

SUDBURY SELECT BOARD

MONDAY, DECEMBER 13, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr., Facilitator Tanya Shallop, Edward J. Collins, Jr. Center for Public Management – University of Massachusetts, Boston

Chair Roberts opened the meeting at 7:02 p.m.

Call to Order/Roll Call

Select Board Roll Call: Dretler-present, Carty-present, Russo-present, Schineller-present, Roberts-present

Opening remarks by Chair

- Provided update of the recent CPC Meeting update – many items voted by CPC including additional BFRT Construction Articles
- Stressed that when the Board recesses there will be no further business conducted

Reports from Town Manager

- Proud of the Atkinson Pool Team - Park & Recreation's efforts for timely response provided during a recent public safety situation

Reports from Select Board

No reports presented

Citizen comments on items not on agenda

Resident Len Simon, 40 Meadowbrook Circle, indicated that the Board has been indecisive about proceeding with Town projects such as the BFRT project and the Fire Station project; with exception of Chair Roberts and Board Member Dretler.

Continuation of Annual Select Board Goal Setting discussion. Also attending will be facilitator Tanya M. Shallop of the UMass Collins Center for Public Management

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To continue the Annual Select Board Goal Setting discussion.

Ms. Shallop reviewed what was discussed at the initial Goal Setting session held on November 15, 2021. Ms. Shallop asked for input/comments regarding the Select Board Goals for 2022.

Chair Roberts suggested:

- Health goal to focus on sustainability and climate change initiatives
- Consideration of Sustainability Director
- Sewataro Goal to consider renewal of existing Camp operator and advance a Sewataro usage study be completed
- Study/implement action planning for the Sudbury Master Plan

Vice-Chair Russo suggested:

- Health sustainability goal include mitigation planning, vulnerability studies and the inclusion of hazardous management aspects
- Emphasis on completion to Town projects; Fairbank Community Center, and BFRT before considering new projects

Board Member Carty suggested:

- Advancing transportation options and continue with existing programs for seniors, disabled and economically challenged
- Include structured oversight regarding ARPA funding goal
- Include other Town properties undergo usage study if we go forward with the same for Camp Sewataro

Board Member Schineller suggested:

- Other Town properties should be included with the Sewataro usage study including the Town Center property
- The “Complete Efficiency Analysis” goal be seriously considered by the Board; “Review existing arrangement and opportunities, recommend which to revisit or pursue: Regional Housing Services (neighboring towns) Regional Health/Flu Clinics (neighboring towns) Local Transportation (neighboring towns), Lincoln-Sudbury Regional HS Vocational Education (Assabet, Middlesex...), Special Education (“White House”), Electricity Aggregation Sustainability Office (join with Natick?), Trash Collection Aggregation Transfer Station Water District v. MWRA Sewer/Wastewater Management, Hudson Light and Power, Concord Municipal Light Plant Sewataro Public/Private Partnership Police – mutual support Fire mutual support Ambulance Services Hockey Rink – Atkinson Pool (rent to other town teams), Equestrian (lease/rent Broadacres riding ring).

Board Member Dretler suggested:

- Additional specificity provided for the BFRT construction process timeline
- Issue a Sewataro RFP for usage consultant
- Determine priorities for ARPA funds
- Issue an RFP for Town-wide facilities study, not limited to upkeep/maintenance of facilities
- Improvements for Fairbank Community Center in consideration of cost-saving measures

- Planning for completion of Town construction projects before considering any other major construction projects

Ms. Shallop noted that the Board would recess at this time and proceed to select the primary goal priorities for 2022 via rank method rating from 5 to 1.

Chair Roberts read in the words of the motion. Select Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To recess for ten minutes and return at 8:08 p.m. after ranking the 2022 Select Board Goals.

Review of Goals and Brief Discussion of Next Steps

Ms. Shallop presented the Primary 2022 Select Board Goals:

- Advance to Construction Phase – Bruce Freeman Rail Trail
- Plan and Support ARPA Funding Spending
- Evaluate Current State and Future Best Use of Sewataro
- Refine issues/research/make decisions regarding LS Regional High School and Assessment Process/Vocational Education Access
- Sustainability and Climate Change Initiatives
- Expand (Normalize) and Fund Transportation Option

Board discussion took place regarding the selection of 2022 Select Board Goals, as voted. Board Member Schineller favored including the “Complete Efficiency Analysis” topic within that primary listing.

Chair Roberts read in the words of the motion. Select Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 3-2; Dretler-aye, Carty-no, Schineller-no, Russo-aye, Roberts-aye

VOTED: To maintain the six 2022 Select Board Goals, as voted, without inclusion of the “Complete Efficiency Analysis” item

Chair Roberts read in the words of the motion. Select Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Dretler-aye, Schineller-aye, Roberts-aye

VOTED: To Approve the 2022 Select Board Goals

There was discussion regarding proposed next steps and deliverables.

