

IN BOARD OF SELECTMEN  
MONDAY, DECEMBER 5, 1983

Present: Chairman John E. Murray, Anne W. Donald and Myron J. Fox.

The statutory requirements as to notice having been fulfilled, the meeting was called to order at 7:30 p.m. by Chairman Murray.

Utility Petition

Present: Carole Clinton, Boston Edison Company.

In conformity with General Laws, Chapter 166, Sections 21 and 22, the Board considered the following Utility Petitions of Boston Edison Company and New England Telephone and Telegraph Company:

UP83-14(a) for permission to erect or construct, and a location for, a pole, and such other fixtures including anchors and guys as may be necessary to sustain or protect the wires of the line, to be used in common by them, upon, along and across the following public way of the Town:

Powder Mill Road - northeasterly side approximately 504 feet northwest of Powers Road,  
One (1) pole  
(One existing JO pole to be removed); and

UP83-14(b) for permission to lay and maintain, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, under the following public way of the Town:

Powder Mill Road - approximately 504 feet north of Powers Road, a distance of about 20 feet - conduit.

Also for permission to lay and maintain underground laterals, cables and wires, on the same side of the public way as poles, for the purpose of making connections with such poles and single-residence buildings as each of said petitioners may desire for distributing purposes.

Executive Secretary Richard E. Thompson stated that all appropriate abutters had been notified, and that a favorable report had been received jointly from the Wiring and Building Inspectors, dated November 29, 1983.

Ms. Carole Clinton of Boston Edison stated that the utility companies need to relocate JO pole #68/8 which is presently located in the middle of Singing Hill Circle, a new road going into a new development, to provide underground service to three new homes in that development; power to come off the existing overhead line on said pole.

Responding to Selectman Fox, Mr. Thompson stated that an indemnification clause is now included from Boston Edison (in the past only the Telephone Company indemnified the Town).

It was on motion by Selectman Donald unanimously

VOTED: To approve Utility Petitions 83-14a and 83-14b of Boston Edison Company and New England Telephone and Telegraph Company, as described above, UP83-14a as shown on a plan entitled, "Plan of Powder Mill Rd., Sudbury, Showing proposed pole relocation", dated September 26, 1983, and UP83-14b as shown on plans entitled, "Plan for Conduit Location To Accompany Petition of New England Telephone and Telegraph Company", dated November 9, 1983, and "Plan of Powder Mill Rd., Sudbury", dated September 26, 1983, of Boston Edison Company.

#### Landfill Report

The Board discussed a report from the Town Engineer dated November 17, 1983, providing an analysis of use, operating costs, and expected life of the Sanitary Landfill.

Following that discussion, the Board directed the Executive Secretary to contact the Town of Wayland on the subject of a joint sanitary landfill with Sudbury, and to schedule a meeting for the Board with the Town Engineer and the Highway Surveyor to further discuss the Town Engineer's report.

The Selectmen were specifically interested in the Town Engineer's recommendations 1-4 on the second page of his report, clarification of his recap sheets showing estimated costs of operations at the Landfill, further evaluation of the Town Engineer's projected life expectancy of the Landfill, and further discussion relative to commercial haulers, whether they are properly licensed, how they are monitored, and whether they should be charged a user fee, as in the past.

#### Tax Anticipation Renewal Notes

Present: Town Treasurer Chester Hamilton and Town Clerk Jean M. MacKenzie.

In accordance with a communication, dated December 1, 1983, from the Town Treasurer, it was on motion unanimously

VOTED: To sign Tax Anticipation Renewal Notes in the amount of \$3,000,000, as follows:

Guaranty First Trust Co.	4.61%	250M
Guaranty First Trust Co.	4.66%	250M
Guaranty First Trust Co.	4.79%	500M
Guaranty First Trust Co.	4.86%	500M
Essexbank	4.97%	250M
Baybank Trust Co.	5.17%	1MM
Shawmut Community Bank, N.A.	5.28%	250M

Site Plan 83-272, William Senecal - 111 Boston Post Road

Present: Applicant William Senecal; Architect John T. Brennan; and Building Inspector Joseph E. Scammon.

