

SUDBURY SELECT BOARD
TUESDAY OCTOBER 11, 2022
6:00 PM, ZOOM

Please click the link below to join the virtual joint Select Board meeting:
<https://us02web.zoom.us/j/360217080>
 For audio only, call the number below and enter the meeting ID on your telephone keypad.
 Dial-in number: 978-639-3366 or 470-250-9358
 Meeting ID: 360 217 080

Item #	Time	Action	Item
	6:00 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		VOTE	Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30a §21(a)(3).
2.		VOTE	Also review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).
3.		VOTE	Vote to close executive session and resume open session.
	7:00 PM		Opening remarks by Chair
			Reports from Interim Town Manager
			Reports from Select Board
			Public comments on items not on agenda
MISCELLANEOUS			
4.			Update from Community Paradigm Associates on Town Manager Search.
5.			Discuss request from student Evan Tisdale regarding a bike track. Evan Tisdale to attend.
6.		VOTE	Discussion on Park & Recreation van. Dennis Mannone, Park & Recreation Director, as well as Mara Huston and Laurie Eliason, Park & Recreation Commission, to attend.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

Item #	Time	Action	Item
7.		<i>VOTE</i>	Discussion and question of voting to accept Sudbury Access Corp (SAC) FY22 Financial and Operating Reports as required by their contract. In attendance will be Lynn Puorro, SudburyTV Executive Director, and SudburyTV Board of Directors: Jeff Winston, Terry Lockhart, Marty Greenstein, Nancy Brumback, and Donna Fayad.
8.		<i>VOTE</i>	Vote on a letter of support for Camp Sewataro Camp Operator special permit application to the Zoning Board of Appeals to expand the number of campers. Also vote whether to release legal opinion related to Sewataro.
9.			L-SRHS agreement update
10.		<i>VOTE</i>	Review and possible vote to update and/or accept Sudbury's Board of Selectmen Statement of Mission and Values for Determining Goals, last updated 2005.
11.		<i>VOTE</i>	Review and update status of Select Board Goals from 2022 in advance of 2023 Goal Setting meeting.
12.			Discuss topics to be assigned for Fall 2022 - Select Board newsletter.
13.		<i>VOTE</i>	Vote to review and possibly approve the open session minutes of 7/12/22.
14.			Public Comments (cont)
15.			Upcoming agenda items
CONSENT CALENDAR			
16.		<i>VOTE / SIGN</i>	Vote to sign Nov. 8, 2022 State Election Warrant as requested by Beth Klein, Town Clerk.
17.		<i>VOTE / SIGN</i>	Vote to accept the Declaration of Restrictive Covenants and Grant of Easement regarding the Stormwater Management System for the property at 423 & 437 Boston Post Road subject to the Stormwater Management Permit issued for the property.
18.		<i>VOTE</i>	Vote to accept the resignation of Jane Kline, 187 Boston Post Road, Unit 223, from the Commission on Disability, and send a thank you letter for her service to the Town.
19.		<i>VOTE</i>	Vote to authorize the chair to execute a letter requesting data from the Group Insurance Commission (GIC) to use in processing employees' W-2 forms, as requested by Christine Nihan, Town Accountant.
20.		<i>VOTE / SIGN</i>	As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Sudbury Point Grill, 120 Boston Post Road, as requested in an application dated September 27, 2022, subject to conditions put forth by the Fire Department and Building Department.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

EXECUTIVE SESSION**1: Collective Bargaining re: GIC renewal****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30a §21(a)(3).

Recommendations/Suggested Motion/Vote: Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30a §21(a)(3).

Background Information:

See attached memo from Interim Town Manager Maryanne Bilodeau. This is a request for Board to vote to give "their authorization for the Interim Town Manager to take the steps to effectuate the Town staying with the GIC."

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Interim Town Manager Maryanne Bilodeau

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

EXECUTIVE SESSION**2: Exec Session Minutes - review/approval****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Also review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Recommendations/Suggested Motion/Vote: Also review executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Background Information:

Attached draft executive minutes of 4/6/22, 6/14/22, 6/21/22 and 8/2/22

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

EXECUTIVE SESSION**3: Close exec session and resume open session****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close executive session and resume open session.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**4: Update from Community Paradigm Assoc on Town Mgr Search****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Update from Community Paradigm Associates on Town Manager Search.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM



SUDBURY SELECT BOARD

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**5: Request from student re: bike track**REQUESTOR SECTION

Date of request:

Requestor: Chair Russo

Formal Title: Discuss request from student Evan Tisdale regarding a bike track. Evan Tisdale to attend.

Recommendations/Suggested Motion/Vote:

Background Information:

July 25, 2022 email from Evan Tisdale:

*Dear Town Manager,**I am Evan Tisdale and i am writing this email to ask you a question. Ive been hearing that a bunch of people in my grade and grades above me would like to have a BMX track in the town of Sudbury so that we do not have to travel to find one. I am not sure if the town has land to do this, but if it's possible all I would ask from you is some land to build it on and maybe a bobcat or small machine to help us build. The best land for this type of activity is land without too many trees. One idea we had is possibly the land by Featherland that the town is wondering how to use. I think it is called Broad Acre Farm.**I think you should consider this because right now me and many other people would really appreciate something like this nearby and have a lot of fun. I am happy to get signatures in support of this project if that is helpful.**Is there a certain town committee or department that I should be in touch with to consider this project further? Let me know any guidance you might have for me and if you think this might be possible.**Thanks!**Evan (rising 7th grader at Curtis)*

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Evan Tisdale, 7th grade student

Review:

Select Board Office

Pending

Town Manager's Office
Town Counsel
Select Board
Select Board

Pending
Pending
Pending
Pending

10/11/2022 6:00 PM

BMX BIKE COURSE PROJECT PROPOSAL**August 3, 2022**

Here are photos of some examples of other similar types of BMX bike courses.



WHY

- Covid kids got used to be out and about again
- Need somewhere safe to ride and also have fun
- Use for many ages
- Allows kids who are outdoorsy to have an unstructured activity and use their creativity and socialize with kids like them

I thought it would be a fun thing to do and make a lot of kids happy in the town to be able to go somewhere to have fun and ride their bikes

- Right now we have to travel to other towns and we can't bike there

WHO

- We can collect signatures in support, but we think kids from ages 4-adults would enjoy the space
- We can make different levels of difficulty so the little ones can learn
- Toddlers can ride their balance bikes or bring their dirt toys to play in the dirt and pretend they're doing construction.

WHERE

- Approximately 1 acre so we don't run out of space. It is okay if it is a little less though.
- Clear of too many trees
- Not too remote so that people feel safe there
- Parking not too far away for kids who can't bike there on their own
- Flat land that has no big rocks or hills

WHAT

- Need a Bobcat to help dig the tracks and if possible and a hose
- Possibly some tarps to cover the jumps during the winter

WHEN

- Any time! Most likely in the fall, but as soon as possible.

SUPPORT FOR BIKE TRACK

1. Julian Verwijs
2. Alex Mobasseleh
3. Howard Lenow
4. Niko Tzouganatos
5. Grant Tholander
6. Beckett Krauss
7. Dino Tzouganatos
8. Gary Ayala
9. Logan Maghaleas
10. Ezra Bloomstein
11. Ethen Cohen
12. Mathew Cohen
13. Stephanie Cohen-Mongeon
- 14 Sam Mongeon
- 15 Nick Mongeon
- 16 Chris Mongeon

(With more time I can get more supporters for this project.)

Thank you and I appreciate your consideration.

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**6: Discussion on Park and Rec Van****REQUESTOR SECTION**

Date of request:

Requestor: Dennis Mannone, Park & Rec Director

Formal Title: Discussion on Park & Recreation van. Dennis Mannone, Park & Recreation Director, as well as Mara Huston and Laurie Eliason, Park & Recreation Commission, to attend.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Dennis Mannone (Park Rec Dir), Mara Huston and Laurie Eliason (PRC)

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM

Passenger Bus for Park and Recreation Department

Sudbury is a transportation desert. The Senior Center has a bus to support seniors who don't drive to participate in their programming. The Transportation Committee was formed to address the needs of adults who don't drive to help make Sudbury a livable community. Sudbury students whose parents work outside of the house also need transportation. The Park and Recreation staff are experts in creating fun engaging programs for students. The new community center will provide many new spaces for new programs. The current lack of transportation for the students to get to the community center is the block. The Park and Recreation Commission supports the Park and Recreation Department's interest in buying a 15-person passenger bus to help address this important community issue.

Students Need Transportation to the Community Center

The Park and Rec Department has historically offered a wide array of programs afterschool to students through 8th grade. Prior to the COVID-19 pandemic, kids would come to the Fairbank Community Center for weekly programs as well as Wild Wednesdays. In the past, elementary kids would be transported by school bus from the schools to Fairbank for Wild Wednesdays and picked up by parents later in the afternoon. Parents would bring their kids to Fairbank for weekly programs. Middle school kids would do fun field trips starting from Curtis and ending with parent pickup at Fairbank using school busses. Since the pandemic, the lack of bus drivers and the increase cost of transportation has made this model no longer possible.

As the pandemic hit, the school start times changed so that the elementary schools now get out before the middle and high schools. For many families, the school start time change means that older siblings are no longer home before the younger siblings get home. Neighborhood teenagers are not available as babysitters in this critical time. Many families with elementary school kids are scrambling to have afterschool child care. Sudbury Extended Day (SED) has a 100+ elementary student wait list. As the pandemic is lifting and parents are getting back to working in the office, the need for quality safe care is increasing. SED says the demand for their services has increased 60%.

SPS can't provide bus transportation to Fairbank from each elementary school. School buses now transport elementary students and then go to the middle and high schools for their routes. The joint transportation plan between SPS and LSRHS results in strict bus policy which prohibits students from using any bus other than their assigned home bus. This policy prevents parents from using this transportation system to support after school needs while parents are at work. It also prevents Park and Rec from using these school bus routes to bring students to the Community Center.

Park and Rec would like to have a 15-passenger handicap accessible bus to transport kids from the schools to Fairbank for programs throughout the week. They would create a schedule and programming opportunities to support the needs of Sudbury students and families.

Keeping Our Kids Safe and Engaged After School

After school programming has been shown to strengthen social skills, provide kids an opportunity to explore new interests outside of the typical classroom, improve work habits and improve school attendance. Many Sudbury families have both parents working outside of the home and their kids need a safe place for recreation and afterschool care.

How will the bus be used?

The bus will be used year-round.

Initially, it'll be used to transport students from the elementary schools to the Fairbank Community Center for a diverse offering of afterschool programming throughout the school year. The Park and Rec Staff will create a schedule of interesting programming for the kids such as archery, STEM programs, swimming, sports programs, homework help, etc. A pilot program could start as soon as Spring 2023 with programming based on our current available space. The programming options will increase with the various program spaces in the new Community Center.

The bus will also be used to pick up kids from Curtis Middle School for special programs for this age group. In the past, using a large 40-passenger school bus required a larger enrollment to have the program fees cover the program expenses. Many programs were canceled because of low enrollment. The new 15-passenger bus will provide smaller group opportunities which will result in better supervision and relationships between staff and participants. The program fees will be kept affordable since the bus will be a fixed cost.

The bus will also be used to transport kids from the Community Center to special events – a hike in local conservation land, a local museum, skiing, community service, or other interesting opportunities. It could be used to enable more students to attend the very popular Nashoba Skiing Program.

During the summer, the bus would be used to provide interesting opportunities for the kids away from the Community Center.

The bus will be handicap accessible and support two passengers in wheelchairs. This will help the Park and Rec Department support kids with mobility challenges for integrated programming. If no passengers need the wheelchair space, seats will be available for other able-body students.

Who will drive the bus?

The bus will be driven by Park and Rec full time staff who have been trained and screened to be a driver. They will participate in focused training to operate the bus safely. All P&R full time staff are screened by CORI and SORI. This screening will be extended to include driving screening.

At this point, no special driving licenses is expected. Class D licenses allow drivers to operate vehicles with up to 15 occupants.

Insurance

Appropriate vehicle insurance would be required to operate this new bus.

Financial Plan

Purchase

Park and Rec received quotes for the following vehicles from Creative Bus Sales, Inc.:

- All Electric 15-passenger bus – 2023 Lightning eMotors E-450 - \$280-300K
 - Reduced maintenance expenses (no oil changes, etc) results in 40% reduced overall cost of ownership
 - 12-month lead time (as of October 2022)

- All Gas 15-passenger bus – 2023 Chevrolet G4500 Allstar - \$130K
 - 2–3-month lead time (as of October 2022)
- Hybrid 15-passenger bus – Converted 2023 Chevrolet G4500 Allstar- \$190K
 - 2–3-month lead time (as of October 2022)
 - Requires 1 additional month to do hybrid conversion.

Funding Sources

As of June 28, 2022, the Select Board allocated \$100K of ARPA funds to the purchase of a bus for P&R. The Park and Recreation Commission would like to encourage the Select Board to allocate additional ARPA funds to support the purchase and upfront costs of acquiring this bus. ARPA funds would enable Park and Rec to respond to the growing need for quality afterschool care. Other funding sources would represent a further delay.

Ongoing maintenance and support

The Park and Rec programs are funding through a revolving fund. All fees must cover all expenses of the program. The expense for ongoing maintenance and support will be built into the program fees.

Future Replacement

A portion of the program fees supported by the bus will be set aside to support the future replacement of the bus. The Town could set up a separate fund, similar to the Turf Stabilization Fund, to allow regular saving towards the future replacement.

The Allstar



Safety. Performance. Durability.

Engineered for safety and designed for comfort, the Starcraft Allstar continues to be one the best-selling shuttle buses in the market. Standard equipment that includes a backup camera for safety and 4-inch low standard floor wheel wells for passenger seating comfort makes the Allstar a great addition to your fleet.

Attachment6.b: Starcraft_Allstar (5506 : Discussion on Park and Rec Van)



Creative Bus Sales
THE NATION'S LARGEST BUS DEALER SINCE 1980

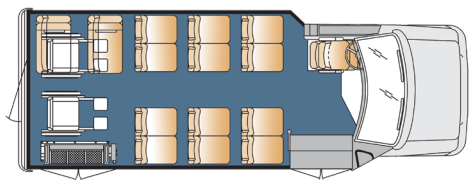
800.326.2877 | CreativeBusSales.com



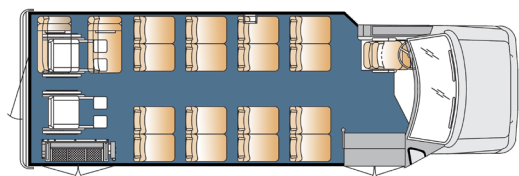
STARCRAFT BUS

Meeting America's Transportation Needs
One Customer at a Time

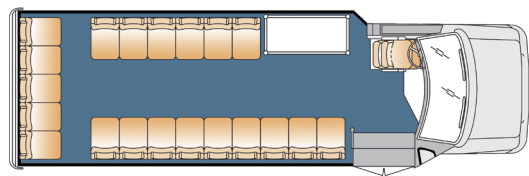
The Allstar



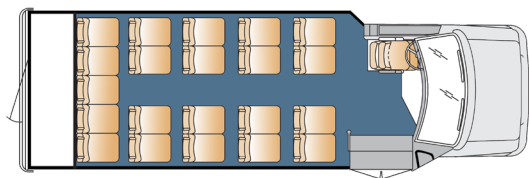
12 Passenger 2 Wheelchair with Foldaway Seats Plus Driver



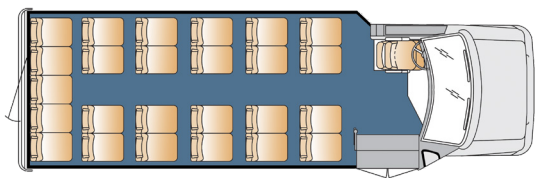
16 Passenger 2 Wheelchair with Foldaway Seats Plus Driver



20 Passenger with Interior Luggage Plus Driver



21 Passenger with Rear Luggage Plus Driver



25 Passenger Plus Driver



Industry Leading 5-Year/100K
Comprehensive Warranty

Standard Exterior Feature Highlights

- Fully welded steel cage construction meeting all applicable FMVSS requirements
- "Starview" drivers visibility window in front of entry door
- Electric actuated passenger entry door with full length glass
- 36" wide x 36" high upper double T-Slider tempered safety glass windows with climate control tint
- Black powder coated steel rear bumper
- Rear mud flaps
- Pre-painted white aluminum sidewall and skirts
- Fiberglass front and rear caps
- One-piece seamless FRP (fiberglass reinforced plastic) roof
- Breakaway rearview mirrors with built-in convex
- Sealed LED stop, tail, and turn signal lights with LED back-up lights
- LED front and rear marker lights
- Exterior graphics package available in three colors (blue, green or burgundy)

Standard Interior Feature Highlights

- 93" interior width
- 80" interior floor to ceiling height with standard floor (raised floor is 75")
- Floor and wall seat track for flexible seating
- Black slip resistant floor covering
- 5/8" exterior grade plywood flooring
- Ceiling and rear wall fabric for sound abatement
- FRP (fiberglass reinforced plastic) sidewalls for ease of cleaning
- White step nosing
- 1.25" left hand vertical passenger assist rail at entry door
- Intermotive FlexTech Electrical System
- LED entry door step well lights
- LED driver and passenger area lighting
- Non-retractable seat belts

Popular Option Highlights

- Stainless steel wheel inserts
- Luggage Storage areas (overhead luggage racks with reading lights, interior luggage racks, rear luggage area)
- Rear emergency door with window(s)
- Passenger area rear heat and air conditioning
- Complete rubber flooring
- Passenger grab rails
- Padded vinyl or cloth walls and ceiling
- Audio and video systems
- Mid back or high back seating
- ADA and FMVSS compliant wheel chair lifts and securement systems
- Fiberglass side walls and skirts



STARCRAFT BUS



Creative Bus Sales

800.326.2877 | CreativeBusSales

Packet Pg. 18



2023 Lightning eMotors E-450 Price Proposal



Sales Experience

550+ Years of Collective Bus Sales Experience
Servicing Over 1,500 Customers Annually



Nationwide Network

23 Full-Service Locations Nationwide
Partners with 25+ Top Manufacturers



Competitive Pricing

Volume Discounts
Fixed Contract Pricing



In-House Financing

Seamless Transactions
Flexible Structures

40+

Years In
Business

23

Nationwide
Locations

350+

Dedicated
Employees

1,500

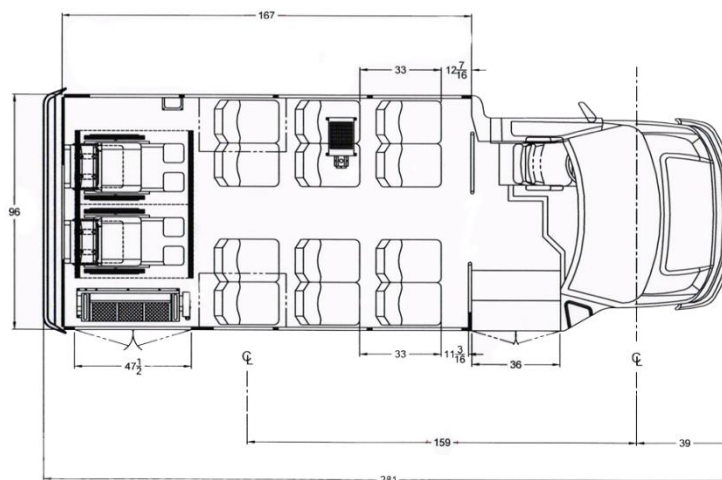
Annual
Customers

Creative Bus Sales offers dedicated sales, parts, and service departments to help you in all stages of bus ownership. Our customers benefit from our strong manufacturer partnerships, the largest in-stock inventory, and a nationwide team of experts. As a family-owned business with experience in the transportation industry since 1980, it's no coincidence that we've grown to become the nation's largest bus dealership.



Creative Bus Sales
THE NATION'S LARGEST BUS DEALER SINCE 1980

2023 Lightning eMotors E-450





Specifications

Chassis

- 2023 E-450 Cutaway Base Chassis
- Battery capacity: 125 kWh or 157 kWh
- Peak power: 241 HP (180 kW)
- Torque rating (after transmission): 790 lb-ft (1071 Nm)
- GVWR: 14,500 lbs
- Charging options: Level 2 AC (up to 13.2 kW) and DC Fast Charge (up to 80 kW) with J1772 CCS1 Combo
- Driving range varies based on operational use, passenger capacity, ancillary devices in operation (wheelchair lift, heating/cooling) etc.
- Charge time: 7.5-8.5 hours (Level 2 at 13.2 kW) 2-2.5 hours (DC Fast Charge at 80 kW) or 10-11 hours (Level 2 at up to 13.2 kW) 3-4 hrs (DC Fast Charge at up to 80 kW)
- Maximum speed: 65 mph (electronically limited)
- Analytics: ✓ Preventive Maintenance ✓ Range Analysis ✓ Driver Behavior

Exterior

- Exterior Color: White
- Wheelbase: 158-190"
- Fully welded steel cage construction meeting all applicable FMVSS requirements
- "Starview" driver's visibility window in front of entry door
- Electric actuated 36" passenger entry door with full length glass
- 36" wide x 36" high upper double solid tempered safety glass windows with climate control tint
- Black powder coated steel rear bumper
- Rear mud flaps
- Pre-painted white aluminum side, skirts
- Fiberglass front and rear caps
- One-piece seamless FRP (fiberglass reinforced plastic) roof
- Breakaway rearview mirrors with built-in convex
- Exterior passenger entrance door key

Interior

- Interior Width: 93"
- Interior Floor to Ceiling Height: 80" (raised floor is 75")
- Floor and wall seat track for flexible seating
- Black slip resistant floor covering
- 5/8" exterior grade plywood flooring
- White step nosing
- Driver Area: Grey padded vinyl
- Ceiling and rear wall fabric for sound abatement
- FRP (fiberglass reinforced plastic) sidewalls for ease of cleaning

A/C and Heat

- A/C System: TA733 Super 68K Dual Compressor
- Heater: 65K BTU floor mounted

Lighting

- LED dual reading lights (each) in overhead luggage (12)
- Door activated interior lights
- Surface mound LED entry door exterior light
- Sealed LED stop, tail, and turn signal lights with LED back-up lights
- LED front and rear marker lights
- LED entry door step well lights
- LED driver and passenger area lighting

Electrical

- Intermotive Flex Tech Electrical System



Audio/Visual

- Rosco back-up camera system w/ 7" rearview monitor/mirror combo

Passenger Seating Options

- Up to 14 Passengers or 12 Passengers and 2 Wheelchair Positions

Seating

- Passenger Seating
 - Seat belts, non- retractable

Warranty

Manufacturer Warranty

- Lightning eMotors: 5 Year/60,000 Miles (electric powertrain and batteries)

Chassis Warranty

- Ford Bumper to Bumper: 3 Year/36,000 Miles

All vehicles come with warranty, but Creative Bus Sales offers more value without the added cost. Our coverage and support comes with each of our new buses — *standard*.

We Process All The Warranty Registrations

We register all of your bus parts for you, no more pesky warranty cards to fill out. This includes *all* parts, wheelchair lift, electronics, HVAC, etc.

We Handle All The Paperwork

We administer and coordinate any warranty work. You make one call to our warranty department, and they take it from there.

Repair Facilities Near You

When warranty work is needed, we use service repair facilities near the bus location. We have over 3200 authorized centers and growing. You will never have to drive far to get repairs completed.

No More Claim Forms

Creative Bus handles all parts of the claim process, you will have no out of pocket expenses, no reimbursements, and the service facility will be paid directly by us.

Longer Warranty Period

We have negotiated extended periods for the units we sell. Unprecedented 60 month/100,000 mile bumper-to-bumper warranty on the Starcraft bus upfit.



Pricing

Description	Amount
Bus Cost	\$265,000.00
Mobility Discount	\$1000.00
Total*	\$264,000.00
* Pricing does not include DMV, title, or licensing. This quote is valid for 30 days from date issued. Mobility Discount is based on availability at time of purchase from GM. Includes dealer prep and delivery to customer location.	

Finance/Lease

Unit Cost		\$	264,000.00						
		12 Months	24 Months	36 Months	48 Months	60 Months	72 Months	84 Months	
Purchase/Lease To Own/Loan		\$ 22,696.08	\$ 11,734.80	\$ 8,144.40	\$ 6,359.76	\$ 5,298.48	\$ 4,617.36	\$ 4,131.60	
TRAC Lease			\$ 8,635.44	\$ 6,768.96	\$ 5,591.52	\$ 4,876.08	\$ 4,390.32	\$ 4,055.04	
	Residual		30%	20%	15%	10%	5%	0%	
Operating Lease									
	10,000 miles	\$ 9,242.64	\$ 5,707.68	\$ 4,617.36	\$ 4,076.16	\$ 3,930.96			
	15,000 miles	\$ 9,665.04	\$ 6,011.28	\$ 4,876.08	\$ 4,356.00	\$ 4,179.12			
	20,000 miles	\$ 10,090.08	\$ 6,417.84	\$ 5,200.80	\$ 4,633.20	\$ 4,461.60			

Available Options

• Graphics – Lettering and Logos	Included
• Arm Rests for Aisle Seats	Included
• Driver Side Running Board	Included



Contact:

Date Issued: 8-16-2022

Name: Greg Anthony

Phone: 603-566-8350

Email: ganthony@creativebussales.com



2024 Starcraft Allstar 22'

Price Proposal



Sales Experience

550+ Years of Collective Bus Sales Experience
Servicing Over 1,500 Customers Annually



Nationwide Network

23 Full-Service Locations Nationwide
Partners with 25+ Top Manufacturers



Competitive Pricing

Volume Discounts
Fixed Contract Pricing



In-House Financing

Seamless Transactions
Flexible Structures

40+

Years In
Business

23

Nationwide
Locations

350+

Dedicated
Employees

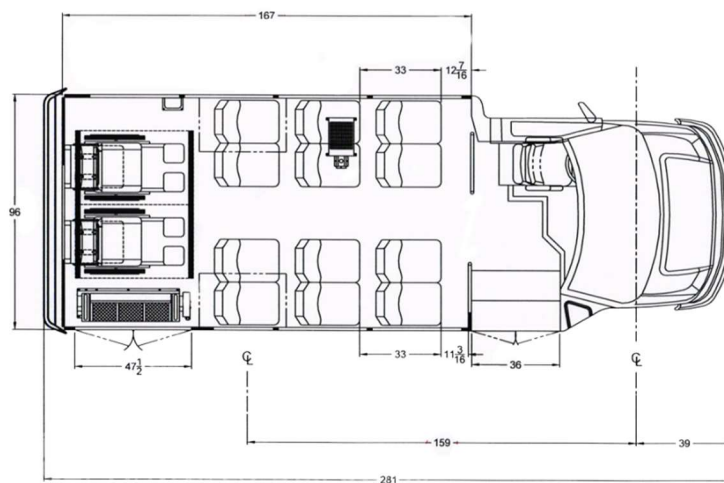
1,500

Annual
Customers

Creative Bus Sales offers dedicated sales, parts, and service departments to help you in all stages of bus ownership. Our customers benefit from our strong manufacturer partnerships, the largest in-stock inventory, and a nationwide team of experts. As a family-owned business with experience in the transportation industry since 1980, it's no coincidence that we've grown to become the nation's largest bus dealership.



