

IN BOARD OF SELECTMEN
MONDAY, JANUARY 24, 1983

Present: Chairman William J. Cossart; John E. Murray and Anne W. Donald.

The statutory requirements as to notice having been fulfilled, the meeting was called to order by Chairman Cossart at 7:30 p.m.

Minutes

It was on motion unanimously

VOTED: To approve the minutes of the Regular Session of January 17, 1983, as amended, and the Executive Session minutes of that date, as drafted.

Positions - 1983 Annual Town Meeting Articles

It was on motion by Selectman Murray unanimously

VOTED: To invite Chairman Cossart, whose term as Selectman will have expired by the 1983 Annual Town Meeting, to be honorary speaker and present the first article at the 1983 Annual Town Meeting.

Chairman Cossart accepted.

The Board agreed to continue discussion relative to taking positions on ATM articles after hearing back from the various Boards/Committees/Town officials on their respective articles.

Executive Secretary Richard E. Thompson pointed out that a dollar figure had now been added to articles 17, 18 and 19.

Chairman - Local Arts Council

It was on motion by Selectman Donald unanimously

VOTED: To designate Marcia J. Smith as Chairman of the Local Arts Council, as recommended by said Council.

Use of Community Signs

It was on motion by Selectman Donald unanimously

VOTED: To approve a request dated January 20, 1983, from W. James Hodder of the Sudbury Rotary Club to use the community sign boards to advertise their annual Pancake Breakfast during the period February 21 - March 6, 1983, subject to approval by the Sign Review Board.

Chairman Cossart stated he thought a good Boy Scout project might be to have some maintenance done on the community signs, i.e., strengthening, painting; the Executive Secretary stated he would follow up on that suggestion in the Spring.

Rescheduling Board's Meeting

It was on motion by Selectman Murray unanimously

VOTED: To reschedule the Board's regular meeting of February 21, Washington's Birthday, to Wednesday, February 23.

Town Fathers Forum

At 8:00 p.m. Chairman Cossart convened the 148th session of the Town Fathers Forum; a transcript is attached and is a part of these minutes.

Draft CATV Issuing Authority Report

Present: Chairman Richard F. Brooks, Lincoln-Sudbury Regional School District Committee (LSRSDC); Mildred Chandler, Curriculum Director, local public schools; Fred Walker, Audio Visual Director, LSRHS; and Marcia Davis, resident.

Executive Secretary Richard E. Thompson distributed to the Board (and to school representatives present) a copy of the first draft CATV Issuing Authority Report. (Chairman Cossart stated that additional copies would be available to the press and other interested individuals/groups in the Selectmen's office tomorrow.)

Town Counsel Paul L. Kenny stated that this is the first rough draft, and that the Town has until April 15 to award the CATV license.

Following discussion and on the recommendation of Town Counsel, the Board tentatively agreed to the following schedule:

- 1) Review draft of Issuing Authority Report - week of January 24.
- 2) January 31, 1983 - Receive comments or requests for additions or deletions to Issuing Authority Report.
- 3) February 7, 1983 - Adopt Issuing Authority Report.
- 4) Deliver copies to all applicants within seven days.
- 5) Schedule receipt of amendments on or before March 11, 1983.
- 6) Advertise public hearing on March 12 (tentative).
- 7) Schedule public hearing on March 23, 1983, and decide.

Further discussion of the schedule will take place January 31.

General Government Office Space Plans

Present: Building Inspector Joseph E. Scammon; Town Treasurer Chester Hamilton; and Acting Assistant Fire Chief Michael C. Dunne.

Executive Secretary Richard E. Thompson stated that he had spoken personally to those people who would be affected by the consensus of the Board at its January 17 meeting regarding the configuration of space in the Town Hall and the Flynn Building and reported the following during discussion:

- The Tax Collector prefers to remain where she is - near the Assessors - and not be relocated to the lower Town Hall.

