

IN BOARD OF SELECTMEN  
WEDNESDAY, APRIL 2, 1975

Present: Chairman John E. Taft, William F. Toomey, and John C. Powers

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The statutory requirements as to notice having been complied with, the meeting was called to order at 7:30 p.m. by Chairman John E. Taft.

Reserve Fund Transfer Requests

Present: Fire Chief Josiah Frost

#0623 - Fire Department Maintenance - Following discussion, it was on motion unanimous

VOTED: To approve a request for a transfer (#0623) in the amount of \$1,000 from the Reserve Fund to Account 310-31, Fire Department Maintenance, inasmuch as costs have increased for fuel oil, electricity, and gasoline and three major unforeseen breakdowns have occurred.

#0622 - Fire Department Uniforms - Following discussion, it was on motion unanimously

VOTED: To approve a request for a transfer (#0622) in the amount of \$300.00 from the Reserve Fund to Account 310-71, Fire Department Uniforms, to provide for additional protective clothing that had not been anticipated during the preparation of the 18-month budget.

State Census

Present: Town Clerk Betsey M. Powers

Mrs. Powers met with the Board for discussion relative to the 1975 State Census.

The Board had earlier received copies of the Town Clerk's communication dated March 6, 1975, to Mr. Paul Pimentel, Census General Manager, which, in accordance with the February 28 State Census Newsletter from Mr. Pimentel's office, made a written request that her office submit the State census report using a computer printout rather than cards. Town Clerk's communication also proposed methods of updating the Town's annual census so that it would accurately reflect conditions as of the March 1 Census Day.

The Board also received a copy of Mr. Pimentel's response, dated March 20, 1975, to the Town Clerk, which notified Town Clerk of acceptance by that office of her above-referenced census plan procedure.

Mrs. Powers reported that the 1975 population figure is 15,091 and she reported the following figures by precincts.

	<u>1974</u>	<u>1975</u>
Precinct 1	3284	3313
Precinct 2	4062	4029
Precinct 3	4129	4221
Precinct 4	3572	3528

Mrs. Powers stated that Precinct 3 might have to be redistricted, as it exceeds the 4000 figure, and she proposed that the present boundary between Precincts 3 and 4 be redrawn to accomplish this.

Following discussion, it was on motion unanimously

VOTED: To redefine the present boundary between Precincts 3 and 4 based on the recommendation of the Town Clerk and the census data obtained from the March 1st State Census - the northerly boundary of Precinct 3 to run along the Boston and Maine Railroad tracks along its entire passage through Town; and to direct the Town Engineer to correct the Official Town Map accordingly and submit to the Board of Selectmen for acceptance.

#### Reserve Fund Transfer Request

Present: Police Chief Nicholas Lombardi

#0627 - Police Overtime - Following consideration, it was on motion unanimously

VOTED: To approve a request for a transfer (#0627) in the amount of \$7,693.00 from the Reserve Fund to Account 320-12, Police - Overtime to provide the payment of holiday pay, court time, overtime coverage, and incentive pay.

#### Capital Improvement Program - 1975-1980

Chairman Taft announced that the Long Range Capital Expenditures Committee has recently published a capital improvement program for 1975-1980 and that copies of it are now available for distribution to boards, committees, and departments.

#### Warrant Review - 1975 Annual Town Meeting

Chairman Taft called the 1975 Annual Warrant Review to order and stated that tonight's session would be spent in review of the warrant for the 1975 Annual Town Meeting with the Moderator and Town boards, committees, and commissions.

Motion, presentations, and procedures for each article were discussed and agreed upon and articles were proposed for inclusion on the consent calendar, which concluded the Warrant Review.

#### Sudbury Housing Authority - Access Road for Elderly Housing Authority

Town Counsel presented for the Board's acceptance a document, dated April 2, 1975, confirming an agreement reached with the Sudbury Housing Authority on April 1, 1975, which stated that in exchange for the conveyance of the Housing Authority site and the easement over the proposed police/fire headquarters site, the Sudbury Housing Authority will pay \$40,700.00 to the Town of Sudbury. The document further stated that the Housing Authority has agreed to construct the access road as it passes through the police/fire headquarters site at the grades shown as the heavy solid line on the plan entitled, "Plan & Profile Proposed Access & Service Road Housing for the Elderly & Police/Fire Headquarters", drawn by the Sudbury Engineering Department and dated March 31, 1975.

