

IN BOARD OF SELECTMEN
MONDAY, JANUARY 14, 1985

Present: Chairman Anne W. Donald, Myron J. Fox, and Josiah F. Frost.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:30 p.m. by Chairman Donald.

Presentation of Girl Scout Cookies

Present: Girl Scout Sales Chairman Michael W. Guernsey; Girl Scouts Sandy McKinnon and Joann Lucey.

Mr. Michael W. Guernsey announced that the Girl Scout cookie sale "kick-off" is this Friday, January 18, 3:00 p.m., and the "touch-down" is March 5. Mr. Guernsey reported, that during last year's sale, 12,165 boxes of Girl Scout cookies were sold by Sudbury Girl Scouts, which averages out to approximately seventy-seven boxes per girl! This year, he stated, the goal is to have each Girl Scout sell eighty boxes. Boxes of Girl Scout cookies will sell for two dollars a box, thirty cents of which will be returned to the local troop.

Girl Scouts Sandy McKinnon (high salesperson last year) and Joann Lucey presented the Selectmen with two boxes of Girl Scout cookies and thanked the Selectmen for their support.

Joint Meeting/Sudbury Water District Commission

Present: Executive Secretary Winthrop H. Fairbank and George Mercury, Sudbury Water District Commission; Fire Chief Michael Dunne.

Chairman Donald convened a meeting with members of the Sudbury Water District for general discussion on issues of mutual concern.

a. Hydrant Rental: On this subject, Mr. Fairbank referenced a communication from Fire Chief Dunne which questioned the reliability of some of the Town's fire hydrants.

Mr. Fairbank stated that the Water District does not have a regular, organized program of hydrant maintenance and upkeep; instead, fire hydrants are repaired randomly on an emergency basis, as needed, and some have not been touched for as many as 3-4 years. He indicated that the Water District never really had the manpower to do otherwise; consequently, there is a real need to check all of the hydrants in Town - some are leaking and need to have antifreeze put in them, others, which are old, need to be completely replaced. Mr. Fairbank pointed out that the rental fee for the hydrants used to be sufficient for their repair and maintenance, but that with the lack of a routine program of maintenance and the increase over the years in the number of hydrants as a result of new subdivisions, roads, and commercial development, the current rental fee is no longer sufficient. Mr. Fairbank indicated that the Water District would like to hire a person to work exclusively on hydrants but that, in order to cover the cost of hiring this person, they would like to raise the rental fee to \$72 per hydrant.

Mr. Mercury pointed out that sometimes fire hydrants are damaged because they are opened or closed improperly - that they should be opened and closed under the supervision of the Water District.

On behalf of the Selectmen, Selectman Fox expressed concern about the added cost to the Town for hydrant rentals; he said he did not know where the Town would get the money taking Proposition 2½ restraints into consideration, and he felt the Water District is in a better position to pay the added cost.

Selectman Fox raised the question of the Town owning the water hydrants rather than the Water District, and during a brief explanation by Mr. Fairbank it was noted that it is the customary practice in most surrounding towns for them to rent hydrants from their respective water districts which own and maintain the hydrants.

Selectman Fox suggested that the Water District could probably absorb the maintenance and replacement cost of the hydrants; it being his opinion that the hydrant rental fee had been a good income for the District in the past, with little being spent on the hydrants.

Mr. Fairbank responded to some of the expenses involving time and material plus travel time, as follows: flags installed at every hydrant before winter every year and removed in spring; also, painting of hydrants every three years and other random maintenance costs.

Selectman Frost commented that he is a strong supporter of the Water District; however, he felt their request for additional funds is ill-advised. He felt the Town could not afford the increase and that it was the moral responsibility of the Water District to see that the hydrants are maintained in proper working condition. Selectman Frost added that he felt there could be some combined effort with the Fire Department down the road, i.e., opening and closing, testing, painting, but that there is a contractual obligation the Town is working under and that would have to be worked out.

The Selectmen suggested that the Water District should put this expense on the Warrant for its Annual Town Meeting.

b. Dr. Chiang's Report: Mr. Fairbank stated he had received and read Dr. Chiang's preliminary report and that he was not sure when the final report would be submitted. He said that the report indicates that the Town can get approximately 1,250,000 additional gallons of water per day from a new well in the Raymond Land area, which would represent about a thirty percent increase in water production.

Responding to Chairman Donald, who asked if Dr. Chiang's report would address whether or not the Town's well areas are protected, Mr. Fairbank explained that the objective of the contract was to provide an hydrogeological study of the well sites and that he doubted other issues would be covered under the contract price.

