

IN BOARD OF SELECTMEN  
MONDAY, FEBRUARY 2, 1981

Present: Chairman John E. Murray, Anne W. Donald, and William J. Cossart,  
(arrived at 7:20 p.m.)

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:00 p.m. by Chairman John E. Murray.

Accept Bid - 1981 Annual Town Meeting Warrant

Following review of a January 30, 1981, communication from Administrative Secretary Janet Silva relative to the January 29, 1981 bid opening for the printing of the 1981 Annual Town Meeting Warrant (six bids were received ranging from \$15.85 to \$40.60 per page), it was on motion by Selectman Donald unanimously

VOTED: To accept the bid dated January 22, 1981, from the Rene Press, Inc., for the printing of the 1981 Annual Town Meeting Warrant, at the cost of \$15.85 per page, in accordance with the Town's specifications dated January 16, 1981.

Accept Bid - Four Police Cruisers

The Board reviewed the bids for four new police cruisers, opened on January 26, 1981, and a communication dated January 27, 1981, from Police Chief Nicholas Lombardi recommending the Town accept the bid from Main Street Auto Sales & Service, and requesting a transfer in the amount of \$77, needed to complete the transaction. Executive Secretary Richard E. Thompson pointed out that a transfer will not be necessary because there is enough money in the Insurance Recovery (approximately \$2,580) which can be applied toward the balance.

Following a brief discussion, it was on motion by Selectman Donald unanimously

VOTED: To accept the bid for four new police cruisers (1981 Ford LTDs) of Main Street Auto Sales & Service, Inc., 1022 Main Street, Waltham, Massachusetts, for a total price of \$31,036.00, with a trade-in of \$6,579, for a net price of \$24,457.00, as specified in their bid dated January 26, 1981, and in accordance with the Town's specifications.

Blue Cross/Blue Shield Agreements

It was on motion unanimously

VOTED: To sign the following agreements:

a) With Blue Cross of Massachusetts, Inc., and Blue Shield of Massachusetts, Inc., for benefits set forth in Master Medical Certificate MM 1 2-1-68 Revised with Riders R3000, R596, R170, R889, R690, R738, R1017, R1522, R979, and R390, for the period May 10, 1980, to May 9, 1981.

b) With Blue Cross of Massachusetts, Inc., and Blue Shield of Massachusetts, for benefits set forth in Medicare Extension Certificate ME OME 7-1-73 with Riders R317, R342, R346, R349, R842, and R852, for the period May 1, 1980 to April 30, 1981.

Town Property Transfer - Tax Department/Ancient Documents Committee

Following a brief discussion it was on motion by Chairman Murray unanimously

VOTED: To approve, in accordance with the provisions of the Town Bylaw Article XII, Town Property, the transfer of a Shaw-Walker safe from the custody of the Tax Department to the Ancient Documents Committee.

Accept Donations - Edwin Barrett Hosmer Memorial Fund

It was on motion by Selectman Donald unanimously

VOTED: To accept, on behalf of the Town, two checks totaling \$40.00, listed in a communication from the Town Treasurer, dated January 23, 1981, to be deposited to the Edwin Barrett Hosmer Memorial Fund.

Resignation - Council on Aging

It was on motion by Selectman Donald unanimously

VOTED: To accept with regret a letter of resignation from Barbara B. Bortle, dated January 26, 1981, from the Council on Aging, in order to take over the recently vacated position of Director of the Senior Citizens Drop-in Center.

The Board directed the Executive Secretary to send a letter on its behalf to Mrs. Bortle expressing appreciation for her work on the Council on Aging and for her continuing service to the elderly in this Town.

(Selectman Cossart arrived.)

Intention to Lay Out Streets - Articles 22 and 23

Following a brief discussion it was on motion by Selectman Donald unanimously

VOTED: That the Board lay out the following ways, as described in articles 21 and 22 for the 1981 Annual Town Meeting, at its regular meeting of March 23, 1981; that proper notice of the Board's intention to lay out those ways be given to the owners of the properties in question not less than seven days before such date; and that the proposed layouts be referred to the Planning Board for its report thereon:

Adams Road  
Silver Hill Road  
Sunset Path  
Thunder Road  
Wilshire Street  
East Street

State Level Spending

Following discussion, it was on motion unanimously

VOTED: To support communications dated January 7, 1981, and November 24, 1980, from the Town Manager of Arlington requesting that Sudbury join other towns in demanding State "level" spending relative to the Fiscal 1982 budget and State agency spending, and requesting that any resulting savings be returned to the cities and towns in local aid.

