

SUDBURY SELECT BOARD

TUESDAY, DECEMBER 20, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Charles Russo, Vice-Chair Janie Dretler, Select Board Member Daniel Carty, Select Board Member Lisa Kouchakdjian, Select Board Member Jennifer Roberts, Interim Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:01 P.M. via Zoom telecommunication mode.

Chair Russo announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Dretler-present, Roberts-present, Kouchakdjian-present, Carty-present, Russo-present

Opening Remarks by Chair

- Extended wishes for happy holidays and mentioned Town events happening today
- Acknowledged the difficulty of this season for many, and suggested passing along well-wishes and joy

Reports from Interim Town Manager Bilodeau

- Transfer Station will be closed Saturday, December 24th; and Saturday, December 31st in observance of the holidays
- Thanked two DPW employees: Matt Pelton and Patrick Burke who recently helped a young lady
- Wished residents, the Select Board and Staff, a happy, healthy and safe holiday season

Reports from Select Board

Vice-Chair Dretler

- Wished all a Happy Hanukkah on this third night of Hanukkah

Board Member Carty

- Wished all a Happy Hanukkah, Merry Christmas, and Happy New Year
- Thanked all who were part of the Warriors 4 Warriors/Patriots 4 Patriots charity hockey game between LSRHS and Concord Carlisle Regional High School, to benefit the Scott Milley Foundation
- SPS budget discussion continues; public hearing took place last night and will vote the budget on Thursday night, likely above Town Manager guidance
- Noted he would not be participating in agenda item #1 this evening regarding the Eversource transmission line

Board Member Kouchakdjian

- Reiterated well wishes for a joyous holiday season and a Happy New Year

- Noted she would be recusing herself from participating in agenda item #12 this evening regarding the Adaptive Soccer Programming

Board Member Roberts

- Wished everyone happy holidays and a Happy New Year

Public Comments on items not on agenda

None

Updates related to Eversource Transmission Line project. Eversource representatives in attendance will be Michael Hager, Project Manager; Miles Lang-Kennedy and Megan Aconfora, Project Services; Michael Kane, Community Relations

Present: Michael Kane, Michael Hager, Miles Lang-Kennedy, Eversource representatives; Planning and Community Development Director Adam Duchesneau, Conservation Commission and department heads Adam and Lori Capone, Conservation Coordinator

Mr. Duchesneau confirmed that pre-construction permits had been issued to Eversource.

Ms. Capone stated that construction work officially began this week, and everything was going smoothly with no concerns at this time.

Ms. Capone detailed that weekly updates and related photos of the construction site would be posted on the Town website.

Mr. Hager explained that over the next 90 days “site prep” work will take place, including clearing, erosion control, and removal of ties; to be followed by rough grading and excavation. He stressed that informational Eversource office hours would continue as well as extensive community outreach.

Mr. Hager maintained that snow and extensive freezing could slow things down, but the team will be working throughout the winter. Mr. Hager stated that bridge work between Horse Pond Road and Dutton Road was scheduled for Fall of 2023, and bridge work on Hop Brook was scheduled for 2024.

Key Performance Indicators (KPI) quarterly update on major projects

Present: Combined Facilities Director Sandra Duran, Planning and Community Development Director Adam Duchesneau, DPW Director Dan Nason

Interim Town Manager Bilodeau presented the KPI quarterly update listing.

Eversource Litigation

Interim Town Manager Bilodeau stated there was a \$151,430.78 balance in the Eversource Litigation fund.

BFRT Phase 2D project and the CSX Extension (Bruce Freeman Rail Trail Phase 3A) – Design and Construction project

As project lead for the BFRT Phase 2D project and the CSX Extension (Bruce Freeman Rail Trail Phase 3A) – Design and Construction project, Mr. Duchesneau mentioned that a contractor had been hired, the project would

take approximately two years to complete, on or around January 21, 2025, with the two projects to intersect at Station Road.

Mr. Duchesneau reiterated that Staff continued to hold bi-weekly meetings with Eversource staff.

Board Member Roberts inquired about the CSX extension and partnering with Framingham. Mr. Duchesneau responded stated that the BFRT Advisory Task Force was currently discussing this aspect.

Vice-Chair Dretler inquired about an alternative analysis. Mr. Duchesneau provided related details.

Board Member Carty inquired about the timing of a proposed CSX Extension. Mr. Duchesneau responded that another associated grant was being sought.

Town Hall Restoration

Interim Town Manager Bilodeau noted there were no updates to report.

Fairbank Community Center

Ms. Duran provided a status update regarding the construction project. She added that work on the electrical switch gear did extend the project timeline some, and a new project superintendent is on board as the previous superintendent retired.

