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IN BOARD OF SELECTMEN  
DECEMBER 11, 1989

Present: Chairman John C. Drobinski, Judith A. Cope and David A. Wallace.

The statutory requirements as to notice have been fulfilled, the meeting was called to order by Chairman Drobinski at 7:35 p.m.

Accept Donations - American Legion Post #191, Inc.

Present: Secretary Ronald Griffin, Commander George O'Neal, and Vice Commander Ann Roos, American Legion Post #191, Inc.

On behalf of American Legion Post #191, Inc., Secretary Ronald Griffin presented checks of \$1,000 each to the Board of Selectmen to benefit Sudbury's Senior Citizens, the Sudbury Visiting Nurse Association, the Fire Department, the Charity Fund, and the Lincoln-Sudbury Athletic Fund. Noting that these funds represent twenty-five years of Legion savings, Mr. Griffin stated that the Legion wanted to do something for the Town in this time of fiscal turmoil.

It was therefore on motion of Chairman Drobinski unanimously

VOTED: To accept the following gifts on behalf of the Town and gratefully acknowledge the intent of the grantor, American Legion Post #191:

- \$1,000 to be placed in the Ambulance Donation Account and to authorize the Fire Department to expend the same for expenses related to maintaining and furnishing the Town ambulance;
- \$1,000 to be forwarded to the Friends of the Sudbury Senior Citizens, Inc. for purchase of furnishings for the new Senior Center;
- \$1,000 to be placed in the Town's Discretionary Fund General Ledger Account;
- \$1,000 to be forwarded to the Sudbury Visiting Nurse Association, Inc.; and
- \$1,000 to be forwarded to the Lincoln-Sudbury Athletic Fund.

FY91 Building Department Budget

Present: Joseph Scammon, Building Inspector.

Building Inspector Joseph Scammon presented a level-funded Budget #1 in the amount of \$259,889, which includes adjustments in the Wiring Inspector, Supervisor of Town Buildings and custodial salary items and maintenance of Town buildings accounts.

With regard to the Wiring Inspector salary, Executive Secretary Richard E. Thompson informed that Mr. Boyce acts as both Supervisor of Town Buildings and Wiring Inspector and indicated that, in his opinion, the combined salary represents a bargain for the Town. Mr. Scammon added that a survey of Wiring

Inspector salaries had been performed and the budget for this service is presented in keeping with pay in other towns.

Mr. Thompson informed that Budget #2, which is not before the Board this evening, is in a state of flux for a number of reasons including: the Town is now out to bid on the Loring School boiler and asbestos work, which may have implications for the FY91 budget; the Town has solicited proposals for contract cleaning and there will be changes in the custodial staff and buildings which require services.

Mr. Thompson emphasized the importance during future budget deliberations with the Finance Committee of maintaining the integrity of the Building Department budget especially with regard to building maintenance and custodial services in order to preserve the Town's assets.

On the recommendation of the Executive Secretary, it was on motion of Chairman Drobinski unanimously

VOTED: To approve the FY91 Building Department budget, Account No. 340, Budget #1, subject to further action of the Finance Committee.

The Board expressed its appreciation to Mr. Scammon for his presence and budget presentation.

FY91 Dog Officer Budget

Present: Betsy DeWallace, Dog Officer.

The Board reviewed the Dog Officer's FY91 Budgets, Budget #1 level-funded at \$26,714, and Budget #2 funded at \$27,661. Executive Secretary Richard E. Thompson informed the Board that he had received a suggestion from a local resident that the Town explore a regional approach for these services, but did not believe that to be a workable idea. The Board agreed.

It was on motion of Chairman Drobinski unanimously

VOTED: To approve the FY91 Dog Officer budgets, Account No. 350, subject to further action of the Finance Committee.

FY91 Debt Service & Treasurer/Collector Budget

Present: Town Treasurer and Collector Chester Hamilton.

Town Treasurer and Collector Chester Hamilton informed the Board that he had further revised the Debt Service and Treasurer/Collector budgets before the Board this evening to adjust the borrowing costs to reflect schedules which would produce savings for the Town in the borrowing process. Mr. Hamilton informed that his budget, while based upon a sensible, logical approach, is necessarily predicated upon certain factors not yet finalized, i.e., the contractual terms for school architectural and construction services and the construction schedule for the Senior Center and renovations to the Fairbank building. Also, while all funds approved for school borrowing may not, in fact, be required, it must be assumed for budget purposes that the full amounts will be borrowed. Mr. Hamilton is planning to combine both the school

architectural services and the Fairbank construction in one bond issue of one to one-and-one-half million dollars. Savings will be achieved in that, by combining, only one full disclosure document will be required. Mr. Hamilton informed that the Stone Farm borrowing, a non-exempted item, will be paid off in January 1990 and will allow reallocation of \$102,000, which, he advised, will most likely be necessary for short-term borrowing.

