



SUDBURY SELECT BOARD  
TUESDAY AUGUST 2, 2022  
6:30 PM, ZOOM

Item #	Time	Action	Item
	6:30 PM		CALL TO ORDER
<b>EXECUTIVE SESSION</b>			
1.		<i>VOTE</i>	Vote to immediately enter Executive Session to discuss strategy with respect to collective bargaining (Civilian Dispatchers) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (exception 3).
2.		<i>VOTE</i>	Vote to close executive session and resume open session.
	7:00 PM		Opening remarks by Chair
			Reports from Interim Town Manager
			Reports from Select Board
			Public comments on items not on agenda
<b>MISCELLANEOUS</b>			
3.	7:15 PM		Interview Town Manager Search Firm - Community Paradigm Associates
4.	8:00 PM		Interview Town Manager Search Firm - Municipal Resources Inc.
5.			Discuss Search Firm Composite Interview ratings.
6.			Public Comments (cont)
7.			Upcoming agenda items
<b>CONSENT CALENDAR</b>			
8.		<i>VOTE / SIGN</i>	To approve the award by Interim Town Manager, Maryanne Bilodeau, of a contract with Regional Resource Group, Inc. for property assessment services for a period of three years commencing in FY 2023. The award is made from eligible proposals received in accordance with the requirements set forth in an RFP issued by the Town of Sudbury on June 6, 2022.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.*

Item #	Time	Action	Item
9.		<i>VOTE / SIGN</i>	Discussion and vote on whether to approve the Memorandum of Agreement (MOA) between the Town of Sudbury and the Sudbury Civilian Dispatchers Teamsters Local 25, and to ratify the vote taken in Executive Session between the Town of Sudbury and the Civilian Dispatchers Teamsters Local 25; and further to authorize the Interim Town Manager to sign the said MOA.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.*

**SUDBURY SELECT BOARD**

Tuesday, August 2, 2022

**EXECUTIVE SESSION****1: Exec session collective bargaining re: dispatchers MOA****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to immediately enter Executive Session to discuss strategy with respect to collective bargaining (Civilian Dispatchers) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (exception 3).

Recommendations/Suggested Motion/Vote: Vote to immediately enter Executive Session to discuss strategy with respect to collective bargaining (Civilian Dispatchers) if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares (exception 3).

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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**SUDBURY SELECT BOARD**

Tuesday, August 2, 2022

**EXECUTIVE SESSION****2: Close executive session****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close executive session and resume open session.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

## Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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## SUDBURY SELECT BOARD

Tuesday, August 2, 2022

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### MISCELLANEOUS (UNTIMED)

#### **3: Interview Town Manager Search Firm - Community Paradigm Assoc**

##### REQUESTOR SECTION

Date of request:

Requestor: Chair Russo

Formal Title: Interview Town Manager Search Firm - Community Paradigm Associates

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested: 45 minutes

Representative(s) expected to attend meeting:

##### Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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**SUDBURY SELECT BOARD**

Tuesday, August 2, 2022

**MISCELLANEOUS (UNTIMED)****4: Interview Town Manager Search Firm - Municipal Resources Inc.****REQUESTOR SECTION**

Date of request:

Requestor: Chair Russo

Formal Title: Interview Town Manager Search Firm - Municipal Resources Inc.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested: 45 minutes

Representative(s) expected to attend meeting:

## Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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**SUDBURY SELECT BOARD**

Tuesday, August 2, 2022

**MISCELLANEOUS (UNTIMED)****5: Discuss Search Firm Composite Interview ratings****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Discuss Search Firm Composite Interview ratings.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

## Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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## SUDBURY SELECT BOARD

Tuesday, August 2, 2022

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### MISCELLANEOUS (UNTIMED)

#### 6: Public Comments (cont)

##### REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Public Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

##### Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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## SUDBURY SELECT BOARD

Tuesday, August 2, 2022

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### MISCELLANEOUS (UNTIMED)