- The Town Accountant and the Town Treasurer are willing to move to the Flynn Building, first floor, as shown on plan, dated January 21, 1983.
- Mr. Thompson suggested that the Fire Department be given the space vacated by the Town Accountant only and that the Tax Collector remain temporarily where she is and expand into the Treasurer's present office: the Fire Department would then continue to phase into the other allotted space under a permanent space relocation, i.e., all Accounting Office space, except computer room, and Tax Collector and Treasurer's Offices - the Fire Department would assume the majority or all of the back area of the Town Hall.

(There was some discussion regarding the Fire Department's use for the computer room in the upper Town Hall. Mr. Dunne stated it was too far away from the rest of the department; Mr. Thompson suggested it be used by the Players since they would be losing the lower Town Hall.)

- The Town Clerk feels because she is in the middle of the Town census and preparing for Annual Town Meeting, it would be disruptive to her office to move to the lower Town Hall at this time.

(There was some discussion regarding the plan for the Town Clerk to utilize the whole lower Town Hall. Mr. Thompson stated that the Town Clerk and the Tax Collector could not be relocated unless the custodial area was eliminated in the lower Town Hall. Mr. Thompson suggested that the Assessors expand temporarily into the room now used by Mrs. Roberts, Accounting Secretary, until lower Town Hall is completed and utilized.)

Selectman Murray expressed his opinion that the renovations voted by the 1982 Special Town Meeting, modified by the Board's decisions of January 17, stand and be completed prior to the 1983 ATM.

Mr. Thompson recommended that the Board agree to the above changes and stated his opinion that the work would take approximately two months to complete.

Following further discussion, it was on motion unanimously

VOTED: To adopt the plans for the first and second floors of the Flynn Building and the Town Hall, both dated January 21, 1983, as presented tonight, with the proviso that the area now housing the secretary to the Accountant would be temporarily used by the Assessors instead of the Fire Department until the Town Clerk has vacated her present space which is assigned to the Assessors.

Mr. Thompson noted that the above-mentioned plan of the Flynn Building had one problem insofar as the proposed renovations are concerned, that of finding a place for the switchboard equipment and operator.

There was some discussion relative to whether or not the \$10,000 appropriation would be sufficient, and the Board agreed that it would be sufficient for this temporary-type situation, especially as it related to the lower Town Hall. The priorities for the expenditures of the funds would be to those departments planned for complete re-location. In other words, expenses related to the Fire Department's usage of new space, i.e., entry way into new office, would be done only if enough monies remained available.

Communications Received

The Board acknowledged receipt of the following communications:

- dated January 12, 1983, from David Wilson, President, Sudbury Co-operative Preschool, relative to interest in a long-term lease of four school rooms at Loring School. After discussion it was the Board's decision not to open Loring School for such a limited use and purpose and to so notify Mr. Wilson;
- dated January 18, 1983, from Harvey J. Beth, Director of Accounts, State Department of Revenue, certifying the amount of available funds/"free cash" as of July, 1982, for the Town of Sudbury as being \$252,783;
- dated January 17, 1983, from Dr. Melvyn W. Kramer, clarifying his previous letter regarding Mr. Vincent Patruno. Following a brief discussion, the Board directed the Executive Secretary to proceed in accordance with the Board's previous vote (January 3, 1983, Executive Session).

Meetings

Executive Secretary Richard E. Thompson noted the following meetings:

- upcoming meeting with the Water District, February 1, 7:30 p.m., to discuss the funding of the consultant relative to the MDC Sudbury River Diversion project and update on water testing;
- Fort Devens meeting held Tuesday, January 18th - referenced minutes and stated he would follow up with Aide to Senator Atkins, Frank Romano;
- upcoming meeting, Wednesday, January 26 with the local School Committee at which time he will update that Committee on office space and Article 17 for the 83ATM;
- upcoming Personnel Board meeting, Tuesday, January 25, 8:00 p.m. - the Police Chief's salary will be discussed;
- upcoming meeting with Finance Committee and Assessors, Thursday, January 27;
- Selectman Donald added that there will be a meeting of the Sudbury River Diversion Advisory Committee, Wednesday, January 26.

There being no further business to come before the Board, the meeting was adjourned at 10:10 p.m.

