

SUDBURY SELECT BOARD

TUESDAY JUNE 13, 2023

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Lisa Kouchakdjian, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Charles Russo, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:00 PM via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Kouchakdjian-present, Carty-present, Russo-present, Dretler-present, Roberts-present

Opening Remarks by Chair Dretler

- Congratulated the 5th graders from the class of 2023 as they enter Middle School in the Fall
- Yesterday (Sunday) Sudbury celebrated Family Pride, Race Amity and Interdependence Day – Senator Eldridge, Ravi Simon (on behalf of Representative Gentile) and Select Board Member Roberts spoke at the event, thanked all sponsoring organizations
- Met Canine Officer Rico at Sudbury Coffee Works, hosted by the Sudbury Police Department; an outreach table was setup outside Sudbury Coffee Works
- She and Vice-Chair Kouchakdjian attended a Senior Luncheon today at the Fairbank Community Center, the theme was Greece
- SPS parking lot at Fairbank has been paved
- Organizing the Select Board agenda for added efficiency; goal is to get back on track with approval of minutes
- Upcoming Select Board meeting topics to discuss/update: Fairbank Community Center, Fire Station, ARPA Funds, firearms bylaw, Town Forum, possible Fall Town Meeting, appointments and reappointments, minutes review and possible Select Board Policy review
- She suggested that people submit any comments regarding a firearm bylaw to Town Manager Sheehan, by June 16, 2023
- All mourning the loss of Maureen Valente, former Sudbury Town Manager and Finance Director for many years; extended condolences to her family, friends and those whose lives she touched

Reports from Town Manager

- Extended condolences to the family of Maureen Valente, who established the Town Manager framework for many in the State and Sudbury
- Water main work will take place at Marlboro Road and Willis Road beginning next Tuesday from 7:30 to 3:00 PM during weekdays; planned to be completed in a week, weather-dependent; additional information on Town website
- Town Offices will be closed on Monday, June 19, 2023 in observance of Juneteenth

Reports from Select Board

Vice-Chair Kouchakdjian

- Had a great time at the Pride event, and thanked all the organizers of the event
- Great time at Senior Center luncheon today
- Condolences and prayers to Maureen Valente's family, and those who knew her

Board Member Carty

- Had the pleasure of speaking with Ms. Valente a number of times, and extended sincere condolences to her family
- Working with the Girl Scout Troop 65 on their "Citizen in the Community" merit badge
- Sudbury celebrates Juneteenth again this year
- Another interesting Municipal Update was released by Staff
- He will attend the Sudbury Public Schools, Lincoln-Sudbury Regional High School and Lincoln Public Schools tri-meeting with legislators tomorrow night

Board Member Russo

- Echoed condolences to Maureen Valente's family; he interacted with her when he was a member of the Conservation Commission, and she was considered a pioneer and role model for many municipal and government officials, male and female
- He enjoyed the Pride Event, and limitation of site was mentioned; larger venues such as the Curtis Middle School are being considered for the next Pride event
- Congratulated graduates of all grades in the Town
- Thanked Police Chief Scot Nix who handed out medals to those in the Top Soccer program
- Sewer Project outreach event held on June 7th reflected community involvement, and kudos to Department of Public Works Director Dan Nason for conducting a successful hybrid meeting

Board Member Roberts

- Extended her sympathies to the Valente family and friends
- Pride event was great and celebrated many different aspects of diversity, including LGBTQ, gay rights, Race Amity Day, disability rights and so much more; she spoke at the event in consideration of her liaison role with the Diversity, Equity and Inclusion Commission

Public Comment

Resident and chair of the BFRT Advisory Committee, John Drobinkski, 94 Woodside Road, was on the Select Board when Ms. Valente was Town Manager. He stressed that the hiring of Ms. Valente was one of the best decisions made by Sudbury, and that Ms. Valente was an exemplary public official and cared about people.

Resident Manish Sharma, 77 Colonial Road, extended his sympathy, thoughts and prayers to the family of Ms. Valente. He stated that the Town needed to further engage with Town/State representatives and officials. Mr. Sharma suggested that Sudbury be a community where all look out for each other.

Resident Radha Gargaya, 120 Powder Mill Road, tributed Ms. Valente as being a dedicated official who considered the betterment of the Town. He added that Ms. Valente set very high standards for all, and she will be very much missed.

Consent Calendar

Vote to add Commission on Disability (COD) member Liesje Quinto to the Housing Production Plan Working Group.

Chair Dretler read in the words of the motion. Vice-Chair Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To add COD member Liesje Quinto to the Housing Production Plan Working Group

Vote whether to approve the annual Select Board's re-appointments of those listed (all of which are subject to acceptance).

Present: Nancy Rubenstein, PBC

Board members discussed various term lengths, as well as partial terms. Town Manager Sheehan stated he would research such term lengths.