In accordance with Article IX, Section V, Paragraph A of the Sudbury Bylaws, the Board considered Site Plan 83-272 of William Senecal, for property located at 111 Boston Post Road, owned by Diane McManus Trust, zoned Industrial District Number 4 and Business District Number 1, for construction of an office condominium building.

Executive Secretary Richard E. Thompson stated that all appropriate Town officials and abutters had been notified and noted receipt of the following communications:

- from the Fire Chief, dated November 18, 1983, expressing no objections to the above-noted site plan;
- from the Conservation Commission, dated November 8, 1983, stating that this site plan application appears to be the property which the Conservation Commission held a Determination of Applicability hearing on on October 17, continued on October 24, and voted a negative determination as there will be no impact on the wetlands;
- from the Planning Board, dated November 29, 1983, recommending approval provided drainage calculations to be submitted meet with the Town Engineer's approval;
- from the Building Inspector, received December 1, 1983, suggesting shrubs in front of the building and evergreens along the driveway, and otherwise recommending approval;
- from the Board of Health, dated November 28, 1983, and a more recent report, dated December 5, 1983, addressing the plan of the septic system, dated December 2, 1983, recommending approval as long as Town water is provided and the building is used for offices only; and
- from the Town Engineer, dated November 21 and December 5, 1983, recommending approval, subject to leaching pits with an effective depth of eight feet, that the leaching pits be connected to a separate catch basin with clean-out sump of at least two feet in depth, and approval by the Board of Health of the proposed septic system.

Mr. Senecal stated he had no problem with complying with the Town Engineer's request for the leaching pits.

Mr. Brennan stated the only change on the revised site plan is the addition of a driveway in the rear of the building connecting the two parking areas, in accordance with the Town Engineer's recommendation, and a 30' arc at the driveway where it meets the street, required by the State.

In accordance with Selectman Donald's recommendation, Mr. Senecal stated he would move the handicapped parking spaces so that they are closer to each building entrance/exit, where the sidewalk curb cuts will be, and change the site plan accordingly.

Mr. Senecal showed an exterior rendering depicting the two-story proposed building, and, responding to the Selectmen, stated that State handicap regulations do not require handicap access to the second floor (there will be no elevator in the building), or, as the Building Inspector pointed out, in a building in which less than forty persons are employed.

Mr. Senecal stated that the building will be a wooden structure and will be totally sprinklered, and stated it will be used as an office building.

At the conclusion of discussion, Chairman Murray thanked Mr. Senecal for his preparation in presenting his site plan - that his various designs and plans, some of which were color-coded, made his proposal very clear.

It was on motion by Selectman Fox unanimously

VOTED: To approve Site Plan 83-272 of William Senecal, for property located at 111 Boston Post Road, as shown on a plan entitled, "Village East, Boston Post Rd., Sudbury MA.", dated October 27, 1983, revised November 21, 1983, with the leaching field drawings by David Perley, dated December 2, 1983, subject to compliance with all governmental laws and regulations including, but not limited to, zoning, building, and health laws and regulations, and further subject to the following conditions:

- additional landscaping to be located along the front of the building and along the driveway, or any other location, as recommended and approved by the Building Inspector;
- the requirements set forth in communications from the Board of Health and the Town Engineer, both dated December 5, 1983;
- the restriction of use to office space only; and
- the placement of handicap parking spaces next to the exits/entrances of the proposed building where the curb cuts will also be located, with the approval of the Building Inspector.

The Board will sign the site plan after it has been amended to show the landscaping and handicapped parking spaces as noted above.

#### Fee Schedule - Alcoholic Licensing

Following review of a written survey of area towns dated November 1983, and a review of the revised statutory limitations on fees, the Selectmen agreed that the Town's alcoholic beverage licensing fees should be increased in keeping with the foregoing.