Attest:

Richard E. Thompson
Executive Secretary-Clerk

TOWN FATHERS FORUM
MONDAY, JANUARY 24, 1983

Present: Chairman William J. Cossart, John E. Murray and Anne W. Donald.

At 8:00 p.m. Chairman Cossart convened the 148th Session of the Town Fathers Forum.

Chairman Cossart noted receipt of a communication dated September 22, 1982, from the Massachusetts Municipal Association (which he read) informing the Town that its 1981 Town Report had been awarded first place in the population category in the Annual Town Report contest and presented the Town Report Committee with the award.

Chairman Cossart reported the following activities over the past months:

- approved four site plans:

- 1) Hingham Shoe, Union Avenue
- 2) Lee A. Young, 407 Boston Post Road (for lot line revision)
- 3) 424 Boston Post Road - Marrone's/Bed & Bath complex (for addition/renovation)
- 4) Vana Trust, 1776 Plaza (extension approved);

- approved three utility petitions: Landham Road, Willis Road, Prides Crossing Road;

- issued a proclamation declaring January 16-23 as Home Health Care Week;

- renewed a reimbursement anticipation note for Union Avenue reconstruction;

- executed a water main easement granted to the Water District at the Landfill for septage facility per town meeting vote;

- accepted a perpetual trail easement granted by the Strawberry Preserves Farms to provide public access on former Shick Land off Lincoln Road;

- renewed annual licenses;

- approved fees to be charged by the Fire Department for permits;

- appointed:

John A. Stearns and Carol A. Stearns as Special Police Officers;
David Bentley to the Memorial Day Committee;
by joint election with the Park and Recreation Commission, appointed Rosalyn Drawas to the Park and Recreation Commission until the Annual Election;

- supported:

- 1) Marlboro CETA program;
- 2) the ban of hunting on town public lands;
- 3) Teen Center request for financial support through appropriation under the Park and Recreation Commission budget;
- 4) the School Committee inits opposition to the State Board of Education's legislative proposals;

- opposed:
 - 5) Senate Bill 2147 which would mandate binding arbitration
 - 6) Senate Bill 2148 which would allow state takeover of county Registry of Deeds;
- approved a change in the premises for 117 House in conjunction with its liquor license;
- approved a Reserve Fund Transfer Request for approximately \$2750 for Korean and Vietnam monuments and Frank Grinnell Veterans Memorial Park marker;
- awarded contract to furnish gasoline for town pumps;
- accepted donations:
 - 1) \$92.60 in miscellaneous donations for Council on Aging van
 - 2) \$100 from the Kiwanis Club for the Council on Aging
 - 3) \$250 which is part of a \$1000 Bay Path Senior Citizens Services grant for Council on Aging van
 - 4) \$25 given in memory of Jean B. Alexander by Josiah Frost for Heritage Park.

A proclamation from the Governor to the Sudbury Fire Department in appreciation of efforts at the Fire Academy fire was received.

Work is progressing on space configurations for temporary town office improvements.

A meeting was held with Fort Devens, our legislators, and Sudbury abutters, and a committee was formed to work on resolution of neighbor concerns about the Army's recent activities. This group held its first meeting at Fort Devens this week.

Assistant Town Counsel Tom French purchased at auction for the Conservation Commission the former Brigham Land, located at the end of Surrey Lane, for \$10,000.

On the subject of Town Meeting, the Board met with the Powder Mill Road area petitioners, the Planning Board, Personnel Board, Board of Assessors, and Highway Surveyor. They also met with the Conservation Commission and Park and Recreation Commission concerning land management activities.

The Board congratulated Isabelle Stone and Chester Hamilton for the recognition recently given them by the Massachusetts Collectors and Treasurers Association; also, Executive Secretary Richard E. Thompson for receiving a ten-year certificate of merit from the Massachusetts Managers Association.

