

IN BOARD OF SELECTMEN  
MONDAY, OCTOBER 5, 1987

Present: Chairman Anne W. Donald, David A. Wallace and John C. Drobinski.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:30 p.m. by Chairman Donald.

Tax Anticipation & State Reimbursement Notes

Present: Town Treasurer Chester Hamilton and Town Clerk Jean M. MacKenzie.

Pursuant to the Board's vote of September 21, 1987 authorizing borrowing in anticipation of tax receipts in the amount of \$1,000,000, and its vote of June 15, 1987 authorizing borrowing of \$187,205 in anticipation of State reimbursement relative to Chapter 90 Project Request, dated May 20, 1987, it was on motion of Chairman Donald unanimously

VOTED: To sign tax anticipation notes in the amount of \$500,000, to be issued October 13, 1987, and payable December 4, 1987 to Boston Safe Deposit & Trust Co. and BayBank Middlesex in amounts of \$250,000 each; and to sign State reimbursement note for Chapter 90 Highway Project in the amount of \$187,205, payable to BayBank Middlesex, to be issued October 13, 1987 and due April 8, 1988, in accordance with bid awards of the Town Treasurer on October 1, 1987; and further, to sign the Certificate and Designation for Qualified Tax Exempt Obligations form to be filed by the Town Treasurer.

Voting Machine Demonstration

Present: Town Clerk Jean M. MacKenzie and Phillip A. Dymont, Director of Marketing, LHS Associates, Inc.

Town Clerk Jean MacKenzie prefaced the demonstration of the Optech scanner by stating that she has pursued the matter of replacement of the present (AVM) voting machines for various reasons, among them being: there is only one company which services the existing machines; programming is becoming difficult; and there is difficulty in finding personnel to put in the time commitments required for use of the present machines.

Phillip Dymont, Director of Marketing for LHS associates, demonstrated the machine and briefed the Selectmen relative to its capabilities described further in the Business Records Corporation brochure.

Mrs. MacKenzie distributed and reviewed the cost analysis of Town Elections prepared by her office which noted that the total purchase cost of the Optech III-P would be \$29,600 for four machines inclusive of carrying cases, twenty-two voting booths, power cables and battery. The total programming cost per election would be \$350 and the yearly maintenance cost would be approximately \$200 per machine. Savings would occur in personnel related costs and the cost of supplies in addition to the time savings provided by the efficiency of the mechanism itself.

Mrs. MacKenzie indicated that, while early purchase of the machines would be desirable because of the forthcoming four elections, she does not believe a

Reserve Fund transfer request would be appropriate, and would therefore opt for placing a Warrant article before the voters. The Selectmen concurred with this approach.

Mr. Dymont noted that, if the Town desired, a lease option was available at \$1,200 per machine with 50% of the cost applicable to purchase under certain conditions.

Utility Petitions - Old County Road and Musket Lane

Present: Boston Edison representative.

Executive Secretary Richard E. Thompson noted that all appropriate abutters had been notified and approval had been recommended by the Inspector of Buildings and Wiring Inspector for all three Utility Petitions, and that all abutters had been duly notified.

After review of the plans, it was on motion of Selectman Wallace unanimously

VOTED: To approve Utility Petition 87-26 of Boston Edison Company and New England Telephone and Telegraph Company for the installation of pole 104/11A and installation of such other appurtenant fixtures as may be necessary on Old County Road - northerly side, approximately 210 feet east of Boston Post Road, to provide electric service to New England Research Center, as shown on Boston Edison Company "Plan of Old County Road, Sudbury Showing proposed pole location", dated August 7, 1987;

and further

VOTED: To approve Utility Petition 87-27 of Boston Edison Company and New England Telephone and Telegraph Company for the installation of approximately eight feet of conduit on Old County Road - northerly side, approximately 305 feet east of Boston Post Road, to provide electric service to New England Research Center, as shown on Boston Edison Company "Plan of Old County Road, Sudbury Showing proposed conduit location", dated August 7, 1987, and N. E. T. & T. Co. "Plan for Proposed Conduit Location", dated September 18, 1987;

and further

VOTED: To approve Utility Petition 87-28 of Boston Edison Company and New England Telephone and Telegraph Company for the installation of approximately eight feet of conduit on Musket Lane - at and northerly from Starview Drive approximately 8 feet, to provide electric service to a new home, as shown on Boston Edison Company "Plan of Musket Lane, Sudbury Showing proposed location customer conduit", dated September 8, 1987, and N. E. T. & T. Co. "Plan for Proposed Conduit Location", dated September 28, 1987.