2023 Starcraft Allstar 22'





Specifications

Chassis

- 2023 Chevrolet G-4500
- Engine: 6.0L V8
- Fuel Type: Gas

Exterior

- Exterior Color: White
- Wheelbase: 159"
- Fully welded steel cage construction meeting all applicable FMVSS requirements
- "Starview" driver's visibility window in front of entry door
- Electric actuated 36" passenger entry door with full length glass
- 36" wide x 36" high upper double T-Slider tempered safety glass windows with climate control tint
- Black powder coated steel rear bumper
- Rear mud flaps
- Pre-painted white aluminum side, skirts
- Fiberglass front and rear caps
- One-piece seamless FRP (fiberglass reinforced plastic) roof
- Breakaway rearview mirrors with built-in convex

Interior

- 93" Interior Width
- 80" Interior floor to ceiling height (raised floor is 75")
- Floor and wall seat track for flexible seating
- 5/8" exterior grade plywood flooring
- Ceiling and rear wall fabric for sound abatement
- White step nosing
- Printed circuit board with automotive type fuses and LED troubleshooting lights
- Driver Area: Grey padded vinyl
- Walls and Ceiling: Grey padded vinyl
- Flooring: Gerflor Sirius Graphite Grey
- Ceiling grab rail on street side
- 1 1/4" dual entry grab rails parallel to entrance steps (both sides)
- Stanchion and modesty panel behind driver
- Driver storage in cab overhead

A/C and Heat

- A/C System: TA733 Super 68K Dual Compressor
- Heater: 65K BTU floor mounted, 3 speed low profile OK side sliders

Lighting

- Door activated interior lights
- Surface mount LED entry door exterior light
- Sealed LED stop, tail, and turn signal lights with LED back-up lights
- LED front and rear marker lights
- LED entry door step well lights
- LED driver and passenger area lighting

Electrical

- 240 AMP OEM alternator
- Intermotive Flex Tech Electrical System

Audio/Visual

- Deluxe AM/FM/CD with clock & 4 speakers PA ready
- Rosco back-up camera system w/ 7" rearview monitor/mirror combo

Wheelchair Accessibility

- 34" x 54" Braun wheelchair lift located in the rear of the unit
- Intermotive Gateway Transit Fast Idle with lift interlock
- Wheelchair door upfit package

Accessories

- Manual Q' Straint securement kit (2)
- Priority seating sign **Required for ADA Compliance**



Safety

- Wheelchair decal
- Back-up alarm SAE type C 97 db(A)

Passenger Seating Options Seating

- 14 Passenger, 2 Wheelchair
- Passenger Seating:
 - Seat Fabric: Level 6 Duratex Jordan Blue
 - Mid high, double seat (6)
 - Econo Flip, single seat (2)
 - Seat belt, non-retractable (14)
 - Seat belt loop (14)
 - Anti-vandal grab handle on aisle seats (6)
- Driver Seating: SHIELD FC Recliner, RH Arm, 4 Position Lumbar, Mesh Pocket
 - Driver Seat Cover: Level 6 Duratex Jordan Blue Cloth



Warranty

Manufacturer Warranty

- Starcraft 5 Year/100,000 Miles

Chassis Warranty

- Chevrolet Standard Warranty
 - 3 years / 36,000 miles bumper to bumper
 - 5 years / 60,000 miles powertrain

Pricing

Description	Amount
Bus Cost	\$142,026.00
Mobility Discount	\$1,000.00
Total*	\$141,026.00

* Pricing does not include DMV, title, or licensing. This quote is valid for 30 days from date issued. Mobility Discount is based on availability at time of purchase from GM. Includes dealer prep and delivery to customer location.

Finance/Lease

Unit Cost		\$ 141,026.00						
		12 Months	24 Months	36 Months	48 Months	60 Months	72 Months	84 Months
Purchase/Lease To Own/Loan		\$ 12,124.01	\$ 6,268.61	\$ 4,350.65	\$ 3,397.32	\$ 2,830.39	\$ 2,466.54	\$ 2,207.06
TRAC Lease			\$ 4,612.96	\$ 3,615.91	\$ 2,986.93	\$ 2,604.75	\$ 2,345.26	\$ 2,166.16
	Residual		30%	20%	15%	10%	5%	0%
Operating Lease								
	10,000 miles	\$ 4,937.32	\$ 3,048.98	\$ 2,466.54	\$ 2,177.44	\$ 2,099.88		
	15,000 miles	\$ 5,162.96	\$ 3,211.16	\$ 2,604.75	\$ 2,326.93	\$ 2,232.44		
	20,000 miles	\$ 5,390.01	\$ 3,428.34	\$ 2,778.21	\$ 2,475.01	\$ 2,383.34		
	25,000 miles	\$ 5,615.66	\$ 3,591.93	\$ 2,917.83	\$ 2,624.49	\$ 2,515.90		
	30,000 miles	\$ 5,841.30	\$ 3,809.11	\$ 3,091.29	\$ 2,773.98	\$ 2,592.06		
	35,000 miles	\$ 6,066.94	\$ 3,971.29	\$ 3,229.50	\$ 2,923.47			
	40,000 miles	\$ 6,292.58	\$ 4,188.47	\$ 3,402.96	\$ 3,071.55			
	50,000 miles	\$ 6,518.22	\$ 4,352.06	\$ 3,542.57				
	60,000 miles	\$ 6,743.86	\$ 4,569.24					

Available Options



• Graphics – Lettering and Logos	Included
• Arm Rests for Aisle Seats	Included
• Driver Side Running Board	Included

Contact:

Date Issued: 8-16-2022

Name: Greg Anthony

Phone: 603-566-8350

Email: ganthony@creativebussales.com



2024 Starcraft Allstar22 Hybrid Bus Price Proposal



Sales Experience

550+ Years of Collective Bus Sales Experience
Servicing Over 1,500 Customers Annually



Nationwide Network

16 Full-Service Locations Nationwide
Partners with 25+ Top Manufacturers



Competitive Pricing

Volume Discounts
Fixed Contract Pricing



In-House Financing

Seamless Transactions
Flexible Structures

41

Years In
Business

23

Nationwide
Locations

350+

Dedicated
Employees

2,000

Annual
Customers

Creative Bus Sales offers dedicated sales, parts, and service departments to help you in all stages of bus ownership. Our customers benefit from our strong manufacturer partnerships, the largest in-stock inventory, and a nationwide team of experts. As a family-owned business with experience in the transportation industry since 1980, it's no coincidence that we've grown to become the nation's largest bus dealership.

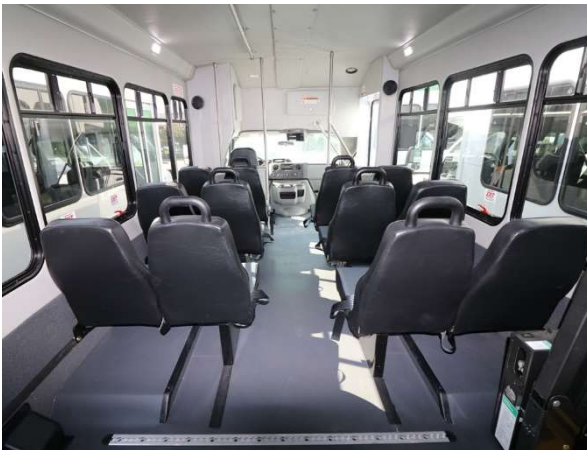


Creative Bus Sales
THE NATION'S LARGEST BUS DEALER SINCE 1980

2024 Starcraft Allstar22 Hybrid

CHEVROLET 14,200 GVW

159" WB, 6.6L V-8 GAS / XL HYBRID



Attachment6.e: Starcraft Allstar22_Hybrid (5506 : Discussion on Park and Rec Van)



DEALER APPROVAL

☐ APPROVED

CUSTOMER SIGNATURE

NOTE: SHOWN WITH MID HI FREEDMAN SEATS
TITAN II 14,200 GVWR
THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A
COMPLETED ORDER WITH ALL OPTIONS SHOWN.
OPTIONAL EQUIPMENT MAY BE SHOWN.
THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.

SCALE IN INCHES

GLAVAL BUS

TOLERANCES UNLESS OTHERWISE SPECIFIED		WOOD		OTHER		DATE: 10/30/14		TITLE: 12 2WC PASS	
± 1/8"		± 1/16"		NAUSEL TAB		BY: [blank]		CHK: [blank]	
DESCRIPTION OF CHANGE		BY		CHK		DATE		ECON No.	
A. PRELIM PACKET		TAS		10/30/14		± 1"		± 1/2"	
REV. 1/15		DATE		ECON No.		± 1"		± 1/2"	
						CHG. No.		12 2 WC 2 SGL FLPS 159 177 USA	



Specifications

Chassis	<ul style="list-style-type: none">• 2024 GM3500• Engine: 6.6L V8• Fuel Type: Gas
Exterior	<ul style="list-style-type: none">• Exterior Color: White• Wheelbase: 159"• Fully welded steel cage construction meeting all applicable FMVSS requirements• "Starview" driver's visibility window in front of entry door• Electric actuated 36" passenger entry door with full length glass• 36" wide x 36" high upper double T-Slider tempered safety glass windows with climate control tint• Black powder coated steel rear bumper• Rear mud flaps• Pre-painted white aluminum side, skirts• Fiberglass front and rear caps• One-piece seamless FRP (fiberglass reinforced plastic) roof• Breakaway rearview mirrors with built-in convex
Interior	<ul style="list-style-type: none">• 93" Interior Width• 80" Interior floor to ceiling height (raised floor is 75")• Floor and wall seat track for flexible seating• 5/8" exterior grade plywood flooring• Ceiling and rear wall fabric for sound abatement• White step nosing• Printed circuit board with automotive type fuses and LED troubleshooting lights• Driver Area: Grey padded vinyl• Walls and Ceiling: Grey padded vinyl• Flooring: Gerflor Sirius Graphite Grey• Ceiling grab rail on both sides• 1 1/4" dual entry grab rails parallel to entrance steps (both sides)• Stanchion and modesty panel behind driver
A/C and Heat	<ul style="list-style-type: none">• A/C System: TA712 60K - TA71 EVAP - SMC2S COND - 10 C.I.D. COMP• Dual Compressor• Heater: 65K BTU floor mounted, 3 speed low profile OK side sliders
Lighting	<ul style="list-style-type: none">• Door activated interior lights• Surface mount LED entry door exterior light• Sealed LED stop, tail, and turn signal lights with LED back-up lights• LED front and rear marker lights• LED entry door step well lights• LED driver and passenger area lighting
Electrical	<ul style="list-style-type: none">• 240 AMP OEM alternator• Intermotive Flex Tech Electrical System
Audio/Visual	<ul style="list-style-type: none">• Deluxe AM/FM/CD with clock & 4 speakers PA ready• Rosco back-up camera system w/ 7" rearview monitor/mirror combo
Wheelchair Accessibility	<ul style="list-style-type: none">• 34" x 54" Braun wheelchair lift located in the rear of the unit• Intermotive Gateway Transit Fast Idle with lift interlock• Wheelchair door upfit package
Accessories	<ul style="list-style-type: none">• Manual Q' Straint securement kit (2)• Priority seating sign **Required for ADA Compliance**



Safety	<ul style="list-style-type: none"> • Wheelchair decal • Back-up alarm SAE type C 97 db(A) • 5 Lb. Fire Extinguisher • 16 Unit First Aid Kit • Emergency Triangle Kit
Passenger Seating Options	<ul style="list-style-type: none"> • 12 Passenger, 2 Wheelchair • 13 Passenger, 1 Wheelchair • 14 Passenger, 0 Wheelchair
Seating	<ul style="list-style-type: none"> • Passenger Seating: <ul style="list-style-type: none"> – Seat Fabric: Level 1 Newport Vinyl; Oxen Vinyl; Olefin – Mid high, double seat (6) – Flip Seat, Single Freedman Featherweight Mid High (2) – Seat belt, non-retractable (14) – Seat belt loop (14) – Anti-vandal grab handle on aisle seats (6) – Arm rests on aisle seats (6) • Driver Seating: SHIELD FC Recliner, RH Arm, 4 Position Lumbar, Mesh Pocket <ul style="list-style-type: none"> – Driver Seat Cover: Level 1 Newport Vinyl; Oxen Vinyl; Olefin

Warranty

Manufacturer Warranty	<ul style="list-style-type: none"> • Starcraft 5 Year/100,000 Miles
Chassis Warranty	<ul style="list-style-type: none"> • GM Bumper to Bumper: 3 Year/36,000 Miles • GM Powertrain: 5 Year/60,000 Miles • XL Hybrid Conversion System: 3 Year/36,000 Miles

All vehicles come with warranty, but Creative Bus Sales offers more value without the added cost. Our coverage and support comes with each of our new buses — **standard**.

We Process All The Warranty Registrations

We register all of your bus parts for you, no more pesky warranty cards to fill out. This includes **all** parts, wheelchair lift, electronics, HVAC, etc.

We Handle All The Paperwork

We administer and coordinate any warranty work. You make one call to our warranty department, and they take it from there.

Repair Facilities Near You

When warranty work is needed, we use service repair facilities near the bus location. We have over 3200 authorized centers and growing. You will never have to drive far to get repairs completed.

No More Claim Forms

Creative Bus handles all parts of the claim process, you will have no out of pocket expenses, no reimbursements, and the service facility will be paid directly by us.

Longer Warranty Period



We have negotiated extended periods for the units we sell. Unprecedented 60 month/100,000 mile bumper-to-bumper warranty on the Glaval bus upfit.

Pricing

Description	Amount
Bus Cost	\$197,624.00
Mobility Discount	\$1,000.00
Total*	\$196,624.00

* Pricing does not include DMV, title, or licensing. This quote is valid for 30 days from date issued. Mobility Discount is based on availability at time of purchase from GM. Includes dealer prep and delivery to customer location.

Financing

Unit Cost		\$ 196,624.00						
		12 Months	24 Months	36 Months	48 Months	60 Months	72 Months	84 Months
Purchase/Lease To Own/Loan		\$ 16,903.77	\$ 8,739.94	\$ 6,065.85	\$ 4,736.67	\$ 3,946.24	\$ 3,438.95	\$ 3,077.17
TRAC Lease			\$ 6,431.57	\$ 5,041.44	\$ 4,164.50	\$ 3,631.65	\$ 3,269.86	\$ 3,020.14
	Residual		30%	20%	15%	10%	5%	0%
Operating Lease								
	10,000 miles	\$ 6,883.81	\$ 4,251.01	\$ 3,438.95	\$ 3,035.87	\$ 2,927.73		
	15,000 miles	\$ 7,198.40	\$ 4,477.13	\$ 3,631.65	\$ 3,244.30	\$ 3,112.56		
	20,000 miles	\$ 7,514.97	\$ 4,779.93	\$ 3,873.49	\$ 3,450.75	\$ 3,322.95		
	25,000 miles	\$ 7,829.57	\$ 5,008.01	\$ 4,068.15	\$ 3,659.17	\$ 3,507.77		
	30,000 miles	\$ 8,144.17	\$ 5,310.81	\$ 4,310.00	\$ 3,867.59	\$ 3,613.95		
	35,000 miles	\$ 8,458.76	\$ 5,536.93	\$ 4,502.69	\$ 4,076.02			
	40,000 miles	\$ 8,773.36	\$ 5,839.73	\$ 4,744.54	\$ 4,282.47			
	50,000 miles	\$ 9,087.96	\$ 6,067.82	\$ 4,939.19				
	60,000 miles	\$ 9,402.56	\$ 6,370.62					

Contact:

Date Issued: 10-6-2022

Name: Greg Anthony

Phone: 603-566-8350

Email: ganthony@creativebussales.com



**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**7: SAC annual presentation to SB****REQUESTOR SECTION**

Date of request:

Requestor: Jeff Winston

Formal Title: Discussion and question of voting to accept Sudbury Access Corp (SAC) FY22 Financial and Operating Reports as required by their contract. In attendance will be Lynn Puorro, SudburyTV Executive Director, and SudburyTV Board of Directors: Jeff Winston, Terry Lockhart, Marty Greenstein, Nancy Brumback, and Donna Fayad.

Recommendations/Suggested Motion/Vote: Discussion and question of voting to accept Sudbury Access Corp (SAC) FY22 Financial and Operating Reports as required by their contract. In attendance will be Lynn Puorro, SudburyTV Executive Director, and SudburyTV Board of Directors: Jeff Winston, Terry Lockhart, Marty Greenstein, Nancy Brumback, and Donna Fayad.

Background Information:
attached report

Financial impact expected:

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting: members of Sudbury Access Corp

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

S U D B U R Y A C C E S S C O R P
FY 2022 Financial & Operating Reports
October 5, 2022

For the just-completed year FY2022 (7/1/2021 – 6/30/2022):

- 1) Notable accomplishments: See next page.
- 2) Quarterly/Annual Financials: See attached.
- 3) Results of Fundraising: Currently SAC does no fundraising.
- 4) Statistics on number of residents trained, number of hours of public programming: See attached Quarterly Programming Reports.
- 5) Number of hours by type of programming: See attached Quarterly Programming Reports.
- 6) Filed Corporation Annual Report, MA Form PC (including Auditors' report and Federal Form 990), and asset inventory are all in process and will be provided within 45 days..
- 7) Summary of VOD viewing stats. See attached.

For the upcoming year FY2023:

- 1) Budget: See attached.
- 2) List of operating equipment to be replaced in FY 2023:
 - Editing System
- 3) Long-range Capital Replacement Plan: See attached
- 4) Fundraising Targets: SAC plans no fundraising in FY 2023.
- 5) Programming plans: In FY 2023, SAC plans to
 - Continue to provide Sudbury municipal meeting coverage
 - Continue to produce and introduce new programming highlighting the Sudbury community
 - Continue to provide coverage of LS music and sports teams
- 6) Plans for expanding existing services and adding new services
 - Add third SD channel and 1 HD channel to Comcast and Verizon systems thanks to new licenses with providers.
- 7) Plans for equipment upgrades in FY 2023:
 - Add Instant Replay System to improve production quality of sports coverage
 - Upgrade Master Control Switcher
 - Upgrade Town Hall, Flynn, and Police Station systems to accommodate Hybrid Meetings
- 8) Plans for expanding training capabilities:
 - SudburyTV offers a variety of training courses to the community. Courses are held on weekday evenings and may be scheduled on an individual or group basis.

Notable FY2022 Accomplishments:

- Despite the continuing pandemic, Sudbury TV has continued to provide uninterrupted coverage of town events, relying on the outstanding creativity and flexibility of its staff to cope with the new and changing requirements and limitations.
- SudburyTV worked with Town staff to plan and live broadcast the 2022 Annual Town Meeting, held in person in the LS Auditorium in May 2022.
- SudburyTV continued to support the LS TV Club and enlisted their members to provide coverage of a wide variety of LS Sports, some broadcast live.
- SudburyTV worked with the Town Manager's Office to produce Municipal Minute, hosted by Sudbury Town Manager, Henry Hayes. Each episode highlights a different topic related to Town government.
- SudburyTV is continuing to produce the series "Global Village" hosted by Sudbury resident, Soterios Zoulas. The program invites guests ranging from authors and musicians to community and religious leaders from Sudbury and nearby communities.
- SudburyTV worked with the League of Women Voters of Sudbury to produce candidate forums for the Select Board, SPS School Committee, LS School Committee, and Goodnow Library Trustees races via Zoom for the March 2022 local election.
- SudburyTV continued to expand coverage of municipal committees in FY2022, adding regular coverage of
 - Capital Improvement Advisory Committee

Current Meeting Coverage by SudburyTV

Board/ Committee	Broadcast Live	Recorded for Replay	Posted On-Demand on Sudburytv.org	Agenda Indexed On-Demand
Select Board	Yes	Yes	Yes	Yes
Finance Committee	Yes	Yes	Yes	Yes
SPS School Committee	Yes	Yes	Yes	Yes
LS School Committee	Yes	Yes	Yes	Yes
Town Meeting	Yes	Yes	Yes	Yes
Select Board Subcommittees: Policies and Procedures Review, Sewataro Assessment Recommendations	No	Yes	Yes	Yes
Board of Health	No	Yes	Yes	Yes
Bruce Freeman Rail Trail Advisory Task Force	No	Yes	Yes	Yes
Capital Improvement Advisory Committee (CIAC) (NEW)	No	Yes	Yes	Yes
Commission on Disability	No	Yes	Yes	Yes
Community Preservation Committee	Some	Yes	Yes	Yes
Conservation Commission	No	Yes	Yes	Yes
Council on Aging	No	Yes	Yes	Yes
Diversity, Equity and Inclusion Commission	No	Yes	Yes	Yes
Earth Removal Board	No	Yes	Yes	Yes
Goodnow Library Trustees	No	Yes	Yes	Yes
Historical Commission	No	Yes	Yes	Yes
Historic Districts Committee	No	Yes	Yes	Yes
Park and Recreation Committee	No	Yes	Yes	Yes
Permanent Building Committee	No	Yes	Yes	Yes
Planning Board	No	Yes	Yes	Yes
Transportation Committee	No	Yes	Yes	Yes
Zoning Board of Appeals	No	Yes	Yes	Yes

- Coverage of the above boards/committees includes regularly scheduled meetings
- We will cover any one/all meetings for any board/committee as requested
- No current plans to expand regular meeting coverage without request by a particular board

Community Programs Regularly Covered

- Sudbury Historical Society Monthly Programs (on hiatus)
- Friends of Assabet River National Wildlife Refuge (FARNWR) Monthly Programs (on hiatus)
- League of Women Voters Forums
- Senior Center Programs

Major Events Covered

- 9/11 20th Anniversary Commemoration
- Sudbury Annual Town Forum
- HOPE Sudbury Telethon
- COD – Creating a Welcoming Community
- League of Women Voters Candidates' Forums
- Historic Preservation Plan Forums
- ARPA Listening Session
- Sudbury Memorial Day Ceremony and Fourth of July Parade
- LS Graduation
- Curtis Middle School Moving On Ceremonies
- Inter-Dependence Day Event

Educational Channel 9/32

- SudburyTV manages programming the channel from 4pm-midnight daily and weekends airing:
 - LS and SPS School Committee
 - LS Varsity Sports
 - LS Music Department Performances
 - Curtis Middle School Music Performances
 - Any other school/education related programming
- We work with Schools to produce special programs of interest to the school community as topics arise throughout the year. Past programs have included:
 - FELS Presentations
 - LS Civic Orchestra Concerts
 - Special school presentations including, SPS Vaping Forum, Kick-Off to Kindergarten, and more
- All Sudbury schools are encouraged to request coverage of events taking place in the school community
- Schools are welcome to submit programming for airing on the Ed. Channel

FY 2022 SAC Annual Financial and Operating Reports, 10/5/2022, Page 5**Viewing Stats for FY2022:**

Output of webstat.pl, By Jeff Winston. Mon Sep 26 17:52:52 2022
 Input file: STV_Stats_Merged_20220926.csv
 Range: Thu Jul 1 06:19:48 2021 through Thu Jun 30 23:53:03 2022
 21399 records read. 13 months, 4197 viewers, 1039 programs

By Month (All Viewing)

Month	View Time HH:MM	Viewers
Jul. 2021:	268:22	476
Aug. 2021:	267:55	352
Sep. 2021:	279:08	364
Oct. 2021:	416:29	623
Nov. 2021:	298:37	324
Dec. 2021:	353:44	349
Jan. 2022:	479:04	479
Feb. 2022:	397:05	480
Mar. 2022:	743:24	923
Apr. 2022:	397:02	488
May. 2022:	351:39	478
Jun. 2022:	375:47	547

By Hour of Day (LiveStream Only)

Hour	View Time HH:MM	Viewers
8 AM:	140:54	215
9 AM:	178:31	255
10 AM:	201:26	273
11 AM:	199:22	288
12 PM:	211:21	290
1 PM:	206:59	299
2 PM:	203:58	309
3 PM:	171:32	302
4 PM:	180:55	318
5 PM:	185:19	343
6 PM:	160:38	300
7 PM:	141:15	273
8 PM:	171:04	277
9 PM:	186:10	293
10 PM:	151:22	235
11 PM:	106:17	155

Total On Demand Viewing: 68.41 days

Total LiveStream Viewing: 124.52 days

By Viewers

999 Viewers watched for 1 - 5 minutes
 623 Viewers watched for 5 - 10 minutes
 1252 Viewers watched for 10 - 30 minutes
 542 Viewers watched for 30 - 60 minutes
 781 Viewers watched for 60+ minutes

3897 Viewers watched 1 - 5 programs
 191 Viewers watched 5 - 10 programs
 109 Viewers watched 10+ programs

FY 2022 SAC Annual Financial and Operating Reports, 10/5/2022, Page 6

	View Time	
Program	HH::MM	Viewers

--		
League of Women Voters of Sudbury/Goodnow Library Trustees Candidates' Forum Fe	124:43	215
League of Women Voters of Sudbury/Sudbury Select Board Candidates' Forum Februa	118:26	216
League of Women Voters of Sudbury/LS School Committee Candidates' Forum March 5	96:55	215
Sudbury Select Board/Meeting of October 19 2021	89:06	186
League of Women Voters of Sudbury/Board of Health Candidates' Forum February 27	88:59	261
Municipal Minute/Sudbury Dutton Road Bridge Project 7/22/21 Ep. 21	65:04	367
Sudbury Select Board/Meeting of December 7 2021	57:13	55
Sudbury Select Board/Meeting of April 26 2022	40:15	36
Sudbury Select Board/Meeting of June 29 2021	39:10	36
Curtis Winter Orchestra Concert 02_16_22/Curtis Winter Orchestra Concert 02_16_2	36:43	80
LS Pops Concert 03_17_22/LS Pops Concert 03_17_22	34:09	71
Sudbury Select Board/Meeting of January 18 2022	32:23	89
Sudbury Select Board/Meeting of December 21 2021	30:32	18
LS Sports/Football vs North Andover 9-10-21	29:32	48
LS Sports/Boys Rugby vs St. Johns Prep 5-18-22	28:46	56
Sudbury Select Board/Meeting of April 5 2022	28:20	28
LS Sports/Football vs A-B 10-7-21	28:09	51
Curtis Select Spring Concert 04_13_22/Curtis Select Spring Concert 04_13_22	27:35	70
LS Sports/Boys Basketball vs Weston 1-14-22	26:44	47
LS Sports/Boys Basketball vs CRL 12-17-21	26:16	52
Sudbury Select Board/Meeting of November 3 2021	25:27	23
Sudbury Select Board/Meeting of July 27 2021	24:11	45
Curtis Middle School Winter Choral Concert/Curtis Middle School Winter Choral Co	24:07	106
LS Graduation/Class of 2022 June 5 2022	23:59	110
LS School Committee/Meeting of Month day year	23:27	30
The Old Fashioned Way Ep3/Maple Sugaring	22:59	139
LS Sports/LS Football vs A-B 4-9-21	22:56	92
Curtis Winter Band Concert 02_17_22/Curtis Winter Band Concert 02_17_22	22:01	75
Curtis Spring Band Concert 06_02_22/Curtis Spring Band Concert 06_02_22	21:43	32
Sudbury Select Board/Meeting of September 28 2021	21:29	27
Sudbury Historical Commission/Meeting of April 5 2022	21:05	26
Sudbury Select Board/Meeting of April 12 2022	20:58	27
LS Sports/Boys Rugby vs Winchester 4-14-22	20:48	63
LS School Committee/Meeting of January 25 2022	20:44	22
Sudbury Town Meeting/Annual Town Meeting of May 4 2022	20:21	41
Sudbury Fairbank Development Update Feb 2022	19:59	92
LS Sports/Football vs Westford Academy 10-15-21	19:52	29
LS Civic Orchestra/LS Civic Orchestra Winter Concert March 27 2022	19:40	55
LS Sports/Boys Basketball vs A-B 1-25-22	19:03	47
Sudbury Select Board/Meeting of January 10 2022	18:52	14
LS Sports/Boys Lacrosse vs Franklin 6-14-22	18:24	48
Sudbury Select Board/ARPA Listening Session Meeting of March 24 2022	18:12	21
LSCivicOrchestra_2022-06-12/Voices Shouting Out! June 12 2022	18:06	50
Finance Committee/Meeting of January 24 2022	17:53	12
LS School Committee/Meeting of November 9 2021	17:21	25
Curtis Spring Choral Concert 05_26_22/Curtis Spring Choral Concert 05_26_22	17:20	49
Sudbury Select Board/Meeting of June 14 2022	17:01	25
LS Winter Instrumental Concert 12_15_21/LS Winter Instrumental Concert 12_15_21	16:16	44
Sudbury Select Board/Meeting of March 1 2022	16:14	24
Sudbury Select Board/Meeting of November 30 2021	16:04	15
Sudbury Select Board/Meeting of October 5 2021	15:33	27
Sudbury Town Meeting/Meeting of September 12 2020	15:27	7
Sudbury Select Board/Meeting of August 10 2021	15:22	19
Sudbury Select Board/Meeting of September 14 2021	15:20	17
Sudbury Select Board/Meeting of March 8 2022	15:15	22
Sudbury Select Board/Meeting of August 31 2021	15:14	20
Finance Committee/Meeting of September 20 2021	15:13	14
Sudbury Select Board/Capital Night - Meeting of February 15 2022	15:10	16
Goodnow Library Trustees/Meeting of November 2 2021	15:02	15
Commission on Disability/Meeting of June 13 2022	14:54	10
Sudbury Select Board/Meeting of May 31 2022	14:24	19
SPS School Committee/Meeting of August 9 2021	14:16	25