The following community and Town representatives reported:

Representative Lucile Hicks

Mrs. Hicks updated the Board on the action of the Republican coalition relative to the following rules reform under which the House operates: to allow television coverage of all formal sessions in the House, that a printed calendar

be provided before conducting any formal sessions, to restrict night (early a.m.) sessions, and a provision to provide representatives with bills 24 hours in advance. Mrs. Hicks reported that she has wording for the bill relative to the Wayland/Sudbury boundary change and will have it checked by House Counsel. She informed the Board that she attended a superintendents' meeting to protest the plan of the Massachusetts Educational system under Chapter 70 monies for schools; she explained the percentages of decreases to cities and towns, the proposal/program and stated that she was hopeful that a compromise could be reached - that there was some support from senators on it. On the Sudbury River Diversion project, Mrs. Hicks stated that the plan she had filed restricted the amount of water the MDC could take, but it died in the last session but she will re-file the same.

Mrs. Hicks announced that she had an address change - she is off the Natural Resources Committee and will now serve on the Commerce and Labor, Housing and Urban Affairs and is now sitting on the Committee on Ethics. Her new room number is 163 and her telephone number is 722-2040. She stated that committee assignments are not that critical. She stated further that she will be named to an advisory committee on water supply and will, therefore, be able to monitor the proposed Sudbury River Diversion project.

Albert S. Feinberg, Sudbury Housing Authority

Mr. Feinberg expressed regret on the death of Russell Loftus; he stated that the SHA is reviewing four applications to fill that vacancy and will meet with the Selectmen for a joint appointment. The SHA is looking into the "granny's portable housing", which is a portable unit that can be attached to a house. He stated he has consulted with the Planning Board regarding the same.

Donald P. Peirce - Board of Assessors

Mr. Peirce stated that the Assessors hope to finish up the final review of the values they will be submitting, hopefully by the end of this month, to the State for certification.

Isabelle K. Stone - Collector of Taxes

Mrs. Stone reported the following:

- \$5,237,947 is committed to collect, \$4,852,017.08 is collected, for a total of 93% of collections; additionally, \$1,068 was collected in May payments.

Clifford J. Hughes, Massachusetts Bay Transit Authority (MBTA) Designee

Mr. Hughes stated that in November the MBTA budgeted 356 million dollars; raises will cost 26 million dollars over the next two years; and there is a budget meeting in February.

Betsey M. Powers - Town Clerk

Mrs. Powers announced the list of positions for elected officials which were open and the persons who had taken out papers to date for the March, 1983 Annual Election.

LSRSDC Chairman Richard F. Brooks added that he and Mr. King had taken out papers for the LSRSDC, and that Mr. Dante Germanotta had resigned, leaving his one-year term open but was willing to be re-appointed to fill out the remaining two months of his term until the election. There was also two, three-year terms open.

James Vanar - Town Accountant

Mr. Vanar stated that, through the efforts of June Kelley, the FY83 balance sheet and the general ledger are on the computer through the end of December. The 1982 balance sheet has been submitted to the State for certification of free cash in the amount of \$252,783; the balance sheet and related information was submitted to the auditors and based on that, he stated, the Accounting Department can proceed with the audit.

Mr. Vanar stated that the Accounting Department had purchased a Digital PT180 computer which will be delivered sometime in the next two months. Mr. Vanar stated this piece of equipment can be used by the Treasurer and other departments and he thinks it was a good purchase. On the issue of weekly payroll, Mr. Vanar stated that he had recommended to the Executive Secretary that this take place in July, and that he would get something to the Selectmen in writing on the subject. Mr. Vanar briefly explained that this weekly system would simplify payroll accounting procedures.

Chester Hamilton - Town Treasurer

Mr. Hamilton reported that the amount of available cash is \$800,000 less than it was a year ago; part is due to tax receipts and a lesser total commitment. Relative to expenses, Mr. Hamilton stated that payroll was up \$175,000 and other expenses up \$600,000. The county payment assessment is not made until late February, which will be an offsetting item within the next couple of weeks; another added expense is the bond issue on the Police Station.

Mr. Hamilton stated that it will be necessary for a February 21st borrowing instead of an early March borrowing which has been the usual time; and that he will need to borrow one and one-half to two million dollars, instead of one million which was the amount borrowed last year. He added that there was the strong possibility that it may even be necessary to borrow three million. Mr. Hamilton explained that borrowing costs \$1,000 per week per million dollars of borrowing.