Ambulance Purchase

Present: Fire Chief Michael Dunne.

Upon recommendation of Fire Chief Michael Dunne, in accordance with his request of September 29, 1987, it was on motion of Selectman Wallace unanimously

VOTED: To accept the bid of Wheeled Coach Sales of New England, Inc., dated September 28, 1987, to supply one new Wheeled Coach Corp., Type III, Class I Emergency Medical Vehicle, in accordance with Town of Sudbury specifications, for a total delivered price of \$56,358, less trade-in allowance of \$13,500.

Chief Dunne noted that there is approximately \$80,000 currently available in the Reserve for Ambulance Appropriation Account; of this amount \$55,000 was authorized for expenditure by Town Meeting.

Agreement - Psychological Screening/Police Officer Candidates

On the recommendation of the Executive Secretary and Police Chief Peter Lembo, approval of Town Counsel having been noted, it was on motion of Chairman Donald unanimously

VOTED: To accept and sign an agreement between the Town and Psychologists in Public Safety to provide psychological screening services of Police Officer candidates for the Town of Sudbury and to submit said plans to the Department of Personnel Administration for approval.

Resignation - Park & Recreation Commission

The Board acknowledged a communication, dated September 28, 1987, from Park and Recreation Commission Chairperson Donald R. Soule, requesting a meeting of the Board of Selectmen and the Park and Recreation Commission to jointly elect a fifth member of the Park and Recreation Commission to serve until the next Annual Town Election, necessitated by the resignation of Peter Berkel, effective September 10, 1987.

It was noted that the Commission will be seeking candidates through advertisements.

Election of Sudbury Housing Authority Member

Present: Sudbury Housing Authority Chairman Steven J. Swanger and members Virginia M. Allan and Carol Smith; Housing Authority Executive Director Jo-Ann Howe; candidates Stephen P. Garabedian and Roger B. Galburt.

It being 8:30 p.m., Chairman Donald called to order a joint meeting with the Sudbury Housing Authority; and the Board thereupon appointed Executive Secretary Richard E. Thompson to act as Clerk for the purpose of this meeting.

Executive Secretary Thompson stated that, in accordance with statute, the Selectmen's Office had scheduled this meeting upon notice of vacancy in the Sudbury Housing Authority due to the resignation of Linda Gregory, effective August 17th. Mr. Thompson acknowledged receipt of applications from Stephen P. Garabedian, Roger B. Galburt and Eleanor Guerin.

Candidates Garabedian and Galburt introduced themselves and noted their interest and availability to serve as members of the Sudbury Housing Authority.

The Board noted Ms. Guerin's absence due to illness, but stated it was aware of her qualifications having interviewed her in the past relative to appointment to the Council on Aging on which she presently serves.

Chairman Donald opened the floor to nominations. Sudbury Housing Authority Chairman Steven Swanger's nomination of Roger Galburt received a second; Selectman John Drobinski's nomination of Stephen Garabedian was seconded; Virginia Allan's nomination of Eleanor Guerin received a second; Selectman David Wallace moved to close nominations; and nominations were so closed.

The Executive Secretary asked for a roll call vote, which was called as follows:

Virginia M. Allan	VOTED TO ELECT	Stephen P. Garabedian
Anne W. Donald		Roger B. Galburt
John C. Drobinski		Stephen P. Garabedian
Carol Smith		Stephen P. Garabedian
Steven J. Swanger		Stephen P. Garabedian
David A. Wallace		Stephen P. Garabedian

Executive Secretary Thompson notified Chairman Donald that Stephen P. Garabedian had been elected to serve on the Sudbury Housing Authority, until the next Annual Town Election, replacing Linda Gregory.

Sudbury Housing Authority Chairman Steven Swanger expressed his hope that Mr. Galburt would continue his interest in the Authority by attendance at meetings and in deliberations relative to affordable housing and other housing issues.

#### Affordable Housing Sites/Town-owned Land

Present: Sudbury Housing Authority Chairman Steven J. Swanger and members Virginia M. Allan and Carol Smith; Housing Authority Executive Director Jo-Ann Howe; Stephen P. Garabedian, Roger B. Galburt.