It was on motion unanimously

VOTED: To set the application filing fees paid to the Town, effective January 1, 1984, at Fifty Dollars (\$50) for new applications, transfer applications, or change in premises, and at Twenty-five Dollars (\$25) for all other license revisions applications, (change of manager, etc.); a Twenty-five Dollar (\$25) fee with each of the above will be payable to the Alcoholic Beverages Control Commission.

And it was further unanimously

VOTED: To set the following fee schedule for alcoholic beverages licensing, effective for licenses commencing January 1, 1984:

One-day Wine and Malt Beverages	\$25/day
One-day All Alcoholic Beverages	\$35/day
Club - Wine and Malt Beverages	\$150
Club - All Alcoholic Beverages	\$250
Restaurant Wine and Malt Beverages	\$700
Restaurant All Alcoholic Beverages	\$1,750
Package Goods Wine and Malt Beverages	\$700
Package Goods All Alcoholic Beverages	\$1,750

The Executive Secretary was directed to include a copy of the above-mentioned survey when notifying all license holders of the changes in the fee schedule, noting that these fees had not been changed in over two years.

#### Set Tax Rate

Present: Assessors David M. Collins, D. Randolph Berry and Secretary Mary Walsh; Town Treasurer Chester Hamilton; Town Accountant James Vanar; Town Clerk Jean M. MacKenzie; and approximately 20 residents.

Chairman Murray convened a public hearing for the purposes of determining what percentage of the local tax levy (Fiscal Year 1983-84) will be borne by each class of real and personal property, in accordance with Chapter 369 of the Acts of 1982.

Chairman Murray referenced work sheets/material provided to the Selectmen from both the Assessors and the Town Accountant, which included data showing assessed valuations of various business in Town over the past few years.

Assessor Chairman David M. Collins explained that there will be a tax increase and, in order for all classes of properties to share that increase equally, under the adoption of the residential factor, the two rates would be \$22.49 for residential and \$36 for all others.

Following further comments by Assessor D. Randolph Berry, the Selectmen agreed to adopt a residential factor for determining the tax rate for FY83-84.

A motion was made by Selectman Donald, which, if effective, would have increased the residential tax rate by \$.65 and decreased the tax rate for all others (commercial, industrial and personal property) by \$1.80. Selectman Donald felt that the gap should begin to close between the classifications, equalizing the tax burden.

During discussion, Executive Secretary Richard E. Thompson pointed out that a non-binding advisory opinion question on the 1982 Annual Town Election ballot resulted in a large number of Sudbury residents in favor of a residential factor, which creates a differential in tax rates between classifications. Mr. Thompson also pointed out that, moving the rate below the 150% factor, not only gives the businesses a break, but also reduces the personal property tax. Mr. Thompson went on to say that a corresponding ratio of decreasing the commercial and increasing the residential is disadvantageous to the residential tax payer because of their higher portion of total assessed valuations, i.e., 80+ percent.

Mr. Thompson stated that last year the assessed commercial, industrial and personal property decreased from Forty-two Million Dollars to Twenty-nine Million Dollars, more or less. Mr. Berry responded that part of the reason for this decrease was that open space was taken out of the commercial category. Mr. Thompson continued by stating that a comparative analysis this year, prepared by the Assessor's office, showed a significant number of businesses with a decrease in assessed valuations.

Mr. Thompson stated his opinion that it made the most sense to adopt Mr. Collins' recommendation for FY83-84 which would raise residential by \$.34 and all others, \$.33.

Mr. Collins stated that a proposed change (H3375) in legislation will allow a town which does not reach its maximum under proposition 2½ to make that up at a later time.

Selectman Fox pointed out that before the Town had full valuation on residential property (FY80), commercial property had been assessed at close to 100%, and that in FY81, if the Town had not classified, there would have been a great reduction in commercial taxes.

