

SUDBURY SELECT BOARD

TUESDAY, FEBRUARY 28, 2023

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Charles Russo, Vice-Chair Janie Dretler, Select Board Member Daniel Carty, Select Board Member Lisa Kouchakdjian, Select Board Member Jennifer Roberts, Town Manager Andrew Sheehan, Assistant Town Manager/HR Director Maryanne Bilodeau

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:00 PM, via Zoom telecommunication mode.

Chair Russo announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Kouchakdjian-present, Roberts-present, Dretler-present, Russo-present

Opening Remarks by Chair

- Thanked Town Manager Sheehan presenting the Budget Article to the Finance Committee (FinCom) last night
- Wayland holding a “Future of Rte. 20” Forum tonight, including updates to the Rte. 20 corridor; Sudbury might consider this concept
- “Climate Change” webinar presented by the Sudbury Valley Trustees tomorrow evening; details provided on the Trustees website
- MassDOT holding a Virtual Design public hearing for the Mass Central Rail Trail (Sudbury to Wayland section – Russell’s to Sudbury Substation) on March 2 via Zoom
- MWRA meetings regarding extending the water service line from the Framingham main connection; possibly to Chelmsford or Littleton, with the preferred route along the BFRT

Reports from Town Manager

- Thanked all, with special thanks to Assistant Town Manager Bilodeau and Finance Director Dennis Keohane during the Town Manager transition period
- Presented the FY24 Budget presentation to FinCom and will present the FY24 Budget to the Select Board at the March 7 meeting
- Good turnout at last week’s Town Manager Office Hours at the Goodnow Library; will host another Town Manager Office Hours tomorrow via Zoom at 4:00 PM, and Thursday, March 2, at the Goodnow Library from 4:00 PM to 5:00 PM
- Thanked DPW and all others who assisted in today’s storm
- Acknowledged he would be making difficult decisions under the Town Manager Charter, with best long-term intentions for the Town of Sudbury

Reports from Select Board

Vice-Chair Dretler

- Watched the FinCom meeting last night, noting that Town Manager Sheehan and staff were well-prepared, which provides confidence to all
- Thanked Public Works Department for their work with today's storm

Board Member Carty

- Thanked Chair Russo for mentioning the MWRA update
- Mentioned he would not be participating in Agenda item 3 tonight and would be sent to the audience for that discussion

Board Member Roberts

- At the FinCom meeting last night Town Manager Sheehan, Assistant Town Manager Bilodeau and Finance Director Keohane were most effective
- Announced she and Board Member Kouchakdjian held a Policies Subcommittee meeting including ethics policies and updates to remote meeting policies

Board Member Kouchakdjian

- Thanked Town Manager Sheehan for his presentation at the FinCom meeting last night

Public Comment

None

Updates related to Eversource Transmission Line project. Eversource representatives in attendance will be Michael Hager, Project Manager; Miles Lang-Kennedy and Megan Aconfora, Project Services; Michael Kane, Community Relations. Select Board discussion could include a recap of recent site walks

Present: Michael Hager, Eversource; Mike Kane, Eversource; Lori Capone, Conservation; Vin Roy, Sudbury Water District

Mr. Hager presented the Sudbury-Hudson 115 kV Line Project Update.

Mr. Hager outlined progress made and plans in the following areas:

- Town Line to Bridge 128
- Bridge 128 to Dutton Road
- Dutton to Peakham Road
- Peakham Road to Horse Pond
- Horse Pond to Union Street
- Union Street to Boston Post Road
- Boston Post Road to Bridge 127
- Bridge 127 to the substation

He mentioned various restrictions within these areas.

Ms. Capone stated the last month has been challenging and required her continued monitoring. She added that the project work is going well, and the applicant has been monitoring progress as well, and that she speaks with Eversource representatives on a daily basis.

Vice-Chair Dretler was happy to report there are many Eversource updates appearing on the Town website, which is most helpful for the community.

Board Member Roberts spoke of the rail switch having been stolen, and asked if the switch had been found. Mr. Hager stated at this time, there was no resolution regarding the stolen piece, but everyone is keeping their ears and eyes open. Board Member Roberts asked that Eversource workers and representatives continue to update the Board if any related information is discovered.

