

IN BOARD OF SELECTMEN
MONDAY, JANUARY 12, 1987

Present: Chairman Josiah F. Frost, Anne W. Donald and David A. Wallace.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:30 p.m. by Chairman Frost.

Girl Scout Cookie Sale

Present: Michael Guernsey, Christine Johnson, Katie Wilson and Megan Wilson.

Mr. Guernsey informed the Board that the year 1987 marks the 75th anniversary of the Girl Scouts, and the three girls presented the Selectmen with a specially marked 75th anniversary box of Girl Scout cookies.

The Board members individually congratulated the girls and thanked them for the gift.

Minutes

It was on motion unanimously

VOTED: To approve the minutes of the regular session of January 5, 1987, as corrected.

Direct Payroll Deposit

On the question of providing the service of direct payroll deposit, Executive Secretary Richard E. Thompson recommended that the Board support the recommendation of Town Accountant James Vanar, as stated in his letter dated January 9, 1987. Twenty-five percent of the employees had returned questionnaires indicating interest in direct deposit. Mr. Vanar recommends the deletion of the tape drive expense from the Accounting Department Budget (\$8,265: drive \$6615 + maintenance \$1650) and that he proceed to implement direct deposit immediately by use of paper input to the bank, rather than a tape. This will eliminate the cost of tape drive and maintenance, and will result in some savings for the Treasurer with the banks, a small net reduction in operating costs for the Town. Mr. Vanar is recommending this approach at this time because of budgeting constraints. Mr. Vanar also reported in his letter, this process meets the approval of the Treasurer, and he expects to be able to have it operating by April 1, 1987.

After discussion of the fact that it would be preferable to purchase the tape drive because:

- 1) it will save time in the Accounting Department
- 2) it can be used for other applications, it was on motion unanimously

VOTED: To proceed with payroll direct deposit immediately, by use of paper input to the bank, rather than a tape; and to defer reducing the budget pending review by the Finance Committee regarding the \$8,265 cost of the tape drive and maintenance.

Receipt of Deed/Tall Woods Associates

The Board approved receipt of and signed the deed, dated January 9, 1987, from Joseph L. Maillet, President and Treasurer, Tall Woods Associates Limited Partnership, conveying a gift of (Lot A) 187,848 square feet and (Lot B) 205,113 square feet of land, off Tall Pines Drive, as shown on plan entitled "Tall Pines Sudbury, Mass. Definitive Subdivision Plan of Land.", dated May 19, 1986, revised July 9, 1986 by BSC-Bedford, Land Surveyors & Civil Engineers, under the provisions of M.G.L. c.40, §8c, to be managed and controlled by the Conservation Commission, in conjunction with the January 9, 1987 communication from the law firm, D'Agostine & Levine, to the Planning Board.

BayBank Middlesex Kiosk/(Mugar)

On the matter of condition #14..."To review the report filed by HMM Associates, Inc. relative to future possible revision of curb cuts, to insure against conflict with proposed Raytheon Drive connections", of Site Plan Special Permit SP86-300, BayBank Middlesex, 509 Boston Post Road, voted by the Board on October 20, 1986 and amended by the Board on November 24, 1986, Executive Secretary Thompson called attention to the January 7, 1987 letter from Town Planner Lee Newman. The Planning Board was concerned because a building permit was issued for the construction of the kiosk without the Planning Board being informed. Mr. Thompson had asked the Planning Administrator to determine if there was a conflict with the construction and the HMM Associates, Inc. report. Ms. Newman states in her letter that "...it does not appear that the location will preclude the construction of the access drive as proposed"...

Selectman Wallace requested that the Executive Secretary obtain written communication from the Town Engineer stating that there is no problem with the location and construction of the kiosk; and also a letter from HMM advising that there is no problem with the location of the kiosk. Mr. Thompson confirmed that he expected these communications to be forthcoming, and also will obtain them tomorrow; and also respond to a request by Mr. Edward Kreitsek that the Board of Selectmen ask BayBank to advise the Selectmen of the results of their analysis under condition 14.

Bike Trail

The Board discussed the December 22, 1986 letter from David Roddy, 22 Gerry Drive, and Nancy Clinton, 41 Meadow Drive, appointed representatives of the Bike Trail Abutters Committee, advising that they had not received notice of the meetings held by the Department of Environmental Management on July 1, November 5, and December 1. Mr. Thompson reported to the Board that neither Conservation Coordinator Deborah Montemerlo, nor the Selectmen's office has received any advance notice of the meetings.

The Board requested that Mr. Thompson notify Leslie Luchonok of the Department of Environmental Management of this continued oversight, (enclosing a copy of the December 22, 1986 letter to the Board of Selectmen), advising them to notify the Board of Selectmen and Conservation Commission of meetings to be held by the State Feasibility Study group on the Bike Trail, and send a copy of the notice to Mr. Roddy and Ms. Clinton.

Resignation/Route 20 Task Force

The Executive Secretary recommended that the Board advertise the vacancy on the Route 20 Task Force and seek candidates for the position.

Sudbury Public Schools/Budget Overview

The Board received a copy of the budget overview and nine-year history, submitted by Superintendent David E. Jackson.

Joint Meeting/Lincoln-Sudbury Regional High School Committee
Lease, L-S West

Present: Chairman Raymond P. Clark, Lynn B. Donaldson, Richard F. Brooks, L-S School Committee; and Sandra Topalian, L-S West Director; Jane A. Neuhauser, Park and Recreation Commission; and Jean Lind, Teen Center Coordinator.

