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IN BOARD OF SELECTMEN  
MONDAY, JUNE 12, 1989

Present: Chairman John D. Drobinski, Judith A. Cope and David A. Wallace.

The statutory requirements as to time and place having been fulfilled, the meeting was called to order by Chairman Drobinski at 7:30 p.m., at lower Town Hall.

AAA Limousine, Inc. - Application for Renewal of License

The Board reviewed request dated June 6, 1989, from Edmund M. Brown, President, AAA Limousine, Inc., for renewal of Livery and Limousine License, and record of approved licensing of drivers by the Police Chief.

It was on motion of Selectman Cope unanimously

VOTED: To renew the limousine service license for Edmund M. Brown, President, AAA Limousine, Inc., 39 Union Avenue, for a term to expire June 30, 1990, and to approve the following rates: \$60.00 flat minimum rate from Sudbury to Logan Airport; \$50.00 per hour Limousine rental; and \$40.00 per hour Sedan rental.

Edwin Barrett Hosmer Memorial Fund - Request For Expenditure

Upon review, it was on motion of Selectman Wallace unanimously

VOTED: To approve a total expenditure of \$993.82 from the Edwin Barrett Hosmer Fund for purchase of wallpaper from Astro Paint and Supply in the amount of \$106.32, and drapery fabric, construction and installation from Allen Furniture in the amount of \$887.50.

The Executive Secretary reported that there remains a balance of \$5,336.57 in the account prior to the above expenditure.

Board of Assessors - Delay in Mailing of Tax Bills

The Board acknowledged receipt of communication from the Board of Assessors dated June 6, 1989, concerning Department of Revenue schedule of review of commercial property values and the resultant delay in the mailing of tax bills by the Town.

Executive Session

At 7:35 p.m., it was on motion by roll call unanimously

VOTED: To go into Executive Session to conduct a hearing on the grievance of John Costello, Highway Department, dated May 30, 1989.

Chairman Drobinski announced that public session would reconvene immediately following the Executive Session.

Whereupon the regular session reconvened at 8:30 p.m.

Lexington Cab, Inc. d/b/a Sudbury Cab Company - Application for License

Present: James Philip Harrington, representing Lexington Cab, Inc.

Upon review of application of Julian P. Herman, Lexington Cab, Inc., d/b/a Sudbury Cab Company, and report from the Executive Secretary that the application is in order and references have been favorably checked and drivers licensed by the Police Chief, it was on motion unanimously

VOTED: To grant a license to Julian P. Herman, Lexington Cab, Inc., d/b/a Sudbury Cab Company, 400 Governor's Drive #32, Winthrop, to operate a taxi business in the Town of Sudbury, for a term to expire June 30, 1990, and to approve the rates of \$1.60 per mile and \$35 flat fee to Logan Airport; subject to receipt of tax attestation from the applicant.

Upon inquiry, James Philip Harrington, who was present and represented Lexington Cab, Inc., clarified that the taxi company has no building or permanent location within the Town; that the company's office is in Winthrop and soon to be in Concord; and that with the grant of this license, the company will now service Lexington, Sudbury, Arlington and Carlisle.

Performance Review - Town Engineer

Town Engineer I. William Place.

The Board reviewed Annual Performance Report of Town Engineer I. William Place dated April 26, 1989, which included his planned objectives.

The Board further acknowledged receipt of letter from resident Ralph S. Tyler of One Deacon Lane, who wrote a letter of strong endorsement of the performance of Town Engineer Place and commending him for his demonstration of extremely strong capabilities in dealing with the many important engineering issues facing Sudbury.

Executive Secretary Thompson stated his belief that Mr. Place has done an excellent job and he has relied upon his expertise on numerous occasions.

Chairman Drobinski expressed his pleasure with Mr. Place's performance and concurred with Mr. Tyler's comments concerning Mr. Place, especially with regard to his tenacity in dealing with the DEQE.

Town Engineer Place reiterated in greater detail the accomplishments of his office as set forth in his April 26, 1989, report, and stated that since that report, further objectives have been met or defined; e.g., implementation/construction of the Route 20-area Mobil Station situation. Chairman Drobinski reminded that the Selectmen plan to meet with the business community in the near future and he suggested that an agenda item be added to allow Mr. Place to speak about proposed curb cuts and their beneficial effects on the Town and the businesses.

Selectmen Cope asked Mr. Place to comment on a comment made by a member of the business community that there is no longer a traffic problem in the downtown area. Mr. Place responded that there certainly is continued daily traffic congestion along Route 20 at predicted time periods; however,

he could not comment on whether or not the origin or destination of traffic is business-related to local merchants.