Mr. Roy indicated he might have related comments closer to the spring, as the project moves along.

Chair Russo suggested the Board might have Eversource representatives come before the Board with updates, on a quarterly basis, or as needed. Town Manager Sheehan stated that Eversource meets with Staff on a bi-weekly basis, and he could provide related updates to the Select Board.

Resident Manish Sharma, 77 Colonial Road, thanked Ms. Capone for her continued diligence with the project and asked if videos of the construction project could be provided to ensure that all related work being done is permitted and done by professionals, with appropriate credentials and be shared with Police Chief Nix.

Chair Russo asked Eversource representatives could provide such assurance. Mr. Hager confirmed that all workers were professionals, especially the inspectors and a local contracting firm is also working with Eversource professionals.

Invitation to comment on Mass Central Rail Trail 25% design virtual public hearing on March 2

Vice-Chair Dretler asked if Town Manager Sheehan would be available to attend the virtual public hearing. Town Manager Sheehan responded in the affirmative.

Update on Hybrid meetings

Present: Mark Thompson, Technology Administrator; Lynn Puorro, SudburyTV Executive Director

Mr. Thompson presented the “Hybrid Meeting Room” document. He noted that hybrid equipment was being allocated by ARPA funding of \$78,000, as voted by the Select Board. Mr. Thompson detailed that the hybrid technologies involving a cart setup would be accessible at:

- DPW Conference Room
- Park and Recreation building
- Goodnow Library
- Senior Center
- Town Hall (Special Cart)

Mr. Thompson detailed that the wall-mounted system was available at:

- Flynn Building – Silva Room
- Police Station – 1st Floor Meeting Room

Ms. Puorro commented that the Town Hall site was unique as SudburyTV professionals will be onsite at Town Hall.

Resident and COD Chair Kay Bell, 348 Old Lancaster Road, volunteered to be part of the trial hybrid meetings, and inquired about the testing period. Ms. Bell mentioned that everyone understand that this training will require a time commitment. She stressed the need for accessible bathrooms, especially at Town Hall.

Update on issues with Fairbank Pool dive well (possible chlorine leaks, etc.) including potential costs and funding sources. Also possible vote to appropriate a sum of \$275,500 in ARPA funding to address deteriorated and failed piping, valves and fittings at the Atkinson Lap and Dive pools

Present: Combined Facilities Director Sandra Duran, Park & Recreation Director Dennis Mannone, Permanent Building Committee Member Craig Blake, Permanent Building Committee Member Jennifer Pincus

Funding options were detailed and presented by Craig Blake and Jennifer Pincus. The Board and PBC Members examined funding options in great detail.

Vice-Chair Dretler motioned to reallocate \$233,500 of the \$1,000,000 ARPA funding (originally allocated to the Boston Post Road Fire Station #2 project) and move it to the contingency fund for the Atkinson Pool repair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Dretler-aye, Kouchakdjian-aye, Carty-aye, Russo-aye

VOTED: To reallocate \$233,500 of the \$1,000,000 ARPA funding (originally allocated to the Boston Post Road Fire Station #2 project) and move it to the contingency fund for the Atkinson Pool repair

Board Members commented that agenda items #7 and #8 were confusing. Mr. Blake acknowledged that agenda items #7 and #8 were not revised by the PBC for this evening's vote.

Chair Russo motioned that the remaining \$42,000 from unallocated ARPA funds be included in the contingency fund for the Atkinson Pool repair (totaling funding of \$275,500). Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Dretler-aye, Kouchakdjian-aye, Carty-aye, Russo-aye

VOTED: That the remaining \$42,000 from unallocated ARPA funds be included in the contingency fund for the Atkinson Pool repair (totaling funding of \$275,500)

Vice-Chair Dretler motioned to reallocate the \$268,568.82 of unspent ARPA funding related to the waterline connection replacement affecting the Fairbank property to the Fairbank Community Center project Owner's Construction Contingency budget to fund unforeseen or previously unknown costs associated with the original (as bid) Fairbank Community Center scope, provided that any unspent funds remaining at the completion of construction of the original scope project would revert back to the Town.

