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IN BOARD OF SELECTMEN
MONDAY, SEPTEMBER 19, 1988

Present: Chairman David A. Wallace, John C. Drobinski, Judith A. Cope.

The statutory requirements as to notice being given, the meeting was called to order by Chairman Wallace at 7:30 p.m., at Lower Town Hall.

Joint Meeting With School Committee

Present: Superintendent of Schools David E. Jackson; School Committee members Stephen L. Bober, Jeffrey W. Moore, Susan F. Abrams, James W. Flanagan, and Ann H. Loos; Schools Director of Administrative Services John Wilson; Chairman Richard F. Brooks of Lincoln-Sudbury Regional High School District Committee; Finance Committee members John B. Hepting and Richard H. Pettingell; Judith C. Torian; Long Range Planning Committee members Robert G. Johnson and Joseph Mooney; Permanent Building Committee members Eugene Bard, Michael E. Melnick and D. Bruce Langmuir; Park and Recreation Chairman Rosalyn Drawas.

Chairman Wallace convened a meeting with the School Committee and welcomed members of the Finance Committee, Long Range Planning Committee, and Lincoln-Sudbury Regional School Committee to participate. Mr. Wallace stated that, although the initial purpose of this meeting was to discuss funding for the school building needs, it is clear that the meeting must deal with all the Town's space needs and the ostensible prioritizing that may have to be done.

James W. Flanagan of the School Committee gave a brief synopsis of what has brought the Committee to its present situation with regard to funding. Mr. Flanagan explained that at a meeting held August 15, 1988, the Committee was informed by the School Building Assistance Bureau (SBAB) that the State Legislature had passed a budget of only \$15,000,000 for school building assistance, which is substantially less than the anticipated \$25,000,000. As a result, Mr. Flanagan continued, SBAB strongly indicated that funding would not be available as originally anticipated, and that Sudbury should not expect any reimbursement assistance for at least the next couple of years. Mr. Flanagan stated that enrollment in the schools has already increased, and it is expected that future enrollment will meet or exceed enrollment forecasts. The Committee therefore believes it must proceed to find available space.

Mr. Flanagan stated that the Committee has modified its plans with regard to the Nixon School expansion in that it has eliminated the proposed 8,000 square feet of additional office space. This will, he explained, reduce the total expenditure somewhat. Mr. Flanagan stressed that it should be kept in mind that it is possible that in the future the project would be reimbursed, although it is unlikely that such reimbursement would occur within the next two years.

Mr. Flanagan went on to say that over the next two years the Schools will need space for transitional and central office space. The Committee is forming a Transitional Plan subcommittee, which will look for input from parents, staff and Town boards, for a plan which will allow the town to get from the current peak to when the Nixon School will open.

With regard to the Loring School site, Mr. Flanagan stated that speaking from the Committee's standpoint it may be possible, if Loring is available, to use it for other Town needs, which may then provide some space there for the schools' Central Office or transition needs.

Stephen Bober, Chairman of the School Committee, stated that the Committee wishes to stress its desire and intent to work together with the Board of Selectmen in order to draft a long-term solution to the office space needs that all of the Town faces.

Superintendent of Schools David E. Jackson commented that it looks as if there will be a need for anywhere from six to ten classroom spaces for the next year and those numbers will be firmed up after November 1st, when future enrollment information will have been compiled. Dr. Jackson said that currently there is not a single space available at either Noyes or Haynes Schools; and in fact, the spaces at those locations have been cut up. Dr. Jackson stated that the solution to date has been the use of the modular classroom, which provides adequate space, but at a cost of between \$25-35,000 per year. Dr. Jackson concluded by stating that in his opinion this is a high cost factor to which other solutions would be preferable.

In response to inquiry by the Long Range Planning Committee, Mr. Flanagan stated that the Committee had been planning new classroom space for 500 children, for a total of 1500 or 500 each in three schools. Because of the present situation, however, the Committee is continuing with plans for Nixon School to provide for 500+ children, but it remains to be seen what can be done with the remainder of the original plan. Mr. Flanagan further responded to additional inquiry, that the Loring School will be reevaluated for some form of space needs, as stated previously.