Acting Assistant Fire Chief Michael C. Dunne

Mr. Dunne reported two structure fires last month; that engine #2 is back and repainted yellow (only one red fire truck left!); that he selected his new Captain, Peter Devoll, effective February 1; and that he is planning a retirement party for Chief Frost - tentatively scheduled for March 18 at the Hillcrest in Waltham.

Martin F. Craine, Jr. - Minuteman Regional Vocational Technical School District (MRVTSD)

Mr. Craine reported that the MRVTSD had completed the budget with the sixteen towns involved; that it was up approximately four percent; also, that, due to the drop of ten students in Sudbury, its total assessment will be dropping by \$21,000-22,000.

Richard F. Brooks, Chairman, Lincoln-Sudbury Regional School District Committee (LSRSDC)

Chairman Brooks reported the following: that the LSRSDC budget is up approximately two and one-half percent over last year, Sudbury's assessment is up about five percent while Lincoln's is up twenty-five percent according to student distribution; that a used truck has been jointly purchased with the local Highway Department and they are now responsible for clearing the high school parking lot; and that the school is in the process of tightening up the campus to keep students on the grounds during school hours and help to reduce the student traffic on Concord Road as well.

Alan Silver, Long Range Capital Expenditures Committee (LRCEC)

Mr. Silver reported that the LRCEC will finalize within the next few weeks the Long Range Capital Expenditures Report for distribution at ATM. Mr. Silver commented that the Committee is focusing some attention, and is consulting the Finance Committee, on ways to finance capital expenditures in terms of the lowest interest rate, since it appears the Town may be paying interest rates higher than it should.

Aleta F. Cane, Goodnow Library Trustee

Mrs. Cane announced that the Library has decided not to charge fines during January 28-31 in an effort to have all overdue books returned.

Relative to the budget meeting with the Finance Committee, Mrs. Cane reported that, because of a change in accounting practices which they were unaware of, they have run into a problem with their budget and, consequently, have found it necessary to make cuts in areas mandated by the Massachusetts Board of Library Commissioners for eligibility of State grants and stand a chance of losing \$7,000. Mrs. Cane stated that they will appeal to the Finance Committee once again.

Richard O. Bell - Conservation Commission

Mr. Bell reported that, in addition to Wetland Protection Act hearings, the Conservation Commission has been concerned with the issue of hunting in Sudbury. After a public hearing, several telephone calls and other communications, the Commission voted to ban hunting on Raymond Land West, but to continue allowing hunting at Lincoln Meadows for next year. Mr. Bell noted the acquisition of the thirteen-acre parcel of Brigham Land by the Conservation Commission recently.

Police Administrative Assistant Peter B. Lembo

Sergeant Lembo recapped calendar year 1982 as follows: total of twelve hundred arrests and summons, increase in armed robbery (nine last year), increase in vandalism over last year, seventy operating under the influence of alcohol arrests (double previous year). Mr. Lembo announced that the Department is in the process of implementing two programs which will be sponsored by outside donations - the Officer Phil Seminar, for grades K-4, and Explorers Law Enforcement - Boy Scout program for ages 14-20.

Responding to Mr. Brooks, Sergeant Lembo stated it could be possible to offer a rifle team to interested high school students.

Joseph E. Scammon - Building Inspector

Mr. Scammon reported on the functions of the Building Department as follows: the price of oil has gone down to \$.90 per gallon - it peaked last year at \$1.06; permits: forty-six new homes (two less than last year) for a total estimated building cost of \$4,179,000, fourteen non-residential (down seventeen from last year) for a total estimated building cost of \$1,865,000, one hundred twenty-six additions (down eight from last year) for a total estimated building cost of \$1,137,000, seventeen swimming pool permits (down one) for a total estimated building cost of \$95,600, miscellaneous permits and demolition totaled \$125; fees collected: \$54,363 for 1982 for all functions of the building department of which \$47,996 constitutes building permit fees.

At 9:09 p.m. Chairman Cossart recessed the Town Fathers Forum for coffee and conversation.