American Rescue Plan Act (ARPA) funds discussion: Possible dedicated consultant/staff member; process recap and discussion on allocation tracking.

Town Manager Hayes confirmed that ARPA related discussions would continue throughout December and January.

Chairman Roberts presented the “Sudbury American Rescue Plan Act (ARPA) documentation, indicating discussions should proceed in attempts to move forward by the end of January.

Chair Roberts stated that allocation tracking should be included in the process; emphasizing that health-related aspects would be the focus of such funding.

Town Manager Hayes provided information regarding ARPA consultant possibilities. He provided detail regarding a price proposal from Powers & Sullivan, LLC as endorsed by the Metropolitan Area Planning Council (MAPC). After related discussion, Board Members indicated support for such consultation services.

Town Manager Hayes stated that the ARPA consultant would help the Board consider which items would be eligible for ARPA funding, in order to help avoid related audits. He confirmed that a representative from Powers & Sullivan would provide a presentation to the Board for further consideration.

Discuss Potential 2022 Annual Town Meeting Select Board and Town Articles

Sustainability Director

Chairman Roberts stated the Energy and Sustainability Committee would be presenting a Town Meeting Warrant Article to hire a Sustainability Director. Related budgetary discussion took place. Vice-Chair Russo commented about other possible funding sources.

Reversion of unspent Town Meeting article allocations

Board Member Carty suggested that reversion of unspent Town Meeting article allocation become a recognized practice.

Chair Roberts supported such a proposed article, and suggested that Board Member Carty draft a related article with staff.

Fairbank Community Center Audio Visuals and FF&E (Furniture, Fixtures & Equipment)

Board Member Dretler detailed the timeliness of this proposed article. Town Manager Hayes confirmed that he had reached out to the Permanent Building Committee and staff regarding this item. Chair Roberts indicated her support for this proposed article, and requested additional information regarding the associated funding amount.

A straw poll was taken, and a majority of Board Members indicated support regarding exploring the proposed article further.

Bruce Freeman Rail Trail – related articles for easement and lease considerations

Board Member Dretler requested BFRT updates regarding Mass DOT lease and related easements. Board discussion took place.

Town Manager Hayes confirmed that Town Counsel Lee Smith and Environmental Planner Beth Suedmeyer would be addressing these BFRT items at an upcoming Board meeting. Chair Roberts suggested additional article research be done, and directed Board Member Russo and Dretler to act as liaisons in this capacity.

Sudbury Housing Bylaw Change

Board Member Carty provided details regarding related recording aspects, and suggested a Bylaw amendment be implemented.

Chair Roberts recommended that an amended draft with Town Counsel guidance be presented to the Sudbury Housing Trust before final article language is voted on. Chair Roberts requested that Board Member Carty proceed with the proposed article preparations.

24 Hudson Road Easement

Board Member Dretler requested that Town staff draft language for the proposed article regarding an easement. Town Manager Hayes agreed to direct staff to prepare related article language.

Sewataro Operational Cost Article

Vice-Chair Russo opined about related Town expense/funding if the Town chose not to extend the Camp Sewataro lease with Camp Operator Scott Brody.

Chair Roberts motioned if it was the will of the Board to further explore lease renewal aspects regarding Camp Sewataro. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To further explore lease renewal aspects regarding Camp Sewataro.

Chair Roberts suggested that Vice-Chair Russo research this aspect further, and provide possible options, as applicable.

Chair Roberts requested that Town Manager Hayes, the Permanent Building Committee, and Fire Chief Whalen discuss the Fire Station article in further detail in effort to advance this article.

Citizen comments (cont.)

None

Upcoming Agenda Items

Peakham Road speed limit update and Meadow Walk sign consideration to be discussed in January.

Adjourn

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair.
Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting was adjourned at 9:56 p.m.

12/13/21 SB Meeting - Documents & Exhibits

1. Continuation of Annual Select Board Goal Setting discussion. Also attending will be facilitator Tanya M. Shalloo of the UMass Collins Center for Public Management. (~85 min.)

Attachments:

- 1.a Memo re Sudbury Selectboard Goal Setting 12-13-21
- 1.b Sudbury SB Goal Setting 12.10.21_v2
- 1.c Sudbury Goal Setting 2022

2. American Rescue Plan Act (ARPA) funds discussion: Possible dedicated consultant/staff member; process recap and discussion on allocation tracking. (~20 min.)

Attachments:

- 2.a ARPA Decision Process 12.13.21
- 2.b Request - ARPA Administrator - 12-09-21
- 2.c Price Proposal

3. Discuss potential 2022 Annual Town Meeting Select Board and Town articles. (~20 min.)

Attachments:

- 3.a Potential SB Articles 2022

5. Upcoming agenda items

Attachments:

- 5.a Upcoming items 12.13.21