The Executive Secretary was directed to forward a letter to the Arlington Town Manager transmitting the above voted endorsement.

Minutes

It was on motion unanimously

VOTED: To approve the minutes of the Regular and Executive Sessions of January 26, 1981, both as drafted.

Approve Wording of Selectmen's Articles and Reports

Following discussion it was on motion by Selectman Donald unanimously

VOTED: To accept the wording of the following Selectmen's articles and/or reports:

- Amend Bylaws, Art. V, 3 - Public Safety, Inflammables Storage - - article and report.
- Unemployment Compensation - - report, as amended.
- Study - MDC River Diversion - - report.

Selectman Donald gave the Executive Secretary a copy of some suggested revisions for the Selectmen's report on the Cluster Zoning article, and suggested that he pass along the report after it is approved next week to the Planning Board.

Interview/Appointment - Conservation Commission

Present: Chairman Joan C. Irish, Richard O. Bell, Conservation Commission; and Richard M. Passalacqua, Applicant.

Chairman Murray welcomed Atty. Richard M. Passalacqua, candidate for appointment to the Conservation Commission. Following an interview, during which the Chairman asked Atty. Passalacqua his interest in serving on the Conservation Commission, it was on motion by Chairman Murray unanimously

VOTED: To appoint Richard M. Passalacqua, 461 Hudson Road, to the Conservation Commission, to replace David Grunebaum, for a term to expire April 30, 1983.

Revised Articles - Personnel Board

Following discussion with the Personnel Board at the Selectmen's meeting of January 20, 1981, relative to the Personnel Board's 1981 Annual Town Meeting articles - Personnel Administration Plan, Article XI, and Personnel Bylaw: Classification & Salary Plans, Article XI, Schedules A & B - the Personnel Board submitted revisions to the same on January 27.

Following discussion and on the advice of Town Counsel, the Selectmen directed the Executive Secretary to request that the Personnel Board speak to Town Clerk Betsey M. Powers, relative to concerns/recommendations expressed in her communication of January 20, 1981, regarding the Personnel Board's proposed amendments to the Personnel Salary Plan and Administration Plan, and to advise the Selectmen of any further revisions to the articles.

Chairman Murray recessed the meeting at 7:55 p.m.; the meeting was called back to order at 8:05 p.m.

Flood Insurance Study

Present: Judith Holloway, Federal Emergency Management Specialist; Paul Berquist, (Howard, Needles, Tammen & Bergendorf); Joseph E. Scammon, Building Inspector; James V. Merloni, Town Engineer; Chairman Joan C. Irish and Richard O. Bell, Conservation Commission; Chairman John C. Cutting and Olga P. Reed, Planning Board.

Chairman Murray opened a meeting with Judith Holloway, Emergency Management Specialist, from the Federal Emergency Management Agency (FEMA), to review a preliminary Flood Insurance Study dated December 15, 1980, prepared for Sudbury at no cost by the firm of Howard, Needles, Tammen & Bergendorf under contract with FEMA. Ms. Holloway introduced consultant Paul Berquist. Chairman Murray asked Town Officials and representatives from the various Town Boards and Commissions in attendance to introduce themselves.

Ms. Holloway's opening remarks focussed on Sudbury's involvement in the National Flood Insurance Program. Only through continued involvement and final acceptance of the program by the Town would flood insurance be available; it would also be a consideration by lending institutions since their interest would include proper insurance coverage - flood insurance where applicable.

Ms. Holloway stated that the process of finalizing the Flood Insurance Mapping Study will take approximately one year. Any zoning affected by the study can be taken care of through Town Meeting. In the finalization process, the proposed elevations are published twice - the second publication marks the beginning of a 90-day appeal period, through the governing body of the Town. At the end of the appeal period, the study would be finalized - approximately December, 1981 - so that zoning changes, if any, could be addressed at the 1982 Annual Town Meeting. At the end of the six-month period, if a Town decides not to continue participation, certain effects take place. The town would become what is called a "suspended community" and flood insurance would become non-existent! Later in the evening, Ms. Holloway stated that the mappings would be finalized by December, 1981. (Selectman Cossart commented that Sudbury's deadline for submitting Town Meeting articles is December 1.)

Ms. Holloway explained the requirements for continued participation in the program, concluding that the Town is in good shape, with only a few areas to look at and/or discuss with appropriate Town officials, perhaps in the areas of zoning floodways, drainage installation in subdivisions, subsurface disposal (Board of Health), wording relative to water courses.

