

## SUDBURY SELECT BOARD

TUESDAY, DECEMBER 13, 2022

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Chair Charles Russo, Vice-Chair Janie Dretler, Select Board Member Daniel Carty, Select Board Member Lisa Kouchakdjian, Select Board Member Jennifer Roberts, Interim Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:00 P.M. via Zoom telecommunication mode.

Chair Russo announced the recording of the meeting and other procedural aspects included in the meeting.

### **Call to Order/Roll Call**

Kouchakdjian-present, Carty-present, Roberts-present, Dretler-present, Russo-present

### **Opening Remarks by Chair**

- Town Manager Agreement between the Town of Sudbury and Andrew J. Sheehan has been signed
- Good news – Sudbury’s electricity aggregate rate is almost half of the Eversource rate

### **Reports from Interim Town Manager Bilodeau**

- Sudbury Transfer Station will be closed December 24th and December 31<sup>st</sup>
- The Eversource Transmission Line hearing will take place on December 20, 2022

### **Reports from Select Board**

Board Member Kouchakdjian had nothing further to add.

Board Member Carty:

- SPS Budget discussions will continue this week
- Confirmed he would not be participating in agenda item #3 discussion regarding the Mass Central Rail Trail

Vice-Chair Dretler:

- Health Department Director Bill Murphy is leaving his post in Sudbury; we all wish him well

Board Member Roberts:

- The Finance Committee has been involved with SPS and LSRHS budget discussions
- Increase in respiratory virus at Sudbury schools was discussed at the Board of Health (BOH) meeting today
- Recommended that everyone continue take precautions and wear masks to help spread COVID and other viruses.
- Thanked Bill Murphy for his contribution to the Town of Sudbury, and wished him well

**Public Comments on items not on agenda**

None

**Discussion with Paul Jahnige of the Department of Conservation and Recreation regarding Mass Central Rail Trail**

Present: Paul Jahnige, DCR Trail Planner

Chair Russo announced Mr. Jahnige was at the meeting to provide update regarding the MA Central Rail Trail which spans for some 105 miles from Boston to North Hampton.

Mr. Jahnige explained that Phase 2 reflected the DCR part of the trail, and that Sudbury was part of the Wayside Section.

Vice-Chair Dretler mentioned the Bruce Freeman Rail Trail (BFRT) site on the Town website, and suggested a project page for the MCRT could have a similar site on the Town website. Mr. Jahnige stated that DCR could provide a link to the DCR site as well.

Chair Russo inquired about encouraging business along the trail. Chair Dretler commented about how the Assabet Trail is connected to businesses in Cochrane.

Resident Kay Bell, COD Chair, 348 Old Lancaster Road, spoke as a resident who uses the trails, stressed the benefits associated with trails connecting to local businesses and housing.

Resident Manish Sharma, 77 Colonial Road, asked how local businesses could help with funding for the trail and ADA accessibility aspects. He inquired about grant opportunities.

Resident and Chair of the BFRT Advisory Committee, John Drobinski, 94 Woodside Road, stated he was looking forward to working collaboratively on the project.

Resident Len Simon, 40 Meadowbrook Circle, asked about the two bridges on the MCRT, and if they would be able to support emergency vehicles. Mr. Jahnige responded that there is access from either side of the bridges. Mr. Simon asked about donations such as benches. Mr. Jahnige suggested coordination with DCR as there are accessibility standards and possible permitting issues.

Resident Dick Williamson, 22 Farmstead Lane, mentioned that his home was some 50 feet from the MCRT, and wanted to learn more about area parking and questioned the access points. He indicated that he was pleased to be able to connect to the trails so easily.

Resident and BFRT Advisory Committee Member Glen Pransky, 102 Barton Drive, agreed that people are happy to be able to access the trail so close to available parking, and asked about proposed parking.

Resident and Conservation Commission Member Dave Henkels, 17 Twin Pond Lane, mentioned the dual trail projects in Sudbury, and expressed concern about capacity of the Town to be able to monitor the projects successfully. He suggested the Town might consider having a person monitor the projects on a full-time basis.

**Interview candidate for Sudbury Housing Trust – Sarah Green Vaswani**

Present: Sarah R. Green Vaswani

Ms. Green Vaswani presented her related affordable housing experience in Boston.

Board Members interviewed Ms. Green Vaswani, and thanked her for volunteering.