It was on motion unanimously

VOTED: To authorize the Chairman of the Board of Selectmen to sign the above-referenced document.

Proposed 1975 Annual Town Meeting Budget Article Amendments

Present: Ronald Blecher, Chairman, and John Hennessy of the Finance Committee

The Board met with members of the Finance Committee to advise them the Board's intent to amend the following line items in the budget article, as set forth in a communication to the Board dated April 2, 1975, from the Executive Secretary.

Account 310-62 - Fire Alarm Maintenance - to amend from \$1,000 to \$10,000 to replace the central fire alarm. Mr. Blecher stated he would so notify the Executive Secretary by April 4 if the Finance Committee would not support this budget item.

Account 310-51 - Equipment Purchase - to amend from \$3,460 to \$6,460 to provide for a new gas storage tank for unleaded gasoline.

Account 800-15 - Animal Inspector - to amend the single rate from \$400 to \$800 to restore funds for this position previously cut by the Finance Committee. Mr. Blecher stated that if the Finance Committee takes issue with this amendment, they will do so in discussion under Article 4, Classification Plan, rather than discussion under the budget.

Account 320-31 - Maintenance - It was the recommendation of the Executive Secretary and the Police Chief to amend Account 320-31 from \$18,500 to \$20,500 to provide additional funds for gasoline underestimated at the time of budget submission.

The Executive Secretary was requested to provide the Board with a monthly breakdown of gasoline expenses.

Mr. Blecher stated that he would discuss the Selectmen's proposed budget amendments on April 3 with the remaining members of the Finance Committee.

Account 201, Loan Interest, Temp. - Discussion was held relating to possible reduction of the requested figure in Account 201, Loan Interest, Temp., and it was on motion unanimously

VOTED: To recommend reduction of the request under Account 201, Loan Interest, Temp., by \$10,000 if the money in the 1975 ATM Warrant for the joint septage disposal facility is not bonded.

Town Report Preparation Committee

Present: Linda Buxbaum and Nancy Hansen of the Town Report Preparation Committee

Mrs. Buxbaum and Mrs. Hansen met with the Selectmen to present their Committee's recommendations for the 1975 Town Report, as set forth in their communication on the subject dated March 27, 1975, which included the following:

1. the printing, by photo-offset of 500 copies of Town Meeting proceedings;
2. the printing, by photo-offset, of 500 copies of Town Accountant's report and all other financial reports; and
3. the shortening of the Town Report to a maximum of 72 pages, with the total figure for the three above publications reduced to \$4,000.

Mrs. Buxbaum stated that the Committee is willing to make a Town Meeting presentation on the matter if the Selectmen were of the opinion that this would be necessary.

Chairman Taft suggested that the Committee first obtain additional background information, and Selectman Powers stated that, in his opinion, the Town should be warned of public debate on the subject.

Selectman Toomey suggested that the Committee's recommendations be made in their report to Town Meeting this year and that they give due warning that an article to this effect might be submitted at the 1976 Annual Town Meeting.

Mrs. Buxbaum stated that if the present Town Report format is continued the Board should expect a transfer request for money in addition to that proposed in the present budget.

#### Ambulance Law Information Program

The Board received a communication dated March 28, 1975, from the Health Planning Council for Greater Boston, Inc., Emergency Medical Services staff, relative to a meeting of the Ambulance Law Information Program at Emerson Hospital on Thursday, April 10, 1975, at 7:30 p.m.

The Board suggested that the Executive Secretary, the Fire Chief, and the Police Chief attend the meeting.

#### C.E.T.A. Summer Program

The Board received and distributed to the press a communication, dated March 10, 1975, from the Neighborhood Youth Corporation of Framingham relative to plans for a summer program to be operated under the C.E.T.A. program.

#### Department of Housing and Urban Development - Discretionary Funds

The Board, on February 26, 1975, voted to authorize the Executive Secretary to file a pre-application for Federal Assistance to the Department of Housing and Urban Development Area Office for possible discretionary funds under the Housing and Community Development Act of 1974.