After discussion, it was on motion of Chairman Drobinski unanimously

VOTED: To approve the revised FY91 Debt Service Budget, Account 200, Budget #1 in the amount of \$752,700, Budget #2 in the amount of \$224,320, and the revised FY91 Treasurer/Collector budget, Account 505, Budget #1 in the amount of \$219,970, Budget #2 in the amount of \$777,700, as presented;

The Board thanked Mr. Hamilton for his presentation.

FY91 Landfill Enterprise Fund Budget

Present: Landfill Agent Robert A. Noyes, Assistant Highway Surveyor John Lindgren, Landfill Operator Louis Giannetti, and Town Treasurer & Collector Chester Hamilton.

Executive Secretary Richard E. Thompson informed the Board that the Assessors had reported that the Department of Revenue had questions pertaining to the Town's Enterprise Funds during the past setting of the preliminary re-cap sheet figures. Mr. Thompson has been meeting with the Landfill Agent on a regular basis to monitor landfill matters and reported that this year's receipts are less than expected, largely due to a general slow down in the economy and the fact that Raytheon Company has ceased using the Landfill. The Landfill budget presented this evening reflects a reduction in both expenditures and receipts, based on current collections. Mr. Thompson pointed out that the receipts had been originally estimated in September of 1988; however, in spite of increased fees, it has been necessary to reduce FY90 expenditures. Mr. Thompson stated that it will not be necessary to further increase the fees this year. Mr. Thompson informed the Board that he will be making written report on both Enterprise Funds and has already met with the Assessors.

Landfill Agent Robert A. Noyes informed that Budget #1 reflects reductions in Resource Recovery since the program has not yet begun, salaries and benefits, depreciation and capital items. Explaining the differences between Budget #1 and #2, Mr. Noyes stated that Budget #2 restores the full-time Sr. Clerk position which was reduced to a part-time position in Budget #1, provides for increase in maintenance (materials) and for the replacement of equipment.

In response to questions relative to the ability of the Landfill to function in the event of a major equipment failure if the dozer is not replaced in FY91, Mr. Lindgren believed that repairs could be made which would carry it over; however, all acknowledged that the present machinery is insufficient for the task and therefore results in additional stress on other equipment, particularly the compactor.

In response to Selectman Cope, Mr. Noyes explained the current organization at the Landfill and plans to upgrade personnel through the

collective bargaining process to have a Landfill Manager solely responsible to the Operations Assistant.

Mr. Thompson informed that the State has not yet approved use of 3M cover material utilized in other states as suggested by Selectman Cope, but that the Town Engineer was keeping abreast of developments in this regard. Ms. Cope stated that, in her opinion, use of this material would save space, money, and equipment.

Upon the recommendation of the Executive Secretary to hold the budgets for further discussions between Mr. Noyes, Budget and Personnel Officer Terri Ackerman, and himself related to equipment and depreciation, it was on motion of Selectman Drobinski unanimously

VOTED: To hold the Landfill Enterprise Fund budgets for further discussion.

Licenses - Annual Renewal

Executive Secretary Richard E. Thompson reported that a favorable inspection report for all licensees had been received from Deputy Building Inspector Earl Midgley, dated November 30, 1989, but that the Fire Chief, by memo dated December 8, 1989, has requested holding Joslyn's license for correction of two safety violations, involving a Christmas tree and cooking hood fire extinguishing system.

The Board concurred with Selectman Cope's request that consideration of the Used Car Class II and Class III licenses be postponed to the next meeting so that she might receive further report on the properties and uses of those properties.

After discussion, it was on motion unanimously

VOTED: To renew the following licenses which expire December 31, 1989, for Calendar 1990, and to forward the appropriate renewal forms to the Alcoholic Beverages Control Commission where applicable; said licenses shall be held until payment of the required license fees, payment of any outstanding taxes and local charges pursuant to Article XVIII of the Town of Sudbury Bylaws, and compliance relative to any/all outstanding health, safety or zoning violations set forth by the Fire and Police Chiefs, the Building Inspector and the Board of Health; said licenses shall also be subject to all previous restrictions:

YBF, Inc.  
d/b/a Kappy's Distributors  
474 Boston Post Rd.