Mr. Collins stated that the intent of the classification law was to spare the communities a sudden shock in the shift of the tax burden. He stated that there is only a minor shift now and that is why he is recommending an equal increase in dollars.

Chairman Murray felt that the tax burden shifted to residential when Sudbury went to the 100% valuation; Mr. Collins expressed his opinion that most of the growth last year was residential growth and that most of the town spending has been for the residential class more than anybody else.

Selectman Donald withdrew her motion; it was on motion by Selectman Fox unanimously

VOTED: To adopt a residential factor of 92.9723 per thousand, which would result in a residential tax rate of \$22.49 per thousand and of \$36 per thousand on commercial, industrial and personal property, for FY83-84.

The intended purpose of this vote is to increase the residential and commercial tax rate at an equal increase - a \$.34 increase to residential properties and a \$.33 increase to commercial, industrial and personal properties.

Relative to the Department of Revenue application form and on the question of Open Space, Mr. Collins stated the Assessors do not support an open space classification. He stated that even more rural towns than Sudbury do not use it and that there are other exemptions available on open space properties.

On the question of residential exemptions, Mr. Berry explained the bookkeeping process that would be necessary, and the cost of the same, in order for the Town to adopt a residential exemption. Selectman Fox requested that they look into it and give the Selectmen some estimated breakdown of the cost involved to prepare their assessing records in order to do so, suggesting that as those records get computerized that would be a good time to put that additional information pertaining to residential exemptions on the computer. Selectman Fox suggested that one way some of the answers as to principal resident could be obtained fairly simply would be to insert a questionnaire with the tax bills; certainly not in this mailing, but in the future.

Mr. Collins briefly explained that on a home costing \$100,000, there would be no savings - no change under a residential factor; a home costing \$200,000 would have an increase in its tax bill of approximately \$225; and a \$50,000 home would decrease by approximately \$170. The tax burden is simply redistributed on a graduated scale, he said.

After further discussion, it was on motion by Selectman Fox unanimously

VOTED: To not adopt an open space or a residential exemption classification for FY83-84.

Change of Management - Sudbury Farms

Present: Joseph A. Curtin, Manager, Sudbury Farms.

Executive Secretary Richard E. Thompson advised the Board that a petition for change of manager to Joseph A. Curtin, dated September 29, 1983, had been received by the Selectmen's office, as well as the necessary documentation for the transfer to take place, i.e., corporate certificate of vote dated September 29, 1983; birth certificate of Joseph A. Curtin; and probation record of Mr. Curtin (no record).

It was on motion unanimously

VOTED: To approve the petition for change of manager of Roche Bros. Supermarkets, Inc., d/b/a Sudbury Farms, 439 Boston Post Road, to Joseph A. Curtin, subject to approval of the Alcoholic Beverages Control Commission, in accordance with G. L. Chapter 138.

Site Plan Vote Form

The Selectmen approved a form vote to be used for site plan approvals, as discussed by the Board on November 28, with one additional change recommended by Selectman Fox under item 11, submission of an "as built" site plan, to reflect language used in the Site Plan Rules and Regulations.

Site Plan 74-131/Increased Storage Decision - Sudbury Automotive, Inc.,  
209 Boston Post Road

Present: Robert Pearlman, Owner, Sudbury Automotive; Fire Chief Michael Dunne; and Building Inspector Joseph E. Scammon.

Executive Secretary Richard E. Thompson stated that, subsequent to the continued hearing on the above-captioned property, the following had been received:

