

SUDBURY SELECT BOARD

TUESDAY, FEBRUARY 15, 2022

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Assistant Town Manager/HR Director Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 6:30 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Dretler-present, Russo-present, Schineller-present, Carty-present, Roberts-present

Opening remarks by Chair

- Historic Preservation Plan Forum – February 16th, 7:00 p.m.; hosted by Historical Commission
- Governor Baker signed legislation extending remote municipal meetings to July 15, 2022

Reports from Town Manager Hayes

- No reports in consideration of extensive meeting agenda

Reports from Board Members

Board Members Schineller, Russo, and Carty:

- No reports in consideration of extensive meeting agenda

Board Member Dretler:

- Attended recent CIAC (Capital Improvement Advisory Committee) meeting – comment presented regarding a Broadacre Farm Study
- Confirmed a related study and Broadacre Design Charette took place on 2/25/20, and posted on Town website

Citizen's Comments on items not on agenda

No Citizen's Comments were presented

Vote whether or not to allow the newly created Precinct 6 polling location to be Town Hall, 322 Concord Rd; vote whether or not to change the polling location for Precinct 3 from Town Hall to Fairbank Community Center Gym, 40 Fairbank Road; vote whether or not to approve "Warrant Posting Locations" as updated by the Town Clerk and vote whether or not to post the updated precinct descriptions in the Warrant Posting Locations.

Present: Town Clerk Beth Klein

Town Clerk Klein provided detail regarding the proposed polling location changes involving Precinct 6 and Precinct 3.

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To allow the newly created Precinct 6 polling location to be Town Hall, 322 Concord Rd; to change the polling location for Precinct 3 from Town Hall to Fairbank Community Center Gym, 40 Fairbank Road; to approve "Warrant Posting Locations" as updated by the Town Clerk, and to post the updated precinct descriptions in the Warrant Posting Locations

As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 12, vote to approve a Change of Manager for American Legion Post 191, Inc. d/b/a American Legion Sudbury, 676 Boston Post Road, from Spencer Goldstein (deceased) to John L. Poff, as requested in an application dated January 24, 2022

Present: John Poff, 1 Woodridge Road, Marlboro, MA

Mr. Poff provided a summary of his military background and other related aspects.

Board Members expressed condolences to the family of Mr. Spencer Goldstein, the former Manager of the American Legion Post 191.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 12, to approve a Change of Manager for American Legion Post 191, Inc. d/b/a American Legion Sudbury, 676 Boston Post Road, from Spencer Goldstein (deceased) to John L. Poff, as requested in an application dated January 24, 2022

Consent Calendar

Vote to sign the Annual Town Election Warrant for March 28, 2022, which must be posted and delivered to residents by March 21, 2022

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To sign the Annual Town Election Warrant for March 28, 2022, which must be posted and delivered to residents by March 21, 2022.

Vote to approve and sign the Intermunicipal Agreement (IMA) for the purchase of COVID-19 Antigen Rapid Tests

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve and sign the Intermunicipal Agreement (IMA) for the purchase of COVID-19 Antigen Rapid Tests.

Vote to accept a \$1,300 donation from the Sudbury United Methodist Church to the Sudbury Senior Center Donation Account

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To accept a \$1,300 donation from the Sudbury United Methodist Church to the Sudbury Senior Center Donation Account.

Sewataro/Liberty Ledge Property Manager/Camp Operator Agreement Negotiation Update

Vice-Chair Russo provided update, and stated that camp operator Scott Brody had just returned from a national camp association session. Vice-Chair Russo hoped that he and Mr. Brody would be in discussion tomorrow.

Vice-Chair Russo suggested keeping this item as a standing item to be included on future Board meetings. Board Members agreed.

Vote to review and possibly approve the open session minutes of 1/10/22

Board Members agreed to review an agenda item vote from the 1/10/22 meeting, and then vote to approve these minutes at the next meeting.