#### 7: Upcoming agenda items

##### REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office Pending

Town Manager's Office Pending

Town Counsel Pending

Select Board Pending

Select Board Pending

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# POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
<b>August 3</b>	Vote to select Town Manager Search Firm; authorize interim town manager to sign contract
<b>August 9</b>	Annual election worker reappointments Sign state election warrant Interview candidates for Commission on Disability Discussion on Vocational Education (Lisa K) Discussion on Discretionary Funds (Social Worker request)
<b>August 15 (tentative)</b>	Joint meeting with SPS School Committee re: appointment of new member
<b>August 30</b>	Public Utility Hearing on Verizon Cell Tower petitions Route 20
<b>Sept 13</b>	Master Plan Update (per Russo)
<b>Date to be determined</b>	Appointment policy (Roberts) Discussion on whether to extend DEI commission (by 9/30/22) Housing trust bylaw Capital Process Citizen Leadership Forum (Govt and how it works) Civics projects (students) discussion Climate Emergency declaration & sustainability director Discussion on Civics projects for SPS/LS/Scouts Discussion on Select Board meeting flow, process, efficiency, and decorum Discussion on potential ADA policy Discussion on Town Manager Task Requests SB Goal setting – Fall SB self-evaluation process individually and collectively (Lisa K) Vocational Education update (Lisa K) Executive Session minutes to review/release Eversource Fairbank Community Center update (ongoing) Health/COVID-19 update Investment Advisory Committee Invite Commission on Disability Chair to discuss Minuteman High School Local receipts – fee schedule review (Member Russo) Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November). Consider separate meeting solely for this purpose. Quarterly update from Diversity, Equity and Inclusion Commission (DEI) (December, March, June, September) Quarterly update on Bruce Freeman Rail Trail (BFRT) (March, June, September, December) Quarterly update on Key Performance Indicators (KPIs) projects to track (December, March, June, September) Peakham Road Speed Limits Route 20 empty corner lot – former gas station Select Board Retreat (Member Dretler) and SB statements Sidewalks discussion Solar Panels Subcommittee discussion (Executive)

Attachment 7.a: Upcoming items 08.02.22 (5376 : Upcoming agenda items)

	Town meeting recap – year in review	7.a
	Town-wide traffic assessment and improve traffic flow	
	Update on crosswalks (Chief Nix/Dan Nason)	
	Update on traffic policy (Chief Nix)	
	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training	
<b>Standing Items for All Meetings</b>	Select Board requests for future agenda items at end of meeting	
	Citizens Comments, continued (if necessary)	

**SUDBURY SELECT BOARD**

Tuesday, August 2, 2022

**CONSENT CALENDAR ITEM****8: Approve 3-year assessing services contract****REQUESTOR SECTION**

Date of request:

Requestor: Cynthia Gerry, Director of Assessing

Formal Title: To approve the award by Interim Town Manager, Maryanne Bilodeau, of a contract with Regional Resource Group, Inc. for property assessment services for a period of three years commencing in FY 2023. The award is made from eligible proposals received in accordance with the requirements set forth in an RFP issued by the Town of Sudbury on June 6, 2022.

Recommendations/Suggested Motion/Vote: To approve the award by Interim Town Manager, Maryanne Bilodeau, of a contract with Regional Resource Group, Inc. for property assessment services for a period of three years commencing in FY 2023. The award is made from eligible proposals received in accordance with the requirements set forth in an RFP issued by the Town of Sudbury on June 6, 2022.

**Background Information:**

Services procured through the RFP process.

Advertised Town website 6/6/2022.

Daily News Legal Notice 6/10/2022.

Commonwealth of Mass Goods and Services Bulletin 6/13/2022.

Financial impact expected: Total over 3 years = \$166,980.00. Funding to be included in the Assessing Department Fiscal Year Budgets.

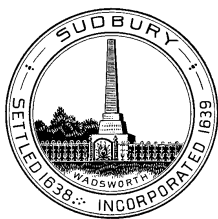
Approximate agenda time requested:

Representative(s) expected to attend meeting:

**Review:**

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

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# Town of Sudbury

## Assessing Department

[assessors@sudbury.ma.us](mailto:assessors@sudbury.ma.us)

Flynn Building  
278 Old Sudbury Rd  
Sudbury, MA 01776  
978-639-3393  
Fax: 978-443-1033

<https://sudbury.ma.us/assessors>

July 27, 2022

### **Memo**

**To:** Sudbury Select Board

**From:** Cynthia Gerry, Director of Assessing

**Re:** Background of RFP Proposal Request for three-year Assessing Services Contract.

On June 6, 2022, the Town of Sudbury issued a request for proposals from qualified firms to provide the Town with property tax assessment services according to Massachusetts General Laws, Chapter 30B, Section 6. This process enables the Town to evaluate the experience of the contractor and his or her ability to carry out the Town's mandate of fair and equitable taxation under the direction of the Board of Assessors. Because property tax assessment is an important component of the Town's overall financial management, it is important that the Town have the ability to select the most advantageous proposal on the basis of both cost and technical expertise. Regional Resource Group, Inc.'s non-price proposal satisfactorily met the requirements of the request. Regional Resource Group Inc.'s price proposal satisfactorily met the cost estimate.