Selectman Cope next inquired what Mr. Place's thoughts were with regard to the salt pile at the Highway garage. Mr. Place stated that he believed it is unrealistic to think that the operator having to use the salt would, at every instance, uncover, take what was needed, and re-cover. Mr. Place opined that it might be better to keep it in the salt storage shed, and to use it as sparingly as possible. The Executive Secretary pointed out that the Highway Department has made several applications to the State for a second storage shed, so an alternative is obviously desired and being worked on. Mr. Thompson suggested the use of an attached lean-to to the existing salt storage shed built with a state grant.

After further discussion, Selectman Cope summarized that Town Engineer Place has been helpful, available, cooperative and capable.

Selectman Wallace asked Mr. Place if any consensus could be reached with regard to the type of bridge that might be constructed on the Haynes Meadow property. Mr. Place stated that this issue has now become the first issue to be dealt with. Selectman Wallace stated his understanding of this but sees a possible liability problem that he would like to see addressed within the next year. There was a brief discussion on possible sources of inexpensive materials that might be available to the Town and ways of constructing an inexpensive but safe overpass. The Executive Secretary assured the Selectmen that he and Mr. Place will follow up on this matter.

Selectman Wallace concluded his comments by stating that he believes Mr. Place has done a fantastic job on everything he has undertaken and especially commended him for the work he did with regard to the Landfill.

The Executive Secretary pointed out that the Town Engineer's Office does have an equipment problem, and stated that the Town Engineer will be coming back to the Selectmen for replacement of some of his equipment; e.g., a vehicle and electronic survey equipment.

After further discussion, and upon recommendation of the Executive Secretary, it was on motion unanimously

VOTED: To accept the Annual Performance Report of Town Engineer I. William Place dated April 26, 1989, with additional comments as outlined above; and to set Mr. Place's salary in accordance with the Sudbury Supervisory Association contract, at Step 6, for an annual salary of \$53,142, effective July 1, 1989 - June 30, 1990.

Performance Review - Town Accountant

Present: Director of Finance/Town Accountant James Vanar.

The Board reviewed Annual Performance Report of Director of Finance/Town Accountant James Vanar dated May 15, 1989, which included his planned objectives.

Executive Secretary Thompson highlighted Mr. Vanar's report by pointing out that the major areas of concern are (1) the Town and Schools audit; (2) the

pool; and (3) the five-year financial plan, which Mr. Vanar has given a lot of assistance to. Mr. Thompson further noted that Mr. Vanar has written to the Board concerning a new budget format he would like to present to the Finance Committee.

Mr. Vanar expressed his desire to obtain from the Selectmen a consensus to request from the Finance Committee that if there is a balance in the Reserve Fund, that money be used to support the audit. Although it would not be sufficient to fund the whole \$30,000 audit, it would be enough for at least the School and the management audit.

With regard to the five-year financial plan, Mr. Thompson informed that he and Mr. Vanar met this morning at Nixon School to set the procedure and guidelines and it is expected that this will be completed within the next couple of months.

Chairman Drobinski stated that he is pleased with the Town Accountant's performance, especially the financial scrutiny of Town expenditures; and he urged Mr. Vanar to keep up the good work.

Selectman Cope congratulated Mr. Vanar for his detail and initiative in the performance of his duties.

In response to inquiry by Selectman Cope regarding what "special procedures" meant with regard to the Schools' audit, Mr. Vanar explained that the audit is a procedural one versus a financial audit. Mr. Vanar referred the Selectmen to the copy of the proposal, which is in the hands of the Executive Secretary. It is not meant to be a detailed financial audit, but rather looks to procedures employed. The Executive Secretary further explained that past financial audits have included the schools. Mr. Vanar added that an audit will be done for Fiscal 1989 as it always has been done for the schools.

Mr. Thompson stated that what Mr. Vanar does for the Town on a daily basis is more extensive and better than any audit. Mr. Vanar added that what the audit does is recommend to the Selectmen procedures for improving town financial operations. For example, Mr. Vanar explained, an expert on school transportation or special education would be better equipped to come before the Board to recommend procedural changes than for his office to comment on same.

Selectman Cope, in referring to Mr. Vanar's report, concurred with his suggestion in reducing the amount of budget items being printed in the Warrant; and she expressed her hope that this can be pursued with the Finance Committee. Selectman Wallace concurred with Mr. Vanar's comments and stated that the point is well made that people are looking for a broader-based informational sheet.

Mr. Thompson advised that the Selectmen have had some discussions relative to the Pool, and it is their intent that Mr. Vanar will play a greater role in future operations. The Selectmen strongly expressed their desire that there be full disclosure with regard to the Pool; and Chairman Drobinski stated that the Pool is a priority item.

