

SUDBURY SELECT BOARD

THURSDAY, MARCH 16, 2023

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Charles Russo, Vice-Chair Janie Dretler, Select Board Member Daniel Carty, Select Board Member Lisa Kouchakdjian, Select Board Member Jennifer Roberts, Town Manager Andrew Sheehan

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:01 PM, via Zoom telecommunication mode.

Chair Russo announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Kouchakdjian-present, Roberts-present, Dretler-present, Russo-present

Opening Remarks by Chair

- Thanked all for participating in tonight's special meeting in preparation for Annual Town Meeting
- TOPSoccer Grant, which received a letter of support from the Select Board, was approved
- Check Town website for upcoming Earth Day Events, including Clean-Up Day, and Earth Day event at Goodnow Library on April 22nd
- Town Boards, Commissions, Committees are seeking new members; check Town website for details

Remarks from Town Manager

Town Manager Sheehan reserved his comments for the next Select Board meeting on Tuesday.

Reports from Select Board

Vice-Chair Dretler

- Thanked Town Manager Sheehan for his video regarding the upcoming Town Election; thanked Fire Chief Whalen, School Superintendent Crozier, and Leila Frank for reporting what to expect with the Town Election on March 27

Board Member Carty

- Thanked Heather Pendergast, pre-K teacher at Noyes School, for letting him read "If You Give a Cat a Cupcake," to her class
- Suggested the Board discuss MWRA information, including conservation easements, etc. at a future Select Board meeting

Board Member Roberts

- Finance Committee met Monday and voted on a number of Town Meeting Articles; they submitted a spreadsheet of those votes to be reviewed by the Select Board

- Town Moderator seeking applicants for the Finance Committee; applications available on the Town website
- Select Board Policies and Procedures Subcommittee met today (she and Board Member Kouchakdjian), and Town Manager Sheehan joined the meeting; topics discussed included the organization of policies, draft policies to bring to the Board, and the remote meeting policy

Board Member Kouchakdjian had nothing further to add.

Public Comment on items not on agenda

Resident Manish Sharma, 77 Colonial Drive, thanked the Goodnow Library Foundation for hosting the “Who’s Who” of Sudbury’s Town Election event at the Goodnow Library. He informed Board Members that he sent out grant requests. He asked representatives and Town Manager Sheehan where prospect funding might come from.

Discussion on 2023 Annual Town Meeting articles

Article 4 – FY24 Capital budget

Vice-Chair Dretler motioned to support Article 4 – FY24 Capital budget, requesting \$728,525. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 4 – FY24 Capital budget

Article 5 – FY24 Transfer Station Enterprise Fund Budget

Vice-Chair Dretler motioned to support Article 5 – FY24 Transfer Station Enterprise Fund Budget, requesting \$328,199. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 5 – FY24 Transfer Station Enterprise Fund Budget

Article 6 – FY24 Pool Enterprise Fund Budget

Vice-Chair Dretler motioned to support Article 6 - FY24 Pool Enterprise Fund Budget, requesting \$527,280. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 6 - FY24 Pool Enterprise Fund Budget

Article 7 – FY24 Recreation Field Maintenance Enterprise Fund Budget

Vice-Chair Dretler motioned to support Article 7 – FY24 Recreation Field Maintenance Enterprise Fund Budget, requesting \$241,514 Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 7 – FY24 Recreation Field Maintenance Enterprise Fund Budget

Article 8 – FY23 Snow & Ice Transfer

Chair Russo confirmed that Article 8 - Snow & Ice Transfer, would be voted on the floor of Town Meeting.

Article 9 – Unpaid Bills

Board Member Carty motioned to support Article 9 – Unpaid Bills, requesting \$14,932. Board Member Dretler seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To support Article 9 – Unpaid Bills

Town Manager Sheehan acknowledged that earlier today Facilities Director Sandra Duran suggested that Article 28 – Atkinson Pool Dehumidification Equipment Replacement and Article 29 – Atkinson Pool Maintenance and Repair Fund be withdrawn, and perhaps be presented at a Fall Town Meeting. Vice-Chair Dretler inquired about a possible grant from the Sudbury Foundation. Town Manager Sheehan commented that the request was worth a conversation; Board Members agreed.