Board Member Kouchakdjian motioned to appoint Sarah Green Vaswani, 45 Great Lake Drive, to the Sudbury Housing Trust for a term ending 5/31/23. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To appoint Lisa motioned to appoint Sarah R. Green Vaswani, 45 Great Lake Drive, to the Sudbury Housing Trust for a term ending 5/31/23.

**Interview candidate for Sudbury Housing Trust – Jessica Merrill**

Present: Jessica Cerullo Merrill

Ms. Merrill presented her experience with family advocacy, education and the open space that Sudbury offers.

Board Members interviewed Ms. Cerullo Merrill, and thanked her for volunteering.

Board Member Kouchakdjian motioned to appoint Jessica Cerullo Merrill, 14 Baswood Avenue, to the Sudbury Housing Trust for a term ending 5/31/23. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To appoint Jessica Cerullo Merrill, 14 Baswood Avenue, to the Sudbury Housing Trust for a term ending 5/31/23.

**Interview candidate for CIAC – Peter Iovanella**

Present: Peter Iovanella

Mr. Iovanella summarized aspects of his background in construction and realty development, as well as his interest in local capital projects.

Board Members interviewed Mr. Iovanella, and thanked him for volunteering.

Board Member Roberts motioned to appoint Peter Iovanella, 258 Dutton Road, to the Capital Improvement Advisory Committee (CIAC) for a term expiring 5/31/25. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Kouchakdjian-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To appoint Peter Iovanella, 258 Dutton Road, to the Capital Improvement Advisory Committee (CIAC) for a term expiring 5/31/25.

**Consent Calendar**

**Vote to accept the resignation of Historic Districts Commission (HDC) member Susanna Finn, 58 Hudson Road, effective 12/11/22, and send a letter of thanks for her service to the Town**

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye

VOTED: To accept the resignation of Historic Districts Commission (HDC) member Susanna Finn, 58 Hudson Road, effective 12/11/22, and send a letter of thanks for her service to the Town.

**Interview candidate for the Historic Districts Commission (HDC) – Jordan Wachs**

Present: Jordan Wachs

Mr. Wachs stated that he owns an older home in the King Philip District and is in the process of renovating the home. He mentioned that he would like to help other owners of historic homes in Sudbury, and provide related information.

Board Members interviewed Mr. Wachs, and thanked him for volunteering.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Kouchakdjian-aye, Roberts-aye, Russo-aye

VOTED: To appoint Jordan Wachs, 22 King Philip Road, to the HDC for a term expiring 1/1/25

**Discussion on ATM Warrant Articles regarding Sudbury Housing Trust, Transportation, and Small Wireless Facility**

Interim Town Manager Bilodeau referred to several minor edits to the Sudbury Affordable Housing Trust Bylaw. Board Members were in agreement.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Dretler-aye, Carty-aye, Roberts-aye, Russo-aye

VOTED: To amend the Affordable Housing Trust Bylaw to move forward as a Warrant Article for 2023 Town Meeting.

**Goal Setting Discussion and update**

Board Members discussed various aspects of the Goal Setting document.

Board Member Kouchakdjian commented about prioritization of and the partnering with COD and community members, to advance ADA projects.

Board Member Carty suggested that priority goals be discussed on a quarterly basis. He added that the Chair could include the Sustainability Goal in the State of Town address.

Vice-Chair Dretler opined about the funding of the CSX rail trail section. Interim Town Manager Bilodeau stated that Director of Planning and Community Development Adam Duchesneau would be providing additional information.

Interim Town Manager Bilodeau recommended that final Board edits/additions be submitted to the Select Board's Office by Wednesday, January 4, 2023 in order to be added to the January 10, 2023 Select Board meeting agenda.

#### **Discussion on Town Counsel Evaluation Process**

Vice-Chair Dretler confirmed the Town Counsel Contract reflected a three-year contract. Interim Town Manager Bilodeau added that KP Law had been with the Town for six years, and the current Town Counsel Agreement expires on June 30, 2023.

Vice-Chair Dretler recommended the Select Board follow best practice, and check other firms. Board Members agreed to submit evaluations prior to checking other firms.

Interim Town Manager Bilodeau stated she would distribute the Town Counsel Evaluation Form to Members for return to her by January 3, 2023.

