

**IN BOARD OF SELECTMEN**  
FRIDAY, JUNE 10, 2005

Present: Chairman Lawrence W. O'Brien, Selectmen William J. Keller, Jr. and John C. Drobinski

The statutory requirement for notice having been met, the meeting was convened at 8:00 a.m. in the Goodnow Library, 21 Concord Road.

The Board of Selectmen met to begin setting goals for the upcoming fiscal year. The Town Manager reviewed their values statements, noting that none of the current value statements cover the commitment to providing for the public safety needs of the Town. The Board agreed that the Town Manager should draft a value statement indicating the commitment of the Board to insuring the public safety of town residents and businesses.

Next the Town Manager led discussions centered on each value statement, and reviewed the suggestions for Board goals provided by staff and various committees. Selectmen developed specific goal statements that were recorded by the Town Manager for each area. Selectmen Drobinski had another commitment and left the meeting at 10:15 am. The other Selectmen continued to meet and discuss goals until 11:30, when they adjourned.

The goal statements developed by the Board are draft at this stage, and will be further reviewed by the Board in July. The Board also discussed several goals that they suggest the Town Manager work on during FY06.

***Board Value: Protect and Enhance the Financial Health of the Town***

**Draft Board Goals for FY06**

Establish a long range financial outlook  
Ensure that the FY07 budget planning provides for the future financial sustainability of the Town of Sudbury and protects our core municipal and educational services.  
Approve the draft Financial Polices submitted by the Town Manager.  
Board of Selectmen/Town Manager host a Financial Summit early in the fall

**Draft Town Manager Goals for FY06**

Reduce number of accounts and dollar amounts in Tax Titles  
Update Financial Condition analysis of Town of Sudbury  
Submit Town Budget for review by Government Finance Officers Association

***Board Value: Strategic Planning***

**Draft Board Goals for FY06**

Hold Joint Session with Planning Board on Route 20 progress and issues  
a. Zoning on route 20  
b. Wastewater in Business District  
c. Traffic lights and intersections

Host a CPC Summit – look at progress and plans

***Board Value: Emphasize Long-Term, Strategic Planning***

**Draft Town Manager Goals for FY06**

Develop calendar for improving Town Facilities  
Update Capital Budget Process

***Board Value: Protect and Enhance the Educational Excellence offered by the Town***

**Draft Board Goals for FY06**

Examine outlook for financial stability for the town of Sudbury

**Draft Town Manager Goals for FY06**

Examine resources and options for shared facilities management with the schools

***Board Value: Protect and Enhance the Unique Sense of Place offered by the Town***

**Draft Board Goals for FY06**

Develop a plan for the Town Centre  
Develop a fund for assisting seniors with property taxes  
Develop a capacity to write "White Papers" on issues Sudbury has faced

**Draft Town Manager Goals for FY06**

Amend cemetery regulations  
Provide Dog Clean up bags at all recreational facilities of the Town of Sudbury

***Board Value: Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees***

**Draft Board Goals for FY06**

Create a new Public Grounds and Parks Committee

**Draft Town Manager Goals for FY06**

Finalize the Board and Committee Handbook  
Develop a brochure with value of benefits for employees

***Board Value: Protect the Environmental Quality of the Town***

**Draft Board Goals for FY06**

Encourage Planning Board and Conservation Commission to continue Environmental Summits  
Kick-off the new Ponds and Waterways Committee  
Continue legal efforts to clean up the Hop Brook ponds  
Encourage Town to consider fuel efficient vehicles for future vehicle purchases

**Draft Town Manager Goals for FY06**

***Board Value: Enhance Relationships and Communications***

**Draft Board Goals for FY06**

Review how well membership in Metrowest Growth Management Committee and MAGIC support Town goals  
Request that all Board and Committees post their agendas and minutes on the Town's web site  
Request that all Boards and Committees announce what they have posted to the Web Site on the Channel 8 scroll Board – e.g. the new Park and Recreation  
Ask all other committees to advise Board of articles they are planning for Town Meeting by September 30  
Develop a new Question & Answer format (non-budgetary) to present to Town groups

**Draft Town Manager Goals for FY06**

Develop a draft for an annual report to the Town from Board/Town Manager

***Board Value: Protect and Enhance a Climate of Acceptance and Tolerance within the Community of Sudbury***

**Draft Board Goals for FY06**

Develop a Community Committee based on the No Place for Hate concept

**Draft Town Manager Goals for FY06**

Prepare contingency plans for hate incidents

***Board Value: Encourage Diversity of Housing Opportunities within the Community of Sudbury***

**Draft Board Goals for FY06**

Support efforts to develop a Housing Trust  
Suggest that new housing projects on Route 20 contribute financially to traffic improvements on Route 20

**Draft Town Manager Goals for FY06**

Examine staff options to support housing efforts

***Board Value: Protect the Safety of Town Residents, Businesses and Assets***

**Draft Board Goals for FY06**

Monitor Advanced Life Support Services in Sudbury

**Draft Town Manager Goals for FY06**

Implement National Incident Management System training

Attest: \_\_\_\_\_  
Maureen G. Valente  
Town Manager – Clerk