

IN BOARD OF SELECTMEN
THURSDAY, SEPTEMBER 2, 1982

Present: Chairman William J. Cossart, John E. Murray and Anne W. Donald.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 8:00 p.m. by Chairman Cossart.

Town Government Offices - Space Needs

Present: Tax Collector Isabelle K. Stone; Town Treasurer Chester Hamilton; Town Clerk Betsey M. Powers; Town Engineer James V. Merloni; Chairman Donald P. Peirce and David M. Collins, Board of Assessors; Fire Chief Josiah F. Frost and Fire Captain Michael Dunne; Building Inspector Joseph E. Scammon; June Grace, Sudbury Public Health Nursing Association; and Chairman James A. Pitts and Marjorie R. Wallace, Finance Committee.

Chairman Cossart opened a meeting with Town Officials to discuss space needs and location for future general Town government offices.

Executive Secretary Richard E. Thompson referenced the following reports/communications:

- from the Executive Secretary, dated August 30, 1982, which addresses:
 - 1) Town government office space needs on a short- and long-term basis; and
 - 2) excessed schools (Fairbank and Loring). (In his communication, the Executive Secretary recommended a monied article of approximately \$60,000 for the October 7 STM; that amount to be used for the Fairbank School in conjunction with the Board's vote on July 7, 1982, to support the concept of a Community Center there, as well as partial use by Lincoln-Sudbury West. If the PBC cannot confirm prior to the STM the cost figure of \$50,000 - the additional \$10,000 to be used for items which need immediate attention, i.e. roof, furnace, security - the recommendation is to proceed with an Article for \$15,000 for plans, specifications, and bids for presentation at the 1983ATM.)
- from the Town Engineer, dated August 26, 1982, outlining two proposals for short-term government office space needs with respect to the Town Hall, Loring Parsonage, and the Flynn Building, with accompanying plans.
- from the Chairman of the Assessors, the Town Treasurer, the Tax Collector and the Town Clerk, collectively, dated July 23, 1982, relative to future office locations, office space needs, and possible methods of meeting those needs. (Floor plans were provided to show three alternate proposals.)
- from the International Association of Fire Fighters, dated September 1, 1982, stating the inadequacies of their present facility in the lower Town Hall and requesting additional space on the first floor.

Chairman Cossart expressed concern with the under utilization of the Flynn Building with respect to the plans submitted. He asked the Town Engineer to run through his proposals.

Mr. Merloni explained as follows:

- Proposal #1 proposes to renovate the Town Hall, using the lower Town Hall for additional office space for both the Board of Assessors and the Tax Collector. The vacated office space in the upper Town Hall would then be utilized by the Town Clerk and the Treasurer.

Problems with this proposal: loss of lower Town Hall as a meeting room, loss of office area for custodians, and no provision for the needs of the Fire Department.

- Proposal #2 provides for renovation of the Town Hall, as well as utilization of the Flynn Building. The Board of Assessors, the Town Accountant and the Tax Collector would be moved to the Flynn Building. The vacated areas would be taken over by the Town Clerk, the Treasurer and the Fire Department.

Problems with this proposal: disruption in the general Town government traffic flow, division of Town departments who generally work together on a daily basis, vehicular traffic movement and parking around the Flynn Building. The Town Engineer added that this proposal would be cost effective to the Town - the main cost being paint and cleaning. Selectman Cossart stated that it is the only proposal that addresses the needs of the Fire Department.

Responding to questions regarding incorporating in the renovations, handicapped access, the Building Inspector stated that the same is not necessary unless the renovations to the Town Hall are more than 5% of its value or exceed \$50,000. Later in the evening, the Town Engineer indicated that it would be practically impossible to construct a ramp to the lower Town Hall at the existing front entrance because of the length required to provide the correct slope into the hall. The Town Clerk suggested that the floor be raised in that case.

Town Clerk Betsey M. Powers expressed her opinion that the Town Engineer's first proposal was most agreeable to her, and most like the one proposed by the Town Hall elected officials. The only space difference is that the Town Engineer's proposal eliminates the custodian's office, and their's does not. Town Clerk Betsey Powers suggested other areas within Town buildings which could be used for meetings, if the lower Town Hall were used for offices. Regarding the permanency of partitions, Mrs. Powers stated that partitions in the lower Town Hall would be adequate on a temporary/permanent basis and their plan should not be discarded because it is not a permanent solution.

