



SUDBURY SELECT BOARD
TUESDAY MAY 31, 2022
6:00 PM, ZOOM

Item #	Time	Action	Item
	6:00 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		<i>VOTE</i>	Vote to enter executive session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel (Town Manager) pursuant to General Laws chapter 30A, §21(a)(paragraph 2).
2.		<i>VOTE</i>	Vote to close executive session and resume open session
	7:00 PM		Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Citizen's comments on items not on agenda
MISCELLANEOUS			
3.			Town Manager to introduce Sandra Duran, Combined Facilities Director, to the Select Board.
4.		<i>VOTE</i>	Discussion relative to the construction of the Fairbank Community Center and potential replenishment of funds.
5.		<i>VOTE</i>	Solect - DPW Building Roof Solar Panels Project - costs inflation discussion with Energy and Sustainability Committee & Permanent Building Committee.
6.		<i>VOTE</i>	Discussion and vote American Rescue Plan Act (ARPA) funding requests. (~30 min.)
7.		<i>VOTE</i>	Discussion and vote whether to extend Transportation Committee terms.
8.		<i>VOTE</i>	Discussion and vote whether to approve submittal of application to the Massachusetts One Stop Grant Program in the amount of \$250,000 for conceptual/preliminary wastewater design for Phase 1/1A Sewer Project of the Comprehensive Wastewater Management Program (CWMP), as requested by DPW Director Dan Nason.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

Item #	Time	Action	Item
9.			Reorganization of Select Board subcommittees and discussion of liaisons when there are more than one.
10.			Town Forum Protocol discussion
11.		<i>VOTE</i>	Discussion and possible vote on finalizing deliverables for Select Board 2022 Annual Goals. (~25 min.)
12.		<i>VOTE</i>	Vote to review and possibly approve the open session minutes of 4/5/22 and 4/26/22.
13.			Citizen's Comments (cont)
14.			Upcoming agenda items
CONSENT CALENDAR			
15.		<i>VOTE</i>	Vote to enter into the Town record and congratulate Walker Fryling, Andre Singer, Lucas Smith, and Daniel Vona of BSA Scout Troop 61 for having achieved the high honor of Eagle Scout.
16.		<i>VOTE</i>	Vote to Grant a Special Permit to the Sudbury July 4th Road Race, to hold the "Sudbury July 4th Road Race" on Monday, July 4, 2022 from 7:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race's conclusion.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.



SUDBURY SELECT BOARD

Tuesday, May 31, 2022

EXECUTIVE SESSION

1: Executive session re: contract negotiation Town Mgr

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to enter executive session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel (Town Manager) pursuant to General Laws chapter 30A, §21(a)(paragraph 2).

Recommendations/Suggested Motion/Vote: Vote to enter executive session to conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel (Town Manager) pursuant to General Laws chapter 30A, §21(a)(paragraph 2).

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

EXECUTIVE SESSION

2: Close executive session and resume open session

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close executive session and resume open session

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

3: Introduction of new Combined Facilities Director

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Town Manager to introduce Sandra Duran, Combined Facilities Director, to the Select Board.

Recommendations/Suggested Motion/Vote: Town Manager to introduce Sandra Duran, Combined Facilities Director, to the Select Board.

Background Information:

Financial impact expected:n/a

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

From: Bilodeau, Maryanne <BilodeauM@sudbury.ma.us>
Sent: Tuesday, May 17, 2022 9:50 AM
To: Committees <Committees@sudbury.ma.us>
Subject: Welcome to our New Facilities Director - Sandra Duran

Good morning everyone,

Henry Hayes, Sudbury Town Manager, and Brad Crozier, Sudbury Public Schools Superintendent, are pleased to announce that we have hired a new Combined Facilities Director, Sandra Duran, who will be starting on May 31st. Sandra brings with her many years of experience in facilities and property management, capital planning, ADA compliance, historic buildings, as well as municipal and education building maintenance, to name a few, in both the public and private sectors.

We look forward to having her join us and expect that she will be an excellent addition to our management team here in Sudbury. Please welcome her heartily when you see her.
Maryanne

Maryanne Bilodeau
Asst. Town Manager
Pronouns: She - Her - Hers
Town of Sudbury
278 Old Sudbury Road
Sudbury MA 01776
Phone: (978) 639-3386
Fax: (978) 443-0756

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

4: Fairbank Community Center potential fund replenishment

REQUESTOR SECTION

Date of request:

Requestor: Chair Russo

Formal Title: Discussion relative to the construction of the Fairbank Community Center and potential replenishment of funds.

Recommendations/Suggested Motion/Vote: Discussion relative to the construction of the Fairbank Community Center and potential replenishment of funds.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



SUDBURY SELECT BOARD

Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

5: Solect - DPW Solar Panels project

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Solect - DPW Building Roof Solar Panels Project - costs inflation discussion with Energy and Sustainability Committee & Permanent Building Committee.

Recommendations/Suggested Motion/Vote: Solect - DPW Building Roof Solar Panels Project - costs inflation discussion with Energy and Sustainability Committee & Permanent Building Committee.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

Henry L Hayes Pending

Town Counsel Pending

Select Board Pending

05/31/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

6: ARPA Listening Session debrief and next steps

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and vote American Rescue Plan Act (ARPA) funding requests. (~30 min.)

Recommendations/Suggested Motion/Vote: Discussion and vote American Rescue Plan Act (ARPA) funding requests. (~30 min.)

Background Information:

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

Submitter	Proposed Project	One-Time or Ongoing Expense (length)	Cost Estimate	Russo	Dretler	Carty	Roberts	Kouchakdjian	TOTAL
Select Board Member Roberts	Fairbank Community Center construction funding to provide contingency funds/other funding in light of higher project bidding results	Left-over funding from Water Main allocation could be considered	There are other Fairbank submissions. This submission is in response to the PBC meeting of 5/19 where bidding results were received (higher	5	5	0	5	5	20
Resident	HOPEsudbury Community Resource Fund		\$75,000	5	3	5	5		18
Police Dept	Police - Medical Equipment	On-time	\$ 9,500.00	0	3	5	3	5	16
Executive Director/Board of Directors	Health - Sudbury Community Food Pantry COVID-19 mitigation		\$100,000	5	3	5	3		16
Fire Dept	Fire Station #2 living/office addition increased project costs	One-Time	\$1,000,000	0	3	3	5	5	16
Sudbury Housing Trust	Housing - COVID Small Grant Program for deferred maintenance due to COVID loss of income, available to homeowners and small	One-time	\$ 75,000.00	5	3	1	3	3	15
Sudbury Housing Trust	Housing - Mortgage Assistance program (\$75k), providing two	One-time	\$ 75,000.00	5	3	1	3	3	15
Police Dept	Police - Body Camera/Cruiser Camera Program	Ongoing	\$ 150,000.00	1		5	3	5	14
Planning & Community Development Department	Consultant - Economic Development Consultant	One-Time	\$35,000	3		3	3	5	14
Commission on Disability	Info Systems - Website - scan of all documents		\$35,000	3		3	3	5	14
Fire Dept	Fire - Opioid impacts offset		\$12,500.00	0		5	3	5	13
Sudbury Housing Trust	Housing - Tenant rental assistance program for residents impacted by COVID (\$125k);	One-time	\$ 125,000.00	3	3	1	3	3	13
Park & Recreation	Park & Rec - 2021 Ford Transit Passenger Van	One Time On Going Exper	\$100,000	5	3	0	5		13
Fire Dept	Fire - Purchase of portable two-way radios		\$ 60,000.00	0		3	3	5	11
Fire Dept	Fire - New record management system (RMS) for the Fire		\$20,000.00	0		3	3	5	11
Police Dept	Police - Town Fiber Project	On-time	\$ 11,500.00	3		5	3		11
Information Systems	IT - Hybrid Zoom Meeting Equipment for Small/Medium Meeting Rooms	One-Time	\$12,000	5		3	3		11
Information Systems	IT - Hybrid Zoom Meeting Equipment for Large Meeting Rooms	One-Time	\$60,000	5		3	3		11
Commission on Disability	Info Systems - Website - skilled web developer		\$40,000	3		3 (duplicate)	3	5	11
Resident	Consultant - DEI consultant funding	One-time	\$ 60,000.00	5		5			10
Sudbury Water District	Water - PFAS Mitigation		\$ 3,300,000.00	3		5	1		9
Police Dept	Police - Training	Ongoing	\$ 50,000.00	0		5	3		8
Senior Center	Staffing - Town - Transportation Coordinator	Ongoing (\$50,000 X 3 yrs)	\$ 150,000.00			5		3	8
Senior Center	Transportation - Provision of Transportation Services		\$ 80,000.00			5		3	8
Health Department	Staffing - Health - Hire a full time public health nurse	Ongoing (\$85,000/year)	\$ 400,000.00			5		3	8
Health Department	Staffing - Health - Increase Outreach Worker to full time Social Worker	Ongoing (\$85,000/year)	\$ 400,000.00			5		3	8
Information Systems	IT - Fiber Laterals to Public Safety Sites on the Southern Fiber Ring	One-Time	\$26,131	5		3			8
Information Systems	IT - Construction of a Northern Fiber Ring	One-Time	\$267,750	5		3			8
Information Systems	IT - Fiber Laterals to Public Safety Sites on the Northern Fiber Ring	One-Time	\$24,986	5		3			8
Information Systems	IT - Fiber Laterals to Non-Public Safety Sites on the Southern Fiber Ring	One-Time	\$67,960	5		3			8
Information Systems	IT - Fiber Laterals to Non-Public Safety Sites on the Northern Fiber Ring	One-Time	\$13,934	5		3			8
Senior Center	Fairbank Community Center - COVID Related Supplies and Equipment - \$2,420 + Scanner Cost (\$500?) = total \$3,000		\$ 3,000.00	0		3	1	3	7
Resident	Health - LSW to help coordinate social service programs	Ongoing (TERM?)	\$ 300,000.00	1		5			6
Sudbury Water District	Water - SCADA and Cybersecurity Upgrades		\$ 570,000.00	1		5			6
Health Department	Health - Funds to hire a consultant/trainers to assist with development of the DEI Commission's mission and action steps.	One-time	\$ 15,000.00	0		3 5 (duplicate)	3		6
Survey response - employee	Pay - Pay for essential workers	One-Time	\$100,000			5	1		6
Business Owner	Pay - Pay for essential workers		\$1,000,000			5	1		6
Executive Director/Board of Directors	Health - Sudbury Community Food Pantry capital needs		\$1,000,000	0		5	1		6
Sudbury Housing Authority Board of	DIRECT-CARE SERVICES FOR RESIDENTS	On-going over 3 yrs	\$400,000	0		3	3		6
DPW - Time Sensitive	DPW - Marlboro Road Culvert project - possible bid cushion needed given substantial construction cost increases throughout the industry	One-time	\$ 250,000.00	1		3	1		5
Fire Dept - Time Sensitive	Fire - New stretcher, new stair chair, and new CPR machine	One-time	\$ 55,000.00	0		5			5
Resident	Schools - SPS - Summer Education Programs	Ongoing (TERM?)				5			5
Resident	IT & Health - GIS Upgrades - public health information technology - identify hotspots for COVID-19, or West Nile, EEE, flooding, nitrogen	One-time		0		5			5
Resident	Facilities - Asset Management software to ensure maintenance of public facilities to ensure "healthy buildings"	One-time		0		5			5
Health Department- Time Sensitive	Health - Hire or contract additional social workers/social work services	Annual (2+ years) (\$65,000)	\$170,000	0		5			5
Health Department-Time Sensitive	Health - Purchase at home testing kits for residents who can't afford or access testing	One time	\$ 50,000.00			5			5
Superintendent of Schools	Schools - SPS - Increase Nursing Staffing	Ongoing through 2026 or	\$360,000			5 (duplicate?)		5	5
Sudbury Public Schools	Environment - Testing and treatment of phosphorus and other nutrients at Hop Brook/Carding Mill	One-time	\$ 50,000.00	0		3	1		4

Attachment 6.a: ARPA - Sudbury compiled requests COMPILED (5253 : ARPA Listening Session debrief and next steps)

Submitter	Proposed Project	One-Time or Ongoing Expense (length)	Cost Estimate	Russo	Dretler	Carty	Roberts	Kouchakdjian	TOTAL
Resident	Facilities - Town website upgrades for accessibility to ADA - public health disparity	One-time		3		1			4
Senior Center	Park & Rec - Haskell Field - Outdoor Fitness Stations - \$6,500-15,000		\$ 15,000.00	0		1		3	4
Resident	Water - Renovation of Town Hall parking lot for stormwater and energy efficiency improvements - Master Plan Natural Environment B1 Green Infrastructure and B5	One-time		0		3			3
Resident	Schools - SPS & LSRHS - Free school meal program	Ongoing (TERM?)				3			3
Resident	Facilities - ADA and universal access funding	One-time				3			3
Resident	Staffing - Grant Administrator/Procurement Officer & auditing	Ongoing (TERM?)	\$ 300,000.00			3			3
Resident	IT - Town-wide IT Improvements	One-time				3			3
Resident	IT - Town-wide ADA compliant media infrastructure	One-time				3			3
Resident	Planning - MVP workshop outcomes	Ongoing (TERM?)		0		3			3
Sudbury Water District	Water - Service Pressure Improvements		\$ 5,600,000.00	0		3			3
Town Clerk	Town Clerk - Town Code Recodification and new online format	One-time	\$ 10,000.00	3		0			3
Health Department	Health - Fund Sudbury Emergency Rental Assistance (ERAP) program to pay for housing costs and basic utilities. \$200,000-\$300,000	One-time or ongoing base	\$300,000	0		3			3
Health Department	Health - Expand emergency assistance to include homeowners through the current ERAP program	One-time	\$ 100,000.00	0		3			3
Health Department- Time Sensitive	Health - Purchase emergency gift cards to meet basic needs for distribution by Jail Diversion Program Clinician, Outreach Worker at the Senior Center and Town Social Worker \$20,000-\$30,000	One-time	\$ 20,000.00	0		3			3
Health Department-Time Sensitive	Health - Contract a mental health counselor for Sudbury residents.	Annual (2+ years) (\$83,000	\$ 166,000.00	0		3			3
Health Department	Health - Retroactive compensation to town cleaning staff	One-time	TBD			3			3
Park & Recreation	Park & Rec - Recreation Large Tents	One Time On Going Exper	\$25,000			0	3		3
Park & Recreation	Park & Rec - Haskell Fields Bathrooms/storage	One Time On Going Exper	\$650,000			3			3
Goodnow Library-time sensitive	Library - Intallation of 24/7 book pick up locker	One time	\$30,000			3			3
Survey response	Schools - SPS - Capital Improvements / Utilities		\$1,000,000			3			3
Survey response	Schools - SPS - COVID-19 Testing for Schools	Ongoing through 2026 or	\$1,000,000			3			3
Brad Crozier Superintendent of Schools Sudbury Public Schools - Time Sensitive	Schools - SPS - Supports for SEL	ongoing through FY24	420,000			3			3
Brad Crozier Superintendent of Schools Sudbury Public Schools	Schools - SPS - Supports for General Tiered Interventions	Ongoing throught FY24	\$300,000			3			3
Survey response	Schools - SPS - Increase nursing needed	Ongoing through 2026 or	\$1,000,000			3			3
Business Owner	Support the Arts		\$50,000	0		3			3
Survey response	Water - Town Hall parking lot green/stormwater improvement		\$1,000,000	0		3			3
Survey response	Schools - SPS & LSRHS - COVID testing in our schools		\$1,000,000			3			3
Survey response	Schools - SPS & LSRHS - Utilities Support for our Schools		\$1,000,000			3			3
Survey response	Health - Support public health and businesses		\$50,000			3			3
Survey response	DPW - Sidewalks for better health and safety		\$50,000			3			3
Park & Rec Comm	Fairbank Community Center - Outside basketball courts		\$180,000	3		1 (DUPLICATE)			3
Bella WongLincoln Sudbury Regional High School District - Time Sensitive	Schools - LSRHS - Upgrade to ventilation system	One-Time	\$100,000	0		3			3
Transportation Committee	Transportation - GoSudbury! Uber & Taxi and possible usage of a mobility transportation company for wheelchair accessible vehicle service.		\$100,000	0		5 (duplicat	3		3
Transportation Committee	Transportation - Dial-A-Ride extended services		\$100,000	0		3			3
Information Systems	Web Developer / Systems Analyst	3 Years	\$171,654	3		0			3
Resident	Water - Stormwater Management and Culvert Repair		\$3,000,000	0		3			3
Sudbury Housing Authority Board of	AMELIORATE STORMWATER DRAINAGE		\$300,000	0		3			3

