

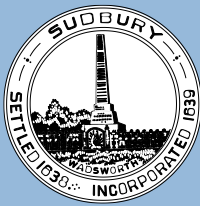
SUDBURY SELECT BOARD  
TUESDAY AUGUST 15, 2023  
7:00 PM, ZOOM

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
			Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Public comments
<b>CONSENT CALENDAR</b>			
1.		<i>VOTE</i>	Vote to review/approve/release executive session minutes from 2015-2022. The Board reserves the right to take up this item in Executive Session.
2.		<i>VOTE</i>	Vote to accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town.
3.		<i>VOTE</i>	Vote to accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town.
4.		<i>VOTE</i>	Vote to accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town.
<b>MISCELLANEOUS</b>			
5.			Discussion on Town Forum.
6.			Review liaison policy
7.		<i>VOTE</i>	Vote to hold a 2023 Fall Town Meeting on a date to be determined by the Select Board, and vote to open the warrant and keep it open until 4:30 PM Tuesday, August 29, 2023.
8.			Discussion of potential Fall Town Meeting articles
9.		<i>VOTE</i>	Review the Select Board Summer 2023 Newsletter articles and approve for distribution.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.*

<b>Item #</b>	<b>Time</b>	<b>Action</b>	<b>Item</b>
10.		<i>VOTE</i>	Vote to review and possibly approve minutes of 12/22/15 and 7/11/23.
<b>EXECUTIVE SESSION</b>			
11.		<i>VOTE</i>	Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).
12.		<i>VOTE</i>	Vote to continue Executive Session to discuss strategy with respect to collective bargaining (Firefighters) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares pursuant to General Laws chapter 30a §21(a)(exception 3).
13.			Vote to close executive session and not resume open session.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible. The Chair reserves the right to accept public comment on any item and may establish time limits.*



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**CONSENT CALENDAR ITEM**

**1: Approve executive session minutes**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to review/approve/release executive session minutes from 2015-2022. The Board reserves the right to take up this item in Executive Session.

Recommendations/Suggested Motion/Vote:

Background Information:

ATTACHED DRAFTS: 1/13/15, 2/10/15, 4/14/15, 11/3/15, 12/22/15, 3/2/16, 6/29/16, 9/9/16, 12/13/16, 1/12/17, 3/7/17, 4/4/17, 4/5/17, 5/10/17, 9/12/17, 6/5/18, 7/10/18, 4/11/18, 7/27/21, 8/31/21, 11/30/21, 11/29/22

Financial impact expected:

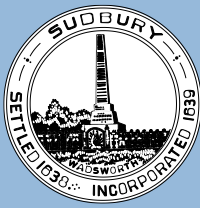
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**CONSENT CALENDAR ITEM**  
**2: Accept resignation from DEIC**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town.

Recommendations/Suggested Motion/Vote: Vote to accept the resignation of Stephanie Hunt, 289 Dutton Road, from the Diversity, Equity and Inclusion Commission (DEIC) and send a letter of thanks for her service to the Town.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM

**From:** [Stephanie Hunt](#)  
**To:** [Select Board](#)  
**Cc:** [Roberts, Jennifer](#); [Town Manager](#)  
**Subject:** My membership on the Sudbury DEI Commission  
**Date:** Friday, July 21, 2023 8:50:35 AM

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Greetings Select Board Members,

I am writing to notify the Board that I am unable to continue to meet the commitments of the DEI Commission and have decided to step down as a member effective 07/21/2023.

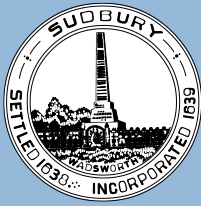
If you have any questions regarding my decision, please don't hesitate to reach out.

Enjoy the rest of your summer.

Sincerely,

Stephanie Hunt

Attachment2.a: My membership on the Sudbury DEI Commission (5953 : Accept resignation from DEIC)



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**CONSENT CALENDAR ITEM**

**3: Accept resignation from ConComm**

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town.

Recommendations/Suggested Motion/Vote: Vote to accept the resignation of Thomas Friedlander, 75 Water Row, from the Conservation Commission, and send a letter of thanks for his service to the Town.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM

From: Tom Friedlander

Sent: Tuesday, July 25, 2023 7:58 AM

To: Frank, Leila

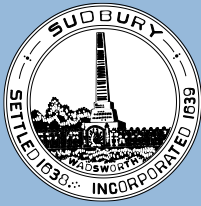
Subject: Resignation

Dear Leila-

Please let the BOS know that I am resigning as an Associate Member of the Sudbury Conservation Commission. Lori and Dave are doing a terrific job and I am never around to hound them- so best I step down!

All the best, Tom

Attachment3.a: Friedlander\_Thomas\_ConservationComm (5958 : Accept resignation from ConComm)



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**CONSENT CALENDAR ITEM**

**4: Accept resignation from CIAC**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town.

Recommendations/Suggested Motion/Vote: Vote to accept the resignation of Susan Abrams, 24 Hudson Road, from the Capital Improvement Advisory Committee (CIAC) and send a letter of thanks for her service to the Town.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM



**Golden, Patricia**

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**From:** susan abrams <sueabrams2@gmail.com>  
**Sent:** Sunday, July 16, 2023 7:09 PM  
**To:** Capital Improvement Advisory Committee; Select Board  
**Subject:** resignation

All,

Please accept my resignation from the Capital Improvement Advisory Committee as I am moving to Park City, Utah in September.

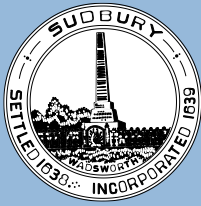
I have lived in Sudbury for more than 50 years and served on several boards and committees. My years on the CIAC (I have lost track of how many that is!) gave me the broadest picture of the town and was certainly the most collaborative committee I have worked with. I am grateful for the opportunity to have supported their work.

It is definitely with mixed feelings that I leave Sudbury, having invested 3/4 of my life in the town, but being closer to some of my family is a compelling reason to make such a huge life change. I have deep appreciation for the volunteers who give so much of themselves to make Sudbury the town that it is and I am proud to have been even a small part of that.

Park City is a wonderful place to visit. If anybody finds themselves out that way be sure to let me know and come for dinner!

Best,  
Sue Abrams

Attachment4.a: Abrams resignation (5951 : Accept resignation from CIAC)



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**MISCELLANEOUS (UNTIMED)**

**5: Discussion on Town Forum**

REQUESTOR SECTION

Date of request:

Requestor: member Lisa K

Formal Title: Discussion on Town Forum.

Recommendations/Suggested Motion/Vote:

Background Information:

Attached outline for upcoming Town Forum.

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Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM

## **2023 Sudbury Town Forum** **Residents Shaping Sudbury's Future**

### A Hybrid Event at Town Hall

Thursday, October 12, 2023

7:00 p.m. Meet and Greet with Town Committees

7:30-8:30 p.m. Program and Q & A

*Light Refreshments Served*

- I. Lisa Kouchakdjian: Opening Remarks (2 Minutes)
- II. Town Manager Andy Sheehan: (15 Minutes)
  - a. Governance Structure: Role of the Town Manager and Select Board
  - b. Town Departments
  - c. Town Meeting
  - d. How to run for office or applying to serve  
Q and A with AS  
Transition to KR regarding Boards/Committees
- III. Kirsten Roopenian: (15 Minutes)
  - a. The value and importance of public service
  - b. The role residents can play
  - c. What committees can accomplish and how with examples  
(photos)  
Q and A with KR
- IV. Select Board Office Supervisor Leila Frank: (5 Minutes)
  - a. How to engage with the Town
  - b. How to apply to volunteer
  - c. Where to find information  
Q and A with LF
- V. Open Q and A (Including questions to Committees/Commissions)
  - VI. Lisa Kouchakdjian: Closing Remarks (2 Minutes)

**From:** [Carty, Daniel](#)  
**To:** [Dretler, Janie](#); [Sheehan, Andy](#); [Golden, Patricia](#)  
**Subject:** supporting documents for 8/15/23 SB meeting  
**Date:** Monday, August 14, 2023 8:46:59 AM  
**Attachments:** [08152023SB#5TownForumDiscussion.docx](#)  
[08152023SB#6LiaisonPolicyDiscussion.docx](#)

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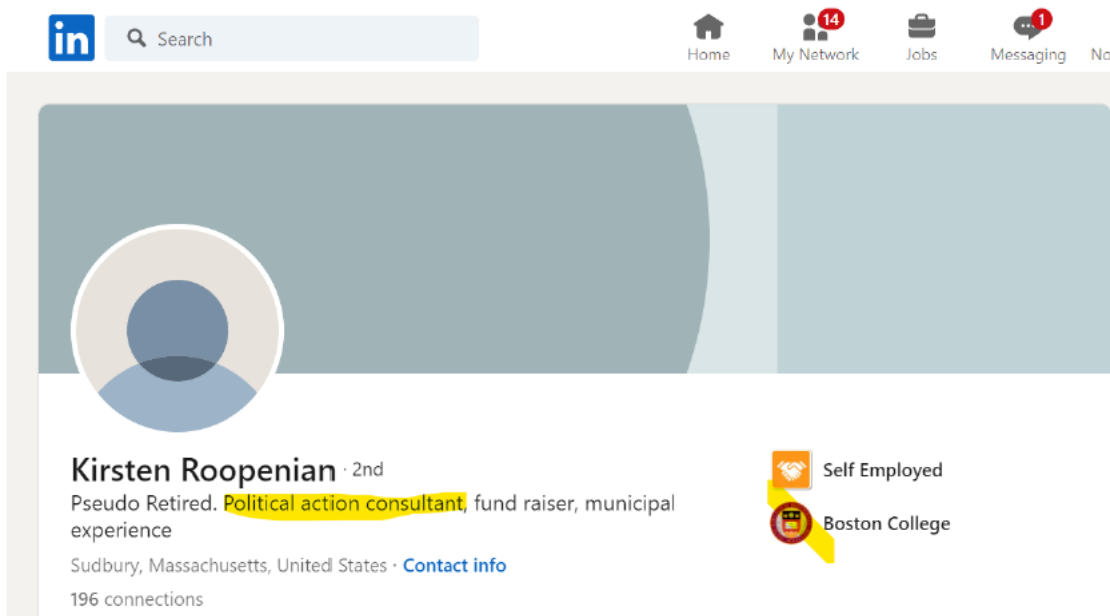
Good morning - I have attached information for items #5 (Town Forum) and #6 (Liaison Policy) that I likely will be referring to during our discussions tomorrow night. I am sending this in advance so that hopefully it can be added to our public packet.