After further discussion, it was on recommendation of the Executive Secretary, on motion unanimously

VOTED: To accept the Annual Performance Report dated May 15, 1989, submitted by James Vanar, Director of Finance/Town Accountant, subject to comments and recommendations as outlined above; and to set Mr. Vanar's salary in accordance with the Sudbury Supervisory Association contract, at Step 6, for an annual salary of \$54,335, plus 2% longevity, a total of \$55,422, effective July 1, 1989 - June 30, 1990.

Annual Performance Review - Chief of Police

Present: Police Chief Peter B. Lembo.

The Board reviewed Annual Performance Review dated May 15, 1989, from Police Chief Peter B. Lembo, which included his planned objectives.

Executive Secretary Thompson highlighted the fact that during Police Chief Lembo's tenure, the Town has enjoyed peace and calm; and especially commended the Police chief for the apparent rapport and camaraderie among the members of his Police Department.

Chairman Drobinski commented that he receives a lot of comments about the Police Department; that they are all positive; and that the townspeople appear to be happy with the Police Department.

Police Chief Lembo attributed a lot of his success to having thirty really good people on his staff, as evidenced by his receiving no unusual complaints about rudeness or ineffectiveness.

In response to Selectman Cope's comment that the only continuing issue is speeding, Chief Lembo commented that they are currently awaiting a ruling from the Supreme Judicial Court as to whether the citing officer's presence is required at the Clerk's Hearing at Court. If this position is upheld, Chief Lembo opined that this would create a great burden upon the department in terms of money and time. Suicide prevention, he commented, is another concern they hope to have favorably resolved.

Selectman Wallace concurred with the positive comments made concerning Chief Lembo's fine performance and stated that the Chief has done a great job.

After further discussion and on recommendation of the Executive Secretary, it was on motion unanimously

VOTED: To endorse the Annual Performance Review Report dated May 15, 1989, submitted by Police Chief Peter B. Lembo, subject to comments made as outlined above; and to approve his FY90 salary at the Grade 15, Step 7 rate of \$54,410, plus 4% longevity and 10% Quinn Bill, for a total salary of \$62,027 effective July 1, 1989; plus holiday pay in accordance with General Laws Chapter 147, §17F.

Memorial Day Committee - Resignation

It was on motion of Chairman Drobinski unanimously

VOTED: To accept with regret the resignation dated June 6, 1989, from Catherine F. Hall of 23 Witherell Drive, from the Memorial Day Committee,

effective June 15, 1989; and to request the Executive Secretary to prepare a letter for signature of the Selectmen thanking Mrs. Hall for her long-time service to the community.

Consideration of Remaining Appointments

Upon review and recommendation by the Executive Secretary, it was on motion of Chairman Drobinski unanimously

VOTED: To make the following annual appointments:

Special Constable (Paid)	Joseph D. Bausk	for a one-year term to expire 4/30/90;
Special Constable (Non-Paid)	Earl Midgley Joseph E. Scammon Warren E. Boyce Michael C. Dunne	each for a one-year term to expire 4/30/90;
Special Police Officer	Richard A. MacLean	for a one-year term to expire 4/30/90;
Special Constable (Non-Paid for Traffic only at Raytheon)	Robert V. Goudey Janet D. Kelley Brian C. O'Halloran Frank J. Gonsalves Brian A. Stetson Henry Molina James S. Vandenakker Oscar T. Drinkwater	each for a one-year term to expire 4/30/90
School Crossing Guards	Richard Brackett Ronald Fullen, Jr. Barbara Greenwood Sally Zink	each for a one-year term to expire 4/30/90
Police Matrons	Barbara A. Greenwood Rosemary A. Langmaid Kim Conrado Carol Ann McClure	each for a one-year term to expire 4/30/90.

Traffic Management Committee - Appointment

Upon review of letter dated June 8, 1989, from James McKinley, chairman, Traffic Management Committee, informing that recently-appointed TMC member Susan Rutstein has informed that she is unable to serve, and based upon recommendation of TMC and review of resume, it was on motion unanimously

VOTED: To appoint Joy Goff of 257 Concord Road to the Traffic Management Committee, replacing Susan Rutstein who failed to accept appointment, for a three-year term to expire April 30, 1992.

Reserve Fund Transfer Request No. 89-31 - Law

Upon review, it was on motion of Chairman Drobinski unanimously

VOTED: To approve Transfer Request No. 89-31 from the Law Department, in the amount of \$9,823.50, to Law Account 503-256, Legal Expense.