Attachment6.a: ARPA - Sudbury compiled requests COMPILED (5253 : ARPA Listening Session debrief and next steps)

Submitter	Proposed Project	One-Time or Ongoing Expense (length)	Cost Estimate	Russo	Dretler	Carty	Roberts	Kouchakdjian	TOTAL
Sudbury Housing Authority Board of	UPGRADE OFFICE/COMMUNITY SPACE TO MEET COVID STANDARDS		\$200,000	0		3	0		3
Facilities - Time Sensitive	Fairbank Community Center - provisions & lighting at 2nd Basketball Court	One-time	\$ 59,085.00	1			1		2
Facilities - Time Sensitive	Fairbank Community Center - 1 Basketball Court	One-time	\$ 34,038.00	1			1		2
Resident	Facilities - Environment - Solar panels on the roofs of all municipal buildings	One-time		1			1		2
DPW - Time Sensitive	DPW - Town-wide drain improvements (Pratts Mill Road & Goodman's Hill Road) ~\$3M	One-time	\$ 3,500,000.00	0			1		1
DPW	DPW - Carding Millpond Dam	One-time	\$ 1,500,000.00	0			1		1
Resident	Housing - Repair of affordable housing units	One-time					1		1
Resident	Housing - Emergency Rental assistance program	Ongoing (TERM?)	\$ 125,000.00				1		1
Resident	Water - Water resource overlay district Consulting Services Master Plan Route 20 A5 - water resource overlay district and Natural environment A1	One-time		0			1		1
Resident	DPW - Complete Streets - reduces inequity in transportation based on income or physical ability, reduces public health disparity	One-time		0			1		1
Resident	Facilities & Park & Rec - ADA improvements to parks and facilities - reduces a public health disparity	One-time		0			1		1
Health Department	Health - Funds to cover/expand transportation services for residents.	One-time	\$ 350,000.00	1		5 (duplicate?)			1
Health Department	Consultant- Consultants to draft health regulations	One time	\$ 200,000.00				1		1
Health Department	Staffing - Health - Hire Medical Reserve Coordinator	Ongoing (\$35,000/year)	\$ 160,000.00				1		1
Atkinson Pool	Park & Rec - SR Smith PAL Portable Aquatic ADA Compliant Pool Lift	One Time On Going Exper	\$15,000				0	1	1
Goodnow Library-time sensitive	Library - Purchase of digital content (e-books)	One time	\$50,000				1		1
Survey response	Pay - Premium Pay for Essential Workers		\$1,000,000			5 (duplicat	1		1
Survey response	Pay - Premium Pay Spot Bonuses for Library staff		\$1,000,000	0		5 (duplicat	1		1
Survey response	Pay - Premium Pay Spot bonuses for Public Safety		\$1,000,000	0		5 (duplicat	1		1
Survey response	Pay - Premium Pay Spot bonuses for DPW		\$1,000,000	0		5 (duplicat	1		1
PBC - Time Sensitive	Fairbank Community Center - outdoor water bottle filling station			0			1		1
Resident	Vehicles - Schools - Transportation - Buy Battery Electric School Buses		\$1,000,000	0			1		1
Resident	Vehicles - Buy electric police cars		\$1,000,000	0			1		1
Sudbury Housing Authority	Housing - Direct-Care Services for SHA Residents		\$1,000,000				1		1
Sudbury Housing Authority	Housing - Space conversion to enhance safety measures		\$1,000,000	0			1		1
Resident	Utilities - Incentives for replacing gas stoves with electric		\$100,000	0			1		1
Citizen Comment	Sewataro - improvements to expanded Town use, parking	One-time		0			0		0
Citizen Comment	Sewataro - Commission a detailed best use analysis for Sewataro	One-time		0			0		0
Resident	Facilities - HVAC improvements to all town buildings	One-time		0			0		0
Resident	Facilities - Any remaining or upcoming HVAC Improvements	One-time		0			0		0
Senior Center	Fairbank Community Center - Town - Funding		\$ 265,000.00	0			0		0
Town Clerk	Town Clerk - Electronic Voting for Town Meeting	One-time	\$ 28,245.00	0			0		0
Health Department	Town Clerk - Town Code Recodification and new online format	One time	\$ 20,000.00				0		0
Park & Recreation	Park & Rec - NEW 2022 Club Car XRT 800 2 Passenger Electric Utility Golf Cart, Black	One Time On Going Exper	\$25,000				0		0
Transportation Committee/Planning & Community Development Department	Transportation - Funding to provide local microtransit transportation services	One time	\$100,000	0		5 (duplicate)			0
Facilities - Time Sensitive	Fairbank Community Center - outdoor program space	One time	\$18,000	0			0		0
Facilities - Time Sensitive	Fairbank Community Center - kitchen equipment	One time	\$164,000	0			0		0
Survey response	Staffing - Hire full-time sustainability director	Ongoing	\$100,000				0		0
Survey response	Schools - SPS - SMILE Program - extended summer services	Ongoing through 2026	\$3,000,000			5 (duplicate?)			0
Survey response	Fairbank Community Center - Senior Center outdoor equipment	One-Time	\$50,000				0		0

Attachment6.a: ARPA - Sudbury compiled requests COMPILED (5253 : ARPA Listening Session debrief and next steps)

Submitter	Proposed Project	One-Time or Ongoing Expense (length)	Cost Estimate	Russo	Dretler	Carty	Roberts	Kouchakdjian	TOTAL
Survey response	Fairbank Community Center - items	One-Time	\$3,000,000				0		0
Brad Crozier Superintendent of Schools Sudbury Public Schools - Time	Schools - SPS - Summer academic program	Ongoing through 2026 or	1,240,000			5 (duplicate?)			0
Survey response	Citizens - Resident Tax Break		\$3,000,000	0		0			0
Survey response	Water - Complete stormwater rehab -treat discharges	One-Time	\$3,000,000	0		5 (duplicate?)			0
Survey response	Fairbank Community Center - Renovation Project		\$3,000,000	0		0			0
Survey response	Staffing - Sustainability Director	Ongoing	\$1,000,000	0		0			0
Survey response	Utilities - Progressive Removal of Poles - Bury the Wires		\$100,000	0		0			0
Survey response	Staffing - Sustainability Director	Ongoing	\$1,000,000	0		0			0
Survey response	Fairbank Community Center		\$1,000,000	0		0			0
Survey response	Bruce Freeman Rail Trail		\$3,000,000	0		0			0
Survey response	Unknown		\$3,000,000	0		0			0
Survey response	Health - Covid Testing for non-vaccinated employees		\$50,000	0		0			0
Survey response	Transportation		\$100,000	0		5 (duplicate)			0
Survey response	Consultant - Consultant for use of Sewataro property		\$100,000	0		0			0
Survey response	Fairbank Community Center - New Project Upgrades		\$1,000,000	0		0			0
Survey response	Staffing - Sustainability Director		\$1,000,000	0		0			0
Survey response	Schools - SPS - Sudbury Public Schools Summer Program / SMILE		\$3,000,000	0		5 (duplicate)			0
Survey response	Water - Need to address PEAS contamination		\$3,000,000	0		5 (duplicate)			0
Survey response	Water - Sewers in route 20 and bury the utility lines		\$3,000,000	0		0			0
Survey response	Staffing - Sustainability Director		\$1,000,000	0		0			0
Survey response	Water		\$3,000,000	0		0			0
Survey response	Environment - Electric lawn mower/leaf blower swap out.		\$50,000	0		0			0
Survey response	Transportation - Sudbury Light Rail		\$3,000,000	0		0			0
Sudbury Housing Authority	Housing - Additional hours for the Resident Services Coordinator		DELETED BY SUBMITTER REQUEST						0
Sudbury Housing Authority	Housing - Funding for Bay Path Elders could be increased		DELETED BY SUBMITTER REQUEST						0
Sudbury Housing Authority	Water - Fairbank Circle - site work and stormwater management		DELETED BY SUBMITTER REQUEST						0
Sudbury Housing Authority	Housing - Musketahquid, direct care for residents		DELETED BY SUBMITTER REQUEST						0
Sudbury Housing Authority	Housing - Increased SHA staff-hour		DELETED BY SUBMITTER REQUEST						0
Survey response	Schools - SPS - SMILE program for Sudbury Public Schools		\$3,000,000			5 (duplicate)			0
Survey response	Schools - SPS & LSRHS - Nursing Services in our schools, SPS and LS		\$1,000,000			5 (duplicate)			0
Survey response	Fairbank Community Center		\$1,000,000			0			0
Survey response	Health - Support public health		\$3,000,000			5 (duplicate)			0
Survey response	Water - Sewer system for business along rt 20		\$3,000,000			0			0
Survey response	Fairbank Community Center - project		\$1,000,000			0			0
Survey response	Fairbank Community Center		\$3,000,000			0			0
Survey response	Fairbank Community Center - project restored to orig		\$3,000,000			0			0
Survey response	Fairbank Community Center - Rebuild		\$1,000,000			0			0
Survey response	Fairbank Community Center		\$1,000,000			0			0
Survey response	Fairbank Community Center		\$1,000,000			0			0
Survey response	Fairbank Community Center		\$1,000,000			0			0
Survey response	DPW - Town-wide curb-side garbage collection		\$1,000,000			0			0
Survey response	All below. 01775RPA. \$3M+		\$3,000,000			0			0
Survey response	Fairbank Community Center		\$1,000,000			0			0
Survey response	Fairbank Community Center - Project		\$1,000,000			0			0
Survey response	Fairbank Community Center		\$1,000,000			0			0
Survey response	sewataro		\$1,000,000	0		0			0

Attachment6.a: ARPA - Sudbury compiled requests COMPILED (5253 : ARPA Listening Session debrief and next steps)

Submitter	Proposed Project	One-Time or Ongoing Expense (length)	Cost Estimate	Russo	Dretler	Carty	Roberts	Kouchakdjian	TOTAL
Survey response	Fairbank Community Center		\$1,000,000	0		0			0
Survey response	Fairbank Community Center		\$1,000,000	0		0			0
Survey response	Fairbank Community Center		\$1,000,000	0		0			0
Survey response	Fairbank Community Center		\$1,000,000	0		0			0
Park & Rec Comm	Fairbank Community Center - Create a hard-surface/cement based covered picnic area		\$35,000				0		0
Commission on Disability	Health - nurses, social worker, clinic & testing (letter submitted)							5 (duplicate)	0
Commission on Disability	Schools - SPS & LSRHS - nurses							5 (duplicate)	0
Commission on Disability	Health - Mental Health Services and Supports							5 (duplicate)	0
Commission on Disability	Transportation – use by individuals with disabilities							5 (duplicate)	0
Commission on Disability	Fairbank Community Center Project – Tinflation and delays due to supply chain problems and labor shortages caused by the global pandemic						0		0
Commission on Disability	Recreation - for people living with disabilities - walkways and recreation							5 (duplicate)	0
Transportation Committee	Staffing - Transportation - three years of a part-time Transportation Coordinator (letter submitted)	3 yrs	\$150,000	0				5 (duplicate)	0
PBC - Time Sensitive	Fairbank Community Center - replacement water lines		\$400,000	0		0			0
Resident	Fairbanks community center - Build new community center with pool		\$3,000,000	0		0			0
Resident	Water - Water, sewer Upgrade outdated water lines and add sewer to route 20		\$3,000,000	0		0			0
Resident	Fairbank Community Center		\$1,000,000	0		0			0
Resident			\$3,000,000	0		0			0
Resident	Utilities - Cost/benefit study - burying utility cables/wires		\$100,000	0		0			0
Resident	Fairbank Community Center - Outside recreation support at Fairbank		\$1,000,000	0		0			0
Resident	Staffing - Hire a Town Sustainability Director (SD)		\$100,000	0		0			0
Resident	Fairbank Community Center - Replace lost public sector revenue - restore engineering reductions		\$1,000,000	0		0			0
Sudbury Housing Authority	Water - Housing - Site Improvements, Stormwater Management		\$1,000,000	0		5 (duplicate)			0
Resident	Health - Social Services		\$100,000	0		5 (duplicate)			0
Resident	What ever needs to be fix		\$3,000,000	0		0			0
Resident	Schools - Programs - Public Health		\$1,000,000	0		5 (duplicate)			0
Info as of 11 Jan 2022									
Sudbury Housing Authority Board of	INCREASE CAPACITY TO ADDRESS AFFORDABLE HOUSING NEED		\$60,000	0		0			0
Resident	Drainage			0		0			0
Resident	Mental health support			0		0			0
			\$	139,845,283					

Qualifying ARPA Categories
 These provisions give force to Congress’s clear intent that Fiscal Recovery Funds be spent within the four eligible uses identified in the statute—
 A1) to respond to the public health emergency and its negative economic impacts,
 A2) to provide premium pay to essential workers,
 A3) to provide government services to the extent of eligible governments’ revenue losses, and
 A4) to make necessary water, sewer, and broadband infrastructure investments—and not otherwise.

Sudbury Focus Areas
 1) meet immediate COVID-19 related health, economic and social challenges;
 2) address long-term infrastructure and economic needs, and
 3) confront any inequities exacerbated by the pandemic.
 4) Sudbury Master Plan item

Attachment6.a: ARPA - Sudbury compiled requests COMPILED (5253 : ARPA Listening Session debrief and next steps)

Town of Sudbury
 ARPA Funds
 May 24, 2022

Total Allotment:	5,875,013.78
Distributions Received as of 5/24/2022:	2,937,506.89
Final Distribution*	<u>2,937,506.89</u>

* Expected to be received after June 29, 2022

Select Board Allocations (as of 5/24/2022):

Project	Allocation
ARPA Consultant (Powers & Sullivan) <i>voted</i> <i>Jan. 4, 2022</i>	40,000.00
Additional Social Worker Services	170,000.00
Basic needs gift cards (Jail Diversion Prog., Senior Center, Social Work Dept)	20,000.00
Mental Health Counselor	166,000.00
At-Home COVID-19 Testing Kits (for residents who cannot afford/access testing)	50,000.00
SPS: Summer academic program	620,000.00
SPS: Social and Emotional Learning	420,000.00
LSRHS: Ventilation system upgrades	100,000.00
Fairbank Community Center: Water line replacement	400,000.00
Fire: Equipment (stretcher, stair chair, CPR machine)	55,000.00
Total Allocated Projects (as of 5/24/2022)	<u>2,041,000.00</u>

Unallocated (as of 5/24/2022)	3,834,013.78
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SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

7: Transportation Committee extension

REQUESTOR SECTION

Date of request:

Requestor: Member Dan Carty

Formal Title: Discussion and vote whether to extend Transportation Committee terms.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



SUDBURY TRANSPORTATION COMMITTEE

Voted to establish by the Sudbury Board of Selectmen April 10, 2018

Updated October 30, 2018

Updated October 24, 2019

Updated July 21, 2021

Updated May 31, 2022

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Mission Statement

The Sudbury Transportation Committee was created by the Selectmen to address a key feature of livable communities: transportation. A livable community is defined as

...one that is safe and secure, has affordable and appropriate housing and transportation options, and offers supportive community features and services. ...Well-designed, livable communities promote health and sustain economic growth, and they make for happier, healthier residents — of all ages (<http://www.aarp.org/livable-communities/net-work-age-friendly-communities/info-2014/an-introduction.html>).

With the exception of specialized transportation provided by the Council on Aging, Sudbury is currently car-dependent, putting a number of residents at risk of isolation, loss of work, inability to access medical care, etc. There is no public transportation within town boundaries; parking space for commuter rail in adjoining towns is limited; and, there are few pedestrian-friendly routes from residences to likely destinations (e.g., town buildings, library, houses of worship, etc.).

Thus, the purpose of the Transportation Committee includes the following:

- To undertake specific assessments/studies of transportation and evaluate pilot experiments, both locally and regionally, at the direction of the Town Manager or his or her designee
- To consider all functional elements of transportation: public, specialized, traffic congestion, paths and walkways (as distinct from recreational facilities) for all residents—inclusive of but not solely focused on senior residents and residents with disabilities
- To review published assessments/studies to inform the Select Board, Town Manager, and relevant offices and departments (e.g., the Traffic Safety Coordinating Committee) regarding, especially, opportunities to expand transportation options
- To advise the Select Board, Town Manager and other town entities about the transportation implications of both residential and business development.
- To consider the sustained attractiveness of the town for businesses and residents and contribute to the environmental goals defined by the Energy and Sustainability Green Ribbon Committee in any recommendations.
- To accomplish other transportation-related tasks requested by the Select Board.