It was on motion 3-2; Roberts-aye, Dretler-aye, Kouchakdjian-aye, Carty-no, Russo-no

VOTED: To reallocate the \$268,568.82 of unspent ARPA funding related to the waterline connection replacement affecting the Fairbank property to the Fairbank Community Center project Owner's Construction Contingency budget to fund unforeseen or previously unknown costs associated with the original (as bid) Fairbank Community Center scope, provided that any unspent funds remaining at the completion of construction of the original scope project would revert back to the Town

Discussion on 2023 Annual Town Meeting: consent calendar; positions on articles; other

Town Manager Sheehan endorsed the use of the consent calendar for Warrant Articles, especially for those less controversial articles.

The Board reviewed items suggested to be presented on the Consent Calendar.

Board Member Carty suggested Articles 41 and 45 be studied further.

Town Manager Sheehan confirmed that Article 32 – Pickup Truck with Plow, had been withdrawn.

Discussion took place regarding pre-recorded Article videos as a form of education for the voters. Town Manager Sheehan agreed with providing pre-recorded Article presentations.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To approve the items for Consent Calendar as shown on the Town Manager's Screen tonight, with exception of Articles 14, 24, 26, 27 and 45.

Chair Russo stated it was wise to establish a baseline for Consent Calendar items, which can be changed/modified.

Town Manager Sheehan confirmed that Article 32 – Pickup Truck with Plow, had been withdrawn.

Discussion regarding 2023 Annual Town Meeting Logistics, process, calendar, and other topics

Town Manager Sheehan asked if the Board would consider a conversation with Moderator Cate Blake regarding possible video presentations and Town Meeting presentations, in effort to make the Town Meeting process more efficient. Board Members agreed.

Chair Russo suggested conducting a trial run for the electronic voting process. Board Member Carty recommended that a group of LSRHS students test the electronic voting technology, as community service time. Board Members favored the concept presented by Board Member Carty.

Town Manager Sheehan confirmed that the vendor would be present at the Town Meeting to address any possible technical issues.

Vote to review and possibly approve the open session minutes of 8/30/22

Board Member Kouchakdjian motioned to approve the open session minutes of 8/30/22, as amended. Board Member Carty seconded the motion.

It was on motion 5-0; Roberts-aye, Dretler-aye, Kouchakdjian-aye, Carty-aye, Russo-aye

VOTED: To approve the open session minutes of 8/30/22, as amended

Public Comments (cont.)

None

Upcoming agenda items

March 7:

- Town Manager's Budget Hearing Presentation
- Continued Warrant Article Consideration

Future Agenda Items:

- Open Meeting and Executive Session Review of Minutes
- Legislative Update Meeting
- Rte. 20 painting of lines
- MWRA report discussion
- Annual Town Report
- Consideration of potential business and economic committee
- Financial policies discussion
- Town Counsel Contract
- KPI Memo/Presentation

Consent Calendar

Vote to sign the Annual Town Election Warrant for March 27, 2023, which must be posted and delivered to residents by March 20, 2023

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To sign the Annual Town Election Warrant for March 27, 2023, which must be posted and delivered to residents by March 20, 2023

Review the Select Board Winter 2023 Newsletter articles and approve for distribution

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To review the Select Board Winter 2023 Newsletter articles and approve for distribution

Vote to grant a 1-day All Alcohol license to Goodnow Library Foundation, Inc, to accommodate the Annual Goodnow Library Foundation Fundraiser on Friday, May 5, 2023 from 5:00 PM to 8:00 PM at Goodnow Library, 21 Concord Rd, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To grant a 1-day All Alcohol license to Goodnow Library Foundation, Inc, to accommodate the Annual Goodnow Library Foundation Fundraiser on Friday, May 5, 2023 from 5:00 PM to 8:00 PM at Goodnow Library, 21 Concord Rd, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability

Vote to accept the resignation of Richard A. Morse, 47 Maple Avenue, Unit 1101, from the Conservation Commission and the Bruce Freeman Rail Trail Advisory Task Force, and send a letter of thanks for his service to the Town.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To accept the resignation of Richard A. Morse, 47 Maple Avenue, Unit 1101, from the Conservation Commission and the Bruce Freeman Rail Trail Advisory Task Force, and send a letter of thanks for his service to the Town

Adjourn

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To adjourn the Select Board meeting

There being no further business, the meeting ended at 11:08 PM.