Thank you

Dan Carty

[ATM 5/8/2013](#), [ATM 5/4/2016](#)

SECTION 11. The Town will conduct a Town Forum on an annual (minimum requirement) basis. The Forum will be an open, public meeting for Town residents. The Town Forum will provide a planned, scheduled opportunity for constructive engagement between the Town and residents. The Town participants/panel may include, all department heads, committee chairpersons and Trust chairpersons. The Board of Selectmen will encourage broad participation for Town officials in the Town Forum. One member of the Town panel will act as moderator. The moderator will facilitate and manage questions from Town residents to the appropriate panel member for response.



Attachment5.c: 08152023SB#5TownForumDiscussion (5968 : Discussion on Town Forum)

I am writing to endorse Charlie Russo for Select Board. Charlie came into a very challenging situation when his tenure began. He has proven himself to be a valued member to the Board for many reasons beginning with his ability to collaborate with other Board members and the Public and remain as open to creative solutions for the challenges that have faced the Board in the past several years, and helped implement initiatives that required action.

The position of a Select Board member is never an easy one. When decisions have to be made, often the popular one or the one being driven by agendas seems to get the most attention. Charlie has been an active participant on the Board, who has not shied away from unpopular positions. He demonstrated his commitment to the Town as a whole, with the many decisions related to items in front of the Board these past three years. Many were very sensitive and challenging to negotiate, but he persevered.

I believe Charlie deserves a second term in order to see through the top priorities the Board is pursuing. He will bring a willingness to work with his fellow Board members, and continue to support the new Town Manager, his fellow Board members, and not let one sided conversations drive policy. Please join me in voting for Charles Russo for Select Board on March 27. Thank you.

Kirsten Roopenian  
Harness Lane

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## SUPPORTING JENNIFER ROBERTS by Kirsten Roopenian

I am supporting Jennifer Roberts for re-election to the Select Board. She is a strong leader who has been tasked with a unforeseeable set of unique challenges, starting first with a worldwide pandemic. She managed to lead us through the COVID epidemic and all of its attendant issues, been consistently approachable, willing to tackle tough matters, and is financially precise and astute. Jennifer has often been a steady voice on the Select Board when too often disagreements became personal, she found a way to defuse and remain professional when the situation required composure and collaboration.

I could list many topics she continues to address individually, but Sudbury's health, financially and otherwise, is paramount these days. We are in some unsettled and unpredictable times, surely, we need powerful leadership from our policy makers.

Jennifer will continue to be a strong leader who works diligently for the Town as a whole, who will find solutions for oftentimes complex issues. She does not shy away from any issue, and endeavors to work in any environment including those in which she may not agree with. Her commitment to our community is unassailable. I very much support a leader who is willing to listen and put aside personal bias in order to make decisions that will benefit Sudbury now and in the future. We are at a crossroads, time to make some hard choices and Jennifer is my choice for another term on the Select Board. I anticipate many will agree, and thank you for considering Jennifer Roberts on March 28.

Kirsten Roopenian

This sure has been a challenging time for all of us here in Sudbury, as we have dealt with so many changes, challenges and often overwhelming sadness. Our community has formed some very tight alliances with those who needed us most, and we continue to do so. I am so proud to live here.

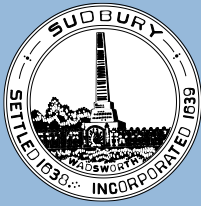
This election cycle has been exhausting. Our country is faced with economic, health and social challenges never before seen in our lifetimes. We may have developed a sense of election weariness, and facing another election, locally may seem overwhelming. Even though it is a small local election, it affects our town, and we as the voters, can and will demonstrate that we are up for the challenge.

I am supporting Janie Dretler for another term on the Select Board. She has been a steady advocate for residents in her time as a member, and I for one am very grateful for her activism. Janie has an impressive attention to detail and watching the meetings, I see she does her homework and is ready to dig into the often uncomfortable issues with resolve and determination making sure that the decisions she makes are well vetted and thoroughly discussed. She is not reluctant to ask difficult questions or challenge the status quo. She has in many situations ridden through some stormy discussions only to ultimately come up with solutions that enrich outcomes. She takes her position with the right amount of gravitas and has participated in efforts to improve the tenor of the board, how decisions are made transparently, is process driven, with foresight and attention to detail. She seems to relish the hard work.

I believe, keeping a level of consistency on the Select Board is imperative. Changing a Board that is still relatively new to the process is a risk. We have voted for many new initiatives which require a level of experience that we need. Janie is a confident leader who has offered her many talents to the town. As a community, we all benefit from her leadership. Janie has the aptitude and ability to navigate Sudbury through these uncertain times, someone who will advocate for all. I am pleased to vote for Janie. I ask you to join me in voting for Janie on March 29. Thank you.

— Kirsten Roopenian, of Harness Lane, Sudbury





SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**MISCELLANEOUS (UNTIMED)**

**6: Review liaison policy**

REQUESTOR SECTION

Date of request:

Requestor: Member Carty

Formal Title: Review liaison policy

Recommendations/Suggested Motion/Vote: Review liaison policy

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM

## SUDBURY SELECT BOARD LIAISON AND COMMITTEE ASSIGNMENTS 2023-2024

Approved: 5/30/23, 6/13/23

<i>Chair Dretler</i>	<i>Vice Chair Kouchakdjian</i>	<i>Member Carty</i>	<i>Member Roberts</i>	<i>Member Russo</i>
Town Manager/Town Departments	Board of Health	Board of Assessors	Chamber of Commerce	Cultural Council
Town Moderator	Capital Improvement Advisory Committee (CIAC)	Goodnow Library Trustees	Commission on Disability	Design Review Board
Lincoln Board of Selectmen	ConCom	Historical Commission	Council on Aging	Earth Removal Board
Town Historian	L-S Regional High School	Historical Districts Commission	Diversity, Equity, and Inclusion Commission	Land Acquisition Review Committee
Memorial Day Committee	Park and Recreation Commission	Sudbury Public Schools Committee	Energy and Sustainability Committee	Planning Board
Rail Trail Advisory Committee	Permanent Building Committee	Sudbury Water District	Finance Committee	Ponds & Waterways
	Sudbury Housing Authority			Zoning Board of Appeals

<b>MEMBER OF COMMITTEE(S):</b>
M.A.G.I.C.
Sudbury Housing Trust

M.B.T.A.	Community Preservation Committee (CPC)	Local Emergency Planning Committee: CERT/MRC
Transportation Committee	Housing Production Plan Working Group	September 11 Memorial Garden Oversight Committee

Attachment6.a: FINAL\_Select Board Liaison Assignments 2023-2024 062723 (5959 : Review liaison policy)

## SELECT BOARD'S LIAISON AND WORK ASSIGNMENTS

As the executive board responsible for the overall leadership and coordination of town affairs, and in order to promote close cooperation among town groups, the Select ~~Boardmen~~ shall maintain close liaison with selected ~~boards and committees~~boards, committees, and commissions, ~~as well as the departments for which they are directly responsible.~~

This liaison function usually shall be performed by individual Select ~~Board members~~men as assigned.

The liaison and work assignments shall be made each year after board organization, as proposed by the Chair~~man~~ and approved by the Board. The Chair~~man~~'s assignments shall include Town Manager and Town Counsel.

~~The intent and scope of the liaison functions shall depend on the type of individual, board or committee assigned, as follows: The purpose of a liaison is to act as a conduit and facilitate communication between the Select Board and the liaised Board, Committee, or Commission. The Select Board member ~~men~~ assigned to a liaison function shall keep the Select Board advised of significant developments and activities and specific Select Board decisions or advice required or sought. For Boards, Committees, or Commissions appointed by the Select Board, the liaison may serve as a resource or provide other support as needed.~~

~~The Selectmen assigned to a liaison function shall keep the Board of Selectmen advised of significant developments and activities and specific Selectmen decisions or advice required or sought.~~

### 1. Official Appointed by Selectmen:

~~Advice and counsel; contact point for interpretation and explanation of board decisions; coordination of activities with Board and other town groups, as required; familiarity with objectives and activities; recommendations to Selectmen for changes.~~

### 2. Board or Committee Appointed by Selectmen:

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~~Assistance to committee and coordination of activities, as requested; familiarity with objectives and activities; recommendations to Selectmen for changes.~~

~~3.—Other Elected or Appointed Board, Committee or Official:~~

~~Coordination of activities, as required; familiarity with objectives and activities.~~

~~The Selectmen assigned to a liaison function shall keep the Board of Selectmen advised of significant developments and activities and specific Selectmen decisions or advice required or sought.~~

(Amended 5/10/76, 8/23/99, add date when voted)

## SELECT BOARD'S LIAISON AND WORK ASSIGNMENTS

As the executive board responsible for the overall leadership and coordination of town affairs, and in order to promote close cooperation among town groups, the Select Board shall maintain close liaison with selected boards, committees, and commissions.