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- To advise the Town Manager how to transition the duties of the Transportation Committee to Town staff or other elected or appointed bodies.

The Transportation Committee will take a proactive role in addressing transportation challenges affecting the town and may establish *pro tem* subcommittees as needed and approved by the Board.

The Select Board will review the contributions of the Transportation Committee in the spring of ~~2022~~ 2023 to assess how the Committee has fulfilled its role and to decide whether this structure should be continued until spring of ~~2023, 2024~~. It is envisioned that the Committee's purpose and tasks will become part of the responsibilities of town departments or bodies at some future date. The Transportation Committee, in cooperation with the Town Manager or ~~his or~~ her designee, will provide recommendations on how to integrate these responsibilities within Town Government.

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Membership and Structure

The Transportation Committee consists of a small group of Core and a larger roster of Advisory members. Core members are voting members and must be available and willing to attend the majority of scheduled meetings. They may draw upon the expertise of advisory members, who will be requested to attend meetings and/or discuss topics for which their expertise is needed. The Core group will elect a Chair and a Clerk from among these members. The Chair will run meetings, be the designated communications link with the Town Manager and other Town staff, and schedule committee meetings. The Clerk will ensure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted to the Core for approval, filing with the Town Clerk, posting to the Town's website, and disseminating to the Advisory membership within 15 days of the meeting.

Quorum consists of a majority of serving Core members.

Recommended roles and individuals for membership are listed in the table, below.

Compliance With State and Local Laws and Town Policies

The Transportation Committee is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect committee membership. In particular, all appointments are subject to the following:

The Code of Conduct for Select Board-Appointed Committee. A resident or employee who accepts appointment to a Town committee by the Select Board agrees that s/he will follow this code of conduct.

The Town's Email Communication for Committee Members Policy. Anyone appointed to serve on a Town committee by the Select Board agrees that s/he will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the Committee by the Select Board.

Use of the Town's Website. The Committee will keep minutes of all meetings and post them on the Town's website. The Committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.

Sudbury Transportation Committee: Recommended Examples (updated October 24, 2019)

CORE GROUP

Representation	Individual	Contributions
Select Board	Dan Carty	Liaison for Select Board; industrial engineering/operations research and economics; CQI
Council on Aging	Sandy Lasky Robert Lieberman	One of key stakeholders for extended transportation services
Town Planner	Adam Duchesneau	Link to regional (e.g., Minuteman Advisory Group on Interlocal Co-ordination), state, and local agencies involved in land use and transportation
Department of Public Works	Dan Nason	Responsible for infrastructure elements related to all modes of transportation
Commission on Disability	Doug Frey Kay Bell	Link to residents with disabilities to provide perspective of transportation options
Metrowest Regional Transit Authority (MWRTA)	Debra Galloway	Director Sudbury Sr. Center; liaison with MetroWest Regional Transit Authority; co-liaison Cross Town Connect (CTC); senior/disabled transportation
Sudbury AARP Age-Friendly/Livable Communities Ambassador (Town Manager Appointee)	Alice Sapienza	Harvard MBA, DBA

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ADVISORY GROUP (To be expanded as Needed)

Public Safety	Police (Chief Nix)	Impact of transportation options on and/or by Sudbury Public Safety
Department of Public Works	Dan Nason	Responsible for infrastructure elements related to all modes of transportation
Chamber of Commerce	Charlie Dunn	Business needs for employment transit; impact of transportation options on retail sales, etc.

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Board of Health	Bethany Hadvab	Town Social Worker; link to resi-dents in most need of transportation services
Planning Department, CrossTown Connect (CTC)	Beth Suedmeyer	Sudbury Planning Department; co-liaison Cross Town Connect (CTC)
Sudbury Public Schools	TBD; to be assigned by SPS School Committee Ad Hoc/as needed	Liaison for Sudbury Public School Committee
Lincoln-Sudbury Regional High School	Mary Warzynski	Liaison for Lincoln-Sudbury Regional High School (LSRHS) School Committee
State Representative	Carmine Gentile	Link to state, regional (e.g., MWRTA, and local agencies in-volved in transportation
Clergy Association	Rotating individuals (leaders of town faith communities)	Transportation identified by this group as a major need
Citizen(s)	TBD	various



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Sudbury Transportation Committee: Recommended Examples (updated October 24, 2019)

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Chamber of Commerce	Charlie Dunn	Business needs for employment transit; impact of transportation options on retail sales, etc.
Board of Health	Bethany Hadvab	Town Social Worker; link to residents in most need of transportation services

Planning Department, CrossTown Connect (CTC)	Beth Suedmeyer	Sudbury Planning Department; co-liaison Cross Town Connect (CTC)
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State Representative	Carmin Gentile	Link to state, regional (e.g., MWRTA, and local agencies in-volved in transportation
Clergy Association	Rotating individuals (leaders of town faith communities)	Transportation identified by this group as a major need
Citizen(s)	TBD	various

Members

Members					
Name	Position	Address	Term	End Date	Appointed By
Daniel E. Carty	Chair	15 Stonebrook Rd	1	05/31/2022	Select Board
Kathleen Bell	Member	348 Old Lancaster Rd	1	05/31/2023	Select Board
Robert Lieberman	Member	32 Old Framingham Rd, Unit 41	1	05/31/2022	Select Board
Alice Sapienza	Member	70 Ridge Hill Rd	1	05/31/2022	Town Manager
Adam Duchesneau	Staff	278 Old Sudbury Road	1	05/31/2022	Select Board
Debra Galloway	Staff	40 Fairbank Road	1	05/31/2022	Select Board
Daniel Nason	Staff	275 Old Lancaster Road	1	05/31/2022	Select Board

Sudbury Transportation Committee

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The Sudbury Transportation Committee was created by the Selectmen to address a key feature of livable communities: transportation. A livable community is defined as

...one that is safe and secure, has affordable and appropriate housing and transportation options, and offers supportive community features and services. ...Well-designed, livable communities promote health and sustain economic growth, and they make for happier, healthier residents — of all ages... See [AARP Network of Age-Friendly States and Communities](#)

With the exception of specialized transportation provided by the Council on Aging, Sudbury is currently car-dependent, putting a number of residents at risk of isolation, loss of work, inability to access medical care, etc. There is no public transportation within town boundaries; parking space for commuter rail in adjoining towns is limited; and, there are few pedestrian-friendly routes from residences to likely destinations (e.g., town buildings, library, houses of worship, etc.).

[Sudbury Transportation Committee Mission Statement](#)

Recent News

[Remote Participation for Meetings Under Emergency Order](#) February 16, 2022

[Subsidized Transportation Options Summary Sheet](#) January 6, 2022

[Low Cost Transportation Options for Sudbury](#) January 6, 2022

Search

Contact



SUDBURY SELECT BOARD

Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

8: Approve submittal of application to One Stop Grant Program for \$250K

REQUESTOR SECTION

Date of request:

Requestor: Dan Nason, DPW Director

Formal Title: Discussion and vote whether to approve submittal of application to the Massachusetts One Stop Grant Program in the amount of \$250,000 for conceptual/preliminary wastewater design for Phase 1/1A Sewer Project of the Comprehensive Wastewater Management Program (CWMP), as requested by DPW Director Dan Nason.

Recommendations/Suggested Motion/Vote: Discussion and vote whether to approve submittal of application to the Massachusetts One Stop Grant Program in the amount of \$250,000 for conceptual/preliminary wastewater design for Phase 1/1A Sewer Project of the Comprehensive Wastewater Management Program (CWMP), as requested by DPW Director Dan Nason.

Background Information:

OneStop Grant in the amount of \$250,000 to be used for preliminary work on the proposed sanitary sewers, specifically for Phase 1/1A of the CWMP Project to keep it moving. \$250,000 funding breakdown is as follows:

- Groundwater Discharge Hydrogeological & Permitting (\$125k)
- MassHistorical - Reconnaissance Survey (\$75k)
- Public Outreach \$50k

Financial impact expected:\$250,000 state grant (No Town match required)

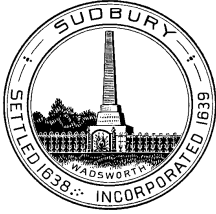
Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting: Dan Nason, DPW Director, and Rosemary Blacquier, Woodard & Curran

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



Town of Sudbury

Select Board
www.sudbury.ma.us/selectboard

Flynn Building
 278 Old Sudbury Rd
 Sudbury, MA 01776-1843
 978-639-3381
 Fax: 978-443-0756

Email: selectboard@sudbury.ma.us

May 31, 2022

Secretary Michael Kennealy
 Executive Office of Housing and Economic Development
 1 Ashburton Place, Room 2101
 Boston, MA 02108

Re: Sudbury, MA – Massachusetts Community One Stop for Growth – Notice of Funding Availability FY2023 Application

Dear Secretary Kennealy:

This letter is to notify you that the Town of Sudbury Select Board voted to support the Community One Stop for Growth funding application at its May 31, 2022 meeting. This letter of support confirms this vote from the Select Board.

In May 2019 at its Annual Town Meeting, the residents of Sudbury voted to approve the borrowing to complete its town-wide CWMP. The State Revolving Loan Fund (SRF) Program, in conjunction with the Massachusetts Clean Water Trust, approved the CWMP on its CY19 Intended Use Plan. The Town engaged the services of Woodard & Curran, as its consultant to complete the CWMP and the EEA No. 16510 filed with MEPA on December 30, 2021, as the Expanded Environmental Notification Form (EENF), with the supplemental filing on February 3, 2022, of the Draft CWMP and Draft SEIR, are the culmination of the efforts expended under the CWMP.

The CWMP is being undertaken by the Town of Sudbury under the jurisdiction of the Select Board, together with the Department of Public Works assigned as the Town's Local Government Unit. The ultimate goal of the CWMP is to update the Town's wastewater planning as a town-wide effort in order to provide the Town with a 20-year wastewater planning document. With the development of the CWMP, this effort is being realized. The CWMP serves to provide data to support the long-term preservation and protection of the Town's major drinking water supplies.

The CWMP completion is a goal of the Select Board, as well as a major goal of the 2021 Master Plan. A successful *Community One Stop for Growth* application will serve to support the entire Town of Sudbury, as well as the Environmental Justice populations in adjacent Towns.

The Board looks forward to the favorable review of the Community One Stop for Growth application so that the goal of completing the CWMP can be brought to fruition. The Board appreciates this opportunity to show its support on this most important environmental Project.

We ask that you fully support this application, to support the existing property owners and businesses, as well as to provide for preservation and protection of our Town's major drinking water supply, as well as support economic development within this corridor in the Town of Sudbury.

Secretary Michael Kennealy
May 31, 2022
Page 2

Sincerely,

Sudbury Select Board



Charles G. Russo, Chair



Janie W. Dretler, Vice-Chair



Daniel E. Carty, Member



Lisa V. Kouchakdjian, Member



Jennifer S. Roberts, Member

cc: Dan Nason, Director DPW
Woodard & Curran



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

9: Reorganization of Select Board subcommittees

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Reorganization of Select Board subcommittees and discussion of liaisons when there are more than one.

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

**SUDBURY SELECT BOARD
LIAISON AND COMMITTEE ASSIGNMENTS
2022-2023**

<i>Select Board Chair Russo</i>	<i>Select Board Vice-Chair Dretler</i>	<i>Select Board Member Carty</i>	<i>Select Board Member Kouchakdjian</i>	<i>Select Board Member Roberts</i>
Agricultural Commission	Board of Health	Board of Assessors	Permanent Building Committee	Board of Health
Design Review Board	Capital Improvement Advisory Committee (CIAC)	Goodnow Library Trustees	L-S Regional High School	Chamber of Commerce
Earth Removal Board	Memorial Day Parade Committee	Planning Board	Conservation Committee	Commission on Disability
Land Acquisition Review Committee	Park and Recreation Commission	Sudbury Public Schools Committee	Historical Commission	Council on Aging
Medical Reserve Corp	Sudbury Public Schools	Sudbury Water District	Historical Districts Commission	Finance Committee
Planning Board	Bruce Freeman Rail Trail Advisory Task Force		Sudbury Housing Authority	Energy and Sustainability Committee
Zoning Board (ZBA)				Diversity, Equity, and Inclusion Commission
Cultural Council				
Town Manager/Town Departments				
Town Moderator				
Lincoln Board of Selectmen				
Ponds and Waterways				
Town Historian				
Finance Committee				
MEMBER OF COMMITTEE(S):				
9/11 Memorial Garden Committee	M.A.G.I.C.	M.B.T.A.	Military Support Network	Community Preservation Committee (CPC)
Community Emergency Response Team (CERT)	Sudbury Housing Trust	Transportation Committee		



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)
10: Town Forum Protocol discussion

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Town Forum Protocol discussion

Recommendations/Suggested Motion/Vote:

Background Information:
Attached Town Forum Bylaw

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

**ARTICLE III
TOWN AFFAIRS**

SECTION 1. The Town's financial affairs shall be governed by the applying sections of Chapters 41 and 44 of the General Laws, revision of 1921 and amendments and additions thereto.

SECTION 2. All Town Boards and officials, whether appointed or elected and all committees having had any financial transactions during the preceding financial year, shall make a written report in detail, which report shall be delivered to the Accountant on or before December 1st. The Accountant shall audit these reports and deliver them to the Selectmen not later than January 10th.

The Selectmen shall cause all such reports, as well as reports of any other Board or Committees, to be printed in pamphlet form. Receipt of the pamphlets shall be scheduled for a date which will permit the Town Clerk to have them in the hands of the citizens of the Town at least ten days before the Annual Meeting.

SECTION 3. All boards and department heads shall cause records of their doings and accounts to be kept in suitable books and the persons having charge of the same shall transmit them to their successors in office. Whenever any vote affecting any Town officer or officers is passed, the clerk shall transmit a copy of the same to such officer (officers), and the said copy shall be kept by said officers and be transmitted to their successors if anything therein contained shall appertain to their duties.

SECTION 4. Any voter shall at any reasonable time have access to the books of the Town, and have the right to examine them and take copies thereof, by applying to the officer having charge of the same.

SECTION 5. The income of all "Charity Funds", except as otherwise provided in deed of gift, shall be awarded and distributed by the Selectmen, and the names of the recipients of said income shall be filed with the Town Clerk.

SECTION 6. All special committees created by act of the Town Meeting shall, unless the Town by vote shall otherwise determine, be deemed to be dissolved as of the date of the adjournment of the annual town meeting next following their creation or extension. All special committees in existence at the time of passage of this section shall be deemed to be in existence until the adjournment of the Annual Town Meeting of 1962.

SECTION 7. All town officers shall pay into the Town Treasury all fees received by them by virtue of their office.

SECTION 8. If any appointed committee member is absent from five consecutive regularly scheduled meetings of his committee, except in the case of illness, his position shall be deemed vacant and shall be filled by vote of said committee, attested copy of which shall be sent by the Secretary of said committee to the Town Clerk and to the appointing authority. The term of office of any person so chosen to fill a vacancy shall expire at the final adjournment of the next succeeding Annual Town Meeting and the pertinent appointing authority shall thereupon appoint

his successor to complete the unexpired term of the member in whose office such vacancy originally occurred. This bylaw shall apply only to those committees whose formation is not specifically covered by the General Laws of the Commonwealth or by other existing bylaws of the Town.

SECTION 9. No person shall hold more than one elective office at any one time. The prohibition set forth herein shall not apply to member of a charter commission. In addition, charter commission members are eligible to serve on the Finance Committee and Personnel Board.

[ATM 5/8/2013](#)

SECTION 10. Not Passed by Annual Town Meeting 2013

[ATM 5/8/2013](#), [ATM 5/4/2016](#)

SECTION 11. The Town will conduct a Town Forum on an annual (minimum requirement) basis. The Forum will be an open, public meeting for Town residents. The Town Forum will provide a planned, scheduled opportunity for constructive engagement between the Town and residents. The Town participants/panel may include, all department heads, committee chairpersons and Trust chairpersons. The Board of Selectmen will encourage broad participation for Town officials in the Town Forum. One member of the Town panel will act as moderator. The moderator will facilitate and manage questions from Town residents to the appropriate panel member for response.



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

11: Finalize deliverables for SB 2022 annual goals

REQUESTOR SECTION

Date of request:

Requestor: Chair Russo

Formal Title: Discussion and possible vote on finalizing deliverables for Select Board 2022 Annual Goals. (~25 min.)

Recommendations/Suggested Motion/Vote: Discussion and possible vote on finalizing deliverables for Select Board 2022 Annual Goals. (~25 min.)