Relative to the possibility of reopening Loring as a school building, Mr. Flanagan opined that the issue comes down to operating expenses over the long term. When the cost of operating four rather than three elementary schools is calculated to be in the neighborhood of an additional \$300,000-\$400,000 per year, it seems clear that the prudent plan is not to operate four schools, at least over the next few years.

In response to inquiry by Selectman Cope, Mr. Bober stated that if the Town authorizes it, the construction project would begin no sooner than July 1989. In the best-case scenario, he continued, the Town would have the new space available in September 1991. Mr. Bober pointed out that between now and September 1991, the Town will have outgrown the space in the existing facilities. The Committee does not foresee being able to house students at Nixon site while construction is in progress. It is therefore necessary, Mr. Bober stated, to figure out how to provide classroom space for the approximately three hundred additional students in Sudbury during this transition period.

Selectman Cope requested more discussion about use at the Loring site, and Mr. Bober stated that, although the Committee cannot speculate at this point whether that site would be the best site, he assured Mrs. Cope that this would be a topic in their evaluations and will be addressed in the transition plan they anticipate being able to present by November 1st. Therefore, he

concluded, the Committee can only say that Loring is one of several sites it will be exploring.

Selectman Drobinski commented that it seems as though the whole proposal of the Long Range Planning Committee is going to be thrown up in the air, and he personally feels uncomfortable as to what to tell the Town at Special Town Meeting as to where the Town is going with its space needs study.

Mr. Bober suggested that the Long Range Planning Committee's study deals with the Town as a whole and specifically with Town office space, while the School Committee's plans concern classroom space. Mr. Bober said that where the schools' central office space will be located is a long-term issue and thus will impact the Long Range Planning Committee's study; and he stressed that the School Committee wishes to be involved in those discussions.

Dr. Jackson stated that the irony for himself and the School Committee is that they have spent nearly a year putting together what they believed was a thoughtful plan, receiving informal and formal support from the SBAB which allowed them to proceed on the assumption the Town would receive a major reimbursement from the State for the plan. Now SBAB tells them that this will not be the case, at least short term, causing this disruption in planning.

Mr. Bober stated that he sympathizes with the Selectmen's awkwardness in commenting about the plans, and suggested that it might be advisable for all to consider the immediate formation of a broad-based committee or group to attempt to develop a Master Plan, given all the facts and utilizing available data from the studies already done. Mr. Bober concluded that this group could perhaps move forward before Special Town Meeting with something the Townspeople can support.

Long Range Planning Committee member Robert Johnson stated that it would not be prudent to stand up at Special Town Meeting and say we have 90% of our "act" together in that we know exactly what the Town's needs are with regard to space requirements, but do not know what to do about it. Mr. Johnson is afraid of what may happen with the Senior Center plans at Fairbank and stated that the Committee would prefer to wait and come to the Town with as complete a plan as possible. Mr. Johnson concluded by stating that he fears that if the Committee goes to Special Town Meeting seeking architectural monies for the Senior Citizen Center, it will be defeated and then it will be much more difficult to come back at the Annual Town Meeting in the Spring with the same request.

Selectman Wallace stated that he is concerned with the amount of money the Town would now have to raise itself, and asked if there were any way to estimate the money needed for the revised plans the School Committee will be seeking to implement in the next couple of years. Dr. Jackson responded by saying that he and the Committee are concerned about remaining open and credible with the Town. At the last Town Meeting, he continued, the Townspeople were told that the estimated cost of the comprehensive plan, including both classrooms and long-term renovations at the four schools, was about \$13,000,000. When the costs of reimbursement were calculated in, the actual cost to the town would be about \$5,500,000, exclusive of costs of financing over fifteen to twenty years. Dr. Jackson stated that he believes the goal now is to get that \$13,000,000 figure as close to \$5,500,000, as

possible. Dr. Jackson went on to say that given a complete project that had a lot of merit at \$13,000,000, when 64% of it was reimbursable, the Committee cannot just take that 64% of the project and simply not do it. There is the reality of needs that must be acknowledged and therefore some fairly complicated decisions must be made as to what to go ahead with and what to delay. In addition to all this, he added, there is a certain time pressure this summer to proceed with the most essential parts; because if there is any further delay in working with the architect, the proposed opening of the Nixon school in the Fall of 1991 would get pushed off. Dr. Jackson concluded by stating that at this point the Committee does not know what the revised plan will be, but it will have to come before the Town with those revised new plans and new cost figures.