Responding to Selectman Fox, Mr. Fairbank stated he would forward a copy of the final report to the Selectmen as soon as he receives it. Selectman Fox stated the Selectmen would then forward a copy to Planning Administrator Lee

Newman, who they have requested to act as the Town's contact, coordinator, and liaison involving this matter.

c. Aquifer Study Article: Selectman Fox reminded the Water District of the Selectmen's vote of December 10 requesting them to put on its Warrant for its February 1985 Water District Meeting, an article to appropriate a sum of money for professional services to conduct a Town-wide aquifer mapping study. Also, he added that the Selectmen, at their meeting of December 17, voted to submit a duplicate article for the 85ATM as a safety measure in the event affirmative action is not taken at the February Water District Meeting.

Both Mr. Fairbank and Mr. Mercury stated the Commissioners had not yet taken an official position on submitting this article. Mr. Fairbank stated his agreement, however, to saving space on the Water District Warrant for this article.

Selectman Frost stressed the importance of 1) making sure there is sufficient water for the Town, and 2) making sure these areas are protected.

At the conclusion of discussion, Chairman Donald thanked Mr. Fairbank and Mr. Mercury for their attendance this evening.

Goodnow Library Expenses

Present: Chairman Robert E. Mitchell, Jr., and George D. Max, Goodnow Library Trustees and Director Wilma Lepore.

Chairman Donald convened a meeting with Library Trustees regarding their request to use funds from the Goodnow Library Trust Fund Income Account for repairs and library equipment. Mr. Mitchell stated that this expenditure would have no impact on the principal in the library account.

Executive Secretary Richard E. Thompson stated that an update he received from the Town Accountant shows a balance of \$8,323.03 as of November 30, 1984; according to the Town Treasurer, the principal is \$135,615.35.

Mr. Max stated that interest income in the future should be approximately \$15,000 a year.

During discussion, precipitated by Selectman Fox's suggestion that the Town Treasurer give the Library Trustees investment advice, all agreed that a periodic Trustees review of the Library's financial investments would be most appropriate considering the current amount of money in the Principal Account.

It was on motion by Selectman Fox unanimously

VOTED: To approve a request, as Co-trustees of Town Donations, under the provisions of Chapter 180 of the Acts of 1911, from the Goodnow Library Trustees, dated January 9, 1985, to use \$6,000 from the Goodnow Library Trust Funds Income Account for building repairs, replacement of sump pumps, shelving, bindery and conservation of library materials and purchase of historic materials.

Co-trustee Chester Hamilton, Town Treasurer, stated his concurrence/support of the above vote.

Hosmer Fund Sale

Present: Chairman John C. Powers and Marilyn A. MacLean, Historical Commission.

Following a brief explanation by Historical Commission Chairman John C. Powers, it was on motion by Selectman Frost unanimously

VOTED: To approve, under the provisions of the Sudbury Bylaws Article XII, Town Property, the sale of various items from the Hosmer House to the public, as proposed in a communication, dated January 5, 1985, from the Sudbury Historical Commission, subject to receipt of a communication from the Ancient Documents Committee indicating there is nothing of historical significant value being sold, in accordance with the Bylaw, Article XII, Section 1.

Order Warrant/85ATM & STM

Present: Bette Sidlo, 7 Newton Road, and Gilbert P. Wright, Jr., 266 Peakham Road, proponents of the Peakham Road Walkway Petition Article; Michael Guernsey, Board of Health; and Henry P. Sorett, Personnel Board.

Following review of the list of articles submitted for the 85ATM, during which consideration was given to the Planning Board's request as to numbering and placement of certain articles in the Warrant, requests from the Park and Recreation Commissioners', proponents of the Raymond Road Walkway petition article, and the request of proponents of the Peakham Road Walkway petition article, who were present, it was on motion by Selectman Frost unanimously

VOTED: To order the 34-article Warrant for the April 1, 1985 Annual Town Meeting, as follows:

1. Hear Reports
2. Temporary Borrowing
3. Amend Personnel Classification and Salary Plans
4. Amend Personnel Bylaw, Art. XI - Performance Awards
5. Amend Personnel Bylaw, Art. XI - Sick Leave Bank
6. Budget
7. Unpaid Bills
8. Street Acceptance - Winter Street
9. Ambulance
10. Accept S.26E of Ch. 148 - Residential Smoke Detectors
11. Board of Health Fees
12. Accept Legislation - Liens: Septage Billings
13. Telephone System
14. Aquifer Study
15. Intersection Improvements
16. Haskell Recreation Area
17. Amend Bylaws, Art. V(A) - Removal of Earth
18. Amend Bylaws, Art. IX,III,C,2 - Technical Correction
19. Amend Bylaws, Art. IX,V,A - Site Plan Design Standards
20. Amend Bylaws, Art. XI(A) - Council on Aging
21. Amend Bylaws, Art. V - Door-to-Door Sales
22. Amend Bylaws, Art. IX,V,J/V(B) - Signs
23. Sale of Land Off Pratt's Mill Road