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

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LS Sports/Girls Basketball vs Winchester Round 1 Playoff	3-4-22	14:10	30
Sudbury Historical Commission/Meeting of October	5 2021	14:02	13
Sudbury Historical Commission/Meeting of November	16 2021	13:51	16
Commission on Disability/Meeting of September	20 2021	13:44	16
Sudbury Select Board/Meeting of February	9 2022	13:27	17
Sudbury Historical Commission/Meeting of June	7 2022	13:24	22
Sudbury Board of Health/Meeting of August	24 2021	13:22	23
Sudbury Select Board/Meeting of November	16 2021	13:16	18
SPS School Committee/Meeting of October	18 2021	13:10	12
Sudbury Town Meeting/Meeting of May	22 2021	13:08	15
Finance Committee/Meeting of December	7 2021	13:08	14
Sudbury Select Board/Meeting of December	13 2021	13:05	13
Community Preservation Committee/Meeting of November	18 2021	12:57	14
SPS School Committee/Meeting of May	9 2022	12:50	29
Sudbury Diversity Equity and Inclusion Commission/Meeting of November	18 2021	12:37	12
LS Sports/Boys Basketball vs. Bedford	1/28/22	12:37	21
Sudbury Board of Health/Meeting of August	10 2021	12:33	26
Sudbury Historical Commission/Meeting of August	17 2021	12:32	12
Sudbury Select Board/Meeting of March	22 2022	12:28	21
LS Sports/LS Baseball Championship vs St Johns Prep	6-28-21	12:21	36
Sudbury Select Board/Meeting of July	13 2021	12:15	13
Sudbury Historical Commission/Meeting of July	20 2021	12:15	10
Sudbury Select Board/Meeting of May	17 2022	12:10	13
Sudbury Select Board/Meeting of Jan	9 2020	12:00	15
LS Sports/Thanksgiving Football vs Newton South	11-25-21	11:57	22
Zoning Board of Appeals/Meeting of December	13 2021	11:49	11
Goodnow Library Trustees/Meeting of 12_07_21		11:46	14
Finance Committee/Meeting of February	14 2022	11:44	8
LS Sports/Girls Rugby vs Brookline	6-10-22	11:39	32
Title and Episode	Unknown	11:38	27
Permanent Building Committee/Meeting of January	13 2022	11:32	11
Park and Recreation Commission/Meeting of December	6 2021	11:29	10
Sudbury Board of Health/Meeting of February	8 2022	11:23	18
Finance Committee/Meeting of January	10 2022	11:22	15
Trauma: The Impact on the Brain and its Functioning/Trauma: The Impact on the Br		11:20	19
Permanent Building Committee/Meeting of December	2 2021	11:18	15
Park and Recreation Commission/Meeting of May	9 2022	11:07	15
Permanent Building Committee/Meeting of May	18 2022	10:44	9
Permanent Building Committee/Meeting of February	24 2022	10:42	10
Sudbury Town Meeting/Annual Sudbury Town Meeting of May	3 2022	10:42	20
Permanent Building Committee/Meeting of September	9 2021	10:34	14
Finance Committee/Meeting of July	19 2021	10:34	11
Sudbury Historical Commission/Meeting of October	25 2021	10:33	9
Conservation Commission/Meeting of January	10 2022	10:32	8
LS Jazz Night March 31 2022/LS Jazz Night March	31 2022	10:31	31
SPS School Committee/Meeting of July	19 2021	10:31	25
LS Sports/Girls Basketball vs Waltham	1-11-22	10:23	21
Planning Board/Meeting of December	15 2021	10:19	19
Sudbury Select Board/Meeting of January	4 2022	10:18	17
Goodnow Library Trustees/Meeting of January	4 2022	10:16	18
Goodnow Library Trustees/Meeting of Feb	1 2022	10:16	18
Sudbury Diversity Equity and Inclusion Commission/Meeting of May	12 2022	10:14	13
Finance Committee/Meeting of February	28 2022	10:06	10
Sudbury Historical Commission/Meeting of September	21 2021	10:04	11
Sudbury Select Board/Meeting of February	1 2022	9:58	13
Sudbury Select Board/Meeting of May	10 2022	9:56	19
The Old Fashioned Way Ep2/Wayside Inn Grist Mill		9:56	41
Goodnow Library Trustees/Meeting of Sept	7 2021	9:50	17
Sudbury Select Board/Meeting of January	24 2022	9:49	19
Permanent Building Committee/Meeting of November	16 2021	9:32	14
LS Spring Instrumental Concert/Spring Instrumental Concert	May 12 2022	9:29	29
Sudbury Town Meeting/Annual Sudbury Town Meeting of May	2 2022	9:27	23
LS Sports/Girls Basketball vs Newton South	1-18-22	9:25	27
LS School Committee/Meeting of September	28 2021	9:24	12
Commission on Disability/Meeting of August	5 2021	9:22	9
LS School Committee/Meeting of December	21 2021	9:10	16
Permanent Building Committee/Meeting of November	30 2021	9:08	10

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LS School Committee/Meeting of October 12	2021	9:02	17
Sudbury Historical Commission/Meeting of October 19	2021	9:01	5
Comprehensive Wastewater Management Plan/CWMP Project Update August 5	2021	8:55	22
LS School Committee/Meeting of November 23	2021	8:53	17
Park and Recreation Commission/Meeting of January 10	2022	8:52	16
Permanent Building Committee/Meeting of September 23	2021	8:44	16
Sudbury Diversity Equity and Inclusion Commission/Meeting of October 14	2021	8:36	11
Park and Recreation Commission/Meeting of November 1	2021	8:35	13
Sudbury Diversity Equity and Inclusion Commission/Meeting of August 12	2021	8:34	9
LS School Committee/Meeting of January 11	2022	8:30	10
Sudbury Select Board: Sewataro Subcommittee/Meeting of August 19	2019	8:29	10
Conservation Commission/Meeting of February 7	2022	8:25	11
League of Women Voters of Sudbury/Select Board Candidates' Forum	2021	8:22	15
Finance Committee/Meeting of April 25	2022	8:16	15
Creating a Welcoming Community for People with Brain-Based Disabilities		8:16	19
Global Village/George Ingham Author		8:15	29
LS Sports/Girls Basketball vs Brookline 2-9-22		8:07	13
Finance Committee/Meeting of February 7	2022	8:06	6
Park and Recreation Commission/Meeting of June 13	2022	8:03	13
Global Village/President David Podell Ph.D. Mass Bay Community College		8:02	29
Permanent Building Committee/Meeting of January 27	2022	8:01	11
Sudbury Select Board: Sewataro Sub Committee/Meeting of November 23	2021	8:00	8
LS School Committee/Meeting of July 26	2021	8:00	15
Municipal Minute/Sudbury Holiday Sweater Throwdown 11/17/21		8:00	42
Sudbury Board of Health/Meeting of January 11	2022	7:59	10
Sudbury Diversity Equity and Inclusion Commission/Meeting of January 13	2022	7:59	6
League of Women Voters of Sudbury/Climate Emergency Forum Sponsored by LWV of S		7:54	17
Municipal Minute/Sudbury DEI Commission 8/18/21 Ep.22		7:46	48
LS School Committee/Meeting of February 8	2022	7:45	17
SPS School Committee/Meeting of March 21	2022	7:44	6
Planning Board/Meeting of September 22	2021	7:44	12
Sudbury Historical Commission/Meeting of April 19	2022	7:42	13
LS Sports/Girls Hockey vs C-C W4W 12-18-21		7:40	20
Permanent Building Committee/Meeting of August 26	2021	7:39	9
Community Preservation Committee/Meeting of December 9	2021	7:38	12
Planning Board/Meeting of December 21	2021	7:35	6
Goodnow Library Trustees/Meeting of April 12	2022	7:33	17
LS School Committee/Meeting of September 14	2021	7:33	13
SPS School Committee/Meeting of November 1	2021	7:31	11
SPS School Committee/Meeting of April 4	2022	7:30	12
Community Preservation Committee/Meeting of October 20	2021	7:29	10
LS Senior Awards Ceremony 05_25_22/LS Senior Awards Ceremony 05_25_22		7:29	26
Historic Districts Commission/Meeting of July 1	2021	7:23	13
LS Sports/Girls Volleyball vs A-B 4-6-21		7:23	27
Commission on Disability/Meeting of October 7	2021	7:21	11
Zoning Board of Appeals/Meeting of February 7	2022	7:20	7
LS Sports/Girls Basketball vs A-B 2-11-22		7:20	16
LSSpringChoralConcert_2022-05-19/Spring Choral Concert & Community Sing May 19		7:19	13
Conservation Commission/Meeting of April 11	2022	7:18	9
Permanent Building Committee/Meeting of June 14	2022	7:18	7
Sudbury Select Board/Meeting of May 3	2022	7:18	23
Planning Board/Meeting of January 12	2022	7:14	14
Community Preservation Committee/Meeting of April 6	2022	7:11	10
LS Sports/Girls Volleyball vs Bedford 9/20/21		7:10	10
LS Sports/Boys Volleyball vs Westford Academy 4-5-22		7:09	15
Commission on Disability/Meeting of August 16	2021	7:09	8
Sudbury Select Board/Meeting of June 28	2022	7:09	11
SPS School Committee/Meeting of August 31	2021	7:09	15
LS Sports/Girls Basketball vs Westford 01-21-22		7:06	13
SPS School Committee/Meeting of October 4	2021	7:05	8
LS School Committee/Meeting of August 26	2021	7:03	17
LS School Committee/Meeting of June 21	2022	7:01	10
LS Sports/Girls Soccer vs Nashoba 9-14-21		6:56	20
Bruce Freeman Rail Trail Advisory Task Force/Meeting of April 14	2022	6:54	13
Community Preservation Committee/Meeting of November 3	2021	6:49	11
Historic Districts Commission/Meeting of September 2	2021	6:47	11
Historic Districts Commission/Meeting of January 6	2022	6:47	8

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ATM 2022 Presentation of Article 58/Climate Emergency Declaration Creation of S	6:39	41
Bruce Freeman Rail Trail Advisory Task Force/Meeting of December 14 2021	6:39	11
Fairbank Community Center Virtual Tour	6:39	22
LS Sports/LS Field Hockey vs Westford 09-30-21	6:37	15
LS School Committee/Meeting of August 19 2021	6:35	8
Sudbury Historical Commission/Meeting of October 14 2021	6:35	7
Sudbury Diversity Equity and Inclusion Commission/Meeting of December 16 2021	6:32	8
Conservation Commission/Meeting of November 1 2021	6:32	6
Commission on Disability/Meeting of May 5 2022	6:30	8
Permanent Building Committee/Meeting of December 16 2021	6:29	5
Community Preservation Committee/Meeting of December 1 2021	6:26	8
Sudbury Diversity Equity and Inclusion Commission/Meeting of July 22 2021	6:21	15
Planning Board/Meeting of August 11 2021	6:16	11
Sudbury Historical Commission/Meeting of December 14 2021	6:14	7
LS School Committee/Meeting of October 26 2021	6:09	15
Sudbury Historical Commission/Meeting of February 15 2022	6:08	9
Community Preservation Committee/Meeting of August 4 2021	6:05	9
LS School Committee/Meeting of April 26 2022	6:05	13
Permanent Building Committee/Meeting of August 12 2021	6:01	9
SPS School Committee/Meeting of December 6 2021	6:01	10
Permanent Building Committee/Meeting of October 12 2021	6:00	9
LS Music Spring Concert 2021/LS Music Spring Concert 2021	5:59	21
LS School Committee/Meeting of March 29 2022	5:55	9
Sudbury United Methodist Church service for March 6 2022	5:54	10
Community Preservation Committee/Meeting of January 19 2022	5:53	8
Sudbury Historical Commission/Meeting of June 14 2021	5:51	4
LS Sports/Boys Basketball vs Newton South 12-21-21	5:50	22
Capital Improvement Advisory Committee/Meeting of February 9 2022	5:48	9
Sudbury Select Board/Meeting of May 24 2022	5:48	15
Park and Recreation Commission/Meeting of September 13 2021	5:47	7
LS Sports/Football vs. Wellesley November 5 2021	5:47	12
Commission on Disability/Meeting of June 2 2022	5:46	6
Planning Board/Meeting of November 10 2021	5:46	13
Park and Recreation Commission/Meeting of April 14 2022	5:46	9
Planning Board/Meeting of April 27 2022	5:44	12
Sudbury United Methodist Church service for July 11 2021	5:43	5
LS Sports/Boys Volleyball vs Algonquin 4-12-22	5:42	16
Capital Improvement Advisory Committee/Meeting of February 3 2022	5:41	8
Municipal Minute/Sudbury Town Manager Henry Hayes and Extern Joseph Sziabowski	5:41	53
Historic Districts Commission/Meeting of March 3 2022	5:40	6
Planning Board/Meeting of May 26 2021	5:39	9
Planning Board/Meeting of June 23 2021	5:37	11
Conservation Commission/Meeting of November 15 2021	5:36	11
Goodnow Library Trustees/Meeting of May 9 2022	5:34	14
Finance Committee/Meeting of October 4 2021	5:34	6
Finance Committee/Meeting of March 29 2022	5:32	5
Sudbury Town Meeting/Meeting of May 6 2019	5:32	6
Sudbury Board of Health/Meeting of September 14 2021	5:30	12
Sudbury United Methodist Church service for Feb 27 2022	5:29	9
Permanent Building Committee/Meeting of February 17 2022	5:29	6
Finance Committee/Meeting of April 26 2021	5:28	3
SPS School Committee/Meeting of March 7 2022	5:27	9
SPS School Committee/Meeting of June 28 2021	5:26	6
Planning Board/Meeting of July 14 2021	5:26	13
Commission on Disability/Meeting of November 4 2021	5:25	12
Sudbury Select Board/Meeting of November 2 2021	5:23	10
Bruce Freeman Rail Trail Advisory Task Force/Meeting of October 14 2021	5:20	11
SPS School Committee/Meeting of November 15 2021	5:19	11
Sudbury Select Board/Meeting of July 8 2021	5:19	9
Sudbury Transportation Committee/Meeting of June 9 2022	5:18	6
LS School Committee/Meeting of May 10 2022	5:13	16
LS Sports/Girls Basketball vs Peabody 1-31-22	5:10	11
Sudbury Select Board/Meeting of May 25 2021	5:10	6
League of Women Voters of Sudbury/Goodnow Library Trustees Candidates' Forum 202	5:10	10

Data for fewer hours of viewing available upon request

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

Treasurer's Report for FY2022:

Year to Date

Cash Flows from operating activities

Net Income	\$112,997.52
Adjustments to reconcile net income to net cash provided by operating activities	
Accum. Depreciation - Furnitur	82.93
Accum. Depreciation - Equipmen	4,707.83
Credit card payable	(301.40)

Total Adjustments	4,489.36
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Net Cash provided by Operations	117,486.88
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Cash Flows from investing activities

Used For Equipment	(7,074.00)
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Net cash used in investing	(7,074.00)
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Cash Flows from financing activities

Proceeds From Used For	
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Net cash used in financing	0.00
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Net increase <decrease> in cash	\$110,412.88
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Summary

Cash Balance at End of Period	\$1,536,911.29
Cash Balance at Beg of Period	(1,426,498.41)

Net Increase <Decrease> in Cash	\$110,412.88
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Balance Sheet FY 2022**ASSETS**

Current Assets

Northern Bank Money Market	1,098.26	
DCU checking account	891.79	
DCU savings account	1,253.52	
DCU money market	14,419.47	
DCU paypal account	0.20	
Paypal account	427.05	
DCU LTD account	4.97	
DCU LTD savings account	1,050.25	
DCU LTD checking account	87,333.98	
RTN Savings	25.00	
RTN Checking	396,489.25	
Fidelity money market accts	106.00	
Fidelity mutual funds	1,033,811.55	
Total Current Assets		1,536,911.29

Property and Equipment

Furniture and Fixtures	2,619.98	
Equipment	353,118.80	
Capital Software	1,571.00	
Accum. Depreciation - Furnitur	(2,588.88)	
Accum. Depreciation - Equipmen	(340,668.39)	
Accum. Depreciation - Software	(1,571.00)	
Total Property and Equipment		12,481.51
Other Assets		
Total Other Assets		0.00
Total Assets		<u>1,549,392.80</u>

LIABILITIES AND CAPITAL

Current Liabilities

Credit card payable	2,584.86	
Total Current Liabilities		2,584.86
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		2,584.86
Capital		
Retained Earnings	1,433,810.42	
Net Income	112,997.52	
Total Capital		1,546,807.94
Total Liabilities & Capital		<u>1,549,392.80</u>

FY 2023 Budget:

Category	FY 2022 Actual	FY 2023 Q3 2022	FY 2023 Q4 2022	FY 2023 Q1 2023	FY 2023 Q2 2023	Total Estimates	FY 2023 Budget
Accounting / Audit	1,401.00	900	500		1	1401	1401
Legal Fees	0.00	100	100	100	100	400	400
Advertising	550.00			300		300	300
BBS Newsfeed	0.00					0	0
Filings	140.00	125	15			140	140
Insurance	9,114.00	8872				8872	8900
Internet/Web Expense	3,406.92	930	870	870	870	3540	3550
Cable TV Expense	529.44	140	140	140	140	560	560
Meeting Expense	0.00					0	0
Memberships & Subscriptions	2,007.37	590	390	675	370	2025	2025
Warranty/Support Services	9,837.00		2600	6200	1200	10000	10000
Conference Fees	0.00				150	150	150
Minor Equipment: Comp/Office	231.99	100	100	100	100	400	400
Minor Equipment: Video	2,743.84	750	750	750	750	3000	3000
Minor Software	0.00	55				55	55
Independent Contractors	1,818.00		500	1000	2000	3500	3500
Supplies: Comp/Office	890.43	200	200	200	200	800	800
Supplies: Video	529.86	50	50	50	50	200	200
Postage	69.38	50	50	50	50	200	200
Promotional Items	0.00					0	0
Props	0.00					0	0
Rental Equipment	0.00		250			250	250
Repairs	0.00	200	200	200	200	800	800
Facility Repairs/Upgrades	0.00					0	
Sports Program Fees	0.00					0	0
Streaming costs	2,595.00		100	2595		2695	2700
Telephone	1,593.62	400	400	400	400	1600	1600
Training	0.00					0	0
Travel	0.00					0	0
Other	14.37		100			100	100
EXPENSES SUBTOTAL	37,472.22	13462	7315	13630	6581	40988	41031
Leased Employees	317,573.80	82000	90000	78000	90000	340000	330000
SUBTOTAL (Expenses & Salaries)	355,046.02	95462	97315	91630	96581	380988	371031

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

Capital Equipment Replacement Plan:

Equipment Category	Year Acquired	Cost (\$K)	Projected Fiscal Year of Replacement	Projected Replacement Cost
Editing Systems: iMac Retina Display (2)	2014	9K	2023	10K
Flynn - Silva Rm. Studio	2012	33K	2023	20K
Town Hall Studio	2015	27K	2023	40K
Portable HD Cameras: Canon (4)	2013-2014	14K	2024	14K
Studio Cameras	2009	70K	2024	60K
Master Control Record	2013	4K	2024	2K
Editing Systems: iMac Pro (1)	2018	5K	2025	5K
Master Control Audio	2012	7K	2026	10K
Castus Playback Server and Streamer	2016	40K	2026	45K
Police Station Robotic Cameras/Controller	2017	8K	2027	<i>tbd</i>
Auditorium Robotic Cameras/Controller	2017	17K	2027	<i>tbd</i>
Digital Back-Up Recorders (Studio/TH/Flynn)	2018	2K	2028	2K
Wireless Video Transmitter/Receiver	2019	3K	2028	3K
ATEM 2M/E Switcher (Portable system)	2022	12K	2030	15K
Instant Replay System	2022	6K	2030	10K

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

SudburyTV
Third Quarter 2021 Report
July 1, 2021 to September 30, 2021

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the third quarter, coverage was provided for the following:

Municipal Boards and Committees: A total of 68 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Sudbury Select Board: 6 meetings held on July 13 and 27, August 10 and 31, and September 14 and 28
- Sudbury Select Board Subcommittee on Policies and Procedures: 4 meetings held on July 2 and 22, and September 9 and 30
- Sudbury Select Board Subcommittee on Sewataro Assessment and Recommendations: 1 meeting held on July 8
- Joint Meeting Select Board and Planning Board: 1 meeting held on September 13
- Sudbury Board of Health: 5 meetings held on July 20, August 10 and 24, and September 14 and 28
- Sudbury Commission on Disability: 5 meetings held on July 8, August 5 and 16, and September 2 and 20
- Community Preservation Committee: 1 meeting held on August 4
- Sudbury Conservation Commission: 6 meetings held on July 12 and 26, August 9 and 23, and September 13 and 27
- Sudbury Council on Aging: 2 meetings held on August 10 and September 14
- Diversity, Equity, and Inclusion (DEI) Commission: 6 meetings held on July 8 and 22, August 12 and 26, and September 9 and 23
- Earth Removal Board: 1 meeting held on September 21
- Sudbury Finance Committee: 3 meetings held on July 19, August 9, and September 20
- Goodnow Library Board of Trustees: 1 meeting held on September 7
- Historic Districts Commission: 4 meetings held on July 1, August 5, and September 2 and 9
- Historical Commission: 3 meetings held on July 20, August 17, and September 21
- Park and Recreation Commission: 4 meetings held on July 19, August 16, and September 13 and 20
- Permanent Building Committee: 9 meetings held on July 7, 22, and 29, August 12 and 26, and September 9, 14, 23, and 28
- Sudbury Planning Board: 5 meetings held on July 14, August 11, and September 8, 13, and 22
- Transportation Committee: 6 meetings held on July 9 and 23, August 6 and 20, and September 10 and 24
- Sudbury Zoning Board of Appeals: 3 meetings held on July 12, August 2, and September 13

Staff Covered Events:

- Department of Public Works, Comprehensive Wastewater Management Plan Information Session held on August 5 was covered by staff
- 9/11 20th Anniversary Commemoration Ceremony held on September 11 was covered by staff

Series:

- Global Village recorded four new episodes via Zoom this quarter featuring Esme Green, Goodnow Library Director, Author Pamela Wight, Brenda Castino, Reference Librarian Goodnow Library, and John Whalen, Sudbury Fire Chief.

- Municipal Minute recorded three new episodes in person this quarter featuring Joseph Sziabowski, the Town Manager's "Extern", the Dutton Road Bridge Project, and one of the Co-Chairs of the DEI Commission.
- Senior Scene Elder Law Series: Monthly series rotating among three local Elder Law Attorneys who submit pre-recorded presentations for broadcast. Topics this quarter included "Staying in Control"

2) Sudbury and Lincoln-Sudbury School Activities

Staff covered meetings included: A total of 11 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Lincoln-Sudbury School Committee: 6 meetings held on July 26, August 19 and 26, and September 3, 14, and 28
- Sudbury Public Schools School Committee: 5 meetings held on July 19, August 9 and 30, and September 13 and 27

High School Sports: A total of 8 Games were covered by staff and the LS TV Club this quarter.

- LS Field Hockey game on September 30
- LS Football game on September 10
- LS Girls Soccer games on September 14 and 23
- LS Boys Soccer games on September 21 and 29
- LS Girls Volleyball games on September 20 and 29

3) Outreach Services

- Met with Fairbank Community Center Project Management Team, Architect, and AV Consultant to discuss SudburyTV's AV needs in the new Community Center
- Attended a Castus Webinar.
- Attended HOPEsudbury Telethon planning meetings.
- Participated in the LS Activity Shop-Around Event to recruit new members for the TV Club
- Continued airing church services for churches in Town who continue to hold services virtually.

4) Training

- There were no trainings held this quarter.

5) Infrastructure Improvements

- There have been no infrastructure improvements this quarter.

6) Programming:

The following details the number of first run and repeat programs, as well as the total number of hours of programming that were aired between October and December on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 130 first run programs and 239.5 first run hours that aired this quarter, 118 and 234 respectively were produced in Sudbury. Those 118 programs included meetings, events, and series.

SudburyTV - Public/Government Channel

Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
7/5/21	8	13	40	66	48	79
7/12/21	12	22	34	55	46	77
7/19/21	10	15.5	35	58	45	73.5
7/26/21	13	25	36	50.5	49	75.5
8/2/21	5	6	41	64	46	70
8/9/21	8	18.5	39	51	47	69.5
8/16/21	12	19	36	52.5	48	71.5
8/23/21	8	14.5	39	54.5	47	69
8/30/21	7	16	40	52.5	47	68.5
9/6/21	9	12	39	57	48	69
9/13/21	12	24	36	47	48	71
9/20/21	11	21.5	41	54.5	52	76
9/27/21	15	32.5	38	45	53	77.5
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	130	239.5	494	707.5	624	947

Educational Channel 9/32

Of the 44 first run programs and 53.5 first run hours that aired this quarter, 17 and 32 respectively were produced in Sudbury. Those 17 programs included meetings, events, and sports.

SudburyTV - Educational Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
7/5/21	5	6.5	30	37	35	43.5
7/12/21	3	2	33	43	36	45
7/19/21	5	4.5	29	35	34	39.5
7/26/21	2	2.5	32	38	34	40.5
8/2/21	6	6	30	32	36	38
8/9/21	1	2.5	35	36.5	36	39
8/16/21	4	4	32	40.5	36	44.5
8/23/21	3	3	33	41	36	44
8/30/21	2	3	30	28.5	32	31.5
9/6/21	4	6	28	27.5	32	33.5
9/13/21	4	5.5	26	36.5	30	42
9/20/21	2	3	29	42.5	31	45.5
9/27/21	3	5	28	42	31	47
 Quarterly Totals	 # First Run Programs	 First Run Hours	 # Repeat Programs	 Repeat Hours	 Total # Programs	 Total Hours
	44	53.5	395	480	439	533.5

7) Capital Equipment Recommendations:

Next quarter we will present proposals to purchase a new remote production switcher.

8) Upcoming Events for the 4th Quarter of 2021:

Tune in to the Educational Channel for The TV Club "Game of the Week" sports coverage this fall which will include all home football games, and some soccer, field hockey and volleyball games. We will also be covering LS Music concerts again this year as they return to in-person performances. In November we will broadcast the 20th annual HOPEsudbury Telethon.

SudburyTV
Fourth Quarter 2021 Report
October 1, 2021 to December 31, 2021

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the fourth quarter, coverage was provided for the following:

Municipal Boards and Committees: A total of 93 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Sudbury Select Board: 12 meetings held on October 5, 19, and 26, November 2, 3, 15, 16, and 30, and December 7, 8, 13, and 21
- Sudbury Select Board Subcommittee on Policies and Procedures: 3 meetings held on October 27, November 19, and December 15
- Sudbury Select Board Subcommittee on Sewataro Assessment and Recommendations: 2 meetings held on October 14 and November 23
- Sudbury Board of Health: 4 meetings held on October 12 and 26, November 16, and December 7
- Bruce Freeman Rail Trail (BFRT) Advisory Task Force: 3 meetings held on October 14, November 4, and December 14
- Sudbury Commission on Disability: 5 meetings held on October 7, November 4 and 17, and December 1 and 2
- Community Preservation Committee: 5 meetings held on October 20, November 3 and 17, and December 1 and 9
- Sudbury Conservation Commission: 5 meetings held on October 18, November 1, 15, and 29, and December 13
- Sudbury Council on Aging: 4 meetings held on October 12, November 9 and 16, and December 14
- Diversity, Equity, and Inclusion (DEI) Commission: 3 meetings held on October 14, November 18, and December 16
- Sudbury Finance Committee: 6 meetings held on October 4 and 18, November 1 and 15, and December 7 and 13
- Goodnow Library Board of Trustees: 3 meetings held on October 5, November 2, and December 7
- Historic Districts Commission: 5 meetings held on October 7, November 4 and 16, and December 2 and 13
- Historical Commission: 6 meetings held on October 5, 14, 19, and 25, November 16, and December 14
- Park and Recreation Commission: 4 meetings held on October 4 and 12, November 1, and December 6
- Permanent Building Committee: 8 meetings held on October 12 and 28, November 2, 16, and 30, and December 2, 13, and 16
- Sudbury Planning Board: 5 meetings held on October 13 and 27, November 10, and December 15 and 21
- Transportation Committee: 7 meetings held on October 1, 15, and 29, November 5 and 12, and December 3 and 17
- Sudbury Zoning Board of Appeals: 3 meetings held on October 4, November 8, and December 13

Staff Covered Events:

- Annual Town Forum held on October 21 featuring the Town's Master Plan
- HOPEsudbury Telethon held on November 6
- Creating a Welcoming Community held on November 10

Series:

- Municipal Minute recorded four new episodes in person and via Zoom this quarter featuring the Park & Rec Departemtn, the Commission on Disability, the Town's Sweater Throwdown, and the Town Employee and Supervisor of the Year
- Senior Scene Elder Law Series: Monthly series rotating among three local Elder Law Attorneys who submit pre-recorded presentations for broadcast. Topics this quarter included "Giving"

2) Sudbury and Lincoln-Sudbury School Activities

Staff covered meetings included: A total of 17 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Lincoln-Sudbury School Committee: 6 meetings held on October 12 and 26, November 9 and 23, and December 7 and 21
- Sudbury Public Schools School Committee: 11 meetings held on October 4 and 18, November 1, 15, and 19, and December 6, 9, 13, 16, 20, and 23

High School Sports: A total of 19 Games were covered by staff and the LS TV Club this quarter.