AA Package

Sudbury Super Market, Inc.  
d/b/a MacKinnon's Liquors  
5 Concord Rd.

AA Package

Roche Bros. Supermarkets, Inc.  
d/b/a Sudbury Farms  
439 Boston Post Rd.

W&M Package

JFW Restaurant Group, Inc. d/b/a Joslyn's 8 Village Green	AA Restaurant Common Victualler Entertainment
Matt Garrett's of Sudbury, Inc. d/b/a Matt Garrett's 120 Boston Post Rd.	AA Restaurant Common Victualler (hrs. restricted) Entertainment
Bistro Management, Inc. d/b/a Three Dollar Dewey's 394 Boston Post Rd.	AA Restaurant Common Victualler Entertainment
99 West, Inc. d/b/a "99" 694-8 Boston Post Rd.	AA Restaurant Common Victualler Entertainment
Philip Magiannis d/b/a Philip's Pizza 447 Boston Post Rd.	AA Restaurant Common Victualler Entertainment
Wayside Inn Corp. d/b/a Longfellow's Wayside Inn 72 Wayside Inn Rd.	AA Restaurant Common Victualler/Innkeeper Entertainment
Coach House Inn, Inc. d/b/a Coach House Inn 738 Boston Post Rd.	AA Restaurant Common Victualler/Innkeeper Entertainment
Sierras, Inc. d/b/a Sierras 470 North Rd.	AA Restaurant Common Victualler Entertainment
Bullfinch's, Inc. d/b/a Bullfinch's 730 Boston Post Rd.	AA Restaurant Common Victualler Entertainment
Deborah Ann Getrost and Tracey Lee Harrington, Partners d/b/a Something Simple 385 Boston Post Rd.	AA Restaurant Common Victualler (hrs. restricted) Entertainment
Papa Gino's of America, Inc. d/b/a Papa Gino's 104 Boston Post Rd.	W&M Restaurant Common Victualler Entertainment
American Legion #191, Inc. 676 Boston Post Rd.	AA Club Common Victualler Entertainment Automatic Amusement Devices
Alden Merrell Corp. d/b/a Alden Merrell Cheesecake Co. 447 Boston Post Rd.	Common Victualler (hrs. restricted)

Daniel and Bertha Oliveira d/b/a The Bagel Baker 621C Boston Post Rd.	Common Victualler
The Charcuterie, Inc. d/b/a The Charcuterie 525 Boston Post Rd.	Common Victualler Entertainment
D'Angelo, Inc. d/b/a D'Angelo Sandwich Shops 435 Boston Post Rd.	Common Victualler
Friendly's 457 Boston Post Rd.	Common Victualler Entertainment
Marrone's Bake Shop 418 Boston Post Rd.	Common Victualler
Sudbury Pizza 426 Boston Post Rd.	Common Victualler
Northeast Recreation Co. d/b/a Sudbury Bowladrome 136 Boston Post Rd.	Common Victualler Automatic Amusement Devices

Alcoholic Beverages - Extension of Serving Hours

It was on motion of Selectman Wallace unanimously

VOTED: To grant permission to alcoholic beverages restaurant and club license holders to extend serving hours on December 31, 1989, New Year's Eve, to 2:00 a.m., on January 1, 1990.

Accept Grant

The Board noted receipt of The Sudbury Foundation grant award and conditions relative thereto, dated December 5, 1989, from Administrator, Derry Tanner, relative to the facsimile machine donated by The Foundation which is to retain unlimited use of same. Mr. Thompson advised that this award results from the agreement with regard to the allocation of office space to The Foundation within the Flynn Building.

It was on motion unanimously

VOTED: To accept the grant in the amount of \$2,295 from The Sudbury Foundation, to be deposited in an account named the Facsimile Machine Donation Account, and to authorize expenditure of the same for a facsimile machine and one-year maintenance in accordance with the award letter dated December 5, 1989.

Proclamation - LS Football Team

The Board signed a Proclamation in honor of the Lincoln-Sudbury Regional High School football team, coaches, and cheerleaders for winning the M.I.A.A. Eastern Massachusetts Division III Super Bowl Championship.

SADD Vigil

The Board reviewed request of Students Against Driving Drunk (SADD) Advisor Pamela S. Ellavsky, dated December 1, 1989, and Police Chief's report relative to use of the Town Hall and Common, barricade placement, and advise that paid detail will not be necessary.