SB Meeting 2/28/23 - Documents & Exhibits

3. Updates related to Eversource Transmission Line project. Eversource representatives in attendance will be Michael Hager, Project Manager; Miles Lang-Kennedy and Megan Aconfora, Project Services; Michael Kane, Community Relations. Select Board discussion could include a recap of recent site walks.

Attachments:

- 3.a Town Department and SWD Updates related to Eversource Transmission Line Project 2-22-23
- 3.b S-H_Select Board Project Update 02.28.23

4. Invitation to comment on Mass Central Rail Trail 25% design virtual public hearing on March 2.

Attachments:

- 4.a DCR email

5. Update on Hybrid meetings. Mark Thompson, Technology Administrator, and Lynn Puorro, SudburyTV Executive Director, to attend.

Attachments:

- 5.a Hybrid Meeting Room Update

6. Update on issues with Fairbank Pool dive well (possible chlorine leaks, etc.) including potential costs and funding sources. Also possible vote to appropriate a sum of \$275,500 in ARPA funding to address deteriorated and failed piping, valves and fittings at the Atkinson Lap and Dive pools. In attendance will be Sandra Duran, Dennis Mannone, Craig Blake, Jennifer Pincus.

Attachments:

- 6.a Sudbury Fairbanks_ Report of testing Findings
- 6.b Blake_email

7. Vote to reallocate the \$268,568.82 of unspent ARPA funding related to the waterline connection replacement affecting the Fairbank property to the Fairbank Community Center project Owner's Construction Contingency budget to fund unforeseen or previously unknown costs associated with the original (as bid) Fairbank Community Center scope, provided that any unspent funds remaining at the completion of construction of the original scope project would revert back to the Town.

Attachments:

- 7.a Fairbank Community Center - Reservation of ARPA Funding request from Craig Blake 12-14-22
- 7.b ARPA Status for KPI Discussion 2-28-23
- 7.c Copy of ARPA - Sudbury compiled requests listing from Website 6-24-22

8. Vote to allow the balance of \$233,500 of \$1,000,000 ARPA funding allocated to the Boston Post Rd. Fire Station No. 2 project to remain in place for required utilization in current contractual obligations with the balance to be utilized for unknown/unforeseen conditions which may arise during the project duration.

Attachments:

- 8.a Request to Maintain ARPA Funding for Fire Station No. 2 Phase 1 Project

9. Discussion on 2023 Annual Town Meeting: consent calendar; positions on articles; other.

Attachments:

- 9.a 2023 ATM_Articles_ 2-21-23

11. Vote to review and possibly approve the open session minutes of 8/30/22.

Attachments:

11.a SB_draft_8.30.22_min_for_review

13. Upcoming agenda items

Attachments:

13.a Upcoming items 02.28.23

14. Vote to sign the Annual Town Election Warrant for March 27, 2023, which must be posted and delivered to residents by March 20, 2023.

Attachments:

14.a 2023 ATE Warrant. w. ballot question JW v.3

15. Review the Select Board Winter 2023 Newsletter articles and approve for distribution.

Attachments:

15.a Sudbury Municipal Update Newsletter Winter 2023_SB

16. Vote to grant a 1-day All Alcohol license to Goodnow Library Foundation, Inc, to accommodate the Annual Goodnow Library Foundation Fundraiser on Friday, May 5, 2023 from 5:00 PM to 8:00 PM at Goodnow Library, 21 Concord Rd, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Attachments:

16.a Goodnow Library Foundation Fundraiser 2023_SB

16.b Department Feedback_Goodnow Reception 2023_One Day Alcohol