Background Information:

Financial impact expected:

Approximate agenda time requested: 25 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

BOS GOALS 2021						
Goal	Primary Category	Total Score	Priority Level	Board Liaison	Staff Liaison	2021 deliverable
Financial Policies and Capital Planning/ Funding	Financial Management & Economic Resilience	19	High	Roberts & Schineller	Town Manager/Treasurer	Complete rreview of DLS Report; Finalize and publish Financial Policies ; identify gaps; select, prioritize and implement Capital planning improvements; transparency/communicate to the public ; identify what we mean by capital; secure funding sources;
LS Regional Agreement and Assessment Process	Effective Governance and Communication	16	High	Carty	Town Manager	Map out issues and process; coordinate with stakeholders / Lincoln leadership and LSRHS School Committee; evaluate Agreement review increments; examine vocational education responsibilities; define the perceived problems; budget timeline alignment; draft updates of the Agreement
Upgrade Fire Station 2 (Rte 20)	Town Services and Infrastructure	14	High	Dretler & Roberts	Fire Chief/Facilities	Conduct a forum for information on the project; accommodate 3rd ambulance; Warrant Article at May 2021 Annual Town Meeting and Special Election (if needed);
Bruce Freeman Rail	Open Space, Recreation & Historic Assets	9	High	Dretler & Russo	Planning	Re-establish Rail Trail Task Force; bid out final design; keep consultant on advertising date for construction
Sewataro	Open Space, Recreation & Historic Assets	5	High	Schineller & Russo	Town Manager/Facilities/PRP	Increase public use (swimming summer weekends); safeguard property; update Agreement; examine / evaluate best uses for the property; discover revenue generating opportunities; define strategic vision, options and next steps; formulate evaluation team; compare data from other communities; increase documentation of activities and uses; consider tax exempt debt option (lease vs management agreement);
Expand (Normalize) and Fund Transportation Option	Transportation, Mobility & Housing	4	High	Carty	Planning/Treasurer	Evaluate additional options; future vision development / employment and oversight methodology; examine sustainment of operations and funding sources; determine transportation gaps; align with Master Plan intent; track trend data to discover efficiencies and distractions; develop community survey; add Town employee(s)
Master Plan Implementation (Driven by PB - Support from SB)	Effective Governance and Communication	4			Planning/Town Manager	
Diversity, Equity and Inclusion Commision (underway)	Effective Governance and Communication	2				
Vocational Education	Town Services and Infrastructure	1				
Eversource Ilitagation	Environmental Health & Wellness	1			Town Counsel	
Customer Services for Municipal Facilities	Effective Governance and Communication	0			Town Manager	
Enhance Website (More Self Service)	Effective Governance and Communication	0			IT	
Remote Work Place Support	Effective Governance and Communication	0			IT	
Development Project Mgt and Reporting System (KPI report)	Effective Governance and Communication	0			Town Manager	
House Keeping - including transparency, minutes website)	Effective Governance and Communication	0			Town Manager/Treasurer	
Update Policies and Procedures	Effective Governance and Communication	0			Town Manager	
3 year Calendar for BOS	Effective Governance and Communication	0			Town Manager/Selectmen Office	
Town Meeting - Increasing Engagement, Efficiency, and Participation	Effective Governance and Communication	0			Town Manager/Selectmen Office	
Increase Civic Leadership and Engaged Citizenry	Effective Governance and Communication	0				
Preventative Maintenance for Capital Assets	Financial Management & Economic Resilience	0			Facilities/Treasurer	
Customer Services for Municipal Facilities	Financial Management & Economic Resilience	0			All	
Facilities Inventory	Financial Management & Economic Resilience	0			Facilities	
Staffing Plan for Future	Financial Management & Economic Resilience	0			Town Manager	

BOS GOALS 2021						
Goal	Primary Category	Total Score	Priority Level	Board Liaison	Staff Liaison	2021 deliverable
Fairbank Comm Ctr	Town Services and Infrastructure	0			Town Manager/Facilities/Sr Center/PRP/Treasurer	
Sidewalks and Crosswalks Priorities	Town Services and Infrastructure	0			DPW/Planning	
Pavement Management Plan	Town Services and Infrastructure	0			DPW	
Roadway (bridges, culverts, drains)	Town Services and Infrastructure	0			DPW	
Emergency Management and Response	Town Services and Infrastructure	0			Town Manager/Fire Chief	
Age Friendly and Dementia Friendly	Town Services and Infrastructure	0			Sr Center	

Goal	Primary Category	Deliverables/Steps	Board Liason	Staff Liason	Bill Schineller	Jen Roberts	Dan Carty	Charles Russo	Janie Dretler	Total Score	
Advance to Construction Phase - Bruce Freeman Rail Trail	Open Space, Recreation & Historic Assets	Early July - advertising, early Oct - construction 2022		Planning		5		3	5	13	1 High
Plan and Support ARPA funding spending	Financial Management & Economic Resilience	Determine priority and use of ARPA funds; incorporate oversight		Town Manager/Treasurer	1	3	1	5	2	12	2 High
Evaluate Current State and Future Best use of Sewataro	Open Space, Recreation & Historic Assets	Increase public use; swimming on summer weekends; safeguard property; update Agreement; examine / evaluate best uses for the property; discover revenue generating opportunities; define strategic vision, options and next steps; formulate evaluation team; compare data from other communities; increase documentation of activities and uses; consider tax exempt debt option (lease vs management agreement); assess environmental and public health impact		Town Manager/Facilities/PRP		2		4	4	10	3 High
Refine issues/research/make decisions re. LS Regional and Assessment Process/Vocational Ed Access	Effective Governance and Communication	Map out issues and process; coordinate with stakeholders / Lincoln leadership and LSRHS School Committee; evaluate Agreement review increments; examine vocational education responsibilities - explore joining district; define the perceived problems; budget timeline alignment; draft updates of the Agreement		Town Manager	3	1	5			9	4 High
Sustainability and Climate Change initiatives	Environmental Health & Wellness	Support MVP/Master Plan related elements/HMP/possible CED		Health/Conservation/Planning		4		2	3	9	5 High
Expand (Normalize) and Fund Transportation Option	Transportation, Mobility & Housing	Continue existing programs, identify possible future programs and determine sustainability options		Planning/Treasurer	4		4			8	6 High
Complete Efficiency Analysis - regionalization/public/private/intermunicipal agreements	Effective Governance and Communication	Report and recommendations regarding: Review existing arrangements and opportunities, recommend which to revisit or pursue: Regional Housing Services (neighboring towns) Regional Health/Flu Clinics (neighboring towns) Local Transportation (neighboring towns) Lincoln-Sudbury Regional HS Vocational Education (Assabet, Middlesex...) Special Education ("White House") Electricity Aggregation Sustainability Office (join with Natick?) Trash Collection Aggregation Transfer Station Water District v. MWRA Sewer / Wastewater Management Hudson Light and Power, Concord Municipal Light Plant Sewataro Public/Private Partnership Police mutual support Fire mutual support Ambulance Services Hockey Rink Atkinson Pool (rent to other town teams) Equestrian (lease / rent Broadacres riding ring)		Town Manager							7
Enhance Capital Planning, Maintenance, and funding process	Financial Management & Economic Resilience	incorporate ADA assessment results; town-wide capital inventory of facilities and other capital items; anticipate future needs; evaluate renovation/space needs		Town Manager/Treasurer/Facilities	2		2			4	8
Plan for completion of construction projects	Town Services and Infrastructure	Community Center and Fire Station steps - plan for completion; do not lose elements		Town Manager				1		1	9
Feasibility study for upkeep of facilities and other areas/properties(incorporated above)	Town Services and Infrastructure	Issue an RFP for town-wide facility study							1	1	10
Complete Financial Policies	Financial Management & Economic Resilience	Complete rreview of DLS Report; Finalize and publish Financial Policies; identify gaps; select, prioritize and implement Capital planning improvements; transparency/communicate to the public; identify what we mean by capital; secure funding sources;		Town Manager/Treasurer							0
Upgrade Fire Station 2 (Rte 20)	Town Services and Infrastructure			Fire Chief/Facilities							0
Promote and Support Master Plan	Effective Governance and Communication	Support implementation of MP and start implementation of SB items		Planning/Town Manager							0
TO CONSIDER											0
Infrastructure prioritization and planning relating to safety - sidewalks/crosswalks/signage	Town Services and Infrastructure			DPW/Police							0
Emergency Preperadness	Town Services and Infrastructure			Fire							0
ADA Plan - integrate town-wide including website, etc.	Transportation, Mobility & Housing			Town Manager/Facilities							0
OTHERS											0
Uber/Taxi Rides - Decision	Transportation, Mobility & Housing			Planning							0
Housing Production Plan - complete	Transportation, Mobility & Housing			Planning							0
Open Space and Recreation Plan - update	Open Space, Recreation & Historic Assets			Planning							0

Attachment 11.b: Sudbury SB Goal Setting - 2021 Dec 13 (5254 : Finalize deliverables for SB 2022 annual

Pro-Active Public Health Initiatives	Environmental Health & Wellness			Health						0
Health Regulations - update	Environmental Health & Wellness			Health						0
More robust Public Health Resources	Environmental Health & Wellness			Health						0
Fairbanks Community Center	Town Services and Infrastructure			Town Manager/Facilities						0
Preventative Maintenance	Town Services and Infrastructure			Facilities						0
Culverts	Town Services and Infrastructure			DPW						0
Comprehensive wastewater management plan completion	Town Services and Infrastructure			DPW						0
Senior transportation	Transportation, Mobility & Housing			COA						0
Dementia-friendly practices	Town Services and Infrastructure			COA						0
Recognizing veterans	Effective Governance and Communication			Veterans						0
Building personnel needs	Town Services and Infrastructure			Building						0
Website improvement and accessibility	Effective Governance and Communication			IT						0
Space utilization for staff	Town Services and Infrastructure			Town Manager/Facilities						0
Vocational Education	Effective Governance and Communication			Town Manager						0
Professional training for Select Board	Effective Governance and Communication			Town Manager						0
Tourism promotion	Open Space, Recreation & Historic Assets			Town Manager						0
Anniversary planning	Open Space, Recreation & Historic Assets			Town Manager						0
Rt. 20 study/plan	Town Services and Infrastructure			Planning						0
Ensure impacted residents with conservation restrictions are provided prompt service	Effective Governance and Communication			Conservation						0
Livable Sudbury	Transportation, Mobility & Housing									0
Town Center Development	Transportation, Mobility & Housing			Planning						0
Support after-school programs	Open Space, Recreation & Historic Assets			Recreation						0
IDENTIFIED PRIORITIES										

DRAFT: Proposed Deliverables for Select Board Goal of *Sustainability and Climate Change Initiatives*
by Select Board Member Roberts

05.31.22

- Overall, enhance Select Board focus on addressing climate change and supporting sustainability initiatives.
- Review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization. Partner with relevant departments, boards, committees, and commissions to achieve goals.
- Support pursuit of sustainability measures such as municipal solar projects, enhancing energy efficiency in Town buildings, environmentally friendly transportation. etc.
- Schedule at least one annual Select Board update from the Energy & Sustainability Committee.
- For new building projects, establish goal of net zero/maximum energy efficiency.
- Review and understand State legislation related to sustainability/climate change and requirements for Sudbury.
- Encourage Town pursuit of sustainability-related grants and external funding.
- Per ATM Article 58:
 - hold Climate Emergency stakeholder public meeting within 90 days of the 2022 ATM (by 8/3/22).
 - support hiring of Sustainability Director.
 - convene advisory team to create Climate Mobilization Action Plan (CMAP).
 - provide annual status report to ATM on progress on greenhouse gas reduction goals.

From: [Russo, Charlie](#)
To: [Hayes, Henry](#); [Bilodeau, Maryanne](#)
Cc: [Select Board's Office](#)
Subject: SB 2022 Goals for ARPA and Sewataro
Date: Tuesday, May 24, 2022 3:36:52 PM
Attachments: [Sewataro as Select Board Goals 2022.pdf](#)

Hello,

See below for Goals for ARPA and Sewataro (Sewataro also attached as a copy):

ARPA Goals:

- Determine priority and use of ARPA funds
- Incorporate public feedback into the decision process (accomplished)
- Comply with ARPA requirements (accomplished)
- Respond to community needs due to Covid-19 pandemic
- Consider the benefits and costs of short-term coverage of pandemic needs and long-term investment in assets

Sewataro Goals:

SEWATARO GOALS	
ITEM	STATUS as of May 2022
Short Term	
Increase public use (e.g., swimming summer weekends)	Accomplished via additional access and public swimming added as part of contract renewal completed in April 2022.
Increase documentation of activities and uses	Accomplished via annual and regular reports have been made documenting use. Consider posting on Town website.
Safeguard property	Accomplished to Select Board satisfaction via additional fencing, security cameras.
Add policy addendum regarding user fees	In process. Compare with Park & Rec, Police Community Room, Goodnow Library, School spaces <ul style="list-style-type: none"> • Consistency across town
Prior To June 2022	
Update Camp Operator Agreement	Accomplished April 2022.
Consider tax exempt debt option (lease vs management agreement)	Resolved as part of the contract renewal. No net benefit to switching to a tax exempt agreement.
Longer Term:	
Formulate evaluation team	Consider forming a citizens committee on Sewataro?
Define strategic vision, options and next steps	Consider Sewataro as a Town forum?
Compare data from other communities	Gather information from other comparables: <ul style="list-style-type: none"> • NARA Park, Acton

	<ul style="list-style-type: none"> • Walden Pond area, Concord • Everwood, Sharon • Rec Park, Andover • Stevens Estate, North Andover
--	---

Examine / evaluate best uses for the property	Identify what additional information is needed or what unmet need should be addressed. Consider hiring a land use consultant.
--	---

<p>Summary:</p> <ul style="list-style-type: none"> • Increase public use: done • Increase documentation of activities and uses: done • Safeguard property: done • Add policy addendum regarding user fees: in process • Update Agreement: done • Consider tax exempt debt option (lease vs management agreement): resolved • Formulate evaluation team: (long term) • Define strategic vision, options and next steps: (long term) • Compare data from other communities: (long term) <p>Examine / evaluate best uses for the property: (long term)</p>	
---	--

Charlie Russo
Town of Sudbury Select Board member
russoc@sudbury.ma.us

The Secretary of State's office has determined that most emails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

From: [Bilodeau, Maryanne](#)
To: [Bilodeau, Maryanne](#)
Subject: FW: Updated Goal Worksheet from 5/17/22
Date: Wednesday, May 25, 2022 11:19:14 AM

From: Dretler, Janie <DretlerJ@sudbury.ma.us>
Sent: Wednesday, May 18, 2022 1:59 PM
To: Bilodeau, Maryanne <BilodeauM@sudbury.ma.us>
Cc: Town Manager <townmanager@sudbury.ma.us>; Suedmeyer, Beth <SuedmeyerB@sudbury.ma.us>
Subject: Re: Updated Goal Worksheet from 5/17/22

Hi Maryanne,

Here is the **deliverables/steps** language for the BFRT goal. Beth was kind enough to provide the Select Board related actions as well as additional supporting information. Please note that I reworked the goal title to make it clearer. I will discuss this change with the Board at our meeting on the 31st.

Goal: Bruce Freeman Rail Trail - Advance to Advertising and Construction in 2022

Deliverables/Steps: Schedule and approve final Select Board actions to support the project, specifically: 1) approve corridor lease and 2) approve temporary easements. These are the essential final steps for design and ROW of Phase 2D.

Thank you for your assistance in gathering the information for the Board.

best,

Janie Dretler
 Sudbury Select Board
 Pronouns: she/her/hers ([Why pronouns?](#))

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

INSERT TOWN OF SUDBURY LOGO

SUDBURY SELECT BOARD GOALS 2022-2023

Vocational Education

The Select Board shall work to become a member of a Vocational education school. The Select Board will determine action steps and collaborate with the Town of Sudbury, Lincoln-Sudbury Regional High School and Sudbury Public Schools administrations as necessary. This work shall be completed by July 15, 2022.

Action Steps:

- The Select Board shall designate a member of the Board (or establish a Subcommittee) to research action steps associated with becoming a member of a vocational school.
- The Select Board designee (or Subcommittee) will review documents and any information, including budget impacts, regarding the process of becoming a member of a vocational school and make a recommendation to the full Select Board.
- The Select Board designee (or Subcommittee) shall regularly report to the full Select Board regarding its progress and make recommendations regarding revisions this goal as necessary.

Lincoln-Sudbury Regional High School Regional Agreement

The Select Board shall work to revise and update the Lincoln-Sudbury Regional Agreement. The Select Board shall collaborate with the Town of Lincoln and the Lincoln-Sudbury Regional District School Committee (LSSC) regarding efforts to revise the Agreement. This work shall be completed by June 30, 2023.