Article 10 – Chapter 90 Highway Funding

Vice-Chair Dretler motioned to support Article 10 – Chapter 90 Highway Funding, \$727,234; when sent, or any other funding received. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 10 – Chapter 90 Highway Funding

Article 11 – Stabilization Fund

Vice-Chair Dretler motioned to support Article 11 – Stabilization Fund, requesting \$144,274. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 11 – Stabilization Fund

Article 12 – FY24 Revolving Fund Spending Limits

Chair Russo stated that the Board would review Article 12 at the next Select Board meeting.

Article 13 – Capital Stabilization Fund

Vice-Chair Dretler motioned to support Article 13 - Capital Stabilization Fund, requesting \$250,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Dretler-aye, Kouchakdjian-aye, Carty-aye, Russo-aye

VOTED: To support Article 13 - Capital Stabilization Fund

Article 14 – Funding of GO Sudbury! Taxi and Uber Transportation Programs for FY24

Vice-Chair Dretler motioned to support the Funding of GO Sudbury! Taxi and Uber Transportation Programs for FY24, requesting \$150,000. Board Member Kouchakdjian seconded the motion.

It was on motion 4-1; Roberts-aye, Dretler-no, Kouchakdjian-aye, Carty-aye, Russo-aye

VOTED: To support Article 14 – Funding of GO Sudbury! Taxi and Uber Transportation Programs for FY24

Vice-Chair Dretler stated this is the second year that free cash is being requested. She stressed that free cash should not be used to support an operating article. Chair Russo opined it would be wise to discuss operationalizing the program going forward.

Article 15 – Fairbank Community Center A/V Equipment and Associated Funding

Chair Russo stated a Board vote would likely take place at the next Select Board meeting, and an update from the Facilities Director was anticipated.

Article 16 – Authorize Select Board to Petition the General Court to Adopt Legislation – An Act Authorizing the Town to Establish a Fee for a Checkout Bag Charge

Chair Russo confirmed that Article 16 had been previously voted.

Article 17 – Medicaid reimbursement and additional Chapter 70 Funding Transfer to fund ELA Curriculum update

Vice-Chair Dretler motioned to support Medicaid Article 17 – Medicaid reimbursement and additional Chapter 70 Funding Transfer to fund ELA Curriculum update, requesting \$279,574. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Medicaid Article 17 – Medicaid reimbursement and additional Chapter 70 Funding Transfer to fund ELA Curriculum update.

Article 18 – Schools HVAC Repairs and Replacements

Vice-Chair Dretler motioned to support Article 18 – Schools HVAC Repairs and Replacements, requesting \$450,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 18 – Schools HVAC Repairs and Replacements

Article 19 – Curtis Middle School A/V System Replacement

Vice-Chair Dretler motioned to support Article 19 - Curtis Middle School A/V System Replacement, requesting \$160,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 19 - Curtis Middle School A/V System Replacement

Article 20 – SPS Surveillance Cameras

Vice-Chair Dretler motioned to support Article 20 – SPS Surveillance Cameras, requesting \$310,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 20 – SPS Surveillance Cameras

Article 21 – LSRHS Camera System Replacement

Vice-Chair Dretler motioned to support Article 21 – LSRHS Camera System Replacement, requesting \$206,652. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 21 – LSRHS Camera System Replacement

Article 22 – Purchase of Storage Building

Vice-Chair Dretler motioned to support Article 22 – Purchase of Storage Building, requesting \$200,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 22 - Purchase of Storage Building

Article 23 - Purchase of Fire Engine

Vice-Chair Dretler motioned to support Article 23 – Purchase of Fire Engine, requesting \$1,020,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 23 - Purchase of Fire Engine

Board Members discussed prioritization of Capital Articles such as the purchase of the fire engine.

Article 24 – Americans with Disabilities Act Transition Plan Recommendations

Vice-Chair Dretler inquired about last year's approved ADA Transition Plan funding. Town Manager Sheehan detailed that the Combined Facilities Director was working on the IHCD (Institute for Human Centered Design) Plan and will be using those approved funds this calendar year.

Board Member Kouchakdjian recommended submittal of a more-detailed ADA Transition Plan for Sudbury, and indicated that she appreciated all the efforts made towards the IHCD Plan, but implementing specifics and related prioritization would be a great benefit to the Town.

Vice-Chair Dretler recommended that an itemized listing of ADA projects be presented to the Board related to the FY23 allocation before voting on Article 24 at the next Board meeting. She stressed that she wanted to see what funds were spent in FY23 and what projects would be included in the \$200,000 funding allocation for FY24. Board Members agreed.