- an updated copy of the site plan, revision date November 28, 1983, showing proposed relocation of underground storage and pump islands;
- a communication, dated December 1, 1983, from Fire Chief Michael Dunne, indicating the following:
  - 1) that Mr. Pearlman's proposal to extend the existing pump island and construct a new one-sided island closer to the building is acceptable to him;
  - 2) his opinion that the increased gasoline storage and additional island will generate more business but that it will not create a greater safety hazard because the traffic flow in the station should be smoother and reduce the long lines;
  - 3) that new gasoline tanks are preferable to old even though new tanks mean an increase in the product;
  - 4) his main concern is the staggered removal/replacement of tanks and reaffirmed his recommendation, as stated previously, that a concrete vault be built or a wall erected, and the area between the wall and the tank be filled with sand or stone;
  - 5) his opinion that this is one of the most accident prone locations in Town, and that there should be a clear delineation between Route 20 and the gasoline station; and
  - 6) a recommendation to grant approval for the increased storage subject to the above.
- a listing of current stations and licensed inflammable storage, and curb cuts at edge of street, prepared by Robert Pearlman, received December 2, 1983; and



- several letters, and a petition, supporting the storage and site plan applications in question, as well as, a communication from neighbors Patrick J. and Rosemary J. Delaney explaining that the service station attendants solicited the signatures on the petition to support the applications and contrasting that petition with the one submitted previously by area residents.

Responding to the Selectmen, the Fire Chief stated that he had spoken to the Town Engineer and they had both seen the plan; Mr. Thompson added that Mr. Merloni had no further comment for the Board.

Chairman Murray expressed his opinion that a wall would offer some protection, not as much as the encapsulation of the tanks and that it would cost approximately \$2,500 to encapsulate each tank.

Selectman Donald suggested that a combination of the wall, recommended by the Fire Chief, and the PVC liner and 12 inches of sand between the tanks, as recommended by the Board of Health, be installed.

The Chief stated that neither the wall nor the vault would be necessary if all the tank installations/removals were done at the same time, and that the wall would handle the stress to the tanks in the ground created during the staggered installations. (Mr. Pearlman had stated at the previous hearing that he could not afford to do all the installations at the same time.)

Responding to Selectman Fox, the Chief stated that, contrary to the Town Engineer's opinion that even low shrubs would be hazardous with regard to sight distances at the exits/entrances to the station, he felt that there should be a very clear delineation between the station pavement and Route 20, and recommended some low plantings or low cut barrels with plants in them along the Route 20 border of the property.

Mr. Pearlman mentioned that his station in Wayland has a 6-8 foot height differential at the fueling islands from the street elevation (which is lower), and felt that it was the reason why the shrubs did not hinder the visibility of motorists leaving/entering the station, as it could at the Sudbury station.

Selectman Fox suggested that the Town Engineer and the Fire Chief should agree on that point and get back to the applicant and the Selectmen. Selectman Murray suggested that a low white fence might be used.

Responding to Selectman Fox, Chairman Murray expressed his opinion that moving the tanks to the more westerly portion of the property would have been ideal except that the septic system is located there making that relatively impossible to accomplish. Selectman Murray mentioned that, by extending the existing pump island, as proposed, that ten-foot extension gets further back from the road because of the contour of the property line there.

Selectman Fox referenced the comparison of inflammable storage at other stations located in Town, which had been submitted by Mr. Pearlman, pointing out that this station, unlike the others, abuts residential zones.

Relative to the sign, Mr. Pearlman confirmed that he planned to use the existing sign, and relative to the temporary A-frame sign, which the Building Inspector stated had never been approved by the Sign Review Board, Mr. Pearlman said he would remove it and apply to that Board for authorization of a pricing sign.

The Building Inspector reaffirmed his opinion that Board of Appeals action is required on extending the existing pump island as it is non-conforming.

Mr. Pearlman stated he would use the steel tanks with cathodic protection.

Regarding the hours of operation, Mr. Pearlman stated that he currently operates seven days a week from 6:00 a.m. to 10:00 p.m., although he would not want to be limited from opening earlier if there was a need or remaining open later, at some point in time.

Mr. Pearlman suggested that there could be a question of local restrictions regarding hours of operation being valid on a State highway.

Mr. Thompson stated that, if the Board limits the hours of operation, Mr. Pearlman could always come back with his request for a change in hours.