Action Steps:

- The Select Board shall designate a member of the Board (or establish a Subcommittee) to determine action steps associated with updating the Agreement. The designee or Subcommittee shall communicate and collaborate with the Town of Lincoln and/or LSSC as necessary.**
- The Select Board designee or Subcommittee shall determine action steps in collaboration with the Town of Lincoln and LSSC towards revision of the Agreement and make a recommendation to the Select Board.**
- The Select Board designee or Subcommittee shall regularly report to the full Select Board and make recommendations regarding revisions to this goal as necessary.**

From: [Carty, Daniel](#)
To: [Russo, Charlie](#); [Bilodeau, Maryanne](#); [Hayes, Henry](#)
Subject: SMART goals - Transportation
Date: Monday, May 23, 2022 5:27:08 PM

As discussed last week here are a short list of suggested S.M.A.R.T. goals for the Transportation 2022 high priority goal

- Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted
- Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same
- Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted
- Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding.
- Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager

Somewhat related -- for the 5/31 transportation committee membership agenda item I will most likely have a couple of suggestions. The Transportation Committee meets this Friday and we will be discussing them then. I will pass along after that meeting - likely not to make the first draft of the packet but you should have them by Friday afternoon.

Let me know if you have any questions, comments, or concerns.

Thank you

Dan Carty

Goal	Primary Category	SMART Goals	Deliverables/Steps	Board Liaison	Staff Liaison	Bill Schineller	Jen Roberts	Dan Carty	Charles Russo	Janie Dretler	Total Score		
Advance to Construction Phase - Bruce Freeman Rail Trail RECOMMENDED GOAL TITLE CHANGE FROM Janie Dretler on 5/31/22: Bruce Freeman Rail Trail - Advance to Advertising and Construction in 2022	Open Space, Recreation & Historic Assets	Early July - advertising, early Oct - construction 2022	Deliverables/Steps: Schedule and approve final Select Board actions to support the project, specifically: 1) approve corridor lease and 2) approve temporary easements. These are the essential final steps for design and ROW of Phase 2D.	Janie Dretler									
Plan and Support ARPA funding spending	Financial Management & Economic Resilience	Determine priority and use of ARPA funds; incorporate oversight	<ul style="list-style-type: none"> Determine priority and use of ARPA funds Incorporate public feedback into the decision process (accomplished) Comply with ARPA requirements (accomplished) Respond to community needs due to Covid-19 pandemic Consider the benefits and costs of short-term coverage of pandemic needs and long-term investment in assets 	Charlie Russo	Planning		5		3	5	13	1	High
Evaluate Current State and Future Best use of Sewataro	Open Space, Recreation & Historic Assets	Increase public use; swimming on summer weekends; safeguard property; update Agreement; examine / evaluate best uses for the property; discover revenue generating opportunities; define strategic vision, options and next steps; formulate evaluation team; compare data from other communities; increase documentation of activities and uses;	<ul style="list-style-type: none"> Increase public use: done Increase documentation of activities and uses: done Safeguard property: done Add policy addendum regarding user fees: in process Update Agreement: done Consider tax exempt debt option (lease vs management agreement): resolved Formulate evaluation team: (long term) Define strategic vision, options and next steps: (long term) Compare data from other communities: (long term) Examine / evaluate best uses for the property: (long term) 	Charlie Russo	Town Manager/Treasurer	1	3	1	5	2	12	2	High
Refine issues/research/make decisions re. LS Regional and Assessment Process/Vocational Ed Access	Effective Governance and Communication	Map out issues and process; coordinate with stakeholders / Lincoln leadership and LSRHS School Committee; evaluate Agreement review increments; examine vocational education responsibilities - explore joining district; define the perceived problems; budget timeline alignment; draft updates of the Agreement.	<p>Vocational Education: The Select Board shall work to become a member of a Vocational education school. The Select Board will determine action steps and collaborate with the Town of Sudbury, Lincoln-Sudbury Regional High School and Sudbury Public Schools administrations as necessary. This work shall be completed by July 15, 2022. Action Steps: • The Select Board shall designate a member of the Board (or establish a Subcommittee) to research action steps associated with becoming a member of a vocational school.</p> <ul style="list-style-type: none"> The Select Board designee (or Subcommittee) will review documents and any information, including budget impacts, regarding the process of becoming a member of a vocational school and make a recommendation to the full Select Board. The Select Board designee (or Subcommittee) shall regularly report to the full Select Board regarding its progress and make recommendations regarding revisions this goal as necessary. <p>Lincoln-Sudbury Regional High School Regional Agreement: The Select Board shall work to revise and update the Lincoln-Sudbury Regional Agreement. The Select Board shall collaborate with the Town of Lincoln and the Lincoln-Sudbury Regional District School Committee (LSSC) regarding efforts to revise the Agreement. This work shall be completed by June 30, 2023. Action Steps: •The Select Board shall designate a member of the Board (or establish a Subcommittee) to determine action steps associated with updating the Agreement. The designee or Subcommittee shall communicate and collaborate with the Town of Lincoln and/or LSSC as necessary.</p> <ul style="list-style-type: none"> The Select Board designee or Subcommittee shall determine action steps in collaboration with the Town of Lincoln and LSSC towards revision of the Agreement and make a recommendation to the Select Board. The Select Board designee or Subcommittee shall regularly report to the full Select Board and make recommendations regarding revisions to this goal as necessary. 	Lisa Kouchakdjan	Town Manager/Facilities/PRP		2		4	4	10	3	High
Sustainability and Climate Change initiatives	Environmental Health & Wellness	Support MVP/Master Plan related elements/HMP/possible CED	<ul style="list-style-type: none"> Overall, enhance Select Board focus on addressing climate change and supporting sustainability initiatives. Review goals and recommendations of the Hazard Mitigation and Municipal Vulnerability Preparedness Plans to understand and help advance next steps/prioritization. Partner with relevant departments, boards, committees, and commissions to achieve goals. Support pursuit of sustainability measures such as municipal solar projects, enhancing energy efficiency in Town buildings, environmentally friendly transportation, etc. Schedule at least one annual Select Board update from the Energy & Sustainability Committee. For new building projects, establish goal of net zero/maximum energy efficiency. Review and understand State legislation related to sustainability/climate change and requirements for Sudbury. Encourage Town pursuit of sustainability-related grants and external funding. Support hiring of Sustainability Director. 	Jen Roberts	Health/Conservation/Planning	3	1	5			9	4	High
Expand (Normalize) and Fund Transportation Option	Transportation, Mobility & Housing	Continue existing programs, identify possible future programs and determine sustainability options	<ul style="list-style-type: none"> Meet with Transportation Committee at least twice in 2022 to receive Go Sudbury! program updates and deliver feedback and guidance as warranted Facilitate meeting in 2022 with Planning Board to discuss transportation related Master Plan implementation items and set 2023 goals for the same Prior to May 31, 2022, discuss extension of Transportation Committee and adjust membership as warranted Prior to 2023 Town Meeting encourage Town pursuit of transportation-related grants and external funding. Prior to FY2024 budget draft creation discuss possibility of hiring of transportation-oriented staff resource and associated budget impacts with Town Manager 	Dan Carty			4		2	3	9	5	High
					Planning/Treasurer	4		4			8	6	High

Attachment 11.h: Goal Setting SB 2022 Final 5-24-22 with SMART Goals added (5254 : Finalize deliverables

Complete Efficiency Analysis - regionalization/public/private/intermunicipal agreements	Effective Governance and Communication	Report and recommendations regarding: Review existing arrangements and opportunities, recommend which to revisit or pursue: Regional Housing Services (neighboring towns) Regional Health/Flu Clinics (neighboring towns) Local Transportation (neighboring towns) Lincoln Sudbury Regional HS Vocational Education (Assabet, Middlesex...) Special Education ("White House") Electricity Aggregation Sustainability Office (join with Natick?) Trash Collection Aggregation Transfer Station Water District v. MWRA Sewer / Wastewater Management Hudson Light and Power, Concord Municipal Light Plant Sewarato Public/Private Partnership Police mutual support Fire mutual support Ambulance Services Hockey Rink Atkinson Pool (rent to other town teams) Equestrian (lease / rent Broadacres riding ring)		Town Manager																	
Enhance Capital Planning, Maintenance, and funding process	Financial Management & Economic Resilience	incorporate ADA assessment results; town-wide capital inventory of facilities and other capital items; anticipate future needs; evaluate renovation/space needs		Town Manager/Treasurer/Facilities	5				3												7
Plan for completion of construction projects	Town Services and Infrastructure	Community Center and Fire Station steps - plan for completion; do not lose elements		Town Manager	2			2													8
Feasibility study for upkeep of facilities and other areas/properties(incorporated above)	Town Services and Infrastructure	Issue an RFP for town-wide facility study														1					9
Complete Financial Policies	Financial Management & Economic Resilience	Complete rreview of DLS Report; Finalize and publish Financial Policies; identify gaps; select, prioritize and implement Capital planning improvements; transparency/communicate to the public; identify what we mean by capital; secure funding sources;		Town Manager/Treasurer																	10
Upgrade Fire Station 2 (Rte 20)	Town Services and Infrastructure			Fire Chief/Facilities																	0
Promote and Support Master Plan	Effective Governance and Communication	Support implementation of MP and start implementation of SB items		Planning/Town Manager																	0
TO CONSIDER																					
Infrastructure prioritization and planning relating to safety - sidewalks/crosswalks/signage	Town Services and Infrastructure			DPW/Police																	0
Emergency Preparedness	Town Services and Infrastructure			Fire																	0
ADA Plan - integrate town-wide including website, etc.	Transportation, Mobility & Housing			Town Manager/Facilities																	0
OTHERS																					
Uber/Taxi Rides - Decision	Transportation, Mobility & Housing			Planning																	0
Housing Production Plan - complete	Transportation, Mobility & Housing			Planning																	0
Open Space and Recreation Plan - update	Open Space, Recreation & Historic Assets			Planning																	0
Pro-Active Public Health Initiatives	Environmental Health & Wellness			Health																	0
Health Regulations - update	Environmental Health & Wellness			Health																	0
More robust Public Health Resources	Environmental Health & Wellness			Health																	0
Fairbanks Community Center	Town Services and Infrastructure			Town Manager/Facilities																	0
Preventative Maintenance	Town Services and Infrastructure			Facilities																	0
Culverts	Town Services and Infrastructure			DPW																	0
Comprehensive wastewater management plan completion	Town Services and Infrastructure			DPW																	0
Senior transportation	Transportation, Mobility & Housing			COA																	0
Dementia-friendly practices	Town Services and Infrastructure			COA																	0
Recognizing veterans	Effective Governance and Communication			Veterans																	0
Building personnel needs	Town Services and Infrastructure			Building																	0
Website improvement and accessibility	Effective Governance and Communication			IT																	0
Space utilization for staff	Town Services and Infrastructure			Town Manager/Facilities																	0
Vocational Education	Effective Governance and Communication			Town Manager																	0
Professional training for Select Board	Effective Governance and Communication			Town Manager																	0
Tourism promotion	Open Space, Recreation & Historic Assets			Town Manager																	0
Anniversary planning	Open Space, Recreation & Historic Assets			Town Manager																	0
Rt. 20 study/plan	Town Services and Infrastructure			Planning																	0
Ensure impacted residents with conservation restrictions are provided prompt service	Effective Governance and Communication			Conservation																	0
Livable Sudbury	Transportation, Mobility & Housing																				0

Attachment 11.h: Goal Setting SB 2022 Final 5-24-22 with SMART Goals added (5254 : Finalize deliverables

Town Center Development	Transportation, Mobility & Housing				Planning							0
Support after-school programs	Open Space, Recreation & Historic Assets				Recreation							0
IDENTIFIED PRIORITIES												



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

12: Minutes Review

REQUESTOR SECTION

Date of request:

Requestor: Chair Russo

Formal Title: Vote to review and possibly approve the open session minutes of 4/5/22 and 4/26/22.

Recommendations/Suggested Motion/Vote: Vote to review and possibly approve the open session minutes of 4/5/22 and 4/26/22.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

SUDBURY SELECT BOARD

TUESDAY, APRIL 5, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:03 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Chair Roberts requested Select Board roll call: Russo-present, Dretler-present, Schineller-present, Carty-present, Roberts-present

Upon the determination that common convenience and necessity require that said way should be laid out, vote to lay out the following Town Way with the boundaries and measurements as set forth on a plan prepared by Thomas Land Surveyors and Engineering Consultants, Inc. on file in the office of the Town Clerk, to be presented for acceptance at the 2022 Annual Town Meeting: Huckleberry Lane from Old Lancaster Road to a dead end, a distance of 453 ft. +/-; and further vote that the layout is subject to meeting the conditions and requirements deemed necessary by the Select Board prior to the execution and recording of a Deed or Order of Taking

Chair Roberts asked Town Manager Hayes if Staff comments had been resolved. Town Manager Hayes referenced the packet to affirm resolution of any Staff comments. He further noted that the Planning Board voted, and unanimously supported the article.

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair, with the edit of 353+/- feet to 453+/- feet. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To lay out the following Town Way with the boundaries and measurements as set forth on a plan prepared by Thomas Land Surveyors and Engineering Consultants, Inc. on file in the office of the Town Clerk, to be presented for acceptance at the 2022 Annual Town Meeting: Huckleberry Lane from Old Lancaster Road to a dead end, a distance of 453 ft. +/-; and further vote that the layout is subject to meeting the conditions and requirements deemed necessary by the Select Board prior to the execution and recording of a Deed or Order of Taking

Opening remarks by Chair

- Sudbury celebrations/events commemorating Earth Day on April 22
- Sudbury Extended Day care challenges and possible options for Town parents

Reports from Town Manager

- Invited all to check Human Resources webpage for Sudbury job postings
- Recorded Town Meeting presentations are available on the Town website

Reports from Select Board

Board Member Dretler

- Many posted openings on Town Boards and Committees

Vice-Chair Russo

- Residents are seeking after school child care options, and Sudbury Public Schools are hiring for such coverage (primarily 3:00 pm to 5:30 pm)

Board Member Carty

- Tonight is last night for Sudbury and MA flags to be at half-staff in honor of Captain Ross Reynolds, US Marine Corp, of Leominster, MA; who passed during a NATO training exercise on 3/18/22
- Attended Sudbury Public School Committee meeting last night, included interesting discussion and presentation with school safety report; violence, mental health and bullying topics were included; Medicaid funds and possible related warrant article for future Town Meeting

Board Member Schineller

- Congratulations to newly elected officials, and thanked staff and election works for their help
- Reported insignificant results regarding meeting with United States Army Corp of Engineers earlier today when reviewing historical resources in the BFRT area
- Read the “Sudbury Land Acknowledgement,” as recommended by the Sudbury DEI Commission.

Citizen's comments on items not on agenda

None

Interview candidate for Zoning Board of Appeals (ZBA) associate and Earth Removal Board (ERB) member. Following interview, vote whether to appoint Michael B. Hershberg, 5 Brooks Road, as a ZBA associate and ERB member for a term ending 5/31/23

Present: Michael Hershberg

Mr. Hershberg provided aspects of his related background, and land use experience. He expressed his interest in serving the ZBA and the ERB.

Board Member Dretler motioned to appoint Michael B. Hershberg, 5 Brooks Road, as a ZBA associate and ERB member for a term ending 5/31/23. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To appoint Michael B. Hershberg, 5 Brooks Road, as a ZBA associate and ERB member for a term ending 5/31/23

Transportation update by Select Board Member Carty

Present: Alice Sapienza, Transportation Board

Board Member Carty reviewed funding aspects of Warrant Article 14 - GO Sudbury! Taxi and Uber Transportation Programs for FY23.

He provided detail regarding “unique users” of the Go Sudbury! program

- 34 unique users of Uber transportation
- 50 unique users of taxis
- 7 unique users who use both Uber and Taxi transportation modes

Board Member Dretler asked what the \$100,000 request would be specifically used for. Board Member Carty responded to maintain current servicing.

Board Member Dretler opined about similar transportation services in other MA communities. Ms. Sapienza mentioned programs being used in Berkshire communities, Action, Maynard; and considered what a regional program might involve.

Chair Roberts suggested the Transportation Committee might send a letter regarding program recommendations to the State legislators. She also suggested a related mailing, for those who cannot be reached electronically. Ms. Sapienza agrees with such a mailing.

Board Member Carty commented that Uber and Taxi services are equally important, and the Taxi is particularly useful for those with disabilities.