Board Member Kouchakdjian reiterated that it would be important that the community see what related ADA tasks have been completed, and which tasks need to be completed. She suggested the benefit of a checklist. Vice-Chair Dretler agreed with the suggestion presented by Board Member Kouchakdjian.

Article 25 – DPW Roofing Project Funding

Vice-Chair Dretler motioned to support Article 25 – DPW Roofing Project Funding, requesting \$400,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 25 - DPW Roofing Project Funding

Article 26 – DPW Building Office Renovation

Article 27 – Space Use and Facility Condition Study

Article 28 – Atkinson Pool Dehumidification Equipment Replacement

Article 29 – Atkinson Pool Maintenance and Repair Fund

After related discussion and the request for additional information, Board Members agreed to wait to vote on Articles 26 – 29 at the next Select Board meeting.

Article 30 – Amend Solar Energy Revolving Fund

Vice-Chair Dretler motioned to support Article 30 - Amend Solar Energy Revolving Fund. Board Member Carty seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 30 - Amend Solar Energy Revolving Fund

Article 31 – Authorization to Proceed with the Fairbank Community Center Solar Project

Vice-Chair Dretler motioned to support Article 31 - Authorization to Proceed with the Fairbank Community Center Solar Project. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To support Article 31 - Authorization to Proceed with the Fairbank Community Center Solar Project

Article 32 – Pickup Truck with Plow - Withdrawn

Article 33 – Swap Body Truck (replaces pickup truck)

Vice-Chair Dretler motioned to support Article 33 - Swap Body Truck (replaces pickup truck), requesting \$185,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 33 - Swap Body Truck (replaces pickup truck)

Article 34 - Swap Body Truck (replaces spreader truck with wings)

Vice-Chair Dretler motioned to support Article 34 - Swap Body Truck (replaces spreader truck with wings), requesting \$210,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 34 - Swap Body Truck (replaces spreader truck with wings)

Article 35 – Sports Field Mower

Vice-Chair Dretler motioned to support Article 35 – Sports Field Mower, requesting \$160,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 35 – Sports Field Mower

Article 36 – Multi-Purpose Tractor

Vice-Chair Dretler motioned to support Article 36 - Multi-Purpose Tractor, requesting \$215,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 36 – Multi-Purpose Tractor

Article 37 – Front End Loader

Vice-Chair Dretler motioned to support Article 37 - Front End Loader, requesting \$345,000. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 37 - Front End Loader

Article 38 – Amend General Bylaws, Article IX, Section 4200, Water Resource Protection Overlay Districts

Chair Russo recommended that the Board vote on Article 38 at the next Select Board meeting, in order to receive related information from the Planning Board.

Chair Russo acknowledged that the Select Board had previously voted 5-0 on Article 39 – Amend General Bylaws – Affordable Housing Trust Bylaw, and Article 40 – General Bylaw for the Placement of Small Wireless Facilities in the Public Ways.

CPC Articles

Article 41 – Community Preservation Act Fund – 67–73 Nobscot Road Acquisition, Design, and Construction

After significant discussion, Board Members agreed to vote on Article 41 at the next Select Board meeting, after additional information was received and considered.

Article 42 – Community Preservation Act Fund – Accessible Pathways on Town Properties

Chair Russo motioned to support Article 42 – Community Preservation Act Fund – Accessible Pathways on Town Properties, requesting \$187,744. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 42 – Community Preservation Act Fund – Accessible Pathways on Town Properties

Article 43 – Community Preservation Act Fund – Bruce Freeman Rail Trail CSX Extension

Chair Russo motioned to support Article 43 – Community Preservation Act Fund – Bruce Freeman Rail Trail CSX Extension, requesting \$300,000. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 43 – Community Preservation Act Fund – Bruce Freeman Rail Trail CSX Extension

Article 44 – Community Preservation Act Fund – Curtis Outdoor Health and Wellness Space

Chair Russo motioned to support Article 44 - Community Preservation Act Fund – Curtis Outdoor Health and Wellness Space, requesting \$480,000. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Dretler-aye, Roberts-aye, Russo-aye

VOTED: To support Article 44 - Community Preservation Act Fund – Curtis Outdoor Health and Wellness Space

Article 45 – Community Preservation Act Fund – Frank Feeley Fields Improvements Phase II

Chair Russo confirmed the Board would get additional information from the Park & Recreation Director, before voting at the next meeting.