Selectman Wallace stated that the Committee's plans got "short-circuited" by the State, and the Town is now having to deal with the rubble left from a State budget that did not balance correctly. Mr. Wallace stressed that it is his belief that the Committee and everyone involved has done a great job in making its plan and presenting it before the elections and the last Town Meeting. However, he continued, the Town is now faced with a situation where there are a number of very important projects, such as schools, Council On Aging needs, Fire Department needs, etc. Special Town Meeting is only two weeks away and the Town is really back to "Square One" as to where to proceed. Mr. Wallace continued that the Selectmen felt safe when the Warrant was drawn up that the schools situation was in place and now the Town could work on funding on the other important matters. The schools, Mr. Wallace explained, were more or less the "linchpin". And that, he continued, is why it was necessary to meet together this evening so that philosophically everyone can come up with a central meaning and statement to say at Special Town Meeting that we may have to pull back on a few things or go forward with a few things.

Selectman Wallace further stated that if realistically, or at least politically realistically, State reimbursement will not occur for at least a few years, and the town is in a situation where it has commitments to other projects, presentation of the School Committee article would throw everything open. Mr. Wallace said that he believes the Committee has shown its good faith in being open about the situation. The Town has contingent issues to think about, such as Lincoln-Sudbury West, the lease arrangement with Temple B'Nai Torah congregation, etc.

John B. Hepting of the Finance Committee (FinCom) stated that FinCom is in the position of having to make a recommendation at Special Town Meeting. FinCom, he stated, is not in a position to recommend \$480,000 for Town office buildings where we do not even know where they are going to go. Likewise, he continued, FinCom cannot recommend funding \$97,000 in architectural fees for the Senior Center when it does not know whether it will be renovation, addition, or a new building. Add the situation with the schools, all these big-dollar "unknowns", there is no way the FinCom can recommend any portion of this to the Town.

Mr. Hepting continued by stating that he does not know what to do about the situation, other than to point out at Special Town Meeting what has happened and to Indefinitely Postpone ("I.P.") these articles, and then bring them up at the Annual Town Meeting in the spring. Mr. Hepting pointed out that with what the Town is already facing, the Town is in a tenuous position at best

for Fiscal 1990. Mr. Hepting concluded by stating that FinCom would have to say it cannot recommend any of these things to the Town due to insufficient planning as a result of the "bomb" dropped on us by the State.

School Committee member Jeffrey Moore stated that he believes all of the Town's focus should not be on just the "bomb dropped by the State". Mr. Moore said that he would want to see everyone treated fairly and he does not believe the situation with the State is the sole reason for all the troubles.

Selectman Wallace stated that it is his opinion that all of these important projects can be done; however, the newly-developed situation that would require an additional expenditure of approximately \$5,000,000, without State reimbursement, makes it a tough situation. Mr. Wallace continued that he believes it would therefore be inappropriate to forge ahead on one project without having a total plan. If it comes down to having to prioritize, he concluded, it is premature to decide that issue now.

Mr. Moore stated that there are many parts of the Committee's plan that are extremely valid, and he does not see any reason to change the concept of reopening Nixon School. Mr. Bober stated that he believes it is a slight overstatement to say that there is no State reimbursement; the potential still exists, but the Town cannot count on it for now.