- LS Field Hockey games on October 8, 20, and 22
- LS Football game on October 1, 7, and 15, and November 5
- LS Girls Soccer games on October 1 and 12, and November 4
- LS Boys Soccer games on October 12 and 15
- LS Girls Volleyball games on October 8 and 19, and November 4
- LS Boys Basketball games on December 17 and 21
- LS Boys Hockey Warriors 4 Warriors game on December 18
- LS Girls Hockey Warriors 4 Warriors game on December 18

Staff Covered Events:

- LS Winter Choral Concert held in person on December 9
- LS Winter Instrumental Concert held in person on December 16

3) Outreach Services

- Worked with the Commission on Disability to plan and broadcast a COD Event, Creating a Welcoming Community
- Attended HOPEsudbury Telethon planning meetings.
- Continued airing church services for churches in Town who continue to hold services virtually.

4) Training

- One 4-week Production Workshop was held in October, 3 people participated.

5) Infrastructure Improvements

- There have been no infrastructure improvements this quarter.

6) Programming:

The following details the number of first run and repeat programs, as well as the total number of hours of programming that were aired between October and December on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 140 first run programs and 285 first run hours that aired this quarter, 128 and 277.5 respectively were produced in Sudbury. Those 128 programs included meetings, events, and series.

SudburyTV - Public/Government Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
10/4/21	8	16	39	52	47	68
10/11/21	6	11	42	60.5	48	71.5
10/18/21	16	38.5	30	29.5	46	68
10/25/21	11	14	40	55	51	69
11/1/21	15	32.5	33	45.5	48	78
11/8/21	8	13.5	40	56	48	69.5
11/15/21	14	32	31	37	45	69
11/22/21	12	26	33	53.5	45	79.5
11/29/21	6	14	40	59	46	73
12/6/21	10	23.5	26	49	36	72.5
12/13/21	9	14	26	54.5	35	68.5
12/20/21	19	41.5	26	36	45	77.5
12/27/21	6	8.5	45	70.5	51	79
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	140	285	451	658	591	943

Educational Channel 9/32

Of the 60 first run programs and 83.5 first run hours that aired this quarter, 39 and 64.5 respectively were produced in Sudbury. Those 39 programs included meetings, events, and sports.

SudburyTV - Educational Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
10/4/21	14	20	19	23	33	43
10/11/21	8	11	27	35.5	35	46.5
10/18/21	5	4.5	29	35	34	39.5
10/25/21	3	3.5	30	41.5	33	45
11/1/21	6	8.5	27	35.5	33	44
11/8/21	3	5.5	27	35	30	40.5
11/15/21	2	2	26	37	28	39
11/22/21	1	3	28	34.5	29	37.5
11/29/21	3	5.5	21	29.5	24	35
12/6/21	4	5.5	28	34	32	39.5
12/13/21	3	4.5	34	40	37	44.5
12/20/21	8	10	28	28.5	36	38.5
12/27/21	0	0	33	34.5	33	34.5
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	60	83.5	357	443.5	417	527

7) Capital Equipment Recommendations:

A proposal was presented to purchase a Blackmagic Design ATEM 2 M/E switcher along with peripheral equipment and to build a portable remote production switcher. The Board approved the proposal at the November quarterly meeting, and the equipment was purchased in December.

8) Upcoming Events for the 1st Quarter of 2022:

Tune in to the Educational Channel for The TV Club "Game of the Week" sports coverage this winter which will include coverage of basketball, hockey, and wrestling. LWV Candidates Forums for local races will be recorded prior to the local election in March.

SudburyTV
First Quarter 2022 Report
January 1, 2022 to March 31, 2022

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the first quarter, coverage was provided for the following:

Municipal Boards and Committees: A total of 83 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Sudbury Select Board: 9 meetings held on January 4, 10, 18, and 24, February 1 and 9, and March 1, 8, and 22
- Sudbury Select Board Subcommittee on Sewataro Assessment and Recommendations: 1 meeting held on January 20
- Sudbury Board of Health: 3 meetings held on January 11, February 8, and March 8
- Capital Improvement Advisory Committee: 4 meetings held on February 3, 9, and 17, and March 2
- Sudbury Commission on Disability: 6 meetings held on January 6 and 20, February 2 and 23, and March 3 and 15
- Community Preservation Committee: 2 meetings held on January 5 and 19
- Sudbury Conservation Commission: 6 meetings held on January 10 and 24, February 7 and 28, and March 14 and 28
- Sudbury Council on Aging: 4 meetings held on January 11, February 8, and March 14 and 24
- Diversity, Equity, and Inclusion (DEI) Commission: 3 meetings held on January 13, February 10, and March 10
- Sudbury Finance Committee: 10 meetings held on January 10, 24, and 31, February 7, 14, and 28, and March 7, 14, 21, and 29
- Goodnow Library Board of Trustees: 3 meetings held on January 4, February 1, and March 1
- Historic Districts Commission: 3 meetings held on January 6, February 3, and March 3
- Historical Commission: 4 meetings held on January 1 and 18, February 15, and March 15
- Park and Recreation Commission: 3 meetings held on January 10, February 7 and March 7
- Permanent Building Committee: 6 meetings held on January 13 and 27, February 17 and 24, and March 1 and 17
- Sudbury Planning Board: 6 meetings held on January 12 and 26, February 9 and 23, and March 9 and 23
- Transportation Committee: 6 meetings held on January 7 and 21, February 4 and 18, and March 4 and 18
- Sudbury Zoning Board of Appeals: 3 meetings held on January 10, February 7, and March 7
- Capital Night: 1 joint meeting with the Select Board, Finance Committee, and Capital Improvement Advisory Committee (CIAC) held on March 15

Staff Covered Events:

- Historic Preservation Plan Public Forum held on February 16
- League of Women Voters Candidates Forum for the Local Town Election held on February 26 and 27, and March 5
- ARPA Listening Session held on March 24

Series:

- Municipal Minute recorded one new episode via Zoom this quarter featuring the upcoming Town Election

- Senior Scene Elder Law Series: Monthly series rotating among three local Elder Law Attorneys who submit pre-recorded presentations for broadcast. Topics this quarter included "Taxes"
- Annual Town Meeting Article Presentations: at the end of March, started recording presentations of Town Meeting Articles for the May 2022 Annual Town Meeting. Have recorded 11 presentation so far, more to come in April.

2) Sudbury and Lincoln-Sudbury School Activities

Staff covered meetings included: A total of 13 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Lincoln-Sudbury School Committee: 6 meetings held on January 11 and 25, February 8, and March 1, 15, and 29
- Sudbury Public Schools School Committee: 6 meetings held on January 12 and 24, February 7 and 28, and March 7 and 21
- Tri-District School Committee meeting including the SPS, LS, and Lincoln School Committees and School Administrations held on March 30

High School Sports: A total of 19 games were covered by staff and the LS TV Club this quarter.

- LS Boys Basketball games on January 13, 14, 25, and 28, and February 2
- LS Girls Basketball games on January 11, 18, 21, 27, and 31, February 9 and 11, and March 4
- LS Girls Hockey games on January 15 and 22, and February 2 and 21
- LS Wrestling matches on January 12 and 26

Staff Covered Events:

- LS Cabaret Concert held in person on January 14
- Curtis Choral Concert held in person on February 10
- Curtis Orchestra Concert held in person on February 16
- Curtis Band Concert held in person on February 17
- LS Pops Concert held in person on March 17
- FELS Talk held in person on March 24
- LS Civic Orchestra Concert held in person on March 27
- LS Jazz Night Concert held in person on March 31

3) Outreach Services

- Worked with the Town to plan for transitioning to Hybrid Meeting Coverage
- Met with the Fairbank Community Center Design Team to discuss AV plans in the new building and what SudburyTV would need in order to cover meetings, events, and programs in the new building
- Continued airing church services for churches in Town who continue to hold services virtually.

4) Training

- No trainings were held this quarter.

5) Infrastructure Improvements

- There have been no infrastructure improvements this quarter.

6) Programming:

The following details the number of first run and repeat programs, as well as the total number of hours of programming that were aired between October and December on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 133 first run programs and 278.5 first run hours that aired this quarter, 121 and 270 respectively were produced in Sudbury. Those 121 programs included meetings, events, and series.

SudburyTV - Public/Government Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
1/3/22	4	8.5	45	71	49	79.5
1/10/22	11	20.5	31	40.5	42	61
1/17/22	15	31.5	30	36	45	67.5
1/24/22	8	16.5	35	50.5	43	67
1/31/22	8	18.5	33	44.5	41	63
2/7/22	10	22	34	49.5	44	71.5
2/14/22	15	37	25	36.5	40	73.5
2/21/22	6	8	36	69.5	42	77.5
2/28/22	11	25.5	36	61.5	47	87
3/7/22	13	28.5	37	57.5	50	86
3/14/22	10	19	45	65	55	84
3/21/22	12	27.5	41	58	53	85.5
3/28/22	10	15.5	40	58	50	73.5
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	133	278.5	468	698	601	976.5

Educational Channel 9/32

Of the 62 first run programs and 80 first run hours that aired this quarter, 31 and 56 respectively were produced in Sudbury. Those 31 programs included meetings, events, and sports.

SudburyTV - Educational Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
1/3/22	5	3.5	29	30.5	34	34
1/10/22	7	9.5	29	30.5	36	40
1/17/22	5	5.5	26	31	31	36.5
1/24/22	7	9	26	30.5	33	39.5
1/31/22	3	3	33	42.5	36	45.5
2/7/22	9	13	26	33	35	46
2/14/22	2	2	34	42	36	44
2/21/22	3	2.5	28	33.5	31	36
2/28/22	5	8	26	29.5	31	37.5
3/7/22	4	6	24	28.5	28	34.5
3/14/22	2	3.5	29	35	31	38.5
3/21/22	5	8	24	27.5	29	35.5
3/28/22	5	6.5	24	32	29	38.5
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	62	80	358	426	420	506

7) Capital Equipment Recommendations:

A proposal was presented and approved to purchase three new portable cameras along with accessory equipment primarily to support meeting coverage.

8) Upcoming Events for the 2nd Quarter of 2022:

Tune in to the Educational Channel for The TV Club "Game of the Week" sports coverage this spring which will include coverage of baseball, softball, lacrosse, and volleyball. Also watch for Spring concerts for both Curtis and LS, Annual Town Meeting, Memorial Day Parade and ceremonies, and LS and Curtis Graduation ceremonies.

SudburyTV
Second Quarter 2022 Report
April 1, 2022 to June 30, 2022

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the second quarter, coverage was provided for the following:

Municipal Boards and Committees: A total of 81 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Sudbury Select Board: 13 meetings held on April 5, 12, and 26, May 2, 3, 4, 10, 17, 24, and 31, and June 14, 21, and 28
- Sudbury Select Board Subcommittee on Policies and Procedures: 2 meetings held on April 27 and June 16
- Sudbury Board of Health: 3 meetings held on April 12, May 10, and June 14
- Bruce Freeman Rail Trail (BFRT) Advisory Task Force: 1 meeting held on April 14
- Sudbury Commission on Disability: 6 meetings held on April 7, May 5, and June 2, 13, 20, and 29
- Community Preservation Committee: 1 meeting held on April 6
- Sudbury Conservation Commission: 6 meetings held on April 11 and 25, May 9 and 23, and June 6 and 27
- Sudbury Council on Aging: 3 meetings held on April 11, May 9, and June 27
- Diversity, Equity, and Inclusion (DEI) Commission: 3 meetings held on April 14, May 12, and June 9
- Sudbury Earth Removal Board: 1 meeting held on April 26
- Sudbury Finance Committee: 4 meetings held on April 4 and 25, May 2, and June 13
- Goodnow Library Board of Trustees: 3 meetings held on April 12, May 9, and June 7
- Historic Districts Commission: 3 meetings held on April 7, May 5, and June 2
- Historical Commission: 6 meetings held on April 5 and 19, May 10 and 17, and June 7 and 21
- Park and Recreation Commission: 4 meetings held on April 4 and 14, May 9, and June 13
- Permanent Building Committee: 4 meetings held on April 28, May 12 and 18, and June 14
- Sudbury Planning Board: 6 meetings held on April 13 and 27, May 11 and 25, and June 8 and 22
- Transportation Committee: 6 meetings held on April 1 and 22, May 13 and 27, and June 9 and 24
- Sudbury Zoning Board of Appeals: 3 meetings held on April 4, May 9, and June 6
- Annual Town Meeting: 3 meetings held in person at the Lincoln-Sudbury High School Auditorium on May 2, 3, and 4

Staff Covered Events:

- Sudbury Memorial Day Parade and Ceremonies held on May 30
- Inter-Depenence Day Event held on June 19
- Historic Preservation Plan Public Forum held on June 23

Series:

- Municipal Minute recorded one new episode in person this quarter featuring the new Combined Facilities Director, Sandra Duran
- Global Village recorded one new episode via Zoom this quarter featuring Vincent Ferraro, Ph.D. from Framingham State University
- Senior Scene: presentation by Henry Quinlan on The Career of Vladimir Putin held on June 14
- Senior Scene Elder Law Series: Monthly series rotating among three local Elder Law Attorneys who submit pre-recorded presentations for broadcast. Topics this quarter included "Singles"
- Annual Town Meeting Article Presentations: continued recording presentations of Town Meeting Articles for the May 2022 Annual Town Meeting. Have recorded 27 presentations in April.

2) Sudbury and Lincoln-Sudbury School Activities

Staff covered meetings included: A total of 12 meetings were covered by staff this quarter. All meetings held virtually via Zoom.

- Lincoln-Sudbury School Committee: 6 meetings held on April 12 and 26, May 10 and 24, and June 7 and 21
- Sudbury Public Schools School Committee: 6 meetings held on April 4 and 25, May 9 and 16, and June 6 and 21

High School Sports: A total of 10 games were covered by staff and the LS TV Club this quarter.

- LS Baseball game on May 12
- LS Boys Lacrosse game on June 14
- LS Girls Lacrosse game on June 14
- LS Boys Rugby games on April 14, and May 18
- LS Girls Rugby game on June 10
- LS Softball game on May 20
- LS Boys Volleyball games on April 5 and 12, and June 3

Staff Covered Events:

- Curtis Select Ensemble Concert held in person on April 13
- LS Spring Instrumental Concert held in person on May 12
- LS Spring Choral Concert held in person on May 19
- Curtis Orchestra Concert held in person on May 24
- LS Senior Awards Ceremony held on May 25
- Curtis Choral Concert held in person on May 26
- LS Senior Scholarship Ceremony held in person on May 31
- Curtis Band Concert held in person on June 2
- LS Graduation ceremony held on June 5
- LS Civic Orchestra Concert held in person on June 12
- Curtis Moving On Ceremony held in person on June 17

3) Outreach Services

- Worked with the Town to plan for Town Meeting to be held in person
- Worked with LS staff and LS School Committee Chair to plan for hybrid coverage of LS School Committee meetings
- Attended a webinar offered by the Mass Municipal Association focusing on hybrid meeting coverage
- Continued airing church services for churches in Town who continue to hold services virtually.

4) Training

- A 4-week production workshop was held this quarter with 3 participants.

5) Infrastructure Improvements

- There have been no infrastructure improvements this quarter.

6) Programming:

The following details the number of first run and repeat programs, as well as the total number of hours of programming that were aired between October and December on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 123 first run programs and 245.5 first run hours that aired this quarter, 104 and 233.5 respectively were produced in Sudbury. Those 104 programs included meetings, events, and series.

SudburyTV - Public/Government Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
4/4/22	5	10	48	68	53	78
4/11/22	10	24	45	52.5	55	76.5
4/18/22	12	21.5	41	55	53	76.5
4/25/22	5	15.5	49	69	54	84.5
5/2/22	10	24	38	61.5	48	85.5
5/9/22	11	18.5	39	52	50	70.5
5/16/22	17	36	25	30.5	42	66.5
5/23/22	6	8	30	51	36	59
5/30/22	5	12.5	31	42	36	54.5
6/6/22	5	10	33	50	38	60
6/13/22	14	24	35	54	49	78
6/20/22	15	24.5	39	56	54	80.5
6/27/22	8	17	48	63	56	80
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	123	245.5	501	704.5	624	950

Educational Channel 9/32

Of the 60 first run programs and 77.5 first run hours that aired this quarter, 31 and 54 respectively were produced in Sudbury. Those 31 programs included meetings, events, and sports.

SudburyTV - Educational Channel						
Weekly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
4/4/22	4	5	19	24	23	29
4/11/22	6	8	22	29	28	37
4/18/22	3	2	23	32	26	34
4/25/22	4	5.5	22	27	26	32.5
5/2/22	4	3	22	30.5	26	33.5
5/9/22	5	8.5	21	25.5	26	34
5/16/22	6	7	23	30	29	37
5/23/22	4	5	25	27	29	32
5/30/22	3	6	25	29.5	28	35.5
6/6/22	8	11	25	33.5	33	44.5
6/13/22	6	7.5	28	37	34	44.5
6/20/22	4	5.5	26	35	30	40.5
6/27/22	3	3.5	27	35.5	30	39
Quarterly Totals	# First Run Programs	First Run Hours	# Repeat Programs	Repeat Hours	Total # Programs	Total Hours
	60	77.5	308	395.5	368	473

FY22 Programming TotalsSudburyTV Public Access Channel 8/31

FY22 Annual Totals	SudburyTV Public/Government Hours							Sudbury Totals	
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours		# First Run Programs	First Run Hours
Q3 2021	130	239.5	494	707.5	624	947		118	234
Q4 2021	140	285	451	658	591	943		128	277.5
Q1 2022	133	278.5	468	698	601	976.5		121	270
Q2 2022	123	245.5	501	704.5	624	950		104	233.5
Total	526	1048.5	1914	2768	2440	3816.5		471	1015

Educational Channel 9/32

FY22 Annual Totals	Educational Channel Hours							Sudbury Totals	
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours		# First Run Programs	First Run Hours
Q3 2021	44	53.5	395	480	439	533.5		17	32
Q4 2021	60	83.5	357	443.5	417	527		39	64.5
Q1 2022	62	80	358	426	420	506		31	56
Q2 2022	60	77.5	308	395.5	368	473		31	54
Total	226	295	1418	1745.0	1644	2039.5		118.0	206.5

Attachment 7.a: SAC_FY2022 report (5503 : SAC annual presentation to SB)

7) Capital Equipment Recommendations:

There were no capital purchase recommendations this quarter.

8) Upcoming Events for the 3rd Quarter of 2022:

Tune in this summer for the return of the Sudbury July 4th Parade, the Annual Town Forum with a focus on Climate Change and Sustainability, the Groundbreaking ceremony for the new Fairbank Community Center. In the fall watch for coverage of LS Sports including football, soccer, field hockey, and girls volleyball.

To: Selectboard, Town of Sudbury

From: Jeff Winston, SudburyTV

Date: 10/5/2022

RE: Disposal of obsolete equipment.

Greetings. Section 9 of our contract with the town requires that *"SAC may not transfer or alienate any property or equipment without the express written permission of the Town, such permission to be provided in a timely manner and not unreasonably withheld."* This clause exists because, in the unlikely event our contract is ever terminated, ownership of the equipment reverts to the town, and so this prevents STV from giving away potential town assets.

In practice, the only equipment STV ever disposes of is no longer functional and/or obsolete. Still, we have always happily provided a list and requested town approval before taking action.

Unfortunately, due to an internal clerical error, earlier this year we inadvertently disposed of a small amount of non-functional and obsolete equipment without seeking prior approval (list attached). We apologize for the oversight, and hope that this delayed notification will, in this one case, be sufficient to satisfy our contract.

Please don't hesitate to contact me if you wish to discuss.

Best Regards,

A handwritten signature in black ink, appearing to read 'Jeff Winston', with a stylized, cursive script.

Jeff Winston, President

Sudbury TV

Equipment To Be Disposed 2022

Year prch.	Typ e	Qt y.	Manufacturer	Model	Description	Serial No.	Status	Year Disposed	Purchase Cost (Each)	Comments
2015	HW	1	APC	BE350G	UPS Power Supply	4B1438P55889	DISPOSED	2022	45	DEAD - To Dispose
2014	HW	1	Apple	A1314	Keyboard - iMac (SudburyTV2)	DG744430T7EDPQYAH	DISPOSED	2022		DEAD - To Dispose
2016	HW	1	Asus	VZ249H	24" LCD Monitor	G9LMRS027881	DISPOSED	2022	120	DEAD - To Dispose
	HW	1	Data Video	TBC-1000	Time Base Corrector	00018363	DISPOSED	2022		Obsolete - To Dispose
2014	HW	1	G-Technology	0G03366	G-RAID Studio 8TB External Hard Drive	B447U00722	DISPOSED	2022	750	Enclosure Died - Drives Saved - Enclosure Disposed
2005	HW	1	JVC	TM-A13SU	Color Video Monitor	06028081	DISPOSED	2022	225	Obsolete - To Dispose
2000	HW	1	Panasonic	AG-DV2000P	Video Cassette Player/Recorder (DV/Mini DV)	D1HT00001	DISPOSED	2022	800	Obsolete - To Dispose
1990	HW	1	Panasonic	WJ-300B	Video DA	1XZ00201	DISPOSED	2022		Obsolete - To Dispose
2008	HW	1	Spartan	SMS15WPI	PC Notebook Computer	0808053M	DISPOSED	2022	1000	Dead - To Dispose
2008	HW	1	Spartan / Asian Pow	NB-90B19	AC Adapter w/ Power Cord	PK10000FQ00-A00-105N-03358	DISPOSED	2022		No Longer Useful
2008	HW	1	Spartan / Lite-on	PA-1121-04	AC Adapter w/ Power Cord	0100059304MI	DISPOSED	2022		No Longer Useful



SUDBURY SELECT BOARD

Tuesday, October 11, 2022

8

MISCELLANEOUS (UNTIMED)

8: Letter of Support for Sewataro - expand number of campers

REQUESTOR SECTION

Date of request:

Requestor: Chair Russo

Formal Title: Vote on a letter of support for Camp Sewataro Camp Operator special permit application to the Zoning Board of Appeals to expand the number of campers. Also vote whether to release legal opinion related to Sewataro.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM

**THIRD AMENDMENT TO
CONTRACT FOR DAY CAMP OPERATOR AND
MANAGEMENT OF REAL PROPERTY**

This Third Amendment to Contract for Day Camp Operator and Management of Real Property (this “Amendment”) is entered into as of the 12th day of April, 2022, by and between the TOWN OF SUDBURY, a Massachusetts municipal corporation, acting by and through its Select Board, having an address of 278 Old Sudbury Road, Sudbury, MA 01776, (the “Town”), and CAMP SEWATARO, LLC, a Massachusetts limited liability company, with its principal place of business at 239 Moose Hill Street, Sharon, MA 02067 (the “Manager”). The Town and the Manager together may be referred to herein as the “Parties” and are each referred to as a “Party”.

Reference is hereby made to that certain Contract for Day Camp Operator and Management Of Real Property dated as of September 10, 2019, as amended by that certain First Amendment to Contract for Day Camp Operator and Management of Real Property dated February 18, 2020, as further amended by a Second Amendment to Contract for Day Camp Operator and Management of Real Property dated June 9, 2020 (as amended, the “Agreement”) by and between the Parties.

Capitalized terms used but not defined in this Amendment will have the meanings ascribed to them in the Agreement.

The Parties desire to extend the Term of the Agreement and to make certain other modifications to the Agreement.

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. Term. Pursuant to Section 2.2 of the Agreement, the Term shall be extended for a period of five (5) years (the “Extension Term”) commencing on September 10, 2022 and expiring on September 9, 2027. Each Party shall continue to have the right to deliver a notice of intent to the other Party to further extend the Term for up to one (1) additional five (5) year period pursuant to Section 2.2 of the Agreement, provided however, that no such notice of intent to further extend the Term shall be delivered or be effective prior to January 1, 2027. As used in the Agreement, the term “Term” shall mean the initial Term as extended by the Extension Term.

2. Increase to Annual Fee. Section 3.1 (A) of the Agreement is hereby amended as follows:

Commencing on the first day of the Extension Term, the Annual Fee shall be Two Hundred Thousand Dollars and 00/100 (\$200,000) per year to be paid in equal installments of One Hundred Thousand Dollars and 00/100 (\$100,000) each, due and payable on the following dates: May 1, 2023, December 1, 2023, May 1, 2024, December 1, 2024, May 1, 2025, December 1, 2025, May 1, 2026, December 1, 2026, May 1, 2027 and December 1, 2027. Beginning with the payment due May 1, 2024, the

Annual Fee shall be increased annually by three percent (3%) per year. Exhibit 4 to the Agreement is hereby deleted in its entirety and replaced with **Exhibit A** attached hereto. The terms and provisions of this Section 2 shall survive the expiration or earlier termination of the Agreement.

3. Increase to Revenue Share Payment. Section 3.1 (B) of the Agreement is hereby amended as follows:

Commencing on the first day of the Extension Term, for the 2023 Camp Season and thereafter, the Revenue Share Payment shall be:

- a. Twenty-Five percent (25%) of the first One Million Dollars (\$1,000,000) of Manager's Net Revenue; plus
- b. Thirty-Three and Thirty-Three One Hundredths percent (33.33%) of all of Manager's Net Revenue in excess of One Million Dollars (\$1,000,000).

The Revenue Share Payment shall be due on or before December 15 of each year of the Extension Term.

The terms and provisions of this Section 3 shall survive the expiration or earlier termination of the Agreement.

4. Number of Campers. Manager intends to seek an amendment to the existing special permit for the Property (or a new special permit) from the Sudbury Planning Board to increase the number of allowed campers at the Property from 650 campers to 700 campers (the "New Special Permit"). The Town, acting by and through its Select Board, agrees to support in good faith Manager's application for the New Special Permit, including writing a letter of support to the Planning Board. Manager shall continue to prioritize Sudbury residents for available camper slots consistent with its existing procedures. Manager further expects that if it receives the New Special Permit for 700 campers, approximately 15 campers will be "counselors in training", approximately 5 campers will be in the youngest age group of campers, and approximately 30 campers will be dispersed throughout the camper population groups. The number of scholarships to be made available by the Manager shall remain at 50 during the Extension Term.

5. Public Access Area. Section 1.2.2 of the Agreement is hereby amended by adding the following:

a. During the Extension Term, the Camp Season Public Access Area shall be expanded to include certain additional activity spaces proximate to the back gate of the property as specified in **Exhibit B** attached hereto (the "Expanded Camp Season Public Access Area"). The hours for the Expanded Camp Season Public Access Area shall be the hours specified in Section 1.2.4 of the Agreement, except that the Town's use of the Expanded Camp Season Public Access Area during each day of the Camp Season shall not commence until the last camper has left the Property for the applicable day, as it is proximate to the areas on the Property used by campers in the extended day program. Manager may require that the Town's access to the Expanded Camp Season Public Access Area be through the gate located on Greystone Lane.

Because of the proximity of the Expanded Camp Season Public Access Area to the buildings and facilities used on a daily basis by Manager during the Camp Season, Manager may, in its discretion, elect to staff the Expanded Camp Season Public Access Area during the hours of Town access during the Camp Season, and the cost of such staffing shall be included in Operating Expenses, however, such allocation of Operating Expenses shall be limited to a maximum of two thousand five hundred dollars (\$2,500.00) per year unless otherwise mutually agreed by the Parties in writing. Management and oversight of the use of the Public Access Area shall be the responsibility of the Manager.

b. Section 1.2.7 of the Agreement is hereby deleted in its entirety and replaced with the following :

Excluding only pets belonging to residents of the Residences or service animals, at no time during the Camp Season or at any time prior to the commencement of the Extension Term shall any dogs or other domestic animals be permitted on the Property. Commencing on the first day of the Extension Term, domestic animals on a leash and service animals shall be permitted on the Property during the time periods outside of the Camp Season, and any Town residents accessing the Property with their domestic animals on a leash or service animals shall clean up and properly dispose of any waste and droppings from their domestic animals on a leash or service animals in receptacles located at the Property, and the Town shall reasonably cooperate with Manager to ensure compliance with this requirement, including posting notices on the Town's webpage, through the posting of signs at the Property, and through other public notices reasonably acceptable to the Town and Manager. For purposes of this section, horses on the Property in connection with day camp operations shall not be considered to be domestic animals or pets.