The Executive Secretary stated that the Board had recently received a communication from the area office of the Department of Housing and Urban Development, which reported that the Department had recently determined that a substantially large number of urban counties qualify as entitled communities eligible to receive entitlement funds under the Housing and Community Development Act of 1974.

The Department's communication further stated that as a result of this determination, there are no funds available for metropolitan discretionary balances for fiscal year 1975 and that, based on the above information, they are not advising applicants for discretionary funds to prepare full applications at this time.

Survey of Public Records

The Board received a communication dated March 27, 1975, from Paul Guzzi, Secretary of the Commonwealth, which commended Town Clerk Betsey Powers for her leadership in making Sudbury one of the foremost communities in Massachusetts in public record keeping. The communication also commended each department head for his outstanding job in creating efficient office procedures and excellent record-keeping and retrieval systems.

April 19 Shuttle Bus -- Award Bid

At its meeting on April 1, 1975, the Board voted unanimously to postpone further consideration of the matter of awarding the bid for the April 19 shuttle bus until the Board's special meeting of April 2 to allow receipt of clarification of Section 4 of the bid form as received from Big W Trans.

The Executive Secretary reported that he had, today, contacted Big W Trans and was in receipt of a communication dated April 2, 1975, which clarified their bid relative to minimum charge per bus. The Executive Secretary also stated that he had met, today, with members of the planning staff for the shuttle bus and requested that he be authorized to send a letter to SudBus concerning an intra-town use of SudBus busses between the hours of 3:00 - 6:00 a.m. on April 19.

Discussion followed relative to methods for charging fares or receiving donations, either system to be monitored. Also discussed was the possibility of providing a questionnaire at Town Meeting asking persons attending how many would be interested in using the shuttle bus service on April 19, to better evaluate the total number of busses needed.

It was on motion unanimously

VOTED: To accept and to award the bid to Big W Trans as set forth in their April 19 Bus Bid Form received under date of March 27, 1975, and subject to their letter of clarification dated April 2, 1975;

and it was further

VOTED: That the Executive Secretary, following receipt of the required information from the Department of Public Utilities, work out ticket issuances or contribution plans with the monitors, who will be supplied for April 19 by the Bicentennial Committee;

and it was further

VOTED: To authorize the Executive Secretary to send a letter to SudBus, requesting their cooperation in supplying busses on April 19 between the hours of 3:00 a.m. - 6:00 a.m.

Middlesex Advisory Board

It was on motion

VOTED: To authorize Selectman John C. Powers to continue to represent the Sudbury Board of Selectmen on the Middlesex County Advisory Board.

(Attested copy of vote to be forwarded to Middlesex County Commissioners.)

Sudbury School Committee

Present: Alfred Cron and Lawrence Ovian of the Sudbury School Committee; John Wilson, Town Accountant

Mr. Cron and Mr. Ovian met with the Board to advise them of a deficit in the Sudbury School fuel and lighting costs account in the amount of \$39,000, as well as a \$43,000 deficit in their special education program under Chapter 766.

Mr. Cron commented that there is not enough money in the reserve fund to compensate for the deficits.

Town Accountant, John Wilson reported that the Town had received \$76,000 last year for special education plus \$9,000 - \$10,000 in other special education tuition, but was not available for school use since the funds must be deposited to the Town General Fund account. In response to a question from Selectman Powers, Mr. Wilson stated that these funds were used in calculating offsets to the 1975-76 tax rate.

Mr. Cron advised the Board of the School Committee's intention to request a special town meeting be called prior to June 30, 1975, to request the use of available funds to offset the School Committee's budget deficit for the fiscal year 1974-75.

Mr. Ovian thanked the Selectmen for their time and stated that they only wished to alert the Selectmen to the School Committee's deficit problem.

The Board took the matter under advisement.

Special Selectmen's Meetings - April 7

It was on motion unanimously

VOTED: To schedule special meetings of the Selectmen at 7:00 p.m. on April 7, 8, and 9, at the Lincoln-Sudbury Regional High School Library, in advance of the Town Meeting.

There being no further business to come before the Board, it was on motion unanimously

VOTED: To adjourn the meeting at 11:10 p.m.

Attest: Richard E. Thompson  
Richard E. Thompson  
Executive Secretary-Clerk