It was on motion of Chairman Drobinski unanimously

VOTED: To approve the request of SADD (Students Against Driving Drunk) for use of the area in front of the Town Hall and use of the Town Common for a Candlelight Vigil on December 17, 1989, from 5:30 - 7:30 p.m., subject to the participants cleaning the area after use and adherence to Chief Lembo's recommendations.

Resignation - Sudbury Historical Commission

The Board noted receipt of letter, dated October 24, 1989, from Stephen R. Fontaine resigning from the Historical Commission, effective October 31, 1989.

It was on motion of Chairman Drobinski unanimously

VOTED: To accept the resignation of Stephen R. Fontaine, dated October 24, 1989, from the Sudbury Historical Commission, and to express appreciation on behalf of the Town for his service on that Commission.

United Way Campaign

The Board noted receipt of letter from Robert T. Trimper, Loaned John Hancock Executive, to Library Director and Chairman of the Town Employees United Way Campaign, William Talentino, dated November 29, 1989, stating appreciation on behalf of the United Way of Massachusetts Bay for the successful Town campaign which resulted in \$2,151 in employee contributions.

It was therefore on motion of Selectman Cope unanimously

VOTED: To congratulate the Town employees and Campaign Chairman William Talentino for contributions to the United Way for 1989.

Fire Department Commendation

The Board was in receipt of Departmental memorandum from Fire Chief Michael Dunne, dated December 4, 1989, commending FF/EMT Russell Place and FF/EMT John Young for their actions on November 25, 1989 in saving the life of a Raytheon employee.

On recommendation of the Executive Secretary, it was on motion of Selectman Cope unanimously

VOTED: To acknowledge the commendation of Firefighters Russell Place and John Young for their performance of duties on November 25, 1989, providing emergency medical assistance which saved a life, and to so note this commendation in the respective personnel folders.

Minutes

It was on motion unanimously

VOTED: To approve the partial minutes of the regular session December 4, 1989, as amended.

FY91 Pool Enterprise Fund

Present: Pool Director Sheila Stewart; Chairman Gerald B. Berenson and Jane Neuhauser, Park and Recreation Commission.

Executive Secretary Richard E. Thompson stated that, like the Landfill Enterprise Fund, expenditures and revenue projections for FY90 have been adjusted.

Pool Director Sheila Stewart stated that the FY91 budget before the Board this evening has since been revised in working with Budget and Personnel Officer Terri Ackerman this day, and that it would be retyped for submission to the Board later in the week.

Park and Recreation Chairman Berenson explained that the Park and Recreation Commission has completely restructured its organization for FY91 in order to accommodate its programs and responsibilities more efficiently both in time and cost. In place of the five part-time positions in charge of the Park and Recreation program, the Commission proposes a full-time Park and Recreation Director and has adjusted its level-funded budget to incorporate this position. With respect to the Pool, the Park and Recreation Director will work one-third of the time there to oversee and concentrate on the financial and fund-raising aspects of the pool and the Aquatic Director and Aquatic Coordinator will be assuming most of the day-to-day program, schedule and facility management of the pool. The present Pool Director position would be eliminated.

Mr. Berenson stated that the remaining Park and Recreation Director's time would be in the areas of Park and Recreation maintenance and program responsibilities. The Director will coordinate the shared uses of the Fairbank Community Center and scheduling of facility events, coordinate all Park and Recreation advertising and program mailings. It is also proposed that the Director will facilitate operating the Teen Center, presently in operation two evenings per month, as an after-school drop-in center.

Executive Secretary Thompson expressed his whole-hearted support for the establishment of this position and stressed the importance of funding it over other elements of the Park and Recreation budget, if necessary.

Relative to the pool, Mr. Berenson reported that the Pool Advisory Group has proved to be a productive organization which has spawned subcommittees working on membership, finances and brochure.



Relative to membership, and noting that the Pool budget does not reflect expected increases, Park and Recreation Commission Jane Neuhauser informed that a membership drive will be held soon and reported that the twelve-person Membership Committee is exploring all avenues to expand membership such as, incentives, advertising, and development of attractive programs and activities.

Selectman Cope expressed her view that we should solicit outside of Sudbury for team uses of the pool, contact the local swim clubs relative to winter use, and explore with the Sudbury Schools the possibility of incorporating swimming lessons as part of the physical education program. Ms. Neuhauser stated that these ideas have been explored to some degree and that Curtis Middle School Principal, Joan McKenna, had expressed interest relative to the physical education program, but that bussing expenses would be involved. Ms. Neuhauser informed that the Park and Recreation Commission Summer Camp utilizes the pool extensively as part of its program. It was noted that Summer Camp fees have been raised for FY91.

