

IN BOARD OF SELECTMEN
SATURDAY, DECEMBER 3, 1977
(9:00 a.m. - 1:00 p.m.)

Present: John C. Powers, Chairman; Ira M. Potell; William F. Toomey;
Finance Committee Liaisons: Linda Glass, Anne Donald, Karl Clough

Budget Reviews

The Board of Selectmen met with the following departments to review their proposed operating budgets for the fiscal year July 1, 1978 to June 30, 1979. Also, listed below, by departments, are those major budget items that require further review and/or justification prior to final approval or deletion by the Board.

Board of Selectmen

1. Part-time Town Hall Receptionist - \$2,400
2. Upgradings - \$300
3. Typewriter - \$400
4. Requested further data on:
 - a. listing of all dues paid during year;
 - b. break-down of Acct. 501-41 showing Selectmen vs. Executive Secretary travel;
 - c. listing of last two (2) years' expenditures from Acct. 501-81, Surveys and Studies.

Law

To be reviewed December 5, 1977 at the regular meeting of the Board.
Requested listing by category of expenditures in Account 503-21 for last year.

Unclassified

Approved subject to later revision when actual cost figures available for:

- Group Insurance
- Casualty Insurance
- Retirement Fund
- Unemployment Compensation

Accounting

1. Part-time new employee - \$3,283
2. Administration of Federal Programs and insurance - \$1,000

Building and Inspection

Preliminary approval as submitted.

Dog Control

Accepted as submitted subject to later review...depending upon action on the Dog Control Facilities article proposed for the 1978 Annual Town Meeting warrant.

Engineering

1. Sr. Engineering Aide - new position - \$12,272
 - (a) Requested data showing off-set for position by not funding for Engineering services in future walkway and drainage articles.
 - (b) Requested report showing transition from surveying to engineering department and associated increased workload, especially as it relates to "corrective or catch-up" Town engineering problems... e.g., subdivision problems and location of water/utility lines.
2. Electronic Distance Measuring Device - \$6,500
3. Requested report on impact to Engineering office if Landham Road were to be redesigned...in-house.

Police

Preliminary approval as submitted.

Fire

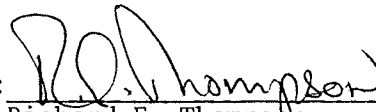
1. Four (4) "cover" Firefighters - \$48,000...if approved, over-time would be reduced by corresponding amount.
2. New Fire Prevention Officer - \$14,743
3. Tentative approval was given to proceed with a pilot program, effective January 1, 1978, to hire a new (1) Firefighter/EMT to cover for overtime, with funds to be transferred from the Overtime Account to Salaries, subject to Finance Committee approval.
4. Account 310-51 Equipment, especially: 4-dr. sedan (Chief's car replacement), \$6,500; and Brush Fire Truck replacement, \$11,000

Civil Defense

Reviewed as submitted...no action.

At the conclusion of the above budget hearings, it was agreed that final review and approval would be scheduled for Monday, December 12, at the regular meeting of the Board of Selectmen.

Attest:


Richard E. Thompson
Executive Secretary-Clerk