Mrs. Powers commented on the Town Engineer's second proposal as follows: 1) it is important that the Town Clerk, the Tax Collector and the Assessors remain together, not only for interaction between those departments but in terms of better serving the public; 2) access to the Town Hall, in terms of serving the handicapped by ramps, is better than putting in an elevator in the Flynn Building; and 3) the need for vault access by those Town Departments moved to the Flynn Building is not addressed.

Mrs. Powers suggested that: the Treasurer and the Accounting Department move to the Flynn Building; the lower Town Hall be renovated to accommodate the Assessors and the Tax Collector; and space vacated by Accounting, Treasurer and Collector be allotted for the Fire Department. Space vacated by the Assessors would be used by the Town Clerk. Mrs. Powers stated that the problem remaining is that the relocation

of offices to the Flynn Building does not fill that Building and access to the second floor of the building is not as convenient as it is now at the Town Hall.

The Fire Chief stated that the area vacated by the Accounting Department, the Tax Collector and the Treasurer would help the Fire Department space needs and that he would be willing to work on those plans with the Executive Secretary. He further stated his opinion that, for the renovations for access and toilets that would be required, no less than this space should be assigned to the Fire Department.

Mr. Peirce commented on the growth of the Town and likewise his department and therefore the increased needs of his department.

Mr. Hamilton stated that his enthusiasm to moving is minimal, but if it is beneficial to the rest of the plan, he would be willing to move. He questioned access to the vault if he is relocated to the Flynn Building and the cost factor of the moves.

There was some discussion between the Town Clerk and the Fire Chief regarding how much space would be taken over by the Fire Department. Selectman Donald questioned what would happen to the back access to the Town Hall if the Fire Department used the back portion.

At the conclusion of discussion, the Selectmen directed the Executive Secretary to meet with the Town Engineer and draw up new plans for further consideration, based on tonight's discussion, addressing as many concerns and suggestions as possible.

Special Town Meeting Appropriation Articles

Present: Town Moderator J. Owen Todd; Town Clerk Betsey M. Powers; Town Treasurer Chester Hamilton; Fire Chief Josiah F. Frost; Chairman James A. Pitts and Marjorie R. Wallace, Finance Committee.

Executive Secretary Richard E. Thompson gave an update on the budget worksheets and funding of Special Town Meeting Appropriation Articles, which he had prepared in conjunction with Town Accountant James Vanar, as presented to the Finance Committee on August 26. (FY84 Estimates had been added.)

During discussion, Chairman James A. Pitts, Finance Committee, questioned whether the Assessors had agreed to the \$200,000 figure in the Overlay Reserve. Mr. Thompson stated that they had not, but that the figure was used only as an estimate, and that a more realistic estimate could be determined after the Finance Committee and Selectmen agree on the amounts needed for the appropriation articles. The Selectmen agreed to attend the Tuesday, September 7th Finance Committee meeting at 8:30 p.m.

Responding to Mr. Pitts, Mr. Thompson stated he had received no further information regarding the MBTA assessment reimbursement.

Review Articles and Order Warrant - October 7 Special Town Meeting

Present: Town Moderator J. Owen Todd; Town Clerk Betsey M. Powers; Town Treasurer Chester Hamilton; Fire Chief Josiah F. Frost; Chairman James A. Pitts and Marjorie R. Wallace, Finance Committee.

Executive Secretary Richard E. Thompson distributed a list of sixteen articles for the October 7 Special Town Meeting and recommended the suggested numbering of the same.

During the Executive Secretary's brief update on the articles, as required, it was on motion by Selectman Murray unanimously

VOTED: To limit the School Disposition Article to the Fairbank School only and not address Loring School, as previously planned.

Responding to the Town Clerk, Administrative Secretary Janet Silva stated that the Special Town Meeting would adjourn, if necessary, to Tuesday and Wednesday, October 12 and 13.