Lincoln-Sudbury Regional High School District Committee (LSRHSDC) Chairman Raymond Clark expressed concern about the future of L-S West, if space is not reserved/committed at Fairbank Community Center, and turned the discussion over to the liaison between the Committee and the Park and Recreation Commission, LSRHSDC member Richard Brooks. Mr. Brooks stated that the morale of the staff, students and parents is a major concern to the Committee and requested a five-year lease with the Board of Selectmen for L-S West space.

Chairman Frost stated that he supports the activities of the L-S West and what they are accomplishing for the students, but he would be hesitant to enter into a long-term lease until the pool had been operating for a two-year period; also, that the Long Range Planning Committee will be doing a review of all the municipal buildings to determine the needs and best locations for all the departments, boards and committees.

Selectman Donald suggested that the LSRHSDC may find that the pool would not be a suitable tenant to share the building with and that they may want to share space for a year or two before deciding whether or not to enter into a long-term lease for the building.

Selectman Wallace assured the LSRHSDC that the Board wants to continue support for L-S West and suggested that the Board wait until they have heard reports from the Long Range Planning Committee.

Jane Neuhauser suggested consideration of a lease to coincide with the expiration of the Loring School lease.

Executive Secretary Thompson pointed out that the L-S West lease expires in June and recommended reviewing the entire situation in May, considering the question of a five-year lease at that time.

Selectman Wallace recommended that the Board sign a two-year lease expiring June 30, 1989, coinciding with expiration of the Loring School lease, but wait until the 1987 Annual Town Meeting is over. Mr. Brooks stated that the LSRHSDC would be very pleased with that arrangement.

The Board concurred with Selectmen Wallace's suggestion and will schedule the subject in May 1987.

Order Warrant 1987 Annual Town Meeting

Present: Town Moderator Thomas G. Dignan, Jr.

During review of the list of articles for the 1987 ATM, the Board approved the following for the consent calendar:

- Street Acceptances
- Update Topo. & Wetlands Survey/Remapping
- Accept GLc.646, §3A - Hotel/Motel Excise Tax
- Temporary Borrowing
- Compensating Balance Agreements
- Unpaid Bills
- Mt. Pleasant Cemetery Association Gift
- Ambulance and Equipment
- Library Automation
- MetroWest/MAGIC Planning Funds
- Accept Ch.306 of Acts of 1986 - Enterprise Funds
- Accept GLc.59, §5, cl.17D - Increase Real Estate Exemptions
- Accept GLc.59, §5, cl.41C - Elderly Real Estate Exemptions

Following discussion and concurrence by the Moderator on the positioning of articles, it was on motion unanimously

VOTED: To acknowledge, subject to receipt of written communication from the Planning Board, withdrawal by the Planning Board of an article entitled, "Prohibited Uses", and further, to order the 46-article Warrant for the 1987 Annual Town Meeting. (See amendment voted under the following subject.)

The Board agreed that if any subsequent articles come into the office, they should be numbered consecutively; and if involving appropriation, placed prior to the Free Cash article.

Sudbury Housing Authority

Present: Town Counsel Paul L. Kenny, Sudbury Housing Authority Chairman Linda S. Gregory, Virginia M. Allan, Myrna C. Goldstein and Executive Director Jo-Ann Howe; Sudbury Housing Authority Consultant Lynn Leab, Community Opportunities Group, Inc.

On the matter of the six articles submitted by the Housing Authority, Chairman Frost stated that in his opinion only two of the articles were necessary: Articles 28 and 29 would allow consideration of all locations proposed.

The Housing Authority informed the Board they had decided to seek housing for only the Fairbank Road and Horse Pond Road sites and eliminate the Pine Street site.

During discussion, it was brought to the Housing Authority's attention, the importance of providing access to the site off Horse Pond Road.

In its January 9, 1987 communication, the Housing Authority advised the Selectmen of the formation of a Citizen Advisory Committee to foster support and to represent major community concerns.

Mr. Thompson reiterated the importance of providing affordable housing because of pressure being brought upon the Town by the State. Other grants and funding for the Town are dependent upon the Town's providing more affordable housing. Ms. Howe asked if the Housing Authority could have a listing of any grants being held on conditional approval, to assist them in seeking support.

Mr. Thompson stated he would do so.

During discussion of the Housing Authority articles for Town Meeting, Town Counsel advised that a two-thirds vote was necessary for passage of a Land Transfer and a Land Sale article. For an amendment to these articles, a majority vote would be required.

Linda Gregory stated that she agreed that it would be advisable to seek signatures from the petitioners to remove the four unnecessary articles. It was so agreed by the Sudbury Housing Authority.

It was on motion unanimously

VOTED: To amend the ordering of the Annual Town Meeting warrant by deleting the above mentioned housing petition articles and renumbering the remaining articles accordingly, subject to receipt of a withdrawal petition.

Ms. Gregory requested that the Board provide the Housing Authority with a letter indicating their support for the housing, because the Executive Office of Communities & Development will not hold their funding unless they are assured that the Housing Authority has the support of the governing body of the Town.

It was on motion

VOTED: To direct the Executive Secretary to provide the Housing Authority with the documentation they require to indicate the support of the Selectmen for the articles submitted.

(See amended vote of January 26.)

There being no further business to come before the Board, the meeting was adjourned at 10:00 p.m.

Attest: _____
Richard E. Thompson
Executive Secretary-Clerk