Vice-Chair Russo indicated he was interested in learning more about grant opportunities, and liked the idea of gathering regional data.

Resident Kirsten Roopenian, 45 Harness Lane, noted that the transportation plan reminded her of the senior write-off program, and state participation would be very important, and stressed the need for outreach.

Discussion and possible vote regarding Sewataro/Liberty Ledge Property Manager/Camp Operator Agreement Negotiation Update

Present: Lee S. Smith, Town Counsel

Vice-Chair Russo provided update, including progress made with additional public access to the Camp, per the third proposed amendment to the Agreement.

Attorney Smith described communication received on Friday, April 1st from Camp Sewataro Operator Scott Brody giving his intention to extent the 5-year extension period.

Board Member Dretler suggested further clarity with Agreement language. Attorney Smith responded positively. He noted that the proposed increase in annual fee and dates of payment, were consistent with the amended agreement.

Mr. Brody addressed proposed plans for early registration for Sudbury residents, which had risen considerably; and from 2019 to 2022 the percentage has gone from 22% to 37%. He also provided detail regarding added public access, property security, national recognized consultants, and water testing measures.

Vice-Chair Russo suggested the Board continue the discussion at the next Board meeting on April 12, 2022. Board members were in agreement.

Related Public Comments

Resident Lisa Kouchakdjian, 30 Meadowbrook Circle, confirmed a resident told her that the disabled child could not be accommodated at Camp Sewataro. She noted that Title 2 of the Americans with Disabilities Act, offered related protection. Mr. Brody expressed his surprise and disbelief, and asked for the name of the disappointed resident, so he could reach out to hear in order to resolve the issue.

Resident Len Simon, 40 Meadowbrook Circle, recommended that an outside consultant/peer reviewer, not connected to the Town; examine the proposed Agreement before the Board voted.

Chair Roberts stated that resident comments via email or letters will also be included as part of the record on the Town's website. Vice-Chair Russo read those resident comments received via e-mail:

Resident Stacy Munroe, 37 Greystone Lane, indicated her support of Sewataro contract and Sewataro management. She stressed that her kids do not attend the camp, but do use the camp. She confirmed a 5-year extension would provide the Town with necessary time to consider the future of Sewataro.

Resident Melissa Perla, 35 Shadow Oak Drive, said approving the Agreement extensive would be profitable for Town. Sewataro has already reaped benefits for the Town; almost a break-even on costs to the Town. Many businesses use the property as well as garden clubs and scouts, fishing, etc., and residents use the tennis courts and other features.

Resident Lisa West, 42 Hawes Road, indicated her support and stated Camp Sewataro provided revenue and Mr. Brody is an excellent partner and helps families in town; via Town activities and participation. This creates a huge step forward for the Town.

Resident Jen Stone, 35 Cantor Road, supports a 5-year extension of the camp. She noted benefits to the Town will get even better in the next five years. Great during pandemic, the Camp supported a food pantry and employed local residents and scholarships.

Discussion and possible vote on seeking an external cost estimate for the Sewataro Land Use Consultant Town Meeting article (#16)

Chair Roberts recommended that Vice-Chair Russo reach out to the Planning and Community Development Department before the April 26th meeting for staff to seek cost and scope estimates. This review is important when seeking information on the cost aspect in preparation for Town Meeting.

Chair Roberts acknowledged that Vice-Chair Russo and Town Manager Hayes would discuss this aspect further. Board Member Dretler encouraged a site walk or google walk through Sewataro.

Recess

The Board Members agreed to take a 5-minute recess.

The meeting resumed at 10:48 PM

Discussion on Town Manager 360-Degree Assessment and Town Manager 2022 Evaluation

Chair Roberts noted that the Town Manager's self-assessment will be presented at the April 26th meeting which reflects a month earlier when compared to the assessment last year.

Board Members provided comment regarding the 360-Degree Assessment, and plan to talk one-on-one regarding the tabulated results.

Town Manager Hayes indicated that he was grateful for comments, and that he would move forward with his self-assessment.

Discussion on 2022 Annual Town Meeting: logistics; order and consent calendar; positions on articles. Also vote to approve the Annual Town Meeting Warrant.

Board Member Carty stated he will provide the following Article presentations for Town Meeting: Article 9, Article 11, Article 12, and Article 14.

Resident Bob May will be presenting Article 1 - Hear Reports

Article 14 – GO Sudbury Taxi Uber Programs for FY23

Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-1; Russo-aye, Dretler-no, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To Support Article 14

Article 15 – Funding Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property

Board Members agreed to wait on Article 15.

Article 16 - Funding of Land use Consultant for the Sewataro/Liberty Ledge Property

Vice-Chair Russo would be reaching out to various departments.

Article 22 – Fairbank Community Center Audio-Visual Equipment Funding

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 3-2; Russo-aye, Carty-no, Schineller-no, Dretler-aye, Roberts-aye

VOTED: In support of Article 22

Article 23 – Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E)

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 3-2; Carty-no, Schineller-no, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To support Article 23

Article 29 – Amend the Process for Creating New Local Historic Districts.

Board Member Dretler suggested that Adam Duchesneau, Planning and Community Development Director, provide a memo of explanation, and the Board could vote at Town Meeting.

Article 32 - ADA Transition Plan Recommendation

Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 4-1; Dretler-no, Carty-aye, Russo-aye, Schineller-aye, Roberts-aye

VOTED: To support Article 32

Article 47 – Community Preservation Act Fund – Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail

Vice-Chair Russo motioned that the Select Board support Article 47. Board Member Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Russo-aye, Schineller-aye. Roberts-aye

VOTED: To support Article 47

Article 49 – Community Preservation Act Fund - Historic Districts Commission Design Guidelines Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Russo-aye, Schineller-aye, Roberts-aye

American Rescue Plan Act Funds (ARPA) Listening Session debrief and next steps discussion

Postponed discussion to a future meeting.

Discussion and possible vote on finalizing deliverables for Select Board 2022 Annual Goals

Postponed discussion to a future meeting.

Discussion and possible vote on Select Board Appointment Policy and related inquiry from Sudbury Historical Commission.

Postponed discussion to a future meeting.

Update on remote/hybrid/in-person meetings and survey to boards, committees, commissions, staff, and residents

Chair Roberts confirmed a related survey would be conducted in the next couple of weeks to determine the opinion regarding the remote experience.

Vote to review and possibly approve the open session minutes of 3/1/22 and 3/8/22

Postponed discussion to a future meeting.

Discuss topics to be assigned for Spring 2022 - Select Board Newsletter

- Vice-Chair Russo – Electronic Voting
- Board Member Schineller – Time on Select Board
- Board Member Dretler – Introduction of incoming Board Member
- Chair Roberts – Unknown at this time
- Board Member Carty – Unknown at this time

Citizen's Comments (cont.)

Resident and COD Chair Kay Bell, 348 Old Lancaster Road, noted the mentioned survey must be accessible for screen readers, and the Town must consider screen readers.

Resident Len Simon, commented about voting two-thirds quorum at Town Meeting regarding Article 15.

Upcoming Agenda Items

April 12

- Sewataro
- Agenda items postponed at this meeting

Sometime in May

- Transportation Commission

Consent Calendar**As the Licensing Authority for the Town of Sudbury, vote to renew a billiards table license for the American Legion Sudbury Post #191, Inc., John L. Poff, Manager, 676 Boston Post Road, through May 1, 2023**

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To renew a billiards table license for the American Legion Sudbury Post #191, Inc., John L. Poff, Manager, 676 Boston Post Road, through May 1, 2023.

Vote to accept the resignation of Doug Frey, 74 Cutler Farm Road, as a member of the Commission on Disability and the Transportation Committee, effective 4/28/22, and to send a thank you letter for his service to the Town

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept the resignation of Doug Frey, 74 Cutler Farm Road, as a member of the Commission on Disability and the Transportation Committee, effective 4/28/22, and to send a thank you letter for his service to the Town.

Vote to accept the resignation of Vona Hill, 11 Kendra Lane, from the Diversity, Equity, and Inclusion Commission (DEI) and to send a letter of thanks for her service to the Town

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept the resignation of Vona Hill, 11 Kendra Lane, from the Diversity, Equity, and Inclusion Commission (DEI) and to send a letter of thanks for her service to the Town.

Vote to accept a grant from the Sudbury Foundation in the amount of \$21,000 to purchase a power stretcher for the Fire Department's third ambulance

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept a grant from the Sudbury Foundation in the amount of \$21,000 to purchase a power stretcher for the Fire Department's third ambulance.

Adjourn

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Dretler-aye. Russo-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting ended at 12:09 AM Wednesday, April 6, 2022.

SUDBURY SELECT BOARD

TUESDAY, APRIL 5, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:03 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Chair Roberts requested Select Board roll call: Russo-present, Dretler-present, Schineller-present, Carty-present, Roberts-present

Upon the determination that common convenience and necessity require that said way should be laid out, vote to lay out the following Town Way with the boundaries and measurements as set forth on a plan prepared by Thomas Land Surveyors and Engineering Consultants, Inc. on file in the office of the Town Clerk, to be presented for acceptance at the 2022 Annual Town Meeting: Huckleberry Lane from Old Lancaster Road to a dead end, a distance of 453 ft. +/-; and further vote that the layout is subject to meeting the conditions and requirements deemed necessary by the Select Board prior to the execution and recording of a Deed or Order of Taking

Chair Roberts asked Town Manager Hayes if Staff comments had been resolved. Town Manager Hayes referenced the packet to affirm resolution of any Staff comments. He further noted that the Planning Board voted, and unanimously supported the article.

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair, with the edit of 353+/- feet to 453+/- feet. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To lay out the following Town Way with the boundaries and measurements as set forth on a plan prepared by Thomas Land Surveyors and Engineering Consultants, Inc. on file in the office of the Town Clerk, to be presented for acceptance at the 2022 Annual Town Meeting: Huckleberry Lane from Old Lancaster Road to a dead end, a distance of 453 ft. +/-; and further vote that the layout is subject to meeting the conditions and requirements deemed necessary by the Select Board prior to the execution and recording of a Deed or Order of Taking

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- Read the “Sudbury Land Acknowledgement,” as recommended by the Sudbury DEI Commission.

Citizen's comments on items not on agenda

None

Interview candidate for Zoning Board of Appeals (ZBA) associate and Earth Removal Board (ERB) member. Following interview, vote whether to appoint Michael B. Hershberg, 5 Brooks Road, as a ZBA associate and ERB member for a term ending 5/31/23

Present: Michael Hershberg

Mr. Hershberg provided aspects of his related background, and land use experience. He expressed his interest in serving the ZBA and the ERB.

Board Member Dretler motioned to appoint Michael B. Hershberg, 5 Brooks Road, as a ZBA associate and ERB member for a term ending 5/31/23. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To appoint Michael B. Hershberg, 5 Brooks Road, as a ZBA associate and ERB member for a term ending 5/31/23

Transportation update by Select Board Member Carty

Present: Alice Sapienza, Transportation Board

Board Member Carty reviewed funding aspects of Warrant Article 14 - GO Sudbury! Taxi and Uber Transportation Programs for FY23.

He provided detail regarding “unique users” of the Go Sudbury! program

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Present: Lee S. Smith, Town Counsel

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Attorney~~Mr.~~ Smith described communication received on Friday, April 1st from Camp Sewataro Operator Mr~~Scott~~- Brody giving his intention to extent the 5-year extension period.

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Chair Roberts recommended that Vice-Chair Russo ~~Charlie~~ reach out to the Planning and Community Development Department before the April 26th meeting for staff to seek cost and scope estimates. This review is important when seeking information on the cost aspect in preparation for Town Meeting.

Chair Roberts acknowledged that Vice-Chair Russo and Town Manager Hayes would discuss this aspect further. Board Member Dretler encouraged a site walk or google walk through Sewataro.

Recess

The Board Members agreed to take a 5-minute recess.

The meeting resumed at 10:48 PM

~~Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Board Member Schineller seconded the motion.~~

~~It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Roberts-aye, Dretler-aye~~

~~VOTED: To recess for five minutes~~

The meeting resumed at 10:48 PM

Discussion on Town Manager 360-Degree Assessment and Town Manager 2022 Evaluation

Chair Roberts noted that the Town Manager's self-assessment will be presented at the April 26th meeting which reflects a month earlier when compared to the assessment last year.

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Board Member Carty stated he will provide the following Article presentations for Town Meeting: Article 9, Article 11, Article 12, and Article 14.

Resident Bob May will be presenting Article 1 - Hear Reports

Article 14 – GO Sudbury Taxi Uber Programs for FY23

Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion ~~41-14~~; Russo-aye, Dretler-no, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To Support Article 14

Article 15 – Funding Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property

Board Members agreed to wait on Article 15.

Article 16 - Funding of Land use Consultant for the Sewataro/Liberty Ledge Property

Vice-Chair Russo would be reaching out to various departments.

~~Article 57 – Hire Land Use Consultant for Liberty Ledge/Sewataro Property~~

~~Chair Roberts read in the words of the Citizens Petition. Board Member Dretler moved in the words of the Chair. Vice Chair Russo seconded the motion.~~

~~It was on motion 2-3; Dretler aye, Russo no, Carty no, Schineller no, Roberts aye~~

~~VOTED: Not to support Article 57~~

Article 22 – Fairbank Community Center Audio-Visual Equipment Funding

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 23-32; Russo-aye, Carty-no, Schineller-no, Dretler-aye, Roberts-aye

VOTED: In support of Article 22

Article 23 – Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E)

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 23-32; Carty-no, Schineller-no, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To support Article 23

Article 29 – Amend the Process for Creating New Local Historic Districts.

Board Member Dretler suggested that Adam Duchesneau, Planning and Community Development Director, provide a memo of explanation, and the Board could vote at Town Meeting.

Article 32 - ADA Transition Plan Recommendation

Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 44-41; Dretler-no, Carty-aye, Russo-aye, Schineller-aye, Roberts-aye

VOTED: To support Article 32

Article 47 – Community Preservation Act Fund – Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail

Vice-Chair Russo motioned that the Select Board support Article 47. Board Member Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Russo-aye, Schineller-aye. Roberts-aye

VOTED: To support Article 47

~~Article 48 – Community Preservation Act Fund – Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail~~

~~Vice Chair Russo motioned that the Select Board support Article 47. Board Member Dretler seconded the motion.~~

~~It was on motion 5-0; Carty aye, Dretler aye, Russo aye, Schineller aye. Roberts aye~~

~~VOTED: To support Article 48~~

Article 49 – Community Preservation Act Fund - Historic Districts Commission Design Guidelines Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Russo-aye, Schineller-aye, Roberts-aye

American Rescue Plan Act Funds (ARPA) Listening Session debrief and next steps discussion

Postponed discussion to a future meeting.

Discussion and possible vote on finalizing deliverables for Select Board 2022 Annual Goals

Postponed discussion to a future meeting.

Discussion and possible vote on Select Board Appointment Policy and related inquiry from Sudbury Historical Commission.

Postponed discussion to a future meeting.

Update on remote/hybrid/in-person meetings and survey to boards, committees, commissions, staff, and residents

Chair Roberts confirmed a related survey would be conducted in the next couple of weeks to determine the opinion regarding the remote experience.

Vote to review and possibly approve the open session minutes of 3/1/22 and 3/8/22

Postponed discussion to a future meeting.

Discuss topics to be assigned for Spring 2022 - Select Board Newsletter

- Vice-Chair Russo – Electronic Voting
- Board Member Schineller – Time on Select Board
- Board Member Dretler – Introduction of incoming Board Member
- Chair Roberts – Unknown at this time
- Board Member Carty – Unknown at this time

Citizen's Comments (cont.)

Resident and COD Chair Kay Bell, 348 Old Lancaster Road, noted the mentioned survey must be accessible for screen readers, and the Town must consider screen readers.

Resident Len Simon, commented about voting two-thirds quorum at Town Meeting regarding Article 15.

Upcoming Agenda Items

April 12

- Sewataro
- Agenda items postponed at this meeting

Sometime in May

- Transportation Commission

DRAFT

Consent Calendar**As the Licensing Authority for the Town of Sudbury, vote to renew a billiards table license for the American Legion Sudbury Post #191, Inc., John L. Poff, Manager, 676 Boston Post Road, through May 1, 2023**

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To renew a billiards table license for the American Legion Sudbury Post #191, Inc., John L. Poff, Manager, 676 Boston Post Road, through May 1, 2023.

Vote to accept the resignation of Doug Frey, 74 Cutler Farm Road, as a member of the Commission on Disability and the Transportation Committee, effective 4/28/22, and to send a thank you letter for his service to the Town

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept the resignation of Doug Frey, 74 Cutler Farm Road, as a member of the Commission on Disability and the Transportation Committee, effective 4/28/22, and to send a thank you letter for his service to the Town.