Article 46 – Community Preservation Act Fund – Fence and Lights for Fairbank Multisport Court

Chair Russo motioned to support Article 46 - Community Preservation Act Fund – Fence and Lights for Fairbank Multisport Court, requesting \$100,000. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To support Article 46 - Community Preservation Act Fund – Fence and Lights for Fairbank Multisport Court

Article 47 – Community Preservation Act Fund – Historic Resource Inventory Surveys Phase V

Chair Russo motioned to support Article 47 - Community Preservation Act Fund – Historic Resource Inventory Surveys Phase V, requesting \$23,000. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To support Article 47 - Community Preservation Act Fund – Historic Resource Inventory Surveys Phase V.

Article 48 - Community Preservation Act Fund – Watershed Based Plan, Restoring Water Quality in Hop Brook

Chair Russo motioned to support Article 47 - Community Preservation Act Fund – Historic Resource Inventory Surveys Phase V, requesting \$78,600. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 48 - Community Preservation Act Fund – Historic Resource Inventory Surveys Phase V

Article 49 – Community Preservation Act Fund – Hosmer House Historic Structure, Cultural Landscape, and Collection Study

Chair Russo motioned to support Article 49 - Community Preservation Act Fund – Hosmer House Historic Structure, Cultural Landscape, and Collection Study, requesting \$130,000. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Roberts-aye, Carty-aye, Dretler-aye, Russo-aye

VOTED: To support Article 49 – Community Preservation Act Fund – Hosmer House Historic Structure, Cultural Landscape, and Collection Study

Article 50 – Community Preservation Act Fund – Housing Trust Allocation – (\$292,000)

Board Member Carty confirmed that the requested amount was \$292,000, not \$282,000.

Chair Russo motioned to support Article 50 - Community Preservation Act Fund – Housing Trust Allocation, requesting \$292,000, as amended. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Russo-aye

VOTED: To support Article 50 - Community Preservation Act Fund – Housing Trust Allocation, as amended

Chair Russo acknowledged that Article 51 – Community Preservation Act Fund – Indigenous Cultural Landscape Study, and Article 52 – Community Preservation Act Fund – Regional Housing Services Office (RHSO) Membership Fee, had been voted on previously by the Board.

Article 53 – Community Preservation Act Fund – Return of Unspent Funds

Chair Russo motioned to support Article 53 – Community Preservation Act Fund – Return of Unspent Funds, in the amount of \$41,663.89. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Kouchakdjian-aye, Roberts-aye

VOTED: To support Article 53 – Community Preservation Act Fund – Return of Unspent Funds

Article 54 - Community Preservation Act Fund General Budget and Appropriations

Chair Russo motioned to support Article 54 - Community Preservation Act Fund General Budget and Appropriations, requesting \$114,500. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To support Article 54 - Community Preservation Act Fund General Budget and Appropriations, in the amount of \$114,500

Petition Article

Article 55 – Control of Firearms Zoning

Chair Russo confirmed that the Petition for Article 55 - Control of Firearms Zoning, will be presented at the next Select Board meeting.

Discussion regarding 2023 Annual Town Election logistics, process, calendar, and other topics. Discussion could include Ballot Question 2: Fire Engine/Pumper Replacement.

Chair Russo announced that Town Manager Sheehan presented the 2023 Town Election video, which was posted on the Town website.

Board Members concurred that pre-recording of Warrant Articles would not be necessary.

Public Comment

None

Adjourn

Chair Russo motioned to adjourn the Select Board meeting of March 16, 2023. Board Member Roberts moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye

VOTED: To adjourn the meeting.

There being no further business, the meeting was adjourned at 8:56 PM.

SB Meeting 3/16/23 - Documents & Exhibits

1. Discussion on 2023 Annual Town Meeting articles: consent calendar; positions on articles; other.

Attachments:

- 1.a 2023 ATM_Articles_3_9_23_LSF_AJS_3.15.23
- 1.b CIAC Report 030823_FINAL.1
- 1.c CPC Minutes 230104
- 1.d CPC Minutes 230118
- 1.e ATM Articles Submitted_complete

2. Discussion regarding 2023 Annual Town Election logistics, process, calendar, and other topics.
Discussion could include Ballot Question 2: Fire Engine/Pumper Replacement.

Attachments:

- 2.a 2023 ATE Warrant