

SUDBURY SELECT BOARD

TUESDAY, OCTOBER 11, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Charles Russo, Vice-Chair Janie Dretler, Select Board Member Daniel Carty, Select Board Member Jennifer Roberts, Select Board Member Lisa Kouchakdjian, Interim Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 7:01 p.m., via Zoom telecommunication mode.

Chair Russo announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Roberts-present, Kouchakdjian-present, Dretler-present, Russo-present

Opening remarks by Chair

- October is Disability Awareness Month. The Town of Sudbury's Commission on Disability, the Goodnow Library, and the Sudbury Cooperative Preschool's "Justice, Equity, Diversity, and Inclusion Initiative"; present "Understanding Differences: A Look at Disability"; two programs will take place, one a Zoom event, the other, an in-person event at Goodnow Library
- Will attend The Hingham League of Women Voters session and asked to provide input on Executive Branch best practices
- Was contacted by a MAPC (Metropolitan Area Planning Council) representative, to nominate the Town of Acton for a seat on MAGIC (Minuteman Advisory Group on Interlocal Coordination) on the Boston MPO (Boston Region Metropolitan Planning Organization)

Reports from Interim Town Manager

- Flu Clinic being held on October 13 and October 19; high dose vaccine appointments are no longer available, and more information can be found on Town Website
- The Diversity, Equity and Inclusion (DEI) Commission is seeking new members, and released the updated "DEI Mission Statement"; review Town Website for additional information

Reports from Select Board

Vice-Chair Dretler:

- October is Domestic Violence Month, and will be attending the "Shine A Light" vigil at the First Parish Church in Wayland on Thursday, October 13th at 7:00 PM; she will be reading a name of a domestic violence victim and invites everyone to attend
- Bow hunting season open from October 3 to December 31, 2022
- Mentioned the Public Safety Event held at the Fire Station on October 8
- Acton is a current member of MAGIC

Board Member Carty:

- Was invited to attend a recent meeting of the Sudbury Water District, which introduced the MWRA (Metropolitan Water Resources Authority) Metro-West Expansion Program (connecting to water trunks from the Quabbin or Wachusett Reservoirs); representatives from Bedford, Chelmsford, Concord, Groton, Lincoln, Littleton, Maynard, Wayland, Sudbury, Wellesley and Weston were in attendance. Of interest was the discussion regarding the path possibly following that of the Bruce Freeman Rail Trail.

Board Member Kouchakdjian:

- Mentioned Disability Awareness Month in October; invited all to attend the mentioned events and learn about the “ableism” topic
- Stated she should have recused herself from a Herb Chambers, LLC Consent Calendar item included at the September 13, 2022 Board meeting regarding approval of a stormwater management system requested by Herb Chambers, 83 Boston Post Road, LLC. She explained her family has a business relationship with Herb Chambers, which is unrelated to the Sudbury proposal in question, though she did not sign that endorsement document. Going forward she will recuse herself from any matters involving Herb Chambers.

Board Member Roberts:

- Hoped everyone had a pleasant Columbus Day and Indigenous Peoples Day; there were Presidential Proclamations for both this year
- She had researched the Indigenous Peoples Day and stated that it recognizes contributions of Indigenous People around the world, and also mourns those lost through genocide and Western colonization
- DEI Commission is accepting new members until November 4, 2022; she and Interim Town Manager Bilodeau met with DEI co-chairs last week to discuss procedural aspect of the commission including how to handle sensitive matters. She asked that DEI conduct member interviews and submit related input to the Select Board by November 18, 2022; the Board can then conduct separate DEI Commission interviews

Public Comments on Items not on Agenda

Resident and COD Chair Kay Bell, 348 Old Lancaster Road mentioned Disability Month and thanked all for wearing the disability pin. She shared aspects of disability etiquette as included on the Town website.

Update from Community Paradigm Associates on Town Manager Search

Present: Bernard Lynch, Community Paradigm Associates (CPA)

Chair Russo stated the Town Manager candidate submissions closed on Friday.

Mr. Lynch confirmed that 25 Town Manager applications were submitted; 15 were identified as qualified applicants, and now five to eight are being considered. He stated that tomorrow CPA will meet as a team to discuss 7 or 8 to be interviewed with the goal of selecting three for four finalists for the Board to interview.

Board Members favored an initial meeting with candidates on the November 4th or 5th.

Chair Russo suggested the Board receive all related information by October 31 in preparation for in-depth candidate interviews on an upcoming Saturday.

Discuss request from student Evan Tisdale regarding a bike track

Present: Evan Tisdale and his parents Mr. and Mrs. Tisdale, 26 Aspen Lane

Evan presented several bike track options for all age groups. He provided signatures of those in favor.