The Town Engineer asked about the appeal process and whether technical back-up data was needed. Ms. Holloway stated that technical information would only be required if, after research and discussion, a difference of opinion still remained.

Mr. Paul Berquist's presentation included an explanation of the areas studied and how the data obtained would be used. Using mappings, 1) showing a detailed hydrology study of the brooks, which established elevations for the 10-, 50-, 100-, and 500-year floods and established flood boundaries, and 2) showing a Flood Boundaries and Floodway Map, Mr. Berquist explained how insurance rates would be determined based on this information. The maps were shaded and numbered and lettered designating different flood insurance rates according to flood elevations and flood boundaries.

In addition to mappings, Mr. Berquist stated that field services were done providing information on the waterways, bridges and dams.

Mr. Berquist stated that work maps, showing flood boundaries, had been reviewed by the Town about a year ago, and that subsequent to that, they had been forwarded to Washington for a final technical review. Upon finalization in December, 1981, these mappings will become the official flood insurance maps for the Town of Sudbury.

Mr. Berquist referenced profiles with more specific information regarding elevations of waterways, etc.

Following further discussion, Planning Board member Olga P. Reed questioned making any such determinations using a map with a 1"=500' scale, commenting that it would not be very definitive, especially in locating a small area. Ms. Holloway stated that maps were used only as an indicator; elevations would be the final determination.

Mrs. Reed expressed her opinion that a certain portion of Hop Brook (in the area of the Post Road) did not appear on the maps in the Study as it exists now. Mr. Berquist stated that if there are areas that should be looked at, this would be the appropriate time to bring it up. Mrs. Reed stated that perhaps the Town map should be compared to the FEMA flood mappings, adding that certain streets had been omitted. Ms. Holloway responded that only streets in the flood plain area are on the map. Responding to Selectman Donald, Ms. Holloway stated that the maps will be used for five years but areas would be re-studied if existing conditions are changed.

Chairman Murray stated that due to time limitations, all further comments/concerns should be directed to the Town Engineer, and that, following a review of data and information the Town Engineer was requested to forward a report and comments on the current Federal Sudbury flood mapping program. Chairman Murray thanked Ms. Holloway and Mr. Berquist for their attendance and presentation and thanked local Town officials and representatives for their interest, as well.

Permanent Building Committee - 1981 Annual Town Meeting Articles

Present: Chairman D. Bruce Langmuir, Michael E. Melnick, James F. Goodman, and Dan A. Woolley, Permanent Building Committee; and Jonathan Sirota, Sudbury School Committee.

Article: School Roof Studies

Permanent Building Committee (PBC) member Michael E. Melnick explained the potential funding suggested by the Finance Committee for this article as follows: In 1979, \$30,000 was appropriated by Town Meeting for the Fairbank School roof, of which \$5,000 was expended toward the roofing study. The Finance Committee is suggesting that \$4,000 of the \$25,000 balance be appropriated toward this article - a school roof study for the Curtis, Noyes, Haynes and Nixon Schools - leaving a balance on account of approximate \$21,000.

Mr. Sirota stated that he believed the School Committee would be willing to use the funds remaining from Article 24 of the 1979 Annual Town Meeting to help defray the cost of the PBC's articles, School Roof Studies and Energy Conservation Implementation.

Article: Energy Conservation Implementation

PBC Chairman D. Bruce Langmuir referenced the "Executive Summaries", prepared by Jay M. Silverston and Associates, Inc., which are individual studies for each of the four schools - Curtis, Nixon, Haynes, and Noyes - included in the Technical Assistance Audit, conducted by Silverston during the months of August through November, 1980, showing energy conservation measures, some of which are proposed within the PBC's Energy Conservation Implementation article for the 1981 Annual Town Meeting.

Mr. Langmuir distributed and explained to the Board a "Savings Summary" showing: total implementation costs, first-year savings, simple paybacks, and total annual energy savings, for the total of the three schools (Noyes, Haynes and Curtis) in the areas of lighting, boiler efficiency, and window heat loss. Mr. Langmuir pointed out one correction to be made on the Savings Summary under the Implementation Cost, that the figure proposed in the article should be changed from \$72,000 to \$87,000 as a result of changes in the proposed boiler adjustments for better energy conservation and payback.

