



Sudbury
Massachusetts

FINANCE COMMITTEE FY23 BUDGET REPORT

Joint Meeting with Select Board

March 22, 2022

Role of the Finance Committee (FinCom)

- FinCom Mission - to make objective and concise recommendations to Town Meeting on the annual budget and any other finance-related warrant articles.
- FinCom Process - reviews and considers any matter that may have a long or short-term fiscal impact on the Town and gathers relevant and accurate information for evaluation, debate, and the formulation of a recommendation.

FinCom Activity to Date

- Votes Taken to Recommend:
 - Approval = 28
 - Not Approve = 4
 - Open = 9
- FinCom voted 8-0 to recommend approval of the FY23 budget
- Highlights
 - Town Budget
 - The Town Manager's capital budget has been brought back into the levy. The past years have been funded with Free Cash to provide short-term relief to taxpayers due to COVID-19
 - General maintenance moved out of Town Manger capital into the Facilities operating budget
 - Initiating a new process for Capital Planning
 - Update to Select Board Financial Policies were completed. FinCom recommends additional updates to stipulate allowable uses of the Capital Stabilization Fund and budget timetables that allow the FinCom, CIAC, and the Select Board to complete their oversight tasks more effectively

FinCom Activity to Date

- Highlights
 - SPS Budget
 - Grant pursued for SMILE program (Summer 2021) to mitigate costs
 - Ability to fund large increase in busing line item within budget guidance
 - Contingency plan exists in case funds Covid-19 mitigation needed in FY23
 - Proactive improvement of the long-term Capital Planning process
 - LSRHS Budget
 - Ability to fund large increase in busing line item within budget guidance
 - Demonstrating strong capital planning and management
 - Initiating an in-house program for Autism Spectrum Disorder (ASD) students, keeping students in-district and avoiding potentially more expensive Out-of-District placements
 - Adding another year of Mandarin - making it a 4-year program
 - OPEB contributions have returned to the FY21 level of \$383,000, after a reduction to \$250,000 in FY22

FinCom Activity to Date

- Concerns
 - Town Budget
 - Several departmental requests for additional personnel went unfunded
 - Need improved 5-10 year capital planning related to policies, documentation of maintenance and replacement costs, updated asset inventories, and communication across all departments and cost centers
 - More detailed financial forecasting and planning to anticipate future needs and costs
 - SPS Budget
 - While ARPA funds (a one-time source) for SMILE and Mental Health positions were granted for 2 years, there is concern that the need for these positions may extend beyond the 2 years, which would require operating budget funding
 - Clarity on the use of budget funds freed up by application of circuit breaker funds to eligible items in the operating budget
 - LSRHS Budget
 - Use of the Transportation Revolving fund to mitigate the large increase in busing with the expectation that increased reimbursement will be available in future years.

Recommended for Approval

#	Article Title	Sponsor/ Submitted by	FinCom Position	Funding Source	Requested Amount
3	FY23 Budget	Town Manager	8-0	Tax Levy	\$109,966,439
4	FY23 Capital Budget	Town Manager	8-0	Tax Levy	\$1,040,653
5	FY23 Transfer Station Enterprise Fund Budget	Town Manager	9-0	Enterprise Fund	\$317,675
6	FY23 Pool Enterprise Fund Budget	Town Manager	9-0	Enterprise Fund	\$505,353
7	FY23 Recreation Field Maintenance Enterprise Fund Budget	Town Manager	9-0	Enterprise Fund	\$235,885
10	Chapter 90 Highway Funding	DPW Director	9-0	State	
11	Stabilization Fund	Select Board	9-0	Free Cash	\$49,479
12	FY23 Revolving Fund Spending Limits	Finance Director	9-0	Spending Limit	
13	Capital Stabilization Fund	Town Manager	8-0	Free Cash	\$500,000
	GO Sudbury! Taxi and Uber Transportation Programs for FY23	Select Board	9-0	Free Cash	\$100,000
	Sudbury Public Schools HVAC Repairs and Replacements	SPS School Committee	8-0	Free Cash	\$455,000
	Noyes Elementary School - Classroom Sinks Replacement	SPS School Committee	8-0	Free Cash	\$130,000
	Lincoln-Sudbury Regional High School Chain Link Fence Replacement	LS School Committee	8-0-1	Free Cash	\$139,443
	Filtration Systems for Atkinson Pool	Combined Facilities Director	7-2	Free Cash	\$160,000

Recommended for Approval

#	Article Title	Sponsor/ Submitted by	FinCom Position	Funding Source	Requested Amount
	Additional Funding: Construction of Fire Station No. 2 Housing/Living/Office Area	Fire Chief	7-1	Free Cash	\$1,000,000
	Backhoe Loader	Public Works Director	9-0	Free Cash	\$150,000
	6-Wheel Combo Body Dump Truck w/Plow	Public Works Director	9-0	Free Cash	\$285,000
	Skid Steer	Public Works Director	9-0	Free Cash	\$130,000
	Roadside Mower	Public Works Director	9-0	Free Cash	\$140,000
	Townwide Drainage and Roadway Reconstruction	Public Works Director	8-0	Tax Levy	\$3,500,000
	Old Framingham Road/Nobscot Road Walkway Extension Project	Public Works Director	5-2-1	Free Cash	\$700,000
	Community Preservation Act Fund - Libby-Dickson Conservation Restriction Monitoring	CPC	9-0	CPA	\$9,454
	Community Preservation Act Fund - Open Space & Recreation Plan and Athletic Fields Needs Assessment & Master Plan	CPC	8-0	CPA	\$100,000
	Community Preservation Act Fund - Regional Housing Services Office (RHSO) Membership Fee	CPC	9-0	CPA	\$30,000
	Community Preservation Act Fund - Sudbury Housing Authority Acquisition, Creation, Preservation, and Support of Affordable Rental Housing	CPC	9-0	CPA	\$276,000
	Community Preservation Act Fund - Town Clock Restoration	CPC	7-2	CPA	\$16,000
	Community Preservation Act Fund - Return of Unspent Funds	CPC	9-0	CPA	\$53,878
	Community Preservation Act Fund - General Budget and Appropriations	CPC	9-0	CPA	\$138,300

Not Recommended for Approval

#	Article Title	Sponsor/ Submitted by	FinCom Position	Funding Source	Requested Amount
	ADA Transition Plan Recommendation	Combined Facilities Director	2-4-3	Free Cash	\$200,000
	On-call Architectural & Engineering "House Doctor" Services	Combined Facilities Director	1-8	Free Cash	\$100,000
	Community Preservation Act Fund - Historic Districts Commission Design Guidelines	CPC	4-5	CPA	\$50,000
CP2	Creation of Sustainability Director position	Alex Vai	1-7	Free Cash	\$130,000

Unvoted

#	Article Title	Sponsor/ Submitted by	FinCom Position	Funding Source	Requested Amount
	Funding of Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property	Select Board		Free Cash	\$155,000
	Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property	Select Board		Free Cash	\$100,000
	Fairbank Community Center Audio-Visual Equipment Funding	Select Board		Free Cash	\$300,000
	Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E)	Select Board		Free Cash	\$200,000
	Bruce Freeman Rail Trail Phase 2D - Acquisition of Land	Select Board			\$15,000
	Bruce Freeman Rail Trail Phase 2D - Grant of Easements	Select Board			\$10
	Community Preservation Act Fund - Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail	CPC		CPA	\$500,000
	Community Preservation Act Fund - Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail	CPC		CPA	\$300,000
CP1	Hire Land Use Consultant for Liberty Ledge/ Sewataro Property	Len Simon		Free Cash	\$200,000