Upcoming Agenda Items

March 1:

- Sewataro Negotiations Update – Per Vice-Chair Russo
- Executive Session to consider previously approved/not released minutes, per Board Member Dretler
- Peakham Road Speed Limit - Chair Roberts indicated she would determine if there would be enough time to include this item at the 3/1/22 meeting
- LSRHS Agreement and related subcommittee topic to retain for 3/1 or move to the 3/8 meeting per Board Member Carty

Future Meeting:

- Executive Session to consider legal opinions regarding BFRT Easements, Town Manager's hiring authority under the Charter, appointments voted by Select Board and those voted at Town Meeting per Board Member Carty

- Chair Roberts acknowledged there would be an Executive Session Meeting on 3/1 to consider releasing Executive Session Minutes.

Vote to open a joint meeting with the Finance Committee (FinCom) and Capital Improvement Advisory Committee (CIAC) to discuss Annual Town Meeting capital articles and Town Capital Budget with Town Manager Hayes and Town staff. Town Manager Hayes, Town staff, and other Annual Town Meeting article submitters to present

Present: FinCom Members - Jean Nam, Co-Chair; Eric D. Poch, Co-Chair; Susan L. Berry, Andrew Bettinelli, Ronald A. Brumback, Blair Caple, Michael Joachim, Sonny Parente, Scott Smigler

CIAC Members - Susan Asbedian-Ciaffi, Co-Chair; Jamie M. Gossels, Co-Chair; Susan Abrams, Michael Cooper, Matthew Dallas, William Kunkle, Thomas S. Travers

Others present: Combined Facilities Director Bill Barletta, SPS Business and Finance Director Don Sawyer, SPS Superintendent Brad Crozier, Director of Planning and Community Development Adam Duchesneau, Environmental Planner Beth Suedmeyer, Fire Chief John Whalen, DPW Director Dan Nason, Town Clerk Beth Klein

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Schineller-aye, Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To open a joint meeting with the Finance Committee (FinCom) and Capital Improvement Advisory Committee (CIAC) to discuss Annual Town Meeting capital articles and Town Capital Budget with Town Manager Hayes and Town staff

Ms. Asbedian-Ciaffi called to order the joint meeting of CIAC.

CIAC Roll Call took place: Travers-present, Gossels-present, Dallas-present, Cooper-present, Asbedian-Ciaffi-present

Mr. Poch called to order the joint meeting with FinCom.

FinCom Roll Call took place: Brumback-present, Berry-present, Bettinelli-present, Caple-present, Parente-present, Smigler-present, Joachim-present, Nam-present, Poch-present.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Select Board Roll Call: Carty-present, Dretler-present, Schineller-present, Russo-present, Roberts-present

Chair Roberts stated that Capital articles to be presented on the 2022 Annual Town Meeting Warrant would be presented at this meeting.

Mr. Barletta presented several Capital articles sponsored by SPS and Facilities including:

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|---|-----------------------------|
| • <u>Sudbury Public Schools HVAC Repairs and Replacements</u> | Requested amount: \$455,000 |
| • <u>Filtration Systems for Atkinson Pool</u> | Requested amount: \$160,000 |
| • <u>ADA Act Transition Plan Recommendation</u> | Requested amount: \$200,000 |

- On Call Architectural & Engineering “House Doctor” Services Requested amount: \$100,000

Related questions were brought forth by Select Board, FinCom and CIAC Members.

Ms. Suedmeyer presented several Capital articles sponsored by CPC including:

- BFRT Design and Construction North of Mass Central Rail Trail Requested amount: \$500,000

Ms. Suedmeyer provided specific design aspects and project funding by MassDOT (MA Department of Transportation) and FHWA (Federal Highway Administration).

Related questions were brought forth by the Select Board, FinCom, and CIAC.

- BFRT Design and Construction South of Mass Central Rail Trail Requested amount: \$300,000

Ms. Suedmeyer provided information regarding potential expansion of the BFRT scope, including further advancement of the first ¼ mile to connect the BFRT, Phase 2D to Route 20/Boston Post Road; parking area survey and concept development.