After discussion, it was on motion of Chairman Drobinski unanimously

VOTED: To hold the Pool Enterprise Fund budget for review by the Executive Secretary.

The Board thanked the Pool Director and Park and Recreation Commissioners for their comments.

#### Relocation of School Offices

Selectman Wallace advised that on December 12 he will be attending, as a representative of the Board, a meeting called by the Permanent Building Committee relative to relocation of the School administrative offices in conjunction with the School renovation program for the Nixon building.

Executive Secretary Thompson informed that there are four options: lease of the former Horse Pond School, lease of commercial space, use of space at the Lincoln-Sudbury Regional High School and use of the Loring School. Of these, Secretary Thompson recommended use of the East Wing at the High School. Mr. Thompson stated that Town Accountant James Vanar has serious reservations concerning moving his office to the Horse Pond facility and will be discussing his need for a secure physical environment with the High School administration.

Mr. Thompson informed the Board that he has met with Temple B'Nai Torah representatives and requested that they submit a proposal for Town consideration relative to continued use of the Loring School and accommodations which can be made.

#### Unisys Property

Selectman Drobinski reported that the Reserve Fund transfer request for supplementary funding of a planner to assist with development proposals for the Unisys property off North Road had been approved by the Finance Committee, noting that the Town Planner's input had facilitated approval. It was noted that a Unisys meeting is planned for Wednesday.

Golf Facility Proposal

The Board noted receipt of a proposal to lease town-owned land for the purpose of developing a driving range and miniature golf facility, dated November 30, 1989, from John Nealon and Pauline Taylor.

Upon the recommendation of the Executive Secretary, it was on motion unanimously

voted: To acknowledge receipt of a lease proposal for the purpose of developing a driving range and miniature golf facility, as set forth in a November 30, 1989 communication from John Nealon and Pauline Taylor, copy of which had been sent to the Park and Recreation Commission, and to further discuss the same upon initiation of the Park and Recreation Commission.

ATM90 - Wastewater Treatment Facility Bylaw Amendment

Selectman Drobinski stated that Dr. William Cooper, Chairman of the Wastewater Advisory Committee, had contacted him with regard to joint sponsorship by that Committee and the Board of Selectmen of an article making technical amendment to the Wastewater Treatment Facility Bylaw relative to indemnification and insurance against damages or injury. The Board agreed that it was willing to do so. It was noted that the Assistant Town Counsel had prepared the article and had forwarded it to Dr. Cooper for the Committee's review.

Gasoline Contract - Calendar Year 1990

After review and on the recommendation of Fire Chief Michael Dunne it was on motion unanimously

VOTED: To award the contract for supplying the Town of Sudbury with premium unleaded gasoline for the calendar year 1990 to the low bidder, C. K. Smith Company, 99 Crescent Street, Worcester, Massachusetts, in accordance with the Town of Sudbury specifications and bid of C. K. Smith Company, dated November 29, 1989, at .0200 per gallon increment over the tank car price throughout the supply period, with the understanding that payment of the Federal gasoline tax and filing for reimbursement for such payment shall be the responsibility of the vendor.

Reserve Fund Transfer - Dog Officer

Upon the recommendation of the Executive Secretary, it was on motion of Selectman Wallace unanimously

VOTED: To approve Transfer Request No. 4, dated December 8, 1989, in the amount of \$909 for FY90 Dog Officer salary correction.

Sudbury/Wayland Composting Project

Executive Secretary Thompson informed the Board that the Town Engineer reports the the Wayland Board of Health has effectively halted the proposed Sudbury/Wayland composting project because of its fear that the Landfill cap

will be disturbed. Mr. Place will investigate further. Mr. Thompson noted that such a project is capable of saving 16% of the Landfill capacity.

Executive Session

At 9:45 p.m. it was on motion of Chairman Drobinski by roll call unanimously

VOTED: To go into Executive Session for the purpose of discussing expenditures from the Town's Discretionary Fund.

(Chairman Drobinski, aye; Selectman Cope, aye; Selectman Wallace, aye.)

Chairman Drobinski announced that the regular session would not reconvene.

There being no further business to come before the Board, the meeting was adjourned at 9:55 p.m.

Attest: \_\_\_\_\_

Richard E. Thompson  
Executive Secretary