Vote to accept the resignation of Vona Hill, 11 Kendra Lane, from the Diversity, Equity, and Inclusion Commission (DEI) and to send a letter of thanks for her service to the Town

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept the resignation of Vona Hill, 11 Kendra Lane, from the Diversity, Equity, and Inclusion Commission (DEI) and to send a letter of thanks for her service to the Town.

Vote to accept a grant from the Sudbury Foundation in the amount of \$21,000 to purchase a power stretcher for the Fire Department's third ambulance

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept a grant from the Sudbury Foundation in the amount of \$21,000 to purchase a power stretcher for the Fire Department's third ambulance.

Adjourn

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Dretler-aye. Russo-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting ended at 12:09 AM Wednesday, April 6, 2022.

DRAFT

SUDBURY SELECT BOARD

TUESDAY, APRIL 26, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry L. Haynes, Jr.

The statutory requirements as to notice having been compiled with, the meeting was convened at 7:03 P.M., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Dretler-present, Russo-present, Schineller-present, Roberts-present

Opening Remarks by Chair

- Annual Town Meeting to begin Monday, May 2, 2022 at LSRHS at 7:30 pm.
- Town Meeting Warrant Article presentations available for view on SudburyTV
- Successful Earth Day - sustainability events took place in Sudbury

Reports from Town Manager

- Personal and Real Estate taxes due on May 2, 2022
- Dementia-Friendly events to take place during the month of May at Council on Aging (COA)
- Thanked everyone involved with Sudbury Clean-Up Day; special thanks to staff – Leila Frank and DPW for their efforts
- Sudbury Clean-Up Day included 98 participants, 359 street segments, and 12 Town properties
- Park & Recreation Aquatics seeking lifeguards and counselors for the upcoming summer season; more information on the Town website
- IT work in progress regarding an online public comment section on the website
- COVID remains in the area, strong recommendation that everyone use precautions
- Public should self-test for COVID on the Sunday before Town Meeting and act accordingly
- Hazardous Waste Disposal day scheduled for May 7, 2022
- COA will be providing accessibility at Town Meeting as well as Transportation

Vice Chair Russo

- Public Health protocol list for Town Meeting; Rodgers Auditorium for those masked – recommendation that Public Health protocol list be included on Town website
- Attended Conservation Commission meeting last night; included discussion regarding Sewataro water safety aspects; anticipating conditions to be included in the NOI (Notice of Intent), to be voted on shortly
- Today is the 200th birthday of the Frederick Homestead on the Emerald Necklace in Boston; part of many open, public spaces

Board Member Dretler

- Thanked residents and staff for helping Sudbury to stay clean with trash management along the Town roadways; hopes folks will continue to find receptacles for trash disposal
- DPW Staff continues to collect trash bags along the roadways
- Interested in discussing and learning more about the implementation of a Public Comments section on the website
- Select Board received a request from a member of the League of Women Voters about designating the LSRHS auditorium for masked attendees in consideration of caption/screen operations; and the Black Box be designated “mask optional”
- List of the Town Meeting Articles on the Town website do not coincide with the Town Meeting Warrant

Board Member Carty

- 4th of July Parade is scheduled; theme of the parade is “Sudbury Salutes Heroes, Helpers, and Essential Workers” contributing to the well-being of the Community
- Sudbury Public School Committee conducted the annual hearing regarding the option about becoming a School Choice District, which will not occur; Superintendent Crozier relayed information regarding Vocational Technical Education
- Congratulated the LSRHS Boys Lacrosse team for the Coaches Cup Tournament win, noting Kyle Ando, son of deceased LSRHS athletic coach/trainer Yoshitaka Ando, made the winning goal
- Recognized Board Member Schineller for his contributions to the Select Board
- Acknowledged he would be recusing himself from Agenda item 4 (Historic resource preservation along Central Massachusetts Railroad Corridor, and willing be listening as a resident

Board Member Schineller

- Acknowledged his last full meeting as a Select Board; confirmed it was his honor to serve the Town in this capacity
- Looking forward to a great Town Meeting
- Hoped that Town Manager’s contract agreement term would be discussed tonight, and recognized the great service to the Town provided by Town Manager Hayes as an executive leader; and hopes his employment agreement is renewed

Chair Roberts thanked Board Member Schineller for his valued service on the Select Board.

Citizen's comments on items not on agenda

Kay Bell, COD (Commission on Disability) Chair, 348 Old Lancaster Road, said MA Commission on Disabilities advises compliance in the Town. She recommended that the Combined Facilities job description posting include all ADA aspects as the Combined Facilities Director will serve as the ADA Director for the Town of Sudbury.

On behalf of COD, Ms. Bell thanked Board Member Schineller for his service to residents of the Town.

Vote on whether to approve request of NStar Electric Company d/b/a/ Eversource Energy and Verizon New England, Inc. for the purpose of obtaining a Grant of Location to Relocate JO 40' CL3 P8/10 with 40'

CL2 at new staked location (see attachment) at/near 270 Marlboro Road, Sudbury, MA. This proposed pole relocation is necessary due to the Town Culvert Repair Project in that area

Present: Town Engineer Bill O'Rourke, Eversource Representative Christine Cosby

Mr. O'Rourke asked the Board to approve pole relocation in consideration of the culvert embankment repair project. He asked that the process be approved at this time in order for the project to commence in July.

Vice-Chair Russo mentioned the Conservation Commission (ConCom) Order of Conditions, as well as tree cutting. Mr. O'Rourke responded that a number of trees must be removed.

Board Member Schineller inquired about the number of unused poles. Ms. Cosby stated that she would reach out to the community relations director to address remaining double poles in Town.

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To approve request of NStar Electric Company d/b/a/ Eversource Energy and Verizon New England, Inc. for the purpose of obtaining a Grant of Location to Relocate JO 40' CL3 P8/10 with 40' CL2 at new staked location (see attachment) at/near 270 Marlboro Road, Sudbury, MA. This proposed pole relocation is necessary due to the Town Culvert Repair Project in that area.

Bruce Freeman Rail Trail Discussion including: potential vote to release and discussion of Town Counsel opinion regarding BFRT easements/property ownership; motions for Annual Town Meeting Articles 19 and 20

Present: Environmental Planner Beth Suedmeyer; Attorney Lee Smith, Town Counsel

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To release Town Counsel opinion regarding BFRT easements/property ownership

Attorney Smith referenced the legal opinion dated April 22, 2022, and confirmed he had reviewed several aspects of the document. He addressed the topic of "abandonment" of right-of-way, and after obtaining related note from MassDOT and expert rail lawyer, concluded there was no proof of legal abandonment.

Attorney Smith reviewed the eminent domain taking, gifting in consideration of Town Meeting Article. He mentioned the importance of Town Meeting vote regarding the taking. He confirmed such consideration was only for temporary construction easements (4 years) and nothing more.

Ms. Suedmeyer confirmed the Notice of Intent was sent to all related property owners. She added that no opposing comments were submitted.

Board Member Carty indicated that such "eminent domain" language would not be part of the Warrant Article. Chair Roberts agreed that the "eminent domain" language not be included in Article 19.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To remove the words “eminent domain” from the motion for Article 19, as written in the 2022 Town Warrant.

Resident Dan DePompei, 35 Haynes Road, thanked Attorney Smith for his research, and agreed with opinions presented. Mentioned aspects of the right-of-way and land taking in previous years. He asked why MassDOT did not apply rules for “takings.” Mr. Smith explained aspects of the confirmatory taking.

Discussion and possible vote on proposed use of remaining FY22 Discretionary Funds, as requested by Bethany Hadvab, Town Social Worker

Town Manager Hayes summarized the \$4,000 use of remaining FY22 Discretionary Funds, requested by the Town Social Worker Bethany Hadvab.

Board Member Dretler motioned to approve the proposed use of remaining FY22 Discretionary Funds, as requested by Bethany Hadvab, Town Social Worker. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

VOTED: To approve the proposed use of remaining FY22 Discretionary Funds, as requested by Bethany Hadvab, Town Social Worker

Discussion with Sudbury Historical Commission (SHC) representatives about historical resource preservation along Central Massachusetts Railroad Corridor

Present: SHC Chair Chris Hagger, 233 Nobscot Road; SHC Vice-Chair Diana Warren, 32 Old Framingham Road

Board Member Carty recused himself from this item.

Mr. Hagger stated that United States Army Corp of Engineers (USACE) ended conversations with SHC, and did not fully address artifact impacts along the Railroad corridor, including two bridges, the Rail Road Section House, and the Diamond, among the most notable. He asked that the Select Board consider writing a letter to the USACE to assist in the continuation of such discussion. Chair Hagger confirmed the Commission was seeking related negotiations with USACE.

Ms. Warren stated that discussions with the USACE were not satisfactory. In compliance with Section 106 review, the Narragansett Tribe was still in the investigative stage and had fully identified historical resources. Mr. Hagger provided suggested topics for the Board to consider in relation to drafting a letter:

- Resuming consultation with SHC and to negotiate the MOA (Memorandum of Agreement)
- The Select Board reach out to the Advisory Council and MA Historical Commission, as well as to local and federal governmental representatives – such as Senator Markey’s office
- Consider potential legal action via consultation with Town Counsel and get the USACE back to negotiations.
- File a Freedom of Information Act request with USACE

Vice-Chair Russo asked the Commission representatives to specifically detail what is missing. Mr. Hagger stated the Commission would send that itemization along to the Select Board.

Board Member Schineller thanked the SHC for the work they performed. He stressed that Sudbury is a historically significant Town, and the railroad is a substantial part of that significance. He asked that the Board consider the request made by the SHC, and perhaps write a letter in this effort.

Chair Roberts suggested an updated resource/feature chart be submitted to the Board Members. Mr. Hagger agreed to provide the additional information as requested, and offered the name of the state preservation officer.

Town Manager Hayes asked about the request for legal counsel. Board Member Dretler suggested the SHC send such a request to Town Manager Hayes.

Resident Jim Gish, 35 Rolling Lane, suggested including the prospect of horizontal drilling on the corridor bridge. He mentioned time being of the essence, and that due diligence was important. Mr. Gish stressed that the Select Board represents the interests of the Town.

Resident Raymond Phillips, 40 Whispering Pine Road, noted that the SHC is simply asking the Select Board to draft letter to the USACE.

Resident Nick Pernice, 255 Peakham Road, commented that his group has been reviewing related documents as well, and cc'd the Select Board regarding aspects of Bridge 127 for Board review.

Resident Rebecca Cutting, 381 Maynard Road, highlighted the five key historical resources being considered:

- The Section Tool House
- The Walker-Haynes Garrison House
- Bridge 127
- Pre-contact Lithic Site, east of the Bridge
- Railroad features and related chart (includes the Diamond) and replacement

Chair Roberts stated she would include this topic on a May meeting SB agenda.

Discussion and possible vote on Select Board Appointment Policy and related inquiry from Sudbury Historical Commission

Board Member Schineller mentioned the research he had done on this topic; which reflected two kinds of appointments; Select Board appointments and Town Manager appointments. He opined that the Board might consider amending the existing policy so that alternate members would not be required to complete the full appointment process.

Chair Roberts suggested the Town Manager could notify the Board of particular appointments. Town Manager Hayes questioned if this idea might create a dual interview process.

Mr. Hagger mentioned he often received comments from SHC alternate candidates, indicating they were somewhat intimidated about interviewing at a Select Board meeting.

Board Member Dretler motioned to approve the Select Board Appointment Policy interview process, as amended. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To approve the Select Board Appointment Policy interview process, as amended

Diversity, Equity & Inclusion Commission (DEI) update

Present: Nalini Luthra, Co-Chair of DEI, 941 Concord Road

Ms. Luthra provided the Quarterly DEI Commission update. She noted much progress took place since the last presentation.

Advances included:

- Social Media Page
- Land Inclusion Statement
- Subcommittees: Structure Subcommittee, “Lived Experience” Subcommittee, Budget Subcommittee, Outreach Subcommittee, Training Subcommittee

Ms. Luthra provided detail regarding Commission membership noting that three members will be leaving in June when membership terms expire. Ms. Luthra mentioned that DEI funding (requested \$17,000) would be allocated to services associated with the “Lived Experience” project.

Discussion regarding possible three-year membership terms took place.

Board Member Dretler recommended the Board make a decision about funding for the “Lived Experience” project at the meeting in May.

Recess

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To recess for five minutes

Discussion and possible vote regarding Annual Town Meeting Article 16: Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property - including professional cost estimate(s), motion, and Select Board position

Vice-Chair Russo stated Article 16 – Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property, sponsored by the Select Board, would be a comprehensive study, and requested Board support at a requested funding amount of \$200,000.

Citizen Petitioner Robert May, 98 Maynard Farm Road, indicated his preference for Article 16 with a funding amount of \$ 200,000. He stated he would agree to endorse this Select Board Article, and not Article 57.

Citizen Petitioner Len Simon, 40 Meadowbrook Circle, maintained that Mr. May speaks for himself, and he would not endorse Article 16 brought forward by the Select Board. Mr. Simon recommended the Sewataro study be done right and include resident involvement. He added the difference involved the scope of the two articles.

Vice-Chair Russo stated that one of the two Articles would likely pass at Town Meeting next week, and recommended Board Members support Article 16 - the Select Board's article.

Board Member Dretler asked that aspects of the Select Board's article include similar considerations as included in Article 57 - such as environmental/health aspects, capital investments required, any access restrictions, (including ADA and other compliance requirements for each alternative). Vice-Chair Russo agreed to include those itemizations in his Article 16 presentation.

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 3-2; Schineller-no, Carty-no, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To support Select Board Article 16 - Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property, up to \$200,000.

Town Manager Hayes to discuss his annual evaluation, and the results of the "360 degree" assessment with the Board, including a written self-assessment

Town Manager Hayes summarized Select Board comments and "360 degree" comments. He presented primary topics within his written-assessment:

- Vision and Community Leadership
- Communications/Public Relationships
- Select Board Support/Relationships
- Personnel Management
- Financial Management
- General Management and Planning
- Progress on Town Manager Goals/Personal Qualities
- Challenges
- Successes
- Opportunities
- Overall Performance

Chair Roberts thanked Town Manager Hayes for his thorough Self-Assessment, and acknowledged that the final stage of the Town Manager review process was commencing.

Board Member Schineller recognized that Town Manager Hayes displayed dedication to the Town, the Board, Staff; and presented a thoughtful self-assessment. He noted the "360 degree" assessment represented praise and respect for the Town Manager. He thanked Town Manager Hayes for sharing his strengths and providing leadership for the Town.

Vice-Chair Russo thanked Town Manager Hayes, and mentioned inclusion of a KPI/matrix-like section would have advanced the self-assessment document in his opinion.

Board Member Carty mentioned that he had reviewed Select Board review comments several times, and read aloud a particular response comment provided by Town Manager Hayes, “once again I’ve been rated with comments that what I do is unknown and there is still no attempt at conversations with me to closely examine those details or ambiguity. Furthermore, there is no substantive guidance being provided for areas marked below expectations, unsatisfactory, improvement needed.” Board Member Carty opined that such passage was disappointing in respect to other commenting Board Members, and reflects poor management with no backing. Board Member Carty indicated his preference that contract extension process would begin soon, and would look forward to working with Town Manager Hayes.

Board Member Dretler noted that the written self-assessment provided by Town Manager Hayes was considerably longer than the self-assessment submitted last year, and would require several readings. Board Member Dretler confirmed she would further review the presented self-assessment. She stressed that the three Board reviews have built upon each other, and specific feedback has been provided.

Board Member Dretler confirmed that she corresponds frequently with Town Manager Hayes requesting additional support/clarifications or improvements. She thanked Town Manager Hayes for his feedback to the Board.

Chair Roberts thanked Town Manager Hayes for presenting his self-assessment document, and thanked all who participated in the review process. She acknowledged that the Town Manager Self-Assessment was rich in detail, and she would be devoting additional time to review aspects of the document.

Chair Roberts stated that consideration of extending the Town Manager’s contract was not denied as implied by Board Member Carty. She confirmed the Board voted to begin the contract considerations on April 26, 2022 which has been adhered to. She added that this was the same process used last year.

American Rescue Plan Act Funds (ARPA) Listening Session debrief and next steps discussion

Chair Roberts stated that it was her hope that the Board could make final ARPA decisions by May 17.

Discussion and possible vote on finalizing deliverables for Select Board 2022 Annual Goals

Chair Roberts confirmed that this agenda item will be postponed until after Town Meeting.

