/4/23, 5/16/23, and 6/27/23, as edited. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the Select Board Open Session Minutes of 11/29/22, 12/6/22, 3/7/23, 4/4/23, 5/16/23, and 6/27/23, as edited

Consent Calendar Item #5 and #6

Vote on Open Meeting Law complaint response

Board Members discussed resolution of the Open Meeting Law complaint response.

Board Member Carty motioned to approve the Open Meeting Law complaint response. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the Open Meeting Law complaint response

Vote on Town Forum topics and formats

Board Member Carty asked what we were voting on as there was no detail provided.

Vice-Chair Kouchakdjian detailed the title of the upcoming Town Forum would be “How Residents Shape Sudbury’s Future.” She confirmed the Forum would be hybrid event, and likely to be held at the Goodnow Library in late September or early October.

Vice-Chair Kouchakdjian mentioned that she and Town Manager Sheehan were working on the Forum outline. She stated that she is working on an outline with Town Manager Sheehan. Possibly conduct the Forum in mid to late September, she preferred October. She mentioned that Boards and Committees would be present to discuss their purpose and rather informal.

Board Member Carty recommended an outline be presented before a vote is taken by the Board.

Board Member Russo indicated he wanted to see a more informational approach, rather than a more-social Forum approach.

Chair Dretler concurred that a basic Town Meeting procedure approach would be beneficial.

Board Member Roberts stressed the importance of an educational approach about Town Meeting, especially in consideration of new residents in Town, and suggested the Board now approve the Forum concept and later approve the outline-formatting aspect when the Board is presented with a related outline.

Vice-Chair Kouchakdjian expressed her appreciation of recommendations made by Board Members.

Vice-Chair Kouchakdjian motioned to conduct a Town Forum entitled: “How Residents Shape Sudbury’s Future.” Board Member Roberts seconded the motion.

It was on motion 3-1-1; Kouchakdjian-aye, Roberts-aye, Carty-no, Russo-abstain, Dretler-aye

VOTED: To conduct a Town Forum entitled: “How Residents Shape Sudbury’s Future.”

Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

Board Member Kouchakdjian motioned to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

There being no further business, the meeting ended at 9:28 PM.

SB Meeting 7/25/23 Documents & Exhibits

1. Vote to appoint Election Officers for a one-year term, commencing August 15, 2023 and ending August 14, 2024, as recommended by the Democratic and Republican Town Committee Chairs and the Town Clerk.

Attachments:

- 1.a 1. Republican-Unenrolled Election Officers 2023-2024
- 1.b Update 2. Democrat-Unenrolled Election Officers 2023-2024

2. Vote to grant a special permit to Myke Farricker, Committee Co-Chair, to hold a “Ride to Defeat ALS” bike ride on Sunday, September 17, 2023, from 7:00 a.m. through approximately 3:00 p.m., following the same route as in previous years, subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Attachments:

- 2.a Ride for ALS Approvals 2023
- 2.b 2023 Sudbury Application for Charitable Event - Ride to Defeat ALS_SB
- 2.c Ride_to_Defeat_ALS_Routes

3. Vote to accept the resignation of Colin Warwick, 16 Maynard Farm Circle, from the Council on Aging (COA) and send him a letter of thanks for his service to the Town.

Attachments:

- 3.a Warwick resignation COA

4. Vote to accept a FEMA COVID-19 reimbursement grant in the amount of \$347,956.88, as requested by Fire Chief John Whalen.

Attachments:

- 4.a DR 4496 Sudbury PW 00713 Executed Contract

5. Vote on Open Meeting Law complaint response

Attachments:

- 5.a Open Meeting Law complaint
- 5.b Sudbury Select Board

7. Vote to accept a grant of \$95,000 from the Massachusetts Executive Office of Energy and Environmental Affairs to conduct a Municipal Vulnerability Preparedness (MVP) 2.0 planning process and implement a climate resilience seed project in accordance with the process and actions set forth by the grantor.

Attachments:

- 7.a doc01978620230717181753

8. Pursuant to General Bylaws, Article 1 Section 3 Town Meetings, continue a public hearing from Tuesday, July 11, 2023, 7:30 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Also vote to hold a Fall Town Meeting at a date and time to be determined at a later date.

Attachments:

- 8.a Public Hearing Notice July 11 2023
- 8.b Article Fall 2023 STM
- 8.c Resident input Fall 2023 Special Town Meeting

10. Update by Dani Marini-King, Sustainability Coordinator, on sustainability efforts.

Attachments:

10.a Sustainability Coordinator Update - July 2023

11. Update to Select Board from Town Manager or his designee on ARPA expenditures to date, amount allocated but unspent, amount allocated but in flux (e.g., Park & Rec van), and amount unallocated.

Attachments:

11.a Copy of ARPA Status 7-10-23

11.b Email to SB Liaison ARPA (1)

12. Discussion and possible vote on response to letter from Massachusetts State Lottery Commission dated 7/21/23 relative to application of Sudbury Gulf, 470 Boston Post Road, for a KENO License. This is an unanticipated topic.

Attachments:

12.a 1 Sudbury KTG to Full KENO Monitor - Sudbury Gulf 769693

12.b BRiley_KP_email

13. Vote to review and possibly approve the open session minutes of 11/29/22, 12/6/22, 3/7/23, 4/4/23, 5/16/23, 6/27/23, and Sewataro subcommittee minutes of 10/4/21, 10/14/21 and 11/23/21.

Attachments:

13.a SB Sewataro Subcommittee Meeting Minutes 4October2021

13.b SB Sewataro Subcommittee Meeting Minutes 14October2021

13.c SB Sewataro Subcommittee Meeting Minutes 23November2021

13.d SB_draft1_11.29.22_min_for_review

13.e SB_draft1_12.06.22_min_for_review

13.f SB_draft1_3.07.23_min for review

13.g SB_draft_4.4.23_min.for.review_CGR edits

13.h SB_draft1_5.16.23_min_for_review

13.i SB_draft1_6.27.23_min_for_review

14. Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Attachments:

14.a BOS Executive Session 2-09-2021_for_review

14.b SB Executive Session 12-21-21_for_review

14.c SB Executive Session 11.29.22.for_review

14.d BOS Executive Session 4.25.23_for_review

14.e SB Executive Session_for_review_ 6.13.23

14.f BOS Executive Session 6.27.23.for_review