

IN BOARD OF SELECTMEN  
THURSDAY, AUGUST 15, 1974

Present: Chairman John C. Powers, John E. Taft and William F. Toomey

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The statutory requirements as to notice having been fulfilled, Chairman Powers opened the meeting at 7:30 p.m.

Reserve Fund Transfer Requests

Present: John Wilson, Town Accountant.

Following consideration, it was on motion unanimously

VOTED: To approve a request for a transfer (#0596) in the amount of \$1,000.00 from the Reserve Fund to an account entitled Council on Aging, inasmuch as it was an oversight that it was not included in the Warrant for the 1974 Annual Town Meeting;

and it was further

VOTED: To approve a request for a transfer (#0595) from the Reserve Fund in the amount of \$4,200.00 to Account 521-61 - Data Processing for Salaries, inasmuch as this line item was omitted from the Warrant through an oversight, but has been budgeted and approved in prior years.

"The Bottle Shop" - Change of Name

In response to a communication, dated August 7, 1974, from Alan I. Alford, attorney for duRobtrater, Inc., it was on motion unanimously

VOTED: To approve the request of Edward L. Morrill, President, and Stephen P. Steinberg, Treasurer, duRobtrater, Inc., to change the name of their business at 513 Boston Post Road, Sudbury, from "The Bottle Shop" to "The Colonial Spirits".

Noyes School - Building Addition Fund

Present: William Bell, Norman Gillespie, and Carleton Colburn of the Permanent Building Committee.

Chairman Powers informed members of the Permanent Building Committee that a bill for decorative plants for the front foyer of the Peter Noyes School which had been approved and signed by members of that Committee for payment, had been held up by the Selectmen for the reason that payment had been authorized from the building addition fund.

The Board requested explanatory information for such authorization from the members of the School Committee and those of the Permanent Building Committee who approved payment.

Fire/Police Headquarters

Present: William Bell, Norman Gillespie, and Carleton Colburn of the Permanent Building Committee.

Members of the Permanent Building Committee met with the Board to further consider plans and specifications for the Fire/Police Headquarters building.

On the subject of the furnishings, the Executive Secretary stated that the architect had been given a list of existing movable equipment compiled by the Fire and Police Chiefs.

In response to a question, Mr. Bell stated that the movable equipment is not considered by a contractor when responding to a bid, that these furnishings are considered separately, and, in this instance, the difference between the lowest bid and the money allotted by the Town for the project is the money which is available for movable furnishings.

Chairman Powers stated that the specifications include an estimate for "original equipment" and asked how the architect arrived at the figure.

Mr. Bell responded that the figure is based on the architect's understanding and feeling for the project and the lists submitted by the Chiefs.

Section 1C of the document, Cash Allowances, was next discussed, which includes allowances for landscape planting, exterior sign, draperies, interior signs, and latent soil conditions, the combined total of which amounts to \$9,800.00. The Board stated that they wished the right to delete any or all of these items from the bid document, and it was suggested, as an appropriate alternative, that the Engineering Department estimate costs of landscaping and roadwork.

Mr. Bell stated that the construction estimates are as close as they will get and have not been modified. Mr. Bell further stated that once the bids are in and examined, bids for alternates can be handled, and if the price should still be high, the bids will have to be reviewed with two or three of the lowest bidders to find out where the cost centers are that can be reduced.

Mr. Bell stated they hope to get sub-bids by September 11 and full bids by September 18 and assured the Board that the Committee could fit its timetable to the Board's request.

Selectman Taft asked that the Permanent Building Committee request that each page of the drawings be signed by its author.

The Board stated that it was its consensus that it was necessary to have a Clerk of the Works for the project. The Permanent Building Committee stated that it was in agreement, and it will be requested that the position be included in the contract.

It was also agreed that members of the Board of Selectmen and the Permanent Building Committee would individually review the plans and specifications prior to a final joint meeting.

It was further agreed that a driveway and easement be laid out by the Town Surveyor on the site plan submitted by Hughes and MacCarthy showing usage of a common driveway as access to the Housing for the Elderly project, which will be situated on adjacent land. In the event that a common driveway is used, Mr. Bell asked that the Board write a letter to the Sudbury Housing Authority, requesting that funding of the same be paid by the Sudbury Housing Authority.

Following discussion, the following agreements were reached:

1. That the Executive Secretary meet with the Fire and Police Chiefs and a representative of the Permanent Building Committee to to over the lists of equipment and compile a final listing.

2. That the Executive Secretary request of the Engineering Department an estimate for the cost of performing the landscaping and roadway work by Town forces. (Alternates 2, 3, 4, 5)

3. That the Board, on September 6, vote to call a Special Town Meeting, to be held on Monday, October 21, if possible, the warrant for which would close on September 16.

4. Contingent upon the feasibility of the October 21 date, that 9:00 p.m., Monday, August 26, be reserved for a final review of these plans with the Permanent Building Committee.

5. That the Executive Secretary be directed to forward a copy of the Sudbury Housing Authority's plans and specifications for roadway entrances to Mr. Bell. (A copy had previously been made available to the Committee, having been sent to Mr. Parkhill.)

6. That the Board meet on August 26, with the Sudbury Housing Authority to finalize a scheme for access road to the Housing for the Elderly project.

Executive Session

At 9:25 p.m., it was on motion unanimously

VOTED: To enter into executive session for the purpose of establishing a date for an election to fill the existing vacancy on the Highway Commission and for consideration of 1974 appointments.

There being no further business to come before the Board, it was on motion unanimously

VOTED: To adjourn the meeting at 10:30 p.m.

Attest:   
Richard E. Thompson  
Executive Secretary-Clerk