6. Public Events. Clauses (i) and (ii) of Section 1.2.5 of the Agreement are hereby deleted in their entirety and replaced with the following: “(i) one (1) Spring/Summer event and (ii) one (1) Fall event”.

7. Operating Expenses. The second paragraph of Section 3.1.1 of the Agreement is hereby amended by adding the following at the end of the first sentence:

Beginning in the first year of the Extension Term, Operating Expenses also shall include only amounts paid by Manager to consultants retained by Manager to advise on Sewataro camp operations and the operation and management of the Property, in an amount not to exceed Seventy Thousand Dollars (\$70,000), which such amount, beginning in 2024, shall be increased by three percent (3%) per annum.

8. Water Quality Enhancements. Manager has filed a Notice of Intent with the Sudbury Conservation Commission, which is scheduled for initial hearing by the Sudbury Conservation Commission on April 11, 2022, for certain water quality enhancements to the ponds located at the Property. Manager agrees to implement any measures required by the

Sudbury Conservation Commission in any Order of Conditions issued with respect to such Notice of Intent. The cost to implement such measures shall be included in Operating Expenses.

9. Public Access Disability Enhancements. Commencing in 2022, Manager agrees to undertake the accessibility improvements described on **Exhibit C** attached hereto, including retaining consultants to advise on such improvements (the “Accessibility Improvements”). In connection with Section 6.2 of the Agreement, the Accessibility Improvements shall not be deemed to be improvements or modifications required solely because of use of such buildings or facilities in connection with activities programmed by the Town, or for public use generally. Manager may undertake the Accessibility Improvements as separate segments of work over time. To the extent the cost of any segment of work exceeds \$20,000, Manager and the Town shall mutually agree on the cost allocation of such segment of work and the procurement of such work. Otherwise, the cost of the Accessibility Improvements shall be included in Operating Expenses for the year in which they are incurred and shall be capitalized over the useful life of the applicable Accessibility Improvement in accordance with GAAP.

10. Public Swimming.

a. Beginning in the 2023 Camp Season, Manager agrees to use commercially reasonable efforts to make available to the Town and its residents the use of the swimming pond and one (1) of the swimming pools at the Property (such swimming pool to be selected by Manager) for public swimming (the “Public Swimming Facilities”). In the event that permitting the use of the swimming pond cannot be accomplished with commercially reasonable efforts, then the Manager shall make available all four swimming pools as Public Swimming Facilities. The Public Swimming Facilities shall be operated, staffed, equipped, supplied, managed, maintained and scheduled (including any registration or collection of fees, if applicable) solely by the Manager. The dates and hours for the use of the Public Swimming Facilities for 2023 are those dates and hours specified on **Exhibit D** attached hereto. Manager shall update such calendar during each subsequent year of the Extension Term with the dates and hours of the availability of the Public Swimming Facilities during the Camp Season for that particular year, however, Manager shall not decrease in any year the number of days that the Public Swimming Facilities will be available for use by the Town to be less than the number of days of availability set forth on **Exhibit D** attached hereto with respect to 2023. Management and oversight of the use of the Public Swimming Facilities shall be the responsibility of the Manager.

b. The costs and expenses incurred by Manager to operate, staff, equip, supply, and manage the Public Swimming Facilities shall be included in Operating Expenses.

c. Manager shall operate the Public Swimming Facilities in accordance with all applicable laws, regulations and rules, including complying with any water quality testing requirements of the Sudbury Board of Health or any other entities having jurisdiction thereof.

d. The terms and provisions of Section 9.6 (i), (ii), and (iv) shall not apply to the use of the Public Swimming Facilities by the Town, the residents of the Town, or the general public.

e. Manager may establish rules concerning the use of the Public Swimming Facilities that each person using the Public Swimming Facilities shall be required to follow.

11. No Further Modifications. Except as amended by this Amendment, the Agreement remains unmodified and in full force and effect.

12. Miscellaneous. The captions herein are used only as a matter of convenience and are not to be considered as part of this Amendment or to be used in determining the intent of the parties to it. The terms of the Agreement, as amended by this Amendment, constitute the entire agreement between the parties hereto and no statements made whether orally or in writing, by anyone with regard to the transaction which is the subject of the Agreement shall be construed as a part hereof unless the same be incorporated herein by writing and signed by the Town and Manager. For all purposes in this Amendment, the word “including” shall be construed to include the words “without limitation”. All exhibits to this Amendment are a part of this Agreement and are hereby incorporated herein by reference. This Amendment may be executed by electronic signatures, each of which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, in addition to electronically produced signatures, “electronic signature” shall include electronically scanned and transmitted versions (e.g., via PDF and/or DocuSign) of an original signature. This Amendment may be executed in multiple counterparts (which counterparts may be executed and delivered by PDF, DocuSign, or another file sent by email) which shall together constitute a single document. Any executed counterpart of this Amendment delivered by PDF, DocuSign or another file sent by email shall be equally effective as an original counterpart for all purposes.

[Signature Page Follows]

EXECUTED under seal as of the date first written above.

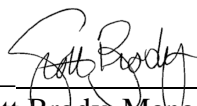
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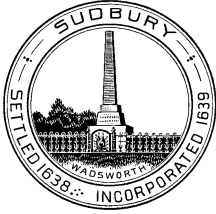
TOWN OF SUDBURY
By its Select Board



MANAGER:

CAMP SEWATARO, LLC

By: 
Scott Brody, Manager



Town of Sudbury

Select Board
www.sudbury.ma.us/selectboard

Flynn Building
 278 Old Sudbury Rd
 Sudbury, MA 01776-1843
 978-639-3381
 Fax: 978-443-0756

Email: selectboard@sudbury.ma.us

October 11, 2022

Sudbury Board of Appeals
 John Riordan, Chair
 Flynn Building
 278 Old Sudbury Road
 Sudbury, MA 01776

Dear Chair Riordan and Sudbury Zoning Board of Appeals members,

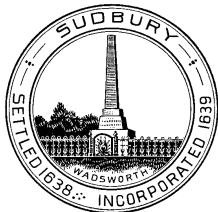
The Zoning Board of Appeals (ZBA) will soon consider a Special Permit application from Scott Brody, DBA Camp Sewataro LLC, to increase the number of allowed campers at the property from 650 to 700. Scott Brody/Camp Sewataro is the Camp Operator now beginning a five-year contract (from Sept. 10, 2022 to Sept. 9, 2027) with the Town to operate a camp on the Town-owned Sewataro property, located on Liberty Ledge off Haynes Road.

Pursuant to Item 4. Number of Campers as part of the Third Amendment to the Contract for Day Camp Operator and Management of Real Property, dated April 12, 2022, as agreed by the Sudbury Select Board, we submit this letter of support for the application to increase the number of allowed campers.

Prior to the Third Amendment being signed, the proposal to increase the number of campers was vetted through Town staff by the former Town Manager. Aside from de minimis increases to traffic and noise, no impacts to residents or town services were anticipated. A Special Permit granted by the ZBA in February 2020 allowed the number of campers to increase from 600 to 650, with no significant effects.

The Select Board also notes that the increase in number of campers is designed to benefit Sudbury residents, with approximately 15 of the 50 spots reserved for “counselors in training,” which offers Sudbury teenagers the opportunity of reduced camp rates and job experience, 5 of the 50 reserved for the youngest age group to benefit young families seeking local childcare options, and the other 30 campers dispersed through the remaining camper population groups. The Camp Operator has agreed to prioritize Sudbury residents for available camper spots, consistent with existing standard procedures.

The Select Board notes that the Third Amendment increased the Camp Operator’s minimum base payments to the Town from \$120,000 per year to \$200,000 per year, and that the Camp Operator has operated in good faith over the course of the prior three-year



Town of Sudbury

Select Board
www.sudbury.ma.us/selectboard

Flynn Building
 278 Old Sudbury Rd
 Sudbury, MA 01776-1843
 978-639-3381
 Fax: 978-443-0756

Email: selectboard@sudbury.ma.us

contract, such as matching a donated memorial bench with an ADA-accessible bench at a nearby location. During the “off-camp season” the site hosts a number of community organizations and events at no operating cost to the Town.

For all the reasons above, the Sudbury Select Board supports an increase to the number of allowed campers at the Property from 650 campers to 700 campers at the Camp Sewataro property.

SUDBURY SELECT BOARD

Charles G. Russo

Janie W. Dretler

Daniel E. Carty

Jennifer S. Roberts

Lisa V. Kouchakdjian

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**9: LS agreement update****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: L-SRHS agreement update

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**10: Update Select Board Mission Statement****REQUESTOR SECTION**

Date of request:

Requestor: Chair Russo

Formal Title: Review and possible vote to update and/or accept Sudbury's Board of Selectmen Statement of Mission and Values for Determining Goals, last updated 2005.

Recommendations/Suggested Motion/Vote:

Background Information:

attached redline edits from Board members (continued from 9/27 meeting)

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM

[LISA K REDLINE EDITS](#)

TOWN OF SUDBURY

Select Board Mission Statement

As the Chief policy making body, the Mission of the Select Board is to maximize and ensure the safety and well-being of Sudbury residents. The Select Board shall implement policies and develop goals that advance its values. Policies the Select Board implements shall support all Sudbury residents being valued, respected and included. The Select Board relies upon the Administration of the Town, volunteers, staff, residents and other stakeholders to implement the policies to promote an atmosphere of mutual respect, collaboration and inclusion.

Select Board Values:

Protect and Enhance Sudbury's Financial Health,

Protect and Enhance Educational Excellence,

Protect Sudbury's environment by promoting sustainability,

Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees

Enhance Relationships and Communications

Emphasize Long-Term Strategic Planning

Protect and Enhance the Unique Sense of Place offered by the Town

Protect and Promote a Climate of Acceptance and Inclusion,

Encourage Diversity of Housing Opportunities within the Community of Sudbury

First adopted by the Board of Selectmen May 10, 2000

Amended and reaffirmed by the Board of Selectmen, 5/23/02, 6/1/04, and 6/10/05

Deleted: Statement of Mission and Values for Determining Goals of the Board of Selectmen

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Deleted: The Mission of the Town of Sudbury is to ensure the safety and well-being of the community, protect and enhance the financial health, educational excellence, and environmental quality of our Town by relying on the professionalism of our staff and volunteers, and use of long-term, strategic planning and enhanced communications in our governance. The Board is dedicated to protecting and enhancing the unique sense of place found in Sudbury and promoting and encouraging tolerance and diversity. The Board of Selectmen, as the chief policy making and governing body of the Town of Sudbury, will provide leadership for staff, volunteers, residents and other stakeholders in the Town by advancing goals, programs and decisions that are based on these values. ¶

Deleted: Ensure the Safety and Well-being of the Community

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Attachment10.a: Mission Statement.LK (5511 : Update Select Board Mission Statement)

C. Russo Edits

TOWN OF SUDBURY

Select Board Mission Statement

As the ~~Chief chief~~ policy making body, the ~~Mission-mission~~ of the Select Board is to maximize and ensure the ~~safety-quality of life~~ and well-being of Sudbury residents, ~~today and in the future~~. To ~~accomplish this~~, the Select Board shall implement policies and develop goals that advance its values. Policies the Select Board implements shall support all Sudbury residents being valued, respected, and included. The Select Board relies upon the ~~Administration of the~~ Town ~~Administration, staff~~, volunteers, ~~staff~~, residents, and other stakeholders to implement the policies to promote an atmosphere of mutual respect, collaboration, and inclusion.

Select Board Values:

~~Protect and Enhance Sudbury's Financial Health~~

- ~~Protect and Enhance Educational Excellence~~ ~~Serve in the best interests of the community as a whole~~
- ~~Promote and ensure health and safety within the community~~
- ~~Protect and enhance Sudbury's financial stability~~
- ~~Protect and enhance Sudbury's educational excellence~~
- ~~Protect and enhance Sudbury's environmental resources by promoting sustainability~~
- ~~Protect Support and Enhance enhance the Professionalism-professionalism of the Town's sStaff, bBoards, and cCommittees~~
- ~~Foster respectful civic engagement and communications~~
- ~~Enhance Relationships and Communications~~
- ~~Emphasize Long-Term Strategic Planning-planning and sustainable solutions~~
- ~~Support a diversity of housing opportunities within the community~~
- ~~Protect and Enhance enhance the Unique-unique sSense of pPlace offered by the Town~~
- ~~Protect and pPromote a cClimate of aAcceptance, equity, and inclusion, and belonging for all~~
- ~~Encourage Diversity of Housing Opportunities within the Community of Sudbury~~

First adopted by the Board of Selectmen May 10, 2000

Amended and reaffirmed by the Board of Selectmen, 5/23/02, 6/1/04, and 6/10/05

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LISA K REDLINE EDITS

TOWN OF SUDBURY

Select Board Mission Statement~~Statement of Mission and Values for Determining Goals of the Board of Selectmen~~

As the Chief policy making body, the Mission of the Select Board is to maximize and ensure the safety and well-being of Sudbury residents. The Select Board shall set strategic direction, implement policies and develop goals that advance its values. Policies the Select Board implements shall support all Sudbury residents being valued, respected and included and be compliant with the Sudbury Bylaws. The Select Board ~~relies upon the~~ shall collaborate with the Administration of the Town, volunteers, staff, residents and other stakeholders to implement the policies to promote an atmosphere of mutual respect, collaboration and inclusion.

The Mission of the Town of Sudbury is to ensure the safety and well-being of the community, to protect and enhance the financial health, education excellence, and environmental quality of our Town by relying on the professionalism of our staff and volunteers, and use of long-term, strategic planning and enhanced communications in our governance. The Board is dedicated to protecting and enhancing the unique sense of place found in Sudbury and protecting and encouraging tolerance and diversity. The Board of Selectmen, as the chief policy making and governance body of the Town of Sudbury, will provide leadership for staff, volunteers, residents and other stakeholders in the Town by advancing goals, programs and decisions that are based on these values.

Select Board Values: (Dcarty comment – values should be beliefs that form a core set of ideals. As the list below is crafted they show as actions. I offer the addition of the line that should bridge the gap

The Sudbury Select Board believes in and will act to:

Ensure the Safety and Well-being of the Community

Protect and Enhance Sudbury'sthe Financial Health~~of the Town~~

Protect and Enhance ~~the~~ Educational Excellence~~offered by the Town~~ offered by the Town

Protect Sudbury's the environment by promoting sustainability within Sudbury and Enhance the Environmental Quality of the Town

Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees

Enhance Relationships and Communications. (Dcarty note – this seems too vague, thus I deleted. See two lines below as an alternative.)

Promote and enhance volunteer opportunities in our community

Communicate effectively with our constituents

Emphasize Long-Term, Strategic Planning for Sudbury

Protect and Enhance the Unique Sense of Place offered by the Town by preserving its small-town characteristics

Protect and promote the Sudbury's rich history

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LISA K REDLINE EDITS

Protect and ~~Promote~~**Enhance** a Climate of Acceptance and ~~Inclusion~~**Tolerance** within the Community of Sudbury

Ensure equitable access to Sudbury facilities, programs, information, and services

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Encourage Diversity of Housing Opportunities within the Community of Sudbury Pursue a wide range of housing options that accommodate the diverse needs of Sudbury residents at all stages of life

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Prioritize goals and actions as prescribed in the most recent Sudbury Master Plan

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Recognize that it is the responsible for the chief executive functions of the Town, while legislative powers are exercised by Town Meeting and chief administrative functions by the Town Manager

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Act in the best interest of Sudbury

First adopted by the Board of Selectmen May 10, 2000

Amended and reaffirmed by the Board of Selectmen, 5/23/02, 6/1/04, and 6/10/05

DCarty 10052022 edits highlighted in yellow

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LISA K REDLINE EDITS

Dretler edits 10.02.22

TOWN OF SUDBURY

Select Board Mission: ~~Statement~~ Statement of Mission and Values for Determining Goals of the Board of Selectmen

As the ~~elected c~~Chief policy making body for the Town of Sudbury, the ~~m~~Mission of the Select Board is to maximize and ensure the safety and well-being of Sudbury residents. The Select Board shall implement policies and develop goals that ~~deliver the highest quality municipal services in a fiscally responsible and operationally responsive manner to the citizens that it serves~~advance its values. Policies the Select Board implements shall support all Sudbury residents being valued, respected and included. The Select Board relies upon the Administration of the Town, volunteers, staff, residents and other stakeholders to implement the policies ~~to promote an atmosphere of mutual respect, collaboration and inclusion.~~

The Mission of the Town of Sudbury is to ensure the safety and well-being of the community, to protect and enhance the financial health, education excellence, and environmental quality of our Town by relying on the professionalism of our staff and volunteers, and use of long-term, strategic planning and enhanced communications in our governance. The Board is dedicated to protecting and enhancing the unique sense of place found in Sudbury and protecting and encouraging tolerance and diversity. The Board of Selectmen, as the chief policy making and governance body of the Town of Sudbury, will provide leadership for staff, volunteers, residents and other stakeholders in the Town by advancing goals, programs and decisions that are based on these values.

Select Board Values:

- ~~Ensure the Safety and Well-being of the Community~~
- ~~Protect and eEnhance Sudbury's the Financial-fiscal hHealth of the Town~~
- ~~Encourage responsible long-term capital management and strategic planning to support, maintain, and enhance town infrastructure and services,~~
- ~~Protect-Maintain Sudbury's and Enhance the eEducational eExcellence offered by the Town~~
- ~~Protect Sudbury's environment by promoting sustainability and Enhance the Environmental Quality of the Town~~
- ~~Protect and eEnhance the pProfessionalism of the Town's sStaff, bBoards and, cCommittees, and commissions~~
- ~~Promote volunteer opportunities in Town government~~
- ~~Protect and promote a climate of diversity, equity, inclusion, and belonging~~
- ~~Encourage dDiversity of hHousing oOpportunities within the Community of Sudbury for individuals across age and socio-economic demographics~~
- ~~Promote access to transportation options and advocate for bicycle and pedestrian alternative travel~~

Enhance Relationships and Communications

Emphasize Long-Term, Strategic Planning

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LISA K REDLINE EDITS

- ~~Protect and~~ **Enhance** ~~the Unique Sudbury's "Sense of Place offered by the~~
~~Town"~~

~~Protect and Promote~~ **Enhance a Climate of Acceptance and Inclusion Tolerance within the**
~~Community of Sudbury~~

~~Encourage Diversity of Housing Opportunities within the Community of Sudbury~~

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First adopted by the Board of Selectmen May 10, 2000

Amended and reaffirmed by the Board of Selectmen, 5/23/02, 6/1/04, and 6/10/05

TOWN OF SUDBURY

Select Board Mission Statement

As the Chief policy making body, the Mission of the Select Board is to maximize and ensure the safety and well-being of Sudbury residents. The Select Board shall set policy and strategic direction, appoint and oversee activities of certain boards, and hear appeals and resolve problems that have not been settled at other levels. ~~implement policies and develop goals that advance its values.~~ Policies and initiatives developed by the Select Board should value, include, and support the needs of all Sudbury residents. ~~the Select Board implements shall support all Sudbury residents being valued, respected and included.~~ The Select Board relies upon the Administration of the Town, volunteers, staff, residents and other stakeholders to implement the policies and initiatives while promoting ~~to promote~~ an atmosphere of mutual respect, ~~collaboration~~ collaboration, and inclusion.

Select Board Values:

Emphasize and Utilize Long-Term Strategic Planning

Encourage diversity of Services and Housing Opportunities across age and socio-economic demographics

Protect and Enhance Sudbury's Financial Health

Implement and Encourage Responsible Long-term Capital Management and Planning

Protect and Enhance Educational Excellence

Protect Sudbury's environment by promoting sustainability

Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees

Enhance Relationships and Communications

Protect and Enhance the Unique Sense of Place offered by the Town

Protect and Promote a Climate of Acceptance and Inclusion

Encourage Diversity of Housing Opportunities within the Community of Sudbury

First adopted by the Board of Selectmen May 10, 2000

Amended and reaffirmed by the Board of Selectmen, 5/23/02, 6/1/04, and 6/10/05

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**11: Discussion on 2023 Goal Setting****REQUESTOR SECTION**

Date of request:

Requested by: Leila S. Frank

Formal Title: Review and update status of Select Board Goals from 2022 in advance of 2023 Goal Setting meeting.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM

Goal	Primary Category	Deliverables/Steps	SMART Goals	Goal updates September 2022
Advance to Construction Phase - Bruce Freeman Rail Trail <u>RECOMMENDED GOAL TITLE CHANGE FROM Janie Dretler on 5/31/22:: Bruce Freeman Rail Trail - Advance to Advertising and Construction in 2022</u>	Open Space, Recreation & Historic Assets	Early July - advertising, early Oct - construction 2022	Deliverables/Steps: Schedule and approve final Select Board actions to support the project, specifically: 1) approve corridor lease and 2) approve temporary easements. These are the essential final steps for design and ROW of Phase 2D.	Janie Dretler: The Select Board and Town Meeting approved the corridor lease and temporary easements. Adam Duchesneau: Advance to Construction Phase - Bruce Freeman Rail Trail The Bruce Freeman Rail Trail Phase 2D project was advertised by MassDOT on August 6, 2022 and bids for the construction of the project will be opened on September 7, 2022 at 2:00 PM. It will be up to the selected contractor and subject to the bid awarding process timeline, but construction on the rail trail could possibly commence before the end of 2022. Additionally, the Fuss & O'Neill contracts for the two additional Bruce Freeman Rail Trail projects were executed on September 2, 2022. The first contract is for the construction administration and oversight of the Bruce Freeman Rail Trail Phase 2D construction. As the design engineers, Fuss & O'Neill will be involved in reviewing plans and shop drawings, and conducting coordinating meetings and site visits during construction. The second contract is for the work to be funded by the MassTrails Grant for the Bruce Freeman Rail Trail Extension to the CSX Corridor. This contract covers the conceptual design and development for the full 1.4 mile CSX Corridor to Framingham, and there will be a second follow up contract once some decisions have been made about how to proceed for the design of the first ¼ mile section to Boston Post Road/Route 20.
Plan and Support ARPA funding spending	Financial Management & Economic Resilience	Determine priority and use of ARPA funds; incorporate oversight	<ul style="list-style-type: none">• Determine priority and use of ARPA funds• Incorporate public feedback into the decision process (accomplished)• Comply with ARPA requirements (accomplished)• Respond to community needs due to Covid-19 pandemic• Consider the benefits and costs of short-term coverage of pandemic needs and long-term investment in assets	Charlie Russo: <ul style="list-style-type: none">• 100% of ARPA funds received• 94+% of fund allocated, using federal ARPA criteria, and generally in response to immediate effects of COVID pandemic and/or for long-term investments in Town health & quality of life• Allocation process included staff input, a FlashVote survey, a Constant Contact survey, a public listening session, a dedicated email address and an editable Excel sheet for the public to provide input, and a ranked choice voting process conducted at a public meeting by the Select Board.• Allocations remain in compliance with audit requirements• Several large capital projects using ARPA funding as contingency funds to offset ongoing cost inflation
Evaluate Current State and Future Best use of Sewataro	Open Space, Recreation & Historic Assets	Increase public use; swimming on summer weekends; safeguard property; update Agreement; examine / evaluate best uses for the property; discover revenue generating opportunities; define strategic vision, options and next steps; formulate evaluation team; compare data from other communities; increase documentation of activities and uses; consider tax exempt debt option (lease vs management agreement); assess environmental and public health impact	<ul style="list-style-type: none">• Increase public use: done• Increase documentation of activities and uses: done• Safeguard property: done• Add policy addendum regarding user fees: in process• Update Agreement: done• Consider tax exempt debt option (lease vs management agreement): resolved• Formulate evaluation team: (long term)• Define strategic vision, options and next steps: (long term)• Compare data from other communities: (long term)• Examine / evaluate best uses for the property: (long term)	Charlie Russo: <ul style="list-style-type: none">• Five-year contract signed with a Camp Operator, with increases to revenue, public access, infrastructure investments, ADA accessibility, and Sudbury resident camp involvement, while avoiding incurring any operating budget expenditures• Ongoing monitoring and reporting• Town Meeting vote requesting money for long-term study failed
Refine issues/research/make decisions re. LS Regional and Assessment Process/Vocational Ed Access	Effective Governance and Communication	Map out issues and process; coordinate with stakeholders / Lincoln leadership and LSRHS School Committee; evaluate Agreement review increments; examine vocational education responsibilities - explore joining district; define the perceived problems; budget timeline alignment; draft updates of the Agreement.	Vocational Education: The Select Board shall work to become a member of a Vocational education school. The Select Board will determine action steps and collaborate with the Town of Sudbury, Lincoln-Sudbury Regional High School and Sudbury Public Schools administrations as necessary. This work shall be completed by July 15, 2022. Action Steps: <ul style="list-style-type: none">• The Select Board shall designate a member of the Board (or establish a Subcommittee) to research action steps associated with becoming a member of a vocational school.• The Select Board designee (or Subcommittee) will review documents and any information, including budget impacts, regarding the process of becoming a member of a vocational school and make a recommendation to the full Select Board.• The Select Board designee (or Subcommittee) shall regularly report to the full Select Board regarding its progress and make recommendations regarding revisions this goal as necessary. Lincoln-Sudbury Regional High School Regional Agreement: The Select Board shall work to revise and update the Lincoln-Sudbury Regional Agreement. The Select Board shall collaborate with the Town of Lincoln and the Lincoln-Sudbury Regional District School Committee (LSSC) regarding efforts to revise the Agreement. This work shall be completed by June 30, 2023. Action Steps: <ul style="list-style-type: none">• The Select Board shall designate a member of the Board (or establish a Subcommittee) to determine action steps associated with updating the Agreement. The designee or Subcommittee shall communicate and collaborate with the Town of Lincoln and/or LSSC as necessary.• The Select Board designee or Subcommittee shall determine action steps in collaboration with the Town of Lincoln and LSSC towards revision of the Agreement and make a recommendation to the Select Board.• The Select Board designee or Subcommittee shall regularly report to the full Select Board and make recommendations regarding revisions to this goal as necessary.	Lisa Kouchakdjian: VOCATIONAL EDUCATION: As instructed by the Select Board, designee has contaced and communicated with five vocational education schools, Assabet, Keefe Tech, Nashoba, Medford and Minuteman. Designee has updated the Select Board regarding communications between designee and the schools. Letters of interest in potential membership with the schools have been sent. Vocational schools are considering whether and how they can accept additional schools districts for membership. Designee awaits communication from the vocational schools regarding same. REGIONAL AGREEMENT: At the direction of the Select Board, the Liaison to LS has contaced the Chair of the LS School Committee to receive a status on LS efforts to update the Regional Agreement. On September 15, 2022, Liaison received an email from Heather Cowap, Chair of the LS Schools Committee. The email stated the following: "We plan on holding a workshop session to review the language after having our lawyer review it and guide us regarding any updates needed to comply with current state laws. We will then determine whether or not any additional changes need to be made, and if so, determine the paramenters and reasons for the sub-committee to move forward with any next steps needed. We have not yet scheduled the date for the workshop." On September 21, 2022 Liaison was also told that she would be advised when a date for the workshop is scheduled.