Vote to accept resignation of Park & Recreation Commission representative Dick Williamson from the Bruce Freeman Rail Trail Task Force. Discussion and possible vote on appointing Dick Williamson as a non-voting member to the Bruce Freeman Rail Trail Task Force.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To accept resignation of Park & Recreation Commission representative Dick Williamson from the Bruce Freeman Rail Trail Task Force.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 3-2; Dretler-aye, Carty-no, Schineller-no, Russo-aye, Roberts-aye

VOTED: To appoint Dick Williamson as a non-voting, emeritus member to the Bruce Freeman Rail Trail Task Force

Discussion on 2022 Annual Town Meeting: logistics; order and consent calendar; positions on articles

Article 8 - FY22 Snow & Ice Transfer

Board Member Carty motioned to support Article 8 – FY22 Snow & Ice Transfer for \$240,641.50. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To support Article 8 – FY22 Snow & Ice Transfer for \$240,641.50

Article 9 – Unpaid bills

Town Manager Hayes confirmed there were no unpaid bills. Board will take no position at Town Meeting.

Article 15 – Funding of Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property

Board Member Carty motioned to indefinitely postpone Article 15. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To indefinitely postpone Article 15

Article 29 – Amend the Process for Creating New Local Historic Districts

Board Member Schineller motioned to support Amend the Process for Creating New Local Historic Districts. Board Member Carty seconded the motion.

It was on motion 3-2; Russo-aye, Dretler-no, Schineller-aye, Carty-aye, Roberts-no

VOTED: To Amend the Process for Creating New Local Historic Districts

Article 57 – Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Petition Article)

Board Member Dretler motioned to support Article 57 – Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Petition Article). Vice-Chair Russo seconded the motion.

It was on motion 4-0-1; Carty-no, Dretler-abstain, Schineller-no, Russo-no, Roberts-no

VOTED: Not to support Article 57 – Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Petition Article)

Board Members discussed League of Women Voters suggestion to wear masks in the auditorium and not to wear masks in the Black Box at Town Meeting. Town Manager Hayes confirmed he would be speaking with Town Moderator and Town Counsel tomorrow regarding final mask considerations.

Board Member Schineller left the meeting at 12:38 AM.

Vote to review and possibly approve the open session minutes of 3/1/22 and 3/8/22

3/1/22 Minutes

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-0; Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

VOTED: To approve minutes of 3/1/22, as edited

3/8/22 Minutes

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-0; Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

VOTED: To approve minutes of 3/8/22, as edited

Citizen's Comments (cont.)

None

Upcoming Agenda Items:May 10:

- Transportation Committee
- May appointment extensions

May 17:

- ARPA
- Livable Goals
- Public Comments on Website
- Town Manager Contract

Vote to accept two donations from the Friends of Sudbury Senior Citizens: \$30,000 for a gas-fired (or electric) fireplace, and \$100,000 to fund the creation of a patio and pergola for the Senior Center portion of the new Fairbank Community Center

Chair Roberts read in words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-0; Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept two donations from the Friends of Sudbury Senior Citizens: \$30,000 for a gas-fired (or electric) fireplace, and \$100,000 to fund the creation of a patio and pergola for the Senior Center portion of the new Fairbank Community Center.

Vote to acknowledge that the month of May is Military Appreciation Month and to sign a proclamation in this regard

Chair Roberts read in words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-0; Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To acknowledge that the month of May is Military Appreciation Month and to sign a proclamation in this regard.

Vote to accept the resignation of Lisa V. Kouchakdjian, 30 Meadowbrook Circle, from the Commission on Disability, effective April 26, 2022, and send a thank you letter for her service to the Town

Chair Roberts read in words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-0; Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept the resignation of Lisa V. Kouchakdjian, 30 Meadowbrook Circle, from the Commission on Disability, effective April 26, 2022, and send a thank you letter for her service to the Town.

Adjourn

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 4-0; Dretler-aye, Carty-aye, Russo-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting ended at 12:52 AM Wednesday, 4/27/22.



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

13: Citizen's Comments (cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

MISCELLANEOUS (UNTIMED)

14: Upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
June 14	2022 Annual Board & Committee Re-appointments
	Review appointment policy
	Interview candidates for Council on Aging openings
	Verizon Cable renewal license – public hearing
	Conrad’s Restaurant change of manager – alcohol license public hearing
	Remote meetings update
	Annual Town Forum topic discussion
	IHRA definition of Antisemitism discussion
Date to be determined	By-law items to examine - Special Events & Demonstration Permits; Common Victualler License Holders (Related to Farm Act exemptions, citizen request); Nuisance/Blight Bylaw; Removal Authority of members from appointments
	Sudbury Housing Trust Bylaw
	Capital Process
	Citizen Leadership Forum
	Climate Emergency declaration & sustainability director
	Comprehensive Wastewater Management Plan (CWMP) update – public hearing
	Discussion on Select Board meeting flow, process, efficiency, and decorum
	Discussion on potential ADA policy
	Discussion on Town Manager Task Requests
	Discussion on whether to extend DEI commission (by 9/30/22)
	Executive Session minutes to review/release
	Eversource
	Fairbank Community Center update (ongoing)
	Health/COVID-19 update
	Investment Advisory Committee
	Invite Commission on Disability Chair to discuss Minuteman High School
	Local receipts – fee schedule review (Member Russo)
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November). Consider separate meeting solely for this purpose.
	Quarterly update from Diversity, Equity and Inclusion Commission (DEI) (December, March, June, September)
	Quarterly update on Bruce Freeman Rail Trail (BFRT) (March, June, September, December)
	Quarterly update on Key Performance Indicators (KPIs) projects to track (December, March, June, September)
	Peakham Road Speed Limits
	Route 20 empty corner lot – former gas station
	Sidewalks discussion
	Solar Panels
	Subcommittee discussion (Executive)
	Town Manager Goals and Evaluation process
	Town Manager Review and Timeline
	Town meeting recap – year in review
	Town Meeting Article 29 actions
	Town-wide traffic assessment and improve traffic flow
	Update on crosswalks (Chief Nix/Dan Nason)
	Update on traffic policy (Chief Nix)
	Vocational Education discussion (Lisa K request)

Attachment 14.a: Upcoming items 05.31.22 (5251 : Upcoming agenda items)

	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training
Standing Items for All Meetings	Select Board requests for future agenda items at end of meeting
	Citizens Comments, continued (if necessary)



SUDBURY SELECT BOARD
Tuesday, May 31, 2022

CONSENT CALENDAR ITEM

15: Eagle Scout Recognitions

REQUESTOR SECTION

Date of request:

Requestor: Troop 61

Formal Title: Vote to enter into the Town record and congratulate Walker Fryling, Andre Singer, Lucas Smith, and Daniel Vona of BSA Scout Troop 61 for having achieved the high honor of Eagle Scout.

Recommendations/Suggested Motion/Vote: Vote to enter into the Town record and congratulate Walker Fryling, Andre Singer, Lucas Smith, and Daniel Vona of BSA Troop 61 for having achieved the high honor of Eagle Scout.

Background Information:
attached letters

Financial impact expected:

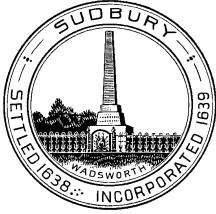
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

05/31/2022 6:00 PM



Town of Sudbury

Office of Select Board
www.sudbury.ma.us

Flynn Building
 278 Old Sudbury Rd
 Sudbury, MA 01776-1843
 978-639-3381
 Fax: 978-443-0756
 Email: selectboard@sudbury.ma.us

May 31, 2022

Walker Fryling
 BSA Troop 61
 61 Dutton Road
 Sudbury, MA 01776

Dear Walker:

The Sudbury Select Board has entered in its official Town records its acknowledgment and congratulations to you on achieving the rank of Eagle Scout. We understand this is Scouting's highest award and that you join a select few who have been able to obtain this honor. Your community is proud of you!

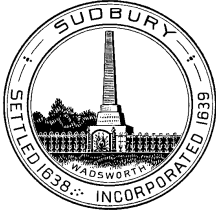
Your dedication, hard work and perseverance in obtaining the Eagle Scout award is worthy of special recognition and we, the Sudbury Select Board, are doing so by way of this letter.

Again, congratulations! We hope this is but one of many significant achievements throughout your life.

Very truly yours,

SELECT BOARD CHAIR

Charles G. Russo



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 Fax: 978-443-0756
 Email: selectboard@sudbury.ma.us

May 31, 2022

Andre Singer
 BSA Troop 61
 35 Henry's Mill Lane
 Sudbury, MA 01776

Dear Andre:

The Sudbury Select Board has entered in its official Town records its acknowledgment and congratulations to you on achieving the rank of Eagle Scout. We understand this is Scouting's highest award and that you join a select few who have been able to obtain this honor. Your community is proud of you!

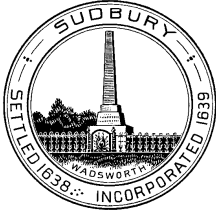
Your dedication, hard work and perseverance in obtaining the Eagle Scout award is worthy of special recognition and we, the Sudbury Select Board, are doing so by way of this letter.

Again, congratulations! We hope this is but one of many significant achievements throughout your life.

Very truly yours,

SELECT BOARD CHAIR

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 Fax: 978-443-0756
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May 31, 2022

Lucas Smith
 BSA Troop 61
 45 White Oak Lane
 Sudbury, MA 01776

Dear Lucas:

The Sudbury Select Board has entered in its official Town records its acknowledgment and congratulations to you on achieving the rank of Eagle Scout. We understand this is Scouting's highest award and that you join a select few who have been able to obtain this honor. Your community is proud of you!

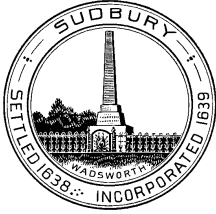
Your dedication, hard work and perseverance in obtaining the Eagle Scout award is worthy of special recognition and we, the Sudbury Select Board, are doing so by way of this letter.

Again, congratulations! We hope this is but one of many significant achievements throughout your life.

Very truly yours,

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May 31, 2022

Daniel Vona
 BSA Troop 61
 25 Curtiss Circle
 Sudbury, MA 01776

Dear Daniel:

The Sudbury Select Board has entered in its official Town records its acknowledgment and congratulations to you on achieving the rank of Eagle Scout. We understand this is Scouting's highest award and that you join a select few who have been able to obtain this honor. Your community is proud of you!

Your dedication, hard work and perseverance in obtaining the Eagle Scout award is worthy of special recognition and we, the Sudbury Select Board, are doing so by way of this letter.

Again, congratulations! We hope this is but one of many significant achievements throughout your life.

Very truly yours,

SELECT BOARD CHAIR

Charles G. Russo



SUDBURY SELECT BOARD

Tuesday, May 31, 2022

CONSENT CALENDAR ITEM

16: 2022 Sudbury July 4 Road Race

REQUESTOR SECTION

Date of request:

Requestor: Deb Bernstein

Formal Title: Vote to Grant a Special Permit to the Sudbury July 4th Road Race, to hold the “Sudbury July 4th Road Race” on Monday, July 4, 2022 from 7:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Recommendations/Suggested Motion/Vote: Vote to Grant a Special Permit to the Sudbury July 4th Road Race, to hold the “Sudbury July 4th Road Race” on Monday, July 4, 2022 from 7:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Background Information:
Please see attached.

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Town Counsel	Pending
Select Board	Pending

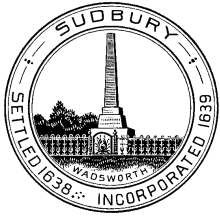
05/31/2022 6:00 PM

2022 Sudbury July 4 Road Race

Monday, July 4, 2022

Department Feedback

Department	Staff	Date	Comments
Fire Department	Asst Chief Choate	5/16/22	No issues with the FD.
Highway Department	Dan Nason	5/13/22	The Public Works Department does not have an issue with this event assuming there are no resources (personnel or equipment) needed from the Department.
Park & Recreation	Dennis Mannone	5/17/22	All set (Field request form submitted)
Police Department	Chief Nix	5/11/22	We will provide the same support as has been done in the past. We have no issues with the event continuing.



TOWN OF SUDBURY

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APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Select Board prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Select Board approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name _____

Event Name _____

Organization Address _____

Name of contact person in charge _____

Telephone Number(s) of contact _____ (cell) _____

Email address _____

Date of event _____ Rain Date _____

Starting time _____ Ending time _____

Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) _____

Anticipated number of participants _____

Assembly area (enclose written permission of owner if private property to be used for assembly) _____

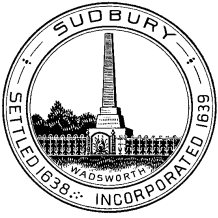
Organization that proceeds will go to _____

Any other important information _____

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant _____ Date _____

Attachment16.b: July 4th Road Race 2022 application_SB (5274 : 2022 Sudbury July 4 Road Race)



TOWN OF SUDBURY

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CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

Application Checklist:

- Application Form
- Map of Route
- Evidence of Certificate of Insurance (please see details above)

Please submit completed application and materials to:

Office of Select Board

278 Old Sudbury Rd.

Sudbury, MA 01776

Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us

Addendum to Charitable Race Application

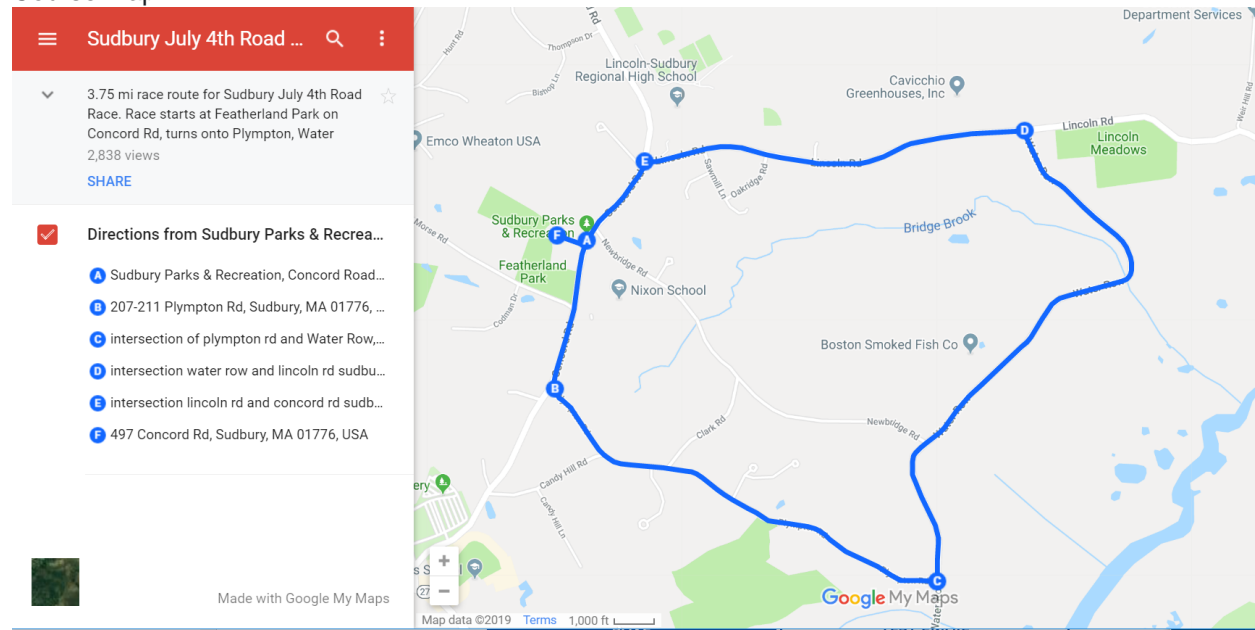
Sudbury July 4th Road Race 2022

Course is run counter-clockwise. Race starts at Featherland Park, location “A” on map below. Concord Road is closed to cars until the runners have turned onto Plympton Road (location “B”).

Cones will be placed to give runners a lane on Concord Road from Lincoln Road (location E) to Featherland (location A). Police will direct runners and traffic at location E and location A. No cars will be allowed in Featherland from location A to the finish line (location F).

Sudbury Fire Department has been contacted to provide an ambulance at Featherland Park.

Course Map:



Additional points:

- Race committee will be placing road race information placards at several spots across town
- Police chief and Fire chief have been contacted
- Insurance binder – we obtain insurance every year thru USA Track & Field for at least 1,000,000\$. We name Town of Sudbury as additional insured. Insurance approval is pending and we will forward the documentation to you as soon as we have it.
- This race has been held in Sudbury every year since 1965. Thank you for your support!