Board Member Carty motioned to approve the annual Select Board's re-appointments of those listed on page 6 of the current Select Board packet for all those responding in the affirmative, except for Paul Marotta's appointment to the Council on Aging and Nancy Rubenstein's appointment to the Permanent Building Committee, until the proper length of term for an appointment is confirmed; and to appoint Jeff Rose, Michael Hershberg, and William Ray, as associate members of the Board of Appeals. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: to approve the annual Select Board's re-appointments of those listed on page 6 of the current Select Board packet for all those responding in the affirmative, except for Paul Marotta's appointment to the Council on Aging and Nancy Rubenstein's appointment to the Permanent Building Committee until the proper length of term for an appointment is confirmed; and to appoint Jeff Rose, Michael Hershberg, and William Ray, as associate members of the Board of Appeals

Board Member Carty confirmed that Nancy Rubenstein and Paul Marotta could continue to serve on their prospect committees. Board Members were in agreement.

Vote to authorize the Town Manager to execute a Charter Transportation Agreement with First Student, Inc. for student transportation services for the period August 15, 2023 through June 30, 2024.

Board Member Russo stated that expenses associated with such agreement was not presented. He recommended that additional information be provided on such topics going forward. Board Members were in agreement.

Vice-Chair Kouchakdjian motioned to approve consent item #3, as listed on the June 13, 2023 Select Board agenda. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To authorize the Town Manager to execute a Charter Transportation Agreement with First Student, Inc. for student transportation services for the period August 15, 2023 through June 30, 2024

Vote to approve the FY24 Contract Extension of the Agreement between the MetroWest Regional Transit Authority and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2023; and further, to approve future extensions of the contract provided there are no changes in terms of the original contract and funds are available; said extension to be executed by the Town Manager.

Board Member Russo requested that additional information regarding the base contract amount be provided to the Board. Vice-Chair Kouchakdjian requested a copy of the contract. Chair Dretler requested that such contract be provided to the full Board.

Vice-Chair Kouchakdjian motioned to approve consent item #4, as listed on the June 13, 2023 Select Board agenda. Board Member Russo seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To approve the FY24 Contract Extension of the Agreement between the MetroWest Regional Transit Authority and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2023; and further, to approve future extensions of the contract provided there are no changes in terms of the original contract and funds are available; said extension to be executed by the Town Manager

Vote to dissolve Small Wireless Facility Subcommittee

Chair Dretler read in the words of the motion. Vice-Chair Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To dissolve Small Wireless Facility Subcommittee established by the Select Board on 8/30/22

Discussion and possible vote on liaison assignments/committee memberships for 2023-2024

Vice-Chair Kouchakdjian motioned to appoint Janie Dretler as liaison to the Town Moderator and to appoint Lisa Kouchakdjian as liaison to the Sudbury Housing Authority. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To appoint Janie Dretler as liaison to the Town Moderator, and to appoint Lisa Kouchakdjian as liaison to the Sudbury Housing Authority

Chair Dretler read in the words of the motion. Board Member Russo moved in the words of the Chair. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To approve the Select Board memberships and continue current assignments; designate Select Board Members to community assignments as listed in the Select Board packet.

Review and vote Select Board Meeting Policy

Board Members discussed various aspects of the Select Board Meeting Policy.

Board Member Roberts confirmed there was nothing significantly different from the 2020 Meeting policy.

Chair Dretler commented that the updated proposed policy included specificity regarding meeting preparations and related timelines.

Chair Dretler read in the words of the motion. Vice-Chair Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To approve the Select Board Meeting Policy, as edited

Acknowledge and discuss Open Meeting Law complaint against Select Board members dated February 26, 2023, filed by resident Manish Sharma; and review and discuss responses to complaint.

Town Manager Sheehan confirmed the Attorney General's Office determined that the filing by Mr. Sharma was more of a Select Board complaint and not an open meeting law violation in any way. Chair Dretler stated the complaint was never filed directly with the Select Board or Staff.

Board Members reviewed the letter drafted by Attorney Brian Riley, Town Counsel, to the Attorney General's Office, dated June 7, 2023.

Chair Dretler motioned to accept the letter of response, dated June 7, 2023, as submitted by Town Counsel Brian Riley to Attorney Benedon of the Attorney General's Office. Board Member Carty seconded the motion and asked for further discussion with regard to mediation.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To accept the letter of response, dated June 7, 2023, as submitted by Town Counsel Brian Riley to Attorney Benedon of the Attorney General's Office

Review and possibly approve the regular session meeting minutes

1/10/23 Minutes

Vice-Chair Kouchakdjian motioned to approve the 1/10/23 minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 1/10/23 minutes, as edited

2/7/23 Minutes

Vice-Chair Kouchakdjian motioned to approve the 2/7/23 minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 2/7/23 minutes, as edited

2/9/23 Minutes

Vice-Chair Kouchakdjian motioned to approve the 2/9/23 minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 2/9/23 minutes, as edited

3/16/23 Minutes

Vice-Chair Kouchakdjian motioned to approve the 3/16/23 minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 3/16/23 minutes, as edited