Attachment11.a: Goal Setting SB 2022_Goals1-6Detail (5519 : Discussion on 2023 Goal Setting)

Goal	Primary Category	Deliverables/Steps	SMART Goals	Goal updates September 2022
Sustainability and Climate Change initiatives	Environmental Health & Wellness	Support MVP/Master Plan related elements/HMP/possible CED	<ul style="list-style-type: none">• Overall, enhance Select Board focus on addressing climate change and supporting sustainability initiatives.• Review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization. Partner with relevant departments, boards, committees, and commissions to achieve goals.• Support pursuit of sustainability measures such as municipal solar projects, enhancing energy efficiency in Town buildings, environmentally friendly transportation. etc.• Schedule at least one annual Select Board update from the Energy & Sustainability Committee.• For new building projects, establish goal of net zero/maximum energy efficiency.• Review and understand State legislation related to sustainability/climate change and requirements for Sudbury.• Encourage Town pursuit of sustainability-related grants and external funding.• Support hiring of Sustainability Director.	<p>Adam Duchesneau: Ongoing discussions on these topics have been occurring between the Town Manager’s Office, the Facilities Department, and the Planning & Community Development Department. The Town was contacted by a Harvard Graduate student who is working on a capstone project for their degree and as part of this has offered to conduct research and develop an initial Sustainability Plan for the Town. At a minimum, this should help set the table for a future consultant to come in and perform a more in-depth analysis in the community, and develop a more robust Sustainability Plan for the Town. The Facilities Department has agreed to take the lead on implementing these initiatives and will be working with the Harvard Graduate student as well as coordinating with the Town Manager’s Office to bring on a Sustainability Coordinator in the near future. This new position should help to greatly expedite the advancement of the Action Items in the Resiliency section of the Master Plan.</p> <p>Lori Capone: To further the Sustainability and Climate Change Initiatives, the Conservation Commission and staff have taken the following measures: 1) At their meeting on November 1, 2021, the Commission voted unanimously to support the Climate Emergency Declaration, which included the hiring of a Sustainable Director. 2) On February 10, 2022, I attended the Emergency Action Training for risk assessments associated with the Carding Mill and Stearns Mill Dams. I also keep in close communication with the Marlborough Conservation staff regarding the Hagard Dam in Marlborough which is in disrepair and directly upstream of Sudbury’s Hop Brook dams. 3) We provide education to residents on invasive species and the benefits of planting native species to diversify Sudbury biota and reduce artificial chemical and watering needs. 4) We are members of the SuAsCo Cooperative Invasive Species Management Area Group which helps educate and eradicate invasive species in the watershed. 5) We continue to support the efforts of the Hop Brook Protection Association with the eradication of the water chestnut in the Hop Brook Mill Ponds and issued an Order of Conditions this year to the US Fish and Wildlife Service to chemically treat water chestnut in the Sudbury River. Water chestnut covers about 100 acres in these 4 water bodies.</p> <p>6) We are part of the Regional Water Chestnut Subcommittee working cooperatively with adjacent Towns, Land Trusts, State, Federal and non-profit entities to manage water chestnut in the region. 7) Starting in 2022, we provide annual funds in the amount of \$2,000 per year to support the efforts of OARS, the Organization of the Assabet, Concord and Sudbury Rivers, who assists the Town with water quality monitoring and invasive species management in the Hop Brook. 8) We provide an annual garlic mustard disposal for residents. 9) Through permitting, we work to reduce impervious surfaces and lawns to help maintain and/or improve Sudbury’s woodlands and groundwater quantity/quality. 10) We License Town Conservation Lands to local farmers and provide one community garden to provide local food opportunities for residents. A second community garden is being contemplated. 11) We will be revising our Wetland Regulations to better protect wildlife habitat and incorporate the updated Stormwater Management Regulations. 12) We work with the Public Works Department and Health Director to implement appropriate beaver management strategies to maintain public health and safety. 13) We continue to work to complete outstanding Conservation Restrictions (CRs) that were required for past developments, are working with a consultant to develop Baseline Documentation Reports on CRs that are complete to ensure the long-term integrity of private lands held under CR, and continue to seek new Conservation Restrictions and/or acquire land to provide linkages between holdings to protect wildlife corridors and maintain the integrity of protected lands.</p> <p>Maryanne Bilodeau: The Energy and Sustainability Committee voted on 9/7/22 to assist with funding the salary of the Sustainability Coordinator in FY24, 25 and 26 as follows 75% salary in FY24; 50% in FY25; 25% in FY26; 0 in FY27.so as to allow for a smooth transiitoin into the operating budget. The plan is to have the position advertised in late September 2022.</p> <p>Jen Roberts: The Select Board has supported sustainability measures including:</p> <ul style="list-style-type: none">- scoping of the DPW solar roof project.- advocating for State funding to enhance sustainability of Town capital projects (e.g. Fairbank Community Center) and for the hiring of a sustainability Town staff resource.- encouraging and exploring electric/hybrid vehicles where possible such as Park & Recreation Department van.- advocating for stringent State-wide opt-in building energy stretch codes.- providing comments for State Interim 2030 Clean Energy and Climate Plan. <p>Through the Interim Town Manager, a plan has been established for the hiring of a Sustainability Coordinator under the Facilities Department Director. Responsibilities include seeking grants and external funding for sustainability measures.</p> <p>A Select Board majority supported the goals of Article 58, ATM 2022 Citizen Petition Declaration of a Climate Emergency.</p> <p>Select Board goal liaison follows new and ongoing State sustainability and climate change legislation and applicability to Sudbury.</p> <p>To do moving forward:</p> <ul style="list-style-type: none">- receive annual update from Energy & Sustainability Committee.- be ongoing advocates for maximize energy efficiency of building projects.- review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization (discussion point with Planning Board for Master Plan implementation?).- review Article 58 Citizen Petition to see how it tracks to current action steps (including readout at 2023 ATM).
Expand (Normalize) and Fund Transportation Option	Transportation, Mobility & Housing	Continue existing programs, identify possible future programs and determine sustainability options	<ul style="list-style-type: none">•Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted•Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same•Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted•Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding.•Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager	<p>Adam Duchesneau: The 2022 Annual Town Meeting allocated \$100,000 for this effort which should sustain the Go Sudbury! Transportation Program through FY23. The Go Sudbury! Transportation Program, initiated and monitored by the Transportation Committee, offers partially subsidized rides for those 60 years in age or older, over 18 years of age with disabilities, over 18 years of age with financial needs, and to active duty military, reserves, National Guard, or veterans of the armed forces. Rides are offered up to 25 miles outside of Sudbury, except for Logan Airport, by two taxi companies and/or Uber. The Transportation Committee also applied for additional funding from MassDevelopment back in July of 2022, but is still waiting to hear back on a possible award. Sudbury is also involved in a regional transportation collaborative called Making the Connections where six communities are working with transportation consultant Nelson Nygaard to analyze regional transportation gaps and barriers. The Transportation Committee is also working to present to the Select Board a larger and more permanent transportation program which would benefit the Sudbury community in the long term.</p> <p>Dan Carty:</p> <ul style="list-style-type: none">• Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted <p>COMPLETE</p> <ul style="list-style-type: none">• Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same PENDING; joint meeting to be held in October re: Master Plan items, including Transportation?• Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted COMPLETE• Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding. IN PROCESS; Transportation Cmte pursuing multiple grants as reported to Select Board 09/13/2022•Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager PENDING

Attachment11.a: Goal Setting SB 2022_Goals1-6Detail (5519 : Discussion on 2023 Goal Setting)

Goal	Primary Category	Deliverables/Steps	SMART Goals	Goal updates September 2022	Board Liaison	Staff Liaison	Bill Schineller	Jen Roberts	Dan Carty	Charles Russo	Janie Dretler	Total Score	Rank
Advance to Construction Phase - Bruce Freeman Rail Trail RECOMMENDED GOAL TITLE CHANGE FROM Janie Dretler on 5/31/22:: Bruce Freeman Rail Trail - Advance to Advertising and Construction in 2022	Open Space, Recreation & Historic Assets	Early July - advertising, early Oct - construction 2022	Deliverables/Steps: Schedule and approve final Select Board actions to support the project, specifically: 1) approve corridor lease and 2) approve temporary easements. These are the essential final steps for design and ROW of Phase 2D.	Janie Dretler: The Select Board and Town Meeting approved the corridor lease and temporary easements. Adam Duchesneau: Advance to Construction Phase - Bruce Freeman Rail Trail The Bruce Freeman Rail Trail Phase 2D project was advertised by MassDOT on August 6, 2022 and bids for the construction of the project will be opened on September 7, 2022 at 2:00 PM. It will be up to the selected contractor and subject to the bid awarding process timeline, but construction on the rail trail could possibly commence before the end of 2022. Additionally, the Fuss & O'Neill contracts for the two additional Bruce Freeman Rail Trail projects were executed on September 2, 2022. The first contract is for the construction administration and oversight of the Bruce Freeman Rail Trail Phase 2D construction. As the design engineers, Fuss & O'Neill will be involved in reviewing plans and shop drawings, and conducting coordinating meetings and site visits during construction. The second contract is for the work to be funded by the MassTrails Grant for the Bruce Freeman Rail Trail Extension to the CSX Corridor. This contract covers the conceptual design and development for the full 1.4 mile CSX Corridor to Framingham, and there will be a second follow up contract once some decisions have been made about how to proceed for the design of the first ¼ mile section to Boston Post Road/Route 20.	Janie Dretler								
						Planning		5		3	5	13	1
Plan and Support ARPA funding spending	Financial Management & Economic Resilience	Determine priority and use of ARPA funds; incorporate oversight	<ul style="list-style-type: none">Determine priority and use of ARPA fundsIncorporate public feedback into the decision process (accomplished)Comply with ARPA requirements (accomplished)Respond to community needs due to Covid-19 pandemicConsider the benefits and costs of short-term coverage of pandemic needs and long-term investment in assets	Charlie Russo: <ul style="list-style-type: none">100% of ARPA funds received94+% of fund allocated, using federal ARPA criteria, and generally in response to immediate effects of COVID pandemic and/or for long-term investments in Town health & quality of lifeAllocation process included staff input, a FlashVote survey, a Constant Contact survey, a public listening session, a dedicated email address and an editable Excel sheet for the public to provide input, and a ranked choice voting process conducted at a public meeting by the Select Board.Allocations remain in compliance with audit requirementsSeveral large capital projects using ARPA funding as contingency funds to offset ongoing cost inflation	Charlie Russo								
						Town Manager/Treasurer	1	3	1	5	2	12	2
Evaluate Current State and Future Best use of Sewataro	Open Space, Recreation & Historic Assets	Increase public use; swimming on summer weekends; safeguard property; update Agreement; examine / evaluate best uses for the property; discover revenue generating opportunities; define strategic vision, options and next steps; formulate evaluation team; compare data from other communities; increase documentation of activities and uses; consider tax exempt debt option (lease vs management agreement); assess environmental and public health impact	<ul style="list-style-type: none">Increase public use: doneIncrease documentation of activities and uses: doneSafeguard property: doneAdd policy addendum regarding user fees: in processUpdate Agreement: doneConsider tax exempt debt option (lease vs management agreement): resolvedFormulate evaluation team: (long term)Define strategic vision, options and next steps: (long term)Compare data from other communities: (long term)Examine / evaluate best uses for the property: (long term)	Charlie Russo: <ul style="list-style-type: none">Five-year contract signed with a Camp Operator, with increases to revenue, public access, infrastructure investments, ADA accessibility, and Sudbury resident camp involvement, while avoiding incurring any operating budget expendituresOngoing monitoring and reportingTown Meeting vote requesting money for long-term study failed	Charlie Russo								
						Town Manager/Facilities/PRP		2		4	4	10	3
Refine issues/research/make decisions re. LS Regional and Assessment Process/Vocational Ed Access	Effective Governance and Communication	Map out issues and process: coordinate with stakeholders / Lincoln leadership and LSRHS School Committee; evaluate Agreement review increments; examine vocational education responsibilities - explore joining district; define the perceived problems; budget timeline alignment; draft updates of the Agreement.	Vocational Education: The Select Board shall work to become a member of a Vocational education school. The Select Board will determine action steps and collaborate with the Town of Sudbury, Lincoln-Sudbury Regional High School and Sudbury Public Schools administrations as necessary. This work shall be completed by July 15, 2022. Action Steps: • The Select Board shall designate a member of the Board (or establish a Subcommittee) to research action steps associated with becoming a member of a vocational school. <ul style="list-style-type: none">The Select Board designee (or Subcommittee) will review documents and any information, including budget impacts, regarding the process of becoming a member of a vocational school and make a recommendation to the full Select Board.The Select Board designee (or Subcommittee) shall regularly report to the full Select Board regarding its progress and make recommendations regarding revisions this goal as necessary. Lincoln-Sudbury Regional High School Regional Agreement: The Select Board shall work to revise and update the Lincoln-Sudbury Regional Agreement. The Select Board shall collaborate with the Town of Lincoln and the Lincoln-Sudbury Regional District School Committee (LSSC) regarding efforts to revise the Agreement. This work shall be completed by June 30, 2023. Action Steps: • The Select Board shall designate a member of the Board (or establish a Subcommittee) to determine action steps associated with updating the Agreement. The designee or Subcommittee shall communicate and collaborate with the Town of Lincoln and/or LSSC as necessary. <ul style="list-style-type: none">The Select Board designee or Subcommittee shall determine action steps in collaboration with the Town of Lincoln and LSSC towards revision of the Agreement and make a recommendation to the Select Board.The Select Board designee or Subcommittee shall regularly report to the full Select Board and make recommendations regarding revisions to this goal as necessary.	Lisa Kouchakdjian: VOCATIONAL EDUCATION: As instructed by the Select Board, designee has contacted and communicated with five vocational education schools, Assabet, Keefe Tech, Nashoba, Medford and Minuteman. Designee has updated the Select Board regarding communications between designee and the schools. Letters of interest in potential membership with the schools have been sent. Vocational schools are considering whether and how they can accept additional schools districts for membership. Designee awaits communication from the vocational schools regarding same. REGIONAL AGREEMENT: At the direction of the Select Board, the Liaison to LS has contacted the Chair of the LS School Committee to receive a status on LS efforts to update the Regional Agreement. On September 15, 2022, Liaison received an email from Heather Cowap, Chair of the LS Schools Committee. The email stated the following: "We plan on holding a workshop session to review the language after having our lawyer review it and guide us regarding any updates needed to comply with current state laws. We will then determine whether or not any additional changes need to be made, and if so, determine the parameters and reasons for the sub-committee to move forward with any next steps needed. We have not yet scheduled the date for the workshop." On September 21, 2022 Liaison was also told that she would be advised when a date for the workshop is scheduled.	Lisa Kouchakdjian								
						Town Manager	3	1	5			9	4
Sustainability and Climate Change initiatives	Environmental Health & Wellness	Support MVP/Master Plan related elements/HMP/possible CED	<ul style="list-style-type: none">Overall, enhance Select Board focus on addressing climate change and supporting sustainability initiatives.Review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization. Partner with relevant departments, boards, committees, and commissions to achieve goals.Support pursuit of sustainability measures such as municipal solar projects, enhancing energy efficiency in Town buildings, environmentally friendly transportation. etc.Schedule at least one annual Select Board update from the Energy & Sustainability Committee.For new building projects, establish goal of net zero/maximum energy efficiency.Review and understand State legislation related to sustainability/climate change and requirements for Sudbury.Encourage Town pursuit of sustainability-related grants and external funding.Support hiring of Sustainability Director.	Adam Duchesneau: Ongoing discussions on these topics have been occurring between the Town Manager's Office, the Facilities Department, and the Planning & Community Development Department. The Town was contacted by a Harvard Graduate student who is working on a capstone project for their degree and as part of this has offered to conduct research and develop an initial Sustainability Plan for the Town. At a minimum, this should help set the table for a future consultant to come in and perform a more in-depth analysis in the community, and develop a more robust Sustainability Plan for the Town. The Facilities Department has agreed to take the lead on implementing these initiatives and will be working with the Harvard Graduate student as well as coordinating with the Town Manager's Office to bring on a Sustainability Coordinator in the near future. This new position should help to greatly expedite the advancement of the Action Items in the Resiliency section of the Master Plan. 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I also keep in close communication with the Marlborough Conservation staff regarding the Hagarad Dam in Marlborough which is in disrepair and directly upstream of Sudbury's Hop Brook dams. 3) We provide education to residents on invasive species and the benefits of planting native species to diversify Sudbury biota and reduce artificial chemical and watering needs. 4) We are members of the SuAsCo Cooperative Invasive Species Management Area Group which helps educate and eradicate invasive species in the watershed. 5) We continue to support the efforts of the Hop Brook Protection Association with the eradication of the water chestnut in the Hop Brook Mill Ponds and issued an Order of Conditions this year to the US Fish and Wildlife Service to chemically treat water chestnut in the Sudbury River. Water chestnut covers about 100 acres in these 4 water bodies. 6) We are part of the Regional Water Chestnut Subcommittee working cooperatively with adjacent Towns, Land Trusts, State, Federal and non-profit entities to manage water chestnut in the region. 7) Starting in 2022, we provide annual funds in the amount of \$2,000 per year to support the efforts of OARS, the Organization of the Assabet, Concord and Sudbury Rivers, who assists the Town with water quality monitoring and invasive species management in the Hop Brook. 8) We provide an annual garlic mustard disposal for residents. 9) Through permitting, we work to reduce impervious surfaces and lawns to help maintain and/or improve Sudbury's woodlands and groundwater quantity/quality. 10) We License Town Conservation Lands to local farmers and provide one community garden to provide local food opportunities for residents. A second community garden is being contemplated. 11) We will be revising our Wetland Regulations to better protect wildlife habitat and incorporate the updated Stormwater Management Regulations. 12) We work with the Public Works Department and Health Director to implement appropriate beaver management strategies to maintain public health and safety. 13) We continue to work to complete outstanding Conservation Restrictions (CRs) that were required for past developments, are working with a consultant to develop Baseline Documentation Reports on CRs that are complete to ensure the long-term integrity of private lands held under CR, and continue to seek new Conservation Restrictions and/or acquire land to provide linkages between holdings to protect wildlife corridors and maintain the integrity of protected lands.	Jen Roberts								

Goal	Primary Category	Deliverables/Steps	SMART Goals	Goal updates September 2022	Board Liaison	Staff Liaison	Bill Schineller	Jen Roberts	Dan Carty	Charles Russo	Janie Dretler	Total Score	Rank
				Maryanne Bilodeau: The Energy and Sustainability Committee voted on 9/7/22 to assist with funding the salary of the Sustainability Coordinator in FY24, 25 and 26 as follows: 75% salary in FY24; 50% in FY25; 25% in FY26; 0 in FY27 so as to allow for a smooth transition into the operating budget. The plan is to have the position advertised in late September 2022. Jen Roberts: The Select Board has supported sustainability measures including: - scoping of the DPW solar roof project. - advocating for State funding to enhance sustainability of Town capital projects (e.g. Fairbank Community Center) and for the hiring of a sustainability Town staff resource. - encouraging and exploring electric/hybrid vehicles where possible such as Park & Recreation Department van. - advocating for stringent State-wide opt-in building energy stretch codes. - providing comments for State Interim 2030 Clean Energy and Climate Plan. Through the Interim Town Manager, a plan has been established for the hiring of a Sustainability Coordinator under the Facilities Department Director. Responsibilities include seeking grants and external funding for sustainability measures. A Select Board majority supported the goals of Article 58, ATM 2022 Citizen Petition Declaration of a Climate Emergency. Select Board goal liaison follows new and ongoing State sustainability and climate change legislation and applicability to Sudbury. To do moving forward: - receive annual update from Energy & Sustainability Committee. - be ongoing advocates for maximize energy efficiency of building projects. - review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization (discussion point with Planning Board for Master Plan implementation?). - review Article 58 Citizen Petition to see how it tracks to current action steps (including readout at 2023 ATM).									
Expand (Normalize) and Fund Transportation Option	Transportation, Mobility & Housing	Continue existing programs, identify possible future programs and determine sustainability options	•Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted •Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same •Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted •Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding. •Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager	Adam Duchesneau: The 2022 Annual Town Meeting allocated \$100,000 for this effort which should sustain the Go Sudbury! Transportation Program through FY23. The Go Sudbury! Transportation Program, initiated and monitored by the Transportation Committee, offers partially subsidized rides for those 60 years in age or older, over 18 years of age with disabilities, over 18 years of age with financial needs, and to active duty military, reserves, National Guard, or veterans of the armed forces. Rides are offered up to 25 miles outside of Sudbury, except for Logan Airport, by two taxi companies and/or Uber. The Transportation Committee also applied for additional funding from MassDevelopment back in July of 2022, but is still waiting to hear back on a possible award. Sudbury is also involved in a regional transportation collaborative called Making the Connections where six communities are working with transportation consultant Nelson Nygaard to analyze regional transportation gaps and barriers. The Transportation Committee is also working to present to the Select Board a larger and more permanent transportation program which would benefit the Sudbury community in the long term. Dan Carty: • Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted COMPLETE • Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same PENDING; joint meeting to be held in October re: Master Plan items, including Transportation? • Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted COMPLETE • Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding. IN PROCESS; Transportation Cmte pursuing multiple grants as reported to Select Board 09/13/2022 •Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager PENDING	Dan Carty	Health/Conservation/Planning		4		2	3	9	5
						Planning/Treasurer	4		4			8	6
Complete Efficiency Analysis - regionalization/public/private/intermunicipal agreements	Effective Governance and Communication	Report and recommendations regarding: Review existing arrangements and opportunities, recommend which to revisit or pursue: Regional Housing Services (neighboring towns) Regional Health/Flu Clinics (neighboring towns) Local Transportation (neighboring towns) Lincoln-Sudbury Regional HS Vocational Education (Assabet, Middlesex...) Special Education ("White House") Electricity Aggregation Sustainability Office (join with Natick?) Trash Collection Aggregation Transfer Station Water District v. MWRA Sewer / Wastewater Management Hudson Light and Power, Concord Municipal Light Plant Sewatara Public/Private Partnership Police mutual support Fire mutual support Ambulance Services Hockey Rink Atkinson Pool (rent to other town teams) Equestrian (lease / rent Broadacres riding ring)				Town Manager							
Enhance Capital Planning, Maintenance, and funding process	Financial Management & Economic Resilience	incorporate ADA assessment results; town-wide capital inventory of facilities and other capital items; anticipate future needs; evaluate renovation/space needs				Town Manager/Treasurer/Facilities	5		3			8	7
Plan for completion of construction projects	Town Services and Infrastructure	Community Center and Fire Station steps - plan for completion; do not lose elements				Town Manager	2		2			4	8
Feasibility study for upkeep of facilities and other areas/properties(incorporated above)	Town Services and Infrastructure									1		1	9
Complete Financial Policies	Financial Management & Economic Resilience	Issue an RFP for town-wide facility study Complete rreview of DLS Report; Finalize and publish Financial Policies ; identify gaps; select, prioritize and implement Capital planning improvements; transparency/communicate to the public ; identify what we mean by capital; secure funding sources;				Town Manager/Treasurer					1	1	10
Upgrade Fire Station 2 (Rte 20)	Town Services and Infrastructure					Fire Chief/Facilities						0	
Promote and Support Master Plan	Effective Governance and Communication	Support implementation of MP and start implementation of SB items				Planning/Town Manager						0	
TO CONSIDER												0	
Infrastructure prioritization and planning relating to safety - sidewalks/crosswalks/signage	Town Services and Infrastructure					DPW/Police						0	
Emergency Preperadness	Town Services and Infrastructure					Fire						0	
ADA Plan - integrate town-wide including website, etc.	Transportation, Mobility & Housing					Town Manager/Facilities						0	
OTHERS												0	
Uber/Taxi Rides - Decision	Transportation, Mobility & Housing					Planning						0	
Housing Production Plan - complete	Transportation, Mobility & Housing					Planning						0	
Open Space and Recreation Plan - update	Open Space, Recreation & Historic Assets					Planning						0	

Attachment11.b: Goal Setting SB 2022 10.06.22 (5519 : Discussion on 2023 Goal Setting)

DRAFT: Proposed Deliverables for Select Board Goal of *Sustainability and Climate Change Initiatives*
by Select Board Member Roberts

05.31.22

- Overall, enhance Select Board focus on addressing climate change and supporting sustainability initiatives.
- Review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization. Partner with relevant departments, boards, committees, and commissions to achieve goals.
- Support pursuit of sustainability measures such as municipal solar projects, enhancing energy efficiency in Town buildings, environmentally friendly transportation. etc.
- Schedule at least one annual Select Board update from the Energy & Sustainability Committee.
- For new building projects, establish goal of net zero/maximum energy efficiency.
- Review and understand State legislation related to sustainability/climate change and requirements for Sudbury.
- Encourage Town pursuit of sustainability-related grants and external funding.
- Per ATM Article 58:
 - hold Climate Emergency stakeholder public meeting within 90 days of the 2022 ATM (by 8/3/22).
 - support hiring of Sustainability Director.
 - convene advisory team to create Climate Mobilization Action Plan (CMAP).
 - provide annual status report to ATM on progress on greenhouse gas reduction goals.

From: [Russo, Charlie](#)
To: [Hayes, Henry](#); [Bilodeau, Maryanne](#)
Cc: [Select Board's Office](#)
Subject: SB 2022 Goals for ARPA and Sewataro
Date: Tuesday, May 24, 2022 3:36:52 PM
Attachments: [Sewataro as Select Board Goals 2022.pdf](#)

Hello,

See below for Goals for ARPA and Sewataro (Sewataro also attached as a copy):

ARPA Goals:

- Determine priority and use of ARPA funds
- Incorporate public feedback into the decision process (accomplished)
- Comply with ARPA requirements (accomplished)
- Respond to community needs due to Covid-19 pandemic
- Consider the benefits and costs of short-term coverage of pandemic needs and long-term investment in assets

Sewataro Goals:

SEWATARO GOALS	
ITEM	STATUS as of May 2022
Short Term	
Increase public use (e.g., swimming summer weekends)	Accomplished via additional access and public swimming added as part of contract renewal completed in April 2022.
Increase documentation of activities and uses	Accomplished via annual and regular reports have been made documenting use. Consider posting on Town website.
Safeguard property	Accomplished to Select Board satisfaction via additional fencing, security cameras.
Add policy addendum regarding user fees	In process. Compare with Park & Rec, Police Community Room, Goodnow Library, School spaces <ul style="list-style-type: none"> • Consistency across town
Prior To June 2022	
Update Camp Operator Agreement	Accomplished April 2022.
Consider tax exempt debt option (lease vs management agreement)	Resolved as part of the contract renewal. No net benefit to switching to a tax exempt agreement.
Longer Term:	
Formulate evaluation team	Consider forming a citizens committee on Sewataro?
Define strategic vision, options and next steps	Consider Sewataro as a Town forum?
Compare data from other communities	Gather information from other comparables: <ul style="list-style-type: none"> • NARA Park, Acton

	<ul style="list-style-type: none"> • Walden Pond area, Concord • Everwood, Sharon • Rec Park, Andover • Stevens Estate, North Andover
Examine / evaluate best uses for the property	Identify what additional information is needed or what unmet need should be addressed. Consider hiring a land use consultant.
Summary: <ul style="list-style-type: none"> • Increase public use: done • Increase documentation of activities and uses: done • Safeguard property: done • Add policy addendum regarding user fees: in process • Update Agreement: done • Consider tax exempt debt option (lease vs management agreement): resolved • Formulate evaluation team: (long term) • Define strategic vision, options and next steps: (long term) • Compare data from other communities: (long term) <p>Examine / evaluate best uses for the property: (long term)</p>	

Charlie Russo
Town of Sudbury Select Board member
russoc@sudbury.ma.us

The Secretary of State's office has determined that most emails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

From: [Bilodeau, Maryanne](#)
To: [Bilodeau, Maryanne](#)
Subject: FW: Updated Goal Worksheet from 5/17/22
Date: Wednesday, May 25, 2022 11:19:14 AM

From: Dretler, Janie <DretlerJ@sudbury.ma.us>
Sent: Wednesday, May 18, 2022 1:59 PM
To: Bilodeau, Maryanne <BilodeauM@sudbury.ma.us>
Cc: Town Manager <townmanager@sudbury.ma.us>; Suedmeyer, Beth <SuedmeyerB@sudbury.ma.us>
Subject: Re: Updated Goal Worksheet from 5/17/22

Hi Maryanne,

Here is the **deliverables/steps** language for the BFRT goal. Beth was kind enough to provide the Select Board related actions as well as additional supporting information. Please note that I reworked the goal title to make it clearer. I will discuss this change with the Board at our meeting on the 31st.

Goal: Bruce Freeman Rail Trail - Advance to Advertising and Construction in 2022

Deliverables/Steps: Schedule and approve final Select Board actions to support the project, specifically: 1) approve corridor lease and 2) approve temporary easements. These are the essential final steps for design and ROW of Phase 2D.

Thank you for your assistance in gathering the information for the Board.

best,

Janie Dretler
 Sudbury Select Board
 Pronouns: she/her/hers ([Why pronouns?](#))

Attachment 11.c: Pages from 05.31.22_SB_agenda_packet (5519 : Discussion on 2023 Goal Setting)

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

INSERT TOWN OF SUDBURY LOGO

SUDBURY SELECT BOARD GOALS 2022-2023

Vocational Education

The Select Board shall work to become a member of a Vocational education school. The Select Board will determine action steps and collaborate with the Town of Sudbury, Lincoln-Sudbury Regional High School and Sudbury Public Schools administrations as necessary. This work shall be completed by July 15, 2022.

Action Steps:

- The Select Board shall designate a member of the Board (or establish a Subcommittee) to research action steps associated with becoming a member of a vocational school.
- The Select Board designee (or Subcommittee) will review documents and any information, including budget impacts, regarding the process of becoming a member of a vocational school and make a recommendation to the full Select Board.
- The Select Board designee (or Subcommittee) shall regularly report to the full Select Board regarding its progress and make recommendations regarding revisions this goal as necessary.

Lincoln-Sudbury Regional High School Regional Agreement

The Select Board shall work to revise and update the Lincoln-Sudbury Regional Agreement. The Select Board shall collaborate with the Town of Lincoln and the Lincoln-Sudbury Regional District School Committee (LSSC) regarding efforts to revise the Agreement. This work shall be completed by June 30, 2023.