It was on motion by Selectman Donald unanimously

VOTED: To order the Warrant and assign speaking positions on articles for the October 7, Special Town Meeting, as follows:

- | | |
|---|-------------------------------------|
| 1) Fairbank School Disposition | Selectman Murray |
| 2) Gen. Government Office Facilities | Selectman Cossart |
| 3) Town Boundary Change | Selectman Donald |
| 4) Accept GLc59, s5, clause 17C -
Real Estate Tax Abatements | Speak as Individuals |
| 5) Accept GLc41, s108L - Career
Incentive, Police | Selectman Cossart |
| 6) Classification and Salary Plans | |
| 7) Budget Adjustments - Fire | Speak as Individuals,
Fire Chief |
| - Casualty | Town Accountant, |
| Insurance | Selectman Murray, as necessary |
| - Salary | Executive Secretary, |
| Adjustment | Selectman Murray, as necessary |
| | Selectman Donald |
| 8) Unpaid Bills | |
| 9) Street Resurfacing | |
| 10) LSRHS Roof | |
| 11) Hosmer House | Speak as Individuals |
| 12) Stabilization Fund | Selectman Murray |
| 13) Free Cash Adjustment | Selectman Cossart |
| 14) Amend Bylaws Art.XVII - Sealing Fees | Selectman Cossart |
| 15) Amend Bylaws Art.XVII - Wiring Fees | Selectman Murray |
| 16) Water Easement - Septage Facility | Selectman Donald |

And it was further

VOTED: To place on the Consent Calendar, the following eight articles - #3, 4, 5, 6, 8, 14, 15, and 16.

And it was further

VOTED: To support the following Articles - #1, 2, 3, 4, 5, 6, 7 (Casualty Insurance and Salary Adjustment only), 8, 14, 15, and 16.

And it was further

VOTED: To take no position and to report at Special Town Meeting, on the following articles - #7 (Fire Salaries only), 12 and 13.

And it was further

VOTED: To take no position on the following articles - #9, 10 and 11.

Accept Articles

It was on motion unanimously

VOTED: To open and close the Warrant for the purpose of accepting and including two articles, as follows:

#8 Unpaid Bills. (This article was submitted for the payment of unpaid medical bills for Police Officer Vincent Patruno and expanded to include thirteen days vacation pay entitlement and sick leave buy-back due Officer Daniel T. Fitzgerald, on the recommendation of Town Counsel's office dated August 30, 1982); and

#16 Water Easement - Septage Facility. (This article was included by the Selectmen at the request of the Operational Review Committee since work is progressing rapidly at the Septage Facility and the easement is required by the Water District.)

Special Meeting

The Board scheduled a Special Meeting with Town Officials, Boards and Commissions for Saturday, October 2, 1982, at 9:00 a.m. in the Town Hall, in preparation for presentations at the Special Town Meeting.

Accept Bid - Town Buildings Fuel Oil

It was on motion by Selectman Donald unanimously

VOTED: To accept the following bids awarded by the Wellesley School Committee, acting as the agent for The Education Cooperative, for supplying fuel oil for the Town buildings during the 1982-83 heating season, commencing September 1, 1982:

- 1) From Atlas Oil Corporation, 55 Allied Drive, Dedham, Massachusetts, for supplying No. 2 fuel oil at the price per gallon on the date of delivery of the low posting of the Daily New York Journal of Commerce plus \$.0053/gallon throughout the supply period; and
- 2) From said Atlas Oil Corporation for supplying No. 4 fuel oil at the price per gallon on the date of delivery of the low posting of the Daily New York Journal of Commerce minus \$2.07/barrel throughout the supply period.

Use of Community Signs

Upon request dated August 25, 1982, from Fire Chief Josiah F. Frost, on behalf of the Kiwanis Club, and following discussion, it was on motion by Selectmen Murray unanimously

VOTED: To authorize the use of the community signs on Routes 117 and 20 for the Sudbury Kiwanis Club flea market, to be held on October 2, 1982, subject to approval by the Sign Review Board and further subject to removal of the signs by October 2.

The Executive Secretary was directed to contact the League of Women Voters requesting that they use the community signs to publicize the October 7th Special Town Meeting.

Nuclear Arms Meeting

It was on motion by Selectman Murray unanimously

VOTED: To note receipt of a communication dated August 24, 1982, from the Lincoln Committee for Education about Nuclear Arms concerning a meeting scheduled for September 20, 1982.