Lincoln-Sudbury Regional Schools District Committee Chairman Richard Brooks commented that the Town should think about the fact that it has a tremendous amount of space in the Town that is under Town or Regional District control, such as the White Building at Lincoln-Sudbury Regional High School. It is Mr. Brooks' opinion that the Town should be maximizing municipal use of such buildings, and the private organizations currently occupying same should be the ones to address the problem of where to go. Mr. Brooks said that the Town should be looking after the Town's interests first, and cited the space leased to Carroll School as an example of usable space.

Mr. Brooks continued by stating that before Special Town Meeting convenes and before the Townspeople are presented with a \$5,500,000 bill, there should be a game plan developed first.

Mr. Brooks informed that he attended a meeting concerning the Fairbank School site for the Senior Citizen Center, and he believes there are a lot of things about that location that are desirable for this. Mr. Brooks said there are many facilities within that building that can be used cooperatively with other groups, such as the Teen Center.

Dr. Jackson stated that it is just for that reason, i.e., that there are likely spaces within the Town that can be utilized, that the Committee pulled plans for central office space from the project.

Executive Secretary Richard E. Thompson stated that he believes discussion about these issues at Special Town Meeting would be useless, since based on the current situation, the Selectmen would have no choice but to vote against the two articles. Mr. Thompson further stated that he did not believe creation of another Task Force would be necessary; however, the Selectmen could formalize the in-house steering committee and possibly broaden its membership a bit, keeping in mind that it would remain a small in-house working group.

Mr. Thompson continued that he understands why the School Committee needs an interim planning committee and that would possibly be the only way for the schools to proceed.

Mr. Thompson further opined that contrary to what was suggested earlier, he does believe that it is the "bomb" that was dropped on the School Committee by the State that has caused the present predicament. This is an example of complete lack of planning on the State's part because so many cities and towns are in the same situation. Mr. Thompson stated that if this is not brought out at Special Town Meeting, the Town will become frustrated, as will the Massachusetts Municipal Association. Mr. Thompson concluded that he believes it is absolutely essential that the towns stay united in vocalizing the need for and consequences of not receiving state reimbursements for school construction.

Dr. Jackson added that the Massachusetts Municipal Association, the Association of School Committees, and the Association of Schools all made funding of the SBAB and its capital projects their Number One lobbying effort in last year's State budget battle. Dr. Jackson continued by stating that up until, literally, eight hours before the State budget was settled, these groups had believed that they had made headway; which we can now see they had not. Dr. Jackson concluded by pointing out that Sudbury is not alone in this situation; that he and the Committee know of at least 100+ towns that have the same expansion needs at the elementary school level.

Chairman Wallace stated his opinion that Articles 23 and 24 should be Indefinitely Postponed.

Michael Melnick, Chairman of the Senior Center Task Force, stated that in view of all that has happened the Task Force is recommending and will be discussing with the FinCom the possibility of its support of the Council On Aging's article, if the money requested were reduced to \$10,000-\$15,000. Mr. Melnick explained that this would allow preliminary plans to be developed for locating the Center at Fairbank in conjunction with the other users of the building before more substantial monies are requested for development.

Chairman Wallace asked if Mr. Hepting of the Finance Committee would be prepared to respond to this suggestion, and Mr. Hepting indicated that it would be his personal recommendation to give support to that type of recommendation. Mr. Hepting explained that when dealing with a multi-use facility an architect's expertise would be needed to see how physically practical it would be to subdivide the Fairbank Center space to take care of all the groups. Mr. Hepting concluded that he would have no problem whatsoever in recommending funding of such a fee. This would allow the Town to have a professional plan in hand, with cost estimates, and to know just where every group can go.

Chairman Wallace expressed the opinion of the Board to concur with Mr. Hepting's position, and stated that the Selectmen would support same. The Board agreed it would move to Indefinitely Postpone its own Article 24, Town Space Plans.

Selectman Cope asked Mr. Brooks if a meeting may be arranged regarding the Lincoln-Sudbury West program. Mrs. Cope stressed her commitment to the needs of those students, but she would like to see how the Town is addressing those

needs. To that end, Mrs. Cope believes a discussion of the philosophy behind the program, who needs to be served through the program, etc., would be helpful. Mrs. Cope stated that she had a thought that perhaps the space at Minuteman Technical School could be utilized for LSW, since that school is under-populated.