Sudbury Housing Authority Chairman Steven Swanger updated the Board on its progress in selecting a site or sites for fourteen units of affordable housing to be constructed with State funding. He informed the Board that the Housing Authority had essentially started the process over, and during this time period had kept the site possibilities as inclusive as possible. The Authority had met with citizens not only on site walks, but at another meeting, and was currently in the process of meeting with pertinent Boards and Committees.

Executive Secretary Richard E. Thompson suggested that the Housing Authority request that the Town Engineer review all of the sites under consideration for suitability and noted that a wealth of information was already available.

The site rating sheet prepared by the Housing Authority was reviewed and problems or attributes of various sites were discussed relative to availability vis a vis future Town needs, topography, environmental concerns, density, size, accessibility, and proximity to services, etc.

While no conclusions were reached, Mr. Thompson stated that, in his opinion, the Housing Authority had selected the best site for presentation at the 1987 Annual Town Meeting.

Mr. Swanger informed the Board that, under new regulations, the site must be acquired first in order to obtain funding for construction, and that funding possibilities are excellent due to the recently passed housing bill.

Performance Review - Building Inspector/Zoning Enforcement Agent

Present: Joseph Scammon, Building Inspector/Zoning Enforcement Agent.

The Board reviewed the Annual Performance Report dated October 1, 1987, and accompanying FY1988 objectives, submitted by Joseph Scammon, Building Inspector/Zoning Enforcement Agent.

Upon a query from Selectman Wallace, Mr. Scammon stated that his greatest areas of need are in zoning enforcement which is time intensive, and in office support. He stated that the assistant enforcement agent is a private contractor who, although he is extremely knowledgeable, is not always available to give the time when it is needed; and noted, relative to office support, that the workload of the office has greatly increased causing a backlog of work to be accomplished. The Selectmen expressed their support for a FY89 budget request which would allow more clerical support and it was suggested, with a recognition that zoning enforcement situations do not often resolve quickly, that Mr. Scammon continue to press his assistant for more time to work in this area, or perhaps seek new personnel. It was also noted that establishment of Bylaw fines proposed for the 1988 Annual Town Meeting will bring more zoning violations under the newly passed Town Enforcement Bylaw which will expedite the process of prosecution of such violations.

On motion of Selectman Donald, it was unanimously

VOTED: To appoint Joseph E. Scammon as Building Inspector/Zoning Enforcement Agent for a term to expire April 30, 1988, and to set the FY88 salary at the maximum step for this position and according to the appropriation at the 1987 Annual Town Meeting.

Appointments

It was on motion of Chairman Donald unanimously

VOTED: To appoint David J. Doneski as Assistant Town Counsel for a term to expire April 30, 1988.

Minutes

It was on motion of Chairman Donald unanimously

VOTED: To approve the minutes of the September 22, 1987 special meeting as presented.

Authorization - Travel Advances

Upon the recommendation of the Executive Secretary, following a request of the Accounting Department and review by Town Counsel, it was on motion unanimously

VOTED: To approve, in accordance with Massachusetts General Laws Chapter 44, §66, the payment of advances to any officer or employee of the Town in anticipation of necessary expenses authorized to be incurred, by the Town's Annual Budget or any other voted appropriation at an Annual or Special Town Meeting pursuant to Massachusetts General Laws Chapter 40, §5, clause (34), and to authorize the Executive Secretary, in accordance with Massachusetts General Laws Chapter 41, §23A, to sign approvals for the payment of such advances.

Mr. Thompson explained that this authorization was requested by the Accounting Department relative to out-of-state travel, but that, in his opinion, the authorization only pertains to appointed Town personnel.

Reports/Correspondence

The Selectmen noted receipt of the following:

- Copy of amendment to Senate No.299 entitled "An Act Permitting the Establishment of a Stabilization Fund by Regional School Districts;
- Copy of Chapter 142 of of the Acts of 1987 relative to land classified as recreational and forest land relative to assignment of options on certain lands;
- Copy of Town Engineer's letter, dated October 1, 1987, to the Department of Environmental Quality Engineering, Division of Solid Waste, submitting proposed operational plan, Number 6, relative to the Sudbury Sand Hill Sanitary Landfill, for purposes of discussion on October 6.

There being no further business to come before the Board, the meeting was adjourned at 9:55 p.m.

Attest:

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Richard E. Thompson  
Executive Secretary-Clerk