Action Steps:

- The Select Board shall designate a member of the Board (or establish a Subcommittee) to determine action steps associated with updating the Agreement. The designee or Subcommittee shall communicate and collaborate with the Town of Lincoln and/or LSSC as necessary.
- The Select Board designee or Subcommittee shall determine action steps in collaboration with the Town of Lincoln and LSSC towards revision of the Agreement and make a recommendation to the Select Board.
- The Select Board designee or Subcommittee shall regularly report to the full Select Board and make recommendations regarding revisions to this goal as necessary.

From: [Carty, Daniel](#)
To: [Russo, Charlie](#); [Bilodeau, Maryanne](#); [Hayes, Henry](#)
Subject: SMART goals - Transportation
Date: Monday, May 23, 2022 5:27:08 PM

As discussed last week here are a short list of suggested S.M.A.R.T. goals for the Transportation 2022 high priority goal

- Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted
- Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same
- Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted
- Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding.
- Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager

Somewhat related -- for the 5/31 transportation committee membership agenda item I will most likely have a couple of suggestions. The Transportation Committee meets this Friday and we will be discussing them then. I will pass along after that meeting - likely not to make the first draft of the packet but you should have them by Friday afternoon.

Let me know if you have any questions, comments, or concerns.

Thank you

Dan Carty

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**12: Fall 2022 Select Board Newsletter Topic Discussion****REQUESTOR SECTION**

Date of request:

Requested by: Leila S. Frank

Formal Title: Discuss topics to be assigned for Fall 2022 - Select Board newsletter.

Recommendations/Suggested Motion/Vote:

Background Information:

List of previous topics attached

Financial impact expected:N/A

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

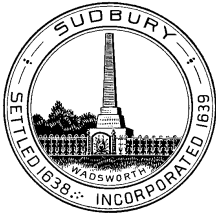
Henry L Hayes Pending

Jonathan Silverstein Pending

Jennifer Roberts Pending

Select Board Pending

10/11/2022 6:00 PM



Town of Sudbury

Office of Select Board

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

sbadmin@sudbury.ma.us

Date: July 29, 2022
To: Select Board
From: Leila Frank
Re: **Fall 2022 Select Board Newsletter Topics**

To help facilitate discussion of topics for the upcoming Select Board Newsletter, below is a list of topics from previous editions.

JULY 2022

Electronic Voting at Town Meeting
Vocational Education for Sudbury
Climate Change & Sustainability Initiatives
Sudbury Food Pantry
Important Update: BFRT

MAY 2022

New Select Board Member Lisa Kouchakdjian

FEBRUARY 2022

Sewataro/Liberty Ledge
Town Historian
Goodnow Library
Culverts
Town Meeting

NOVEMBER 2021

ARPA
CPA
Master Plan

SEPTEMBER 2021

Transportation
9/11 Garden
HOPEsudbury
Financial Policy

FALL 2022 NEWSLETTER DEADLINES

SB Meeting to Discuss Topic Assignments- Tuesday, October 11
Submission Deadline- Monday, October 31
SB Meeting Approval- Tuesday, November 15



SUDBURY SELECT BOARD

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**13: Minutes Review****REQUESTOR SECTION**

Date of request:

Requestor: Chair Russo

Formal Title: Vote to review and possibly approve the open session minutes of 7/12/22.

Recommendations/Suggested Motion/Vote: Vote to review and possibly approve the open session minutes of 7/12/22.

Background Information:

drafts due from DT: 7/26, 8/2, 8/3, 8/9, 8/30, 9/13

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM

SUDBURY SELECT BOARD

TUESDAY, JULY 12, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Charles Russo, Vice-Chair Janie Dretler, Select Board Member Daniel Carty, Select Board Member Lisa Kouchakdjian, Select Board Member Jennifer Roberts, Interim Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been compiled with, the meeting was convened at 5:30 PM via Zoom telecommunication mode.

Chair Russo announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Kouchakdjian-present, Roberts-present, Dretler-present, Russo-present

Opening Remarks by Chair

- Expected thunderstorms tonight – possible power loss preparations
- Updates on Town Website regarding mosquito spraying
- Summer schedule of Town Offices posted on the website
- COVID tests available for pickup today
- Thursday, July 13th Forum for Climate Change and Sustainability
- Potential that mandate for remote meetings shall expire on July 15th – planning to meet in person is the expectation for the Select Board
- Thanked Town Staff for statements made on the “Select Board Against Hate” website page
- Reminder there is a drought in the State and Sudbury Water District suggests water limitations as listed on the Town website

Reports from Interim Town Manager Bilodeau

- COVID test kits available at various Town locations as listed on the Town website
- Town website is including updated ARPA allocations
- Fairbank Community Center groundbreaking ceremony on Monday, August 1, 3:30 PM

Reports from Select Board

Board Member Carty

- Thanked the Chamber of Commerce and others for contribution to the 4th of July Parade

Board Member Roberts

- Hoped all had a good holiday week
- Looking forward to the Climate and Sustainability Forum on Thursday

Vice-Chair Dretler

- Great 4th of July Parade and race event

Board Member Kouchakdjian

- Hoped all were having a good summer

Public Comment

None

Bruce Freeman Rail Trail (BFRT) update by Beth Suedmeyer, Environmental Planner

Present: Beth Suedmeyer, Environmental Planner; Attorney Lee Smith, Town Counsel

Ms. Suedmeyer provided BFRT update and confirmed that the project advertising date is on schedule for August 6, 2022.

Ms. Suedmeyer confirmed that associated work regarding temporary easements was finalized last week.

Vote to enter into a lease with the Massachusetts Department of Transportation for the right of way known as the Lowell Secondary, USRA Line Code 4130, as presented, subject to final approval as to form by Town Counsel, for all purposes authorized therein for the Bruce Freeman Rail Trail project

Attorney Smith stated the lease was voted by the Select Board mid-December 2021. He added that MassDOT agreed to removal of snow from the BFRT per recommendation of Chair Russo.

Board discussion regarding the eminent domain topic took place.

Ms. Suedmeyer confirmed that all related permits had been received by MassDOT.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Dretler-aye, Roberts-aye, Carty-aye, Russo-aye

VOTED: To enter into a lease with the Massachusetts Department of Transportation for the right of way known as the Lowell Secondary, USRA Line Code 4130, as presented, subject to final approval as to form by Town Counsel, for all purposes authorized therein for the Bruce Freeman Rail Trail project

Vote to accept temporary easements in connection with the construction of the Bruce Freeman Rail Trail project and authorize payment therefor to the landowners thereof, and to authorize the Chair or Interim Town Manager to execute such acceptance of easements and any and all documents or instruments necessary therefor

Attorney Smith referenced the "Bruce Freeman Rail Trail Temporary Easements Summary," and provided detail regarding the five temporary easements. Attorney Smith acknowledged three easements donated by respective landowners, and Town payments made to the other two landowners in the amounts of \$200 and \$9,700.

Chair Russo acknowledged and thanked the participating landowners who provided easements for the BFRT project:

- 0 Union Avenue – Chiswick Park LLC & Paris Trust LLC
- Union Avenue – Laura B. McCarthy & All the Trustees of the CAS Trust
- 623 Peakham Road – Linda Louise Muri
- 29 Hudson Road – 29 Hudson Road LLC
- Haynes Road – Stephen & Joan Verrill

Board Member Carty inquired about Town easement payments made to the two landowners. Attorney Smith explained the easement amounts were based on property appraisals.

Board Member Roberts thanked the mentioned landowners for their contributions and consideration of the BFRT project for the betterment of Sudbury.

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Kouchakdjian-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To accept temporary easements in connection with the construction of the Bruce Freeman Rail Trail project and authorize payment therefor to the landowners thereof, and to authorize the Chair and/or Interim Town Manager to execute such acceptance of easements and any and all documents or instruments necessary therefor.

Vote to accept donations of temporary easements in connection with the construction of the Bruce Freeman Rail Trail project, and to authorize the Chair and/or Interim Town Manager to execute any and all documents or instruments necessary therefor

Attorney recognized the related form to be submitted by the Town.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To accept donations of temporary easements in connection with the construction of the Bruce Freeman Rail Trail project, and to authorize the Chair and/or Interim Town Manager to execute any and all documents or instruments necessary therefor

Vote to enter into an agreement for “non-participatory items” with the Massachusetts Department of Transportation in connection with the construction of the Bruce Freeman Rail Trail project, subject to final approval as to form by Town Counsel, and to authorize the Interim Town Manager to execute any and all documents or instruments necessary therefor

Ms. Suedmeyer referred to the “Agreement Number: 11846” Between the Massachusetts Department of Transportation (“MassDOT”) and the Municipality of Sudbury (“Municipality”), which included sections:

- Division of Work
- Division of Expense
- Future Maintenance

Ms. Suedmeyer acknowledged that relatively minor Town Meeting requests were not included in the MassDOT Agreement such as underground work associated with utility connections for potential future charging stations at Broadacres Farm parking lot, and hydration stations piping. She noted that MassDOT was paying for the hydration station units but not covering the piping/connections. The Town would be responsible for related connections.

Board Member Roberts queried about other Town requests not covered in the MassDOT Agreement. Ms. Suedmeyer responded the proposed pavilion and bathroom at Broadacre Farm. She noted there may be change orders at a later time, or perhaps be considered by the Town independently and perhaps consider using funding as allocated at a previous Town Meeting. Ms. Suedmeyer noted that MassDOT requested that some of the proposed granite markers and artwork be removed from the project as well as the elimination of only one interpretive sign, one bike holder and one bench.

Board Member Carty asked what would happen to the funds allocated for the omitted items. Ms. Suedmeyer responded that such funding would be held as contingency funding, should the need arise; as the BFRT project advances, the Town could consider advancing those mentioned items without presenting again at Town Meeting.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To enter into an agreement for “non-participatory items” with the Massachusetts Department of Transportation in connection with the construction of the Bruce Freeman Rail Trail project, subject to final approval as to form by Town Counsel, and to authorize the Interim Town Manager to execute any and all documents or instruments necessary therefor.

Vote to enter into a Traffic Control Agreement with the Massachusetts Department of Transportation for the traffic signalization at Hudson Road and Peakham Road in connection with the construction of the Bruce Freeman Rail Trail project, subject to final approval as to form by Town Counsel, and to authorize the Interim Town Manager to execute any and all documents or instruments necessary therefor

Ms. Suedmeyer summarized items regarding traffic control aspects in connection with the BFRT project. She noted that Police Chief Nix, Fire Chief Whalen and DPW Director Dan Nason approved the Traffic Control Agreement.

Resident Len Simon, 42 Meadowbrook Circle, commented the associated dollar amount had been cut off in the document copy. Ms. Suedmeyer confirmed the amount was \$16,786.00.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Russo-aye

VOTED: To enter into a Traffic Control Agreement with the Massachusetts Department of Transportation for the traffic signalization at Hudson Road and Peakham Road in connection with the construction of the Bruce Freeman Rail Trail project, subject to final approval as to form by Town

Counsel, and to authorize the Interim Town Manager to execute any and all documents or instruments necessary therefor.

Consent Calendar

Vote to execute the Release of Easement on a portion of 24 Hudson Road

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Russo-aye

VOTED: To execute the Release of Easement on a portion of 24 Hudson Road.

Vote to authorize the following to close out paperwork process for CWMP SRF loan as requested by Dan Nason DPW Director: (1) Authorize the Town Manager's office as the Local Government Authority and to have Select Board Chair Russo sign the "Authority to File" document; (2) Authorize Maryanne Bilodeau, Interim Town Manager, as the "Certifying Authority to File" as the authorized representative of the Select Board to file applications, execute agreements, etc. as required for the loan. The "Certifying Authority to File" document shall be dated 7/12/2022 and certified by the Town Clerk as voted by the Select Board; (3) Authorize Maryanne Bilodeau to delegate authority to Daniel Nason, Director of Public Works, as the Local Government Unit (LGU) to process paperwork for the SRF loan and to have Maryanne Bilodeau sign the "Delegation of Authority" letter on Town Manger letterhead (with a date after the Town Clerk certification date on the "Certifying Authority to File" document above), subject to votes in the Public Hearing.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Russo-aye

VOTED: To authorize the following to close out paperwork process for CWMP SRF loan as requested by Dan Nason DPW Director: (1) Authorize the Town Manager's office as the Local Government Authority and to have Select Board Chair Russo sign the "Authority to File" document; (2) Authorize Maryanne Bilodeau, Interim Town Manager, as the "Certifying Authority to File" as the authorized representative of the Select Board to file applications, execute agreements, etc. as required for the loan. The "Certifying Authority to File" document shall be dated 7/12/2022 and certified by the Town Clerk as voted by the Select Board; (3) Authorize Maryanne Bilodeau to delegate authority to Daniel Nason, Director of Public Works, as the Local Government Unit (LGU) to process paperwork for the SRF loan and to have Maryanne Bilodeau sign the "Delegation of Authority" letter on Town Manger letterhead (with a date after the Town Clerk certification date on the "Certifying Authority to File" document above), subject to votes in the Public Hearing.

Vote to accept two grant checks from the Sudbury Foundation: \$30,000 to hire consultant to assist with public art and signage project along Bruce Freeman Rail Trail; and \$7,720 to fund a Sudbury Park & Recreation summer concert and block party in August 2022. Said funds to be used at the discretion of the Environmental Planner and the Park & Recreation Director

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Russo-aye

VOTED: To accept two grant checks from the Sudbury Foundation: \$30,000 to hire consultant to assist with public art and signage project along Bruce Freeman Rail Trail; and \$7,720 to fund a Sudbury Park & Recreation summer concert and block party in August 2022. Said funds to be used at the discretion of the Environmental Planner and the Park & Recreation Director.

As the issuing authority for the Town, and according to the current CATV licenses, vote to authorize Chair to endorse letters to Verizon and Comcast requesting two free additional cable access channels, as requested by Jeff Winston, Cable Advisor

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Roberts-aye, Carty-aye, Dretler-aye, Kouchakdjian-aye, Russo-aye

VOTED: As the issuing authority for the Town, and according to the current CATV licenses, vote to authorize Chair to endorse letters to Verizon and Comcast requesting two free additional cable access channels, as requested by Jeff Winston, Cable Advisor.

Vote to review and possibly approve the open session minutes of 5/24/22

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To approve the open session minutes of 5/24/22, as amended.

Future Agenda Items

July 26:

- Town Manager search topic to be included future meetings until a Town Manager is hired – Chair Russo
- Civic project process for (Scouts, LS and SPS) – Board Member Carty

Future items:

- Master Plan Update – Sept 13th
- Select Board Goal Setting
- Board Retreat – value statement to help with goal setting meeting – Vice-Chair Dretler
- Town Manager Search updates
- Norms for the Select Board – Board Member Kouchakdjian - August 2020 meeting reference – Board Member Carty
- Appointment policy – Board Member Roberts
- Self-Evaluation process for Select Board (individually and collectively) - Board Member Kouchakdjian

- Citizens Forum to understand municipal government – Vice-Chair Dretler

Recess

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: That the Select Board Members recess and return to the meeting at 7:15 PM

Meeting resumed at 7:15 PM.

Vote to open Public Hearing for the purpose of updating the Town and public on the Draft Comprehensive Wastewater Management Plan (CWMP) per The Massachusetts Department of Environmental Protection (MassDEP) Bureau of Municipal Facilities Guide for the preparation of CWMPs

Present: Rosemary Blacquier and Jack Tuttle, Woodward and Curran; DPW Director Dan Nason

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Kouchakdjian-aye, Dretler-aye, Russo-aye

VOTED: To open Public Hearing for the purpose of updating the Town and public on the Draft Comprehensive Wastewater Management Plan (CWMP) per The Massachusetts Department of Environmental Protection (MassDEP) Bureau of Municipal Facilities Guide for the preparation of CWMPs.

Ms. Blacquier provided an update to the Sudbury CWMP including topics concerning Study Areas Summary, Needs Areas Summary, Environmental Resources Summary, Draft Recommended Solutions, MEPA Filing, and Public Outreach Efforts.

Ms. Blacquier stressed the importance concerning drinking water on and around Raymond Road, and the securing of State grants.

Mr. Tuttle mentioned suggested treatment sites in Town, and detailed aspects regarding public outreach, and various funding sources to include ARPA funds.

Ms. Blacquier confirmed that she received comments from the MA Historical Commission noting that an archeological study would be included in the process.

Board Member Carty stressed that needs areas are selective and not reflective of the whole Town, but areas where drinking water is to be protected and the Rte. 20 commercial areas are of prime interest.

Board Member Roberts inquired about the total projected cost of the project. Mr. Tuttle confirmed that calculations were updated, but approximately \$30 million would be a likely cost for construction of a treatment plant with an additional \$30 million approximate cost for other related wastewater considerations including administrative/legal/construction-related aspects.

Mr. Nason confirmed the treatment site would be located on the DPW site.

Vice-Chair Dretler asked where additional space for associated staff would be located. Mr. Nason responded such a location would be reviewed with the rate impact study.

Resident Manish Sharma, 77 Colonial Road, asked about number of Town employees and requested an associated cost sheet. He asked about time associated with the project phases. Mr. Sharma recommended that additional documentation be accessible to the public. Mr. Nason confirmed that all data would be shared with the public and would be located on the Town website.

Vote to close CWMP public hearing, and open public hearing on Fall Town Meeting discussion

Chair Russo read the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Dretler-aye, Kouchakdjian-aye, Carty-aye, Roberts-aye, Russo-aye

VOTED: To close CWMP public hearing, and open public hearing on Fall Town Meeting discussion.

Chair Russo indicated there was not a need to schedule a Fall Town Meeting at this time.

Board Member Kouchakdjian mentioned the possible consideration of vocational technical education choices and fiscal impact if a particular school was chosen. Interim Town Manager Bilodeau commented about a possible Special Town Meeting if that educational matter was to be considered.

Vote to open public hearing for discussion and vote whether there is a need for a Fall Town Meeting in accordance with Town Bylaw Article 1 Section 3

Chair Russo read in the words of the motion. Board Member Kouchakdjian moved in the words of the Chair. Vice-Chair Dretler seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Carty-aye, Kouchakdjian-aye, Russo-aye

VOTED: To not hold at 2022 Fall Town Meeting in accordance with Town Bylaw Article 1 Section 3.

Vote to close public hearing regarding a need for a Fall Town Meeting in accordance with Town Bylaw Article 1 Section 3

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Roberts seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Roberts-aye, Kouchakdjian-aye, Russo-aye

VOTED: To close public hearing regarding a need for a Fall Town Meeting in accordance with Town Bylaw Article 1 Section 3.

DEI Commission conversation on potential extension of the Commission's term and training update

Present: Nuha Muntasser, Co-chair of DEI (Diversity, Equity and Inclusion Commission), 193 Dutton Road

Ms. Muntasser noted that the Commission requested extending the DEI term; noting that the role of improving awareness of racism, discrimination, and bigotry in Sudbury was needed. She stressed that additional work in this area was essential. Ms. Muntasser recommended the implementation of a DEI staff person.

Board Member Roberts acknowledged the need for continuation of the DEI Commission. Ms. Muntasser explained that three people are interested in joining the Commission, and three current members would be resigning.

Board Member Kouchakdjian stressed the importance of the work accomplished by DEI and confirmed that DEI should be a permanent Commission in Town.

Vice-Chair Dretler indicated her strong support of the DEI mission and inquired about associated funding and staff needs. She mentioned related subcommittees, noting that DEI Members could not automatically be included in DEI subcommittees.

Board Member Carty commented that individuals who were not official DEI Commission members could not vote. He noted the DEI Town website indicates there are 13 DEI members, and suggested that enrollment be updated. Board Member Carty indicated his support to extend membership terms and to stagger such membership so more residents can be involved.

Chair Russo agreed with the concept of staggering membership terms if the DEI Commission was made permanent. Ms. Muntasser commented that related DEI conversations indicate that a 10-member Commission was preferred, and agreed with a staggered membership.

Interim Town Manager Bilodeau commented that staff would reach out to the Commission regarding the finalized number of Commission Members.

Board Member Roberts commented that the DEI mission statement needed to be reworked, as it was originally started as a one-year Commission.

Chair Russo stated that funding for DEI training would be discussed at the next Select Board meeting.

Discussion and possible vote to create and release a statement related to recent Zoom bombing of a meeting and condemning any form of racism, discrimination, or intolerance

Chair Russo thanked Board Member Roberts for finalizing the statement related to the recent Zoom bombing of the Select Board meeting on June 28, 2022. Board Member Roberts presented aspects of the “Sudbury Select Board Statement regarding the June 28, 2022 Racist Zoom Bomb Incident.”

Board Member Roberts reviewed steps being taken to prevent such events from recurring, and thanked the DEI Commission for their input and assistance as well as resources including the Sudbury Police, the Attorney General’s Office - Civil Rights Division, and Sudbury for Racial and Social Justice.

Board Member Carty stated the Statement was most appropriate and thanked all involved. He expressed concern regarding the “social justice” term used.

Ms. Muntasser read the language which the DEI wanted included in the Statement: “Acknowledging that racism is a societal and global problem that requires continuous education.” Chair Russo added the DEI language to the Statement.

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Roberts-aye, Kouchakdjian-aye, Dretler-aye, Carty-aye, Russo-aye

VOTED: To release a statement related to recent Zoom bombing of a meeting and condemning any form of racism, discrimination, or intolerance.

Eversource Transmission Line Update

Board Member Carty recused himself.

Chair Russo stated the agenda item was added to the agenda in response to resident comments. He confirmed that several Protect Sudbury members requested that the Board sign a petition regarding abandonment of the rail trail corridor, and requested that Board Members not sign the proposed USACE (United States Army Corps of Engineers) MOA (Memorandum of Agreement). Chair Russo added that much litigation related-funding had been provided by the Town of Sudbury in this effort. He confirmed that the Board had extensive guidance from Town Counsel.

Resident Ray Phillips, 40 Whispering Pine Road, and Protect Sudbury Member, expressed his disappointment in the Select Board's lack of action regarding this matter. He stressed that signing the presented petition would not obligate the Select Board.

Resident Richard Billig, 79 Robert Best Road, asked why Board Members were no longer considering the worth of the petition. Chair Russo responded the Board could not disclose specific guidance provided by Town Counsel and possible litigation. Mr. Billig indicated that several Board Members had changed their position regarding this matter.

Resident Dan DePompei, 35 Haynes Road, commented that the Federal Government had jurisdiction over a rail corridor right-of-way, which has not been determined to be abandoned.

Resident Nick Pernice, 55 Peakham Road, stated he would appreciate anything the Select Board could do to keep Eversource off of the right-of-way in consideration of proximity to drinking-water sources for the Town. He asked the Board to sign the petition. Chair Russo confirmed there were numerous conditions included in permit conditioning regarding toxic substances, etc.

Resident Dan Carty, 15 Stonebrook Road, and Select Board Member, mentioned an article from a 2021 "Patch" article and quoted a statement from Board Member Kouchakdjian: "I support the Eversource litigation to protect interest of the Community."

Mr. Phillips asked to hear each members stance regarding the Eversource project, adding that citizens deserve an answer.

Resident and Historical Commission Member Diana Warren, 32 Old Framingham Road, speaking as a concerned citizen and not a member of the Historical Commission, indicated there was a lack of confidence and trust in the current Select Board, and whatever could be done to advance trust by citizens would be appreciated. She emphasized the right-of-way impacts protection of historical resources. She thanked Board Member Roberts for her leadership regarding the letter to the USACE.

Board Member Carty joined the meeting.

Public Comment

None

Adjourn

Chair Russo read in the words of the motion. Vice-Chair Dretler moved in the words of the Chair. Board Member Kouchakdjian seconded the motion.

It was on motion 5-0; Kouchakdjian-aye, Carty-aye, Roberts-aye, Dretler-aye, Russo-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 10:03 PM.



SUDBURY SELECT BOARD

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**14: Public Comments (cont)**REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Public Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM



SUDBURY SELECT BOARD

Tuesday, October 11, 2022

MISCELLANEOUS (UNTIMED)**15: Upcoming agenda items**REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
Oct. 24 (Mon) 8:30 am – 12 Noon	Goal Setting session with Dept heads (Zoom)
Oct. 25	Possible interview for Energy Committee
	Joint meeting with Planning Board
	Eversource update
	Remote meeting policy (tentative) (Lisa K.)
	Housing Trust Bylaw
	Energy Committee Update
	Transportation Committee Update
	Sudbury Cultural Council – 2 candidate interviews
	Thursday Garden Club- Bench Donation
Nov. 15	Tax Classification – pre-briefing discussion with Director of Assessing Cynthia Gerry
	Serving Extensions – Thanksgiving and New Year’s Eve
Nov. 29	Annual Tax Classification Hearing (tentative)
Dec. 6	Open 2023 Warrant and announce Annual Town Meeting for May 1-3, 2023 at LSRHS
Dec. 20	Annual License Renewals (Alcohol/Common Victualler)
Date to be determined	BFRT Advisory Task Force to meet with SB re: trail signage
	Master Plan Update (per Chair Russo)
	Capital Process
	Citizen Leadership Forum (Govt and how it works)
	Climate Emergency declaration & sustainability director
	Discussion on Civics projects for SPS/LS/Scouts
	Discussion on Select Board meeting flow, process, efficiency, and decorum
	Discussion on potential ADA policy
	Discussion on Town Manager Task Requests
	SB self-evaluation process individually and collectively (Lisa K)
	Fairbank Community Center update (ongoing)
	Health/COVID-19 update
	Investment Advisory Committee
	Invite Commission on Disability Chair to discuss Minuteman High School
	Local receipts – fee schedule review (Chair Russo)
	Bi-monthly update from Eversource (Oct, Dec, Feb, Apr, June, Aug)
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November). Consider separate meeting solely for this purpose.
	Quarterly update from Diversity, Equity and Inclusion Commission (DEI) (December, March, June, September)
	Quarterly update on Bruce Freeman Rail Trail (BFRT) (March, June, September, December)
	Quarterly update on Key Performance Indicators (KPIs) projects to track (December, March, June, September)

	Peakham Road Speed Limits (citizen request)
	Route 20 empty corner lot – former gas station
	Select Board Retreat (Vice Chair Dretler) and SB statements
	Sidewalks discussion
	Solar Panels
	Subcommittee discussion (Executive)
	Town meeting recap – year in review
	Town-wide traffic assessment and improve traffic flow
	Update on crosswalks (Chief Nix/Dan Nason)
	Update on traffic policy (Chief Nix)
	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training
Standing Items for All Meetings	Select Board requests for future agenda items at end of meeting
	Public Comments, continued (if necessary)

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

CONSENT CALENDAR ITEM**16: Sign State Election Warrant****REQUESTOR SECTION**

Date of request:

Requestor: Beth Klein Town Clerk

Formal Title: Vote to sign Nov. 8, 2022 State Election Warrant as requested by Beth Klein, Town Clerk.

Recommendations/Suggested Motion/Vote:

Background Information:
attached warrant

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WARRANT FOR 2022 STATE ELECTION

Middlesex SS.

To the Constables of the City/Town of Sudbury

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at:

**PRECINCTS 1, 2, 3, & 5 – FAIRBANK COMMUNITY CENTER
40 FAIRBANK ROAD
PRECINCTS 4 & 6 – TOWN HALL
322 CONCORD RD**

On **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2022**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

GOVERNOR and LIEUTENANT GOVERNOR.....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL.....	FOR THIS COMMONWEALTH
SECRETARY OF STATE.....	FOR THIS COMMONWEALTH
TREASURER.....	FOR THIS COMMONWEALTH
AUDITOR.....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	FIFTH DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT.....	MIDDLESEX AND WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	THIRTEENTH MIDDLESEX DISTRICT
DISTRICT ATTORNEY	NORTHERN DISTRICT
SHERIFF	MIDDLESEX COUNTY

QUESTION 1: PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on June 12, 2019 (yeas 147 – nays 48); and again on June 9, 2021 (yeas 159 – nays 41)?

SUMMARY

This proposed constitutional amendment would establish an additional 4% state income tax on that portion of annual taxable income in excess of \$1 million. This income level would be adjusted annually, by the same method used for federal income-tax brackets, to reflect increases in the cost of living. Revenues from this tax would be used, subject to appropriation by the state Legislature, for public education, public colleges and universities; and for the repair and maintenance of roads, bridges, and public transportation. The proposed amendment would apply to tax years beginning on or after January 1, 2023.

A YES VOTE would amend the state Constitution to impose an additional 4% tax on that portion of incomes over one million dollars to be used, subject to appropriation by the state Legislature, on education and transportation.