Intersection Improvements - Deacon Lane, Pantry Road and Haynes Road

The Board acknowledged receipt of the following:

1. Letter dated November 4, 1988, from Ralph Tyler of One Deacon Lane, requesting safety improvements be made to the intersection at Pantry Road, Haynes Road and Deacon Lane;
2. Letter dated June 5, 1989, from Town Engineer I. William Place, responding to Mr. Tyler's letter of November 4, 1988, and enclosing proposed improvements for the referenced intersection;
3. Letter dated June 12, 1989, from Mr. Tyler acknowledging his review of the plan prepared by the Engineering Department to improve the aforementioned intersection and suggesting further improvements.

Selectman Cope pointed out that while this seems a valid and worthwhile request, it should be kept in mind that there are other areas of Town that have already been evaluated and prioritized for safety improvements; for example, the Powder Mill Road intersection.

At the request of the Selectmen, Executive Secretary Thompson will speak with the Highway Surveyor and Town Engineer concerning the evaluation of various needed intersection improvements for future submission of an Annual Town Meeting article.

Sudbury Water District - Request For Temporary Use of Trailer

Upon consideration, it was on motion of Selectman Cope unanimously

VOTED: To approve the request of Sudbury Water District Superintendent Richard Carroll for three-month temporary trailer use at the Water District Offices, 199 Raymond Road.

Minutes

It was on motion of Selectman Cope, seconded by Selectman Wallace, with Chairman Drobinski abstaining

VOTED: To approve the minutes of the regular session and Town Forum of May 22, 1989, as corrected; and to approve the executive session of May 22, 1989, as presented.

It was on motion of Chairman Drobinski, seconded by Selectman Cope, with Selectman Wallace abstaining

VOTED: To approve the minutes of the meeting of Wednesday, May 31, 1989, as corrected.

It was on motion of Chairman Drobinski, seconded by Selectman Wallace, with Selectman Cope abstaining

VOTED: To approve the minutes of the regular and executive sessions of June 5, 1989, as presented.

Council On Aging

It was on motion of Selectman Cope unanimously

VOTED: To accept \$137.27 in miscellaneous donations for deposit into the Council On Aging Van Donations Account and authorize the Council On Aging to expend the same for purposes of operating and maintaining the van.

Community Social Worker - Appointment

The Board reviewed memorandum dated May 24, 1989, from Nancy Brown of the Sudbury Visiting Nurse Association, Inc., which announced the appointment of Martha Lynn of 317 Branch Avenue, Providence, Rhode Island 02904, to serve as Community Social Worker, effective July 24, 1989.

Board of Health - July Road Complaint

The Board acknowledged receipt of copy of letter dated June 6, 1989, from Robert C. Leupold, Director, Board of Health, to Mr. and Mrs. David R. Hachey of 17 July Road, concerning alleged Sanitary Code violations.

Town Meeting Procedure

Selectman Cope reported that she had a conversation with Town Moderator Thomas Dignan, who concurs with her that the Selectmen should bring back to a future Town Meeting the article to shorten speaking time.

Board of Assessors - Letter to Conservation Commission

The Board acknowledged receipt of copy of letter dated June 6, 1989, from the Board of Assessors to Gordon Henley, Chairman, Conservation Commission, concerning the issue of overdevelopment of land in Sudbury, and the Assessors' vote to reduce tax on recreational parcels exceeding five acres under Chapter 61B by taxing only 8% of its value.

The Selectmen requested the Executive Secretary draft a letter to the Board of Assessors clarifying that it was not their intent to discourage conservation restrictions; it being the Selectmen's position that conservation restrictions should not be discouraged.

House Bill No. 5654 - Waste Reduction and Recycling

At the request of Selectman Cope, the Executive Secretary will review and investigate House Bill 5654 concerning recycling for possible support.



Proposed Use of Ft. Devens Land by SHA

The Executive Secretary reported that Gordon M. Tucker of 5 Firecut Lane has advised that he is organizing a neighborhood committee to monitor the Sudbury Housing Authority's proposed use of the Ft. Deven's land in that area; and he has requested that he and abutters be kept apprised of developments as they occur so they will be fully informed with regard to that area.

The Selectmen have requested the Executive Secretary to comply with this request and wish to further convey that as has been noted in the past, the Selectmen remain supportive of Open Space considerations as well as Affordable Housing considerations, and they are sure that both considerations can be resolved to the mutual benefit of all.

Executive Session

At 10:20 p.m., it was on motion by roll call unanimously

VOTED: To go into Executive Session to discuss an expenditure from Discretionary Fund.

(Chairman Drobinski, aye; Selectman Cope, aye; Selectman Wallace, aye.)

Chairman Drobinski announced that public session would not reconvene following the Executive Session.

There being no further business to come before the Board the meeting was adjourned at the close of the Executive Session at 10:30 p.m.

Attest:

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Richard E. Thompson  
Executive Secretary-Clerk