Mr. Langmuir reviewed that last spring the PBC conducted a preliminary energy audit for all school and municipal buildings at a cost of \$5,800, and received \$2,900 under Federal grant. Approximately \$62,000 was appropriated for an energy article at last June's Special Town Meeting of which approximately \$20,000 was ear-marked for a Technical Assistance Audit; \$18,000 was actually expended, and we have been notified that we will receive \$9,000 back on the \$18,000 investment. Mr. Langmuir stated that some of the measures, supported financially under the June, 1980, Special Town Meeting, are still being implemented and the results of the Technical Assistance Audit are still being analyzed; therefore, figures to be presented to the 1981 Annual Town Meeting have not been finalized yet - any figures discussed tonight are estimated.

Relative to boiler and lighting implementation measures, Mr. Langmuir stated that we have an excellent chance of receiving 50% reimbursement from the Federal government. Mr. Langmuir stated that if the Savings Summary included Nixon School, the total implementation costs would be \$244,000 rather than \$229,565 (as shown on the schedule) and would show a first-year savings of \$53,000 rather than \$42,145. The Nixon School building is not included on the Savings Summary since the PBC felt the building would not be used for the education of the children (a requirement of eligibility for matching funds), but rather as a school administration building. Sudbury School Committee member Jonathan Sirota stated that the school building would be used as a media center and would be directly related to school functions.

During further discussion, Mr. Langmuir explained that energy conservation measures with the fastest payback would be implemented first; therefore, the PBC intends to go forward with boiler and lighting recommendations, and perhaps at some future time work with the recommendations regarding window heat losses. Mr. Langmuir stated that the PBC must apply by March 16 for the third phase of the program for matching funds. Later, Mr. Langmuir stated that to apply for Federal reimbursement, the payback for a project must be one year plus - again we would be eligible.

Chairman Murray expressed his opinion that Town Meeting will want to know the results of the energy conservation program to date. Selectman Cossart added his opinion that it should be made very clear to Town Meeting what is to be expected in the future in terms of the over-all program and whether this is to be a continuing program, and, if so, what amounts of money will be needed on a yearly basis to continue.

Following further discussion, Chairman Murray indicated to the PBC that further discussion and more conclusive figures (perhaps closer to Town Meeting) would probably be necessary before the Board can take a final position on this article.

At the conclusion of discussion, Chairman Murray thanked the members of the PBC for the explanation of their articles and attendance tonight.

Chairman Murray recessed the meeting at 9:20 p.m.; the meeting was called back to order at 9:30 p.m.

#### Interviews - Personnel Board

Present: Chairman Henry P. Sorett and Robert B. Rowley, Personnel Board; Stephen M. Golder and Eric A. Simonsen, applicants.

Chairman Murray welcomed two applicants for the Personnel Board - Stephen M. Golder and Eric A. Simonsen.

Following interviews of the candidates, Chairman Murray suggested that they both attend the next Personnel Board meeting - Tuesday, February 3 - 7:30 p.m. at the Loring Parsonage, and communicate to the Selectmen's office, following their attendance at that meeting, confirmation of their interest after having become more acquainted with the work of that Board. Both candidates stated that they would plan to do so, and that they had received a copy of the Personnel Bylaw.

Chairman Murray thanked Mr. Golder and Mr. Simonsen for their interest and for attending tonight's meeting.

Position by Selectmen on Town Meeting Articles

During review of thirteen articles for the 1981 Annual Town Meeting, held for further clarification/discussion at the Board's last meeting on January 26th, it was on motion unanimously

VOTED: To support the following article:

- #29 Landfill Cover Material - \$52,000;

and it was further

VOTED: To withdraw the following article:

- #13 Amend Bylaws, Art. IX, VI, C 5 - Special Permit Guidelines - Site Plans;

and it was further

VOTED: To take no position and/or speak as individuals on the following article:

- #3 Amend Bylaws, Art. II, 12 - Debate Time;

and it was further

VOTED: To hold the following 1981 Annual Town Meeting Articles for further clarification/discussion:

- # 6 Personnel Administration Plan
- # 9 Amend L-S Regional Agreement - Art. 5d & 9, Budgets
- #20 Budget
- #23 Street Acceptance - East Street
- #28 Secretarial Pool - \$20,000
- #32 School Roof Studies - \$4,000
- #33 Energy Conservation Implementation (amount changed to \$87,000)
- #37 Levy Limit/Proposition 2½ Override
- #38 Appropriations Limit
- #39 Use of Free Cash

Current Items of Interest

MAPC Workshop

Selectman Donald reported that she had attended a MAPC ground water workshop in Maynard last Wednesday (January 28), and was surprised to hear from an IEP representative that landfills and gravel pits will have leachates no matter how much ground cover there is. Selectman Donald referenced the recent report from the Department of Environmental Quality Engineering relative to Sudbury's involvement with an Open Dump Inventory suggesting inadequacies of the Sudbury Landfill due to leachates.