Ms. Duran provided details regarding the Fairbank Center kitchen plan, furniture procurement, AV/IT procurement package, and pool leakage. Chair Russo inquired about the pool leak. Ms. Duran confirmed that the leak was being carefully studied.

ADA Self-Assessment & Transition Plan

Ms. Duran confirmed the Town had applied for several ADA-related school grants to help fund:

- 22 water fountains in schools and other Town property.
- ADA access to fields
- Assisted Listening devices
- Accessible pathways to Town fields – to be presented to CPC as a Town Meeting Article
- Accessible sidewalk in front of the DPW building, being presented by DPW Director Dan Nason

Mr. Nason presented the improvements made, in consideration of access and safety improvements.

Board Member Kouchakdjian asked about the plans for the remainder of the ADA proposals. Ms. Duran responded that the Town was awaiting responses from funding sources, and she would be sharing that information, such as Park & Recreation ADA proposals, as soon as additional information was provided.

Comprehensive /Wastewater Manage Plan (CWMP) Update

Mr. Nason noted that the contract between the Town of Sudbury and Woodward and Curran for engineering services for the pre-design and public outreach for the CWMP would be voted on later at this meeting.

ARPA Update

Interim Town Manager Bilodeau stated that three ARPA requests had recently been submitted, and would be presented to the Board at the January 10th Select Board Meeting.

Board Member Carty commented if a requester was not going to use funds as originally allocated, then reallocating such funding would not be fair to others.

Fire Station No. 2

Ms. Duran presented the project update confirming that the construction contract had been signed and framing of the building would take place in January.

Interview candidates for the Diversity Equity and Inclusion Commission (DEIC). Following interviews, vote whether to appoint Dianne Baxter (2 yrs.) 2 East Street, and Isabelle Li (1 yr) 134 Cold Brook Drive, for terms as requested above

Present: Isabelle Li

Ms. Li stated that she was a junior at LSRHS, and had great interest in becoming a member of the DEIC. She stressed that she wanted to work towards inclusion in the community.

Board Members interviewed Ms. Li and thanked her for her interest.

Ms. Baxter was not present.

Vote whether to appoint DEI candidates (10 applicants): Andrea C Meggison (1 yr); Helen Huang (1 yr); Isabelle Li (1 yr); Nadja Lamaute (3 yr); Nnenna Uneke (3 yr); Pristine Cyril (2 yr); Serena S Hu (2 yr); Stephanie Hunt (3 yr); Thomas Plihcik (3 yr).

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To appoint DEI candidates (9 applicants): Andrea C Meggison (1 yr); Helen Huang (1 yr); Isabelle Li (1 yr); Nadja Lamaute (3 yr); Nnenna Uneke (3 yr); Pristine Cyril (2 yr); Serena S Hu (2 yr); Stephanie Hunt (3 yr); Thomas Plihcik (3 yr).

Interview candidate for Energy and Sustainability Committee. Following interview, vote whether to appoint Olga Faktorovich Allen, 19 Lakewood Drive, for a term ending 5/31/25.

Present: Olga Faktorovich Allen

Ms. Allen confirmed that she has been working in the Energy and Sustainability area for years, including environmental aspects, corporate sustainability, and assessment of carbon risks.

Vice-Chair Dretler mentioned the outstanding presentation Ms. Allen made at a Sudbury Town Meeting on the topic of Climate change and related matters.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To appoint Olga Faktorovich Allen, 19 Lakewood Drive, for a term ending 5/31/25

Energy and Sustainability Committee update

Present: Rami Alwan, Chair of Energy and Sustainability Committee, 119 Pantry Road

Mr. Alwan highlighted several current projects and associated granting, including: purchase of an EF150 truck for the police department, EV charging stations, the residential electricity aggregation program, the Sustainability Coordinator position, upgrading of proposed windows in the new Fairbank Center, which the Sustainability Committee is funding. Mr. Alwan included granting for the DPW Vehicle, and conversion of the Park & Recreation van, from gas to hybrid.

Vice-Chair Dretler asked how many Sudbury residents elected not to be part of the aggregate program. Mr. Alwan responded only 3%.

Vice-Chair Dretler inquired about residential ground-mounted solar panels. Mr. Alwan responded that parking areas might present the best location for such ground-mounted panels.

Board Member Roberts inquired about installation of solar paneling on new Town buildings. Mr. Alwan reiterated that the Fairbank Center building will be solar ready and solar panels will be included in the new DPW building. He noted that the cost of solar panel installation is somewhat decreasing, so the Town might want to advance such solar roofing for the new Fire Station.

Board Member Carty asked if the EV charging stations would be available to the public. Mr. Alwan responded affirmatively.