This liaison function usually shall be performed by individual Select Board members as assigned.

The liaison and work assignments shall be made each year after board organization, as proposed by the Chair and approved by the Board. The Chair's assignments shall include Town Manager and Town Counsel.

The purpose of a liaison is to act as a conduit and facilitate communication between the Select Board and the liaised Board, Committee, or Commission. The Select Board member assigned to a liaison function shall keep the Select Board advised of significant developments and activities and specific Select Board decisions or advice required or sought. For Boards, Committees, or Commissions appointed by the Select Board, the liaison may serve as a resource or provide other support as needed.

(Amended 5/10/76, 8/23/99, add date when voted

**From:** [Carty, Daniel](#)  
**To:** [Dretler, Janie](#); [Sheehan, Andy](#); [Golden, Patricia](#)  
**Subject:** supporting documents for 8/15/23 SB meeting  
**Date:** Monday, August 14, 2023 8:46:59 AM  
**Attachments:** [08152023SB#5TownForumDiscussion.docx](#)  
[08152023SB#6LiaisonPolicyDiscussion.docx](#)

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Good morning - I have attached information for items #5 (Town Forum) and #6 (Liaison Policy) that I likely will be referring to during our discussions tomorrow night. I am sending this in advance so that hopefully it can be added to our public packet.

Thank you

Dan Carty

Attachment6.d: DC supporting documents for 8\_15\_23 SB meeting (5959 : Review liaison policy)

H. SELECTMEN'S LIAISON AND WORK ASSIGNMENTS (Amended 5/10/76, 8/23/99)

As the executive board responsible for the overall leadership and coordination of town affairs, and in order to promote close cooperation among town groups, the Selectmen shall maintain close liaison with selected boards and committees, as well as the departments for which they are directly responsible.

This liaison function usually shall be performed by individual Selectmen as assigned.

The liaison and work assignments shall be made each year after board organization, as proposed by the Chairman and approved by the Board. The Chairman's assignments shall include Town Manager and Town Counsel.

The intent and scope of the liaison functions shall depend on the type of individual, board or committee assigned, as follows:

1. Official Appointed by Selectmen:

Advice and counsel; contact point for interpretation and explanation of board decisions; coordination of activities with Board and other town groups, as required; familiarity with objectives and activities; recommendations to Selectmen for changes.

2. Board or Committee Appointed by Selectmen:

Assistance to committee and coordination of activities, as requested; familiarity with objectives and activities; recommendations to Selectmen for changes.

3. Other Elected or Appointed Board, Committee or Official:

Coordination of activities, as required; familiarity with objectives and activities.

The Selectmen assigned to a liaison function shall keep the Board of Selectmen advised of significant developments and activities and specific Selectmen decisions or advice required or sought.

Re: Fw: ARPA Funding Update

Dretler, Janie

Reply all

Mon 7/24, 11:54 AM

silvia\_nerssessian@sudbury.k12.ma.us;

Carty, Daniel;

Golden, Patricia;

Bilodeau, Maryanne;

Crozier, Brad;

donald\_sawyer@sudbury.k12.ma.us

Inbox

Thank you so much, Silvia. We will have this added to the ARPA agenda item in our packet.

Much appreciated!

Janie Dretler  
Sudbury Select Board Chair  
Pronouns: she/her/hers (Why pronouns?)

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

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**From:** Silvia Nerssessionian <[silvia\\_nerssessionian@sudbury.k12.ma.us](mailto:silvia_nerssessionian@sudbury.k12.ma.us)>  
**Sent:** Monday, July 24, 2023 11:21:11 AM  
**To:** Dretler, Janie; Carty, Daniel  
**Cc:** Golden, Patricia; Bilodeau, Maryanne; Crozier, Brad; [donald\\_sawyer@sudbury.k12.ma.us](mailto:donald_sawyer@sudbury.k12.ma.us)  
**Subject:** Re: Fw: ARPA Funding Update

Good morning,

Per your request, I have added my original email into more of a memo format. Please let me know if you need anything else and hope this is helpful.

Have a wonderful day!  
Many thanks,  
Silvia

On Mon, Jul 24, 2023 at 8:17 AM Dretler, Janie <[DretlerJ@sudbury.ma.us](mailto:DretlerJ@sudbury.ma.us)> wrote:  
Silvia - Thank you for taking my call this morning. Most appreciated.

Patty - Silvia has kindly offered to send the memo to you for placement in the packet. She will send it later today.

Thanks all! Have a good week.

Janie

---

RE: ARPA Funding Update

Carty, Daniel



**Reply all**

Mon 7/24, 7:21 AM

Dretler, Janie;

donald\_sawyer@sudbury.k12.ma.us;

Crozier, Brad;

silvia\_nerssessionian@sudbury.k12.ma.us;

Sheehan, Andy;

Bilodeau, Maryanne;

Golden, Patricia

Sent Items

Why make someone take the extra effort? Curious why we need a memo here when elsewhere we utilize email threads in our packets.

Dan

Sent from my T-Mobile 4G LTE Device

----- Original message -----

From: "Dretler, Janie" <DretlerJ@sudbury.ma.us>

Date: 7/24/23 7:14 AM (GMT-05:00)

To: "Carty, Daniel" <cartyd@sudbury.ma.us>, donald\_sawyer@sudbury.k12.ma.us, "Crozier, Brad" <brad\_crozier@sudbury.k12.ma.us>, silvia\_nerssessionian@sudbury.k12.ma.us

Cc: "Sheehan, Andy" <SheehanA@sudbury.ma.us>, "Bilodeau, Maryanne" <BilodeauM@sudbury.ma.us>, "Golden, Patricia" <GoldenP@sudbury.ma.us>

Subject: Re: ARPA Funding Update

Thanks, Dan. It would still be helpful to have the information in memo format for the public packet.

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From: Carty, Daniel

Sent: Sunday, July 23, 2023 7:25:30 PM

To: Dretler, Janie; donald\_sawyer@sudbury.k12.ma.us; Crozier, Brad; silvia\_nerssessionian@sudbury.k12.ma.us

Cc: Sheehan, Andy; Bilodeau, Maryanne; Golden, Patricia

Subject: Re: ARPA Funding Update

Hello all - In the spirit of efficiency I forwarded the information to the Select Board. Hopefully that saves some cut and paste time and effort.

Thank you

Dan Carty

**From:** Dretler, Janie

**Sent:** Saturday, July 22, 2023 10:21:06 AM

**To:** [donald\\_sawyer@sudbury.k12.ma.us](mailto:donald_sawyer@sudbury.k12.ma.us); Crozier, Brad; [silvia\\_nerssessian@sudbury.k12.ma.us](mailto:silvia_nerssessian@sudbury.k12.ma.us)

**Cc:** Sheehan, Andy; Carty, Daniel; Bilodeau, Maryanne; Golden, Patricia

**Subject:** Re: ARPA Funding Update

Dear Silvia and Don,

Thank you for providing information about the ARPA funding you received from the Select Board. It is very helpful.

If it is not too much trouble, could you please provide this information in a memo format so that we can add it to our packet materials on Monday for our meeting on Tuesday, July 25? Please send the memo to Patty Golden at [goldenp@sudbury.ma.us](mailto:goldenp@sudbury.ma.us). Please also cc me at [dretlerj@sudbury.ma.us](mailto:dretlerj@sudbury.ma.us). This will provide the Select Board with enough time to review the information in advance of our meeting. Thank you.

Best regards,

Janie Dretler

Sudbury Select Board Chair

Pronouns: she/her/hers ([Why pronouns?](#))

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

---

**From:** Carty, Daniel  
**Sent:** Friday, July 21, 2023 4:17 PM  
**To:** Dretler, Janie; Sheehan, Andy; Bilodeau, Maryanne; Golden, Patricia  
**Subject:** Fw: ARPA Funding Update

Greetings - for our discussion on Tuesday w.r.t. ARPA the rest of the Board may find this useful. Can this go out to them?

Thanks

Dan Carty

---

**From:** Silvia Nerssessian <[silvia\\_nerssessian@sudbury.k12.ma.us](mailto:silvia_nerssessian@sudbury.k12.ma.us)>  
**Sent:** Friday, July 21, 2023 2:44 PM  
**To:** Carty, Daniel  
**Cc:** Crozier, Brad; Don Sawyer  
**Subject:** Fwd: ARPA Funding Update

Dear Dan,

We thought it would be helpful for your upcoming meeting to have an update regarding the ARPA funds that have been allocated to Sudbury Public Schools by the Select Board. Please feel free to share this with the Board and let us know if you have any questions.

Have a wonderful weekend!

Many thanks,  
Silvia

----- Forwarded message -----

**From:** Don Sawyer <[donald\\_sawyer@sudbury.k12.ma.us](mailto:donald_sawyer@sudbury.k12.ma.us)>  
**Date:** Fri, Jul 21, 2023 at 2:23 PM  
**Subject:** ARPA Funding Update

To: Silvia Nersessian <[silvia\\_nersessian@sudbury.k12.ma.us](mailto:silvia_nersessian@sudbury.k12.ma.us)>  
Cc: Brad Crozier <[brad\\_crozier@sudbury.k12.ma.us](mailto:brad_crozier@sudbury.k12.ma.us)>

Hi, Silvia...