Dudley Road

In accordance with the Board's discussion relative to the Dudley Road traffic problems on January 19th, and in accordance with a January 20, 1981, request for comment from appropriate Town Officials, Mr. Thompson called the Board's attention to the following communications received:

- from the Highway Department, dated January 28, 1981;
- from the Police Chief, dated January 28, 1981; and
- from the Fire Chief, dated January 27, 1981.

Following discussion the Executive Secretary was directed to initiate a meeting the first week in March with appropriate Town officials (including the Town Engineer, the Highway Surveyor, the Fire and Police Chiefs and the Tree Warden), Boston Edison and New England Telephone representatives, and Dudley Road abutters (including abutters of streets off Dudley Road and Nobscot Road abutters nearest Dudley Road) for further discussion of the possibility of removing utility poles and trees from the very edge of the road's pavement, street sign alterations, and the possibility of Dudley Road becoming a one-way street. Selectman Donald commented that the above-mentioned report received from the Highway Surveyor refers to street numbers of homes which are not shown on the accompanying map; consequently, the data was difficult to understand.

Real Estate Tax Abatement

Selectman Cossart gave the Executive Secretary a letter which he had received from Thomas Reed dated January 12, 1981, relative to a real estate tax abatement request and the Town's denial of the same.

Change Order #2 - Police Station

On the recommendation of the Executive Secretary, it was on motion unanimously

VOTED: To authorize the Chairman of the Board of Selectmen to sign Change Order #2 in the amount of \$130 for a change in ceiling construction, affecting the Police Station contract with Hugo Construction, dated October 6, 1980; copies of the change order are to be forwarded to both Hugo Construction and Kubitz and Pepi, Architects, as requested by Franklin M. V. Pepi under cover letter dated January 22, 1981.

Walkway Maintenance

The Board acknowledged receipt of a communication dated January 28, 1981, from Highway Surveyor Robert A. Noyes, responding to the Board's request for his comments regarding a January 8 communication from Mrs. Gelsinon concerning snow removal on the walkway in front of her property on Concord Road. The Executive Secretary was directed to forward a copy of Mr. Noyes' communication to Mrs. Gelsinon, with a cover letter responding to her communication of January 8, 1981.

Vitale/Ragland Dog Hearing

Mr. Thompson noted information received from the Framingham Animal Hospital, through the Dog Officer, relative to the Vitales' dog (see Vitale/Ragland Dog Hearing, minutes of January 26, 1981) - a "caution-go-slow" note in the dog's file.

Environmental Study by U.S. Fish and Wildlife Service

Mr. Thompson informed the Board of receipt of an Environmental Assessment for a development project consisting of a maintenance facility and parking lot on the former Elbanobscot property at the Great Meadows National Wildlife Refuge, under cover letter dated January 29, 1981, from the Regional Director of the U.S. Fish and Wildlife Service. Chairman Murray stated he would review the same for possible comment by the Board.

Police Crime Report

Selectman Cossart referenced the Police Chief's crime report which was submitted to the Board under date of January 27, 1981, and suggested that the Police Chief be invited to speak at the February Town Fathers Forum on that subject and present an update of crime statistics in the community over the past twelve months.

SPAN Magazine

Mr. Thompson noted the January, 1981 copy of SPAN Magazine which credits Clark M. Goff of Sudbury for a photograph in conjunction with its article on the history of the tale, "Mary Had a Little Lamb".

Executive Internship Program

Mr. Thompson stated that High School senior Tommy Hillery will begin working in the Selectmen's office through the Executive Internship Program with the Lincoln-Sudbury Regional High School.

Transfer Request - Selectmen Equipment

It was on motion by Selectman Donald unanimously

VOTED: To approve Request for Transfer from the Reserve Fund No. 0892, dated February 2, 1981, to Account 501-51, Selectmen Equipment, in the amount of \$244 to purchase a new time stamp machine.

Executive Session

At 10:20 p.m. it was on motion by roll call

VOTED: To enter into Executive Session for the purpose of discussing Collective Bargaining or Litigation, where open discussion of the same may have a detrimental effect.

(Roll call vote: Chairman Murray, in favor; Selectman Donald, in favor;  
Selectman Cossart, in favor.)

There being no further business to come before the Board, the meeting was  
adjourned at 11:15 p.m.

Attest: \_\_\_\_\_

Richard E. Thompson  
Executive Secretary-Clerk