Mr. Brooks stated that the LSW program, its philosophies and goals, have been discussed many times over the years, and while he appreciates her interest, he feels compelled to point out that it is the School Committee who makes the programs for the schools, and the Selectmen are consulted with regard to assist in finding the space to accommodate same. Acknowledging that new Selectmen and others are now interested in the LSW program, Mr. Brooks stated that he would be happy to convene a meeting with all interested parties to go over once again the LSW program. In conclusion, Mr. Brooks extended an open invitation for anyone to visit the Fairbank School and see the LSW program in action.

Executive Secretary Thompson stated that he believed this could be a productive meeting and informed Mrs. Cope that his office would prepare all the data and information they have prior to such meeting. In response to request by Chairman Wallace, Mr. Thompson stated that he would set up such a meeting.

Special Town Meeting Articles 2 and 3 - Water District

Present: Superintendent of Schools David E. Jackson; School Committee members Stephen L. Bober, Jeffrey W. Moore, Susan F. Abrams, James W. Flanagan, and Ann H. Loos; Schools Director of Administrative Services John Wilson; Water District Executive Secretary Winthrop Fairbank.

Chairman Wallace convened a meeting with the School Committee and Water District Executive Secretary Winthrop Fairbank to discuss Articles 2 and 3 for transfer/sale of land adjacent to Curtis Middle School for use as a well site. The following communications were acknowledged:

1. Letter dated August 29, 1988, from Board of Selectmen Administrative Assistant Janet Silva to Superintendent of Schools David Jackson supplying background materials relative to the Water District's request and opinion of Town Counsel with regard to School Committee vote concerning same;
2. Letter dated September 6, 1988, from Ms. Silva to Dr. Jackson forwarding copy of plan prepared by the Engineering Department, together with proposed amended vote;
3. Memorandum dated September 13, 1988 from Dr. Jackson to Winthrop Fairbank, Executive Secretary of the Sudbury Water District, outlining six points of information the School Committee would like to discuss with Mr. Fairbank relative to the Water District's request.

Dr. Jackson began the discussion by reiterating the School Committee's intent to cooperate with the Water District's request for a new well site since it is something the Town clearly needs. Dr. Jackson then requested Mr. Fairbank to respond as best as he is able to the questions raised in Dr. Jackson's memorandum to Mr. Fairbank dated September 13, 1988.

Mr. Fairbank stated that the District has almost all the evidence necessary to determine the extent of the property as a water resource; that is, there was a 100-gallon/minute pump test done on that site about two years ago, with favorable results; the area has been "walked" by Mr. Fairbank and representatives of DEQE, which has rated it one of the best sites in the State; a water test was very favorable, although he cautioned that this would not continue once the water is pumped. There is another test that is presently at the lab for analysis. Mr. Fairbank continued by stating that DEQE has tentatively approved the site and there are a few new details to work out before the next test, which is an eight-inch pump test.

With regard to inquiry concerning activities that would be prohibited at or near the site, Mr. Fairbank stated that this could not be readily answered. He pointed out that the 400' radius is already in existence in some wells; one site has a road with a sidewalk; and to his knowledge, every well is traversed by children. The basic answer, Mr. Fairbank concluded, is that a surveyor of the Sudbury Water District will have to patrol this 11.5 acre circle, and no activity can take place on that area unless it pertains to the source of that water.

Dr. Jackson asked, if the Committee were to extend the current playing field at Curtis northward into the zone as drawn on the Warrant, would that be prohibited. Mr. Fairbank responded by saying that the aquifer protection bylaws do not prohibit that kind of activity and he believes it would be totally acceptable with the caveat that no toilet facilities can be present within the 400' circle and they would have to comply with the regulations of the aquifer protection for Zone 2. Mr. Fairbank concluded by stating that he can see no reason why the athletic field cannot be extended through the zone.