Chair Russo commented that feedback from Staff might be beneficial for the Board.

#### **Discussion and possible vote on Vocational Education Letter**

Board Members reviewed and provided edits to the Vocational Education Letter.

Chair Russo emphasized that a full analysis of all five schools should take place, which will likely take some time. Board Members shared their goal of getting the Vocational Education Article on the 2024 Town Meeting.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To authorize Board Member Kouchakdjian to finalize the Vocational Education Letter to five relevant school districts considered, as edited at this meeting.

#### **Public Comments (cont.)**

Manish Sharma mentioned the 386th birthday of the US National Guard. He mentioned that Board Member Roberts incurred an outstanding bill with his restaurant.

Board Member Roberts strongly disagreed with the characterization as presented by Mr. Sharma.

#### **Upcoming agenda items**

##### December 20<sup>th</sup> Meeting:

- First Parish Lease
- Eversource Update

- KPI Presentation to include ARPA update
- License Renewals
- Two DEI interviews and vote
- Energy and Sustainability interview and update from Energy and Sustainability Committee
- Transportation Discussion

January 10<sup>th</sup> Meeting:

- Eversource Hearing
- Select Board Warrant Articles
- Town Counsel Evaluation
- Financial Updates and Condition of the Town
- Sewataro Update with Camp Operator

Future Items:

- MWRA Topic related to feasibility study with Water District Director
- BFRT Advisory Committee and assignment as BFRT General Committee
- Discussion with SPS on 2024 Budget and LS Budget
- LS Agreement Update
- Sewataro finances, and other Town partnerships such as Sienna Farms
- Interview process discussion

**Adjourn**

Vice-Chair Dretler motioned to adjourn the meeting. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Dretler-aye, Carty-aye, Russo-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 10:00 PM.

## **12/13/22 SB Meeting - Documents & Exhibits**

4. Interview candidate for Sudbury Housing Trust. Following Interview, vote whether to appoint Sarah R. Green Vaswani, 45 Great Lake Drive, to the Sudbury Housing Trust for a term ending 5/31/23.

**Attachments:**

- 4.a Sarah Green Vaswani Application 221024.redact
- 4.b SARAH R.pg2
- 4.c Trustee Appointment Recommendation - Sarah Green Vaswani SHT 221110

5. Interview candidate for Sudbury Housing Trust. Following Interview, vote whether to appoint Jessica Cerullo Merrill, 14 Baswood Avenue, to the Sudbury Housing Trust for a term ending 5/31/23.

**Attachments:**

- 5.a email\_Merrill\_recommendation
- 5.b Merrill\_Jessica Cerullo.redact

6. Interview candidate for CIAC. Following interview, vote whether to appoint Peter Iovanella, 258 Dutton Road, to the Capital Improvement Advisory Committee (CIAC) for a term expiring 5/31/25.

**Attachments:**

- 6.a CIAC\_Iovanella\_redact
- 6.b Memo\_recommendation\_CIAC

7. Interview candidate for the Historic Districts Commission (HDC). Following interview, vote whether to appoint Jordan Wachs, 22 King Philip Road, to the HDC for a term expiring 1/1/25.

**Attachments:**

- 7.a Jordan Wachs HDC.redact
- 7.b Appointment Letter - Jordan Wachs 221205

8. Discussion on ATM warrant articles regarding Sudbury Housing Trust, Transportation, and Small Wireless Facility

**Attachments:**

- 8.a KP-#842405-v1-SUDB-\_Housing\_Trust\_By\_Law\_12-12-22 Draft

9. Goal setting discussion and update.

**Attachments:**

- 9.a Memo on 2023 Prioritized Goals
- 9.b SB 2023 Goal Scoring 10-24-22
- 9.c SB compiled annual goals

10. Discussion on Town Counsel Evaluation process

**Attachments:**

- 10.a Town Counsel Evaluation - Bylaw Art VII

11. Discussion and possible vote on Vocational Education letter

**Attachments:**

- 11.a SB LT Nov 2022

**13. Upcoming agenda items**

**Attachments:**

13.a Upcoming items 12.13.22

**14. Vote to accept the resignation of Historic Districts Commission (HDC) member Susanna Finn, 58 Hudson Road, effective 12/11/22, and send a letter of thanks for her service to the Town.**

**Attachments:**

14.a HDC resignation