Executive Secretary Richard E. Thompson stated that the Fire Chief had indicated no interest in attending as Civil Defense Director for the Town of Sudbury.

Sudbury, Ontario - Request for Anniversary Message

It was on motion by Selectman Donald unanimously

VOTED: To direct the Executive Secretary to prepare an anniversary message, both in English and French, to be forwarded to Sudbury, Ontario, for inclusion in a Souvenir Book commemorating its 100th Anniversary of its foundation, as requested by the Ontario Souvenir Committee, in a communication dated August 19, 1982.

Minutes

It was on motion by Selectman Murray unanimously

VOTED: To approve the minutes of the Regular Session of August 23, 1982, as amended, and the minutes of the Executive Session of that date, as drafted.

Utility Petitions #82-18 and -19, North Road

On the recommendation of the Executive Secretary and following discussion, it was on motion by Selectman Murray unanimously

VOTED: To authorize Boston Edison Company to proceed at its own peril immediately with the installation of approximately ten (10) feet of direct buried cable and manholes in North Road, opposite Puffer Lane, in advance of public hearing, to provide electric service to Eden Construction Company to allow construction to go forward of a new home; subject to the vote and conditions of the Board of Selectmen at its official hearing scheduled on September 13, 1982;

and it was further

VOTED: To authorize Boston Edison Company and New England Telephone and Telegraph Company to proceed at their own peril immediately with the installation of approximately ten (10) feet of direct buried cable and manholes in North Road,

approximately 605 feet northwest of Puffer Lane, in advance of public hearing, to provide electric and telephone service to Eden Construction Company to allow construction to go forward of three new homes; subject to the vote and conditions of the Board of Selectmen at its official hearing scheduled on September 13, 1982.

Executive Secretary Richard E. Thompson confirmed that all abutters had been notified, with the exception of one who had an unlisted telephone number, and all expressed no concern with either utility petition.

Meeting - Fort Devens

Relative to a meeting scheduled for Saturday, September 11, 1982 at Fort Devens - Second Annual Open House - Selectmen Donald and Murray stated they did not plan to attend; Selectman Cossart indicated he would be able to attend.

Communications Received

The Board acknowledged receipt of the following communications:

- from Richard L. Stevens, Board of Health, dated August 27, 1982, to the DEQE relative to Coatings Engineering;

- a notice of public hearing on Monday, September 20, 1982, from the Earth Removal Board, for application to remove approximately 1,250,000c.y. of earth from land situated off North Road;

- an invitation to attend a meeting at the Middlesex County Jail, September 8, at 9:30 a.m. None of the Selectmen expressed an interest in attending;

- The Municipal Forum, Summer, 1982. Selectman Donald suggested that the person who took Rebecca Ritchie's place on the Sudbury River Diversion, Citizens Advisory Committee, be given a copy; Mr. Thompson stated he would do so.

- dated August 31, 1982, from Juvenile Safety Officer William B. Carroll relative to the workload for the Juvenile Restitution Committee. Following discussion relative to vandalism at the Loring and/or Fairbank Schools over the past several months, and restitution by involved juveniles through the Juvenile Restitution Committee, the Executive Secretary was directed to request that Officer Carroll attend the Board's next regularly scheduled meeting for discussion of that subject.

Co-holders Agreement and Agricultural Preservation Restriction

It was on motion unanimously

VOTED: To re-sign a Co-holders Agreement and Agricultural Preservation Restriction under Annual Town Meeting 1981 Article 39 - Parcel 6, 36.6 acres (Shick/Farmers Home Administration), off Lincoln Road, previously signed by the Board on May 17, 1982, to be sent to the Department of Agriculture.

Executive Session

It was on motion at 10:20 p.m. by roll call

VOTED: To enter into Executive Session for the purpose of discussing strategy for litigation, where open discussion of the same may have a detrimental effect.

(Chairman Cossart, in favor; Selectman Murray, in favor; Selectman Donald, in favor.)

Chairman Cossart stated that Public Session would not reconvene following the Executive Session.

There being no further business to come before the Board, the meeting was adjourned at 10:30 p.m.

Attest: _____

Richard E. Thompson
Executive Secretary-Clerk