With regards to your inquiry for an update of the SPS ARPA funding provided by the Select Board to SPS, I have included the details below....

For the ARPA SEL Supports...the Select Board provided funding for critical SEL Supports to address the student impact caused by the pandemic...the funding approval was for two (2) years totaling \$420,000 and would fund 2.6 FTE's (School Adjustment Counselor, BCBA, and Special Educator)...

We just finished the first (FY23) of the two year commitment expending a total of \$210,073.80...we have appointed the same 2.6 positions in the current year (FY24) and have committed \$209,926.20 of the funding balance...the expenditures for both fiscal years will total \$420,000 or the full award...

ARPA SEL SUPPORTS 2.6 FTE'S	Year 1 FY23	Year 2 FY24	TOTAL
<b>SB ARPA Funded:</b>	\$ 210,000.00	\$ 210,000.00	\$ 420,000.00
<b>Expense/Committed:</b>	\$ (210,073.80)	\$ (209,926.20)	\$ (420,000.00)
<b>TOTAL BALANCE:</b>	\$ (73.80)	\$ 73.80	\$ -

For the ARPA SMILES summer programming, the Select Board provided funding for the program for two (2) years starting in the summer of 2022 (FY23)...\$620,000 in total funding was provided for the two (2) years of programming...

Expenditure details are listed in the table below for Year 1 (FY23)...while the Year 1 target was \$310,000, the balance remaining totaled \$100,478.86, SPS received a DESE awarded summer program grant for \$100,000 which allowed SPS to use to reduce the Year 1 expenses by the grant amount and returned to the Town...

We are currently in Year 2 (FY24) summer programming and while some expenses have already booked (shown below in actual accounts), we have committed a total of \$310,478.86 in Year 2 which when added to Year 1, will total \$520,000 of the \$620,000 total award...

Year 1                      Year 2

Attachment 6.e: 08152023SB#6LiaisonPolicyDiscussion (5959 : Review liaison policy)

ARPA SMILES PROGRAM	FY23	FY24	TOTAL
<b>SB ARPA Funded:</b>	\$ 310,000.00	\$ 310,000.00	\$ 620,000.00
<b>Expense/Committed:</b>		\$ (247,861.13)	\$ (247,861.13)
<b>SMILE Professional Salaries</b>	(\$70,266.15)	\$ (48,387.50)	\$ (118,653.65)
<b>SMILE Support Salaries</b>	(\$84,615.51)	\$ (12,202.23)	\$ (96,817.74)
<b>SMILE Supplies</b>	(\$13,953.73)	\$ (2,028.00)	\$ (15,981.73)
<b>SMILE Contractual Services</b>	(\$26,028.20)	\$ -	\$ (26,028.20)
<b>SMILE Other</b>	(\$14,657.55)	\$ -	\$ (14,657.55)
<b>TOTAL BALANCE:</b>	<b>\$ 100,478.86</b>	<b>\$ (478.86)</b>	<b>\$ 100,000.00</b>

Let me know if you need additional info...

Thanks...Don

--

**Donald R. Sawyer**

Director of Business and Human Resources

Sudbury Public Schools

40 Fairbank Road

Sudbury, MA 01776

[\(978\) 639-3218](tel:9786393218)

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--

Silvia Nersessian

Chair, Sudbury School Committee

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Attachment6.e: 08152023SB#6LiaisonPolicyDiscussion (5959 : Review liaison policy)

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11b



To: Dan Carty, Sudbury Select Board  
 From: Silvia Nanasseeelan, Sudbury School Committee  
 Date: 7/24/2023  
 Subject: ARPA Funding

Dear Dan,

As liaison to the Sudbury School Committee, I am writing to share the information I received from Don Sawyer, Director of Business and Human Resources, with regards to the ARPA funding awarded to Sudbury Public Schools. I hope this helps to support and inform your conversation regarding ARPA funding at your upcoming meeting on 7/25/2023. Please let me know if you have any questions.

Please see the email below:

Hi, Silvia,

With regards to your inquiry for an update of the SPG ARPA funding provided by the Select Board to SPG, I have included the details below.

For the ARPA SEL Supports the Select Board provided funding for critical SEL Supports to address the student impact caused by the pandemic, the funding approval was for two (2) years totaling \$400,000 and would fund 2.6 FTE's (School Adjustment Counselor, SCBA, and Special Educator).

We just finished the first (FY23) of the two year commitment expending a total of \$210,073.00. We have appointed the same 2.6 positions in the current year (FY24) and have committed \$309,926.00 of the funding balance and the expenditures for both fiscal years will total \$400,000 or the full award.

ARPA SEL SUPPORTS	Year 1	Year 2	TOTAL
2.6 FTE'S	FY23	FY24	
BOS ARPA Funded:	\$ 210,000.00	\$ 210,000.00	\$ 400,000.00
Expense/Committed:	\$ (210,073.00)	\$ (309,926.00)	\$ (400,000.00)
<b>TOTAL BALANCE:</b>	<b>\$ (73.00)</b>	<b>\$ 73.00</b>	<b>\$ -</b>

Attachment 11: by Email to SB Liaison ARPA (7) \$5000 : Update on ARPA expended to date

Packet Pg. 60

Attachment 6.e: 08152023SB#6LiaisonPolicyDiscussion (5959 : Review liaison policy)

11.b

For the ARPA SMILES summer programming, the Select Board provided funding for the program for two (2) years starting in the summer of 2022 (FY23), \$600,000 in total funding was provided for the two (2) years of programming.

Expenditure details are listed in the table below for Year 1 (FY23) while the Year 1 target was \$310,000, the balance remaining totaled \$100,478.88. SPS received a DESE awarded summer program grant for \$100,000 which allowed SPS to use to reduce the Year 1 expenses by the grant amount and returned to the Town.

We are currently in Year 2 (FY24) summer programming and while some expenses have already been booked (shown below in actual accounts), we have committed a total of \$310,478.88 in Year 2 which when added to Year 1, will total \$620,000 of the \$600,000 total award.

ARPA SMILES PROGRAM	Year 1 FY23	Year 2 FY24	TOTAL
BOS ARPA Funded:	\$ 310,000.00	\$ 310,000.00	\$ 620,000.00
Expenses/Committed:		\$ (247,861.13)	\$ (247,861.13)
SMILE Professional Salaries	(\$70,288.15)	(\$48,387.50)	(\$118,675.65)
SMILE Support Salaries	(\$84,815.51)	(\$12,202.23)	(\$96,817.74)
SMILE Supplies	(\$13,853.73)	(\$2,028.00)	(\$15,881.73)
SMILE Contractual Services	(\$28,028.20)	-	(\$28,028.20)
SMILE Other	(\$14,857.55)	-	(\$14,857.55)
<b>TOTAL BALANCE:</b>	<b>\$ 199,478.88</b>	<b>\$ (478.88)</b>	<b>\$ 199,000.00</b>

Let me know if you need additional info.

Thanks...Don  
Donald R. Sawyer  
Director of Business and Human Resources

Many thanks,  
Silvia Nersisyan  
Chair, Sudbury School Committee

AttachmentH, to Email to SB Liaison ARPA (7) \$600 : Update on ARPA expenses to date

Packet Pg. 89

Attachment6.e: 08152023SB#6LiaisonPolicyDiscussion (5959 : Review liaison policy)



3.a

From: Colin Warwick <[colin.a.warwick@icloud.com](mailto:colin.a.warwick@icloud.com)>  
 Sent: Tuesday, July 11, 2023 4:10 PM  
 To: Galloway, Debra <[GallowayD@sudbury.ma.us](mailto:GallowayD@sudbury.ma.us)>  
 Subject: Fwd: Letter of resignation

Hi Debra,

Here it is.

Yours kindly,  
 -- Colin

Begin forwarded message:

From: Colin Warwick <[colin.a.warwick@icloud.com](mailto:colin.a.warwick@icloud.com)>  
 Date: July 11, 2023 at 9:57:35 AM EDT  
 To: Mattie Farro <[mattie\\_66@yahoo.com](mailto:mattie_66@yahoo.com)>  
 Subject: Letter of resignation

Dear Marilyn,

I am writing to inform you of my resignation from the Sudbury Council on Aging. My last day of service will be today, however in the next few days I will write up a draft of yesterday's meeting for you and Debra to complete.

I have enjoyed my time on the committee and have been grateful for the opportunity to serve the community. I have learned a lot.

However, I have realized the membership is taking too much time away from my family and other commitments and I feel it would be better if another volunteer who has the time and energy to do it justice would take my place.

I apologize for any inconvenience this may cause. I wish you and the Council all the best in future endeavors.

Thank you for your understanding.

Sincerely,

Colin Warwick

Attachment3.a: Warwick resignation COA (5940 : Accept resignation from COA)

Attachment6.e: 08152023SB#6LiaisonPolicyDiscussion (5959 : Review liaison policy)

Golden, Patricia

**From:** Rami Alwan <ralwan@verizon.net>  
**Sent:** Thursday, June 8, 2023 8:19 AM  
**To:** Hobin, Carol  
**Cc:** Energy and Sustainability Green Ribbon Committee; Select Board's Office  
**Subject:** Re: Sudbury Energy and Sustainability Committee Application

Carol,  
 Wednesday evening the ESC voted unanimously to have Nate Garozzo join the committee. We are very excited to have him on the committee. Now it needs to go to the Select Board for final approval. If you could facilitate that process it would be much appreciated.  
 Thank you in advance,  
 Rami Alwan

On May 18, 2023, at 10:30 AM, Hobin, Carol <[HobinC@sudbury.ma.us](mailto:HobinC@sudbury.ma.us)> wrote:

Good morning,

The attached application was received in the Select Board Office and is being forwarded for your review.