Update and discussion on Select Board Transportation Goal

Present: Director of Planning and Community Development Adam Duchesneau

Mr. Duchesneau recommended that free cash funding in the amount of \$150,000 be presented at the 2023 Annual Town Meeting, in order to fund the current pilot program for another year. He mentioned that more permanent funding associated with the Transportation program, could be presented at the 2024 Town Meeting.

Vice-Chair Dretler asked if the Select Board would present the Transportation Article at 2023 Town Meeting. Mr. Duchesneau responded in the affirmative.

Small Wireless Facility Subcommittee Update

Present: Director of Planning and Community Development Adam Duchesneau, Attorney Lee Smith, KP Law

Interim Town Manager Bilodeau stressed that a small wireless facility bylaw was necessary, and such draft was presented by Vice-Chair Dretler and Board Member Carty of the Small Wireless Facility Subcommittee.

Mr. Duchesneau confirmed that the proposed bylaw was brought before the Planning Board at their meeting last week, and they supported the bylaw and associated Warrant Article. Mr. Duchesneau confirmed that the Planning Board would present a general wireless article at a future time.

Chair Russo asked about the relationship between the two articles. Attorney Smith explained that the two articles as described would remain separate, one being a general bylaw and the other being viewed as a zoning bylaw.

Board Members agreed to submit associated questions to Interim Town Manager Bilodeau no later than December 27th, to bring forward for a vote at the January 10th Select Board meeting.

Discussion and possible vote on First Parish License

Present: Sherri Cline, First Parish Trustee; Jan Hardenbergh, Town Historian, Town Counsel Lee Smith

Interim Town Manager Bilodeau confirmed the lease between the Town and First Parish had expired years ago. She stated that she, Attorney Smith, and Ms. Cline discussed a proposed lease.

Attorney Smith recommended implementing a lease arrangement at this time, which would not require Town Meeting approval.

Mr. Hardenbergh provided a historical background summary of the First Parish starting in 1851. Related discussion took place.

Chair Russo requested contract language which might create more certainty for the Town. Ms. Cline said she would anticipate further discussion with the First Parish Trustees and Attorney Smith.

Recess

Chair Russo read in the words of the motion. Board Member Roberts moved in the words of the Chair. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To recess and return to the meeting at 10:46 P M

Vote to accept the final Comprehensive Wastewater Management Plan/Single Environmental Impact Report (CWMP/SEIR) and to accept the \$250,000 Housing Choice Grant and to authorize the Interim Town Manager to execute all requisite paperwork for said acceptance and grant award

Present: Rosemary Blacquier, Jack Troidl, Scott Medeiros, of Woodard and Curran; DPW Director Dan Nason

Mr. Nason stated that the Environmental Impact Report (CWMP/SEIR) had been presented to the Select Board.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To accept the final Comprehensive Wastewater Management Plan/Single Environmental Impact Report (CWMP/SEIR) and to accept the \$250,000 Housing Choice Grant and to authorize the Interim Town Manager to execute all requisite paperwork for said acceptance and grant award

As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Riceberry, 621 Boston Post Road, as requested in an application dated December 13, 2022, subject to conditions put forth by the Fire Department and Building Department

Present: Pornphan Promnok, Owner/Manager

Ms. Promnok confirmed she was proposing to operate the restaurant.

Board Member Carty inquired about a liquor license. Ms. Promnok explained that a liquor license was being considered, and the food permit is being requested at this time.

Vice-Chair Dretler motioned to approve a new Common Victualler License for Riceberry, 621 Boston Post Road, as requested in an application dated December 13, 2022, subject to conditions put forth by the Fire Department and Building Department. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To approve a new Common Victualler License for Riceberry, 621 Boston Post Road, as requested in an application dated December 13, 2022, subject to conditions put forth by the Fire Department and Building Department

Discussion on potential 2023 Annual Town Meeting Articles to be submitted by the Select Board, and also authorize the Interim Town Manager to submit articles on behalf of the Select Board

Interim Town Manager Bilodeau confirmed this agenda item would remain on the agenda for the next several months. Chair Russo stated the Small Wireless Facility Article and the Transportation Bylaw would likely become Town Meeting Warrant Articles, and suggested that hearings for both proposed articles should be on the January 10th agenda.

Interim Town Manager Bilodeau noted that scheduling of the Housing Trust Bylaw hearing would also be necessary.

Discussion and vote whether to approve letter of support for Sudbury Youth Soccer Association to include in their grant proposal, Expanding Adaptive Soccer Programming and Enrichment in Sudbury, Mass, to The Sudbury Foundation for the January 1, 2023 grant cycle deadline

Board Member Kouchakdjian recused herself from the discussion and vote.

Board Member Roberts acknowledged that her children participated in Sudbury youth soccer, but not this league. She confirmed she would be submitting a disclosure.

