

IN BOARD OF SELECTMEN
WEDNESDAY, OCTOBER 11, 1978

Present: Acting Chairman John E. Murray and Robert J. Hotch.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:30 p.m. by Acting Chairman John E. Murray.

Minutes

It was on motion unanimously

VOTED: To approve the minutes of the regular session of October 4, 1978, as amended.

Jurors

Present: Betsey M. Powers, Town Clerk.

The Board drew the name of Raymond A. Sutcliffe, 42 Jarman Road, to serve as juror at Cambridge Court commencing October 25, 1978.

Budget Submission Schedule and Town Warrant Schedule

The Board reviewed the 1979-1980 Budget Submission Schedule and the 1979 Warrant Schedule.

Executive Secretary Richard E. Thompson stated that copies of the schedules would be sent to all Town departments, boards, commissions and schools.

Selectman Robert J. Hotch suggested that a cover letter prefacing and supporting the communication dated October 6, 1978, from the Finance Committee, previously sent to department heads with Program Budget Submission forms, be attached and distributed with the two schedules; Mr. Hotch's expressed intention being to show support and solicit cooperation for the Finance Committee's first attempt at a Town Program Budget.

Following further discussion it was on motion unanimously

VOTED: To approve the 1979-80 Budget Submission Schedule and the Town Warrant Schedule (1979 Annual Town Meeting), as prepared by the Executive Secretary, both dated October 11, 1978.

Joint Operations Committee

Executive Secretary Richard E. Thompson informed the Board that the joint meeting of the Massachusetts Selectmen's Association, the Massachusetts League of Cities and Towns, the Massachusetts Managers Association and the Finance Committees Association will be held on the weekend of October 20-21.

Selectman John E. Murray confirmed that he would be able to attend the meeting, and Mr. Thompson stated that he will attend on Saturday, October 21st.

The Board reviewed the report entitled "Summary of Joint Operations Report", received in October, 1978, and briefly discussed the joint dues proposals contained therein, but took no official position on the same.

Resignation

The Board received a letter dated September 30, 1978, from Alphonse J. Briand, Sr., who tendered his resignation from the Board of Appeals, effective immediately.

The Board accepted Mr. Briand's resignation with deep regret and directed the Executive Secretary to acknowledge Mr. Briand's letter and to express the Board's appreciation for his service on the Board of Appeals.

Executive Secretary Richard E. Thompson stated that it has been the past practice of the Board, when there is a vacancy on the Board of Appeals, to appoint one of the Board of Appeals' Associate Members. Mr. Thompson stated he would request a recommendation from the Board of Appeals.

Selectman Robert J. Hotch asked the Executive Secretary to read and make part of the record of the meeting Mr. Briand's letter of resignation which expressed his observations of the Board of Appeals and its functions in the Town of Sudbury.

Appointment

It was on motion unanimously

VOTED: To appoint Sarah A. Williams, 187 Pratts Mill Road, to the Town Report Preparation Committee for a term to expire on April 30, 1979, in accordance with a recommendation from the Town Report Preparation Committee.

Cancelling the Board's Meeting of October 16, 1978

Executive Secretary Richard E. Thompson recommended that the Board consider cancelling its meeting of October 16th and reminded the Board that they might attend the Committee on Town Administration meeting on October 17th for discussion relative to a five-member Board of Selectmen, and Mr. Hotch the Sign Review Board's meeting on October 18th, as liaison to the Sign Review Board. Mr. Thompson stated that if the Board found it necessary to meet only a 48-hour notice would be necessary.

It was on motion by Selectman Robert J. Hotch unanimously

VOTED: To cancel the Board of Selectmen's meeting on October 16, 1978.

Site Plan 78-195, Douglas R. Lewis, Jr., 9 Old County Road

Present: Francis E. White, Building Inspector; and Douglas R. Lewis, Jr., Applicant.

In accordance with Article IX, Section V, Paragraph A of the Sudbury Bylaws, the Board considered site plan application #78-195 of Douglas R. Lewis, Jr., for property located at 9 Old County Road.

The Executive Secretary reported that all appropriate abutters and Town officials had been notified, and that the following communications have been received regarding

the same: 1) a report from Francis E. White, Building Inspector/Zoning Enforcement Agent, recommending approval; 2) a report from the Planning Board dated September 29, 1978, recommending approval; 3) a report from the Board of Health dated October 10, 1978, recommending approval; 4) a report from the Conservation Commission, dated September 28, 1978, indicating no concern; and 5) a communication dated October 10, 1978, received tonight, from the Wayland Building Commissioner, F. Jacob Zagata, sent to Catherine W. Seiler, Chairman of the Wayland Board of Selectmen, regarding the Sudbury/Wayland town line division of the property (9 Old County Road, Sudbury), and suggested insertion of the following condition on the site plan: "that two permanent bounds be installed and so maintained to clearly distinguish the Wayland/Sudbury Town Line."

Following a discussion of the letter received from the Wayland Building Commissioner, the Board, Mr. White and Mr. Lewis concurred that it would be beneficial to Mr. Lewis to carry out the requests of Mr. Zagata and a courtesy to the Wayland Board of Selectmen to notify them of the Board's concurrence tonight.

Selectman Robert J. Hotch stated that once again a site plan is presented before the Board of Selectmen for approval without the stamp of a registered engineer or land surveyor, and said that he does not want to set a precedent by continually waiving that provision.

Mr. Lewis explained that he has requested a new site plan from Colburn Engineering which will include 9 Old County Road and a piece of adjacent property which he is in the process of purchasing. Mr. Lewis said that as soon as he receives the final plan he will submit it to the Board for their approval. Mr. Lewis also indicated that the insert requested by the Wayland Building Commissioner to be included on the site plan tonight will also be incorporated on the new site plan.