Thanks,  
 Carol Hobin  
 Sudbury Town Manager/Select Board Office  
 278 Old Sudbury Road  
 Sudbury, MA 01776  
 Ph. 978-639-3381  
[SBadmin@sudbury.ma.us](mailto:SBadmin@sudbury.ma.us)

Town Manager/Select Board Office Hours:  
 Monday, Wednesday, Thursday: 8:30am - 5pm  
 Tuesday: 8:30am - 7pm  
 Friday: 8:30am -12:30pm

**From:** Nate Garozzo <[negsma@gmail.com](mailto:negsma@gmail.com)>  
**Sent:** Thursday, May 18, 2023 10:38 AM  
**To:** Energy and Sustainability Green Ribbon Committee <[energy@sudbury.ma.us](mailto:energy@sudbury.ma.us)>; Select Board's Office <[selectboardsoffice@sudbury.ma.us](mailto:selectboardsoffice@sudbury.ma.us)>  
**Subject:** Sudbury Energy and Sustainability Committee Application

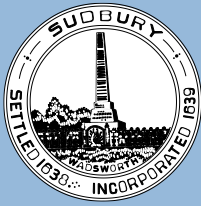
Please find attached my application to serve on the Sudbury Energy and Sustainability Committee. I look forward to hearing from you.

Thank you,

Nate Garozzo  
 4 Blandford Drive Sudbury, MA 01776

Attachment4: Rami Alwan email (5929 : Appoint candidate to Energy Committee)

Attachment6.e: 08152023SB#6LiaisonPolicyDiscussion (5959 : Review liaison policy)



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**MISCELLANEOUS (UNTIMED)**

**7: Fall Town Meeting date**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to hold a 2023 Fall Town Meeting on a date to be determined by the Select Board, and vote to open the warrant and keep it open until 4:30 PM Tuesday, August 29, 2023.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office                      Pending

Town Manager's Office                  Pending

Town Counsel                              Pending

Select Board                                Pending

Select Board                                Pending

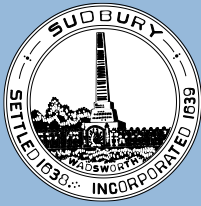
08/15/2023 7:00 PM

**DRAFT**  
**Fall 2023 Special Town Meeting**  
**Running List of Potential Articles**

7/19/2023

	<b>Description</b>	<b>Sponsor</b>
1	Recodification of Town Bylaws - general bylaws	Town Clerk
2	Recodification of Town Bylaws - zoning bylaw	Town Clerk
3	Rescind Water Resource Protection Committee, Annual Report to the Town of Sudbury, Article XXIII	Select Board
4	Establish Opioids Stabilization Fund, G.L. c. 40, s. 5B	Town Manager/Health Director
5	Funding for Atkinson Pool Design/Repairs (ATM 28 & 29)	Combined Facilities Director
6	Additional Funding for Fairbank Community Center	Town Manager
7	Firearms Zoning Bylaw	Select Board
8	Fund Traffic Signals @Route 117/Powder Mill/Mossman	DPW Director
	Adopt DLS Capital Recommendations	
9	* Close Melone Stabilization Fund; transfer balance to Capital Stabilization Fund (DLS, p. 21)	Town Manager
10	* Revise Capital Planning Bylaw (DLS, p.13)	Town Manager
11	Placeholder for SPS	Sudbury Public Schools

Attachment7.a: Article Fall 2023 STM (5938 : Fall Town Meeting date)



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**MISCELLANEOUS (UNTIMED)**

**8: Discussion of potential Fall Town Meeting articles**

REQUESTOR SECTION

Date of request:

Requestor: member Carty

Formal Title: Discussion of potential Fall Town Meeting articles

Recommendations/Suggested Motion/Vote:

Background Information:

Attached suggested article by Dan Carty

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

08/15/2023 7:00 PM

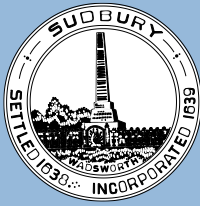
**From:** Carty, Daniel  
**Sent:** Monday, August 14, 2023 7:30:47 PM  
**To:** Dretler, Janie; Sheehan, Andy; Bilodeau, Maryanne  
**Cc:** Golden, Patricia  
**Subject:** Re: future agenda item request

Can my suggested special TM article be included in the packet for agenda item #8 please?

I suggest that in the spirit of being more inclusive and getting more people involved in local government, we change Article III Section 9 of our bylaws from "No person shall hold more than one elective office at any one time." to "No person shall hold more than one elective or appointed office at any one time.". We'd have to call out exceptions, namely members of boards or committees that are by design members of others (e.g. SB has a member on CPC and Transportation, P&R Planning and Conservation have members on the rail trail committee, etc), and how to sunset those who currently serve on multiple committees (they can finish out their current term[s]), but in the long run I believe this will force us to get more people involved and to hear more unique voices

Thank you

Dan Carty



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**MISCELLANEOUS (UNTIMED)**

**9: Summer 2023 Select Board Newsletter Articles Approval**

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Review the Select Board Summer 2023 Newsletter articles and approve for distribution.

Recommendations/Suggested Motion/Vote:

Background Information:

Draft newsletter attached

Financial impact expected:N/A

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Select Board Office                      Pending

Town Manager's Office                  Pending

Town Counsel                              Pending

Select Board                                Pending

Select Board                                Pending

08/15/2023 7:00 PM

# FROM THE SELECT BOARD

Summer 2023

Town of Sudbury

## *Excitement Builds for the New Fairbank Community Center*

**BY LISA KOUCHAKDJIAN, SELECT BOARD**

There is light at the end of the tunnel! Over the last number of months, tremendous progress has been made on the construction of the new community center, the home of our Sudbury Senior Center, Park and Recreation Department and the Sudbury Public Schools (SPS) Administrative Offices. Recently, I had the opportunity to communicate with officials from each of the three user groups to get an update on how preparations are going for their transition to the new building, and to hear about the things they are looking forward to with the new building.

Deborah Galloway, Director of the Senior Center, shared excitement about the new and expanded spaces to offer more programs and classes. The Senior Center serves residents who are 60 years of age and older. With the aging of the “baby boomers” the 60+ population has grown over the last 10-15 years. The new Senior Center facilities will better serve our community members and provide needed programming.

Galloway indicated there is potential for them to transition to the new building in late Fall some time. Preparations are underway to inventory and document the contents of the Senior Center to facilitate the transition. In anticipation of the new programming, staff are also in the process of finding new instructors





## *New Fairbank Community Center, Cont.*



and group leaders for the new and improved programming. Galloway mentioned she is working with the Council on Aging's Special Events Subcommittee to plan a soft opening celebration of the new Senior Center space a few weeks after they move in.

In a recent communication with the Park and Recreation Commission's former Chair, Mara Huston, Huston shared that the new building will provide great spaces to create programs for residents of all ages. From the new preschool room with an internal bathroom, to the three dedicated program rooms and a full-size gym, as well as new pool locker rooms to support people of all genders and abilities, the new Community Center will have something for everyone!

Huston indicated that once Park and Recreation moves into the new space, the department will still be involved in continued construction as the old building needs to be taken down before the new recreation entrance can be built. The aquatics office and pool viewing area will be rebuilt once they move out of the old building. The community will be able to enjoy pool activities with new extra-large viewing windows and a renovated viewing area. The multi-sport court and outside space on the recreation side of the building will be created when work on the pool areas is complete. Huston stated that the transition out of the old building is an important step in delivering a new recreation facility for the town to enjoy.

In a recent communication with SPS, School Committee Chair Silvia Nersessian and Superintendent Brad Crozier stated preparations to the new building are going smoothly. Staff participate in weekly user meetings which provide them with crucial updates on progress and potential impacts on SPS operations. The meetings also serve as a platform to surface any concerns and address them promptly. A comprehensive survey of all items in the current spaces has been conducted to determine what will be relocated to the new building and what could be repurposed to benefit other departments. The transition to the new building will likely occur in late Fall.

Since the current space is beyond its useful life, SPS looks forward to modern, professional, and efficient workspaces that will provide an improved environment for staff, visitors, and families.

As the old adage goes, "out with the old and in with the new!" As we watch the new Fairbank Community Center literally go up before our eyes, we can see the hope and potential of this project becoming fully realized. It has been a long road to get to this point, but the finish line is approaching. We have a lot to look forward to as a community with the new Fairbank Community Center! For more detailed information regarding the Fairbank Community Center project, please visit <https://sudbury.ma.us/fairbankproject>.

# Updating the Housing Production Plan

BY JANIE DRETHER, SELECT BOARD

Sudbury, like many other Massachusetts towns and cities, faces challenges related to housing affordability, diversity, and availability. To address these issues, the Town has contracted with JM Goldson, a community planning consulting firm, to develop an updated Housing Production Plan (HPP). Sudbury is committed to supporting and creating affordable housing solutions which respect the historic and natural character of the community. The Town is also increasingly aware of the need to consider smart growth opportunities and environmentally sustainable solutions in all its projects.