Chair Russo commented that the Park & Recreation Commission voted unanimously, as did the Commission on Disability. He stressed that voting in favor of this item, would help advance the ADA priorities of the Board.

Vice-Chair Dretler confirmed she was in full support of the program, and indicated that the program is not within the purview of the Select Board, because the adaptive soccer program is a private entity, and not a Town organization.

Chair Russo read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 3-0-1; Carty-aye, Roberts-aye, Dretler-abstain, Russo-aye

VOTED: To approve the letter of support for the Sudbury Youth Soccer Association to include in their grant proposal, Expanding Adaptive Soccer Programming and Enrichment in Sudbury, Mass; to The Sudbury Foundation for the January 1, 2023 grant cycle deadline, as edited at this evening's Select Board meeting.

Vote, as the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler and Entertainment licenses until December 31, 2023, and the Motor Vehicle Classes 1, 2, and 3 licenses until January 1, 2024, as shown on the attached lists

Interim Town Manager Bilodeau confirmed that all aspects of the Licenses were complete.

Vice-Chair Dretler motioned as the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler and Entertainment licenses until December 31, 2023, and the Motor Vehicle Classes 1, 2, and 3 licenses until January 1, 2024, as shown on the attached lists. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Roberts-aye, Russo-aye

VOTED: As the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler and Entertainment licenses until December 31, 2023, and the Motor Vehicle Classes 1, 2, and 3 licenses until January 1, 2024, as shown on the attached lists

Vote to review and possibly approve the open session minutes of 10/25/22

The minutes for 10/25/22 were tabled to a future meeting.

Public Comments (cont.)

None

Upcoming Agenda Items

January 10

- Housing Trust Legal evaluation/opinion
- Funding remaining – Town Meeting Articles

January 24

- DEI Update

Future

- Budget finalization
- Financial Condition of the Town
- Pool at Fairbank Center

Consent Calendar

Discussion and vote whether to grant a Special Permit to the Sudbury Companies of Minute and Militia, to hold the annual Parade to Commemorate Patriot's Day on Wednesday, April 19, 2023, from 5:30 A.M. through approximately 12:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the parade's conclusion.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Roberts-aye, Russo-aye

VOTED: To grant a Special Permit to the Sudbury Companies of Minute and Militia, to hold the annual Parade to Commemorate Patriot's Day on Wednesday, April 19, 2023, from 5:30 A.M. through approximately 12:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the parade's conclusion

Vote to direct the Town Clerk to place the vacancy for Sudbury School Committee member on the March 27th, 2023, Annual Town Election ballot for a one year term expiring May 31, 2024 as set forth in the attached memo

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Roberts-aye, Russo-aye

VOTED: To direct the Town Clerk to place the vacancy for Sudbury School Committee member on the March 27th, 2023, Annual Town Election ballot for a one-year term expiring May 31, 2024 as set forth in the attached memo

Vote to request \$75,000 of ARPA funds designated for Mortgage Assistance Program be reallocated to the Sudbury Rent Relief Program, as requested by Sudbury Housing Trust

Board Member Carty stressed that voting this item without considering the next ARPA projects in queue would set an unfavorable precedent. Related Board discussion took place.

Board Member Kouchakdjian motioned to request \$75,000 of ARPA funds designated for Mortgage Assistance Program be reallocated to the Sudbury Rent Relief Program, as requested by Sudbury Housing Trust. Vice-Chair Dretler seconded the motion.

It was on motion 4-1; Carty-no, Kouchakdjian-aye, Dretler-aye, Roberts-aye, Russo-aye

VOTED: To request \$75,000 of ARPA funds designated for Mortgage Assistance Program be reallocated to the Sudbury Rent Relief Program, as requested by Sudbury Housing Trust

Vote to approve award of contract by the Interim Town Manager between the Town of Sudbury and Woodard and Curran for engineering services relative to Pre-Design Investigation and Public Outreach for the CWMP pursuant to contractor's proposal dated December 8, 2022, in the amount of \$250,000 and further to execute all documents relative to said contract inclusive of amendments, if any.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair.
Board Member Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Dretler-aye, Roberts-aye, Russo-aye

VOTED: To approve award of contract by the Interim Town Manager between the Town of Sudbury and Woodard and Curran for engineering services relative to Pre-Design Investigation and Public Outreach for the CWMP pursuant to contractor's proposal dated December 8, 2022, in the amount of \$250,000 and further to execute all documents relative to said contract inclusive of amendments, if any

Adjourn

Vice-Chair Dretler motioned to adjourn the Select Board Meeting. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Dretler-aye, Carty-aye, Russo-aye

VOTED: To adjourn the Select Board meeting

There being no further business, the Select Board meeting ended at 11:46 PM.