At the conclusion of discussion, it was on motion by Selectman Fox unanimously

VOTED: To grant the application of Robert Pearlman, Sudbury Automotive, Inc., for property located at 209 Boston Post Road, owned by Delta Land Trust of Sudbury, for a license to store additional inflammables in the following amounts:

Underground: 6,000 gallons gasoline and 4,000 gallons diesel fuel; and

Aboveground: 500 gallons motor oil (for a total storage under-and above-ground of 28,500 gallons of inflammables).

And it was further

VOTED: To approve Site Plan 74-131 of Robert Pearlman, Sudbury Automotive, Inc., for property located at 209 Boston Post Road, owned by Delta Land Trust of Sudbury, involving the change in inflammables storage and the relocation and extension of gasoline pump islands, as shown on a plan entitled, "Site Plan with Proposed New Additions Prepared for Mobil Oil Corporation", dated June, 1974, revised November 28, 1983, subject to all governmental laws and regulations including, but not limited to, zoning, building, and health laws and regulations, and further subject to the following conditions:

- approval of the drainage system, including traps, catch basins, and periodic maintenance as required by the Town Engineer;
- approval of signs or advertising devices as required under the sign bylaw;

- no storage or use of chemicals on site except in conformity with guidelines and requirements of the Board of Health and except with written notice of the same to the Board of Health; the owner or operator of the site shall comply with the Massachusetts Oil and Hazardous Material Release Prevention and Response Act, G.L. c.21E, as amended, and all regulations issued thereunder;
- all exterior lighting to be directed away from adjacent residences;
- the grant by the owner to the Town of a restrictive covenant, to run with the land, governing, restricting or prohibiting the following which shall conform to requirements of the Board of Health, Town Engineer and/or Conservation Commission as appropriate:
  - a) the disposal or removal of effluent and wastes generated on the site;
  - b) the use of salt or chemical de-icers on the site;
- submission of an "as-built" site plan - any change in the physical condition of the site, including changes in the location or design of structures or systems, following initial approval of the site plan, will require approval of the Board of Selectmen;
- the erection of a concrete wall between the tanks to provide protection during the subsequent tank removals and installations; this would not be a requirement, if the existing tanks are removed and the new tanks installed all at the same time;
- that a fence be installed, or small shrubs planted, along Route 20 to delineate the street line from the station, as acceptable to the Fire Chief, the Town Engineer and the Building Inspector;
- hours of operation to be 5:30 a.m. to midnight, seven days a week, subject to Town Counsel's concurrence on the legalities of restricting the same;
- that three old tanks be removed and three new tanks be installed, and shown on the plan; said tanks to be steel with cathodic protection;
- at the time of installation, the Fire Chief shall be notified, so that he may be present during installation of the new tanks and removal of the old tanks, and, in the removal, that the largest tank be installed furthest away from the existing service station building;
- the condition in the Board of Health's letter, dated November 21, that the new tanks be encapsulated in a heavy duty P.V.C. liner with a minimum of twelve inches of sand between the tanks and liner;
- that the owners schedule an inspection for the Board of Health Director so that he can review their monitoring and reporting procedures as to daily gasoline usage;

- the applicant posting a bond pertaining to the removal of tanks from the station when they are no longer in use, subject to a cost estimate for review by the Selectmen and approval by Town Counsel;
- further landscaping as approved by the Town Engineer; and
- the removal of any illegal signs located on the property.

Wayside Package

Present: Thomas L. McManus, Manager and Treasurer, Wayside Package Store.

Mr. McManus reported to the Board that he had signed an agreement to sell the assets of the Wayside Package Store with a new corporation (Sudbury Wine and Spirits, Inc.). Their principals will be known within 1-2 days; it is being handled by Atty. Howard Wayne, 99 High Street, Boston, who will be in touch with Mr. Thompson within the next two days; and Mr. McManus further stated they have a new address in mind.

Transfer Requests - Building

Present: Building Inspector Joseph E. Scammon.