A NO VOTE would make no change in the state Constitution relative to income tax.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

SUMMARY

This proposed law would direct the Commissioner of the Massachusetts Division of Insurance to approve or disapprove the rates of dental benefit plans and would require that a dental insurance carrier meet an annual aggregate medical loss ratio for its covered dental benefit plans of 83 percent. The medical loss ratio would measure the amount of premium dollars a dental insurance carrier spends on its members' dental expenses and quality improvements, as opposed to administrative expenses. If a carrier's annual aggregate medical loss ratio is less than 83 percent, the carrier would be required to refund the excess premiums to its covered individuals and groups. The proposed law would allow the Commissioner to waive or adjust the refunds only if it is determined that issuing refunds would result in financial impairment for the carrier.

The proposed law would apply to dental benefit plans regardless of whether they are issued directly by a carrier, through the connector, or through an intermediary. The proposed law would not apply to dental benefit plans issued, delivered, or renewed to a self-insured group or where the carrier is acting as a third-party administrator.

The proposed law would require the carriers offering dental benefit plans to submit information about their current and projected medical loss ratio, administrative expenses, and other financial information to the Commissioner. Each carrier would be required to submit an annual comprehensive financial statement to the Division of Insurance, itemized by market group size and line of business. A carrier that also provides administrative services to one or more self-insured groups would also be required to file an appendix to their annual financial statement with information about its self-insured business. The proposed law would impose a late penalty on a carrier that does not file its annual report on or before April 1.

The Division would be required to make the submitted data public, to issue an annual summary to certain legislative committees, and to exchange the data with the Health Policy Commission. The Commissioner would be required to adopt standards requiring the registration of persons or entities not otherwise licensed or registered by the Commissioner and criteria for the standardized reporting and uniform allocation methodologies among carriers.

The proposed law would allow the Commissioner to approve dental benefit policies for the purpose of being offered to individuals or groups. The Commissioner would be required to adopt regulations to determine eligibility criteria.

The proposed law would require carriers to file group product base rates and any changes to group rating factors that are to be effective on January 1 of each year on or before July 1 of the preceding year. The Commissioner would be required to disapprove any proposed changes to base rates that are excessive, inadequate, or unreasonable in relation to the benefits charged. The Commissioner would also be required to disapprove any change to group rating factors that is discriminatory or not actuarially sound.

The proposed law sets forth criteria that, if met, would require the Commissioner to presumptively disapprove a carrier's rate, including if the aggregate medical loss ratio for all dental benefit plans offered by a carrier is less than 83 percent.

The proposed law would establish procedures to be followed if a proposed rate is presumptively disapproved or if the Commissioner disapproves a rate.

The proposed law would require the Division to hold a hearing if a carrier reports a risk-based capital ratio on a combined entity basis that exceeds 700 percent in its annual report.

The proposed law would require the Commissioner to promulgate regulations consistent with its provisions by October 1, 2023. The proposed law would apply to all dental benefit plans issued, made effective, delivered, or renewed on or after January 1, 2024.

A YES VOTE would regulate dental insurance rates, including by requiring companies to spend at least 83% of premiums on member dental expenses and quality improvements instead of administrative expenses, and by making other changes to dental insurance regulations.

A NO VOTE would make no change in the law relative to the regulations that apply to dental insurance companies.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2022?

SUMMARY

This proposed law would increase the statewide limits on the combined number of licenses for the sale of alcoholic beverages for off-premises consumption (including licenses for “all alcoholic beverages” and for “wines and malt beverages”) that any one retailer could own or control: from 9 to 12 licenses in 2023; to 15 licenses in 2027; and to 18 licenses in 2031.

Beginning in 2023, the proposed law would set a maximum number of “all alcoholic beverages” licenses that any one retailer could own or control at 7 licenses unless a retailer currently holds more than 7 such licenses.

The proposed law would require retailers to conduct the sale of alcoholic beverages for off-premises consumption through face-to-face transactions and would prohibit automated or self-checkout sales of alcoholic beverages by such retailers.

The proposed law would alter the calculation of the fine that the Alcoholic Beverages Control Commission may accept in lieu of suspending any license issued under the State Liquor Control Act. The proposed law would modify the formula for calculating such fee from being based on the gross profits on the sale of alcoholic beverages to being based on the gross profits on all retail sales.

The proposed law would also add out-of-state motor vehicle licenses to the list of the forms of identification that any holder of a license issued under the State Liquor Control Act, or their agent or employee, may choose to reasonably rely on for proof of a person's identity and age.

A YES VOTE would increase the number of licenses a retailer could have for the sale of alcoholic beverages to be consumed off premises, limit the number of “all-alcoholic beverages” licenses that a retailer could acquire, restrict use of self-checkout, and require retailers to accept customers’ out-of-state identification.

A NO VOTE would make no change in the laws governing the retail sale of alcoholic beverages.

QUESTION 4: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on May 26, 2022?

SUMMARY

This law allows Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a standard driver's license or learner's permit if they meet all the other qualifications for a standard license or learner's permit, including a road test and insurance, and provide proof of their identity, date of birth, and residency. The law provides that, when processing an application for such a license or learner's permit or motor vehicle registration, the registrar of motor vehicles may not ask about or create a record of the citizenship or immigration status of the applicant, except as otherwise required by law. This law does not allow people who cannot provide proof of lawful presence in the United States to obtain a REAL ID.

To prove identity and date of birth, the law requires an applicant to present at least two documents, one from each of the following categories: (1) a valid unexpired foreign passport or a valid unexpired Consular Identification document; and (2) a valid unexpired driver's license from any United States state or territory, an original or certified copy of a birth certificate, a valid unexpired foreign national identification card, a valid unexpired foreign driver's license, or a marriage certificate or divorce decree issued by any state or territory of the United States. One of the documents presented by an applicant must include a photograph and one must include a date of birth. Any documents not in English must be accompanied by a certified translation. The registrar may review any documents issued by another country to determine whether they may be used as proof of identity or date of birth.

The law requires that applicants for a driver's license or learner's permit shall attest, under the pains and penalties of perjury, that their license has not been suspended or revoked in any other state, country, or jurisdiction.

The law specifies that information provided by or relating to any applicant or license-holder will not be a public record and shall not be disclosed, except as required by federal law or as authorized by Attorney General regulations, and except for purposes of motor vehicle insurance.

The law directs the registrar of motor vehicles to make regulations regarding the documents required of United States citizens and others who provide proof of lawful presence with their license application.

The law also requires the registrar and the Secretary of the Commonwealth to establish procedures and regulations to ensure that an applicant for a standard driver's license or learner's permit who does not provide proof of lawful presence will not be automatically registered to vote.

The law takes effect on July 1, 2023.

A YES VOTE would keep in place the law, which would allow Massachusetts residents who cannot provide proof of lawful presence in the United States to obtain a driver's license or permit if they meet the other requirements for doing so.

A NO VOTE would repeal this law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2022.
(month)

SUDBURY SELECT BOARD

I have served this warrant by posting attested printed copies thereof at the Town Hall and such other places as the Select Board deem appropriate but not less than 3 in each precinct and not less than 18 in the Town, at least 7 days before the time appointed for said election.

_____, 2022.
Constable (month and day)

Warrant must be posted by **November 1, 2022** (at least *seven days prior* to the **November 8, 2022** State Election).

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

CONSENT CALENDAR ITEM**17: Accept covenants and easement re: 423 & 427 Boston Post Rd****REQUESTOR SECTION**

Date of request:

Requestor: Adam Ducnesneau, Director of Planning & Community Development

Formal Title: Vote to accept the Declaration of Restrictive Covenants and Grant of Easement regarding the Stormwater Management System for the property at 423 & 437 Boston Post Road subject to the Stormwater Management Permit issued for the property.

Recommendations/Suggested Motion/Vote: Vote to accept the Declaration of Restrictive Covenants and Grant of Easement regarding the Stormwater Management System for the property at 423 & 437 Boston Post Road subject to the Stormwater Management Permit issued for the property.

Background Information:

The Planning Board issued a decision to grant a Stormwater Management Permit for the property at 423 & 437 Boston Post Road. Condition II.H. indicates:

“Prior to completion of the project, a restrictive covenant requiring construction of the stormwater system in accordance with the Plan, and maintenance of the stormwater management system in accordance with the Operation and Maintenance Plan shall be recorded on the Premises. This covenant shall allow for the placement of municipal liens on the Premises if the owner fails to fully construct the system or fails to maintain the system and the Town needs to do so. The Town will provide template to the Applicant, who shall submit the covenant for review and approval of the Board or its representative prior to recording at the Middlesex South District Registry of Deeds.”

As such, through the stormwater covenant, the Owner identified agreed to provide such perpetual maintenance of the stormwater management system by imposing restrictive and protective covenants on the respective property. In the event the Owner fails to do so, an easement over the property is created to allow the Town, through its Department of Public Works, to perform such maintenance and charge and assess the Owner for the cost. The grant of easement provides the explicit right of the Town to enter upon private property to conduct inspections and to perform any required work.

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

**DECLARATION OF RESTRICTIVE COVENANTS AND
GRANT OF EASEMENT REGARDING
STORMWATER MANAGEMENT SYSTEM**

This Declaration of Restrictive Covenants and Grant of Easement (this “Restriction”) is made as of SEPTEMBER 20, 2022 by SUDBURY CROSSING STATION LLC, a Delaware limited liability company (the “Owner”) that owns the real property located at 423 and 437 Boston Post Road, Sudbury, MA 01776 (the “Property”), as more specifically described in that certain deed dated July 24, 2018 recorded with Middlesex South District Registry of Deeds at Book 71374, Page 408, in favor of the Town of Sudbury (the “Town”), a Massachusetts municipal corporation, by and through its Select Board, having an address of 278 Old Sudbury Road, Sudbury, MA 01776.

Whereas, the Owner applied to the Sudbury Planning Board for approval of a Stormwater Management Permit, for the Property (the “Project”) and the Planning Board, on September 8, 2021, issued a “Decision Stormwater Management Permit” (the “Permit”, which permit is recorded with said Deeds at Book 79475, Page 410) upon the Property shown as 83 Boston Post Road, Map K 11-0015 and 0099 on a plan entitled “Stormwater Management and Erosion Control Plan”, prepared by Lombardo Associates, Inc., dated June 24, 2021 on file with the Sudbury Office of Planning and Community Development, to which plan reference is made for a more particular description of said the Property.

Whereas, the stormwater management system required to drain stormwater relating to the Project is to be located on the Property; and

Whereas, the Sudbury Planning Board’s decision to grant the Owner the Permit is contingent upon the Owner being responsible for the perpetual maintenance of the stormwater management system located on the Property, including, without limitation, infiltration system, drainage basins, catch basins, drainage pipes, outlets, spillways, structures and facilities and/or appurtenances related thereto (as the same may be altered from time to time, the “Stormwater System”); and

Whereas, the Owner agrees to provide such perpetual maintenance of the Stormwater System by imposing restrictive and protective covenants on the Property and by granting an easement over the Property and to allow the Town if the Owner fails to do so, to perform such maintenance and charge and assess the Owner for the cost thereof,

Now therefore, the Owner hereby declares the following covenants and grants to the Town the following easement:

1. The Owner, and/or its successors and assigns, shall be responsible, at its sole cost and expense, for constructing, installing, maintaining, operating, repairing, and replacing, the Stormwater System located on the Property for the purpose of allowing for the proper and efficient flow of stormwater as described in the Best Management Practices and the Operation and Maintenance Plan and the Stormwater Operations and Maintenance Manual entitled "Stormwater Operation and Maintenance Plan" prepared by Lombardo Associates Inc., on file with the Town, as the same may be amended or renewed from time to time with the prior written consent of the Town such consent not to be unreasonably withheld, delayed or conditioned.

2. The Owner hereby grants to the Town the non-exclusive, perpetual right and easement to enter the Property and any and all portions thereof for the purpose of inspecting the Stormwater System to determine compliance with the terms hereof, and to take any and all actions necessary or convenient to abate or remedy any violation hereof upon the terms and conditions set forth herein. Notwithstanding the above, the Town shall have no obligation to take any such actions.

3. In the event of a failure by the Owner to comply with the requirements of this Restriction resulting in the failure of the Stormwater System to function properly, the Town shall have the right to deliver to the then Owner of the Property a written notice (pursuant to the notice provision below) to remedy said violation specifying the work that is required in order to enable the Stormwater System to function properly and providing for a thirty (30) day time period in which to complete such work. If the remedy is of such a nature that the same cannot be reasonably completed within said thirty (30) day period, then the Town shall impose such other, additional timeframe upon the Owner as is reasonable under the circumstances. In the event the remedy is not completed in a manner reasonably satisfactory to the Town within said thirty (30) day period (or such other additional timeframe imposed by the Town), or the Owner shall fail to commence such remedy within the applicable period, or thereafter fail to prosecute the completion of same with diligence and continuity, then the Town may, but shall have no obligation to, enter upon the Property and remedy the failure described in its notice as set forth in Paragraph 4 below.

4. In connection with any such entry, the Town shall use reasonable efforts (a) to give prior notice to the Owner of same, except in the case of emergency, and (b) not to unreasonably interfere with the current use of the Property, or with access to the Property, except to the extent as may be reasonably required in order to prosecute such remedy. The Town shall promptly restore or replace any portion of the areas outside the Stormwater System disturbed in the exercise of its rights hereunder to the condition it was in prior to undertaking such work, to the extent reasonably possible.

Prior to exercising any right to enter the Property under this Restriction, or, in the case of emergency, as soon as is practicable, the Town agrees to carry and keep in

effect, at the Town's sole cost and expense, comprehensive general liability insurance covering the Property in commercially reasonable amount in light of the nature of the work to be undertaken which may be included under the Town's so-called blanket or master insurance policy covering other property or insureds in addition to those required hereunder. The Town shall also cause any party performing work on the Town's behalf on the Property and/or the Stormwater System in accordance with the terms of this Restriction to obtain and keep such insurance prior to entering upon the Property. Any insurance provided for above shall name the Owner as an additional insured. The Town's liability shall be limited pursuant to M.G.L. c. 258 and any all other applicable provisions of law.

5. The rights hereby granted to the Town include the right to enforce the obligations of the Owner set forth herein by appropriate legal proceedings and to obtain injunctive and other equitable relief against any violation, including, without limitation, relief requiring repair, maintenance or replacement of the Stormwater System (it being agreed that the Town has no adequate remedy at law), and shall be in addition to, and not in limitation of, any other rights and remedies available to the Town. The Town shall have the option to enforce said obligations, but does not have the obligation to do so. The actual expenses incurred by the Town in abating or remedying any violation hereof and in enforcing the duties of the Owner hereunder shall be paid by the Owner within thirty (30) days after delivery of written notice to the Owner by the Town accompanied by reasonable evidence of such expenses, and, if not paid within the time allowed, the Town may recover its costs by means of a municipal lien and/or betterment assessments on the Property in accordance with M.G.L. c. 80 and/or other applicable law. Any election by the Town as to the manner and timing of its right to enforce these covenants or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights.

6. Within twenty (20) days after written request therefor, the Town shall execute and deliver to the then Owner an estoppel certificate stating that to the best of the Town's knowledge as of the date of the certificate whether any default has occurred under this Restriction by the Owner, and if there are known defaults, specifying the nature thereof. Notwithstanding anything contained herein to the contrary, the issuance of an estoppel certificate shall in no event subject the Town to any liability whatsoever, notwithstanding the negligent or otherwise inadvertent failure of the Town to disclose correct and/or relevant information included in any such estoppel certificate, but the Town shall be estopped from claiming or enforcing hereunder any then-existing default not set forth in such certificate, the same, if any, being waived upon the issuance of any such certificate.

7. No amendment, release or rescission of this Restriction shall be effective without the written approval of the Town and the Owner (or the then current owner of the Property).

8. This restriction and grant of easement shall run with the Property and be binding upon the owners of the Property and their respective successors and assigns for the benefit of the Town.

9. The covenants and obligations contained herein are for the benefit of and enforceable by the Town and owners of the Property in perpetuity. The Owner acknowledges that said covenants, as they are held by the Town, constitute perpetual restrictions held by a governmental body, as those terms are defined in G.L. c. 184, §26, and are thus not subject to G.L. c. 184, §§27-30, and, in any event, shall be enforceable for a term of at least 99 years.

10. The Owner, its successors and assigns, solely during the period of its and their respective ownership of the Property, shall defend, indemnify and hold the Town harmless from any and all claims, damages, losses, costs and liabilities, including, without limitation, reasonable attorneys' fees, relating to the Stormwater System and/or the Owner's actions taken or the Owner's failure to take action as may be required under this Restriction, excluding in any event from the foregoing indemnity, any matter arising from the negligence or willful misconduct of the Town.

10. The Owner agrees to record this Restriction with the Middlesex South District Registry of Deeds within twenty (20) business days after the date hereof, but the failure to do so shall not affect the validity hereof. The Owner further agrees to provide the Town with a copy of the recorded Restriction within seven (7) business days after a recorded copy is available.

11. All notices required or permitted hereunder shall be in writing and addressed to the parties as set forth above or at such other addresses as the parties may designate from time to time by notice given in accordance with the terms hereof. Notices may be given by hand delivery, or by recognized overnight delivery service, including the U.S. Postal Service, and shall be deemed given upon receipt in hand, or one (1) business day after deposit with such overnight delivery service, as applicable.

12. The Owner agrees to obtain from any mortgagee having a mortgage on the Property as of the date hereof a subordination to this Restriction, stating that such mortgages shall be subject to this Restriction. Such subordinations shall be obtained and recorded promptly.

13. The recitals stated in the preamble of this Restriction are incorporated herein in their entirety.

[End of text. Signatures on next page.]

ACCEPTANCE OF EASEMENT

On this _____ day of _____, 2022, the Town of Sudbury, acting by and through its Select Board pursuant to the provisions of G.L. c. 83, §§1 and 3, and any other enabling authority, hereby accepts the foregoing Grant of Easement for drainage purposes and to comply with the obligations of the Town as set forth therein.

TOWN OF SUDBURY,
By Its Select Board

Charles G. Russo

Signature: _____

Daniel E. Carty

Signature: _____

Janie W. Dretler

Signature: _____

Lisa V. Kouchakdjian

Signature: _____

Jennifer S. Roberts

Signature: _____

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss

On this _____ day of _____, 2022, before me, the undersigned notary public, _____, the above-named member of the Select Board for the Town of Sudbury, personally appeared and proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding document and acknowledged to me that s/he signed it voluntarily for its stated purpose as a member of the Select Board of the Town of Sudbury.

Notary Public
My Commission Expires:

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

CONSENT CALENDAR ITEM**18: Accept resignation from COD****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to accept the resignation of Jane Kline, 187 Boston Post Road, Unit 223, from the Commission on Disability, and send a thank you letter for her service to the Town.

Recommendations/Suggested Motion/Vote: Vote to accept the resignation of Jane Kline, 187 Boston Post Road, Unit 223, from the Commission on Disability, and send a thank you letter for her service to the Town.

Background Information:
attached resignation email

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM

From: [Jane Kline](#)
To: [Select Board](#); kaybell@mail.com; [Town Manager](#)
Subject: RESIGNATION FROM COD
Date: Tuesday, September 27, 2022 6:39:46 PM
Attachments: [Kline.Sudbury.Disabilities.Comm.03.24.21.pdf](#)

Effective immediately, I'm officially resigning from my position on the Commission of Disability.

My part-time working hours have drastically changed now since my first appointment/interviews with former Chairperson, Pat Guthy, and former Town Manager, Henry Hayes. I'm unable to meet into the late evening now. If there are schedule changes in a year or so, I'll look into another appointment.

I hope that I've contributed to the COD, even minimally. I'm so pleased that Sudbury, my adopted hometown since 1985, has such talent to bring for this much-needed Commission. I plan to wear my Disabilities pin for the month of October proudly.

JANE K. KLINE
MA NOTARY PUBLIC
508-308-3340

Attachment18.a: RESIGNATION FROM COD (5514 : Accept resignation from COD)

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

CONSENT CALENDAR ITEM**19: GIC data request 2022****REQUESTOR SECTION**

Date of request:

Requestor: Christine Nihan, Town Accountant

Formal Title: Vote to authorize the chair to execute a letter requesting data from the Group Insurance Commission (GIC) to use in processing employees' W-2 forms, as requested by Christine Nihan, Town Accountant.

Recommendations/Suggested Motion/Vote: Vote to authorize the chair to execute a letter requesting data from the Group Insurance Commission (GIC) to use in processing employees' W-2 forms, as requested by Christine Nihan, Town Accountant.

Background Information:
attached letter

Financial impact expected:

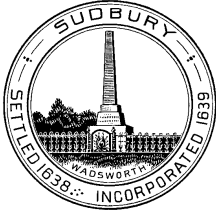
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

10/11/2022 6:00 PM



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: selectboard@sudbury.ma.us

Date

Ms. Stacie Hickey
GIC Operations Division
P.O. Box 8747
Boston, MA 02114

Dear Ms. Hickey:

Please consider this our request for GIC data in regard to the value of each employee's health insurance benefit to enable the Town of Sudbury to properly include this information on our employees' 2022 W-2 forms.

Please use our Town Accountant's email address – nihanc@sudbury.ma.us – for the data transfer.

Thank you for your assistance.

Sincerely,

Charles G. Russo, Chair
Sudbury Select Board

**SUDBURY SELECT BOARD**

Tuesday, October 11, 2022

CONSENT CALENDAR ITEM**20: Sudbury Point Grill Common Victualler License Application****REQUESTOR SECTION**

Date of request:

Requestor: Alex N. Alvarenga, Owner/Manager Sudbury Point Grill

Formal Title: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Sudbury Point Grill, 120 Boston Post Road, as requested in an application dated September 27, 2022, subject to conditions put forth by the Fire Department and Building Department.

Recommendations/Suggested Motion/Vote: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for Sudbury Point Grill, 120 Boston Post Road, as requested in an application dated September 27, 2022, subject to conditions put forth by the Fire Department and Building Department.

Background Information:

Application and department feedback attached. The Board has previously approved the applicant's Alcohol License, which was approved by the ABCC on 9/26/2022.

Financial impact expected:\$50 Common Victualler License Fee, \$50 Entertainment License Fee

Approximate agenda time requested:

Representative(s) expected to attend meeting: Alex A. Nunes, Owner/Manager

Review:

Select Board Office Pending

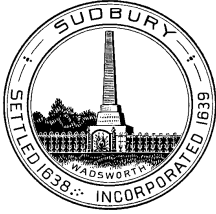
Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

10/11/2022 6:00 PM



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: sbadmin@sudbury.ma.us

APPLICATION FOR COMMON VICTUALLER & ENTERTAINMENT LICENSE

Please complete this application form and return to the Select Board's Office, along with all required materials listed below. Please review your plans with the Building Inspector, Health Director and Fire Chief prior to submitting your application. After submitting the completed form and materials, the applicant will be reviewed by Town staff and added to the Select Board's agenda. The applicant will be asked to attend a Select Board meeting to discuss the application – advanced notice of the date will be provided. The processing time for the license is approximately 30 days.

TO THE LICENSING AUTHORITY
SUDBURY, MASSACHUSETTS

Applicant or Corporate Name: _____

Applicant or Corporate Address: _____

City: _____ State: _____ Zip Code: _____

Applicant Contact Email: _____

Applicant Contact Phone: _____

Business/Restaurant Name (DBA): _____

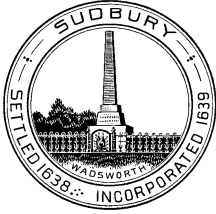
Business/Restaurant Address: _____ Sudbury, MA

Business/Restaurant Phone: _____

Restaurant Manager Name: _____

APPLICATION REQUIREMENTS

- ☐ Completed Tax Attestation (form attached)
- ☐ Evidence of compliance with the Worker's Compensation Act requirement to provide workers' compensation insurance for employees. (A copy of the policy or a certificate of insurance is satisfactory.)



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: sbadmin@sudbury.ma.us

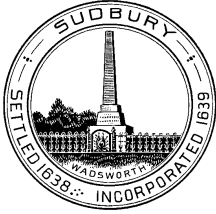
- ☐ Background information relative to the corporation. If applicable, articles of incorporation, including, names of principals of corporation, number of restaurants owned, etc.
- ☐ Floor plan: detailing plan of rooms, their use, restroom locations, exits, seating arrangements, as well as showing cooking and service area (seating capacity must be obtained from the Building Inspector).
- ☐ Whether any changes in the premises, structural or expansion, are planned.
- ☐ A dated letter from the present business owner stating the effective date of new ownership.
- ☐ A copy of the lease agreement between the property owner and the business owner.
- ☐ Application Fee:
 - **Common Victualler License: \$50**
 - **Entertainment License** (if applicable): **\$50**
 - ***Provide one check payable to Town of Sudbury with application materials.***

In accordance with M.G.L. c.140, I hereby request a Common Victualler license, to be presented within the premises herein described.

Date

Applicant Signature

Please submit completed application and materials to:
Office of Select Board, 278 Old Sudbury Rd, Sudbury, MA 01776



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: sbadmin@sudbury.ma.us

APPLICATION FOR ENTERTAINMENT LICENSE

Entertainment licenses are required for live entertainment (*not* tv or radio) that occurs Monday – Saturday.

Please note: a separate license is required for entertainment on Sunday.

FORM OF ENTERTAINMENT: _____

DAYS & HOURS OF ENTERTAINMENT: _____

EXPECTED # OF ATTENDEES: _____

ADDITIONAL REQUIREMENT

☐ Floor plan showing accessibility: the entrance and at least one table must be handicap-accessible.

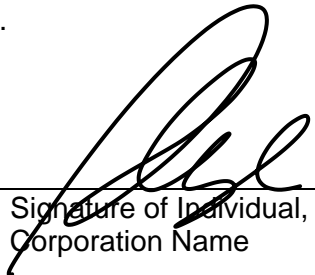
-OR-

CHECK HERE ☐ IF ENTERTAINMENT LICENSE IS NOT REQUESTED.

CERTIFICATE OF TAXES/TAX ATTESTATION

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under penalties of perjury that _____ has/have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security Number, or
Federal Identification Number



Signature of Individual, or
Corporation Name

Date

By: _____
Corporate Officer & Title (if applicable)

AFFIX CORPORATE SEAL

Frank, Leila

From: Alex Nunes <alexnunesrealtor@gmail.com>
Sent: Tuesday, September 27, 2022 7:10 PM
To: Frank, Leila
Cc: Select Board's Office
Subject: Re: FW: License Issuance Notification - Retail Alcoholic Beverages Application - 07091-RS-1250

Good evening Leila,
 There are no changes in the premises for now!

Best regards,
 Alexandre Nunes Alvarenga

On Tuesday, September 27, 2022, Frank, Leila <FrankL@sudbury.ma.us> wrote:

Hi Alex,

Congratulations on the ABCC approval of the Sudbury Point Grill alcohol license.

You had filled out a Common Victualler and Entertainment License Application back in June, however it is incomplete pending the following:

- Payment of **\$100** to Town of Sudbury (\$50 for Common Victualler License + \$50 for Entertainment License)
- Whether any **changes** in the premises, structural or expansion, are planned. (Please note, expansion of outdoor seating requires ABCC approval, and an application may be submitted in or after January 2023.)
- A dated letter from the present business owner stating the **effective date** of new ownership.
- **Lease** – if updated after the version submitted (7/8/2022)
- **Floor plan** – if updated after the version submitted (3/5/2015)

In addition, the following are required before the alcohol license may be issued:

- **Current Roster of Trained Personnel (such as TIPS) as Specified under Section D:** Information must include employees' name, date of birth, certification number and certification expiration date.
- **Proof of Workers' Compensation Insurance**
- **Proof of Liquor Liability Insurance**

Please provide the items above at your earliest convenience.

Thank you,

Leila



September 29th, 2022

Hello Leila,

Please accept this letter as my transferring of ownership to Sudbury Point Grille effective Monday, October 3rd. If you have any questions or need anything from me please give me a call at 617-257-5001.

Thank you for all your help over the years. You've been a pleasure to deal with and always helpful when needed.

Sincerely,
Bob Conrad
Conrad's Restaurant

Sudbury Point Grill

Common Victualler License Application

Department Feedback

Department	Staff	Date	Comments
Building Department	Andrew Lewis	10/4/22	No issues with CV approval. Issuance is pending successful completion of inspections.
Fire Department	Asst. Chief Choate	10/4/22	No issues with CV approval. Issuance is pending successful completion of inspections.
Health Department	Bill Murphy	10/7/22	I had all the necessary conversations and will be working closely with the new owners to meet compliance prior to opening. The health department does not have any issues with this application.
Police Department	Chief Nix	9/29/22	As long as other's requirements are met, the police department is good with the application.