Chair Russo suggested sending the signatures to Adam Duchesneau who might identify where something like this might work. He suggested bringing forth the names of other communities that have this. Evan said there is a small bike track in Natick where he has biked.

Board Member Kouchakdjian favored the idea and mentioned the importance choosing a safe location that could include other recreational activities as well.

Board Member Roberts shared questions about safety and liability; she recommended contacting Town Planning and Recreation experts.

Board Member Carty indicated the proposal was worthy, and stated that going through the necessary steps might take some time.

Vice-Chair Dretler stressed the importance of receiving support from Town Departments in order to proceed with the process.

Director of Park & Recreation Dennis Mannone indicated the idea was a great one, and he could get the proposal on a Park & Recreation meeting agenda. He suggested using possible CPA funds as well as funding from the State.

Chair Russo suggested that Evan examine the process followed in other communities.

Interim Town Manager Bilodeau suggested the open space topic could be discussed with Town Departments.

Discussion on Park & Recreation Van

Present: Park & Recreation Director Dennis Mannone, Mara Huston and Laurie Eliason, of Park & Recreation Commission

Mr. Mannone recommended purchase of the hybrid van model, currently priced at \$197,624. He confirmed that an additional \$100,000 was needed for the purchase of the van. Mr. Mannone added that if the Green Communities Grant was awarded to Sudbury, the \$55,000 overage would be put back into the ARPA fund so those funds could be considered for another worthy purpose.

Ms. Eliason, 411 Concord Road, stressed that Sudbury was in the midst of a child-care crisis, with many parents working and unable to transport their children to after-school activities, especially with changes in the school schedule.

Ms. Huston, 578 Peakham Road, confirmed that the Park & Recreation Commission voted 4-1 in favor of implementing the after-school van program. She suggested the Board vote on this proposal tonight in consideration of the steadily increasing pricing of such vans.

Resident Jeff Winston, 118 Barton Drive, noted the plan was experimental, and he recommended renting/leasing a van for a year to two.

Board Member Carty asked how the proposed van program would operate on a daily basis. Mr. Mannone responded in consideration that all Sudbury elementary schools are dismissed at the same time, one school per day would be receiving van transportation accommodating fifteen to sixteen students per day.

Chair Russo inquired about related staffing for the proposal. Mr. Mannone stated current Park & Recreation Staff would be utilized and new staffing would be considered if sufficient funding was available in the enterprise or revolving accounts.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Vice-Chair Dretler seconded the motion.

It was on motion 4-1; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-no, Russo-aye.

VOTED: In favor of \$125,000 in ARPA funds for the purchase of the hybrid van mentioned, subject to returning the \$55,000, if the Green Communities Grant was awarded.

Discussion and question of voting to accept Sudbury Access Corp (SAC) FY22 Financial and Operating Reports as required by their contract. In attendance will be Lynn Puorro, SudburyTV Executive Director, and SudburyTV Board of Directors: Jeff Winston, Terry Lockhart, Marty Greenstein, and Donna Favad, Lynn Puorro, SudburyTV

Mr. Winston provided a related SAC presentation. Mr. Winston recognized Ms. Puorro and the work she and her staff continue to provide.

Board Member Kouchakdjian agreed with other Board Members regarding the great service that SAC and SudburyTV are providing the community. She asked if there was any way the Board could further support SAC. Mr. Winston responded there has been support over the past fourteen years. Ms. Puorro concurred that programming was in good shape, adding that Zoom programming has been very convenient, and additional employees might be required if live meetings resume.

Vice-Chair Dretler asked about the immediate release of Town committee, commission, and board meeting recordings. Mr. Winston commented about technical considerations and indexing. Ms. Puorro confirmed that editing and graphic enhancements are usually performed the next day.

Vice-Chair Dretler motioned to accept Sudbury Access Corp (SAC) FY22 Financial, and Operating Reports, as required by their contract. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To accept Sudbury Access Corp (SAC) FY22 Financial and Operating Reports as required by their contract

Vote on a letter of support for Camp Sewataro Camp Operator special permit application to the Zoning Board of Appeals to expand the number of campers. Also vote whether to release legal opinion related to Sewataro

Present: Attorney Lee Smith, Town Counsel

Vice-Chair Dretler motioned to release legal opinion related to Sewataro. Board Member Roberts seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To release legal opinion related to Sewataro

Attorney Smith reviewed his opinion, including aspects of Camp Sewataro in relation to the ADA (Americans with Disabilities Act) acknowledging that Camp Sewataro falls under ADA Title 3. He stated that the Camp Operator had made accommodation and was willing to provide added ADA enhancements.

Board Member Kouchakdjian confirmed she would send related Camp Sewataro ADA enhancement comments/questions to Interim Town Manager Bilodeau.