On the recommendation of the Executive Secretary, it was on motion by Selectman Fox unanimously

VOTED: To approve two line item transfer requests, both dated November 25, 1983, as follows:

- a) No. 12, to Building Account #340-16, from 340-33, in the amount of \$4,500 to pay the Inspector of Plumbing & Gas an amount equal to 100% of the fees collected for plumbing and gas work. Because of the increased volume of construction in Sudbury, the amount appropriated was inadequate. (See numbered transfer for further explanation.)
- b) No. 13, to Building Account #340-21, from 340-33, in the amount of \$815 for filing supplies, freight charges and publications, as further explained on the numbered transfer.

FY84-85 Budget Review - Building

Present: Building Inspector Joseph E. Scammon.

The Board acknowledged receipt of the FY1984-85 budget, prepared and submitted by Building Inspector Joseph E. Scammon.

On the recommendation of the Executive Secretary, the Board approved submission of the same to be presented to the Finance Committee, subject to holding on line item 340-15, Custodial, which requires further review and discussion by the Executive Secretary and the Building Inspector.

Mr. Scammon informed the Board that for FY83 the Building Department income figure was \$60,719, deducted from the total expenditures of \$194,185, which left a net figure of \$133,466. Of the \$60,719 collected, \$49,867 was principally from building permit and inspection fees. Building Services, including custodial and maintenance of Town buildings, totaled \$138,799.

Selectman Fox asked the Executive Secretary to provide the Board with a survey of area towns relative to fees for building permits, as was recently provided for liquor licensing.

#### Selectmen's CIP Submission

The Selectmen had no submission for the 1983-88 Capital Improvement Program (CIP).

#### Fire Chief's CIP Submission

Present: Fire Chief Michael Dunne.

The Board reviewed with the Fire Chief his summary of capital improvement projects for 1984-89.

Selectman Fox questioned if the number of false alarms the Fire Department had to respond to would warrant charging for the same; also, he asked for input from the Police Chief with regard to the Police Department false alarm calls. Mr. Thompson stated he would follow up.

#### Draft Job Description - Planning Administrator

The Board noted receipt of, and discussed, a rough draft of a job description for the proposed function of a Planning Administrator, submitted under cover letter dated November 28, 1983, from Planning Board Chairman Theodore P. Theodores.

There was a lengthy discussion regarding who this planner would report to on a day-to-day basis, whether this position would come under the Selectmen, the Planning Board or the Engineering Department.

The Selectmen tabled discussion to next week and directed the Executive Secretary to speak with Town Engineer James V. Merloni, in conjunction with Chairman Murray. Selectman Fox felt it was important to determine what percentage of time the planner would spend with the various boards.

#### Accept Donation - Baseball Diamond

It was on motion by Selectman Fox unanimously

VOTED: To accept, on behalf of the Town, \$1,400 (\$700 each) donated by the Sudbury Little League Baseball, Inc., and the Bull Pen Club of Sudbury, to be used to defray the expense of building a new baseball diamond at Haskell field.

Accept Donation - Council on Aging

It was on motion by Selectman Donald unanimously

VOTED: To accept, on behalf of the Town, \$92.50 in miscellaneous donations to be used for the Council on Aging van.

Appointment - Town Report Preparation Committee

In accordance with a verbal recommendation from the Town Report Preparation Committee, it was on motion by Selectman Donald unanimously

VOTED: To appoint Rosemary J. Delaney, 206 Boston Post Road, to the Town Report Preparation Committee, for a term to expire April 30, 1984.

Minutes

It was on motion by Selectman Fox unanimously

VOTED: To approve the minutes of the Regular Session, the Executive Session and Town Fathers Forum of November 28, 1983, all as drafted.