School Committee member James Flanagan stated that there are many acres in back of the baseball field, and asked if the Water District needs control over that property, or can the Town retain it with a cooperative arrangement whereby Water District access would be permitted. Mr. Fairbank stated that to his knowledge outside the 400'-radius circle, it is discretionary on the part of the Water District as to what it must own and control. Mr. Fairbank added that there is no reason to believe the Water District would restrict its use.

School Committee member Stephen Bober pointed out that the Warrant as written refers to 19.6 acres which they are being asked to transfer, but in Mr. Fairbank's opening remarks he stated a need for 11.5 acres. Mr. Bober continued that the Committee is very anxious to cooperate with the Town, but asked if the Water District actually has need for all 19.6 acres, or can the article be amended to a request for transfer of 11.5 acres. Mr. Fairbank explained that the 7-odd acres at issue are in his opinion somewhat useless to the School Committee because they involve land in the corner, over which the District would have to put a road in in order to gain access to the well site. The remaining 1.2 acres are wanted by the District to have available for purposes of damming up, if it should become necessary in the future.

Dr. Jackson stated that he believes a rough consensus has been reached as to relative needs of all parties, and suggested that some time before Special Town Meeting, the Committee and Mr. Fairbank meet with the Engineering Department, who can prepare a precise drawing of the Water District's needs. Chairman Wallace stated he believed this was an excellent idea, and this was

concurrred by Executive Secretary Thompson. Selectman Drobinski also believed this would be a good idea because the present renderings do not show the exact location of the well.

In response to inquiry, Mr. Fairbank stated that he supposed the article could hold until Annual Town Meeting if time constraints cannot permit the Engineering Department to prepare the detailed survey. Mr. Thompson stated that he can see no reason why the Town Engineer, Water District and School Committee could not get together this week, and Chairman Wallace opined that if it is possible to get the plan, the article should go forward at Special Town Meeting. Mr. Thompson further opined that it is better to go forward at Special Town Meeting rather than wait until Spring, because a check of the deeds shows that the smaller Town-owned parcel was deeded for play areas and release for other use might require vote of the Legislature which is a time-consuming process.

Chairman Wallace concluded the meeting by thanking all for their attendance and input.

Board of Assessors - Election

Present: Assessors Patrick J. Delaney, III, Thomas H. Hillery; Assistant Assessor Daniel A. Loughlin; candidates Tyler Fulton and John T. Hannan.

Chairman Wallace called to order a joint meeting with the Board of Assessors; and the Board thereupon appointed Executive Secretary Richard E. Thompson to act as Clerk for the purpose of this meeting.

Executive Secretary Thompson stated that, in accordance with G. L. c. 41, s. 11, as amended, the Selectmen's Office had scheduled this meeting upon notice of vacancy in the Board of Assessors due to the resignation of Linda Buxbaum. Mr. Thompson acknowledged receipt of applications from Tyler Fulton and John T. Hannan.

Candidates Fulton and Hannan introduced themselves and noted their interest and availability to serve as members of the Sudbury Board of Assessors.

Chairman Wallace opened the floor to nominations. Assessor Patrick J. Delaney, III's nomination of John T. Hannan received a second; Assessor Thomas H. Hillery's nomination of Tyler Fulton received a second; it was moved to close nominations; and nominations were so closed.

The Executive Secretary asked for a roll call vote, which was called as follows:

Judith M. Cope	VOTED TO ELECT	John T. Hannan
Patrick J. Delaney, III		John T. Hannan
John C. Drobinski		John T. Hannan
Thomas H. Hillery		Tyler Fulton
David A. Wallace		John T. Hannan

Executive Secretary Thompson notified Chairman Wallace that John T. Hannan had been elected to serve on the Board of Assessors, until the next Annual Town Election, replacing Linda Buxbaum.

The Board of Assessors and Board of Selectmen concurred in expressing their hope that Mr. Fulton would visit the Office of the Executive Secretary to see if there are any other positions he would be interested serving in.

Special Town Meeting Articles - Board of Assessors

Present: Assessors Patrick J. Delaney, III, Thomas H. Hillery; Assistant Assessor Daniel A. Loughlin.