24. Amend Bylaws, Art. IX,V,B1 - Off-street Parking
25. Amend Bylaws, Art. IX, IV,A - Intensity Regulations, Lot Perimeter
26. Amend Bylaws, Art. IX,IV - Intensity Regulations, Lot Coverage
27. Amend Bylaws, Art. V, Public Safety - Driveway Location
28. Amend Bylaws, Art. IX,I - Certain Open Space and Educational Uses
29. Amend Bylaws, Art. IX,II,C - Raymond Road Access
30. Amend Bylaws, Art. IX,II,C - Nobscot Road Access
31. Peakham Road Walkway
32. Raymond Road Walkway
33. Sudbury 350th Anniversary Celebration Fund
34. Stabilization Fund

Of the 34 articles ordered, the Board approved the following articles for the consent calendar:

2. Temporary Borrowing
5. Amend Personnel Bylaw, Art. XI - Sick Leave Bank
7. Unpaid Bills
9. Ambulance
11. Board of Health Fees
12. Accept Legislation - Liens: Septage Billings
17. Amend Bylaws, Art. V(A) - Removal of Earth
18. Amend Bylaws, Art. IX,III,C,2 - Technical Correction
19. Amend Bylaws, Art. IX,V,A - Site Plan Design Standards
20. Amend Bylaws, Art. XI(A) - Council on Aging
28. Amend Bylaws, Art. IX,I - Certain Open Space and Educational Uses.
33. Sudbury 350th Anniversary Celebration Fund

It was further on motion by Selectman Frost unanimously

VOTED: To order the three-article Warrant for the April 1, 1985 Special Town Meeting, as follows:

1. FY85 Budget Adjustment - Salary Adjustment Account
2. FY85 Budget Adjustment - Blue Cross/Blue Shield Account
3. FY85 Budget Adjustment - Casualty Insurance Account

Group Health Insurance

In accordance with a communication dated January 10, 1985, from the Executive Secretary, on the subject of reducing costs of the Town's Group Health Insurance, it was on motion by Chairman Donald unanimously

VOTED: To refer to Town Counsel the question of what latitude the Town has in eliminating double group coverage by Town employees. A listing by name is available of those employees who have double coverage. If such double coverage could be eliminated on a voluntary or involuntary basis, it would save the Town approximately \$50,000 at the present time.

And it was further on motion by Selectman Fox unanimously

VOTED: To monitor and possibly support legislation that would eliminate double insurance coverage by Town employees.

And it was further on motion by Selectman Fox unanimously

VOTED: To proceed to appoint a Sudbury Group Insurance Advisory Committee, in accordance with M.G.L., c.32B, s.3, to study and recommend whether or not the Town's current health insurance coverage and plan should be modified. Said Committee is to be comprised of one member of the Engineering, Police, Fire, and Highway Departments, one non-union Town employee, and two members from the School Department (one from the Massachusetts Teachers Association and one non-union school employee).

Surplus Land/Natick Laboratories Annex

The Board acknowledged receipt of a communication dated January 9, 1985, from Gilbert A. Bliss, Director of Forests and Parks, Massachusetts Department of Environmental Management, informing the Town of a meeting on January 24 to describe and discuss approximately 300 acres of the Natick Laboratories Annex which may be declared surplus by the General Services Administration, and, therefore, may become available for State or municipal public use.

Selectmen Donald and Frost and Executive Secretary Richard E. Thompson plan to attend. The Board directed Mr. Thompson to contact our adjoining towns regarding representation at said meeting.

Board of Health member Michael Guernsey stated that the subject property is one of the areas defined in the Mott's Study as a potential aquifer protection areas.

ATM Articles

a. Town Counsel clarified questions raised by the Board at its December 17th meeting on the Earth Removal Bylaw amendment, i.e., on Section 1 - term of membership, Section 4 - permit requirement, and Section 5 - fees following which the Board concurred with the amended wording of the article.

b. Relative to the Sign Bylaw the Board was in receipt of a report from Planning Administrator Lee Newman, dated January 10, 1985, and input from Robert Verville, Chairman of the Sign Review Board, on January 11. Following discussion the Board directed the Executive Secretary to refer both Ms. Newman's and Mr. Verville's input to Town Counsel for incorporation in the Sign Bylaw (with added recommendations by the Board) and for response to two questions raised by Mr. Verville.