Regional Resource Group, Inc. has provided assessment services in the Town for the past ten years. The Town assessing staff and Regional Resource Group staff have developed a strong working relationship. Thank you for your consideration of this request to award the three-year contract to Regional Resource Group, Inc.

Attachment8.a: Assessing memo cover letter RFP (5383 : Approve 3-year assessing services contract)

# TOWN OF SUDBURY

## Assessing Services Contract

### AGREEMENT

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2022 by and between the TOWN of SUDBURY, a municipal corporation duly organized under the laws of Massachusetts and having a usual place of business at 278 Old Sudbury Road, Sudbury, Massachusetts, hereinafter referred to as the “TOWN”, and Regional Resource Group, Inc., a Massachusetts corporation, having a usual place of business at 14 Monument Square, Suite 204, Leominster, MA, hereinafter referred to as the “CONTRACTOR”.

### WITNESSETH:

WHEREAS, the TOWN invited the submission of proposals for the purchase and delivery of Property Tax Assessment Services, hereinafter “the Project”; and

WHEREAS, the CONTRACTOR submitted a Proposal to perform the work required to complete the Project, and the TOWN has decided to award the contract therefor to the CONTRACTOR.

NOW, THEREFORE, the TOWN and the CONTRACTOR agree as follows:

1. Contract Documents. The Contract Documents consist of this Agreement, the Invitation to Bid, Instructions to Bidders and the CONTRACTOR’s Proposal. The Contract Documents constitute the entire Agreement between the parties concerning the work, and all are as fully a part of this Agreement as if attached hereto.
2. The Work. The Work consists of the tasks detailed in the Addendum A – Scope of Services and as more fully described in the Contract Documents defined above.
3. Term of Contract. This Agreement shall be in effect from **July 1, 2022**, and shall expire on **June 30, 2025**, unless terminated earlier pursuant to the terms hereof.
4. Funding. This Agreement is subject to annual appropriation by the Town of Sudbury
5. Compensation. The TOWN shall pay, as full compensation for items and/or services furnished and delivered in carrying out this Agreement. the following compensation:

Fiscal Year 2023 (July 1, 2022 – June 30, 2023)	\$53,700.00
Fiscal Year 2024 (July 1, 2023 – June 30, 2024)	\$55,620.00
Fiscal Year 2025 (July 1, 2024 – June 30, 2025)	\$57,600.00

Total Contract Price \$166,980.00

B. The TOWN acknowledges the CONTRACTOR may be requested by the TOWN to provide additional services not covered under this Agreement. The parties agree that the CONTRACTOR will be entitled to compensation for such additional services. The compensation for any such additional tasks will be agreed to by the parties and handled as a separate agreement or an amendment to this Agreement.

6. Payment of Compensation. The TOWN shall make payments within thirty (30) days after its receipt of Invoice. Payments are to be made in equal installments with billed amounts equaling 1/12 of the annual contract price.
7. Liability of the TOWN. The TOWN's liability hereunder shall be to make all payments when they shall become due, and the TOWN shall be under no further obligation or liability. Nothing in this Agreement shall be construed to render the TOWN or any elected or appointed official or employee of the TOWN, or their successors in office, personally liable for any obligation under this Agreement.
8. Independent CONTRACTOR. The CONTRACTOR acknowledges and agrees that it is acting as an independent CONTRACTOR for all work and services rendered pursuant to this Agreement and shall not be considered an employee or agent of the TOWN for any purpose.
9. Indemnification. The CONTRACTOR shall indemnify, defend, and hold the TOWN harmless from and against all claims, demands, liabilities, actions, causes of action, costs and expenses, including attorney's fees, arising out of the CONTRACTOR's breach of this Agreement or the negligence or misconduct of the CONTRACTOR, or the CONTRACTOR's agents or employees.
10. Insurance. A. The CONTRACTOR shall obtain and maintain during the term of this Agreement the insurance coverage, with companies licensed to do business in the Commonwealth of Massachusetts and acceptable to the TOWN, as set out in Attachment B of the Invitation to Bid documents.  
  
B. All policies shall identify the TOWN as an additional insured (except Workers' Compensation) and shall provide that the TOWN shall receive written notification at least 30 days prior to the effective date of any amendment or cancellation. Certificates evidencing all such coverages shall be provided to the TOWN upon the execution of this Agreement. Each such certificate shall specifically refer to this Agreement and shall state that such insurance is as required by this Agreement. Failure to provide or to continue in force such insurance shall be deemed a material breach of this Agreement and shall be grounds for immediate termination.
11. Assignment. The CONTRACTOR shall not assign, sublet, or otherwise transfer this Agreement, in whole or in part, without the prior written consent of the TOWN, and shall not assign any of the moneys payable under this Agreement, except by and with the written consent of the TOWN.