Chairman Wallace convened a meeting with the Board of Assessors to discuss Special Town Meeting Articles.

Article 1 - Tax Exemption for Veterans' Organizations

Assessor Patrick J. Delaney, III, stated that the Board of Assessors is in favor of exempting the local Veterans' American Legion Post 191 from real and personal property taxes up to a value of \$700,000, since the property values in Town have risen markedly. The Selectmen concurred and reiterated their support of this article.

Article 8 - Real Estate Abatement to E. Simon

Assessor Delaney stated that the Board of Assessors is unable to take a position one way or the other on this article requesting resident Estelle Simon be paid an abatement on her real estate taxes for the years 1981-1987, because the Board has no way of determining the accuracy of Mrs. Simon's claim. Mr. Delaney explained that, although it is Mrs. Simon's contention that she was overbilled during those years, there is no verification of that fact in the records. Mr. Delaney did state that he is wary of allowing such an abatement because he fears at some point anyone can come in and make the same claim, demanding a substantial amount, and citing this situation as precedence for allowing such an abatement.

Chairman Wallace stated the consensus of the Selectmen that he believes the Selectmen have an obligation to show fundamental fairness and fair dealing with the Town's citizens; and that the Selectmen must transcend departments and boards of the Town, if the Selectmen believe it is appropriate that a citizen have the opportunity to present his/her position to the Town.

Chairman Wallace noted some confusion as to the Selectmen's position as written in the Warrant and therefore on motion it was unanimously

VOTED: To clarify the position of the Selectmen regarding Article 8 of the Warrant for Special Town Meeting that the Selectmen support Mrs. Simon's right to request the Town to decide whether she is entitled to a real estate tax abatement for the years 1981-1987, but will take no position as to the request.

Amendment of Minutes of August 29, 1988

Present: Town Treasurer Chester Hamilton.

After discussion, it was on motion of Chairman Wallace unanimously

VOTED: To amend the minutes of August 29, 1988, as they pertain to Tax Anticipation Notes, by deleting therefrom the last sentence of that item, which begins "Town Treasurer Hamilton responded that..."

Town Treasurer and Collector - Appointment

Present: Town Treasurer Chester Hamilton.

On recommendation of the Executive Secretary, it was on motion unanimously

VOTED: To appoint Chester Hamilton to the position of Town Treasurer and Collector, pursuant to the provisions of Chapter 253 of the Acts of 1988, and pursuant further to Selectmen's vote of August 29, 1988, for a three-year term which expires April 30, 1991, at a first-year annual salary of \$44,500; and subject further to the following:

1. benefits accruing to Mr. Hamilton as set forth in the Town Administration Plan;
2. a thirty-five (35) hour workweek; and
3. four weeks' vacation per year.

Mossman Road - Walkway Easement

It was on motion of Chairman Wallace unanimously

VOTED: To accept Walkway Easement dated September 15, 1988, granted by Thomas J. Sheridan, Trustee of Chapel Property Trust, for Mossman Road property (former Maria S.S. Indulgence Society property) as shown on a plan entitled "Plan of Land located at Mossman Road, Sudbury, MA, Middlesex County prepared for Chapel Land Trust dated August 22, 1988 by Lancewood Engineering, Inc."

Engineering Department - Promotion of Dennis J. Bourque

Upon review of letter dated September 13, 1988, from Town Engineer I. William Place, it was on motion unanimously

VOTED: To concur with the promotion of Dennis J. Bourque from his present position as Engineering Aide, Grade E-3, Step VI, to Junior Civil Engineer/Survey Party Chief, Grade E-4, Step 2.

Mutual Aid Agreement - Town of Concord

Upon review, and at the request of Fire Chief Michael Dunne, it was on motion of Selectman Cope unanimously

VOTED: To authorize the Chairman to sign Mutual Aid Agreement for Joint Fire, Rescue, and/or Ambulance Service with the Town of Concord, as amended by Town Counsel Paul Kenny and approved by the Concord Fire Chief.