Fire Chief John Whalen presented the Capital article sponsored by the Fire Chief:

- Additional Funding: Construction of Fire Station No. 2 Housing/Living/Office Area Requested Amount: \$1,500,000

Fire Chief Whalen explained additional funding considerations due to the substantial increase in construction costs from the original cost of \$950,000.

Related questions were brought forth Select Board, FinCom and CIAC Members.

Town Manager Hayes joined the meeting at approximately 9:20 p.m.

DPW Director Dan Nason presented Capital articles sponsored by DPW including:

- Town wide Drainage and Roadway Reconstruction Requested Amount: \$3,500,000
- Old Framingham Road/Nobscot Road Walkway Extension Project Requested Amount: \$700,000

Mr. Nason explained the extension project construction aspects.

Related questions were presented by Select Board, FinCom, and CIAC Members.

Board Member Dretler suggested if Members had additional questions, those questions were to be submitted to the Select Board Office, and answers would be provided.

Town Manager Hayes presented articles included in the Town Manager’s Capital Budget:

- FY23 TM Operating Capital Budget Requested Amount: \$1,036,274

Town Manager Hayes went through the itemized list:

- Electronic Voting Handsets \$22,845
- Fire Thermal Imaging Cameras \$50,000
- Fire Station #3 Roof Replacement \$80,000

• <u>School Ceiling Tile Replacements</u>	\$45,000
• <u>Loring School Dishwasher Replacement</u>	\$50,000
• <u>Pickup Truck with Plow – Unit 14</u>	\$85,000
• <u>Ford Explorer – Unit E1 for Engineering Division</u>	\$45,000
• <u>Pickup Truck with Plow – Unit PR3 – for DPW</u>	\$85,000
• <u>Fire Car 2</u>	\$60,000
• <u>All-Terrain Vehicle for Police Department</u>	\$20,000
• <u>Paging, Clocks and Bell Systems in Schools</u>	\$25,000
• <u>UHF Standalone Repeater for Police and Fire Departments</u>	\$25,000
• <u>Schools Interior Painting</u>	\$50,000
• <u>Sand and Refinish all School Gymnasium Floors</u>	\$80,000
• <u>Nixon and Noyes Refrigeration Replacements</u>	\$50,000
• <u>Schools Door Repairs and Replacements</u>	\$50,000
• <u>Walkway Design & Construction – DPW</u>	\$50,000
• <u>Scan/Archive Paper Documents by Information Systems</u>	\$50,000 (ongoing plan)
• <u>LSRHS – Replace Pick-up Truck</u>	\$36,036 is Sudbury portion
• <u>LSRHS – Gehl Skid Steer</u>	\$34,598 is Sudbury portion
• <u>LSRHS Replace Firewall</u>	\$43,798 is Sudbury portion

CIAC Members presented several related questions.

Chair Roberts and Board Member Dretler presented the two Fairbank Community Center articles:

Town Manager Hayes mentioned the cost overrun due to increased construction costs and labor costs. He added that the discovery of a water main situation, resulted in considerable budget adjustment.

- Fairbank Community Center Audio-Visual Equipment Funding Requested amount: \$300,000

Chair Roberts stressed that AV-related technology had increased due to COVID-related factors. Chair Roberts mentioned proposed rental of the Center is being considered, and such enhanced audio-visual equipment would be recommended.

- Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E) Requested Amount \$200,000

Board Member Dretler acknowledged direct feedback had been received from User Groups.

Related questioned were presented by Select Board, CIAC and FinCom Members. Permanent Building Committee Member Jennifer Pincus joined the discussion.

Citizens Comments (cont.)

COD (Commission on Disability) Chair Kay Bell asked about the ADA Act Transition Plan article timeline. She also asked if the proposed Fire Station would be totally accessible.

Vote to close joint meeting with FinCom and CIAC, not resume Select Board meeting, and to adjourn the meeting

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To close joint meeting with FinCom and CIAC, not resume Select Board meeting, and adjourn the meeting

Mr. Poch motioned to adjourn the joint FinCom joint meeting. Ms. Nam seconded the motion.