The Board agreed with Ms. Newman's recommendation that the Sign Bylaw be rewritten in its entirety, but due to the lack of time before the 85ATM, directed Mr. Thompson to request Ms. Newman to prepare a new Sign Bylaw for the 86ATM.

Street Acceptance/Winter Street

It was on motion by Selectman Fox unanimously

VOTED: To approve a schedule prepared by Assistant Town Counsel under date of January 7, 1985, for Selectmen's action relative to the laying out of Winter Street, on the Warrant for acceptance by the 1985 Annual Town Meeting.

1985 Annual Town Election & Meeting

It was on motion unanimously

VOTED: To take the following action relative to the 1985 Annual Town Election and Annual Town Meeting:

1) To set the 1985 Annual Town Election for the four precincts in Sudbury for Monday, March 25, 1985, from 7:00 a.m. to 8:00 p.m. at the Peter Noyes School;

2) To establish that the Annual Regional School District Election shall be combined with and held as part of the Annual Town Election of Sudbury, that the ballot for the Annual Regional School District Election shall be included with and prepared as part of the ballot for the Annual Town Election;

3) To establish that the listing of the offices shall be the same as set forth in the Warrant for the Lincoln-Sudbury Regional School Committee Election and shall be printed as the last office on the ballot;

4) To set the opening session of the 1985 Annual Town Meeting on Monday, April 1, 1985, at 8:00 p.m. in the auditorium of the Lincoln-Sudbury Regional High School; and

5) To approve allowing the Board of Registrars to hold special registration sessions prior to the Annual Town Election and Town Meeting at the Town Hall, in accordance with Chapter 51, section 30 of the General Laws.

Minutes

It was on motion by Selectman Fox unanimously

VOTED: To approve the minutes of the Regular Session of January 7, 1985, as amended.

Communications/Publications Received

- Chairman Donald noted the following information in the January 1985 issue of The Beacon: 1) The Town of Winchester has developed a handbook for its appointed committees which details procedures, etc. The Executive Secretary was directed to obtain a copy of the same (contact number listed in The Beacon); 2) The Town of Burlington has recently instigated a groundwater monitoring program to locate and map the progress of contaminants through its aquifers, funded through a grant from the DEQE; a contact number was listed for more information. Board of Health member Michael Guernsey was present and said that he was looking into the same; 3) The Town of Danvers has recently implemented a merit pay and evaluation program; the Executive Secretary was directed to contact that Town for a copy of the same.

- The Board noted receipt of a communication to Anthony C. Spadorcia, Major General, State Adjutant General's Office, from State Representative Lucile Hicks, dated January 8, 1985, regarding plans for expansion (the construction of an Air National Guard Station) at Fort Devens, Sudbury Annex. Mr. Thompson suggested that Chairman Donald bring up this subject at the scheduled Fort Devens meeting, Thursday, January 17, expressing concern about the impact of any further development or expanded use of the Sudbury Annex on surrounding communities and report back to the Board.

- The Board noted receipt of a communication from Conservation Commission Chairman Gordon D. Henley, dated January 7, 1985, notifying Joseph Scammon, Zoning Enforcement Agent, that the Conservation Commission had not received a Wetlands Protection Act filing relative to the Cavicchio Greenhouse expansion despite several requests.

- The Board noted receipt of a communication from Adams-Russell, dated January 14, 1985, enclosing a draft of the final CATV license.

Warrant Review

It was a consensus of the Board to have the Warrant review and also possibly a joint meeting with the Finance Committee and all departments to discuss as necessary reducing the Town budgets to comply with Proposition 2½, if necessary, as is customarily done the last Saturday before the Annual Town Meeting. The date suggested was Wednesday, March 27.

Executive Session

At 10:15 p.m. it was on motion by roll call

VOTED: To enter into Executive Session for the purpose of discussing strategy for collective bargaining where open discussion of the same may have a detrimental effect.

(Roll call vote: Chairman Donald, in favor; Selectman Fox, in favor; Selectman Frost, in favor.)

Chairman Donald announced that Open Session would not reconvene following Executive Session.

There being no further business to come before the Board, the meeting was adjourned at 10:30 p.m.

Attest:

Richard E. Thompson
Executive Secretary-Clerk