The updated HPP will identify obstacles and opportunities to developing affordable housing in Sudbury, including recommendations to overcome those obstacles and a map of possible housing development sites. The HPP Working Group (HPPWG), which includes members of Town boards and committees and resident volunteers working together with JM Goldson and Town staff, will consider the current zoning and other local bylaws to identify possible amendments, as well as town-owned properties and other opportunities, which could help encourage redevelopment and a range of housing options that can help meet the needs of the local workforce, families, and the elderly and disabled.

In developing the HPP, community engagement and input will be crucial. The HPP will integrate the findings of the Housing Needs Assessment developed by Regional Housing Services Office (RHSSO), along with community feedback compiled from workshops, focus groups, and a web-based survey. It is critical to gather feedback from residents, local businesses, and stakeholders to ensure that the plan aligns with the community's values and needs. Based on the local housing needs and priorities that emerge from this process, the team will draft goals and strategies that can be implemented over the next five years, including:

- Sites for possible LIP (Local Initiative Program) and 40B development, including town-owned land.
- Proposed amendments to local by-laws and zoning ordinances to support housing.
- Implementation strategies that indicate potential funding sources and responsible parties.
- Prioritization of strategies, including a proposed timeline to help maintain "Safe Harbor".

Sudbury's updated Housing Production Plan will be a comprehensive strategy to address housing challenges and promote responsible growth. By analyzing current housing trends, engaging the community, incorporating environmental considerations, and prioritizing affordable and inclusive housing options, the plan will aim to create a more sustainable and equitable community for all residents.

A special thank you to Liz Rust, Director, Regional Housing Services Office, for her time, knowledge, and input.

### Additional Information/Links:

- |  |  |
|--|--|
| <a href="#">Chapter 40B Housing Production Plan</a>            | <a href="#">2021 Town Meeting Article 32</a> |
| <a href="#">Chapter 40B Subsidized Housing Inventory (SHI)</a> | <a href="#">Housing Production Plan RFP</a>  |

## *PFAS and Sudbury's Water Supply*

BY DAN CARTY, SELECT BOARD

I recently had the privilege of meeting with Vincent Roy, Executive Director of the Sudbury Water District (SWD), to discuss PFAS, also known as per- and polyfluoroalkyl substances, or "forever chemicals". They are called "forever chemicals" simply because they do not break down over time. PFASs were used for their water-resistant properties in items like Teflon, water-repellent clothing and ski wax, and migrated into the soil, water, and air. Per the Environmental Protection Agency, scientific studies have shown that exposure to some PFAS in the environment may be linked to harmful health effects in humans and animals. Thus, I asked Vin if PFASs were present in Sudbury's water supply and, if so, what could be done, or is being done, as countermeasures.

Since its inception and over the last thirty years, the Sudbury COD has had many committed members who have worked. He stated that PFAS testing was first performed in 2013 as required under the EPA's Unregulated Contaminant Monitoring Rule. Analytical results at that time were non-detectable. Since 2013, analytical techniques have become much more sophisticated which have enabled detection limits at much lower concentrations. Starting in January of 2020, SWD began evaluating their water sources for PFAS, working with the Sudbury Board of Health. The District initially sampled and analyzed the system quarterly and are now monitoring monthly as per MassDEP regulations.



He stated that PFAS results have varied somewhat over time, but the concentrations have remained below the MassDEP's maximum contaminant level (MCL) of 20 parts per trillion, staying roughly in the 12 - 15 parts per trillion (ppt) range. He added that it's difficult to point to any specific source within Sudbury, but that treatment actions are well underway.

Taking a step back, it is important to understand the structure and operations of the SWD. Separate and distinct from the Town of Sudbury, the SWD is an independent municipal entity established by an Act of the Massachusetts Legislature in 1934. They have their own elected officials and staff as well as their own annual town meeting (plenty of information is available at [www.sudburywater.com](http://www.sudburywater.com)). There are nine primary active sources of water (i.e., wells) across town feeding four points of entry into the overall system: two on Raymond Road, one on East Street, and one on Warren Road. From these points, the water gets pumped into four water tanks - two on Willis Hill and one each

## PFAS and Sudbury's Water Supply, Cont.

on Goodmans Hill and at the end of Bigelow Drive. All of these are connected with miles and miles of pipes that eventually connect to customer homes. And since it is difficult to point to one single source of PFAS, it makes the most sense to treat the water as it enters the system, which is exactly what the SWD is doing.

Raymond Road is the largest point of entry in the SWD system, handling 1.8 million gallons of water per day, enough to satisfy the demand for the entire town, so it made the most sense to start there. In the spring of 2020, they hired Weston and Sampson, experts in PFAS monitoring and treatment, to advise on the subject. Weston and Sampson' team has worked with them to prepare a study summarizing findings to date and prescribing a plan for building granular activated carbon (GAC) treatment facilities. In August of 2020, they applied for \$3.2 million in bond funding through the State Revolving Funds (SRF) program for construction of PFAS filtration system at the Raymond Road Water Treatment Facility (WTF), and at their 2021 Annual District Meeting, they were granted authorization to borrow that \$3.2 million. They also received a \$111,169 earmark in ARPA funding from the State to help offset the cost

of its design. In March of this year, they awarded a construction contract to Barbato Construction and expect a May 2024 completion. They are currently in design for their East Street treatment facility, and expect it to be completed in the spring of 2025, with the two smallest points of entry to follow. In addition to trapping PFAS, these facilities will also remove iron and manganese, which will lead to less discoloration and staining that some customers now experience.

I asked Vin if PFAS would be eliminated after the treatment sites came online, and he said no, but they would be undetectable. To put it in perspective, he explained that usually contaminants are measured in parts per million or billion, but PFAS is measured in trillions. He went on to say that, looking at distance through the same lens, one inch per million means one inch in approximately 16 miles, one per billion would be one inch in 16,000 miles, and one inch per trillion would be one inch in 16 million miles, or one inch in 600 laps around the earth! He summed up our conversation by saying that water is bountiful in Sudbury and of high quality, and that, compared to towns near us, we are ahead of the curve with where we are currently in PFAS levels and where we will be after the treatment centers come online.

Attachment9.a: Sudbury Municipal Update Newsletter Summer 2023 (5636 : Summer 2023 Select Board Newsletter Articles Approval)

Wednesday, August 23

12 PM

With Janie Dretler and Dan Carty



Dan Carty



Janie Dretler

# Select Board Office Hours

### Zoom Meeting

Join On-Line: <https://us02web.zoom.us/j/82788884457>

Join By Phone: 978-639-3366 or 470-250-9358

Meeting ID: 827 8888 4457



## *Future Costs for Today's Services*

BY CHARLIE RUSSO, SELECT BOARD



Sudbury's \$116 million budget for Fiscal Year 2024 is often thought of as divided into three major cost centers: Sudbury Public Schools (SPS), Lincoln-Sudbury Regional High School (LS), and the Town Departments, which provide the services residents benefit from today. However, within that overall budget are two items focused on the future costs of today's services: Pension and OPEB Contributions.

### **Employee Benefits (Town and SPS)**

In the FY24 Budget, Sudbury's projected budget is \$15,730,817 for Employee Benefits - about 13.5 percent of the overall budget. Employee Benefits includes health insurance, pension costs, unemployment, property, auto and liability insurances, Medicare payroll taxes, workers compensation insurance and other related contributions - not salaries. This includes a budgeted contribution of \$6.4 million in FY24 for pensions. The overall Employee Benefits line item increased 6.08% from the FY24 budget, while the overall budget increased just 5.04%.

### **OPEB (Other Post-Employment Benefits)**

The Sudbury Select Board Financial Policies Manual has a specific OPEB chapter, with guidelines designed to ensure OPEB sustainability and equity over time.

In addition to the \$1,453,049 budgeted to pay for current retirees' medical premiums, which is

included in the Employee Benefits budget, the Town has budgeted a \$650,000 contribution to its OPEB Trust Fund to accumulate funds to offset the cost of future retirees' medical premiums.

The OPEB Trust Fund is not utilized to pay for costs related to the Lincoln-Sudbury Regional High School, which handles these payments as part of its budget.

### **Actuarial Analyses**

Pension and OPEB systems rely on actuarial analyses of assets and liabilities to determine funding obligations. Actuaries determine a system's assets; its liabilities as of a specific future date; incorporate assumptions such as investment return, employee turnover, and salary increases over time; and then determine the payments necessary to close to the unfunded liability (the difference between the actuarial accrued liability and the fund's assets).

According to the FY22 Audit Presentation by Renee Davis and Jessica Greene of Powers & Sullivan, LLC from April 25, 2023, Sudbury's OPEB Trust Fund balance was \$11.9 million, with an unfunded liability of \$48.2 million as of June 30, 2022. There is no set deadline to fully fund OPEB liabilities.

For pensions, Sudbury pays into the Middlesex County Retirement System (MCRS) - a defined benefit plan that provides retirement, disability, and survivor benefits to approximately 6,000 retirees and 10,000 active employees of 31 towns within Middlesex County.

## *Future Costs for Today's Services, Cont.*

As part of MCRS, Sudbury's proportionate share of net pension liability as of 12/31/2021 was \$54.6 million, leading to a budgeted contribution of \$6.4 million in FY24, included as part of the Employee Benefits budget. The MCRS system has funded 61.14% of its pension obligations as of December 31, 2021.

Massachusetts has set a 2037 deadline for municipalities to fully fund pension obligations.

Some Massachusetts towns concerned that Pension and OPEB obligations may grow faster than contributions are made - which could wind up consuming an ever-larger portion of the general budget - have taken some creative steps toward aggressively or even fully funding their OPEB and Pension obligations.

Whatever the approach and whatever the amount, contributions toward future costs are a significant part of today's budget.