Chair Russo mentioned aspects of the Select Board letter of support that the Sudbury Zoning Board of Appeals (ZBA) grant a Special Permit for expansion in the number of Sewataro campers. Chair Russo stated the draft letter of support reflects the twelve items previously negotiated with Camp Sewataro Camp Operator, and voted 4-1 by the Board, in favor of the twelve items.

Resident Manish Sharma, 77 Colonial Road, opined about taxpayer responsibility in regard to the topic.

Resident Len Simon, 40 Meadowbrook Circle, stated that Sewataro was a bad decision, and such a Select Board vote was inappropriate.

Chair Russo read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 3-2; Russo-aye, Carty-aye, Roberts-aye, Kouchakdjian-no, Dretler-no

VOTED: To approve the letter of support that the Zoning Board of Appeals grant Camp Sewataro Camp Operator a special permit to expand the number of campers

Board Member Roberts requested that the future Sewataro update include updates on swimming and ADA compliance improvements.

Camp Sewataro Assistant Kristen Drummey, 66 Mossman Road, confirmed she was currently working on the Camp Sewataro updates and would be providing the update in the very near future.

Attorney Smith left the meeting at 10:03 PM.

Recess

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To recess and return to the meeting at 10:10 PM

Board Members returned to the meeting at 10:10 PM.

LSRHS Agreement update

Board Member Kouchakdjian provided related update noting the LS School Committee would be reviewing the Agreement shortly. She confirmed she would be contacting the School Committee Chair in a couple of weeks, and then report back to the Board at that time.

Review and possible vote to update and/or accept Sudbury's Board of Selectmen Statement of Mission and Values for Determining Goals, last updated 2005

Chair Russo suggested delegating this topic to a Select Board Member. Vice-Chair Dretler offered to draft the Board of Selectmen Statement of Mission and Values, provide updates where needed, and share the draft with the Board at an upcoming meeting.

Review and update status of Select Board Goals from 2022 in advance of 2023 Goal Setting meeting

Chair Russo stated that the Board would participate in the 2023 Select Board Goal Session on Monday, October 24, 2022 (the next scheduled Select Board meeting). He commented that the purpose of this brief review was to assist with goal setting considerations.

After a brief goal review, members agreed they had defined the goals.

Discuss topics to be assigned for Fall 2022 - Select Board Newsletter

Select Board Members chose the following Fall 2022 Newsletter topics:

- Board Member Carty – SudburyTV
- Chair Russo – Pension Obligations and OPED
- Board Member Kouchakdjian – ADA Transition Plan and Sustainability and actions of the Facilities Director
- Board Member Roberts – DEI Mission Statement
- Vice-Chair Dretler - Town Manager Hiring Process/Search

Vote to review and possibly approve the open session minutes of 7/12/22

Chair Russo suggested the 7/12/22 minutes be postponed to a future meeting.

Public Comments (cont.)

Resident Manish Sharma, 77 Colonial Road, mentioned the Diwali holiday and festival to begin on October 24. Chair Russo provided a brief description of the very special Diwali celebration.

Upcoming agenda items

October 25, 2022:

- Town Manager search discussion
- Joint Meeting with the Planning Board regarding the Master Plan and related implementations
- Eversource Project Update
- Transportation Committee Update
- Select Board Mission and Values Vote/Review

November 15, 2022:

- DEI (Diversity, Equity and Inclusion) Commission Interviews

November 29, 2022:

- Continue DEI Commission Interviews

Consent Calendar

Vote to sign Nov. 8, 2022 State Election Warrant as requested by Beth Klein, Town Clerk

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To sign the Nov. 8, 2022 State Election Warrant, as requested by Beth Klein, Town Clerk

Vote to accept the Declaration of Restrictive Covenants and Grant of Easement regarding the Stormwater Management System for the property at 423 & 437 Boston Post Road subject to the Stormwater Management Permit issued for the property

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To accept the Declaration of Restrictive Covenants and Grant of Easement regarding the Stormwater Management System for the property at 423 & 437 Boston Post Road subject to the Stormwater Management Permit issued for the property.

Vote to accept the resignation of Jane Kline, 187 Boston Post Road, Unit 223, from the Commission on Disability, and send a thank you letter for her service to the Town

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: to accept the resignation of Jane Kline, 187 Boston Post Road, Unit 223, from the Commission on Disability, and send a thank you letter for her service to the Town

Vote to authorize the Chair to execute a letter requesting data from the Group Insurance Commission (GIC) to use in processing employees' W-2 forms, as requested by Christine Nihan, Town Accountant

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To authorize the Chair to execute a letter requesting data from the Group Insurance Commission (GIC) to use in processing employees' W-2 forms, as requested by Christine Nihan, Town Accountant

As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Sudbury Point Grill, 120 Boston Post Road, as requested in an application dated September 27, 2022, subject to conditions put forth by the Fire Department and Building Department

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Sudbury Point Grill, 120 Boston Post Road, as requested in an application dated September 27, 2022, subject to conditions put forth by the Fire Department and Building Department

Adjourn

Vice-Chair Dretler motioned to adjourn the Select Board meeting. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To adjourn the Select Board meeting

There being no further business, the meeting was adjourned at 11:00 PM

10/11/22 SB - Documents & Exhibits

1. Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30a §21(a)(3).