Accept Articles - December 1st Deadline

It was on motion by Chairman Murray unanimously

VOTED: To accept for submission in the Warrant all articles submitted under the December 1st deadline for the 1984ATM, subject to Town Counsel's review, as follows:

ARTICLES SUBMITTED 12/1 DEADLINE - ATM84

Street Acceptance - Portion of Winter Street	Selectmen
Street Acceptance - Portion of Powder Mill Road	Selectmen
Amend Bylaw: Art.V,3 - Public Safety, Unlicensed Dogs	Selectmen
Amend Bylaw: Art.IX,III,B - Permitted Uses, Business Districts	Selectmen
Disposition of Loring School	Selectmen
Amend Zoning Bylaw, Art.IX,V,J - Signs	Selectmen
Sale of Tax Possession Parcel No. ____ (off Stone Road.)	Selectmen
Change name of Longfellow Street	Selectmen
Pumping Water from Private Buildings	Fire Chief
Amend Bylaw, Art.XVII - Town Clerk's Fees	Town Clerk
Amend Bylaw, Art.IX,IV - Intensity Regulations	Planning Board
Amend Bylaw, Art.IX,I - Environmental Impact Statement	Planning Board
Amend Bylaw, Art. IX - Aesthetic Standards for Structures	Planning Board
Planning Administrator	Planning Board
Create Aquifer Protection Zones	Planning Board
Amend Bylaw, Art.IX,II,C - Delete Industrial Park District #1	Planning Board
Amend Bylaw, Art.XI - Classification & Salary Plans	Personnel Board
Amend Bylaw, Art.XI - Personnel Administration Plan	Personnel Board
Personnel Board Collective Bargaining Powers	Personnel Board
Police and Fire Chief Hiring Qualifications	Personnel Board
Bookmark Articles - no text submitted	

Mr. Thompson informed the Board that the Finance Committee will be discussing the Selectmen's articles on Thursday, December 8, at 8:00 p.m.

Longfellow Glen/Route 20 Development

Selectman Fox referenced a letter from Mrs. Nogelo, 19 Washington Drive, dated November 23, 1983, expressing concern regarding the amount of development on Route 20, especially the structural design of the Colonial Spirits building, and expressing an interest in having walkways along Route 20 in the area of Longfellow Glen.

Selectman Fox directed the Executive Secretary to contact the developer for Longfellow Glen concerning their intention insofar as constructing walkways there, and to respond to Mrs. Nogelo that the Selectmen did not have a policy of reviewing architectural design at the time of the Colonial Spirits site plan, but has now included such a provision in its procedures, and an article has been submitted for the Warrant for the 84ATM which deals with a change in the bylaw requiring such a review to eliminate future problems of this sort. The Executive Secretary was asked to convey the message that it is the Selectmen's hope that Mrs. Nogelo support the article for a Town Planner, which is also an attempt to alleviate these problems in the future.

Police Station Punch List

The Board acknowledged receipt of a communication, dated November 30, 1983, sent to Building Inspector Joseph E. Scammon, from Permanent Building Committee Chairman Michael Melnick, listing items to be done by both the PBC and the Town to correct maintenance problems at the Police Station following renovation/expansion there last year.

Chairman Murray stated he would discuss the lists with the Building Inspector and Mr. Melnick.

CATV

Mr. Thompson informed the Board that the cable commission decision, and a draft of provisional license, had been given to him earlier this evening by Mr. Henchy of Adams-Russell.

Chairman Murray directed that Town Counsel review the draft provisional license.

Sudbury Community Arts Center, Inc.

Mr. Thompson distributed to the Board a report from Laury Hammel of the Sudbury Community Arts Center, Inc., enclosing their budget, and asking that the Selectmen review it and get back to him if they had any questions.

Reschedule/Cancel Meetings

It was on motion unanimously

VOTED: To cancel the Town Fathers Forum and Selectmen's meeting of December 26, 1983, and to re-schedule the January 2nd meeting to Wednesday, January 4, 1984, due to the holidays.

There being no further business to come before the Board, the meeting was adjourned at 11:45 p.m.

Attest:

\_\_\_\_\_  
Richard E. Thompson  
Executive Secretary-Clerk