## *The Broader Context for Sudbury: Climate Change and Sustainability*

**BY JENNIFER ROBERTS, SELECT BOARD**

Throughout the past year, there has been strong progress in Sudbury towards steps to fight climate change and foster sustainability. At the recent [July 25th Select Board Meeting](#), Sudbury Sustainability Coordinator, Dani Marini-King, presented an update on new and ongoing sustainability initiatives, including completion of the pivotal [Climate Mobilization Action Plan](#). Dani has also provided an update of this work that can be found in this Municipal Update on page [TBD](#).

In this Select Board article, I will review with Sudbury residents the global and state context we are operating in - as climate change action unfolds in our own community!

In recent years, there have been multiple eye-opening and dire reports by the United Nations [Intergovernmental Panel on Climate Change \(IPCC\)](#), warning of the impacts of climate change and calling for action by leaders and communities across the globe. In 2023, the IPCC released the [AR6 Synthesis Report for Climate Change](#), stating that "Climate Change is a threat to human well-being and planetary health. There is a rapidly closing window of opportunity to secure a liveable and sustainable future for all." The message is clear that around the globe and in every community like Sudbury, we must take immediate action to fight climate change.

Fortunately, there has been significant anti-climate change State legislation in Massachusetts throughout the past two years. In 2021, a bill called the [Next Generation Roadmap for Massachusetts Climate Policy](#) was passed by the Massachusetts legislature and signed by Governor Baker. This legislation

## *Climate Change and Sustainability, Cont.*

sets goals for the state to achieve “net zero” emissions by 2050, with interim benchmarks of 50% by 2030 and 75% by 2040. The new law also adds climate goals to the Department of Utilities priorities, increases demand for renewable energy, incentivizes utility companies to pursue clean energy projects, sets EV and charging station targets, encourages more solar power, and more.

The next year in 2022, Governor Baker signed An Act Driving Clean Energy and Offshore Wind bill into law. The new law builds on the 2021 legislation, providing more details about how the state can meet climate targets and clean energy goals.

Early in 2023, new Governor Healey signed an executive order establishing the position of Climate Chief and creating an Office of Climate Innovation and Resilience within the Governor’s Office. In addition, each Cabinet Secretary is required to appoint a Climate Officer responsible for implementing climate-related efforts within their respective executive department, in consultation with the Climate Chief. No longer is fighting climate change limited to select departments, rather it is planned to be prioritized throughout the state government.

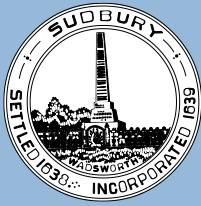
With the recent progress at the state level, municipalities like Sudbury are seeking to understand how to do their parts as these critical and ambitious goals are set. In Fall 2021, the Select Board set as a top goal “Climate Change & Sustainability Initiatives” and held a robust Sustainability-oriented Town Forum in July 2022. (Available for viewing on SudburyTV).

In May 2022, Sudbury Town Meeting proactively passed its own Climate Emergency

Declaration (Article 58). The citizen petition called for the hiring of a Sustainability-dedicated staff member in Sudbury as well as community greenhouse gas emissions reductions (as soon as possible and no slower than state benchmarks signed into law), development of a Climate Mobilization Action Plan, and regular related updates for the public. During this time, Sudbury’s own Energy and Sustainability Committee continued to advance important measures, including a plan to put solar on the Town’s Department of Public Works building and consultations to enhance the energy efficiency of the new Fairbank Community Center.

Throughout the past year, critical developments included the Town partnering with Andrew Blair, a Harvard Graduate student, in developing a Climate Mobilization Action Plan and the hiring of new Sustainability Coordinator Dani Marini-King. There is much work to be done, but fortunately there is now dedicated staff and community energy and momentum to help move things forward. I encourage all who live and work in Sudbury to follow this ongoing work through Town updates and Energy and Sustainability Committee meetings.

To conclude, it is becoming increasingly evident globally that aggressive, comprehensive, and collaborative action must be taken to combat the detrimental effects of climate change. In recent years, here in Massachusetts, there has been significant government action to start to lay out goals and plans, but ultimately the work must be conducted in every individual community, such as Sudbury. I thank Sudbury residents for their support of recent municipal sustainability initiatives, and I encourage all to do their part every day to protect the future of our planet.



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**MISCELLANEOUS (UNTIMED)**

**10: Minutes review**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to review and possibly approve minutes of 12/22/15 and 7/11/23.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM



SUDBURY SELECT BOARD

TUESDAY JULY 11, 2023

7:00 PM - ZOOM

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Charles Russo, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:00 PM via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

**Call to Order**

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Dretler-present, Roberts-present

**Opening remarks by Chair Dretler**

- Announced that construction continues on Peakham Road

**Reports from Town Manager Sheehan**

- Acknowledged that he marched in the Sudbury 4<sup>th</sup> of July Parade, and thanked all those who participated, including Chamber of Commerce sponsors Mike and Libby Hamill, who work on the parade throughout the year

**Reports from Select Board**

**Vice-Chair Kouchakdjian:**

- Wished all a great summer season

**Board Member Carty:**

- Hoped everyone was enjoying the summer
- Announced that the Sudbury Police Youth Academy has begun
- Announced the “Touch a Truck” event this week

**Board Member Russo:**

- Reminded all to use bug spray and sunscreen

**Board Member Roberts:**

- Hoped everyone had a pleasant 4<sup>th</sup> of July

**Public Comments**

Resident Len Simon, 40 Meadowbrook Circle, thanked Select Board members for recognizing his 3-page memo regarding mass murders taking place at schools in the US. He asked Select Board members to vote not to allow gun shops in Sudbury, and to consider there are no requirements regarding licensing of gun shops in Sudbury.

### **Consent Calendar**

#### **Consent Item 1:**

**Vote to not exercise the Town's right of first refusal to purchase the deed restricted affordable dwelling unit at 490 Dutton Road and inform the Executive Office of Housing and Living Communities (EOHLC).**

#### **Consent Item 2:**

**Vote to approve Town Manager's appointment of Luke Faust, 35 Tavern Circle, to the Conservation Commission for a term to expire 5/31/2026.**

#### **Consent Item 3:**

**Vote to approve updated Energy and Sustainability Committee Mission Statement**

#### **Consent Item 4:**

**Vote to appoint candidate Nate Garozzo, 4 Blandford Drive, to the Energy and Sustainability Committee for a term to expire 5/31/26. (Mr. Garozzo was interviewed at the 6/27 SB meeting).**

#### **Consent Item 5:**

**Vote to approve the FY24 contract between the Town on behalf of the Goodnow Library and Minuteman Library Network (MLN). Said agreement to be executed by the Town Manager.**

Vice-Chair Kouchakdjian motioned to approve Consent Calendar items 1-5. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To approve Consent Calendar Items 1-5

### **Goal-Setting Discussion**

Chair Dretler suggested the Board schedule a goal-setting meeting in late August or early September. Chair Dretler provided several possible goal-setting dates for the Board to consider.

### **Discuss topics to be assigned for Summer 2023 Select Board Newsletter**

Board Members indicated their choices of topics:

Vice-Chair Kouchakdjian: Park and Recreation Commission, SPS and COA vision for the new Fairbank Community Center

Board Member Roberts: Sustainability Article/Energy Work and Climate Change – Part B

Board Member Russo: OPEB Considerations

Board Member Carty – Mentioned three possible topics; PFAS and the Sudbury Water District, Sewataro Update, Possible Zoning/Gun Bylaw Article

Chair Dretler – MWRA as it relates to Sudbury, or Affordable Housing SHI (Subsidized Housing Inventory) calculations

Chair Dretler confirmed that newsletter articles are due by July 31, 2023.

Chair Dretler mentioned that Sudbury Sustainability Coordinator Dani Marini-King, will provide a Sustainability progress report at the July 25<sup>th</sup> Select Board meeting.

**Review and possibly vote to approve the open session minutes of 5/2/22, 5/3/22, 5/4/22, 9/7/22, 5/1/23, 5/2/23, and 6/13/23**

Vice-Chair Kouchakdjian motioned to approve Open Session Minutes of 5/2/22, 5/3/22, and 5/4/22. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To approve Open Session Minutes of 5/2/22, 5/3/22, and 5/4/22

Vice-Chair Kouchakdjian motioned to approve Open Session Minutes of 5/2/23, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To approve Open Session Minutes of 5/2/23, as edited

**PUBLIC HEARING**

**Pursuant to General Bylaws, Article 1 Section 3 Town Meetings, convene a public hearing at the Select Board meeting on Tuesday, July 11, 2023, 7:30 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same.**

Vice-Chair Kouchakdjian motioned to open the public hearing. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Russo-aye, Roberts-aye, Carty-aye, Dretler-aye

VOTED: To open the public hearing for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same

Town Manager Sheehan presented “Draft – Fall 2023 Special Town Meeting – Running List of Potential Articles,” which included the following possible Town Meeting Articles:

- Recodification of Town Bylaws
- Rescind Water Resource Protection Committee
- Establish Opioid Stabilization Fund
- Funding for Atkinson Pool Design/Repairs
- Additional Funding for Fairbank Community Center
- Firearms Zoning Bylaw

- Traffic signals at Route 117/Powder Mill Road and Mossman Road
- Close Melone Stabilization Fund and transfer balance to Capital Stabilization Fund
- Revise Capital Planning Bylaw

Town Manager Sheehan recommended avoiding an extra Town Meeting in 2024, due to the Presidential Election.