3/21/23 Minutes

Vice-Chair Kouchakdjian motioned to approve the 3/21/23 minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 3/21/23 minutes, as edited

4/25/23 Minutes

Vice-Chair Kouchakdjian motioned to approve the 4/25/23 minutes, as edited. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 4/25/23 minutes, as edited

Sewataro Subcommittee Minutes

7/8/21 Minutes

Board Member Carty motioned to approve the 7/8/21 Sewataro Subcommittee Minutes, as presented. Board Member Roberts seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 7/8/21 Sewataro Subcommittee Minutes, as presented

8/19/21 Minutes

Board Member Carty motioned to approve the 8/19/21 Sewataro Subcommittee Minutes, as presented. Board Member Roberts seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve the 8/19/21 Sewataro Subcommittee Minutes, as presented

Review and possibly approve meeting minutes of 1/16/18, 1/29/18, 2/20/18, 4/9/18, and also vote to dissolve the School District Administrative and Structural Options Subcommittee

Board Member Russo motioned to approve agenda #10, as listed. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To approve meeting minutes of 1/16/18, 1/29/18, 2/20/18, 4/9/18

Board Member Carty motioned to dissolve the School District Administrative and Structural Options Subcommittee, with notation that the 4/5/18 minutes were missing. Vice-Chair Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Russo-aye, Dretler-aye

VOTED: To dissolve the School District Administrative and Structural Options Subcommittee, with notation that the 4/5/18 minutes were missing

Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

Chair Dretler read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Carty-aye, Russo-aye, Dretler-aye,

VOTED: To close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g), and not return to open session.

Open Session adjourned at 8:46 PM.

SB Meeting 6/13/23 - Documents & Exhibits

1. Vote to add COD member Liesje Quinto to the Housing Production Plan Working Group.

Attachments:

1.a COD email

2. Vote whether to approve the annual Select Board's re-appointments of those listed (all of which are subject to acceptance).

Attachments:

2.a Board Committee Reappointments 2023_SB_v2

2.b 2023 Annual Reappointments_Recommendations_SB_v2

3. Vote to authorize the Town Manager to execute a Charter Transportation Agreement with First Student, Inc. for student transportation services for the period August 15, 2023 through June 30, 2024.

Attachments:

3.a MA - Town of Sudbury Assabet Agmt 2023_2024

4. Vote to approve the FY23 Contract Extension of the Agreement between the MetroWest Regional Transit Authority and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2023; and further, to approve future extensions of the contract provided there are no changes in terms of the original contract and funds are available; said extension to be executed by the Town Manager.

Attachments:

4.a doc01882620230609093538

6. Discussion and possible vote on liaison assignments/committee memberships for 2023-2024.

Attachments:

6.a Draft_Select Board Liaison Assignments 2023-2024 053023

7. Review and vote Select Board Meeting policy.

Attachments:

7.a Meeting Policy 05.12.23 redlined

7.b Meeting Policy 05.12.23

8. Acknowledge and discuss Open Meeting Law complaint against Select Board members dated February 26, 2023, filed by resident Manish Sharma; and review and discuss responses to complaint.

Attachments:

8.a 2-26-2023 COMPLAINT

8.b Email trail of Proclamation copy

8.c Black History Month 2023

8.d KP-#867657-v1-SUDB_response_to_Sharma_OML_complaint_-_SB

9. Review and possibly approve the regular session meeting minutes of 1/10/23, 2/7/23, 2/9/23, 3/16/23, 3/21/23, 4/25/23, and Sewataro subcommittee minutes of 7/8/21 and 8/19/21.

Attachments:

9.a SB_draft1_1.10.23_min_for_review

9.b SB_draft1_2.07.23_min.for_review

9.c SB_draft1_2.09.23_min.for_review

- 9.d SB_draft1_3.16.23_min.for_review
- 9.e SB_draft1_3.21.23_min.for_review
- 9.f SB_draft1_4.25.23_min.for_review
- 9.g SB Sewataro Subcommittee Meeting Minutes 08July2021
- 9.h SB Sewataro Subcommittee Meeting Minutes 19AugustJuly2021

10. Review and possibly approve meeting minutes of 1/16/18, 1/29/18, 2/20/18, 4/9/18, and also vote to dissolve the School District Administrative and Structural Options Subcommittee.

Attachments:

- 10.a SPS_meeting_minutes_april 9_18
- 10.b SCHOOL~1
- 10.c School District Administrative and Structural options 01162018DRAFTdocx
- 10.d School District Administrative and Structural Options 02202018DRAFT

11. Vote to close open session, and enter executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) (Purpose 7), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Attachments:

- 11.a BOS ES 11-10-16_minutes_v2
- 11.b BOS ES 9.25.17 draft
- 11.c BOS_7.30.18_Exec_APPROVED
- 11.d BOS ES 08-20-19_minutes_DRAFT
- 11.e BOS Executive Session 8-26-19_for_review