

IN BOARD OF SELECTMEN  
SATURDAY, DECEMBER 4, 1982

Present: Chairman William J. Cossart, John E. Murray, and Anne W. Donald.

The statutory requirements as to notice having been fulfilled, the special meeting was called to order by Chairman Cossart, at 8:00 a.m. in the Loring Parsonage.

Engineering Department FY84 Budget

Present: James V. Merloni, Town Engineer, and Marjorie Wallace, Finance Committee Liaison.

Town Engineer James Merloni presented his budget recommendations to the Board of Selectmen, noting an increase of 7.6% in personal services, a decrease in the captial expenditures account, and a 3% increase in other expenditures.

There was some discussion concerning the makeup and qualification requirements for personnel in the Engineering Department, and there was a consensus by the Board that it would like to keep the current expertise the department has, if possible, but further upgrading would be impractical for a town the size of Sudbury.

The Board approved the budget as prepared by the Town Engineer.

Fire Department FY84 Budget

Present: Fire Chief Josiah F. Frost, Acting Assistant Fire Chief Michael Dunne, and Marjorie Wallace, Finance Committee Liaison.

There was some discussion relative to the mandate of Town Meeting and the necessity to continue full funding for the North Station, with Selectmen Cossart and Murray stating that funding does not necessarily have to continue next year.

It was noted by Assistant Chief Dunne that the only expansion within the alarm system would be for new developments/businesses; no further boxes would be installed in residential areas, and some have been taken out. Chief Frost stated that the insurance companies would not accept use of private alarm systems at the Police Station for fire alarms.

The Board directed the Fire Chief to look into the matter of maintaining home radios for the firemen to determine if this practice should continue.

With the exclusion of Capital Expenditures and Personal Services, the Fire Chief was directed to reduce the budget to show a 2.5% increase.

Assistant Chief Dunne stated that he was strongly in favor of keeping the dispatchers and full manning of Station 3 (North Station).

Police Department FY84 Budget

Present: Administrative Assistant/Sergeant Peter Lembo, and Marjorie Wallace, Finance Committee Liaison.

Regarding Personal Services, the Board directed that the amounts for holiday pay for the Police Chief in FY83 and 84 be deleted. Since it is not clear what individual will fill the position of Police Chief for the entire year, it was decided that for budgetary purposes using the 1.8 ratio would be best. Selectman Murray expressed his opinion that the subject of pay for the Police Chief needed more discussion by the Board. Executive Secretary Richard E. Thompson stated that the Town was not obligated to pay the Police Chief holiday pay unless he works on a given holiday.

Chairman Cossart recommended, and it was agreed, that discussion regarding the lieutenant position should be held until the new Chief can participate in the decision; however, the line item should be kept in the budget with zero dollars.

The Board requested that the dollar amounts for longevity and career incentive be deleted from the individual salaries and placed in two separate line items.

Administrative Assistant Peter Lembo informed the Board that the overtime account included funds necessary for 100% three-sector coverage and also included buybacks.

The Capital Equipment Account included funds for replacing cruisers #2, 3, 4, and 7, a new electric typewriter, replacing roof lights and speakers on four vehicles, new rechargeable flashlights, cage dividers for cruisers, tear gas, and a breathalyzer. The department's old breathalyzer would require new equipment - upkeep has become expensive. The new breathalyzer does not require training; therefore, \$1300 in the overtime account for training can be deleted if this purchase is approved plus some maintenance money.

There was discussion concerning the need to trade in the Highway Safety car as of June 30, 1983 and the need to check on the procedure and whether it must be replaced with another highway safety vehicle. Administrative Assistant Lembo stated that, if money was not available for the cruisers budgeted, perhaps the safety car would have to be eliminated.

Also discussed, were the fees collected by the Police Department, which were to be inserted on pages 3 and 4 as offsets in the program budget. It was noted that greater income would be realized from payment for copies of records. Chairman Cossart requested that close attention be paid to verifying the Police Department's cash books and receipts by the Town Accountant.

The Board requested that efforts be made to reduce the general expense account to the 2.5% increase limit set by the Finance Committee.

Following further discussion, it was agreed that the Police Budget, following the foregoing revisions, would be brought back to the Board for final approval at its December 13th meeting.

Selectmen and Law FY84 Budget

Present: William Wood, Finance Committee Liaison, William Maurhoff, Finance Committee member; J. Silva, Administrative Secretary.

The Board reviewed the Selectmen and Law budgets prepared by the Executive Secretary and expressed tentative agreement with the same.

Unclassified FY84 Budget

Present: William Maurhoff, Finance Committee Liaison, William Wood, Finance Committee member; J. Silva, Administrative Secretary.

The Board reviewed with the Executive Secretary the Unclassified Budget for FY84. A lengthy discussion ensued concerning the proposed plans for purchasing a word processor, following which, it was agreed by those present that further information and justification should be provided to support this purchase. The Selectmen directed the Executive Secretary to prepare the same and bring back for approval the Unclassified, Selectmen and Law Budgets.

The meeting was adjourned at 12:30 p.m.

Attest: \_\_\_\_\_  
Richard E. Thompson  
Executive Secretary-Clerk