Performance Review - Budget and Personnel Officer Terri Ackerman

The Board reviewed report dated June 24, 1988, from Budget and Personnel Officer Terri Ackerman, who was unable to personally attend this evening's meeting.

Executive Secretary Thompson reminded the Board of its previous discussions regarding Ms. Ackerman's fine work and the Selectmen's recommendation for reclassification which the Personnel Board approved effective August 16, 1988 from Grade 9, Step 6 to Grade 11, Step 3, with increased duties.

It was concurred by the Selectmen that Mrs. Ackerman deserves accolades for her fine job performance and ability to take on many diverse projects.

It was thereupon on motion of Chairman Wallace unanimously

VOTED: To accept the report dated June 24, 1988, from Budget and Personnel Officer Terri Ackerman and approve a step increase for Ms. Ackerman on her anniversary date.

Special Town Meeting - Selectmen's Speaking Assignments

The Board reviewed proposed speaking assignments prepared by the Executive Secretary for the articles to be presented at Special Town Meeting. Mr. Thompson pointed out that with regard to the budget items, the particular department head will be doing the main presentation of those articles, and the Selectmen's comments may be introductory in nature only.

After review, it was on motion of Chairman Wallace unanimously

VOTED: To Indefinitely Postpone Article 24, Town Space Plans; and to accept the speaking assignments as proposed.

Annual Colonial Fair and Fyfe and Drum Muster/Kiwanis Flea Market

Upon review of request dated September 16, 1988, by Francis Koppeis, Innkeeper of Longfellow's Wayside Inn, it was on motion unanimously

VOTED: To allow the annual Colonial Fair and Fyfe and Drum Muster to be held Saturday, September 24, 1988, and the Kiwanis Flea Market to be held on October 1, 1988, both on the grounds of Longfellow's Wayside Inn; subject to the provision of sanitary facilities for attendees, obtaining required building and wiring permits and health permits, and approval by the Fire and Police Chiefs.

Police Department - Civil Service

Executive Secretary Thompson reported that Sergeant Wesley Woodward will be retiring as of December 1, 1988.

On recommendation of Mr. Thompson and Police Chief Peter B. Lembo, it was on motion unanimously

VOTED: To requisition the Commonwealth's Department of Personnel Administration for the appointment of one additional permanent police officer, to be made from certified list 88-2094.

Loring School - Lease with Congregation B'Nai Torah

Executive Secretary Thompson reported that in the lease with Loring School, the Congregation B'Nai Torah is authorized to deduct from its rent any major repairs over \$1,000. If the lease were to be cancelled prior to its full reimbursement, the Town would have to pay the outstanding amount due to them.

It was on motion unanimously

VOTED: To allow the Congregation B'Nai Torah to proceed to have the burners located at Loring School repaired for a cost not to exceed \$15,000, and to deduct the same from its lease payments.

Maynard Rod and Gun Club

Executive Secretary Thompson reported that Carol Haigh from the neighborhood association is planning a public meeting with the Maynard Rod and Gun Club. She has asked if the Selectmen wish to submit a prepared statement for such meeting.

It was on motion unanimously

VOTED: To concur with Executive Secretary Thompson's opinion that it would be inappropriate for the Selectmen to submit any written statement concerning the situation between the Maynard Rod and Gun Club and its abutters.

Rescheduling of Meeting

It was on motion unanimously

VOTED: To schedule meetings of the Board each night of the Special Town Meeting at 7:00 p.m. in the Lincoln-Sudbury Regional High School Library, commencing October 3, 1988, and continuing until completion; thus cancelling the Board's regular meeting of October 3 at the Town Hall.

Planters

Selectman Cope reported the donation of ornamental kale plants by Cavicchio Nurseries for the traffic island barrels. The Board requested the Executive Secretary to send a letter expressing the Town's appreciation.

Selectman Cope also brought up the suggestion of hanging planters in the business district, and the Executive Secretary agreed to look into the question of maintenance.

There being no further business to come before the Board, the meeting was adjourned at 9:45 p.m.

Attest: _____
Richard E. Thompson
Executive Secretary-Clerk