It was on motion 9-0; Brumback-aye, Berry-aye, Bettinelli-aye, Caple-aye, Parente-aye, Smigler-aye, Joachim-aye, Nam-aye, Poch-aye.

VOTED: To adjourn the joint FinCom joint meeting

Ms. Asbedian-Ciaffi motioned to adjourn the joint CIAC joint meeting. Ms. Gossels seconded the motion.

It was on motion 5-0; Travers-aye, Gossels-aye, Dallas-aye, Cooper-aye, Asbedian-Ciaffi-aye

VOTED: To adjourn the joint CIAC joint meeting

There being no further business, the meeting adjourned at 11:26 p.m.

2/15/22 SB Meeting - Documents & Exhibits

1. Vote whether or not to allow the newly created Precinct 6 polling location to be Town Hall, 322 Concord Rd; vote whether or not to change the polling location for Precinct 3 from Town Hall to Fairbank Community Center Gym, 40 Fairbank Road; vote whether or not to approve "Warrant Posting Locations" as updated by the Town Clerk and vote whether or not to post the updated precinct descriptions in the Warrant Posting Locations. (~15 min.)

Attachments:

- 1.a WARRANT POSTING LOCATIONS_2022
- 1.b Sudbury_2021_Final-Map
- 1.c General Law - Part I Title VIII Chapter 54 Section 24-

2. As the Licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 12, vote to approve a Change of Manager for American Legion Post 191, Inc. d/b/a American Legion Sudbury, 676 Boston Post Road, from Spencer Goldstein (deceased) to John L. Poff, as requested in an application dated January 24, 2022. (~15 min.)

Attachments:

- 2.a American Legion Change of Manager 2022_SBpdf
- 2.b Amer Legion_com 2022_Staff Feedback

3. Vote to open a joint meeting with the Finance Committee (FinCom) and Capital Improvement Advisory Committee (CIAC) to discuss Annual Town Meeting capital articles and Town Capital Budget with Town Manager Hayes and Town staff. Town Manager Hayes, Town staff, and other Annual Town Meeting article submitters to present.

Attachments:

- 3.a ATM ARTICLES UPDATE FOR 2022 - 2-10-22
- 3.b SB Info - Capital Night list - Meeting 2022 Feb 15
- 3.c LINCOLN
- 3.d COMBINED FACILITIES DIRECTOR
- 3.e SUDBURY PUBLIC SCHOOLS
- 3.f CIP FY23 _ FAC and SPS combined
- 3.g TOWN MANAGER ARTICLES
- 3.h CIP FY23 Town Manager Capital Budget - 2022 Feb 10
- 3.i COMMUNITY PRESERVATION COMMITTEE
- 3.j FY23 - CPC Applications combined v4
- 3.k FIRE CHIEF
- 3.l Fire Station # Join Meeting SB_Fin_Cap 2_14_22
- 3.m Fire Station 2022 Town Meeting Article Report
- 3.n PUBLIC WORKS DIRECTOR
- 3.o FY23 DPW Capital Requests SB-FinCom-CIAC
- 3.p SELECT BOARD ARTICLES
- 3.q 2022 ATM FCC Articles AV FF&E - Capital Night 021522
- 3.r Bruce Freeman Rail Trail Phase 2D - Acquisition Slide _Budget Meeting

6. Vote to review and possibly approve the open session minutes of 1/10/22.

Attachments:

- 6.a SB_draft1_1.10.22_min_for_review

8. Upcoming agenda items

Attachments:

8.a Upcoming items 02.15.22_rev

9. Vote to sign the Annual Town Election Warrant for March 28, 2022, which must be posted and delivered to residents by March 21, 2022.

Attachments:

9.a 2022 ATE Warrant._v3doc

10. Vote to approve and sign the Intermunicipal Agreement (IMA) for the purchase of COVID19 Antigen Rapid Tests.

Attachments:

10.a Intermunicipal Agreement COVID19 Tests 4.2

11. Accept a \$1,300 donation from the Sudbury United Methodist Church to the Sudbury Senior Center Donation Account.

Attachments:

11.a Memo to Select Board re donation 02 09 22