

IN BOARD OF SELECTMEN
MONDAY, JANUARY 12, 1981

Present: Chairman John E. Murray and Anne W. Donald.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:00 p.m. by Chairman John E. Murray.

Utility Petition 80-24, Union Avenue

Present: Carole Clinton, Boston Edison.

In conformity with General Laws, Chapter 166, Sections 21 and 22, the Board considered Utility Petition #80-24 of Boston Edison Company and New England Telephone and Telegraph Company, for permission to erect or construct one (1) hip guy and anchor, and one (1) pole to be used in common by them, upon, along, and across the following way of the Town:

Union Avenue, westerly side, approximately 438 feet north of Boston
Post Road - One (1) pole and One (1) hip guy and anchor.

Executive Secretary Richard E. Thompson reported that all appropriate Town officials and abutters had been notified and that both the Building and Wiring Inspectors had submitted favorable reports dated January 8 and January 5, 1981, respectively.

Ms. Carole Clinton of Boston Edison Company stated that the new pole (and hip guy and anchor) would be positioned across the street from the existing pole, located between the Post Office and abutting property, to support the existing pole, which is leaning to one side.

Following discussion it was on motion by Selectman Donald unanimously

VOTED: To approve Utility Petition 80-24, as described above and as shown on a plan entitled, "Plan of Union Ave., Sudbury, Showing proposed pole location and hip guy", dated October 20, 1980.

Bond Anticipation Notes

Present: Chester Hamilton, Town Treasurer.

The Board was in receipt of a communication dated January 7, 1981, from Town Treasurer Chester Hamilton requesting the Board's approval to borrow \$540,000 in Bond Anticipation Notes, \$200,000 of the amount to repay borrowing for the Police Station addition due February 3, and the balance to cover the remaining cost of the Police Station addition.

Responding to the Selectmen, Mr. Hamilton stated that there is a possibility that the repayment can be extended to August, and, at that time, under present legislation, could be extended for another year; also, that the present interest rate may be as high as nine or ten percent.

Following a brief discussion, it was on motion by Selectman Donald unanimously

VOTED: To approve the request dated January 7, 1981, from the Town Treasurer Chester Hamilton to borrow \$540,000 in Bond Anticipation Notes, as noted above.

Treasurer's Financial Statements - 1980 Annual Town Report

Present: Chester Hamilton, Town Treasurer.

The Board reviewed with the Town Treasurer his January 7, 1981, communication and attached annual report and agreed with his recommendations for condensing the Town Treasurer's financial statements in order to save space, and consequently printing costs per page, in the Town Report.

Following discussion and on the recommendation of the Executive Secretary, it was also agreed that a notation be inserted following the Treasurer's report (in the Town Report) explaining that a detailed analysis of the Treasurer's financial statements would be publicly available at any time in the Treasurer's office.

At the suggestion of Selectman Donald, Mr. Hamilton indicated that he would change the wording of the caption "Cash Deposits Held by Treasurer" so as not to imply that money is being held in the vault, which is not the case.

Richard E. Thompson - Acting Town Accountant, January 7, 1981

It was on motion by Chairman Murray unanimously

VOTED: To confirm the telephone vote of the Board on January 7, 1981, to appoint Richard E. Thompson as Acting Town Accountant for the day of January 7, 1981, in the absence of Town Accountant John H. Wilson.

Betsey M. Powers, Certified Municipal Clerk

The Board noted receipt of a communication dated December 30, 1980, from The International Institute of Municipal Clerks announcing that Betsey M. Powers has been awarded the designation of Certified Municipal Clerk.

The Board directed the Executive Secretary to forward a letter of congratulations to Mrs. Powers.

Minutes

In the absence of Selectman Cossart, the Board tabled approval of the minutes until next week.

Chairman Murray recessed the meeting at 7:30 p.m. for a coffee break; the meeting was called back to order at 7:45 p.m.

Current Items of Interest

MDC Sudbury River Diversion

Selectman Donald updated the Board on a recent meeting of the Study Committee for the Sudbury River Diversion by stating that discussion focused on setting a minimum flow level, which will also be agreeable to other Sudbury River Communities; also, what effect the diversion will have on Town and private wells, which is something the Study Committee would like the MDC's engineers to take into consideration when they prepare their study, which she said would be released some time in the near future.

Relative to the 1981 Annual Town Meeting article, the Study Committee would like to have a professional consultant look over the final Sudbury River diversion report to confirm the engineering aspect.

Sanitary Landfill

The Executive Secretary reported that the Town Engineer and Highway Surveyor had met with the DEQE, and that a full report would be included in the Selectmen's next package.