12. Termination. A. Termination for Cause. If at any time during the term of this Agreement the TOWN determines that the CONTRACTOR has breached the terms of this Agreement by negligently or incompetently performing the work, or any part thereof, or by failing to perform the work in a timely fashion, or by failing to perform the work to the satisfaction of the TOWN, or by not complying with the direction of the TOWN or its agents, or by otherwise failing to perform this Agreement in accordance with all of its terms and provisions, the TOWN shall notify the CONTRACTOR in writing stating therein the nature of the alleged breach and directing the CONTRACTOR to cure such breach within ten (10) days. The CONTRACTOR specifically agrees that it shall indemnify and hold the TOWN harmless from any loss, damage, cost, charge, expense, or claim arising out of our resulting from such breach regardless of its knowledge or authorization of the actions resulting in the breach. If the CONTRACTOR fails to cure said breach within ten (10) days, the TOWN may, at its election at any time after the expiration of said ten (10) days, terminate this Agreement by giving written notice thereof to the CONTRACTOR specifying the effective date of the termination. Upon receipt of said notice, the CONTRACTOR shall cease to incur additional expenses in connection with this Agreement. Upon the date specified in said notice, this Agreement shall terminate. Such termination shall not prejudice or waive any rights or action which the TOWN may have against the CONTRACTOR up to the date of such termination, and the CONTRACTOR shall be liable to the TOWN for any amount which it may be required to pay more than the compensation provided herein in order to complete the work specified herein in a timely manner. Upon such termination, the CONTRACTOR shall be entitled to compensation for all satisfactory work completed prior to the termination date, as determined by the TOWN.
- B. Termination for Convenience. The TOWN may terminate this Agreement at any time for convenience by providing the CONTRACTOR written notice specifying therein the termination date which shall not be sooner than ten days from the issuance of said notice. Upon receipt of said notice, the CONTRACTOR shall cease to incur additional expenses in connection with this Agreement. Upon such termination, the CONTRACTOR shall be entitled to compensation for all satisfactory work completed prior to the termination date, as determined by the TOWN, such payment not to exceed the fair value of the services provided hereunder.
- C. Termination by the Contractor. The CONTRACTOR may with 30-days' notice terminate this Agreement under such circumstances, including the CONTRACTOR's inability to hire or retain qualified staff, or natural disasters, including pandemics, creating employment issues that make carrying out this Agreement no longer reasonably possible.
13. Inspection and Reports. The TOWN shall have the right at any time to inspect the work of the CONTRACTOR, including the right to enter upon any property owned or occupied by CONTRACTOR, whether situated within or beyond the limits of the TOWN. Whenever requested, CONTRACTOR shall immediately furnish to the TOWN full and complete written reports of his operation under this Contract in such detail and with such information as the TOWN may request.



14. Successor and Assigns. This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives. Neither the TOWN nor the CONTRACTOR shall assign or transfer any interest in the Agreement without the written consent of the other.
15. Compliance with Laws. The CONTRACTOR shall comply with all Federal, State and local laws, rules, regulations and orders applicable to the work provided pursuant to this Agreement, such provisions being incorporated herein by reference, and shall be responsible for obtaining all necessary licenses, permits, and approvals required for the performance of such work. By its signature below, and pursuant to M.G.L. 62C, Sec.49A, the CONTRACTOR certifies under the penalties of perjury that it has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.
16. Notice. Any and all notices, or other communications required or permitted under this Agreement, shall be in writing and delivered by hand or mailed postage prepaid, return receipt requested, by registered or certified mail or by other reputable delivery service, to the parties at the addresses set forth on Page 1 or furnished from time to time in writing hereafter by one party to the other party. Any such notice or correspondence shall be deemed given when so delivered by hand, if so mailed, when deposited with the U.S. Postal Service or, if sent by private overnight or other delivery service, when deposited with such delivery service.
17. Severability. If any term or condition of this Agreement or any application thereof shall to any extent be held invalid, illegal, or unenforceable by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.
18. Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Massachusetts, without regard to conflict of laws principles, and the CONTRACTOR submits to the jurisdiction of any of its appropriate courts for the adjudication of disputes arising out of this Agreement.
19. Entire Agreement. This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations, and representations, either written or oral, and it shall not be modified or amended except by a written document executed by the parties hereto.

*[Remainder of page left blank; signatures on next page]*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

I certify that an appropriation  
Is available in the amount of this  
Contract.