Following insertion on the plan of the condition as to bounds requested by the Wayland Building Commissioner it was on motion unanimously

VOTED: To sign and approve site plan #78-195 of Douglas R. Lewis, Jr., for property located at 9 Old County Road, as shown on a plan entitled "Plot Plan Re: Fuel Storage License", dated June 8, 1972, subject to compliance with the communication dated October 10, 1978, from the Wayland Building Commissioner, addressed to Catherine W. Seiler, Chairman of the Wayland Board of Selectmen;

and it was further

VOTED: To waive the provision (I,1,h) requiring the seal and signature of a registered land surveyor or professional engineer, in accordance with the Selectmen's Policies and Procedures for Site Plan Submission Rules and Regulations.

Intersection - Route 20 and Wayside Inn Road

The Board concurred with a request from Selectman Robert J. Hotch that the press should publicize the fact that there is a reconstructed intersection on Route 20 at Wayside Inn Road, and that people should be made aware of the turning requirements when traveling east on Route 20 with the intention of making a left hand turn onto Wayside Inn Road; and the Board directed the Executive Secretary to communicate with the Massachusetts Department of Public Works requesting an

international traffic highway sign to be placed at the intersection for clarification of the no-left-turn layout of the intersection.

Dog Pound

The Executive Secretary reported that he had met with Mr. George Dunphey of Boston Edison Company on September 29, 1978, at the Boston Edison property on Boston Post Road, Sudbury, the proposed site for the dog pound facility; today, October 11th, a subsequent on-site inspection involving the Building Inspector, Health Director, Town Engineer and himself took place; and the next step will be the digging of test holes in three possible locations for a septic system after approval is obtained from Boston Edison.

Mr. Thompson stated that probable completion of the facility would be early next Spring. Mr. Thompson stated further that upon completion of the internal staff work, a comprehensive written report and recommendation will be submitted to the Board for direction in which to proceed and an on-site meeting with the Selectmen, Building Inspector, Health Director and Boston Edison officials.

D.P.U. Case #18153

Mr. Thompson stated that there have been two positive inquiries from the Towns of Concord and Northboro in response to the Executive Secretary's letter of October 5, 1978, to those and other communities directly affected by Sudbury's Department of Public Utilities Case #18153.

Dog Complaint - DiPalma/Darcy

The Executive Secretary informed the Board that a second complaint had been filed by Mrs. Jane M. DiPalma, 23 Brooks Road, against the dog "Heidi" owned by Mr. Francis J. Darcy, 64 Ames Road (Dog Complaint Hearing held on September 18, 1978), and that a hearing had been scheduled at the earliest possible date, October 23, 1978.

Review of Job Descriptions

Mr. Thompson indicated that in response to his communication dated September 8, 1978, sent to the various heads of departments whose positions are under the control of the Board of Selectmen, he had received job descriptions, which were reviewed as follows:

1) Building Inspector - The Selectmen directed the Executive Secretary to request from the Building Inspector a list of his time commitments in relation to his various jobs and/or positions.

2) Town Accountant - Changes in the job description includes the recent jobs taken on by Mr. Wilson, such as CETA, Federal programs and insurance. Selectman Robert J. Hotch indicated that he would like Mr. Wilson to continue to perform the necessary audits of all town departmental accounts.

3) Town Engineer - The job description for the Town Engineer indicates two suggested additions as follows: 1) The Town Engineer must be registered as a Professional Engineer in the Commonwealth of Massachusetts or be able to receive such Registration within six (6) months of appointment;

and 2) The Town Engineer should be registered as a Land Surveyor in the Commonwealth of Massachusetts.

4) Fire Chief - The Board agreed the job description was very conscientiously written and revised.

5) Police Chief - A completely new job description was reviewed and agreed upon.

6) Executive Secretary - The job description indicates one change and adds a paragraph entitled "Qualifications".

Following further discussion it was on motion by Selectman Robert J. Hotch unanimously

VOTED: To approve the above-listed job descriptions as submitted and forward copies to the Personnel Board for their consideration, comments and approval and a final review of the same at the Board's meeting on October 23, 1978.

There being no further business to come before the Board the meeting was adjourned at 9:15 p.m.

Attest: _____
Richard E. Thompson
Executive Secretary-Clerk

Alphonse J. Briand, Sr.

Attorney and Counsellor at Law

730 Boston Post Road, Sudbury, Mass. 01776

(617) 443-9280

(617) 443-6798

September 30, 1978

Board of Selectmen,
Town Hall,
Sudbury, Massachusetts, 01776.

Gentlemen:

Please enter my request for termination of my membership on the Board of Appeals effective October 1, 1978.

It is with regret that I find it necessary to conclude my service with the Board but find a requirement for additional time in my Legal and Real Estate practice.

Service on the Board of Appeals, with its high Calibre membership, has been a most rewarding and pleasant experience.

If I may express my personal observation, our Board here in Sudbury has responded to the needs of the growing Community with common sense and good judgment in answering the needs of the Community, in a reasonable, professional manner and has contributed much to the orderly growth of the Community....I will miss the Tuesday night deliberations.

Very truly yours,

Alphonse J. Briand, Sr.
Alphonse J. Briand, Sr.

AJB:jt

cc: Mr. Robert Savoy, Chairman, Board of Appeals
Mrs. Betsey Powers, Town Clerk.

Effective: October 3, 1978

Betsey M. Powers
Betsey M. Powers
Town Clerk

TOWN OF SUDBURY, MASS.
NO

78 OCT -3 PM 12:06

RECEIVED
TOWN CLERK'S OFFICE

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