Meetings

The Executive Secretary informed the Board of the following upcoming meetings:

- a reception at the State House for legislators, sponsored by the Massachusetts Municipal Association, Tuesday, January 20 from 3:00-5:00 p.m.;
- an area-wide MBTA meeting at the Maynard Town Building, rescheduled to Wednesday, January 21 at 7:00 p.m.;
- a Finance Committee meeting January 22 dealing with the Police and Fire budgets;
- a Planning Board meeting, Thursday, January 22, at 8:00 p.m. dealing with the Selectmen's zoning articles; and
- the Town Fathers Forum, January 26 at 8:00 p.m. - Chairman Murray to make a preliminary report on the effects of Proposition 2 1/2 on Town budgets.

Sheehan Case

It was on motion by Chairman Murray unanimously

VOTED: To confirm a telephone vote of the Board on January 9, 1981, authorizing Town Counsel to settle out of court the case of Philip and Barbara Sheehan, 56 Landham Road.

Chairman Murray recessed the meeting from 8:00-8:30 p.m.

Personnel Board 1981 Town Meeting Articles

Present: Henry P. Sorett (arrived late), Chairman, Cornelius Hickey, Robert B. Rowley and David Grunebaum, Personnel Board; Betsey M. Powers, Town Clerk.

Chairman Murray welcomed members of the Personnel Board for a discussion relative to their two articles for the 1981 Annual Town Meeting.

Amend Personnel Bylaw: Classification & Salary Plans, Article XI

During discussion, it was on motion by Chairman Murray unanimously

VOTED: To confirm the consensus of the Board to support a line item appropriation in the Unclassified Budget of \$68,000 to provide a 7% increase for Fiscal Year 1981-82 for non-union personnel and to provide funds for the Supervisory and Engineering Associations, and further, to support the provision of a 7% increase in the Personnel Board's Classification and Salary Plan article (which had been approved by the Finance Committee subject to the Board's final approval).

The Board requested that the Personnel Board discuss and/or further clarify:

- 1) the exclusion of union personnel from the Classification and Salary Plan; and
- 2) address the maximum salaries of three individually-rated positions - the Fire Chief, the Town Accountant and the Executive Secretary, and report back to the Board as soon as possible.

Following discussion relative to the position of Civilian Dispatcher, it was mutually agreed that this position would remain in the Classification and Salary Plan; however, since it was the indication of the Police Chief that this position would be eliminated under Proposition 2 1/2, the position would not be included in the list of non-union personnel receiving the 7% increase for Fiscal Year 1981-82 in the above-mentioned article. Mr. Grunebaum added his opinion that the present Civilian Dispatcher was overpaid at his present rate of salary, without the 7% increase, compared to the salaries for this position in surrounding communities. Mr. Thompson explained that this position had been created for an individual, who had been a former patrolman, whose duties are in excess of the usual Civilian Dispatcher's duties.

Amend Personnel Administration Plan, Article XI

During discussion it was agreed that the only change to the Personnel Administration Plan created by this amendment which needed discussion was the added provision that the Personnel Board would become involved with employees' step increases. Mr. Sorett explained it would also insure that supervisors would submit the proper documentation for step increases and promotion increases. (Chairman Murray addressed Mr. Sorett's expressed concern that, in the past certain supervisors had not been submitting the proper documentation and that the Personnel Board was unable to enforce this procedure because the wording was not so stated in the bylaw, by stating that Town Accountant John H. Wilson is presently compiling an informational type booklet which will help inform new appointees and Town Officials regarding proper personnel procedures.)

There was some discussion relative to the wording dealing with the Personnel Board's "approval" (in sections a and b of the article) and recommendations on how the wording could be as significant/strong with the elimination of that word, which may cause some consternation on the part of certain Town Meeting members and elected Town officials. The Personnel Board accepted those suggestions/recommendations and stated that they would re-examine the wording and amend the article accordingly. Mr. Sorett said that the Personnel Board would be meeting tomorrow evening.

The Town Clerk recommended that the Personnel Board should provide a means whereby a salary increase (step and/or promotion) is not held up because the Board is unable to address it immediately. Mr. Thompson stated that in the past it had been the policy of the Personnel Board to allow the Chairman to authorize the process with a confirming vote of the Personnel Board at its next meeting. Mr. Sorett stated that he presently has the authority to sign the Personnel Board payroll vouchers, and that the Board would discuss Mrs. Powers' recommendation tomorrow evening also.

Relative to the vacancy on the Personnel Board, Mr. Thompson stated that one application had been received and that it and any others received would be forwarded to the Personnel Board for its consideration.

There being no further business to come before the Board, the meeting was adjourned at 9:30 p.m.

Attest: _____

Richard E. Thompson
Executive Secretary-Clerk