Chair Dretler suggested including a potential article to support Rail Trail Amenities funding

Board Member Carty inquired about time-sensitive articles and funding of potential articles.

Board Member Roberts asked about Free Cash aspects.

Resident Manish Sharma, 77 Colonial Road, asked about funding associated with a Fall Town Meeting, and possible Department of Conservation and Recreation (DCR) grants. Town Manager Sheehan detailed that the Town was active about pursuing grant monies, and there was a limit regarding funding that the Town would be able to pursue.

### **Vote to Continue the Public Hearing**

Vice-Chair Kouchakdjian motioned to continue the public hearing at the hybrid Select Board meeting on Tuesday, July 25, 2023, 7:30 PM; for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To continue the public hearing at the hybrid Select Board meeting on Tuesday, July 25, 2023, 7:30 PM; for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same

### **MISCELLANEOUS**

#### **Discussion and possible vote on Town Forum topics, dates, and formats**

Vice-Chair Kouchakdjian stated that she wanted to recommend a Town Forum topic which all Select Board Members could endorse. She suggested a Town Forum with focus on Town Meeting and civic activity.

Board Members agreed that a Town Meeting/Civic Activity Forum theme would be informative and timely.

Chair Dretler requested that Vice-Chair Kouchakdjian and Town Manager Sheehan provide the Board with a related outline to be presented at a Board meeting in August.

#### **Discussion on potential Firearms Bylaw**

Present: Attorney Lee Smith, KP Law, Town Counsel

Chair Dretler suggested the Select Board schedule a meeting in the Fall for residents to be given the opportunity to express their thoughts on the matter before any Town Meeting article could be considered.

Board Members discussed the firearms issue. Members agreed that the potential firearms bylaw required careful consideration and getting input from experts, legal counsel and residents would be necessary.

Town Counsel Smith stated the Select Board should consider what is required to file a case against the Town, which would be of substantial cost to the Town. He opined about the possibility of a well-funded second amendment group bringing a second amendment case forward. Attorney Smith stated he was not aware of any pending firearms cases in MA, which ban firearms.

Town Manager Sheehan suggested the Board consider having him review the restrictions as presented in the draft bylaw. Attorney Smith suggested modifying the insurance language as presented in the draft bylaw.

Chair Dretler recommended that any additional questions/information be submitted to Town Manager Sheehan for legal consideration.

A straw poll was taken:

Board Member Roberts stated that she would not endorse a ban at this time, and stressed that input from experts would be beneficial.

Board Member Russo indicated he could not support a firearms ban.

Vice-Chair Kouchakdjian endorsed a complete ban regarding sale of firearms in Sudbury.

Board Member Carty stated he would not support a firearms ban.

Chair Dretler stated that she did not want gun shops in Sudbury, and recommended that additional information be provided for Board review.

Chair Dretler mentioned that the Board would continue discussion on the topic, when additional information was made available.

**Review and possibly vote to approve the open session minutes of, 9/7/22, 5/1/23, 5/2/23, and 6/13/23.**

**9/7/22 Minutes**

Vice-Chair Kouchakdjian motioned to approve the 9/7/22 minutes, as amended. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To approve the 9/7/22 minutes, as amended

**5/1/23 Minutes**

Vice-Chair Kouchakdjian motioned to approve the 5/1/23 minutes, as amended. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To approve the 5/1/23 minutes, as amended

**6/13/23 Minutes**

Vice-Chair Kouchakdjian motioned to approve the 6/13/23 minutes, as amended. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To approve the 6/13/23 minutes, as amended

**Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.**

Vice-Chair Kouchakdjian motioned to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

There being no further business, open session adjourned at 10:22 PM.

SUDBURY BOARD OF SELECTMEN  
TUESDAY, DECEMBER 22, 2015  
8:00 AM, FLYNN BUILDING  
SECOND FLOOR, SILVA ROOM

Present: Chairman Patricia A. Brown, Vice-Chairman Susan N. Iuliano, Selectman Charles C. Woodard, Selectman Robert C. Haarde, Selectman Leonard A. Simon, Town Counsel Barbara Saint Andre, and Town Manager Melissa Murphy-Rodrigues.

Chairman Brown called meeting to order at 8:00 AM in the Thompson Room.

Vote whether to call a Special Town Meeting for Tuesday, February 9, 2016, 7:30 pm, Lincoln-Sudbury Regional High School, for the purpose of voting 1) Whether or not to approve any proposed amendments to the Regional Agreement, and, 2) Whether or not to withdraw from the District, pursuant to the Initial Withdrawal provisions of such proposed amendments. In addition, vote on whether to request that the Minuteman Regional School District name Sudbury as a declarant in the Initial Withdrawal section of such proposed amendments. Also, vote to open the warrant commencing December 23, 2015, and to close the warrant for said Special Town Meeting at 5:00 pm on January 4, 2016.

Motion made by Susan and seconded by Chuck Woodard and Pat Brown.

Len Simon provided the following report. He attended the Minuteman School Committee meeting last night (12/21), and there were three items on the agenda:

1. Vote to approve the revised Regional Agreement. This was voted.
2. Whether or not to vote for a new debt for construction for new school
3. Whether to enter into an IMA (Inter-municipal Agreement) between Minuteman and the Town of Lincoln.

The Selectmen met last Thursday in Weston where there was slight change to revised regional agreement – added Lincoln and Carlisle. This was on page 7 of the revised regional agreement; he will distribute copy. That was the only change.

They also voted for towns in the district within seven days to notify them to address this at their special town meeting.

The other piece of information was that he sent the proposal to other town's BOS's suggesting that they de-couple the fundraising or bonding for the new school from a vote. The reasons for this: (1) unless towns that were going to approve the agreement and stay in district, they wouldn't know how many students would be there and it would be difficult to calculate the capital cost, and (2) there was concern about possible confusion at town meeting by voting for new debt and new regional agreement, and (3) there would only be a delay of 8 weeks between of approval of the regional agreement and if towns wish to have a second town meeting to approve the new debt.

Both votes on the new regional agreement tabled vote on the new debt, and passed unanimously.

The school committee decided to enter into negotiations with Lincoln re: IMA with minuteman and Lincoln.

Pat Brown stated that for purposes of Special Town Meeting, we need language on the regional agreement. Pat also said Jim Kelly asked about placing an item on the Special Town Meeting Warrant regarding selling the old Police Station. We need a sense from the Board on whether or not this is appropriate to suggest to Jim that he get this together for the 2/9/15 STM. All articles must be approved by Town Counsel, and the Warrant closes on January 4<sup>th</sup>. Susan recommends that maybe Jim can do this, and put a placeholder for Annual Town Meeting. Len asked if Jim can provide specifics on this article? We may need to call a special BOS meeting. All in consensus for Jim to prepare that article for us for the 1/5 meeting. Pat asked Melissa to have Jim work on this.



Motion, seconded.

All in favor – aye, for preparing article for Special Town Meeting.

VOTE To reconsider item #1 to open warrant. So moved. Motion to open warrant.

Discussion and potential vote regarding Town Counsel services

Pat referred discussion to Town Counsel, Barbara Saint Andre.

Barbara referred to letter signed by herself and Chris Petrini; January 8 is her last day with Petrini. It's now up to the Board what you want to do. If we go to Kopelman & Paige we'll retain Barbara as Town Counsel; K&P will honor the current contract. Chuck asked Barbara why she is leaving Petrini. She replied that she was offered a really good opportunity; will do more variety of cases; will still represent towns; and her personal schedule has changed. Chuck mentioned that K&P was a second choice last year. Len congratulated Barbara on this move. There are still two more years on the contract – to 2017.

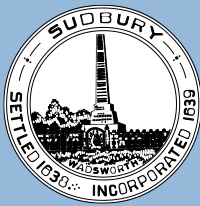
Susan shared that it's in the Town's best interest to continue to work with Barbara. Bob agreed. Len pointed out that K&P oversaw the Selectmen's recount last year, and has high confidence in this firm.

Motion made by Chuck Woodard, and was seconded, to vote to transfer town counsel services to Kopelman & Paige under terms of the contract with Petrini & Associates effective Jan. 11, 2016.

All in favor – aye. Vote was Unanimous

There being no further business the meeting adjourned at 8:25 a.m.





SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**EXECUTIVE SESSION**

**11: Executive Session to review/approve/release minutes**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Recommendations/Suggested Motion/Vote: Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Background Information:

ATTACHED DRAFTS: 3/12/19, 3/21/19, 3/24/20, 3/31/20, 6/17/20, 11/4/20, 2/7/23, 7/11/23.

Financial impact expected:

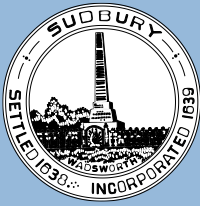
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**EXECUTIVE SESSION**

**12: Exec session to discuss collective bargaining**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to continue Executive Session to discuss strategy with respect to collective bargaining (Firefighters) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares pursuant to General Laws chapter 30a §21(a)(exception 3).

Recommendations/Suggested Motion/Vote: Vote to continue Executive Session to discuss strategy with respect to collective bargaining (Firefighters) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares pursuant to General Laws chapter 30a §21(a)(exception 3).

Background Information:

Financial impact expected:

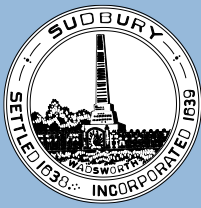
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM



SUDBURY SELECT BOARD  
Tuesday, August 15, 2023

**EXECUTIVE SESSION**

**13: Close executive session**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close executive session and not resume open session.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/15/2023 7:00 PM