Attachments:

1.a Memo to SB- Renew PEC Agreement 10-3-22

2. Also review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Attachments:

2.a SB Executive Session 4-06-2021_for_review

2.b SB Executive Session 6-14-22_for_review

2.c SB Executive Session 6-21-22_for_review_Carty

2.d SB Executive Session 8-2-22_for_review mb edits 10-4-22

5. Discuss request from student Evan Tisdale regarding a bike track. Evan Tisdale to attend.

Attachments:

5.a Bike track - Google Docs

6. Discussion on Park & Recreation van. Dennis Mannone, Park & Recreation Director, as well as Mara Huston and Laurie Eliason, Park & Recreation Commission, to attend.

Attachments:

6.a Park and Rec Bus Proposal 2022

6.b Starcraft_Allstar

6.c Customer Proposal_ Lightning Motors Allstar22

6.d StarCraft Allstar22_10-06-2022

6.e Starcraft Allstar22_Hybrid

7. Discussion and question of voting to accept Sudbury Access Corp (SAC) FY22 Financial and Operating Reports as required by their contract. In attendance will be Lynn Puorro, SudburyTV Executive Director, and SudburyTV Board of Directors: Jeff Winston, Terry Lockhart, Marty Greenstein, Nancy Brumback, and Donna Fayad.

Attachments:

7.a SAC_FY2022 report

8. Vote on a letter of support for Camp Sewataro Camp Operator special permit application to the Zoning Board of Appeals to expand the number of campers. Also vote whether to release legal opinion related to Sewataro.

Attachments:

8.a Sewataro_Contract_Amendment_3-_Executed

8.b Sewataro Support Letter_DRAFT

8.c KP-#833639-v2-SUDB_Opinion_Ltr

10. Review and possible vote to update and/or accept Sudbury's Board of Selectmen Statement of Mission and Values for Determining Goals, last updated 2005.

Attachments:

- 10.a Mission Statement.LK
- 10.b Mission Statement.CGR
- 10.c Mission Statement.LK.Carty_edits_10052022
- 10.d Mission Statement.LK_Dretler edits
- 10.e Mission Statement.LK_ ROBERTS EDITS

11. Review and update status of Select Board Goals from 2022 in advance of 2023 Goal Setting meeting.

Attachments:

- 11.a Goal Setting SB 2022_Goals1-6Detail
- 11.b Goal Setting SB 2022 10.06.22
- 11.c Pages from 05.31.22_SB_agenda_packet

12. Discuss topics to be assigned for Fall 2022 - Select Board newsletter.

Attachments:

- 12.a SB Newsletter Previous Topics_07.29.22

13. Vote to review and possibly approve the open session minutes of 7/12/22.

Attachments:

- 13.a SB_draft1_7.12.22_min_for_review

15. Upcoming agenda items

Attachments:

- 15.a Upcoming items 10.11.22_v2

16. Vote to sign Nov. 8, 2022 State Election Warrant as requested by Beth Klein, Town Clerk.

Attachments:

- 16.a State Election Warrant 2022-FINAL#2

17. Vote to accept the Declaration of Restrictive Covenants and Grant of Easement regarding the Stormwater Management System for the property at 423 & 437 Boston Post Road subject to the Stormwater Management Permit issued for the property.

Attachments:

- 17.a 423 & 437 Boston Post Road - SWMP Covenant & Easement Needs SB Signature

18. Vote to accept the resignation of Jane Kline, 187 Boston Post Road, Unit 223, from the Commission on Disability, and send a thank you letter for her service to the Town.

Attachments:

- 18.a RESIGNATION FROM COD

19. Vote to authorize the chair to execute a letter requesting data from the Group Insurance Commission (GIC) to use in processing employees' W-2 forms, as requested by Christine Nihan, Town Accountant.

Attachments:

- 19.a GIC W-2 Info Draft 2022

20. As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Sudbury Point Grill, 120 Boston Post Road, as requested in an application dated September 27, 2022, subject to conditions put forth by the Fire Department and Building Department.

Attachments:

- 20.a SudburyPointGrill_CV_Ent_2022_SB
- 20.b Sudbury Point Grill CV Feedback_vf