TOWN OF SUDBURY, MA  
By its: Interim Town Manager

\_\_\_\_\_  
Town Accountant

\_\_\_\_\_  
Maryanne Bilodeau

CONTRACTOR:

\_\_\_\_\_  
David S. Manzello,  
President,  
Regional Resource Group, Inc.

## Addendum –A–

### – Scope of Services –

Reporting to the Finance Director, Regional Resource Group, Inc., and its staff will provide the following contractual services spanning fiscal years 2023, 2024, and 2025. The services to be provided are as follows:

1. Assist the Director of Assessing in the operations of the office by providing regular consultation via scheduled in-office meetings and work sessions, telephone, and e-mail collaboration;
2. Prepare, in conjunction with the Director of Assessing, an annual assessment calendar detailing the various assessment tasks to be carried out by the office with proposed completion dates;
3. Inspect all properties for which a building permit has been issued and update the property record accordingly with inspection results and photos;
4. Assist the Director of Assessing with the preparation of Department of Revenue (DOR) reports, surveys, and data submittals including the annual tax recapitulation; processing and evaluation of local real estate abatements;
5. Make available to the Town a qualified associate assessor to assist the office for a minimum of 320 hours within a fiscal year, to sufficiently conduct tasks as determined by the Scope of Services. Duties shall include but are not limited to interacting with taxpayers, the Board of Assessors, Finance Director, and various Town boards by providing assistance on matters of property valuation and taxation; inspect, review and formulate recommendations for properties under abatement appeal; prepare DOR reports as needed, and as requested by the Director of Assessing; conduct sales verifications and inspections; update valuation tables for buildings and land; lay the ground work for the interim year revaluations; conduct comprehensive assessment-to-sale ratio studies;
6. Oversee and conduct all property (real estate and personal property) valuation work for the fiscal year 2024 five-year DOR certification in a timely manner. Conduct the fiscal year 2023 and 2025 interim property valuations by reviewing and validating market sales, and conducting assessment-to-sale ratio study to determine the level of uniformity of standing assessments;
7. Review Assessors' map changes and associated assessor software system accounts to ensure that records are properly configured and result in valuations that fairly estimate market valuations;

8. Prepare for and represent the Board of Assessors at all Appellate Tax Board hearings, serving as the Town's expert on property tax valuation matters;
9. Interface with the public and assist with all required valuation questions as needed;
10. Review all real estate and personal property abatement applications, preparing recommendations to the Board of Assessors on suggested actions relative thereto;
11. Assist the Director of Assessing in completing those portions of the Town's annual recap for which assessment information is recorded, including forms LA-3, LA-4, LA-5, LA-10, LA-13, including calculating new growth valuation OL-1 and Page 1;
12. Assist the Town in such other capacities as the Town Board of Assessors may approve;
13. ~~Make available to the Town a qualified associate to conduct Personal Property state mandated inspections, to be completed for the fiscal year 2024 Certification;~~  
*We recommend the Sudbury Assessor's Office contract with the firm RRC (Real Estate Research Consultants, Inc.) for the mandated personal property inspections. Personal Property is not part of this proposal or pricing.*
14. Conduct mandatory Commercial/Industrial Property inspections to meet minimum DOR requirements;
15. Provide sufficient, consistent, qualified staff specifically assigned to Sudbury to fulfil all tasks listed above in this Scope of Services.

*Regional Resource Group, Inc. will be responsible for all costs of employment including FICA, unemployment taxes, health insurance, retirement, training, and mileage.*



SUDBURY SELECT BOARD

Tuesday, August 2, 2022

CONSENT CALENDAR ITEM

9: MOA Dispatchers Union

REQUESTOR SECTION

Date of request:

Requestor: Interim Town Manager

Formal Title: Discussion and vote on whether to approve the Memorandum of Agreement (MOA) between the Town of Sudbury and the Sudbury Civilian Dispatchers Teamsters Local 25, and to ratify the vote taken in Executive Session between the Town of Sudbury and the Civilian Dispatchers Teamsters Local 25; and further to authorize the Interim Town Manager to sign the said MOA.

Recommendations/Suggested Motion/Vote: Discussion and vote on whether to approve the Memorandum of Agreement (MOA) between the Town of Sudbury and the Sudbury Civilian Dispatchers Teamsters Local 25, and to ratify the vote taken in Executive Session between the Town of Sudbury and the Civilian Dispatchers Teamsters Local 25; and further to authorize the Interim Town Manager to sign the said MOA.

Background Information:  
attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Select Board Office	Pending
Town Manager's Office	Pending
Town Counsel	Pending
Select Board	Pending
Select Board	Pending

08/02/2022 6:30 PM